



COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov

"Proud Protectors of Life, Property, and the Environment"

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

October 01, 2019

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

48 October 1, 2019

CELIA ZAVALA
EXECUTIVE OFFICER

BOARD OF SUPERVISORS

HILDA L. SOLIS
FIRST DISTRICT

MARK RIDLEY-THOMAS
SECOND DISTRICT

SHEILA KUEHL
THIRD DISTRICT

JANICE HAHN
FOURTH DISTRICT

KATHRYN BARGER
FIFTH DISTRICT

AGREEMENT FOR DISPATCH SERVICES BETWEEN THE CITY OF VERNON AND THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY (FIRST DISTRICT) (3 VOTES)

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors' (Board) approval to enter into an agreement for dispatch services with the City of Vernon (City). The City shall compensate the District on a per-incident cost basis. This agreement shall remain operative and effective until terminated by either the commencement of fire protection and emergency medical and related services by the District to the City pursuant to an Agreement for Services or by either party with one year's written notice.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY

1. Approve and delegate authority to the Fire Chief, or his designee, to execute the agreement with the City allowing the District to provide a limited scope of communication and dispatch services for emergency fire and medical response.
2. Find that the proposed agreement is categorically exempt from the provisions of the California Environmental Quality Act.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Verdugo Dispatch currently provides dispatch services for the City. However, the District and the City coordinate through both the Verdugo Dispatch Center and the District's Dispatch Center on responses for emergency medical incidents, as well as brush and structure incidents through an automatic aid agreement.

The automatic aid agreement has proved to be successful for both departments ensuring resources are available for public safety. Nonetheless, utilizing two different dispatch centers significantly delays the dispatching of resources, which has resulted in negative patient outcomes.

Establishing one communications plan, giving the City the ability to request automatic aid resources directly, communicating information quickly, will improve incident interoperability, firefighter safety, reduced response times, workload, and improve address validation, thus reducing the risk to life and property.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan Goal No. III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by continually assessing our efficiency and effectiveness, maximizing and leveraging resources, and holding ourselves accountable

FISCAL IMPACT/FINANCING

This agreement shall not require the District to incur any non-reimbursable cost and/or expenses for the purpose of implementing this agreement, or any of its provisions, or to require the District to modify, alter, add, remove, or transform any of its existing equipment, system or facilities to implement any of the provisions contained in the agreement.

The City shall compensate the District on a per-incident cost basis. Each July 1st thereafter, the per-incident cost shall be adjusted by the District to reflect the District's current costs for providing services.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of the agreement shall remain operative and effective until terminated by: the commencement of fire protection and emergency medical and related services by the District to the City pursuant to an Agreement for Services; or, by either party with one year's written notice.

County Counsel has approved the Agreement as attached in significantly final form.

ENVIRONMENTAL DOCUMENTATION

This project is exempt from the California Environmental Quality Act (CEQA) as specified in Class 1 of the Environmental Document Reporting Procedures and Guidelines adopted by the Board of Supervisors, and Section 15301 of the State CEQA Guidelines (Existing Facilities).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Though approval of the recommended action will increase the District's incoming dispatch call to an estimated 1,830 per year, there will be no impact to current services.

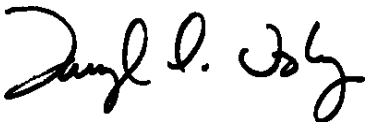
CONCLUSION

Upon execution by your Board, please instruct the Acting Executive Officer, Clerk of the Board to return two (2) copies of the Minute Order and/or this approved letter, as applicable. Please forward the documents to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office
Attention: Debbie Aguirre, Chief of Staff
1320 N. Eastern Avenue
Los Angeles, CA 90063

The District's contact can be reached at (323) 881-6180.

