

**MOTION BY SUPERVISORS KATHRYN BARGER
AND JANICE HAHN**

September 29, 2020

**Approve and Order Publication of Notice of Intention for the County to Acquire 8
Properties Through the Homekey Program**

In late March 2020, due to the COVID-19 pandemic, the Chief Executive Office worked collaboratively with the State of California and the Los Angeles Homeless Services Authority (LAHSA) to implement Project Roomkey (PRK). Through PRK, the County of Los Angeles (County) secured hotel and motel rooms for vulnerable people experiencing homelessness (PEH) (those with underlying health conditions and/or who are age 65 or older) so they could safely isolate. PRK not only protects high-risk PEH but also helps to prevent the spread of COVID-19 in our communities and protect the capacity of the County’s hospitals and healthcare system. Within the first few weeks of PRK, the County refined engagement processes to impacted cities, ensuring enhanced collaboration and transparency at each Project Roomkey site. As many as 4,000 PEH were housed in PRK hotels and motels until unavoidable closures began this summer.

Building on the success of PRK, in July 2020, the Governor announced the Homekey Program (Homekey), which made \$550 million in grant funding available for local jurisdictions to purchase hotels and other properties to be used as interim and permanent supportive housing for PEH and an additional \$50 million in grant funding for operating subsidies. Properties proposed to be purchased will be used to provide individuals (or, in some cases, couples) with non-congregate shelter, which will help to reduce the risk of transmission of COVID-19. Due to federal funding requirements, the State mandates that Homekey funds must be expended by December 30, 2020; therefore, all acquisitions must be consummated, and escrow closed, no later than December 30, 2020.

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MOTION

SOLIS _____

RIDLEY-THOMAS _____

KUEHL _____

HAHN _____

BARGER _____

On August 4, 2020, the Board authorized the Chief Executive Officer, or her designee, to apply for and accept Homekey grant funding to acquire properties in Los Angeles County for use as interim or permanent supportive housing for PEH. At the same time, staff performed its due diligence of the properties to ensure the properties are appropriate for use as interim or permanent supportive housing for PEH, and to support a fair market purchase price for the properties. Negotiations were also conducted with the property owners so that the County could acquire the properties on appropriate terms and conditions. Cities were also engaged by Chief Executive Office staff, who made themselves available for questions and feedback as due diligence processes were completed. As with PRK, the State's Department of General Services (DGS) agents have worked collaboratively with the County to assist with acquisition of the properties in a manner that meets the State's Homekey deadline.

On August 18, 2020, a notice of the proposed acquisition was submitted to the applicable Planning Department of the City in which each Property is located and, where the Property is located in an unincorporated area, the appropriate notice was provided to the County Department of Regional Planning. These letters requested that individual Planning Departments advise the County whether a proposed Project Homekey site at a given address would conform with the City's adopted General Plan pursuant to Section 65402 of the California Government Code. Cities had forty (40) days to respond to these letters with questions, concerns or comments.

The State has reserved Homekey grant funds in the amount of \$60,759,000 for Los Angeles County to be used for acquisition costs related to the purchase of these properties. As required by Homekey, the County must provide a local match to fund all or a portion of the cost to acquire a property over \$100,000 per door in accordance with a sliding scale. The estimated County match for acquisition of eight (8) properties is \$14,741,000 to be funded by County Coronavirus Relief Funds (CRF) already allocated by the Board on August 4, 2020. The distribution of the Homekey grant funds will be confirmed when the County receives its grant award, allowing the County to confirm allocation of CRF to each acquisition. The CEO will return to the Board to take any necessary actions to realign the Project budget.

The federal funds the State has authorized for distribution through Homekey are Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) funds. A separate component of the CARES Act provides CRF to local governments. The CARES Act provides financial assistance and resources to assist various sectors including small businesses, workers, and state and local governments, as well as other programs critical to the COVID-19 pandemic response.

