



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

February 05, 2019

28 February 5, 2019

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

CELIA ZAVALA  
EXECUTIVE OFFICER

Dear Supervisors:

**LA MIRADA COMMUNITY REGIONAL PARK  
LAKE SHORE REPAIR PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT,  
APPROVE PROJECT BUDGET, AND APPROPRIATION ADJUSTMENT;  
AND ADOPT YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NO. 87118  
(SUPERVISORIAL DISTRICT 4) (4 VOTES)**

**SUBJECT**

Approval of the recommended actions will allow the Department of Parks and Recreation to execute the La Mirada Lake Shore Repair Project; establish the capital project, approve the project budget and appropriation adjustment; authorize the Director of Parks and Recreation to proceed with the proposed Project through a Board approved Job Order Contract; and adopt a Youth Employment Plan.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed La Mirada Park Lake Shore Repair Project exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the project.
2. Establish and approve the proposed La Mirada Lake Shore Repair Project, Capital Project No. 87118, with a total Project budget of \$186,000.
3. Approve an appropriation adjustment to appropriate \$186,000 of County Specified and Per Parcel Discretionary Funds of the Safe Neighborhood Parks Proposition of 1992 and 1996 (Proposition A

Grant Funds) to Capital Assets – Buildings and Improvements under Capital Project No. 87118 to fully fund La Mirada Lake Shore Repair Project.

4. Authorize the Director of the Department of Parks and Recreation, or his designee, to carry out the La Mirada Lake Shore Repair Project through a Board-approved Job Order Contract.

5. Authorize the Director of the Department of Parks and Recreation, or his designee to authorize project work orders; to accept the project and file notices upon final completion of the project; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on the project, as applicable; and assess liquidated damages as authorized under Government Code section 53069.85 and the contract specifications.

6. Adopt the Youth Employment Plan as required by the Regional Park and Open Space District.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the proposed La Mirada Lake Shore Repair Project (Project) is exempt from the California Environmental Quality Act (CEQA); approve the scope of work, project budget and appropriation adjustment; adopt the Youth Employment Plan; and authorize the Department of Parks and Recreation (Department) to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at La Mirada Community Regional Park (Park), 13701 South Adelfa Avenue, La Mirada, CA 90638. The Park, situated on 76-acres of landscaped land, includes a 1.5-mile walking path, 27-hole disc golf course, children's play areas, exercise equipment, handball courts, lighted ballfields, tennis courts, picnic facilities, an 18-hole golf course, and fishing lake (lake) with a 2,200-foot perimeter.

100 feet of lake edge perimeter on the northwesterly side of the Lake is damaged and requires repairs to minimize the likelihood of more extensive repairs in the future. The damaged and cracked retaining lake edge walls will be repaired and/or replaced, and realigned; the repaired walls will then be tied into the existing bulkheads. To protect the lake walls from water intrusion, a sealant will be applied, securing the lake liner to the newly repaired walls. In addition, the lake aerator will be reconditioned, improving overall circulation, water quality and reducing algae growth and mosquito activity.

On May 19, 2015, the Board approved to allocate \$186,000 of Los Angeles County Regional Park and Open Space District, Specified and Per Parcel Discretionary Funds, available in placeholder grants, pursuant to the Los Angeles County Safe Neighborhood Proposition of 1992 and 1996 to fund the proposed Project.

### **Youth Employment Plan**

In 2009, the Board, acting as the governing body of the Los Angeles County Regional Park and Open Space District (RPOSD), adopted a procedural guide for projects funded by Proposition A. RPOSD's policy requires that the grantee's governing body adopt a Youth Employment Plan (YEP) for each Proposition A funded project at a duly noticed public meeting. Approval of the recommended actions will adopt a YEP (Attachment II) for the proposed Project to comply with the requirements of RPOSD's policy; however, no youth will be utilized, based on the specialized nature of work and lack of work appropriate for youth crews.

### **Implementation of Strategic Plan Goals**

The recommended actions meet the Board approved County Strategic Plan Goals of Pursuing Operational Effectiveness, Fiscal Responsibility, and Accountability (Goal III.3) by completing the work in the most efficient and cost-effective manner and investing in public infrastructure that will enhance recreational opportunities to benefit County residents.

#### Green Building/Sustainable Design

The proposed Project will support the intent of the Board's Green Building/Sustainable Design policy by incorporating low water use and efficient electrical energy saving fixtures.

### **FISCAL IMPACT/FINANCING**

The total proposed Project cost estimate of \$186,000 includes construction, and County services. The Project Schedule and Budget Summary are included in Attachment I.

