



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

BOBBY D. CAGLE
Director

BRANDON T. NICHOLS
Chief Deputy Director

November 12, 2019

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO APPROVE AMENDMENTS
TO 15 TRANSITIONAL HOUSING PROGRAM-PLUS SERVICES CONTRACTS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) and the Probation Department (Probation) request approval of amendments to 15 current Transitional Housing Program-Plus (THP-Plus) services contracts listed in Attachment A, which increase their respective capacities by 50 percent.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, and the Chief Probation Officer (CPO), or designee, to execute amendments, in substantially similar form to Attachment B, for each of the 15 current THP-Plus contracts, to increase their number of beds by 50 percent at capacity. This will also increase THP-Plus' maximum annual cost of \$2,165,106, by 50 percent or \$1,082,553, to \$3,247,659, financed using 100 percent State realignment funds.
2. Delegate authority to the Director of DCFS, or designee, and the CPO, or designee, to execute THP-Plus contract amendments in the event there is a change in the THP-Plus rate of reimbursement, provided approval of County Counsel is obtained prior to the execution of the contract amendments, and instruct DCFS to notify the Board and the Chief Executive Office (CEO), in writing, within ten workdays of execution of the amendments.
3. Delegate authority to the Director of DCFS, or designee and the CPO, or designee, to prepare and execute contract amendments to the THP-Plus contracts to increase or decrease their maximum contract amounts by no more than ten percent per year of the original Maximum Annual Contract

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

21 November 12, 2019

CELIA ZAVALA
EXECUTIVE OFFICER

Board of Supervisors
HILDA L. SOLIS
First District
MARK RIDLEY-THOMAS
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

Sum during the term of each of the contracts to accommodate increases in units of services, provided that the amendments do not include cost of living adjustments, funding is available, and approval of County Counsel is obtained prior to the execution of the contract amendments, and instruct DCFS to notify the Board and the CEO, in writing, within ten workdays of execution of the amendments.

4. Delegate authority to the Director of DCFS or designee and the CPO, or designee, to prepare and execute amendments to the THP-Plus contracts for changes affecting the scope of work or to any of the terms or conditions included under this contract, provided that such amendments are consistent with applicable Federal, State, and County requirements and the prior approval of County Counsel has been obtained, and instruct DCFS to notify the Board and the CEO, in writing, within ten workdays of execution of the amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On November 20, 2018, the Board approved a motion titled “Re-Orienting Transition Age Youth Systems of Care to Support Housing Stability” that, among others, directed DCFS to report back in 90 days on available funding to increase capacity in the THP-Plus program by at least 50%. The recommended action will increase the total capacity of the THP-Plus program, currently at 82 beds, by 50 percent or 41 beds, resulting in more transition aged youth being served. The recommended action is consistent with the Board motion’s goal of increasing the capacity of the THP-Plus program.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives; Strategy I.2 – Enhance our Delivery of Comprehensive Interventions; I.2.1 – Provide Subsidized Housing for Vulnerable Populations, I.2.4 – Support Job Readiness and Increase Employment Opportunities for Youth Served by the County, and I.2.9 – Support the Long Term Success of Transition Aged Youth.

FISCAL IMPACT/FINANCING

The 50 percent increase of capacity of the THP-Plus contracts will cost \$1,082,553. This will increase THP-Plus’ maximum annual cost from \$2,165,106 to \$3,247,659, financed using 100 percent State realignment funds. The total cost of the THP-Plus contracts is included in the DCFS Fiscal Year 2019-20 Approved Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The THP-Plus Program was created pursuant to Assembly Bill (AB) 427 (Chapter 125, Statutes of 2001), as modified by AB 1119. THP-Plus is a transitional housing placement option for emancipated foster youth, including those formerly supervised by Probation, ages 18 to 24, who exited foster care at or after age 18.

In 2014, the California Legislature passed Senate Bill 1252 (Chapter 774) which amends Welfare and Institutions Code Section 11403.2 to allow each county, at its option, to extend THP-Plus services to former foster youth up to, but not including, age 25 and for up to 36 cumulative months. In order for an individual to receive THP-Plus services beyond 24 months, or past his/her 24th birthday, he/she must either be completing secondary education, an equivalent program, or be

enrolled in an institution that provides post-secondary education.

DCFS determined that the Living Wage Program (County Code Chapter 2.201) does not apply to these contracts. These services cannot be effectively performed by County employees because they require the development and utilization of resources that are not available in the County system.