Respectfully submitted,



DARYL L. OSBY
FIRE CHIEF, FORESTER & FIRE WARDEN

DLO:kc

Enclosures

c: Chief Executive Officer
County Counsel
Auditor-Controller

1 DISTRICT to operate the FIRE DISTRICT communication and dispatch system (DISTRICT
2 SYSTEM) and to do all of the following for incidents within the City normally responded to by
3 the Vernon Fire Department:

- 4 1. Receive 9-1-1 and wireless emergency calls;
- 5 2. Transfer 9-1-1 and wireless calls to other agencies as appropriate;
- 6 3. Receive seven-digit emergency and direct connect (ring-down or party line)
7 calls on numbers/circuits provided by CITY;
- 8 4. Provide TDD and foreign language translation;
- 9 5. Dispatch appropriate resources consistent with agreed upon run cards;
- 10 6. Provide emergency medical dispatch pre-arrival and lifesaving protocols to
11 callers as approved by the Los Angeles County Department of Health Services;
- 12 7. Enter incident information into computer-aided dispatch system (CAD),
13 including verified incident address/location, specific location information,
14 informant's location, informant's telephone number, basic emergency information,
15 appropriate text and type codes;
- 16 8. Time stamp receipt of 911 calls, entry into CAD, dispatch, and all status changes
17 from mobile units initiated on mobile data computers (MDCs), if equipped;
- 18 9. Electronically document all incident and pertinent non-incident information;
- 19 10. Provide routine and emergency voice communications;
- 20 11. Track and record equipment status, location, and availability;
- 21 12. Coordinate Area, Regional, and specific agency mutual aid, initial action, and
22 automatic aid agreements for dispatch purposes only;
- 23 13. Formulate, dispatch, and track strike team responses;
- 24 14. Maintain CAD databases;
- 25 15. Provide CAD and basic Management Information record (MIS records
26 management and storage). The MIS records management system as indicated
27 in #17 below.
- 28 16. Coordinate and assist CITY to integrate existing or future Fire and Emergency

1 Medical Services (EMS) report with CAD data. If unable to integrate into 3rd
2 party technology, FIRE DISTRICT will provide access to NFIRS and EPCR
3 applications as needed:

- 4 a. Incident Module (Basic NFIRS) as needed
- 5 b. EPCR as needed;

6 17. Provide access to CAD information;

7 18. Provide access to unit histories, unit status, rosters, and information;

8 19. Request and coordinate mass casualty resources;

9 20. Notify and coordinate with other city departments and outside agencies as
10 required;

11 21. Provide recording and retention of radio and telephone transmissions
12 consistent with State law;

13 22. Provide an annual report of operations;

14 23. Provide management and supervision to achieve desired results;

15 24. Provide access to the Reddinet Hospital status system;

16 25. Provide one (1) fire station terminal modem CRT type system;

17 26. Provide one (1) Administrative Office terminal modem CRT type system;

18 27. Provide one (1) "Dispatch" printer at the CITY fire station;

19 28. Provide system hardware/software maintenance and dispatch services
20 comparable to other District fire resources; and

21 **B. Responsibilities of CITY.** It shall be the responsibility of CITY to do all of the
22 following:

23 1. Provide equipment, hardware, and software which interface with the DISTRICT
24 SYSTEM (unless otherwise agreed to by all Parties), which include but are not
25 limited to:

26 a. Telephone numbers and routing coordination with features consistent with the
27 DISTRICT SYSTEM (9-1-1 and seven digit lines);

28 b. Voice radio system comprised of a sufficient number of channels which

- adequately covers the area of operation, using reliable equipment and sites;
- c. Dispatching resources in all fire stations which receive and transmit voice signals with features consistent with the DISTRICT SYSTEM;
 - d. Reliable voice system and mobile radios in all fire apparatus, with capabilities and features consistent with the DISTRICT SYSTEM;
 - e. Reliable voice portable radios for all personnel, with the capabilities and features consistent with the DISTRICT SYSTEM;
 - f. Geographic file information suitable for entry into DISTRICT CAD SYSTEM, including street location data, plot, city maps and other landmark/common place addresses, high value or brush areas, freeway information, and target hazards.
2. Provide listing of all apparatus, including radio designations, cross-staffed manned units and special response vehicles;
 3. Provide dispatch tables, algorithms, file protocols, dispatch recommendations, and move-ups to formulate dispatch recommendations;
 4. Provide CITY Fire Department personnel list including titles, radio call signs, office and home phone numbers, pager and cellular telephone numbers;
 5. Provide a list of key CITY personnel and telephone directory;
 6. Provide a list of receiving hospitals and access method for Paramedics;
 7. Provide copies of mutual aid, automatic aid, initial action or other inter-agency agreements;
 8. Provide initial ongoing DISTRICT SYSTEM training to all radio users;
 9. Provide copies of all applicable FCC licenses;
 10. Comply with DISTRICT SYSTEM policies; and
 11. Use DISTRICT SYSTEM incident type codes, priorities and categories.