The recommended appropriation adjustment (Attachment III) will appropriate \$186,000, which will be funded by Proposition A Grant Funds, to Capital Assets– Buildings and Improvements under Capital Project No. 87118. Upon Approval of the appropriation adjustment, sufficient funds will be available to fully fund the proposed Project.

#### Operating Budget Impact

Following completion of the proposed Project, the Department does not anticipate any additional one-time or ongoing costs. The provisions of the proposed Project have operating and maintenance requirements which will be fulfilled with existing Park staff and resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This Board Letter has been reviewed and approved by County Counsel as to form.

Approval of the recommended actions will authorize the Department to implement the proposed project using a Board-approved JOC program. With the Board's authorization, the proposed Project may be performed using a JOC as the work involves repair, remodeling, and refurbishing of County facilities.

The Job Order Contractor shall abide by terms and conditions supporting the Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal

Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice1015).

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, the proposed Project with a project budget less than \$500,000 is not required to meet Local Worker labor hours.

In accordance with the Board's Civic Art Policy, adopted December 7, 2004, and last amended on August 11, 2015, the Project is exempt from Civic Art Fees as Eligible Project Costs are less than \$500,000.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from CEQA. The proposed Project, which consists of lake liner repair, lake aerator repairs, refurbishment of lake edge retaining walls and connecting these walls to existing bulkheads, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(b) (d) of the State CEQA Guidelines, and Class 1 (c)(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves repairs and minor alterations to existing facilities of public utilities, and restoration or rehabilitation of deteriorated or damaged structures and facilities to meet current standards of public health and safety. The proposed Project will include no expansion of use. In addition, based on the proposed Project records, the Project will comply with all applicable regulations, it is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

## **CONTRACTING PROCESS**

The proposed Project will be delivered using a Board-approved JOC, which was competitively bid and awarded to the Lowest Responsive and Responsible Bidder in accordance with the State Public Contract Code.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will allow the provision of increased services to the public through the repair and upgrade of old and deteriorated facilities.

The Park will remain open during construction; however, some impacts to existing Park programs and services will occur during construction as portions of the lake will be closed, and the lake's water level will be lowered to allow construction activities. Informational signage will be included, and construction will be phased to minimize impacts. In addition, construction activities should be completed by the annual Fishing Derby anticipated to be held in September 2019.

**CONCLUSION**

Upon approval by the Board, please forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Should you have any questions please contact Samuel Adams at (626) 588-5357 or sadams@parks.lacounty.gov, Mark Glassock at (626) 588-5304 or mglassock@parks.lacounty.gov, Nicole Melkonian at (626) 588-5367 or nmelkonian@parks.lacounty.gov, or Dora Nuñez at (626) 588-5355 or dhnunez@parks.lacounty.gov.

Respectfully submitted,



JOHN WICKER

Director

JW:NEG:RC:MG:sla

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Auditor Controller  
Internal Services Department  
Parks and Recreation

**ATTACHMENT I**

**LA MIRADA COMMUNITY REGIONAL PARK  
LAKE SHORE REPAIR PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT,  
APPROVE PROJECT BUDGET, AND APPROPRIATION ADJUSTMENT;  
AND ADOPT YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NO. 87118  
(SUPERVISORIAL DISTRICT 4) (4 VOTES)**

**I. PROJECT SCHEDULE**

| <b>Project Activity</b> | <b>Scheduled Completion Date</b> |
|-------------------------|----------------------------------|
| Board Approval          | 02/05/2019                       |
| Job Order Contract      | 02/15/2019                       |
| Start Construction      | 02/20/2019                       |
| Substantial Completion  | 05/31/2019                       |
| Acceptance / Close-out  | 06/28/2019                       |

