COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"

September 28, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTION OF A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS FOR GRANT FUNDS FROM THE CALIFORNIA STATE LIBRARY CULTURAL AND HISTORICAL ENDOWMENT GRANT PROGRAM FOR THE HUGO REID ADOBE AND QUEEN ANNE COTTAGE PROJECTS
(Fifth District- 3 Vote Matter)

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT YOUR BOARD:

1. Find the proposed projects and applications categorically exempt from the California Environmental Quality Act (CEQA).

2. Adopt the attached resolution authorizing the submission of applications to the California Cultural and Historical Endowment, for funding for the proposed Hugo Reid Adobe and Queen Anne Cottage projects under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 (Proposition 40).

3. Authorize and accept, contingent upon an award of grant funding, the project grant award and the grant agreement for the proposed projects.

4. Authorize the Director of Parks and Recreation, or his designee, as agent of the County, to conduct all negotiations, execute and submit all documents including, but not limited to, project grant agreement(s), amendments, and payment requests, which may be necessary for the completion of the projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Adoption of the attached resolution by your Board will authorize the Department of Parks and Recreation (Department) to submit applications to the California State Library Cultural and Historical Endowment (CCHE) for the Hugo Reid Adobe and Queen Anne Cottage projects at the Los Angeles County Arboretum & Botanic Garden. The applications must include a resolution by your Board authorizing the applications. Project applications are due October 1, 2004.

The CCHE was established in 2002 to examine, preserve and support projects embracing the culture and history of all Californians. The CCHE will provide an annual competitive grant program over the next three (3) years to public agencies and nonprofit organizations to help fund various programs and projects to protect and preserve California's cultural, historic and natural resources. There is $122 million in funding available for the entire CCHE competitive grant program with $35 million available statewide in this first round.

In determining the projects to be submitted to the State, the Department reviewed and assessed various facility needs throughout the County relative to eligibility based on the grant guidelines, feasibility and the likelihood that the projects would be funded. Two projects were determined to be eligible and feasible at this time.

Hugo Reid Adobe

The proposed project scope consists of the removal of the garden adobe wall and arbor to restore the historic landscape and restoration of the Baldwin garden, including the installation of irrigation. The cost of these improvements is estimated at $79,407.

Queen Anne Cottage

The proposed project scope consists of replacement of a 54-year-old decomposed granite roof with a historically accurate shingle roof. The cost of these improvements is estimated at $331,757.

Neither of these proposed projects will be implemented unless an award is granted.

Implementation of Strategic Plan Goals

Upon completion, the proposed project will contribute to the achievement of two (2) goals of the County's Strategic Plan: Goal 4 (Fiscal Responsibility) by increasing the Department's public/private partnerships, managing our resources effectively, and investing in the public infrastructure; and Goal 5 (Children and Families' Well-Being) by improving facilities used by children and families of the County.

FISCAL IMPACT/ FINANCING

The grant program requires a 50 percent funding match. Grant awards may range from a minimum of $25,000 to a maximum of $5 million.

The estimated cost for the Hugo Reid Adobe project is $79,407 and the grant request amount will be $39,703. The estimated cost of the Queen Anne Cottage Project is $331,757 and the grant request amount will be $165,878. The required matches of $39,704 and $165,879, respectively, would be funded first from lease payments from three cellular telephone towers located at the Arboretum, which will generate approximately $134,000 in Fiscal Year 2004-05 and which must be spent for improvements to the facility in accordance with the Section 5404 of the Public Resources Code under which the lease agreements were approved, and, if necessary, interest earned on the Alex Oser Trust Fund, an endowment fund restricted to providing improvements at the County's arboreta and botanic garden facilities.

Operating Budget Impact

Operating cost estimates for the projects are under development by the Department and CAO and will be reported to your Board prior to the acceptance of the grant.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This resolution has been prepared to establish the Board's intent to apply for State grant funds. The Department will be notified by November 22, 2004, whether or not the grants have been awarded. Upon award of each grant, the Department will execute a contract with the grantor. The Department will be responsible for the completion of all funded projects in accordance with the grant guidelines.

County Counsel has approved the attached Resolution as to form.

