



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



April 2, 2019

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

40 April 2, 2019

CELIA ZAVALA
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVE AMENDMENT NUMBER THREE TO CONTRACT NUMBER 78560
WITH SECURITAS SECURITY SERVICES USA, INC. FOR
AS-NEEDED SECURITY GUARD SERVICES
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) is requesting the Board's approval of Amendment Number Three (Amendment) to Contract Number 78560 (Contract) with Securitas Security Services USA, Inc. (Securitas) to extend the term of the Contract through April 14, 2020, plus an option for an additional 12 months in any increment, to allow the Department to complete its solicitation process for a successor contract. The current Contract expires April 14, 2019.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Chair of the Board to sign the attached Amendment with Securitas for continued As-Needed Security Guard Services (Services), extending the term of the Contract for one year through April 14, 2020, plus an option for an additional 12 months in any increment. The estimated cost of the proposed extension is \$9,847,500.
2. Delegate authority to the Sheriff or his designee to execute Change Orders and Amendments to the Contract as set forth throughout the Contract, including Change Orders and Amendments to: (a) effectuate modifications which do not materially

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affect any term of the Contract; (b) add new or revised standard County contract provisions adopted by the Board as required periodically; (c) exercise option term extensions of the Agreement; (d) effectuate an assignment or rights or delegation of duties pursuant to the assignment by contractor provision; and (e) effectuate any change to the Department's staffing, as specified in Attachment 2, County Security Staff Vacancy Levels and Contractor's Required Staffing, of the Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department to continue to provide Services at 40 courthouses within the County and two Department facilities. Most courthouses are partially staffed by the Department's armed security officers and unarmed security assistants.

The Department does not currently have a sufficient number of security officers and assistants to fill all required posts, or to maintain a pool of relief personnel to backfill short-term absences. The contracted Services specifically contemplate as-needed, short-term security guards to fill behind Department personnel who are absent, and to provide after-hours coverage when requested by the Superior Court during hours when Department personnel are not scheduled.

The contract extension with Securitas is necessary to maintain Service coverage until a successor contract is executed. The RFP for a replacement contract is presently under development. Awarding, negotiating, and executing a replacement contract is expected to occur within the proposed extension period.

Implementation of Strategic Plan Goals

The Services provided under this Contract support the County's Strategic Plan, Goal 1, Operational Effectiveness, by providing quality security guard services to the County courthouses and other Department facilities.

FISCAL IMPACT/FINANCING

The estimated cost for the first year of the Amendment is \$4,726,000. The estimated cost for both years of the Amendment, presuming the full 12-month option term is exercised, is \$9,847,500. These estimates reflect anticipated increases in Services requested by the Superior Court, as well as a 3.5 percent increase to the Contractor's hourly rates for the first year of the extension, and a 3.5 percent rate increase for the 12-month option term. The Contractor's annual rate increases are consistent with those included in the current Contract.

The expenses under this Agreement represent a portion of the Department's total Trial Court Security costs, which are supported by a combination of the Trial Court Security revenue received from the State and net County cost. Appropriations for this Contract will be included in the Department's current and future fiscal years' operating budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Department is responsible for providing Services at courthouses within the County and at other Department facilities.

CONTRACTING PROCESS

In 2013, the Department issued an Invitation for Bids for As-Needed Security Guard Services. RMI Inc. (RMI) was selected as the lowest cost and responsible bidder. Securitas was the 2nd lowest cost and responsible bidder. Contract Number 78055 with RMI was approved by the Board on October 25, 2013, to provide Services for County courthouses and other Department's facilities.

On December 6, 2016, the Board approved adding Securitas as a supplemental as-needed provider for courthouses within the Department's Court Services Division West Bureau.

As a result of RMI's request to be relieved of its remaining obligations under Agreement Number 78055, the Board approved Amendment Number One to the Contract on October 3, 2017, to expand Securitas's coverage to include the Department's Central and East Bureau courthouses and other Department facilities, for the period of October 15, 2017, through and including October 14, 2018.

On October 10, 2018, the County and Securitas entered into Amendment Number Two to exercise the final six-month option term from October 15, 2018, through April 14, 2019.