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The CARES Act provides that payments from the CRF may only be used to cover costs that: 1) are necessary expenditures incurred due to the public health emergency with respect to the COVID-19 pandemic; 2) were not accounted for in a jurisdiction's approved budget as it existed on March 27, 2020, the date of enactment of the CARES Act; and 3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

On July 21, 2020, the Board approved the CRF spending plan that totaled \$1.220 billion for COVID-19 related expenditures using federal revenues through direct and State contingency planning. The CRF spending plan was revised on August 4, 2020 to include an increase of \$111 million in appropriation in the Homeless and Housing Program Budget , and on September 15, 2020 the Board adopted a supplemental spending plan for expending \$129.7 million of CRF for a range of programs and initiatives to further support the County's efforts to support the public health of County residents while addressing the needs of some of the County's most vulnerable populations, particularly communities of color, which data continues to reveal have been disproportionately impacted. Use of these funds to meet the County's match requirement for the Homekey acquisitions meets all of the criteria for use of the CARES Act CRF.

The Acting Chief Executive Officer recommends acquiring through Homekey the 8 properties listed on Attachment 1 (collectively, "Properties" and singularly, a "Property") for the purchase price stated therein. In addition to the purchase price, due diligence and closing costs are included for a total capital project amount for each Property as stated on Attachment 1. Each Property is currently improved such that the property is either currently used successfully as part of PRK or as an operational hotel/motel. Each Property acquisition will include all furniture, fixtures and equipment to either continue interim housing operations or for new interim housing. In addition, these properties will be converted to Permanent Supportive Housing (PSH) as soon as possible to provide needed permanent housing and supportive services for PEH. Renovations required to convert a particular Property to PSH will be analyzed and brought as a separate action to the Board.

Section 25353 of the California Government Code authorizes the Board to purchase real property for use of the County for buildings or for other public purposes. Government Code Sections 25350 and 6063 require that a notice of the Board's intention to purchase property be published once a week for three successive weeks in a newspaper of general circulation in the County, identifying the property to be acquired and the sellers, the purchase price, and the time and place at which the Board will meet to consummate the potential acquisitions.

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Assembly Bill 83 (Chapter 15, Statutes of 2020) establishes a statutory exemption from the California Environmental Quality Act (CEQA) for activities meeting certain conditions funded by Homekey (California Health and Safety Code Section 50675.1.2).

WE, THEREFORE MOVE, that the Board of Supervisors:

1. Find that the "Project," which includes the proposed acquisition and renovation, as applicable, of the properties listed on Attachment 1 (Properties), is exempt from the California Environmental Quality Act (CEQA) pursuant to California Health and Safety Code Section 50675.1.2, because the Project utilizes Homekey grant funds and other public funds, will provide housing units for individuals and families who are experiencing homelessness or who are at risk of homelessness, and those units will be in decent, safe, and sanitary condition at the time of their occupancy. Further, the Project will meet all of the following conditions, as applicable: (1) no units will be acquired by eminent domain; (2) the acquisitions will be paid for exclusively by public funds; (3) the County will obtain an enforceable commitment that all contractors and subcontractors performing work on the Project will use a skilled and trained workforce for any rehabilitation, construction, or alterations in accordance with Chapter 2.9 (commencing with Section 2600) of Part 1 of Division 2 of the Public Contract Code; (4) letters of support will be obtained for any rehabilitation, construction, or alteration work; (5) long-term covenants and restrictions will be imposed that require the units to be restricted to persons experiencing homelessness or who are at risk of homelessness, which may include lower income, and very low income households, as defined by Health and Safety Code Section 50079.5, for no fewer than 55 years; and (6) no footprint of any Project structure will increase by more than 10 percent of the original footprint. Upon approval of the recommended actions, the Chief Executive Office will file a Notice of Exemption with the County Clerk pursuant to Section 21152 of the California Public Resources Code.
2. Approve the Project and establish the proposed capital projects identified in Attachment I.
3. Approve the appropriation adjustment (Attachment 2) to increase \$75,500,000 in appropriation offset with State grant funding for Homekey and transfer appropriation and federal CARES Act revenue funding from the Homeless and Housing Program Budget to the proposed capital projects identified in Attachment I.

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4. Approve the Notice of Intention to Purchase (Attachment 3), setting October 27, 2020 as the date that the Board will meet to receive comments and consummate the proposed acquisitions, for the Properties at the specified purchase price from the stated owner.
5. Instruct the Executive Office-Clerk of the Board of Supervisors to publish the Notice of Intention to Purchase, in accordance with Government Code Section 6063, following publication of the Notice of Intention to Purchase.

WE, FURTHER MOVE, that, at the duly noticed Board meeting on October 27, 2020, the Board:

1. Authorize the use of Homekey grant funds and CARES Act Coronavirus Relief Funds to provide for the purchase and associated costs for the properties listed in Attachment I (Properties).
2. Order the purchase of the Properties to be consummated, in accordance with Government Code Section 25350.
3. Approve the attached authorizing resolutions, authorizing the Acting Chief Executive Officer, or her designee, to enter into, execute and deliver the application and all Homekey Documents, as defined therein, necessary for the County to secure Homekey funds and participate in, and carry out its obligations under, the Homekey Program.
4. Authorize the Acting Chief Executive Officer, or her designee, to execute the Purchase and Sale Agreements, approved as to form by County Counsel, and to purchase the Properties, and take all further actions necessary and appropriate to effectuate and implement the transactions contemplated herein, including opening and management of escrow, any administrative adjustments to the transfer documents, execution of all the requisite documentation for the completion of the transfers and acceptance of the deeds conveying title to the Properties to the County of Los Angeles.
5. Authorize the Auditor-Controller to issue warrants, as directed by the Acting Chief Executive Officer or her designee, for the purchase of the Properties and any other related transactional costs.

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6. At the close of escrow for each Property, instruct the Assessor's Office to place the Properties under the complete ownership of the County, and remove the Properties from the tax roll effective upon the transfer of title to the County of Los Angeles.
7. Authorize the Acting Chief Executive Officer, or her designee, to execute a funding agreement with the Los Angeles Community Development Authority (LACDA), in the amount of \$207,000 for services and due diligence activities related to the Homekey grant application for the acquisition of the Properties, and any other ancillary documentation.

WE, FURTHER MOVE, that the Board of Supervisors, acting as the Commissioners of the Los Angeles County Development Authority (LACDA):

1. Authorize the Acting Executive Director, or his designee, to execute or amend a funding agreement with the County to transfer \$270,000 from the Homeless and Housing Program Budget.
2. Authorize the Acting Executive Director, or his designee to accept and incorporate \$270,000 into the LACDA's approved Fiscal Year 2020-2021 budget

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KB:dvs

**Attachment 1 to Motion
Approve and Order Publication of Notice of Intention to Acquire 8 Properties
Through the Homekey Program**

No.	Property Name and Address	Improvements	Seller	Purchase Price	Estimated Due Diligence and Closing Costs	Total Capital Project Amount	Capital Project No.	Capital Project Name
1	Motel 6 Baldwin Park 14510 Garvey Avenue Baldwin Park, 91706	Hotel	G6 Hospitality Property LLC	\$ 7,100,000	\$ 444,000	\$ 7,544,000	77617	Homekey Baldwin Park
2	Motel 6 Hacienda Heights 1172 South 7th Avenue Hacienda Heights, 91745 (Unincorporated Area)	Hotel	G6 Hospitality Property LLC	12,450,000	718,000	13,168,000	77618	Homekey Hacienda Heights
3	Motel 6 Harbor City 820 West Sepulveda Boulevard Harbor City, 90710 (Unincorporated Area)	Hotel	G6 Hospitality Property LLC	6,945,000	589,000	7,534,000	77619	Homekey Harbor City
4	Motel 6 Long Beach 5665 East 7th Street Long Beach, 90804	Hotel	G6 Hospitality Property LLC	5,615,000	565,000	6,180,000	77620	Homekey Long Beach
5	Motel 6 Norwalk 10646 East Rosecrans Avenue Norwalk, 90650	Hotel	G6 Hospitality Property LLC	5,740,000	516,000	6,256,000	77621	Homekey Norwalk
6	Motel 6 Whittier 8221 South Pioneer Boulevard Whittier, 90606 (Unincorporated Area)	Hotel	G6 Hospitality Property LLC	10,334,000	540,000	10,874,000	77622	Homekey Whittier
7	Travel Plaza Inn 1116 South Long Beach Boulevard Compton, 90221	Hotel	Om Shree Ganesha LLC	6,580,000	544,000	7,124,000	77623	Homekey Compton East
8	Willow Tree Inn 1919 West Artesia Boulevard Compton, 90220	Hotel	SuShil Capital LLC	16,000,000	820,000	16,820,000	77624	Homekey Compton West
	Total:			\$ 70,764,000	\$ 4,736,000	\$ 75,500,000		