II. EQUIPMENT

A. Start-up Costs and Equipment. FIRE DISTRICT's start-up costs shall include utilizing existing CITY equipment and providing any additional hardware/software necessary to

1 provide CITY with a dispatch system and service comparable to other FIRE DISTRICT
2 resources.

3 **B. Maintenance of Equipment.** FIRE DISTRICT shall test, and maintain any and all
4 equipment located in any fire station or fire apparatus owned and controlled by CITY to provide
5 CITY with a dispatch system and service comparable to other FIRE DISTRICT resources.

6 **C. Purchase of Future Equipment.** If any of the CITY's existing equipment becomes
7 damaged and/or is no longer feasible to maintain in the FIRE DISTRICT's sole discretion, CITY
8 shall be responsible for the replacement of such. In addition, as new technology becomes
9 available, CITY may purchase new products to enhance the current level of service. CITY will
10 provide written notice to FIRE DISTRICT of any anticipated purchase of new technology that
11 will be connected to the DISTRICT SYSTEM. FIRE DISTRICT, in its sole discretion, may
12 refuse to connect any new technology to the DISTRICT SYSTEM based on the lack of
13 compatibility with the DISTRICT SYSTEM or if such technology compromises the security of
14 the DISTRICT SYSTEM. CITY shall be responsible for all costs required to connect any new
15 technology to the DISTRICT SYSTEM.

16 **III. TERM**

17 This Agreement shall become effective on _____ (EFFECTIVE DATE). The
18 Agreement shall remain operative and effective until terminated in accordance with the
19 termination provisions herein.

20 **IV. COSTS**

21 **A. Per Incident Cost.**

- 22 1. Beginning with the EFFECTIVE DATE, CITY shall pay to the FIRE DISTRICT
23 \$40.13 per incident (PER INCIDENT COST) for each incident dispatched by
24 FIRE DISTRICT, regardless of the incident's disposition (for example, units
25 cancelled en-route).
- 26 2. CITY shall pre-pay for FIRE DISTRICT dispatch services using an estimated
27 number of 1,830 annual dispatched incidents. This 1,830 annual dispatched
28 incident number is then multiplied by the PER INCIDENT COST for the total

1 amount due by the CITY to the FIRE DISTRICT.

- 2 3. On July 1st, 2020, the FIRE DISTRICT will calculate the total number of
3 dispatched incidents in the previous fiscal year. The FIRE DISTRICT shall
4 subtract or add the appropriate number of dispatched incidents above or below
5 1,830 multiplied by the PER INCIDENT COST, for the fiscal year in which the
6 dispatch occurred, to/from the billable amount due for the next fiscal year.
- 7 4. Each July 1st thereafter, the PER INCIDENT COST shall be adjusted by the
8 FIRE DISTRICT to reflect the FIRE DISTRICT's current costs for providing
9 services. See PER INCIDENT COST Calculation Formula as detailed on
10 **Exhibit A** attached hereto.

11 **B. Start-up Costs.**

12 CITY shall be responsible for all start-up costs as determined by the FIRE DISTRICT
13 at changeover of service. Start-up costs are estimated to be \$333,856 as detailed
14 on **Exhibit B** attached hereto. An initial partial payment for the start-up costs of
15 \$112,000 shall be due at system activation. The remaining balance will be added to
16 the City's conversion costs obligation pursuant to the Agreement for Services. In the
17 event an Agreement for Services is not effectuated by July 1, 2020, the balance of
18 the start-up costs will be due July 31, 2020.

