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Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
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September 2, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SIMPSON AND SIMPSON BUSINESS AND PERSONNEL
SERVICES, INC. AGREEMENT AMENDMENTS**
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of Health Services, or his designee, to execute Amendment No. 4 to Agreement No. H-213191 with Simpson and Simpson Business and Personnel Services, Inc. (Simpson) to continue the provision of federally mandated HIV epidemiological studies for the period October 1, 2004 through March 31, 2005, with a maximum obligation of \$604,948, of which \$338,081 is offset by federal funds and \$266,867 is net County cost, following review and approval by County Counsel and the Chief Administrative Office.
2. Delegate authority to the Director of Health Services, or his designee, to execute Amendment No. 2 to Agreement No. H-213298 with Simpson for a no-cost extension to assist in compiling the final data for the Varicella Active Surveillance Project for the period September 30, 2004 through December 31, 2004 with no addition to the County's maximum obligation, following review and approval by County Counsel and the Chief Administrative Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

Approval of the recommended actions provides for the continuation of Federally-mandated HIV Epidemiologic Web-based Men Having Sex with Men (MSM) Study, collection of HIV seroprevalence and seroincidence data, and HIV surveillance and enhanced perinatal surveillance as well as completion of the Varicella Active Surveillance Project to determine the effectiveness of the chickenpox vaccine.

The Simpson Agreement No. H-213191 is being extended six months at a cost of \$604,948, for continued services, to meet the CDC grant funding criteria, pending the selection of a provider through a Master Agreement process, to assume the responsibilities of the CDC research requirements. It is possible that CDC funding could be terminated if this research is ended prior to the selection of a new vendor.

The Simpson Agreement No. H-213298 is being extended through December 31, 2004 at no additional cost to gather the final data from the research project.

FISCAL IMPACT/FINANCING:

HIV/AIDS Epidemiology Project

Amendment No. 4 to Agreement No. H-213191 with Simpson will provide for a maximum obligation of \$604,948, of which \$338,081 is offset by Federal funds, which consists of \$182,656 from HIV Epidemiology Surveillance and Seroprevalence grant funds, \$124,182 from the HIV/Aids Research in African-American and Hispanic Men Who Have Sex With Men grant, \$31,243 from the Web-Based HIV Behavioral Surveillance grant, and \$266,867 is net County cost, for the period October 1, 2004 through March 31, 2005. Funding is included in the Fiscal Year 2004-05 Adopted Budget.

Varicella Surveillance and Epidemiologic Project

Amendment No. 2 to Agreement No. H-213298 with Simpson will provide for a no-cost extension for the period September 30, 2004 through December 31, 2004, 100% offset by federal Active Varicella Surveillance and Epidemiologic grant funding. Funding is included in the Fiscal Year 2004-05 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

HIV/AIDS Epidemiology Project

On December 18, 2001, the Board approved Agreement No. H-213191 with Simpson in the amount of \$613,849 for the period January 1, 2002 through December 31, 2002, for personnel services for HIV/AIDS epidemiologic studies.

On three subsequent occasions, the Board has approved amendments to the Simpson Agreement for continued services through September 30, 2004, with no net County costs.

The Department executed the 25% clause provided in the Agreement to increase funding by \$267,533 utilizing net County costs to cover six positions for the period of April 1, 2004 through September 30, 2004.

The Department received Notice of Cooperative Agreement (NCA) No. U62/CCU923567-01 and Amendments No. 1 and 2 from the CDC for Calendar Year (CY) 2004, effective April 1, 2004 through December 31, 2004, with total CDC funding in the amount of \$2,003,107. Funding from CDC for CY 2004 includes contractual funding in the amount of \$338,081 for a personnel services agreement to continue the HIV/AIDS epidemiological studies.

Varicella Surveillance and Epidemiologic Project

Since 1994, DHS has received NCAs from the CDC for the Varicella Project. The varicella vaccine, Varivax, was licensed on March 17, 1995. The vaccine is utilized to immunize healthy children 12 months of age and older and adults. This Amendment will provide for the continued collection of data for development of policy for screening women of childbearing age for varicella susceptibilities and vaccinating susceptible women postpartum.