September 29, 2020

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2020-21
4 - VOTES

SOURCES

BA DETAIL - SEE ATTACHMENT PAGES 1 - 3

USES

BA DETAIL - SEE ATTACHMENT PAGES 1 - 3

SOURCES TOTAL \$ 90,241,000

USES TOTAL \$ 90,241,000

JUSTIFICATION

Reflects an increase in appropriation, offset with State grant funding for Homekey and appropriation and revenue transfer of federal CARES Act funding from Homeless and Housing Program to fund the acquisitions of eight properties (CP#77617, 77618, 77619, 77620, 77621, 77622, 77623 and 77624).

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Amir Alam
AUTHORIZED SIGNATURE AMIR ALAM, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)
#57-E SEP 29 2020

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY *Lafan*

CHIEF EXECUTIVE OFFICER

BY *Amir Alam*

B.A. NO. 048

DATE *Sept. 24, 2020*

DATE *SEP. 25, 2020*

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
 CHIEF EXECUTIVE OFFICE

FY 2020-21
 4 - VOTES

SOURCES

USES

HOMELESS AND HOUSING PROGRAM
 A01-CB-5500-26685
 OTHER CHARGES
DECREASE APPROPRIATION 14,741,000

HOMELESS AND HOUSING PROGRAM
 A01-CB-90-90W1-26685
 FEDERAL-COVID3-THE CARES ACT
DECREASE REVENUE 14,741,000

ADOPTED
 BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

#57-E SEP 29 2020


 CELINA DAVILA
 EXECUTIVE OFFICER

VARIOUS CAPITAL PROJECTS
HOMEKEY HARBOR CITY
 A01-CP-90-90W7-65099-77619
 FEDERAL-COVID-19 GRANT/CAP PROJ
INCREASE REVENUE 1,026,000

VARIOUS CAPITAL PROJECTS
HOMEKEY BALDWIN PARK
 A01-CP-6006-65099-77617
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 7,544,000

VARIOUS CAPITAL PROJECTS
HOMEKEY HACIENDA HEIGHTS
 A01-CP-6006-65099-77618
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 13,168,000

VARIOUS CAPITAL PROJECTS
HOMEKEY LONG BEACH
 A01-CP-90-90W7-65099-77620
 FEDERAL-COVID-19 GRANT/CAP PROJ
INCREASE REVENUE 423,000

VARIOUS CAPITAL PROJECTS
HOMEKEY HARBOR CITY
 A01-CP-6006-65099-77619
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 7,534,000

VARIOUS CAPITAL PROJECTS
HOMEKEY LONG BEACH
 A01-CP-6006-65099-77620
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 6,180,000

VARIOUS CAPITAL PROJECTS
HOMEKEY NORWALK
 A01-CP-90-90W7-65099-77621
 FEDERAL-COVID-19 GRANT/CAP PROJ
INCREASE REVENUE 190,000

VARIOUS CAPITAL PROJECTS
HOMEKEY NORWALK
 A01-CP-6006-65099-77621
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 6,256,000

VARIOUS CAPITAL PROJECTS
HOMEKEY WHITTIER
 A01-CP-90-90W7-65099-77622
 FEDERAL-COVID-19 GRANT/CAP PROJ
INCREASE REVENUE 547,000

VARIOUS CAPITAL PROJECTS
HOMEKEY WHITTIER
 A01-CP-6006-65099-77622
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 10,874,000

VARIOUS CAPITAL PROJECTS
HOMEKEY COMPTON EAST
 A01-CP-90-90W7-65099-77623
 FEDERAL-COVID-19 GRANT/CAP PROJ
INCREASE REVENUE 1,412,000

VARIOUS CAPITAL PROJECTS
HOMEKEY COMPTON EAST
 A01-CP-6006-65099-77623
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 7,124,000

