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October 29, 2019

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, California 90012

Dear Supervisors:



BOARD OF SUPERVISORS

Hilda L. Solis
 First District
 Mark Ridley-Thomas
 Second District
 Sheila Kuehl
 Third District
 Janice Hahn
 Fourth District
 Kathryn Barger
 Fifth District

ADOPTED

BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

30 October 29, 2019

CELIA ZAVALA
 EXECUTIVE OFFICER

APPROVAL TO AMEND CONTRACT NUMBER H-208018 WITH UNITED INDEPENDENT TAXI DRIVERS, INC. TO INCREASE THE MAXIMUM OBLIGATION EFFECTIVE UPON EXECUTION FOR THE PERIOD OF MARCH 1, 2019 THROUGH FEBRUARY 29, 2020 (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Request approval to execute an amendment to Contract Number H-208018, with United Independent Taxi Drivers, Inc. to increase the contractual obligation for medical transportation services, effective upon execution for the period of March 1, 2019 through February 29, 2020.

IT IS RECOMMENDED THAT THE BOARD:

Approve and instruct the Director of the Department of Public Health (DPH), or designee, to execute an amendment substantially similar to Exhibit I, with United Independent Taxi Drivers, Inc. (UIT) to increase the annual contract maximum obligation by \$30,000, from \$58,961 to \$88,961 for medical transportation (MT) services effective upon execution for the period of March 1, 2019 through February 29, 2020, fully funded by Health Resources and Services Administration, Ryan White Program (RWP) Part A funds, Catalog of Federal Domestic Assistance number 93.914.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the Recommendation will allow DPH to amend the existing contract with UIT to increase funding in the amount of \$30,000. Based on current and projected expenditures, UIT will maximize its current allocation prior to the term ending February 29, 2020. This amendment will allow MT services to continue uninterrupted transportation services.

Medical transportation is a basic and necessary service to ensure ongoing health care and social service access for people living with HIV. Transportation limitations are often cited as barriers to whole person care and access to health care, often leading to rescheduled or missed appointments, delayed care, and missed or delayed medication use. These health care access issues lead to poorer health outcomes and a higher risk of HIV transmission as a result of poor viral load suppression. UIT has been providing MT services for RWP clients since 1997 and is one of two taxi companies that contract with the DPH Division of HIV and STD Programs to provide MT services to eligible RWP clients and assist them with accessing health care and social service appointments.

On July 17, 2019, DPH received notification from Tri-City Taxi Transportation (Tri-City) that it was terminating its contract for the term effective March 1, 2019 through February 29, 2020. Given the contract termination by Tri-City, DPH is recommending an increase of funds to the UIT contract as a strategy to ensure that RWP-eligible clients do not experience service access disruptions. UIT has been providing services to a higher number of clients and has expanded its service area to include the greater Long Beach area.

Implementation of Strategic Plan Goals

The recommended actions support Strategy 1.2, Enhance our Delivery of Comprehensive Interventions, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The total increase of the UIT amendment is \$30,000 for the term of March 1, 2019 through February 29, 2020, changing the annual maximum obligation from \$58,961 to \$88,961; 100 percent funded by RWP Part A funds.

Funding is included in DPH's fiscal year 2019-20 Final Adopted Budget. There is no net County cost associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DPH's allocations for this service category are aligned with the Los Angeles County Commission on HIV allocation directives.

County Counsel has approved Exhibit I as to form.

DPH is currently working on a solicitation for all transportation services which is expected to be released in calendar year 2019 with new and expanded modes of transportation options for RWP clients.

CONTRACTING PROCESS

Since the original award date, this contract has undergone multiple amendments, including term extensions, adjustments to funding allocations, and revisions to scopes of work.

On February 14, 2017, your Board approved a contract amendment with UIT for MT services that extended the contract term effective March 1, 2017 through February 28, 2019 and delegated authority to amend the contract to extend the term through February 29, 2020. Subsequently on February 27, 2019, your Board was notified that DPH was exercising this delegated authority to

The Honorable Board of Supervisors
10/29/2019
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extend Contract Number H-208018 for 12 additional months effective March 1, 2019 through February 29, 2020.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will allow for continued and expanded MT services for people living with HIV in Los Angeles County.

Respectfully submitted,

A handwritten signature in black ink that reads "Barbara Ferrer". The signature is written in a cursive, flowing style.