ENVIRONMENTAL DOCUMENTATION

The projects described herein are categorically exempt from the California Environmental Quality Act (CEQA) according to Section 15301 (d) (l-4), 15303,15331 of the State CEQA guidelines and Classes 1 (h-4), Class 3 of the *Environmental Document Reporting Procedures and Guidelines* adopted by your Board on November 17, 1987, because the project involves maintenance of existing landscaping and native growth, demolition and removal of individual small structures, new construction of accessory structures, and historical resource restoration/rehabilitation in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

IMPACT ON CURRENT SERVICES AND PROJECTS

There are no impacts on current services as a result of this action. If funding is awarded, the projects will be accomplished so as to minimize the impact on public use of the affected facilities.

CONCLUSION

Upon approval by your Board, please instruct the Executive Office, Clerk of the Board to forward one conformed copy to the Chief Administrative Office, Capital Projects Division, and two (2) conformed copies of this letter and the two (2) originals resolutions to the Department of Parks and Recreation by September 29, 2004 for completion of the grant application packets.

Respectfully submitted,

Russ Guiney
Interim Director

David E. Janssen
Chief Administrative Officer

RG:KC:fc(BOS.BLs_Resos.CCHE.2004)

Attachments

c: Executive Office (22)
Chief Administrative Office
County Counsel

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES

APPROVING THE APPLICATION OF GRANT FUNDS FROM THE CALIFORNIA STATE LIBRARY CULTURAL AND HISTORICAL ENDOWMENT (CCHE) GRANT PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002 (PROPOSITION 40) FOR THE HUGO REID ADOBE AND QUEEN ANNE COTTAGE PROJECTS AT THE LOS ANGELES COUNTY ARBORETUM & BOTANIC GARDEN

WHEREAS, the people of the State of California have enacted the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act of 2002, which provides funds to the State of California for the California Cultural and Historical Endowment Grant Program; and

WHEREAS, the California Cultural and Historical Endowment (Grantor) has been delegated the responsibility for the administration of the CCHE Grant Program, setting up necessary procedures; and

WHEREAS, these procedures require the County of Los Angeles (Grantee) to certify by resolution the approval of applications and the availability of eligible matching funds prior to submission of said applications to the Grantor; and

WHEREAS, the proposed projects are categorically exempt from the California Environmental Quality Act (CEQA); and

WHEREAS, if the Grantee is awarded a grant, the Grantee will enter into a grant agreement with the Grantor for the Hugo Reid Adobe and Queen Anne Cottage Projects at the Los Angeles County Arboretum & Botanic Garden;

NOW, THEREFORE, BE IT RESOLVED that the County of Los Angeles Board of Supervisors;

1. Approves the filing of CCHE grant applications for the above projects to be funded from the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Bond Act of 2002; and

2. Certifies that said agency has matching funds from the Alex Oser Trust Fund and can finance 100 percent of the projects, half of which will be reimbursed; and

3. Certifies that the Grantee has or will have sufficient funds to operate and maintain the project, and where applicable, to complete the project, and

4. Certifies that the Grantee has reviewed, understands, and agrees to the General Provisions of the Grant Agreement; and

5. Appoints the Interim Director of Parks and Recreation or his designee, as agent of the County of Los Angeles to accept the grants, conduct all negotiations, execute and submit all documents including, but not limited to, applications, contracts, agreements, amendments, payment requests and so on, and compliance will all applicable current state and federal laws, which may be necessary for the completion of the aforementioned projects.

The foregoing resolution was on the ____ day of _____, 2004, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

VIOLET VARONA-LUKENS, Executive Office,
Clerk of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By _____
for Helen Parker, Principal Deputy

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants $100,000 or More

Department: PARKS & Recreation

Grant Project Title and Description

Queen Anne Cottage: Replacement of a 54-year-old decomposed granite roof with a historically accurate shingle roof.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
Calif. State Library	Calif. Cultural & Historical Endowment	Oct. 1, 2004

Total Amount of Grant Funding: $165,878	**County Match:** $165,879	
Grant Period: Nov. 2004 - Aug 2008	**Begin Date:** Nov. 2004	**End Date:** Aug. 2008
Number of Personnel Hired Under This Grant:	**Full Time:** 0	**Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	(No) NA
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	No NA
Is the County obligated to continue this program after the grant expires?	(Yes)	No
If the County is not obligated to continue this program after the grant expires, the Department will:		NA
a.) Absorb the program cost without reducing other services	Yes	No NA
b.) Identify other revenue sources (describe below)	Yes	No NA
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No NA

Impact of additional personnel on existing space:

No additional personnel will be hired under this grant.

Other requirements not mentioned above:

None.

Department Head Signature [signature] Date: 9-9-04