VARIOUS CAPITAL PROJECTS
HOMEKEY COMPTON WEST
 A01-CP-90-90W7-65099-77624
 FEDERAL-COVID-19 GRANT/CAP PROJ
INCREASE REVENUE 11,143,000

VARIOUS CAPITAL PROJECTS
HOMEKEY COMPTON WEST
 A01-CP-6006-65099-77624
 CAPITAL ASSETS - LAND
INCREASE APPROPRIATION 16,820,000

BA# 048

Lorfan 9/24/20

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF EXECUTIVE OFFICE

FY 2020-21
4 - VOTES

SOURCES

USES

VARIOUS CAPITAL PROJECTS
HOMEKEY BALDWIN PARK
A01-CP-88-89U6-65099-77617
STATE-COVID-19/CP
INCREASE REVENUE 7,774,000

VARIOUS CAPITAL PROJECTS
HOMEKEY HACIENDA HEIGHTS
A01-CP-88-89U6-65099-77618
STATE-COVID-19/CP
INCREASE REVENUE 13,232,000

VARIOUS CAPITAL PROJECTS
HOMEKEY HARBOR CITY
A01-CP-88-89U6-65099-77619
STATE-COVID-19/CP
INCREASE REVENUE 6,508,000

VARIOUS CAPITAL PROJECTS
HOMEKEY LONG BEACH
A01-CP-88-89U6-65099-77620
STATE-COVID-19/CP
INCREASE REVENUE 5,757,000

VARIOUS CAPITAL PROJECTS
HOMEKEY NORWALK
A01-CP-88-89U6-65099-77621
STATE-COVID-19/CP
INCREASE REVENUE 6,066,000

VARIOUS CAPITAL PROJECTS
HOMEKEY WHITTIER
A01-CP-88-89U6-65099-77622
STATE-COVID-19/CP
INCREASE REVENUE 10,327,000

VARIOUS CAPITAL PROJECTS
HOMEKEY COMPTON EAST
A01-CP-88-89U6-65099-77623
STATE-COVID-19/CP
INCREASE REVENUE 5,712,000

VARIOUS CAPITAL PROJECTS
HOMEKEY COMPTON WEST
A01-CP-88-89U6-65099-77624
STATE-COVID-19/CP
INCREASE REVENUE 5,383,000

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#57-E

SEP 29 2020

Alisa Ocasio
CELIA OCAZIO
EXECUTIVE OFFICER

BA#048 *Lauren* 9/24/20

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF EXECUTIVE OFFICE

FY 2020-21
4 - VOTES

SOURCES

USES

SOURCES TOTAL \$ 90,241,000

USES TOTAL \$ 90,241,000

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

5 7-E

SEP 29 2020


CECIL ADAMS
EXECUTIVE OFFICER

BA#048 *Larfan* 9/24/20 - 3 of 3 -

Attachment 3
NOTICE OF INTENTION TO
PURCHASE REAL PROPERTY

NOTICE IS HEREBY GIVEN that it is the intention of the Board of Supervisors of the County of Los Angeles, State of California, to purchase the following described Real Property, located in Los Angeles County, State of California, from the named vendors at the designated prices. It is the intent of the County to use the Real Property to provide housing units for individuals and families who are experiencing homelessness or who are at risk of homelessness.

Property 1: Motel 6 Baldwin Park

Assessor's Parcel Number(s): 8460-006-026 and 8460-006-027

The property consists of approximately 1.88 acres, located at 14510 Garvey Avenue, City of Baldwin Park, CA 91706.

SELLER: G6 Hospitality Property LLC, a Delaware limited liability company

PRICE: \$7,100,000

Property 2: Motel 6 Hacienda Heights

Assessor's Parcel Number(s): 8220-022-063 and 822-022-060

The property consists of approximately 2.61 acres, located at 1172 South 7th Avenue, Hacienda Heights, CA 91745 (Unincorporated Area) (per Assessor Parcel number). Property address is also identified as 1154 South 7th Avenue by Seller.