- 19 **C. Billing.** Pursuant to California Health & Safety Code Section 13878, the FIRE
20 DISTRICT will bill the first year in advance, wherein the FIRE DISTRICT will bill year
21 one based on the estimated 1,830 average calls per year. Each year thereafter, the
22 FIRE DISTRICT will bill based on the previous fiscal year's call total. If the actual
23 incident count is fewer than the estimated incident count, the FIRE DISTRICT shall
24 credit the CITY for the difference, which amount shall be deducted from the
25 subsequent fiscal year's annual invoice. If the actual incident count is greater than
26 the estimated incident count, the additional amount due to the DISTRICT will be
27 added to the CITY's subsequent fiscal year's annual invoice. The CITY shall be
28 billed by written invoice for the PER INCIDENT COST. All invoices shall be payable

1 within thirty (30) days after receipt by CITY. All payments shall be sent to the FIRE
2 DISTRICT at:

3 Consolidated Fire Protection District of Los Angeles County
4 P.O. Box 54750
5 Los Angeles, CA 90054

6 **D. No Cost to FIRE DISTRICT.** Nothing in this Agreement shall be construed to
7 require FIRE DISTRICT to incur any non-reimbursable cost and/or expense for the
8 purpose of implementing this Agreement, or any of its provisions, or to require the
9 DISTRICT SYSTEM to modify, alter, add to, remove or transform any of its existing
10 equipment, system or facilities to implement any of the provisions of this Agreement.
11 It is the intent of this Agreement, and the Parties acknowledge and agree, that any
12 such changes modifications or alterations shall be at the sole cost of CITY.

13 **V. INDEMNITY**

14 **A. Assumption of Risk.** Each Party to this Agreement assumes full and sole
15 responsibility for all risks of injury and damages, including damage to all operating
16 equipment, arising from its own operation and use of and its own repairs and
17 maintenance performed on the equipment and each shall be solely responsible for all
18 claims, liability, loss, suits, damages, costs, and expenses (including attorneys' fees and
19 costs of litigation) and personal injuries (including death at any time) resulting directly or
20 indirectly from, or arising out of, its own operation and use of and its own repairs and
21 maintenance performed on the equipment and accessories. Each Party shall bear the
22 full legal and financial responsibility for its own conduct, actions and omissions carried
23 out in the performance of that Party's obligations and responsibilities under this
24 Agreement.

25 **B. Worker's Compensation.** Worker's Compensation claims shall be paid by the
26 employer of any injured worker and subrogation rights against all Parties are expressly
27 waived.

28 **C. Liability for Mutual/Automatic Aid.** Notwithstanding any other provisions of this

1 Agreement, CITY shall indemnify defend and hold harmless FIRE DISTRICT from and
2 against any claims or liability, including death, injury or property damage, and including
3 the costs of defense arising out of the making of any calls initiating any contact, or other
4 actions or omissions relating to dispatching Area Regional and/or specific agency
5 mutual aid and/or automatic aid whenever such aid is contacted or otherwise
6 summoned to respond from outside of the jurisdiction of CITY. The Parties
7 acknowledge and agree that whenever such mutual aid and/or automatic aid is
8 contacted or otherwise summoned by FIRE DISTRICT, such contact is made as a
9 courtesy in order to facilitate the implementation of such mutual aid and/or automatic aid
10 and is not intended to create any liability on the part of FIRE DISTRICT.

11 VI. INSURANCE

12 The Parties agree to obtain and maintain at their own cost during the term hereof policies of
13 insurance, or programs of self-insurance, covering their respective liability under this
14 agreement as follows:

15 A. General Liability:

16 (1) Each occurrence	\$1,000,000
17 (2) Products/Completed Operations Aggregate	\$5,000,000*
18 (3) Personal & Advertising Injury	\$1,000,000
19 (4) General Aggregate	\$2,000,000

20 *\$1,000,000 for comprehensive form

21 If the above insurance is written on a claims made form, it shall continue for three (3) years
22 following termination of this Agreement. The insurance shall provide for a retroactive date of
23 placement prior to or coinciding with the effective date of this agreement.

