

5. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to revise and execute changes to the plans and specifications as required prior to the closing time for bids provided such amendment does not increase the estimated cost of construction by more than the amount budgeted.
6. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to receive bids at the Department of Public Works, 900 S. Fremont Avenue, Alhambra 91803, on the date and time prescribed on the Notice Inviting Bids, on behalf of the Board of Supervisors.
7. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the applicable contract and bid specifications for a not-to-exceed fee of \$5,000 funded by existing project funds and establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The recommended actions will allow the District to readvertise for construction bids for expansion of the apparatus room, renovation of the public restroom for ADA compliance, and refurbishment of the adjacent public walkway at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292.

The proposed project will expand the apparatus room to facilitate a new Tiller Quint apparatus. This additional equipment will assist in providing operational versatility through fire suppression and aerial ladder capabilities in one piece of apparatus. In addition, an accessible primary entrance, path of travel and ADA accessible, unisex bathroom shall be provided in accordance with Title 24 requirements, as well as refurbishments to the adjacent public walkway. Approval for this project has been obtained from the County's Marina Del Rey Design Control Board.

On March 6, 2003, your Board awarded a construction contract to J.H.R. Construction to expand the apparatus room, renovate the public restroom for ADA compliance, and refurbishment of the adjacent public walkway. Prior to the execution of the contract, however, it was determined that the form of the contract did not provide the Fire Chief with sufficient authority to effectively manage and deliver the project. Further, J.H.R. Construction requested that it be allowed to withdraw its bid due to a rise in construction material costs that occurred during the delay in contract execution.

The form of the construction contract has since been amended to delegate sufficient authority to the Fire Chief to properly manage and deliver the project. The revised contract form is consistent with County Code and has been approved by County Counsel.

In order to reinitiate the project, we are recommending that your Board authorize an increase in the project budget of \$76,360 to offset the unanticipated rise in construction costs, rescind the contract previously awarded to J.H.R. Construction, and readvertise the plans and specifications.

Implementation of Strategic Plan Goals

The completion of the proposed project complies with the County's Strategic Plan Goal of Service Excellence to better serve the constituents in the Marina Del Rey area.

FISCAL IMPACT/FINANCING:

The estimated revised construction cost is \$326,040, and includes an estimated base contract of \$296,400 and change order fund of \$29,640. The revised construction cost estimate has increased by \$76,360 from your Board previously approved budget of \$249,680. The increase is due to the recent rise in construction material costs.

The total revised project cost estimate is \$457,000 including design, plan check fees, construction, equipment, furnishings, consultant services, miscellaneous expenditures, County services, and change order contingency equal to approximately 10 percent of the expected bid amount. Sufficient appropriation is available in the Fiscal Year 2004-05 Adopted Fire District Accumulated Capital Outlay Fund Budget Fire Station 110 – New Station/Renovation Project (CP No. 70955). The Project Schedule and Budget Summary are included in Enclosure A.

The proposed project will be funded by the Fire District Accumulated Capital Outlay Fund.

Operating Budget Impact

Upon completion of the addition/renovation of Fire Station 110 there will be no impact to the operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The plans and specifications will be on file at the Department of Public Works, 900 S. Fremont Avenue, Alhambra 91803, where interested persons may examine them. Should copies be desired, they may be obtained at the above address.

Contractors will be in compliance with the Board Motion of April 9, 1991, regarding contract opportunities for Community Based Enterprises (CBE). To assure accessibility of the plans by CBEs, the documents will also be available for review at commercial plan rooms at no cost to the County or District.

The contract will contain a provision requiring the contractor to give the right of first refusal to displaced County employees, if the contractor requires additional personnel after the award of contract.

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract, if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees and shall require each subcontractor to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B). Following receipt of bids, we will return to your Board for a construction contract award tentatively scheduled for October 2004.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website.

The District has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this construction contract, as this contract is for non Proposition A services.

Participation by Community Business Enterprises in the project will be encouraged through the CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

There will be no negative impact on current County services or projects during the construction. Fire services will continue to be provided by existing District resources assigned to Fire Station 110.

The expansion of the apparatus room at Fire Station 110 will allow the District to better serve the Marina Del Rey community by utilizing the new apparatus assigned to this station.

The renovation of the public restroom for ADA compliance will make the restroom accessible to citizens with disabilities, allowing them to utilize the fire station as a public facility.

The refurbishment of the adjacent public walkway will allow for continued pedestrian traffic.