County Counsel has approved Amendment Number Three as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Securitas will continue to provide Services for the West, Central, and East Bureau courthouses and other Department facilities.

The Honorable Board of Supervisors
April 2, 2019
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CONCLUSION

Upon Board approval, please return two adopted copies of this Board letter and two original executed copies of the Amendment to the Sheriff's Department's Contracts Unit.

Sincerely,

ALEX VILLANUEVA, SHERIFF

A handwritten signature in black ink, appearing to read "Timothy K. Murakami". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

TIMOTHY K. MURAKAMI
UNDERSHERIFF

**AMENDMENT NUMBER THREE
TO
CONTRACT NO. 78560
FOR AS-NEEDED SECURITY GUARD SERVICES**

This Amendment Number Three (Amendment) to Contract Number 78560 (Contract) is entered into by and between the County of Los Angeles (County) and Securitas Security Services USA, Inc. (Contractor), effective upon execution by both parties.

- A. WHEREAS, on December 6, 2016, County and Contractor entered into the Contract to provide as-needed, armed and unarmed security guard services for County Courthouses and designated Sheriff's Department facilities located in Court Services' West Bureau; and
- B. WHEREAS, the Contract had an initial term commencing on December 6, 2016 and terminating on October 14, 2017, with one (1) additional one-year option period and six (6) month-to-month option periods; and
- C. WHEREAS, on October 3, 2017, County and Contractor entered into Amendment Number One to (1) exercise the one-year option term and extend the term of the Contract from October 15, 2017, through and including October 14, 2018, (2) update Attachment 1, County Courthouses and Other Sheriff's Facilities, and Attachment 2, County Security Staff Vacancy Levels and Contractor's Required Staffing, of the Contract to add Court Services' Central and East Bureaus, (3) update the County-mandated provisions regarding Contractor's Acknowledgement of County's Commitment to the Safely Surrendered Baby Law and County's Quality Assurance Plan, and (4) add the County-mandated provision regarding Compliance with County's Zero Tolerance Policy on Human Trafficking; and
- D. WHEREAS, on October 10, 2018, County and Contractor entered into Amendment Number Two to (1) exercise the final six-month option term and extend the term of the Contract from October 15, 2018, through and including April 14, 2019, (2) update the County-mandated provisions regarding Consideration of Hiring GAIN/GROW Participants and Assignment and Delegation, (3) add the County-mandated provisions regarding Compliance with Fair Chance Employment Practices, Default Method of Payment: Direct Deposit or Electronic Funds Transfer, and Compliance with the County Policy of Equity, and (4) add Exhibit J, Compliance with Fair Chance Employment Hiring Practices Certification, to the Contract; and
- E. WHEREAS, the Contract currently expires April 14, 2019; and
- F. WHEREAS, County and Contractor agree to (1) extend the term of the Contract for one additional year from April 15, 2019, through April 14, 2020, plus an option term of up to twelve (12) months, in any increment, (2) update Exhibit B, Price Schedule, of the Contract, to add the costs for the one-year extension, and the twelve-month option period, to the Contract, and (3) update Attachment 1, County Courthouses and Other Sheriff's Facilities, of Exhibit A, Statement of Work, of the Contract.

78560 Supplement 2

**AMENDMENT NUMBER THREE
TO
CONTRACT NO. 78560
FOR AS-NEEDED SECURITY GUARD SERVICES**

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, and for good and valuable consideration, County and Contractor hereby agree to amend the Contract as follows:

1. Section 4.0, Term of Contract, of the Contract is deleted in its entirety and replaced as follows to extend the term of the Contract for one (1) year from April 15, 2019, through and including April 14, 2020, with an additional twelve-month option term.