County Counsel has reviewed this Board letter and has approved it as to form.

CONTRACTING PROCESS

DCFS released a Request for Proposals for THP-Plus services on May 24, 2013. As a result of this solicitation, 16 contracts were executed with 7 agencies using Board-delegated authority, as adopted by the Board on November 18, 2014, effective December 15, 2014 through December 14, 2015. All of the renewal options for the THP-Plus contracts have been exercised. The last renewal option was for the contract term, effective December 15, 2017 through June 14, 2018.

One of the contracts was not renewed when it expired on December 14, 2016. The contract's maximum capacity was transferred to another contract of the same contractor. This action was presented to the Board in a letter, adopted by the Board on March 21, 2017.

The current THP-Plus contracts were extended using Board-delegated authority, as adopted by the Board on May 29, 2018, effective June 15, 2018 through June 30, 2019. The THP-Plus contracts were again extended using Board-delegated authority, as adopted by the Board on June 4, 2019, effective July 1, 2019 through June 30, 2020.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The amendment to the 15 existing THP-Plus contracts will increase their respective capacities by 50 percent, resulting in more transition aged youth being served.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to:

1. Department of Children and Family Services
Contracts Administration Division
Attn: Leticia Torres-Ibarra, Contracts Division Manager
425 Shatto Place, Room 400
Los Angeles, California 90020
2. Probation Department

The Honorable Board of Supervisors
11/12/2019
Page 4

Contracts & Grants Management Division
Attn: Latasha Howard
9150 E. Imperial Highway
Downey, California 90242

Respectfully submitted,



BOBBY D. CAGLE
Director



TERRI L. McDONALD
Chief Probation Officer

BDC:BTNCMM:KR

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Chief Probation Officer

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES
PROBATION DEPARTMENT**

**LIST OF THP-PLUS CONTRACTS
BY SERVICE PLANNING AREA**

*SPA	CONTRACT NO.	AGENCY	FY 2019-20 BEDS	UP TO 50% INCREASE	
				BEDS	ANNUAL COST
1	12-067-01	Ettie Lee Homes, Inc.	3	1	\$26,400
	12-067-02	Florence Crittenton Services of Orange County, Inc.	3	2	\$52,800
2	12-067-03	Ettie Lee Homes, Inc.	6	2	\$52,800
	12-067-04	Hathaway-Sycamores Child and Family Services	6	2	\$52,800
3	12-067-05	David & Margaret Home, Inc.	6	2	\$52,800
	12-067-06	Florence Crittenton Services of Orange County, Inc.	6	2	\$52,800
4	12-067-07	First Place for Youth	6	2	\$52,800
	12-067-08	St. Anne's Maternity Home	6	0	\$0
5	12-067-09	Ettie Lee Homes, Inc.	2	1	\$26,400
6	12-067-11	First Place for Youth	8	4	\$105,600
	12-067-12	Florence Crittenton Services of Orange County, Inc.	6	2	\$52,800
7	12-067-13	Florence Crittenton Services of Orange County, Inc.	6	2	\$52,800
	12-067-14	United Friends of the Children	6	3	\$79,200
8	12-067-15	Florence Crittenton Services of Orange County, Inc.	6	2	\$52,800
	12-067-16	United Friends of the Children	6	3	\$79,200
Total Unallocated Amount for Increase					\$149,753
Total Amount at Full Capacity for Increase			82	30	\$792,000
Total					\$941,753

* SPA - Service Planning Area



AMENDMENT NUMBER _____

**TRANSITIONAL HOUSING PROGRAM-PLUS (THP-PLUS)
SPA _____**

CONTRACT NUMBER _____

WITH

AMENDMENT NUMBER _____
TRANSITIONAL HOUSING PROGRAM-PLUS (THP-PLUS)
CONTRACT NUMBER _____

This Amendment Number _____ (hereinafter referred to as "Amendment") to the Transitional Housing Program-Plus (THP-Plus) Contract Number _____, (hereinafter referred to as "Contract") is made and entered into at Los Angeles, California this _____ day of _____, 2019, by and between the County of Los Angeles (hereinafter referred to as "COUNTY") and _____ (hereinafter referred to as "CONTRACTOR").

