



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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**ADOPTED**

IN REPLY PLEASE  
REFER TO FILE

September 03, 2019

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

51 September 3, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
JOB ORDER CONTRACT NOS. 6660 THROUGH 6675  
PARKWAY CONCRETE MAINTENANCE  
IN VARIOUS UNINCORPORATED COMMUNITIES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to adopt the specified Job Order Contract Unit Price Book and Specifications, authorize Public Works to advertise for bids, and execute contracts for 16 separate Job Order Contracts for work involving parkway concrete maintenance in various unincorporated communities.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the 20 proposed parkway concrete maintenance projects are categorically exempt from the California Environmental Quality Act and that the award of Job Order Contract Nos. 6660 through 6675 do not constitute projects under the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the projects.
2. Adopt the Job Order Contract Unit Price Book and Specifications that are on file in Construction Division of Public Works for work involving parkway concrete maintenance.
3. Authorize the Director of Public Works or his designee to advertise and award 16 separate Job Order Contracts, Nos. 6660 through 6675, to each of the lowest responsible bidders with responsive

bids for a 12-month term. The Job Order Contracts are for a not to exceed amount ranging from \$500,000 to \$4,000,000 per contract.

4. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which appropriate responsible contractor submitted the lowest responsive bid.

5. Delegate authority to the Director of Public Works or his designee to execute the Job Order Contracts in the form previously approved by County Counsel and to establish the effective date following receipt of approved Faithful Performance and Labor and Material Bonds and insurance certificate filed by the contractors.

6. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (1) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (2) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (3) accept any project assigned by work order under these contracts upon that project's final completion; and (4) release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

7. Authorize the Director of Public Works or his designee to issue work orders to the selected contractors in an aggregate per Job Order Contract amount not to exceed the maximum amount of each Job Order Contract for parkway concrete maintenance.

8. Approve each of the 20 parkway concrete maintenance projects for an aggregate total cost estimate not to exceed \$19,228,400.

9. Authorize the Director of Public Works or his designee to use Job Order Contracts for the above 20 projects.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the projects are exempt from the California Environmental Quality Act (CEQA) and allow Public Works to procure contractors through Job Order Contracts (JOC) to enhance Public Works' ability to effectively and efficiently maintain parkway concrete improvements. Specifically, the work involves the removal and replacement of damaged curb and gutter, sidewalk, driveways, and curb ramps and the performance of other incidental and appurtenant work.

JOC is a flexible and cost-effective unit price contracting method for performing maintenance work. The State Public Contract Code allows JOCs to be valid for one year. This process reduces administrative requirements and lowers administrative costs while meeting State and County procurement requirements. The contracts will be publicly advertised for bids and awarded to the lowest responsive and responsible bidders in accordance with the State Public Contract Code.

Public Works utilizes parkway concrete JOCs to repair curb, gutter, sidewalk, driveway, and curb ramps. Each year, approximately 15,000 linear feet of curb and gutter and 150,000 square feet of sidewalk throughout various unincorporated communities of the Los Angeles County are repaired using JOCs. This contracting method has helped improve the mobility and access for constituents

within unincorporated County areas while reducing approximately one-third of Public Works' parkway concrete program backlog.

Public Works recommends that the Board authorize Public Works to award the JOCs following bid review and determination of the lowest responsive and responsible bidders. The 16 JOCs are for a not to exceed amount ranging from \$500,000 to \$4,000,000 each with an aggregate amount of \$19,500,000 (Enc 1). We also recommend that the Board approve each of the 20 parkway concrete maintenance projects (Enc 2) and authorize Public Works to use JOC to deliver these projects.

### **Implementation of Strategic Plan Goals**

The County Strategic Plan directs the provision of Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets. The recommended action supports ongoing efforts to manage and improve public infrastructure assets.

### **FISCAL IMPACT/FINANCING**

Work for these projects may be ordered for and subsequently funded by various funds administered by Public Works. The largest expenditure is anticipated to be derived from the Road Fund. Sufficient funds for each JOC work order will be made available in the appropriate fund prior to authorizing the work.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

These projects will be advertised in accordance with Sections 20125 and 20392 of the State Public Contract Code.