4.0 TERM OF CONTRACT

- 4.1 The term of this Contract shall commence December 6, 2016, and shall expire April 14, 2020, unless sooner extended or terminated, either in whole or in part, as provided in this Contract.
 - 4.2 The County shall have the sole option to extend the Contract term for up to twelve (12) additional months, in any increment. Each such extension shall be exercised at the sole discretion of the Sheriff in accordance with sub-paragraph 8.1.4 below.
 - 4.3 The County maintains databases that track/monitor contractor performance history. Information entered into such databases may be used for a variety of purposes, including determining whether the County will exercise a contract term extension option.
 - 4.4 The Contractor shall notify the County Project Manager when this Contract is within six (6) months from the expiration of the term as provided hereinabove. Upon occurrence of this event, the Contractor shall send written notification to County Project Manager at the address herein provided in Exhibit E, County's Administration.
2. Exhibit B, Price Schedule, of the Contract is deleted in its entirety and replaced with the attached, revised Exhibit B, Price Schedule, to add the costs of the additional one-year period, and the additional twelve-month option term, in any increment.
 3. Attachment 1, County Courthouses and Other Sheriff's Facilities, of Exhibit A, Statement of Work, of the Contract is deleted in its entirety and replaced with the attached, revised Attachment 1, County Courthouses and Other Sheriff's Facilities.
 4. Except as expressly provided in this Amendment, all other provisions, terms, covenants, and conditions of the Contract shall remain the same and in full force and effect.

**AMENDMENT NUMBER THREE
TO
CONTRACT NO. 78560
FOR AS-NEEDED SECURITY GUARD SERVICES**

5. Contractor represents and warrants that the person executing this Amendment for Contractor is an authorized agent who has actual authority to bind Contractor to each and every item, condition, and obligation of this Amendment and that all requirements of Contractor have been fulfilled to provide such actual authority.

**AMENDMENT NUMBER THREE
TO
CONTRACT NO. 78560
FOR AS-NEEDED SECURITY GUARD SERVICES**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives on the dates written below.



COUNTY OF LOS ANGELES

By: *Jenice Hahn*
Chair, Board of Supervisors

ATTEST:
CELIA ZAVALA
Executive Officer-Clerk of the Board
Los Angeles County
Board of Supervisors

By: *Rachelle Smitherman*
APR 02 2019 DEPUTY

I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made.

CELIA ZAVALA
Executive Officer
Clerk of the Board of Supervisors

By: *Rachelle Smitherman*
Deputy APR 02 2019

SECURITAS SECURITY SERVICES,
USA, INC.

Signed: *Jeff Winter*

Printed: JEFF WINTER

Title: AVP

Date: 2/19/19

APPROVED AS TO FORM:
MARY C. WICKHAM
County Counsel

By: *Michele Jackson*
Michele Jackson
Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

40 APR 02 2019

Celia Zavala
CELIA ZAVALA
EXECUTIVE OFFICER

78560
Supplemental No. 2

ATTACHMENT 1

(Amended and restated under Amendment Number Three)

County Courthouses and Other Sheriff's Facilities

Central Bureau	
Central Arraignment Courts	429 Bauchet St., Los Angeles, CA 90012
Central Civil West Courthouse	600 South Commonwealth Ave., Los Angeles, CA 90005
Clara Shortridge Foltz Criminal Justice Center	210 West Temple Street, Los Angeles, CA 90012
Department 95 - Hollywood Courthouse	5925 Hollywood Blvd., Los Angeles, CA 90028
Metropolitan Courthouse	1945 South Hill Street, Los Angeles, CA 90007
Stanley Mosk Courthouse	111 North Hill Street, Los Angeles, CA 90012
East Bureau	
Alhambra Courthouse	150 West Commonwealth, Alhambra, CA 91801
Bellflower Courthouse	10025 East Flower Street, Bellflower, CA 90706
Burbank Courthouse	300 East Olive, Burbank, CA 91502
Compton Courthouse	200 West Compton Blvd., Compton, CA 90220
Downey Courthouse	7500 East Imperial Highway, Downey, CA 90242
East Los Angeles Courthouse	4848 E. Civic Center Way , Los Angeles, CA 90022
Eastlake Juvenile Court	1601 Eastlake Avenue, Los Angeles, CA 90033
Edmund D. Edelman Children's Court	201 Centre Plaza Drive, Monterey Park, CA 91754
El Monte Courthouse	11234 East Valley Blvd., El Monte, CA 91731
Glendale Courthouse	600 East Broadway, Glendale, CA 91206
Los Padrinos Juvenile Courthouse	7281 East Quill Drive, Downey, CA 90242
Norwalk Courthouse	12720 Norwalk Blvd., Norwalk, CA 90650
Pasadena Courthouse	300 East Walnut Ave., Pasadena, CA 91101
Pomona Courthouse North	350 West Mission Blvd., Pomona, CA 91766
Pomona Courthouse South	400 Civic Center Plaza, Pomona, CA 91766