WHEREAS, COUNTY and CONTRACTOR are parties to this Contract, and CONTRACTOR has been providing THP-Plus Services to the County; and

WHEREAS, the purpose of this Amendment is to increase the Contract's maximum capacity of THP-Plus Participants from _____ to _____, and

WHEREAS, this amendment is prepared and executed by COUNTY and CONTRACTOR as set forth in the Contract, Part II, STANDARD TERMS AND CONDITIONS, SECTION 7.0, CHANGES AND AMENDMENTS;

NOW THEREFORE, COUNTY and CONTRACTOR mutually agree to the following changes to the Contract:

1. Part I: Unique Terms and Conditions, Section 4.0 – Contract Sum, Sub-section 4.3 is revised to read as follows:

CONTRACTOR shall not exceed the maximum capacity of _____ THP-Plus Participants per month (based on full-month placement).

2. Exhibit B-1: Pricing Schedule is deleted in its entirety and replaced with a new Exhibit B-1: Pricing Schedule attached hereto.
3. Exhibit B-2: Line Item Budget is replaced with the Line Item Budget and Narrative in Attachment D, which is based on the new Exhibit B-1: Pricing Schedule.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER _____
TRANSITIONAL HOUSING PROGRAM-PLUS (THP-PLUS)
CONTRACT NUMBER _____

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number Four to be subscribed on its behalf by the Director of the Department of Children and Family Services and the Chief Probation Officer of the Probation Department and the CONTRACTOR has caused this Amendment Number _____ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrant(s) under penalty of perjury that he or she is authorized to bind the CONTRACTOR in or to this Contract.

COUNTY OF LOS ANGELES

CONTRACTOR

By: _____
Bobby D. Cagle, Director
Department of Children & Family
Services

By: _____

Name: _____

Title: _____

By: _____
Terri L. McDonald
Chief Probation Officer
Probation Department

By: _____

Name: _____

Title: _____

Tax Identification Number

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
MARY C. WICKHAM, County Counsel

By: _____
David Beaudet, Senior Deputy County Counsel

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES
PROBATION DEPARTMENT**

**LIST OF THP-PLUS CONTRACTS
WITH CAPACITY INCREASE**

**SPA	CONTRACT NO.	AGENCY	CURRENT		CAPACITY INCREASE	
			BEDS	ANNUAL AMOUNT	BEDS	***AMOUNT
1	12-067-01	Ettie Lee Homes, Inc. Florence Crittenton Services of Orange County, Inc.	3	\$79,200	0	\$0
	12-067-02		3	\$79,200	0	\$0
2	12-067-03	Ettie Lee Homes, Inc. Hathaway-Sycamores Child and Family Services	6	\$158,400	1	\$17,600
	12-067-04		6	\$158,400	1	\$17,600
3	12-067-05	David & Margaret Home, Inc. Florence Crittenton Services of Orange County, Inc.	6	\$158,400	1	\$17,600
	12-067-06		6	\$158,400	1	\$17,600
4	12-067-07	First Place for Youth	6	\$158,400	1	\$17,600
5	12-067-09	Ettie Lee Homes, Inc.	2	\$52,800	0	\$0
6	12-067-11	First Place for Youth Florence Crittenton Services of Orange County, Inc.	8	\$211,200	0	\$0
	12-067-12		6	\$158,400	1	\$17,600
7	12-067-13	Florence Crittenton Services of Orange County, Inc.	6	\$158,400	1	\$17,600
8	12-067-15	Florence Crittenton Services of Orange County, Inc.	6	\$158,400	1	\$17,600
Totals			82	\$2,164,800	8	\$140,800

** - SPA - Service Planning Area

*** - Based on an eight-month period

**TRANSITIONAL HOUSING PROGRAM-PLUS (THP-Plus)
PRICING SCHEDULE**

CONTRACTOR hereby agrees to perform the services, the scope of which is set forth in the above-identified contract for the County of Los Angeles, under all of the terms and conditions specified in the Statement of Work, Exhibits, Performance Requirements Summary, Attachments and Contract.

Prices include all applicable charges and costs associated with receipt, delivery, confirmation, and any other costs necessary in the performance of all tasks outlined in the Statement of Work, Exhibits, Attachments, and Contract.

TRANSITIONAL HOUSING PROGRAM FOR EMANCIPATED FOSTER/PROBATION YOUTH (THP- Plus)	Pro Rata Payment Per Unit of Service
[AGENCY NAME] CONTRACTOR shall not exceed the maximum capacity of _____ THP-Plus participants per month.	\$2,200.00 per month per THP-Plus participant.

Authorized Signature

Print Name and Title

Date

PLACEHOLDER FOR AGENCY'S
NEW LINE ITEM BUDGET AND NARRATIVE