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**SUCCESSOR AGENCY to the FORMER  
REDEVELOPMENT AGENCY of the CITY of BURBANK**

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**DATE:** January 14, 2021

**TO:** Stephen Dickinson, Chair, 5th District Consolidated Oversight Board

**FROM:** Jennifer Becker, Interim Financial Services Director/Interim Successor Agency Implementing Official  
By: Angela O'Connor, Senior Accountant

**SUBJECT: ADOPTION OF RESOLUTION NO. 41 APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2021 THROUGH JUNE 30, 2022 AND ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2021-2022.**

**RECOMMENDATION**

Staff recommends that the Los Angeles County 5<sup>th</sup> Supervisorial District Consolidated Oversight Board (“Oversight Board”) adopt Resolution No. 41 (Exhibit A) approving the Recognized Obligation Payment Schedule (“ROPS”) for July 1, 2021 through June 30, 2022 (“ROPS 2021-2022”) (Exhibit B) and administrative budget for fiscal year 2021-2022 (Exhibit C).

**BACKGROUND**

The City of Burbank became the Successor Agency to the Former Redevelopment Agency of the City of Burbank (the “Successor Agency”) following the dissolution of redevelopment in California on February 1, 2012 through ABx1 26. The Successor Agency is responsible for winding down and paying off debts of the former Redevelopment Agency. The ongoing financial operations of the Successor Agency are subject to the approval of the Oversight Board and the actions of the Oversight Board are subject to the approval of the Department of Finance (“DOF”).

ABx1 26 (Redevelopment Agency Dissolution), as amended by AB 1484, requires each successor agency to prepare a ROPS with estimated payment amounts and due dates for all enforceable obligations for each six-month fiscal period to be submitted twice a year for approval by the DOF. These enforceable obligations are funded by the Redevelopment Property Tax Trust Fund (“RPTTF”), formerly property tax increment revenue. SB 107, adopted in September 2015, made changes to the dissolution process, including changing ROPS deadlines and requirements and changing the way certain loans between former redevelopment agencies and cities are repaid. Starting in 2016-2017, the ROPS was changed to an annual ROPS so the Successor Agency is required to submit a draft ROPS for each twelve-month fiscal period due to the DOF by February 1<sup>st</sup> of each year. It includes two six-month fiscal periods: “A” covers the period of July 1 to December 31 and “B” covers January 1 to June 30.

The Successor Agency is also required to prepare a twelve-month Administrative Budget subject to the Oversight Board approval. SB 107 specified that oversight boards are no longer required to submit administrative budgets to the DOF for approval. The administrative cost allowance (“ACA”) for each fiscal year is the greater of \$250,000 or three percent of the prior year’s adjusted RPTTF distribution, but not to exceed fifty percent of the adjusted RPTTF distribution. The ACA is also funded by RPTTF.

**FISCAL IMPACT**

The total estimated enforceable obligations for ROPS 2021-2022 is \$18,041,878, which includes \$264,003 for the ACA. The Successor Agency is requesting \$18,041,878 in RPTTF funding.

**CONCLUSION**

Upon approval by the Oversight Board, ROPS 2021-2022 will be submitted to the DOF and County Auditor-Controller by February 1<sup>st</sup>, 2021, and posted on the City’s website.

**EXHIBITS**

- Exhibit A Resolution No. 41
- Exhibit B ROPS 2021-2022
- Exhibit C Administrative Budget/ACA 2021-2022