## II. PROJECT BUDGET SUMMARY

| Project Activity                               | Proposed Budget  |
|------------------------------------------------|------------------|
| <b>Land Acquisition</b>                        |                  |
| <b>Construction</b>                            |                  |
| Job Order Contract – Lake Shore Repair         | \$177,000        |
| Change Orders/Contingency                      | 0                |
| Departmental Crafts                            | 0                |
| Youth Employment                               | 0                |
| Construction Consultants                       | 0                |
| Telecomm Equip – Affixed to Building           | 0                |
| Civic Arts                                     | 0                |
| <b>Subtotal</b>                                | <b>\$177,000</b> |
| <b>Plans and Specifications</b>                |                  |
| <b>Consultant Services</b>                     |                  |
| Design Services – As Needed Consultant         | 0                |
| Site Planning/Civil Engineering/Survey         | 0                |
| DPW Engineering Services                       | 0                |
| Geotech/Soils Report and Soils Testing         | 0                |
| Material Testing                               | 0                |
| Cost Estimating                                | 0                |
| Construction Management                        | 0                |
| Construction Administration                    | 0                |
| Environmental                                  | 0                |
| Utilities/Change Order                         | 0                |
| Other Expenditure:                             | 0                |
| <b>Subtotal</b>                                | <b>0</b>         |
| <b>Miscellaneous Expenditures</b>              | <b>0</b>         |
| <b>Jurisdictional Review/Plan Check/Permit</b> | <b>0</b>         |
| <b>County Services</b>                         | <b>0</b>         |
| Design Review, DPW, Building and Safety        | 0                |
| Code Compliance Inspection, DPW, A/E           | 0                |
| Quality Control Inspection                     | 0                |
| Contract Administration                        | 0                |
| Gordian Group                                  | 4,000            |
| Project Management Support Services            | 0                |
| DPW Job Order Contract Management              | 3,000            |
| ISD Communications/Data                        | 0                |
| Project Security                               | 0                |
| Project Technical Support                      | 0                |
| ISD-Countywide Contract Compliance             | 2,000            |
| Other: Miscellaneous                           | 0                |
| <b>Subtotal</b>                                | <b>\$ 9,000</b>  |
| <b>TOTAL</b>                                   | <b>\$186,000</b> |

## **ATTACHMENT II**

### **LA MIRADA COMMUNITY REGIONAL PARK LAKE SHORE REPAIR ESTABLISH AND APPROVE CAPITAL PROJECT, APPROVE PROJECT BUDGET, AND APPROPRIATION ADJUSTMENT, AND ADOPT YOUTH EMPLOYMENT PLAN CAPITAL PROJECT NO. 87118 (SUPERVISORIAL DISTRICT 4) (4 VOTES)**

#### **YOUTH EMPLOYMENT PLAN**

##### **Background (Scope of Work)**

The lake edge retaining walls at the La Mirada Community Regional Park Lake are damaged and require repairs to minimize the likelihood of more extensive repairs in the future. The damaged and cracked retaining walls on the north side of the lake will be reconstructed and realigned; the repaired walls will be tied into the existing bulkheads. To protect the lake walls from water intrusion, a sealant will be applied, securing the liner to the new walls. In addition, the lake aerator will be reconditioned, improving overall circulation, water quality and reducing algae growth and mosquito activity.

##### **Tasks that may be performed by At-Risk Youth**

All of the work will be done by specialized private contractors and none of the work is appropriate for unskilled youth workers.

##### **Estimated Cost of Youth Employment**

Not applicable

##### **Method of Youth Employment**

Not applicable

##### **Youth Employment Goal**

The Youth Employment Goal (YEG) established for the County of Los Angeles was \$15,739,507.43. The County has exceeded this goal.



**ATTACHMENT III**

**LA MIRADA COMMUNITY REGIONAL PARK  
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APPROVE PROJECT BUDGET, AND APPROPRIATION ADJUSTMENT,  
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CAPITAL PROJECT NO. 87118  
(SUPERVISORIAL DISTRICT 4) (4 VOTES)**

**APPROPRIATION ADJUSTMENT**

**(SEE ATTACHED)**

February 05, 2019  
DEPT NO: 600

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF PARKS AND RECREATION

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR  
FY 2018-19  
4 - VOTES**

| SOURCES                                                                                                                                                         | USES                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| PARKS AND RECREATION<br>LA MIRADA LAKE SHORE REPAIR<br>A01-CP-91-R400-65043-87118<br>REGIONAL PARK AND OPEN SPACE DISTRICT-CAPITAL PROJECTS<br>INCREASE REVENUE | PARKS AND RECREATION<br>LA MIRADA LAKE SHORE REPAIR<br>A01-CP-6014-65043-87118<br>CAPITAL ASSETS - B & I<br>INCREASE APPROPRIATION |
| <b>186,000</b>                                                                                                                                                  | <b>186,000</b>                                                                                                                     |

**SOURCES TOTAL \$ 186,000**

**USES TOTAL \$ 186,000**

**JUSTIFICATION**

The appropriation adjustment is necessary to fully fund the La Mirada Lake Shore Repair Project, Capital Project No. 87118.

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

28

FEB 05 2019

AUTHORIZED SIGNATURE Grace Hu, Admin. Services Manager II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

CELIA ZAVALA  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

- ACTION
- RECOMMENDATION

- APPROVED AS REQUESTED
- APPROVED AS REVISED

AUDITOR-CONTROLLER

BY   
DATE Jan. 14, 2019

CHIEF EXECUTIVE OFFICER

BY   
DATE Jan 18, 2019

B.A. NO. 106