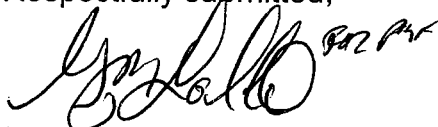
ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt pursuant to the California Environmental Quality Act Guidelines Section 15301 (d) and (e) and Class 1 (d) and (g) of the County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

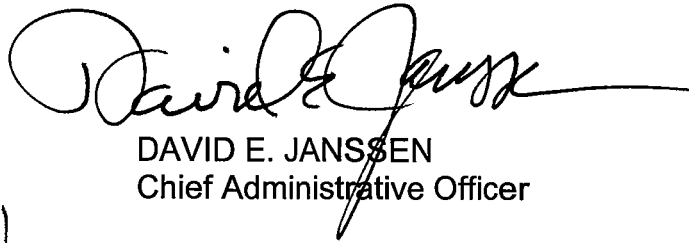
CONCLUSION

Please return one adopted copy of this letter to the CAO (Capital Projects Division) and one adopted copy to the Fire District.

Respectfully submitted,

Handwritten signature of P. Michael Freeman in black ink, with a small "PMF" initials to the right.

P. MICHAEL FREEMAN
Fire Chief

Handwritten signature of David E. Janssen in black ink, written in a cursive style.

DAVID E. JANSSEN
Chief Administrative Officer

PMF:js

Attachments

c: County Counsel
Auditor-Controller

September 21, 2004

ENCLOSURE A

**RESCIND AWARD OF CONSTRUCTION CONTRACT,
APPROVE REVISED PLANS AND SPECIFICATIONS AND
READVERTISE FOR BIDS FOR
FIRE STATION 110 – STATION ADDITON/RENOVATION PROJECT
SPECS. 6647; C.P. 70955**

I. PROJECT SCHEDULE

Project Activity	Original Scheduled Completion Date	Revised Completion Date
Project Needs Assessment	N/A	N/A
Project Feasibility	N/A	N/A
Project Program *	N/A	N/A
Design		
Construction Document Submittal *	12/06/02	12/06/02
Jurisdictional Approval *	01/06/03	01/06/03
Construction Bid and Award	03/18/03	10/19/04
Construction		
Substantial Completion	09/07/04	05/27/05
Project Acceptance	10/07/04	06/28/05

***Indicates completed activity.**

ENCLOSURE A
PROJECT BUDGET SUMMARY

Budget Category	Approved Project Budget	Impact of this Action	Proposed Project Budget
Land Acquisition	\$ 0	\$ 0	\$ 0
Construction			
Base Construction	\$ 226,982	\$ 69,418	\$ 296,400
Contingency Fund	<u>22,698</u>	<u>6,942</u>	<u>29,640</u>
Subtotal	\$ 249,680	\$ 76,360	\$ 326,040
Telecommunications	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 49,278	\$ 0	\$ 49,278
Consultant Services	\$ 5,986	\$ 0	\$ 5,986
Other Expenditures	\$ 4,700	\$ 0	\$ 4,700
Contingencies	\$ 5,000	\$ 0	\$ 5,000
County Services:			
Fire Department/Construction and Management Division	\$ 14,096	\$ 0	\$ 14,096
Department of Public Works AED Services	<u>\$ 51,900</u>	<u>\$ 0</u>	<u>\$ 51,900</u>
Subtotal	\$ 65,996	\$ 0	\$ 65,996
Total	\$ 380,640	\$ 76,360	\$ 457,000

September 21, 2004

ENCLOSURE B

**RESCIND AWARD OF CONSTRUCTION CONTRACT,
APPROVE REVISED PLANS AND SPECIFICATIONS AND
READVERTISE FOR BIDS FOR
FIRE STATION 110 – STATION ADDITON/RENOVATION PROJECT
SPECS. 6647; CP#70955**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code, Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC FEE</u>	<u>DATE OF BID OPENING</u>
4	6647	Fire Station 110 4433 Admiralty Way Marina Del Rey, CA 90292	\$50.00	October 19, 2004

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11:00 a.m. on this date in Conference Room D, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Consolidated Fire Protection District will hold a mandatory pre-bid conference at 10:00 a.m. on October 5, 2004, at the project site located at 4433 Admiralty Way, Marina Del Rey, California 90292, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further information, please contact Montessa Duckett at (626) 458-2585.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 S. Fremont Ave.), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 S. Ave. Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated September 21, 2004.

Specs 6647

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE GOVERNING BODY