The contract awards will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved as to form by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

The Unit Price Book and Specifications include the contractual provisions, methods, and material requirements necessary for these contracts and are on file with Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions to award these JOCs are not projects pursuant to CEQA because they are an organizational or administrative activity of government that will not result in direct or reasonably foreseeable indirect physical changes to the environment that are excluded from the definition of projects by Section 15061(b)(3) of the CEQA Guidelines. The adoption of the JOC Unit Price Books and Specifications and authorization to award JOCs does not include approval of work to be performed under work orders issued pursuant to the contracts.

The proposed 20 projects are categorically exempt from CEQA. Each of these projects consists of the removal and replacement of damaged curb and gutter, sidewalk, driveways, curb ramps, and the performance of other incidental and appurtenant work. Each of the projects falls under a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301(c) of the CEQA Guidelines and Class 1(x) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

The implementation of additional work orders under these JOCs will be subject to prior determination and documentation by Public Works that the work is exempt from CEQA. The type of work to be performed under these JOCs is generally anticipated to be exempt under Section 15301, Class 1, of the CEQA Guidelines as well as Class 1 of the County Environmental Document Reporting Procedures. In the event the work under the work orders is not exempt, the Board will be requested to approve the appropriate environmental finding and documentation prior to implementation of work.

Upon the Board's approval of this action, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

### **CONTRACTING PROCESS**

These contracts will be contracted on an open-competitive bid basis.

An award by the Director or his designee of each JOC will be made upon review of the bids. Each JOC will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code.

Public Works will comply with the Board requirements of the Board-adopted Local and Targeted Worker Hire Policy.

These contracts will be in compliance with the June 14, 2016, Board motion and the subsequent April 17, 2017, Use of Job Order Contracts Review and recommendations by the County Auditor Controller. In addition, Public Works' commitment includes requiring use of a bid factor for all items and elimination of non-pre-priced items within work orders through use of the Live Book process.

To increase contractor awareness of Public Works' program to contract work out to the private sector, these contracts will be listed on both the County's "Doing Business with the County" and "Public Works Business Opportunities" websites for open bids:

<http://www.lacounty.gov/business/doing-business-with-the-county>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be advertised through web-based and social media platforms, including Twitter.

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach, as well as offering preferences to Local Small Business Enterprises, Social Enterprises and Disabled Veteran Business Enterprises in compliance with Los Angeles County Code, Chapters 2.204, 2.205, and 2.211.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of these contracts will expedite the completion of removal and replacement of concrete improvements throughout the various unincorporated communities in Los Angeles County. Minor impacts to adjacent residents, businesses, and motorists may occur while work is underway.

**CONCLUSION**

Please return an adopted copy of this letter to Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is fluid and cursive, with the first name "Mark" and last name "Pestrella" clearly distinguishable.

MARK PESTRELLA

Director

MP:SRB:sm

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)