Since 1998, the Board has approved related subcontract agreements with Simpson for personnel services to continue the Varicella Project activities. On February 5, 2002, the Board approved a renewal agreement with Simpson in the amount of \$239,297 for the period February 5, 2002 through September 29, 2002, with provisions for a one-year automatic renewal through September 29, 2003. On February 18, 2003, the Board approved Amendment No. 1 to the Simpson Agreement, effective date of Board approval through September 29, 2003, with provision for a 12-month automatic renewal through September 29, 2004, with a maximum obligation of \$248,202, 100% offset by CDC funding.

Amendment No. 2 will provide for the collection of final data for this project at no additional County cost.

CONTRACTING PROCESS:

The Department had planned to have a Master Agreement in place by this time for this type of temporary personnel services. However, because of several unforeseen events within the contracting unit, including change of leadership and staffing shortages, the previously anticipated date for a Master Agreement has passed. The new target date is April 1, 2005. The Department intends to release a Request for Statement of Qualifications (RFSQ) by November 30, 2004.

Current County policy and procedures require the timely submission of agreements for Board approval. However, this Board action was not submitted timely due to other contract priorities and the need to develop a temporary personnel contracting strategy.

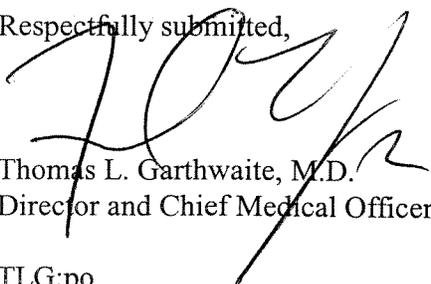
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IMPACT ON CURRENT SERVICES (OR PROJECTS):

The Amendments with Simpson provide for the continued collection of HIV seroprevalence and seroincidence data, and the continuation of HIV Surveillance and Enhanced Perinatal Surveillance and collection of final data for the Varicella Active Surveillance Project.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:po

Attachment (1)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

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SUMMARY OF AGREEMENTS

Simpson and Simpson Business and Personnel, Inc.

1. TYPE OF SERVICE:

Staffing for HIV-related and varicella epidemiology services.

2. AGENCY NAME AND CONTACT PERSON:

Simpson and Simpson Business and Personnel Services, Inc.
 3600 Wilshire Blvd., Suite 1710
 Los Angeles, California 90010
 Attention: Brainard D. Simpson, President
 Telephone: (213) 736-6664
 Email: Simpson&simpsonspas.com

3. TERM:

<u>Agreement No. H-213191:</u>	January 1, 2002 through December 31, 2002.
Amendment No. 1:	December 17, 2002 through December 31, 2003.
Amendment No. 2:	April 15, 2003 through December 31, 2003.
Amendment No. 3:	December 9, 2003 through September 30, 2004.
Amendment No. 4:	October 1, 2004 through March 31, 2005.
 <u>Agreement No. H-213298:</u>	 February 5, 2002 through September 29, 2002.
Amendment No. 1:	February 18, 2003 through September 29, 2003, with provision for a 12-month automatic renewal through September 29, 2004.
Amendment No. 2:	September 30, 2004 through December 31, 2004.

4. FINANCIAL INFORMATION:

Amendment No. 4 to Agreement No. H-213191 will provide for a maximum obligation of \$604,948, of which \$338,081 is offset by federal funds and \$266,867 is net County cost.

Amendment No. 2 to Agreement No. H-213298 will provide for a no-cost extension from September 30, 2004 through December 31, 2004.

5. GEOGRAPHIC AREA SERVED:

Countywide.

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Gordon Bunch, M.A., Director, HIV Epidemiology Program
 Laurene Mascola, M.D., Chief, Acute Communicable Disease Control Program

7. APPROVALS:

Public Health:	John F. Schunhoff, Ph.D., Chief of Operations
Contracts and Grants Division:	Irene E. Riley, Director
County Counsel (as to form):	Kelly Auerbach-Hassel, Deputy County Counsel