24 B. Business Automobile Liability. Business automobile liability insurance. For owned,
25 scheduled, non-owned, or hired automobiles with a combined single limit of not less than
26 \$1,000,000.

27 C. Workers' Compensation. Workers' compensation insurance as required by
28 California law.

1 **VII. CONFIDENTIALITY**

2 A. The Parties shall keep confidential any information provided by the other Party and
3 marked "Confidential Information," or any information conveyed orally by the disclosing party to
4 the non-disclosing party with notification of its confidentiality, and followed by a written
5 communication within five (5) days affirming that information as Confidential Information. This
6 paragraph shall not apply to any of the following:

- 7 1. Information which a Party can demonstrate by written records was known to
8 the non-disclosing Party prior to the effective date of this Agreement;
9 2. Information that is currently in, or in the future enters, the public domain other
10 than through a breach of this Agreement or through other act or omission of
11 the non-disclosing Party; or
12 3. Information that is obtained lawfully from a third party.

13 B. Should either Party receive a Public Records Act request from records that the other
14 Party has marked as "Confidential Information" the Party receiving the request shall notify the
15 other Party and the other Party shall then determine whether such information shall be
16 released. If the Party determines that the information cannot or should not be released, then
17 that Party shall be responsible for notifying the requesting person in writing and taking such
18 action as that Party may deem appropriate to defend its determination to maintain the
19 confidentiality of the record(s).

20 **VIII. RECORDS, INSPECTIONS AND AUDITS**

21 The Parties and their authorized representatives shall have the right to examine records
22 related to this agreement for a period of four (4) years after the final payment hereunder. Each
23 Party shall maintain and make available to the other accurate records and documents relative
24 to its activities pursuant to this agreement. Each shall allow the other to audit, examine and
25 make excerpts and transcripts from such records, and to conduct audits of all invoices,
26 materials, records or other data related to all other matters covered by this Agreement. Each
27 Party shall maintain such data and records in an accessible location and condition for a period
28 of not less than four (4) years from the date of final payment or until after the conclusion of any

1 audit, whichever occurs last.

2 **IX. TERMINATION**

3 A. This Agreement shall be terminated:

- 4 1) Upon the commencement date of services pursuant to the Agreement for
5 Services By and Between the Fire District and the City; or
6 2) By either party to this Agreement by giving written notice of such intent to the
7 other party, with or without cause, at least one (1) year prior to the effective date
8 of such termination.

9 Upon termination of this Agreement pursuant to paragraph 1 above, the FIRE DISTRICT will
10 refund to the CITY any prepaid incident costs pursuant to Section IV herein via a credit on the
11 City's Annual Fee for Services as defined in the Agreement for Services.

12 **X. GENERAL PROVISIONS**

13 **A. Entire Agreement.** This Agreement supersedes any and all other Agreements,
14 either oral or in writing, between the Parties hereto with respect to the subject matter hereof
15 and no other Agreement, statement, or promise relating to the subject matter of the
16 Agreement, which is not contained herein shall be valid or binding. In interpreting this
17 Agreement and resolving any ambiguities, this Agreement will take precedence over any cover
18 page or attachments.

19 **B. Interpretation.** This Agreement is the product of negotiation and compromise on
20 each Party's part. Every provision in this Agreement shall be interpreted as though the Parties
21 equally participated in its drafting. Therefore, notwithstanding the provisions in California Civil
22 Code Section 1654 to the contrary, if this Agreement's language is uncertain, the Agreement
23 shall not be construed against the Party causing the uncertainty to exist.

24 **C. Governing Law Venue.** The validity of this Agreement and any of its terms or
25 provisions, as well as the duties of the Parties hereunder, shall be governed by the laws of the
26 State of California. Venue for any litigation shall be Los Angeles County, California.

27 **D. Severability.** Should any part, term or provision of this Agreement or any document
28 required herein to be executed be declared invalid, void or unenforceable, all remaining parts,

1 terms and provisions hereof shall remain in full force and effect and shall in no way be
2 invalidated, impaired or affected thereby.

3 **E. Attorneys' Fees.** If any action at law or in equity is brought to enforce or interpret
4 the provisions of this Agreement the prevailing party shall be entitled to reasonable attorneys'
5 fees in addition to any other relief to which he/she/it may be entitled. "Prevailing party" means
6 a party who dismisses the action or proceeding in exchange for payment of a sum(s) allegedly
7 due; performance of the term(s) or covenant(s) allegedly breached or violated; or consideration
8 substantially equal to the relief sought in the action.

9 **F. Waiver of Breach.** The waiver of either Party of any breach of any provision of this
10 Agreement shall not operate or be construed as a waiver of any subsequent breach of the
11 same or any other provision.

12 **G. Assignment.** Nothing under this Agreement shall be construed to give any rights or
13 benefits to any party other than FIRE DISTRICT and CITY. All duties and responsibilities
14 under this Agreement shall be for the sole and exclusive benefit of FIRE DISTRICT and CITY,
15 and not for the benefit of any other party. Neither of the Parties shall assign any right or
16 interest in this Agreement, and shall not delegate any duty owed, without the other Party's prior
17 written consent.

18 Any attempted assignment or delegation shall be void and totally ineffective for all
19 purposes, and shall constitute a material breach upon which the non-breaching Party may
20 immediately terminate or suspend this Agreement. In the event FIRE DISTRICT or CITY
21 consents to an assignment or delegation, the assignee, delegate, or its legal representative
22 shall agree in writing to personally assume, perform and be bound by this Agreement's
23 covenants, conditions, obligations, and provisions.

24 **H. Successors and Assigns.** Subject to the provisions regarding assignment, this
25 Agreement shall be binding on the heirs, executors, administrators, successors and assigns of
26 the respective Parties.

27 **I. Time is of the Essence.** Whenever a task is to be performed by the Parties herein,
28 the same shall be performed consistent with any time constraints set forth hereunder, including

1 exhibits, time being considered of essence of this Agreement. Unless otherwise specified in
2 this Agreement, all "days" refer to calendar days.

3 **J. Force Majeure.** Neither of the Parties shall be considered in default in the
4 performance of its obligations hereunder if such obligations were prevented or delayed by any
5 cause, existing or future, beyond the reasonable control of such Party, which includes, but is
6 not limited to, acts of God, labor disputes, or civil unrest. Any delays beyond the control of the
7 Parties shall automatically extend the time schedule as set forth in this Agreement by the
8 period of any such delay.

9 **K. Notice.** Notices hereunder must be in writing and, unless otherwise provided
10 herein, shall be deemed validly given on the date either personally delivered to the address
11 indicated below; or on the third (3rd) business day following deposit, postage prepaid, using
12 certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office;
13 or when sent via facsimile to a Party at the facsimile number set forth below or to such other or
14 future facsimile number provided in the notice sent under the terms of this paragraph, on the
15 date of transmission of that facsimile. Should either of the Parties have a change of address, it
16 shall immediately notify the other Party in writing of such change, provided, however, that each
17 address for notice must include a street address and not merely a post office box. All notices,
18 demands or requests shall be given to the following addresses:

19 Consolidated Fire Protection District of Los Angeles County
20 Attention: Daryl L. Osby, Fire Chief
21 1320 N. Eastern Avenue
22 Los Angeles, CA 90063
23 Fax: (323) 265-9948

24 City of Vernon
25 Attention: Carlos Fandino, City Administrator
26 4305 Santa Fe Avenue
27 Vernon, CA 90058
28 Fax: (323) 826-1407

26 //
27 //
28 //

1 **IN WITNESS WHEREOF**, this Agreement to be executed by each Party on the day and
2 year written below, and is effective and operative upon the date that it is fully executed by both
3 parties whichever date of execution by either party is later.