Barbara Ferrer, PhD, MPH, MEd
Director

BF:ld#05010

Enclosures

**HUMAN IMMUNODEFICIENCY VIRUS (HIV)/
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)
MEDICAL TRANSPORTATION SERVICES**

Amendment No. 23

THIS AMENDMENT is made and entered into this _____ day
of _____, 2019,

by and between

COUNTY OF LOS ANGELES (hereafter
"County"),

and

UNITED INDEPENDENT TAXI
DRIVERS, INC.
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "HUMAN
IMMUNODEFICIENCY VIRUS (HIV)/ACQUIRED IMMUNE DEFICIENCY SYNDROME
(AIDS) MEDICAL TRANSPORTATION SERVICES AGREEMENT" dated April 8, 1997, and
further identified as Agreement No. H-208018, and any Amendments thereto (all hereafter
"Agreement"); and

WHEREAS, said Agreement provides that changes may be in the form of a written
Amendment which is formally approved and executed by the parties; and

WHEREAS, on February 14, 2017, the Board of Supervisors delegated authority to
the Director of Public Health, or designee, to execute amendments to the Agreement to
extend the term; and

WHEREAS, on October 29, 2019, the Board of Supervisors delegated authority to the Director of Public Health, or designee, to execute amendments to the Agreement to increase the funds; and

WHEREAS, this Agreement is funded by the U.S. Department of Health and Human Services (hereafter "DHHS"), Catalog of Federal Domestic Assistance (CFDA) Number 93.914; which is authorized by the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, its amendments of 1996, and Subsequent Reauthorizations of the Act (hereafter "Ryan White Program") Part A funds; and

WHEREAS, it is the intent of the parties hereto to amend Agreement to increase the maximum obligation for the period of March 1, 2019 through February 29, 2020, for increased client demand of medical transportation services including medical transportation services to clients in the greater Long Beach area, and make other hereafter designated changes; and

WHEREAS, Contractor warrants that it possesses the competence, expertise, and personnel necessary to provide services consistent with the requirements of this Agreement and consistent with the professional standard of care for these services.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall be effective upon execution for the term of March 1, 2019 through February 29, 2020.

3. Paragraph 4, COMPENSATION, shall be deleted in its entirety and replaced as follows:

"4. COMPENSATION: County agrees to compensate Contractor for performing services hereunder for actual allowable reimbursable cost as set forth in

Schedule 24-REVISED, and the BILLING AND PAYMENT Paragraph of the Agreement. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets.”

4. Effective on the date of this Amendment, Exhibit X, is being replaced with Exhibit X.1, STATEMENT OF WORK FOR HIV/AIDS MEDICAL TRANSPORTATION SERVICES, which shall be attached hereto and incorporated herein by reference.

5. Effective on the date of this Amendment, Schedule 24, BUDGET FOR HIV/AIDS MEDICAL TRANSPORTATION SERVICES, shall be amended as shown in the documents attached as Schedule 24-REVISED, and incorporated herein by reference.

6. Except for the changes set forth hereinabove, Agreement shall not be changed in any respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be executed by its Director of Public Health, or designee, and Contractor has caused this Amendment to be executed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

UNITED INDEPENDENT TAXI DRIVERS, INC.

Contractor

By _____
Signature

Printed Name

Title _____
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
MARY C. WICKHAM
County Counsel

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Public Health

By _____
Patricia Gibson, Chief
Contracts and Grant Division

BL#05010

EXHIBIT X.1

UNITED INDEPENDENT TAXI DRIVERS, INC.

**STATEMENT OF WORK
HUMAN IMMUNODEFICIENCY VIRUS (HIV)/
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)
MEDICAL TRANSPORTATION SERVICES**

1. Exhibit W, Paragraph 3, COMPENSATION, Subparagraph one, shall be amended to read as follows:

“3. COMPENSATION: County agrees to compensate Contractor for performing services hereunder based on the monthly total of the Fixed Rate costs as set forth in Schedule 24-REVISED, and the BILLING AND PAYMENT Paragraph of this Agreement. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets.”

SCHEDULE 24-REVISED
UNITED INDEPENDENT TAXI DRIVERS, INC.
HIV/AIDS MEDICAL TRANSPORTATION SERVICES
NCC

Budget Period
March 1, 2019
through
February 29, 2020

Flag Drop - (the time for the client to get into the vehicle)	\$ 2.85
Per Mile Charge	\$ 2.70
Total Maximum Cost	\$ 88,961

Reimbursement for trips will be no more than the fixed rate.

During the term of this Agreement, any variation to the above budget must be executed through a written Change Notice, executed by the Division of HIV and STD Programs' Director and the Contractor. Funds shall only be utilized for eligible program expenses. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets.