



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **C-1**

October 7, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**UNDERGROUND STORAGE TANK - SITE ASSESSMENT
AWARD OF SUPPLEMENTAL CONSULTANT SERVICES AGREEMENTS
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Award and authorize the Interim Director of Public Works or his designee to execute Supplemental Agreement 5 to Contract PW-12383 with Gradient Engineers to extend their contract to provide consultant services for three years and to set the effective date of the supplemental agreement.
2. Award and authorize the Interim Director of Public Works or his designee to execute Supplemental Agreement 4 to Contract PW-12391 with Shaw Environmental (who was assigned this contract from IT Corporation when IT Corporation was purchased by Shaw Environmental) to extend their contract to provide consultant services for three years and to set the effective date of the supplemental agreement.
3. Award and authorize the Interim Director of Public Works or his designee to execute Supplemental Agreement 3 to Contract PW-12375 with Kleinfelder, Inc., to provide consultant services for three years and to set the effective date of the supplemental agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This action involves authorizing the Interim Director of Public Works or his designee to execute supplemental agreements to extend the existing contracts with three consultants for three additional years.

On June 19, 2001, your Board approved an agreement with Gradient Engineers for site assessment services for a not to exceed fee of \$75,485 plus a \$50,000 contingency. Two supplemental agreements were made with Gradient Engineers using the contingency. The third supplemental agreement was made when your Board approved \$14,730 in additional funding on October 15, 2002. The fourth supplemental agreement was to extend the contract one year as allowed by the contract. The balance remaining in the contract is \$9,600. This supplemental agreement will extend the contract an additional three years with no increase in cost.

On June 19, 2001, your Board approved an agreement with Shaw Environmental for site assessment services for a not to exceed fee of \$256,393 plus \$50,000 contingency. One supplemental agreement was made with Shaw Environmental using the contingency, and a second supplemental agreement was made when your Board approved \$20,434,58 in additional funding on October 15, 2002. A third supplemental agreement was to extend the contract one year as allowed by the contract. The balance remaining in the contract is \$3,700. This supplemental agreement will extend the contract an additional three years with no increase in cost.

On June 19, 2001, your Board approved an agreement with Kleinfelder, Inc., for site assessment services for a not to exceed fee of \$232,691 plus a \$50,000 contingency. One supplemental agreement was made with Kleinfelder using the contingency, and a second supplemental agreement was to extend the contract by one year. The balance remaining in the contract is \$18. This supplemental agreement will extend the contract an additional three years with no increase in cost.

The time extensions allowed by the original contracts will soon expire. We are waiting for the applicable regulatory agencies overseeing the removal of underground fuel tanks and the cleanup of contaminated soils to review and respond to the site assessment report recommendations submitted by the consultants for each of the 16 sites. To date, responses have been received on four sites. The additional contract time requested in this action will allow us to retain the consultants under contract should additional assessment and reporting be required by the jurisdictional agencies on the remaining 12 sites.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Goal of Service Excellence as it provides for the initial steps necessary to clean up contaminated soil, thereby protecting groundwater quality. By continuing to contract with consultants familiar with the affected sites, these services will be provided in an efficient and effective manner and in compliance with applicable laws.

FISCAL IMPACT/FINANCING

There is no cost for this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard supplemental agreement previously approved as to form by County Counsel will be used for each consultant. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring of qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Gradient Engineers, Shaw Environmental, and Kleinfelder, Inc., are willing to consider Greater Avenues for Independence participants for future employment.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt pursuant to Class 1 of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

On February 17, 1998, your Board adopted the Underground Storage Tank Compliance Program to meet State regulations governing the underground storage of hazardous substances. As part of that program, underground storage tanks containing gasoline, diesel, and tetrachlorethylene were removed from 60 County facilities. The State Water Resources Control Board delegated its authority to oversee the removal of underground fuel tanks and the cleanup of the contaminated soils to various local agencies including the County of Los Angeles Department of Public Works' Environmental Programs Division, the City of Los Angeles Fire Department, and the

City of Long Beach Fire Department. In accordance with the requirements of the jurisdictional agency for each site, soil samples were collected from below the removed tanks and piping and analyzed for contaminants. At 19 of the 60 sites, the analytical results indicated contamination. At 16 of these sites, the oversight agencies requested additional site assessment work and preparation of a remedial action plan. Soil remediation, if required, will be accomplished under subsequent contracts.

On November 7, 2000, a Request for Proposals was issued to 21 firms from our list of qualified consultants. Thirteen firms responded to the request. An Evaluation Committee with members from Public Works and the Chief Administrative Office evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, the Evaluation Committee recommended that three firms perform the work. On June 19, 2001, your Board approved awarding consultant services agreements with Gradient Engineers, Shaw Environmental, and Kleinfelder, Inc.

Participation by Community Business Enterprises (CBE) in projects is encouraged through Public Works' CBE Outreach Program. The recommended consultants are aware of Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

Public Works maintains a database of prequalified firms for consultant services which is the main source for soliciting proposals. As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, a Request for Proposals for these services was listed on the County Office of Small Business website.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors
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CONCLUSION

Please return one adopted copy of this letter to both the Department of Public Works and Chief Administrative Office, Capital Projects.

Respectfully submitted,

DONALD L. WOLFE
Interim Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

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cc: County Counsel
Office of Affirmative Action Compliance