



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **W-0**

November 4, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU
AWARD OF CONSULTANT SERVICES AGREEMENT
WATERWORKS AND SEWER SYSTEM ENGINEERING AND RELATED SERVICES
WATERWORKS DISTRICT NO. 29 MASTER PLAN
SUPERVISORIAL DISTRICT 3
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY
OF THE LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU:**

Award and authorize the Interim Director of Public Works to enter into an agreement with Brockmeier Consulting Engineers, Inc., to provide engineering and related services for the Waterworks District No. 29, Malibu, Master Plan (Project) for the Los Angeles County Waterworks District No. 29, Malibu (District), at a not-to-exceed cost of \$440,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the Project is to develop a master plan of water system improvements needed to serve the existing customers and proposed developments within the District's boundaries.

Implementation of Strategic Plan Goals

Awarding this contract will meet the County Strategic Plan Goal of Fiscal Responsibility because the master plan that will result from this contract will allow the Department to effectively and responsibly manage the District's funds.

FISCAL IMPACT/FINANCING

There will be no impact to the County's General Fund. Financing for this agreement is available from the District's Fiscal Year 2004-05 Accumulative Capital Outlay Fund (N33).

The recommended cost for the Project is a not-to-exceed fee of \$440,000, including \$40,075 for unforeseen additional work. Additional work will not be performed without prior written authorization from the Interim Director of Public Works. The Estimated Project Schedule and Budget Summary are shown in Enclosures A and B.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, previously approved as to form by County Counsel, will be used. The agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Brockmeier Consulting Engineers, Inc., is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Brockmeier Consulting Engineers, Inc., has demonstrated satisfactory compliance with the County of Los Angeles Code Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service program).

The agreement will also contain provisions requiring Brockmeier Consulting Engineers, Inc., to comply with the Safely Surrendered Baby Law.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for the award of this consultant services agreement. Any project that may be proposed as a result of these services will undergo the appropriate environmental review.

CONTRACTING PROCESS

On February 19, 2003, Public Works sent out requests for proposals to develop a select list of engineering consultants to provide as-needed services. The proposals were sent to 52 firms, advertised on the County's web page, listed on the Office of Small Business website, and placed in several publications. The firms selected as the best qualified were Brockmeier Consulting Engineers, Inc.; Van Dell and Associates, Inc.; Lee and Ro, CH2M Hill, Inc.; and David Evans and Associates, Inc.

Each of the selected firms is being given an abridged Request for Proposal in the selected list order. A concerted effort is also being made to provide each consultant with equitable work opportunities.

Participation by Community Business Enterprises (CBE) in the Project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. Brockmeier Consulting Engineers, Inc., is aware of Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

Please return two approved copies of this letter to Public Works, Waterworks and Sewer Maintenance Division.

Respectfully submitted,

DONALD L. WOLFE
Interim Director of Public Works

GE:nm
BDL2168

Enc.

cc: Chief Administrative Office
County Counsel

November 2004

ENCLOSURE A

MASTER PLAN FOR WATERWORKS DISTRICT NO. 29, MALIBU

I. ESTIMATED PROJECT SCHEDULE

Project Activity	Scheduled Date
Award of Contract	November 2004
Completion of Master Plan	September 2005
Presentation to Community	October 2005
Presentation to Board of Supervisors	November 2005

November 2004

ENCLOSURE B

MASTER PLAN FOR WATERWORKS DISTRICT NO. 29, MALIBU

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Consultant Services	
- Preliminary Services	\$27,510
- Determine Demands and Supply Sources	\$42,860
- Build and Calibrate Existing System Model	\$116,800
- Hydraulic Network Analysis	\$99,040
- Prepare Maps	\$21,600
- Prepare Opinion of Construction Costs	\$22,755
- Propose Funding Mechanism	\$11,920
- Recommend Phasing	\$3,840
- Draft Master Plan	\$23,500
- Final Master Plan and Submittals	\$17,420
- Obtain Board Approval	\$12,680
- 10% Contingency	\$40,075
NOT TO EXCEED CONTRACT AMOUNT	\$440,000