County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

October 5, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE ACCEPTANCE OF A U.S. DEPARTMENT OF HOMELAND SECURITY, OFFICE FOR DOMESTIC PREPAREDNESS GRANT AWARD AND APPROVE AN APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to accept a grant award from the U.S. Department of Homeland Security, Office for Domestic Preparedness (ODP), in the sum of $400,000, with no local match required, to pilot a Terrorism Early Warning (TEW) Resource Center and a supporting research library. This authorization includes any subsequent amendments, modifications, extensions, and augmentations pertaining to said grant award.

2. Approve an appropriation adjustment in the amount of $400,000 to permit the Sheriff's Department to expend the awarded funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The U.S. Department of Homeland Security, ODP, has reports and demonstration efforts that have shown the critical importance of intelligence gathering and regional information sharing in relation to terrorism. ODP requested the Sheriff's Department to

submit a grant application to pilot a project that demonstrates the essential elements of TEW operations. In May 2004, a grant application, requesting $400,000 in funding, was submitted to ODP, and in August 2004, grant award notification was received. This project will serve as an example for potential replication by Urban Area Security Initiative (UASI) sites, illustrating how TEWs enhance and strengthen multi-jurisdictional information sharing to prevent terrorist acts and to facilitate emergency preparedness.

The Sheriff's Department operates a highly successful TEW operation and is an excellent example of a multi-jurisdictional information sharing project. The funding will allow the Sheriff's Department's Emergency Operations Bureau (EOB) to establish a TEW Resource Center and a supporting research library. This Resource Center will help ensure jurisdictions have the guidance and educational resources to implement their own TEW operation and incorporate it into a national network. The Resource Center will exist as a physical location to house the staff and educational resources as well as serving as a location to host visiting jurisdictions participating in ODP's TEW pilot project.

Implementation of Strategic Plan

The grant program conforms to the Los Angeles County's Strategic Plan. Specifically, with the support of this funding source, the Department will be able to realize the achievement of Goal #3: Organization Effectiveness through collaboration across jurisdictional boundaries by providing resources for planning and responding to acts of terrorism.

FISCAL IMPACT/FINANCING

The U.S. Department of Homeland Security, ODP, will fund 100% of a Lieutenant position and an Operations Assistant II position, in the sum of $400,000, with no local match required. The Lieutenant will provide project oversight and be the liaison between the Los Angeles TEW and other jurisdictions establishing TEWs nationwide. The Lieutenant will also provide training and conduct workshops. The Operations Assistant II will handle administrative issues, coordinate visit arrangements, and perform related support duties. Funding will also be utilized to pay for travel, equipment, periodicals, consultant fees, overtime, and a contract to deliver an information technology system and supporting software.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The grant award is for the period of August 1, 2004, to July 31, 2005. The award documents have been reviewed and approved as to form by County Counsel.

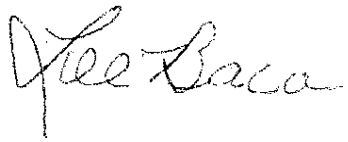
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The funding will have a positive impact on current services especially within the Department's EOB. This funding will afford EOB the opportunity to enhance multi-jurisdictional information sharing by providing guidance and educational resources in relation to terrorism.

CONCLUSION

Upon the Board's action, the Sheriff's Department needs to obtain four (4) individually certified copies of the Board-adopted letter. The Sheriff's Department's contacts for the requested Board action are Karen Anderson, Grants Manager, at (323) 526-5408 or Michelle Day, Grants Coordinator, at (323) 526-5212.

Sincerely,



LEROY D. BACA
SHERIFF

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 770

DEPARTMENT OF SHERIFF

SEPTEMBER 15, 19 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

(4 VOTES)

SOURCES
SHERIFF'S DEPARTMENT
REVENUE - ~~STATE~~ Federal - OTHER
A01 - SH - 15682 - ~~8831~~ 9001
$400,000

USES
SHERIFF'S DEPARTMENT
SALARIES & EMPLOYEE BENEFITS
A01 - SH - 15682 - 1000
$231,000

SERVICES & SUPPLIES
A01 - SH - 15682 - 2000
$169,000

JUSTIFICATION:
Appropriation adjustment to fund costs which will allow the Sheriff's Department Emergency Operations Center (EOC) to establish a Terrorism Early Warning Resource (TEW) Center and a supporting research library offset by funds from the Office of Domestic Preparedness (ODP).

Glen Dragovich, Director
Administrative Services Division

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY
NO. 38
SEPT. 15 2004

APPROVED AS REQUESTED ✓ AS REVISED

September 16 2004
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY
DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Los Angeles County Sheriff's Department

Grant Project Title and Description

The Terrorism Early Warning (TEW) Expansion Program is a project to pilot a Terrorism Early Warning (TEW) Resource Center and a supporting research library. This Resource Center will help to ensure jurisdictions have the guidance and educational resources to implement their own TEW operation and incorporate it into a national network.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
U.S. Department of Homeland Security, Office for Domestic Preparedness	2004-GE-T4-0057	Immediately

Total Amount of Grant Funding: $400,000 **County Match Requirements:** $0
Grant Period: 08/01/04 - 07/31/05 **Begin Date:** 08/01/04 **End Date:** 07/31/05
Number of Personnel Hired Under This Grant: 2 **Full Time:** 2 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No ___

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No ___

Is the County obligated to continue this program after the grant expires? Yes ___ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ___ No X

b). Identify other revenue sources Yes ___ No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No ___

Impact of additional personnel on existing space: N/A

Other requirements not mentioned above: N/A

Department Head Signature Lee Baca **Date** 9/20/04