West Covina Courthouse	1427 West Covina Parkway, West Covina, CA 91790
Whittier Courthouse	7339 South Painter Ave., Whittier, CA 90602
West Bureau	
Airport Courthouse	11701 S. La Cienega, Los Angeles, CA 90045
Alfred J. McCourtney Juvenile Justice Center	1040 W. Avenue J, Lancaster, CA 93534
Beverly Hills Courthouse	9355 Burton Way, Beverly Hills, CA 90210
Chatsworth Courthouse	9425 Penfield Ave., Chatsworth, CA 91311
Gov. George Deukmejian – Long Beach Courthouse	275 Magnolia Ave., Long Beach, CA 90802
Inglewood Courthouse	One Regent Street, Inglewood, CA 90301
Inglewood Juvenile Courthouse	110 Regent Street, Inglewood, CA 90301
Michael Antonovich Antelope Valley Courthouse	42011 4th Street West, Lancaster, CA 93534
San Fernando Courthouse	900 Third Street, San Fernando, CA 91340
Santa Clarita Courthouse	23747 West Valencia Blvd., Santa Clarita, CA 91355
Santa Monica Courthouse	1725 Main Street, Santa Monica, CA 90401
Sylmar Juvenile Courthouse	16350 Filbert Street, Sylmar, CA 91342
Torrance Courthouse	825 Maple Ave., Torrance, CA 90503
Van Nuys Courthouse East	6230 Sylmar Ave., Van Nuys, CA 91401
Van Nuys Courthouse West	14400 Erwin Street Mall, Van Nuys, CA 91401
Additional Locations	
S.T.A.R.S. Center	11515 South Colima Road, Whittier, CA 90604
Mira Loma	45100 60 th Street West, Lancaster, CA 93536

EXHIBIT B

(Amended and restated under Amendment Number Three,
Effective April 15, 2019)

PRICE SCHEDULE

Price Schedule includes the hourly billing rates for armed and unarmed Security Guards, and Supervisors for the term of the Contract. These hourly billing rates shall remain firm and fixed for the term of the Contract.

PRICING SHEET SUMMARY FOR SECURITY SERVICES

Original Contract	
YEAR ONE - Rate Effective after execution by the County's Board of Supervisors through 10/14/2017	
POSITION	HOURLY BILLING RATE
Security Officer, Armed	\$23.74
Security Officer, Unarmed	\$22.36
Supervisor	\$25.00
(1st Option Term) YEAR TWO - Rate Effective: 10/15/2017 through 10/14/2018	
POSITION	HOURLY BILLING RATE
Security Officer, Armed	\$26.66
Security Officer, Unarmed	\$25.00
Supervisor	\$27.50
(6 Months, in any increment) - 6 Months - Rate Effective: 10/15/2018 to 04/14/2019	
POSITION	HOURLY BILLING RATE
Security Officer, Armed	\$27.50
Security Officer, Unarmed	\$26.25
Supervisor	\$28.25

First Year Extension – Rate Effective after execution by the County's Board of Supervisors from 04/15/2019 through 04/14/2020	
POSITION	HOURLY BILLING RATE
Security Officer, Armed	\$28.46
Security Officer, Unarmed	\$27.17
Supervisor	\$29.24
(12 Months, in any increment) - 12 Months – Rate Effective: 04/15/2020 to 04/14/2021	
POSITION	HOURLY BILLING RATE
Security Officer, Armed	\$29.46
Security Officer, Unarmed	\$28.12
Supervisor	\$30.26