**JOB ORDER CONTRACT NOS. 6660 THROUGH 6675****PARKWAY CONCRETE MAINTENANCE**

<b>Road Maintenance District 1</b>				
<b><u>Project ID No.</u></b>	<b><u>JOC</u></b>	<b><u>SD</u></b>	<b><u>Scope of Work</u></b>	<b><u>Amount</u></b>
RMDJOC6660	6660	1,4,5	Parkway Concrete Maintenance, Maintenance District No. 1, Group A	\$1,800,000
RMDJOC6661	6661	1,4,5	Parkway Concrete Maintenance, Maintenance District No. 1, Group B	\$1,500,000
RMDJOC6662	6662	1,4,5	Parkway Concrete Maintenance, Maintenance District No. 1, Group C	\$600,000
RMDJOC6663	6663	1,4,5	Parkway Concrete Maintenance, Maintenance District No. 1, Group D	\$600,000
<b>Road Maintenance District 2</b>				
RMDJOC6664	6664	5	Parkway Concrete Maintenance, Maintenance District No. 2, Group A	\$1,800,000
RMDJOC6665	6665	5	Parkway Concrete Maintenance, Maintenance District No. 2, Group B	\$1,800,000
RMDJOC6666	6666	5	Parkway Concrete Maintenance, Maintenance District No. 2, Group C	\$900,000
RMDJOC6667	6667	5	Parkway Concrete Maintenance, Maintenance District No. 2, Group D	\$500,000
RMDJOC6668	6668	5	Parkway Concrete Maintenance, Maintenance District No. 2, Group E	\$500,000
<b>Road Maintenance District 3</b>				
RMDJOC6669	6669	2, 3, 4, 5	Parkway Concrete Maintenance, Maintenance District No. 3, Group A	\$1,500,000
RMDJOC6670	6670	2, 3, 4, 5	Parkway Concrete Maintenance, Maintenance District No. 3, Group B	\$1,500,000
RMDJOC6671	6671	2, 3, 4, 5	Parkway Concrete Maintenance, Maintenance District No. 3, Group C	\$1,000,000
RMDJOC6672	6672	2, 3, 4, 5	Parkway Concrete Maintenance, Maintenance District No. 3, Group D	\$500,000

**JOB ORDER CONTRACT NOS. 6660 THROUGH 6675****PARKWAY CONCRETE MAINTENANCE**

<b>Road Maintenance District 4</b>				
RMDJOC6673	6673	1, 2, 4	Parkway Concrete Maintenance, Maintenance District No. 4, Group A	\$4,000,000
RMDJOC6674	6674	1, 2, 4	Parkway Concrete Maintenance, Maintenance District No. 4, Group B	\$500,000
<b>Road Maintenance District 5</b>				
RMDJOC6675	6675	5	Parkway Concrete Maintenance, Maintenance District No. 5	\$500,000
TOTAL:				\$19,500,000

EH:

O:\Projects\Job Order Contracts\Road Maintenance Division\Board\JOC 2019\Concrete Maintenance JOC\FY19-20 Concrete JOC BL Enclosure A.docx

Project Name	SD	Type of Project	Total Estimated Concrete Cost
<b>Road Maintenance District 1</b>			
Hambledon Avenue, Et Al (East) - South San Jose Hills Concrete Repair	1	Concrete Repair	\$600,000
West Puente Valley - Phase I	1	Concrete Repair	\$1,430,000
Sunshine Park - Phase II	1	Concrete Repair	\$600,000
Otterbein Av et al. - Rowland Heights Concrete Repair	4	Concrete Repair	\$1,800,000
<b>Road Maintenance District 2</b>			
Hillcrest Pkwy - Castaic Concrete Repair	5	Concrete Repair	\$480,000
Hillcrest Pkwy Et Al - Castaic Concrete Repair	5	Concrete Repair	\$1,680,000
Stevenson Ranch Phase I Concrete Repair	5	Concrete Repair	\$840,000
Altadena - Phase I Concrete Repair	5	Concrete Repair	\$300,000
Glenrose Ave Et Al - Altadena Concrete Repair	5	Concrete Repair	\$1,800,000
<b>Road Maintenance District 3</b>			
Stanford Ave, et al. - Rosewood Concrete Repair	2	Concrete Repair	\$1,440,000
New Hampshire Av, et al., Phase II - West Carson Concrete Repair	2	Concrete Repair	\$1,320,000
Sophomore Dr Et Al	2	Concrete Repair	\$330,000
West Athens - Phase III	2	Concrete Repair	\$900,000
<b>Road Maintenance District 4</b>			
Michigan Av Et Al - East LA Concrete Repair	1	Concrete Repair	\$4,440,000
Rivera Rd Et Al - West Whittier Los Nietos Concrete Repair	4	Concrete Repair	\$840,000
<b>Road Maintenance District 5</b>			
55th St West	5	Concrete Repair	\$18,000
RD551 - Quartz Hill	5	Concrete Repair	\$270,000
RD551 - Elizabeth Lake	5	Concrete Repair	\$18,000
Mesquite, Et Al	5	Concrete Repair	\$69,600
RD558 - Littlerock	5	Concrete Repair	\$52,800
<b>Total</b>			<b>\$19,228,400</b>