



5. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to make, as needed, changes or alterations to the plans and specifications and approve change orders, up to an aggregate maximum amount of \$34,200 (10 percent of the construction contract amount).

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

The recommended actions will allow the District to award a construction contract to Lee's Engineering and Construction, Inc., the lowest responsive and responsible bidder, for the expansion and renovation of Fire Station 110 located in the Marina Del Rey area.

The proposed expansion entails a 456-square foot addition to the existing apparatus room, which will house a new Tiller Quint to be assigned to this station. This new fire truck will provide greater operational versatility in the fire suppression and aerial ladder capabilities in the Marina Del Rey area.

The project also entails renovation of the primary entrance and path of travel and adds a new unisex restroom in the fire station in accordance with Title 24, Americans with Disabilities Act (ADA) accessibility requirements, as well as refurbishments to the adjacent public walkway.

**Implementation of Strategic Plan Goals**

The completion of the proposed project complies with the County's Strategic Plan Goal of Service Excellence to better serve the constituents in the Marina Del Rey area.

**FISCAL IMPACT/FINANCING:**

In September 2004 your Board approved a total estimated construction cost of \$296,400. On October 26, 2004 three bids were received (Enclosure 'B' for your reference). The lowest responsive and responsible bid received was from Lee's Engineering and Construction, Inc. at the construction cost of \$342,200. The revised construction cost totals \$376,200. This includes a base contract of \$342,000 and a change order fund of \$34,200.

The Honorable Board of Supervisors  
January 18, 2005  
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The total revised project budget is \$526,000, which is \$69,000 higher than the \$457,000 previously approved by your Board on September 21, 2004 as detailed in Enclosure 'A'.

In October 2004, your Board approved a Supplemental Resolution which included an increase of \$23,000 to this capital project based on actual expenditures incurred in Fiscal Year 2003-04. The attached appropriation adjustment (Enclosure 'C') will increase the appropriation for this project by \$46,000 in order to award the construction contract.

The proposed project will be funded entirely by the Fire District Accumulated Capital Outlay Fund (Enclosure 'A' Project Summary and Budget).

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiations, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allows the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Lee's Engineering and Construction, Inc. is willing to consider Greater Avenues for Independence Program participants for future employment.

As required by your Board, language has been incorporated in the project specifications stating that the contractor shall notify its employees and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Lee's Engineering and Construction, Inc. is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

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January 18, 2005  
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As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify employees and shall require each subcontractor to notify its employees about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Lee's Engineering and Construction, Inc., is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

**IMPACT ON CURRENT SERVICES (OR PROJECTS):**

The expansion of the apparatus room at Fire Station 110 will allow the District to better serve the Marina Del Rey community by utilizing the new apparatus assigned to this station.

The renovation of the primary entrance, path of travel and public restroom for ADA compliance will make the facility and restroom accessible to citizens with disabilities, thus allowing them to utilize the fire station as a public facility.

**CONTRACTING PROCESS:**

On September 21, 2004 your Board adopted revised plans and specifications and authorized re-advertising for construction bids to expand the apparatus room and renovate the restrooms for ADA compliance at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292.

Plans and specifications were made available to the public at 900 South Fremont Avenue, Alhambra, California 91803. Sixteen contractors requested and received plans and specifications. On October 5, 2004 a job walk was held on-site and fourteen general contractor(s) attended. On October 26, 2004 three sealed bid(s) were received. Upon evaluation of the bids, Lee's Engineering and Construction, Inc. was the lowest responsive and responsible bidder meeting the criteria adopted by your Board.

Lee's Engineering and Construction, Inc. maintains a three-year contracting history on file with Public Works.

The Honorable Board of Supervisors  
January 18, 2005  
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To ensure the contract was awarded to a responsible contractor with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by Lee's Engineering and Construction, Inc. was considered before making this recommendation to approve execution of the contracts.

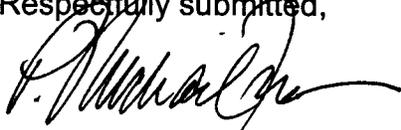
As requested by your Board on February 3, 1998 this opportunity was listed on the "Doing Business with Us" website.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract as this contract is for non-Proposition 'A' services.

**CONCLUSION:**

Upon approval, please return one adopted copy of the construction contract to the Fire District and one adopted copy to the CAO (Capital Projects Division).

