



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
County Counsel

At its meeting held December 14, 2004, the Board took the following action:

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The following item was called up for consideration:

The Chief Administrative Officer's joint recommendation with the County Counsel to approve and instruct the Chair to sign amendment to agreement with Risk Technologies, Inc., for a Risk Management and Claims Administration Information System (RMIS) which provides the following; and instruct the Auditor-Controller to pay program costs as invoiced and validated by the Chief Administrative Officer:

Increases the amount of previously delegated authority to the Chief Administrative Officer and County Counsel as joint Program Directors to execute up to six annual RMIS renewal terms for expanded service and maintenance support from a cost of \$625,000 to \$948,000 per year;

Increases the total contract authority from a cost of \$6,632,500 to \$15,000,000, which includes the expanded service and maintenance support and an additional \$6,637,833 for future Upgrade Projects; and

Delegates the authority to approve future Upgrade Projects to the Program Directors, the Chief Administrative Officer and County Counsel.

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Supervisor Molina made the following statement:

“The County’s Risk Management information System (RMIS) is an important tool to save taxpayer dollars through monitoring litigation costs and identifying where the County should focus its efforts to reduce claims and losses. Before approving the current request for \$8.4 million dollars over six years, I would like to receive assurances that the system and our claims management efforts are moving forward quickly and efficiently. I have received reports that some concerns exist about inconsistent RMIS data entry and the differing roles of the Chief Administrative Office and County Counsel in managing claims, and inputting and maintaining data in RMIS.”

Rocky Armfield, Risk Manager, Chief Administrative Office responded to questions posed by the Board.

After discussion, on motion of Supervisor Molina, seconded by Supervisor Knabe, unanimously carried, the Board took the following actions:

1. Approved the terms and conditions of the proposed Amendment 2 to the County’s contract with Risk Technology, Incorporated (RTI) with only the following additional expenditures, with no other additional expenditures to be made under the contract amendment without prior Board approval:
 - \$154,000 for work orders to conform RMIS to eCAPS by July 1, 2005, and to process and issue 2004 “1099” forms to meet Federal and State requirements;
 - \$150,000 for work orders for critical system modifications; and
 - \$237,000 for interim increased maintenance and support by RTI; and
2. Referred the balance of the Chief Administrative Officer’s attached joint recommendation with County Counsel back to the Departments; and
3. Instructed the Chief Administrative Officer and County Counsel to report back, within 60 days, with a detailed description of:
 - Any concerns related to the Risk Management Information System (RMIS) and the action plan and timeline to resolve those concerns;

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- Any intended enhancements to the system;
- How the Board of Supervisors will be notified of any future concerns; and
- A detailed timeline to resolve any issues concerning the differing roles of the Chief Administrative Office and County Counsel in claims management.

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Attachment

Copies distributed:

Each Supervisor

Chief Information Officer