4 **CONSOLIDATED FIRE PROTECTION**
5 **DISTRICT OF LOS ANGELES COUNTY**

CITY OF VERNON

6
7 By _____
8 Daryl L. Osby, Fire Chief

By _____
 Melissa Ybarra, Mayor

9 Date _____

Date _____

11
12 ATTEST:

13
14 By _____
15 Deborah Harrington, Interim City Clerk

16
17 APPROVED AS TO FORM:

APPROVED AS TO FORM:

18 MARY C. WICKHAM
19 County Counsel

20
21 By _____
22 Christina Angeles, Principal Deputy

By _____
 Hema Patel, City Attorney

EXHIBIT A

FIRE DISTRICT FISCAL YEAR 2019-20
PER INCIDENT DISPATCH COST
CITY OF VERNON

Position	No. of Positions	Annual Max. Salary ⁽¹⁾	Total Salary
Assistant Fire Chief ⁽⁴⁾	1	\$247,416	\$247,416
Senior Secretary III	1	65,124	65,124
Administrative Assistant II	1	69,099	69,099
Supervising Fire Dispatcher ⁽⁵⁾	14	80,383	1,125,359
Fire Dispatcher II ⁽⁵⁾	78	72,117	5,625,140
Fire Dispatcher Specialist ⁽⁵⁾	4	78,042	312,169
Head Fire Dispatcher ⁽⁵⁾	1	84,851	84,851
Communications Services Analyst	1	89,524	89,524
Telecommunications Systems Consult Eng	1	131,833	131,833
			<u>7,750,516</u>
			Employee Benefits:
		⁽²⁾ Safety 73.44%	181,703
		⁽³⁾ General 62.51%	<u>4,690,518</u>
			4,872,220
		⁽⁷⁾ Dept. Overhead Rate 42.34%	<u>3,281,724</u>
			<u>15,904,461</u>
		⁽⁶⁾ Incidents Dispatched	<u>396,320</u>
		Estimated cost per call	<u>\$40.13</u>

(1) Annual Salary includes the Board-approved COLA of 2% effective October 1, 2018 and 2.5% effective July 1, 2019 for the Assistant Fire Chief; 2% effective October 1, 2018 and 2.5% effective October 1, 2019 for the Sr. Secretary III, Admin. Assistant II and Head Fire Dispatcher positions. The remaining positions include an assumed COLA of 2% effective October 1, 2018 and 2.5% effective October 1, 2019. The Annual Salary also includes 2019-20 Step Variance of 111.9838% for the Assistant Fire Chief and 93.2334% for all others.

(2) Employee Benefits for Asst. Fire Chief based on the Auditor approved 2019-20 IER Safety EB (73.4400%).

(3) Employee Benefits for all others based on the Auditor approved 2019-20 Indirect Expense Rate (IER) General EB (62.5144%).

(4) The Assistant Fire Chief's salary includes the 5.5% EMT and 3.0% FFL Bonus.

(5) These items include EMD Bonus of 7.50% based on the Memorandum of Understanding for bargaining unit 603 and 604, effective June 1, 2016, Article 9, Section 5 (29 Standard Salary Levels).

(6) Based on LACoFD 2018 Statistical Summary.

(7) The Department Overhead Rate is based on the 2019-20 IER Group IV Rate (42.3420%).

EXHIBIT B

FIRE DISTRICT FISCAL YEAR 2019-20 ESTIMATED
START UP COSTS FOR DISPATCHING SERVICES
CITY OF VERNON

Costs for equipping four fire stations comprised of four 3-man engines, one 4-man truck, one 2-man rescue ambulance, one Hazardous Materials unit, and one USAR vehicle

<u>Equipment</u>	<u>Number of Units</u>	<u>Unit Cost</u>	<u>2019-20 Est. Cost</u>
Communications: CradlePoint Modem MDC EPCR Vehicle Data Installation Radios (installation, testing and prog.) Headset Installation Quality Assurance Testing	8	\$21,917	\$175,336
Station SCUs	4	\$16,500	\$66,000
Station 76 Telecom and Installation	1	\$23,925	\$23,925
Station 77 Telecom and Installation	1	\$24,145	\$24,145
Station 78 Telecom and Installation	1	\$22,225	\$22,225
Station 77 Telecom and Installation	1	\$22,225	<u>\$22,225</u>
		Total Cost	<u>\$333,856</u>