Respectfully submitted,



P. MICHAEL FREEMAN  
Fire Chief



DAVID E. JANSSEN  
Chief Administrative Officer

PMF:js

Enclosures (3)

c: County Counsel  
Auditor-Controller

**ENCLOSURE A**

**AWARD OF CONSTRUCTION CONTRACT,  
APPROVE APPROPRIATION ADJUSTMENT FOR  
FIRE STATION 110 – STATION ADDITON/RENOVATION PROJECT  
SPECS. 6647; C.P. 70955**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Original Scheduled Completion Date</b>	<b>Revised Completion Date</b>
Project Needs Assessment	N/A	N/A
Project Feasibility	N/A	N/A
Project Program *	N/A	N/A
Design:		
Construction Document Submittal *	12/06/02	12/06/02
Jurisdictional Approval *	01/06/03	01/06/03
Construction Bid and Award	03/18/03	01/18/05
Construction:		
Substantial Completion	09/07/04	05/27/05
Project Acceptance	10/07/04	06/28/05

**\*Indicates completed activity.**

**ENCLOSURE A**

**PROJECT BUDGET SUMMARY**

<b>Budget Category</b>	<b>Approved Project Budget</b>	<b>Impact of this Action</b>	<b>Proposed Project Budget</b>
Land Acquisition	\$ 0	\$ 0	\$ 0
Construction			
Base Construction	\$ 296,400	\$ 45,600	\$ 342,000
Contingency Fund	<u>29,640</u>	<u>4,560</u>	<u>34,200</u>
Subtotal	\$ 326,040	\$ 50,160	\$ 376,200
Telecommunications	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 49,278	\$ 13,639	\$ 62,917
Consultant Services	\$ 5,986	\$ 0	\$ 5,986
Other Expenditures	\$ 4,700	\$ 1,317	\$ 6,017
Contingencies	\$ 5,000	\$ 0	\$ 5,000
County Services:			
Fire Department/Construction and Maintenance Division	\$ 14,096	\$ 0	\$ 14,096
Department of Public Works – AED Services	<u>\$ 51,900</u>	<u>\$ 3,884</u>	<u>\$ 55,784</u>
Subtotal	\$ 65,996	\$ 0	\$ 69,880
<b>Total</b>	<b>\$ 457,000</b>	<b>\$ 69,000</b>	<b>\$ 526,000</b>

**ENCLOSURE B**

**AWARD OF CONSTRUCTION CONTRACT,  
APPROVE APPROPRIATION ADJUSTMENT FOR  
FIRE STATION 110 – STATION ADDITON/RENOVATION PROJECT  
SPECS. 6647; C.P. 70955**

The expansion of the apparatus room at Fire Station 110 will allow the District to facilitate a new Tiller Quint apparatus to be assigned to this station. This new apparatus will allow this Department to better serve the constituents in the Marina Del Rey area.

**Bid Opening Date:** October 26, 2004

**Bid Summary:**

The lowest bid was determined as the lowest total of the bid prices on the base contract.

<b>Contractor's Name</b>	<b>Lump Sum Bid</b>	<b>SBE Preference</b>	<b>Final Bid</b>
Lee's Engineering & Construction	\$342,000	NO	\$342,000
C.J. Tech	\$345,744	NO	\$345,744
Gonzalez Construction	\$458,302	\$17,100	\$441,202

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. 390-04  
No.

DEPARTMENT OF FIRE

12-28

2004  
18

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2004-05  
3 VOTES

FINANCIAL SOURCES

Fire Department  
Capital Project ACO Fund  
Services and Supplies  
J13 - FR-50099 - 2000  
\$46,000

FINANCIAL USES

Fire Department  
Capital Project ACO Fund  
FS 110 - Station Addition/Renovation  
Building and Improvements - FIXED ASSETS  
J13 - FR - 70955 - 6014  
\$46,000

JUSTIFICATION:

The appropriation adjustment is necessary to fully fund Fire Station 110 - Station Addition/Renovation.

*Theresa R. Banner*

Assistant Chief, Financial Management

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

✓ RECOMMENDATION

*Jan 5, 2004*

*John Deleato*  
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY *Mela Long*

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

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No. 230

JAN. 5 2005

BY

DEPUTY COUNTY CLERK