SELLER: G6 Hospitality Property LLC, a Delaware limited liability company

PRICE: \$12,450,000

Property 3: Motel 6 Harbor City

Assessor's Parcel Number(s): 7409-019-014

The property consists of approximately 1.31 acres, located at 820 West Sepulveda Boulevard, Harbor City, CA 90710 (Unincorporated Area).

SELLER: G6 Hospitality Property LLC, a Delaware limited liability company

PRICE: \$6,945,000

Property 4: Motel 6 Long Beach

Assessor's Parcel Number(s): 7240-025-017

The property consists of approximately 0.56 acres, located at 5665 East 7th

Street, City of Long Beach, CA 90804.

SELLER: G6 Hospitality Property LLC, a Delaware limited liability company

PRICE: \$5,615,000

Property 5: Motel 6 Norwalk

Assessor's Parcel Number(s): 8076-001-043

The property consists of approximately 0.68 acres, located at 10646 East Rosecrans Avenue, City of Norwalk, CA 90650.

SELLER: G6 Hospitality Property LLC, a Delaware limited liability company

PRICE: \$5,740,000

Property 6: Motel 6 Whittier

Assessor's Parcel Number(s): 8177-024-009

The property consists of approximately 1.62 acres, located at 8221 South Pioneer Boulevard, Whittier, CA 90606 (Unincorporated Area).

SELLER: G6 Hospitality Property LLC, a Delaware limited liability company

PRICE: \$10,333,094

Property 7: Travel Plaza Inn

Assessor's Parcel Number(s): 7302-016-017

The property consists of approximately 0.66 acres, located at 1116 South Long Beach Boulevard, City of Compton, CA 90221.

SELLER: Om Shree Ganesha LLC

PRICE: \$6,580,000

Property 8: Willow Tree Inn

Assessor's Parcel Number(s): 7319-024-044

The property consists of approximately 1.53 acres, located at 1919 West Artesia Boulevard, City of Compton, CA 90220.

SELLER: SuShil Capital LLC

PRICE: \$16,000,000

NOTICE IS HEREBY GIVEN that the purchase of the Real Property described above will be consummated by the Board of Supervisors of the County of Los Angeles, State of California, on October 27th, 2020, at 9:30 a.m. at the regular meeting of the Board of Supervisors. Please note that due to the COVID-19 pandemic and the County's Safer at Home Order, a virtual public hearing may be held. The Los Angeles County facilities may still be closed to the public at this time. Please visit <http://bos.lacounty.gov/Board-Meeting/Board-Agendas> for details on how to listen to the virtual meeting and/or address the Board. No obligation will arise against the County and in favor of the Sellers with respect to the purchase of the Real Property described herein until the Board of Supervisors approves the purchase on the named consummation date.



CELIA ZAVALA, Executive Officer
Board of Supervisors, County of Los Angeles

By 
Deputy

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By 
Deputy

AUTHORIZING RESOLUTION

Motel 6 Baldwin Park, 14510 Garvey Avenue, Baldwin Park, CA 91706

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.


THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$19,149,000. That amount includes \$15,549,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$3,600,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$19,149,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee, David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES: _____ NAYES: _____ ABSTAIN: _____ ABSENT: _____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.
 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
3. **Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
4. **Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
5. **Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
6. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Motel 6 Hacienda Heights, 1172 South 7th Avenue, Hacienda Heights, CA 91745
(Unincorporated Area)

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$33,953,000. That amount includes \$26,465,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$7,488,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$33,953,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES:_____ NAYES:_____ ABSTAIN:_____ ABSENT:_____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.
 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
3. **Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
4. **Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
5. **Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
6. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Motel 6 Harbor City, 820 West Sepulveda Boulevard, Harbor City, CA 90710 (Unincorporated Area)

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$15,752,000. That amount includes \$13,016,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$2,736,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$15,752,000 any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES:_____ NAYES:_____ ABSTAIN:_____ ABSENT:_____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.
 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
3. **Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
4. **Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
5. **Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
6. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Motel 6 Long Beach, 5665 East 7th Street, Long Beach, CA 90804

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$13,577,000. That amount includes \$11,513,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$2,064,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$13,577,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES:_____ NAYES:_____ ABSTAIN:_____ ABSENT:_____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.
 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
3. **Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
4. **Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
5. **Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
6. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Motel 6 Norwalk, 10646 East Rosecrans Avenue, Norwalk, CA 90650

