



**COMMUNITY DEVELOPMENT COMMISSION/
HOUSING AUTHORITY**
of the County of Los Angeles

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Hilda L. Solis
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Commissioners

Monique King-Viehland
Executive Director

March 19, 2019

The Honorable Board of Commissioners
Community Development Commission
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

3-D March 19, 2019

CELIA ZAVALA
EXECUTIVE OFFICER

**APPROVE COMMUNITY DEVELOPMENT BLOCK GRANT REIMBURSABLE CONTRACT
AMENDMENT WITH EASTMONT COMMUNITY CENTER FOR THE EAST LOS ANGELES
FARMERS MARKET PROJECT
(DISTRICT 1) (3 VOTES)**

SUBJECT

This letter recommends approval of Amendment No. 1 to the Community Development Block Grant (CDBG) Reimbursable Contract between the County of Los Angeles and the Eastmont Community Center (ECC), to allocate an additional \$83,000 for its East Los Angeles Farmers Market project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of Amendment No. 1 to the CDBG Reimbursable Contract between the County of Los Angeles and ECC, for its East Los Angeles Farmers Market project, is not subject to the provisions of the California Environmental Quality Act (CEQA), as described herein, because the activities are not defined as a project under CEQA.
2. Approve Amendment No. 1 to CDBG Reimbursable Contract No. 109819 with ECC, attached in substantially final form, to increase the amount from \$100,000 to \$183,000, using CDBG funds allocated to the First Supervisorial District, to be effective following approval as to form by County Counsel and execution by all parties, through June 30, 2019.
3. Instruct the Executive Director, or her designee, to execute the standard CDBG Reimbursable Contract Amendment on behalf of the County of Los Angeles, following approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 28, 2018, the Board of Supervisors approved the 2018-2019 Action Plan to receive Community Development Block Grant (CDBG) and other funds from the U.S. Department of Housing and Urban Development (HUD). The Action Plan contains the County's one-year plan to carry out housing and community development activities funded by the CDBG Program. The Board also granted authority to the Executive Director, or her designee, to award contracts up to \$100,000 without Board approval.

The ECC, a community-based organization, manages the East Los Angeles Farmers Market. While the agency was included in the Action Plan, funding was not included, as the Commission's review had not been completed at that time. Subsequently, ECC was awarded a contract for \$100,000 to manage the Farmer's Market, which includes certified farmers and vendors and non-certified vendors such as small businesses, local artisans, and community-based organizations, to create business opportunities as well as provide goods and services to area residents.

This action provides ECC with an additional \$83,000, for total of \$183,000 in CDBG funds from the First Supervisorial District, which will provide full funding for the Farmer's Market. CDBG funds will be used to offset a portion of personnel and non-personnel costs.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. The proposed CDBG Reimbursable Contract Amendment will be funded with \$83,000 in CDBG funds allocated to the First Supervisorial District. There are sufficient CDBG funds included in the Community Development Commission's (Commission) approved Fiscal Year 2018-2019 budget for the expenses related to this project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Should ECC require additional or replacement of personnel after the effective date of this CDBG Reimbursable Contract Amendment, it shall give consideration for any such employment openings to participants in the County's Department of Public Social Services' Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet the agency's minimum qualifications for the positions in question.

ENVIRONMENTAL DOCUMENTATION

Pursuant to 24 Code of Federal Regulation, Part 58, Section 58.35 (a) (6), this project is excluded from the National Environmental Policy Act (NEPA) because it involves activities that will not cause a significant effect on the environment.

This action to approve a contract amendment and is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment. CEQA review for the park development must be completed in conjunction with the County's permit approval process.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The project meets the HUD national objective of serving low- and moderate-income persons.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Monique King-Viehland". The signature is fluid and cursive, with the first name "Monique" being the most prominent.

MONIQUE KING-VIEHLAND
Executive Director

MKV:GS:RW

Enclosures

**COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REIMBURSABLE CONTRACT
WITH A
COMMUNITY BASED ORGANIZATION
AMENDMENT NUMBER 1**

PROJECT TITLE: EAST LOS ANGELES FARMER'S MARKET

PROJECT NUMBER: 602019-18 CONTRACT NUMBER: 102632

THIS AMENDMENT NUMBER 1 TO CONTRACT 102632 is made this «Date» day of, «Month», «Year» by and between the County of Los Angeles, hereinafter called the "County," acting by and through the Community Development Commission of the County of Los Angeles (Commission) and Eastmont Community Center, hereinafter called the "Operating Agency."

WITNESSETH THAT:

WHEREAS, the County has entered into a Contract with the United States of America, through its Department of Housing and Urban Development (HUD), to execute the County's Community Development Block Grant (CDBG) Program, which includes the project described herein, under the Housing and Community Development Act of 1974 (Act), as amended; and

WHEREAS, Operating Agency desires to participate in said CDBG program and is qualified by reason of experience, preparation, organization, staffing and facilities to provide the services and implement the project described herein.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

1. **COMPENSATION AND METHOD OF PAYMENT** has been amended to show the following: One Hundred Eighty-three Thousand Dollars (**\$183,000**). This is an increase of Eighty-Three Thousand Dollars (**\$83,000**).
2. **BUDGET SECTION** is amended to reflect the new compensation amount of: One Hundred Eighty-three Thousand Dollars (**\$183,000**).

This contract amends the original contract to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the previously executed contract. All other terms and conditions of said contract shall remain the same.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract Amendment to be subscribed by the Executive Director of the Community Development Commission, and the Operating Agency has subscribed the same through its duly authorized officers, on the day, month and year first above written.

COUNTY OF LOS ANGELES

EASTMONT COMMUNITY CENTER
Operating Agency

By: _____
MONIQUE KING-VIENLAND,
Executive Director
Community Development Commission
Of the County of Los Angeles

By: _____

Title: _____

APPROVED AS TO FORM:

APPROVED AS TO PROGRAM:

MARY C. WICKHAM
County Counsel

MONIQUE KING-VIELAND,
Executive Director
Community Development Commission
of the County of Los Angeles

By: _____
Deputy

By: _____
Director
Community Development Division