



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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**ADOPTED**

IN REPLY PLEASE  
REFER TO FILE

November 19, 2019

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

32 November 19, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
METRO GREEN LINE VERMONT STATION WAYFINDING SIGNAGE  
PROJECT ID NO. RDC0016179 IN THE UNINCORPORATED  
COMMUNITIES OF ATHENS AND WESTMONT  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to authorize procurement of a construction contract for the Metro Green Line Vermont Station Wayfinding Signage project in the unincorporated communities of Athens and Westmont.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file in Construction Division of Public Works for the Metro Green Line Vermont Station Wayfinding Signage project at an estimated construction contract cost between \$405,000 and \$545,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement, and which are to be received before 11 a.m. on January 7, 2020, in accordance with the Notice Inviting Bids.

BIDS: January 7, 2020 at 11:00 a.m.

4. Find pursuant to State Public Contract Code, Section 3400(b) that it is necessary to specify the following designated items by specific brand name in order to obtain the necessary item that is only available from one source:

- Reflective coating manufactured by 3M Corporation

5. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.

6. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Metro Green Line Vermont Station Wayfinding Signage project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$405,000 and \$545,000.

7. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (1) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (2) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (3) approve and execute change orders within the same monetary limits delegated to the Director of Public Works under Section 2.18.050 of the Los Angeles County Code relative to the construction of County buildings; (4) accept the project upon its final completion; and (5) release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to install 44 vehicular and 81 pedestrian directional wayfinding signage in the unincorporated County communities of Athens and Westmont within a 2-mile radius that leads to the Metro Green Line Vermont Station, Metro Park and Ride, and other local points of interest (see enclosed map).

It is anticipated the work will start in June 2020 and be completed in July 2020.

#### **Implementation of Strategic Plan Goals**

The County Strategic Plan directs the provision of Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets. The recommended action supports ongoing efforts to manage and improve public infrastructure assets.

## **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$405,000 to \$545,000. The total project cost is estimated to be \$1,000,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

The project will be administered utilizing Federal-aid grant funds in the amount of \$396,000 under the Congestion Mitigation and Air Quality Improvement Program through the 2011 Metro Call for Projects. The remaining project cost is funded with the Second Supervisorial District's Transportation Improvement Program Proposition C Local Return fund.

Funding for this project is included in the Second Supervisorial District's Transportation Improvement Program in the Proposition C Local Return Fund Fiscal Year 2019-20 Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project will be advertised in accordance with Section 20392 of the State Public Contract Code.

The State Public Contract Code Section 3400 allows a product to be designated by specific brand name for several purposes, one of which is in order to obtain a necessary item that is only available from one source, if the awarding authority makes a finding and language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding. The reflective coating manufactured by 3M Corporation was selected to meet Metro's design specifications and there is no known equivalent product on the market.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved as to form by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

This project contains Federal funding prohibiting the application of preferences included within the Local and Targeted Worker Hire Policy. Accordingly, a Local and Targeted Worker Hire clause is not included for this project. Additionally, Title 49, Code of Federal Regulations requires an award to the lowest bidder to be eligible for Federal funding, therefore, the County Local Small Business Enterprise preference will not be applied to this project.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project to install directional signage for pedestrian and vehicular traffic is within a class of projects that has been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15311(a) of the State CEQA Guidelines and Class 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5 or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

## **CONTRACTING PROCESS**

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with the County" and "Do Business with Public Works" websites for open bids:

<http://www.lacounty.gov/business/doing-business-with-the-county>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be advertised through web-based and social media platforms, including Twitter.

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by directing pedestrians, bicyclists, and motorists to the Metro Green Line Vermont Station, the Metro Park and Ride, and other local points of interest.

**CONCLUSION**

Please return an adopted copy of this letter to Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is fluid and cursive, with the first name "Mark" and last name "Pestrella" clearly distinguishable.

MARK PESTRELLA

Director

MP:SRB:ejt

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)

### Metro Green Line Vermont Station Wayfinding Signage