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$14,820,000. That amount includes \$12,132,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$2,688,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$14,820,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES: _____ NAYES: _____ ABSTAIN: _____ ABSENT: _____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.
 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
3. **Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
4. **Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
5. **Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
6. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Motel 6 Whittier, 8221 South Pioneer Boulevard, Whittier, California 90606 (Unincorporated Area)

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$25,407,000. That amount includes \$20,655,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$4,752,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$25,407,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES: _____ NAYES: _____ ABSTAIN: _____ ABSENT: _____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

- 1. Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.

 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
- 2. Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
- 3. Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
- 4. Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
- 5. Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
- 6. Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Travel Plaza Inn, 1116 South Long Beach Boulevard, Compton, CA 90221

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$13,392,000. That amount includes \$11,424,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$1,968,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$13,392,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES: _____ NAYES: _____ ABSTAIN: _____ ABSENT: _____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. The Department encourages each Applicant to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to apply to and participate in the Homekey Program.
 - a. Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Application or the Homekey Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the legal authority and composition of Applicant's governing body. Applicant must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially in line with this template.
3. **Dollar Amounts of Grant Awards.** The Department recommends identifying an authorized dollar amount that is at least double the anticipated award (based on current formula calculations). Award amounts are subject to change. If Applicant is ultimately awarded an amount in excess of the amount identified in the Authorizing Resolution, the Department will require a new Authorizing Resolution from Applicant before execution of a Standard Agreement.
4. **Authorized Signatory or Signatories, Designee.** Applicant, as a Local Public Entity, may designate an authorized signatory by title only. In addition, Applicant may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Homekey Documents individually or collectively. In addition, Applicant may authorize a designee of the authorized signatory to execute the Homekey Documents. In such case, Applicant must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the governing body.
5. **Vote Count.** Please fill out the field by every voting category (i.e., Ayes, Nays, Abstain, Absent). If none, please indicate zero (0) for that field. The vote count must comport with the legal authority and membership of the Applicant's governing body.
6. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Homekey Documents on behalf of Applicant.

AUTHORIZING RESOLUTION

Willow Tree Inn, 1919 West Artesia Boulevard, Compton, CA 90220

A RESOLUTION OF THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES AUTHORIZING APPLICATION TO THE HOMEKEY PROGRAM

WHEREAS:

A. The Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (“**NOFA**”), dated July 16, 2020, for the Homekey Program (“**Homekey**” or “**Homekey Program**”). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.1 (Assem. Bill No. 83 (2019-2020 Reg. Sess.), § 21.)

B. **THE COUNTY OF LOS ANGELES** (“**Applicant**”) desires to apply for Homekey grant funds. Towards that end, Applicant is submitting an application for Homekey funds (“**Application**”) to the Department for review and consideration.

C. The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement (“**Standard Agreement**”), and all other legal requirements of the Homekey Program.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department in response to the NOFA, dated July 16, 2020, and to apply for Homekey grant funds in a total amount not to exceed \$15,759,000. That amount includes \$10,767,000 for capital expenditures (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(1)-(6)) and \$4,992,000 for a capitalized operating subsidy (as allowed under Health and Saf. Code, § 50675.1.1, subd. (a)(7)).
2. If the Application is approved, Applicant is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by **December 30, 2020**, and that any funds awarded for capitalized operating subsidies are spent by **June 30, 2022**.
3. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$15,759,000, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “**Homekey Documents**”).
4. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
5. Fesia Davenport, Acting Chief Executive Officer, or her designee David Howard, Assistant Chief Executive Officer, is authorized to execute the Application and the Homekey Documents on behalf of Applicant for participation in the Homekey Program.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:	
AYES: _____ NAYES: _____ ABSTAIN: _____ ABSENT: _____	
The undersigned, Celia Zavala, Executive Officer of the Board of Supervisors of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.	
SIGNATURE:	DATE:
NAME:	TITLE:

APPROVED AS TO FORM:

MARY C. WICKHAM
 County Counsel

By 
 Deputy

NOTICE AND INSTRUCTIONS

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