



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

SACHI A. HAMAI  
Chief Executive Officer

January 22, 2019

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

The Honorable Board of Commissioners  
Community Development Commission  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVE AN EXCLUSIVE NEGOTIATING AGREEMENT WITH  
LINC HOUSING DEVELOPMENT CORPORATION  
FOR THE POTENTIAL DEVELOPMENT OF 14433 LEFFINGWELL ROAD  
IN UNINCORPORATED SOUTH WHITTIER  
(FOURTH DISTRICT) (3 VOTES)**

**SUBJECT**

This letter recommends approval of an Exclusive Negotiating Agreement (ENA) between the County of Los Angeles (County) and LINC Housing Corporation, a California nonprofit public benefit corporation (LINC), to negotiate the potential development of permanent supportive housing for transitional aged youth on County-owned property located at 14433 Leffingwell Road (Property) in unincorporated South Whittier. This letter also recommends approval of the Community Development Commission of the County of Los Angeles (Commission) to act on behalf of the County in the negotiation, execution, and implementation of the ENA.

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

2-D January 22, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER

Board of Supervisors  
HILDA L. SOLIS  
First District

MARK RIDLEY-THOMAS  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

**IT IS RECOMMENDED THAT THE BOARD OF SUPERVISORS:**

1. Find that approval of the actions described herein, is not subject to the provisions of the California Environmental Quality Act (CEQA), because the actions do not commit the County of Los Angeles (County) to a project and will not have the potential for causing a significant effect on the environment.
2. Approve and delegate the authority to the Executive Director of the Community Development Commission of the County of Los Angeles (Commission), or her designee, to negotiate, execute, implement, and if necessary, amend, extend, or terminate the Exclusive Negotiating Agreement (ENA), presented in substantially final form, between the County and LINC Housing Corporation, a California nonprofit public benefit corporation (LINC), for the negotiation of the potential development of the County-owned Property.

**IT IS RECOMMENDED THAT THE BOARD, ACTING AS THE COMMISSIONERS OF THE COMMUNITY DEVELOPMENT COMMISSION:**

1. Find that approval of the actions described herein, is not subject to the provisions of CEQA, because the actions do not commit the Commission to a project and will not have the potential for causing a significant effect on the environment.
2. Approve and authorize the Executive Director, or her designee, to act on behalf of the County to negotiate, execute, implement, and if necessary, amend, extend or terminate an ENA, presented in substantially final form, between the County and LINC, for the negotiation of the potential development of the County-owned Property.
3. Authorize the Executive Director, or her designee, to enter into a period of negotiation for 180 days and to extend the term of the ENA for a maximum of two 90-day extensions, if needed.
4. Authorize the Executive Director, or her designee, to collect deposits and fees in connection with the terms of the ENA and to administer the expenses and accounting associated with the ENA.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to authorize execution and implementation of an ENA, which will allow for the negotiation of necessary agreements for the potential development of affordable housing at the County-owned Property.

### **FISCAL IMPACT/FINANCING**

There is no impact on the County General Fund as a result of the actions contemplated in this letter.

An initial ENA deposit of \$50,000 will be provided by LINC to offset transaction expenses incurred by the County and Commission. In the event the transaction expenses exceed \$50,000, LINC is required to deposit additional funds accordingly.

If negotiations with LINC are successful, the County and Commission will return to the Board with negotiated agreements for review and approval; and will provide the fiscal impact and financial analysis at that time.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County and the Commission are interested in entering into an ENA with LINC to determine if the parties can reach agreement on terms to develop the Property with affordable housing with supportive services for Transition Aged Youth (TAY). The Property is located in a community in great need of affordable housing. LINC is also exploring the possibility of acquiring an adjacent parcel to create a larger project.

The Property is comprised of one parcel, approximately 17,000 square feet in size, which was formerly occupied by the South Whittier Library. The site has been vacant since the library relocated to a new building in 2016. The redevelopment of the Property presents an opportunity to advance the County's key objectives for the area, which include beautifying the neighborhood and creating affordable housing opportunities, specifically for young adults that are currently battling homelessness.

LINC proposes to develop a new three-story building of approximately 21,000 square feet in size, which includes a total of 27 affordable housing units reserved for TAY households. The unit mix is 26 one-bedroom units and one two-bedroom manager's unit. All units are proposed to be reserved for individuals earning 30 percent or less of Area Median Income. The proposed development includes a community room, common outdoor spaces, a computer room, laundry room, offices for supportive services and property management, and 10 vehicle parking spaces. Additionally, LINC is partnering with Jovenes, a local non-profit organization, specializing in providing crucial supportive services for young adults (ages 18-25) facing homelessness.

As part of its proposal, LINC provided a stakeholder engagement strategy, which includes working with the County, Commission, and the City of Whittier in outreach efforts, conducting a series of community meetings in open house format, one-on-one meetings with affected stakeholders, community workshops, and using social media and other engagement activities to encourage input on the project design, housing needs, and to garner support for the project.

The County and the Commission now request authorization to execute the ENA with LINC, under their respective authority set forth at Government Code Section 26227 and Health and Safety Code Section 34143.

The ENA will include the following terms:

- An initial term of 180 days with options to extend the term for a maximum of two 90-day periods, if needed.
- Neither the Commission nor County shall be responsible for reimbursing LINC for any expenses it incurs to assess the feasibility of a housing development project at the Property.

If negotiations with LINC are successful, the County and the Commission will return to the Board with negotiated agreements for review and approval, regarding the long-term lease of the Property.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed action is not a project pursuant to CEQA because it is an activity that is excluded from the definition of a project pursuant to Section 15378 (b) of the State CEQA guidelines. The proposed action is an administrative activity of government, which will not result in direct or indirect physical change to the environment. The County and the Commission are only seeking authority to negotiate potential agreements under the ENA. No commitment to any project is being made at this time. CEQA review requirements must be completed before any commitment to a project occurs.

### **CONTRACTING PROCESS**

LINC was procured through a Request for Proposals (RFP) that was issued by the Commission on behalf of the County on June 15, 2018. The submission deadline was August 7, 2018. Prospective proposers attended a mandatory pre-proposal conference on July 10, 2018, and participated in a site walk of the Property on July 11, 2018.

As a result of the RFP, the Commission received a total of four proposals. LINC received the highest score (968 points out of 1,000), based on the evaluation criteria defined in the RFP. In addition to being responsive to the County's vision, LINC demonstrated the expertise and financial capacity to implement the project, presented a reasonable financing plan, and proposed a quality development that will complement the surrounding community. Additionally, LINC has experience in developing, managing, and performing outreach activities for TAY projects.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed actions will allow the County and the Commission to explore the potential to increase affordable housing with supportive services for TAY households within unincorporated South Whittier.

**CONCLUSION**

It is requested the Executive Office, Board of Supervisors return two certified copies of the Minute Order and the adopted, stamped Board letter to the CEO, Real Estate Division, 222 South Hill Street, 3<sup>rd</sup> Floor, Los Angeles, CA 90012 for further processing. Additionally, please forward one adopted, stamped copy of the Board letter to the Community Development Commission, 700 West Main Street, Alhambra, CA 91801.

Respectfully submitted,

  
Sachi A. Hamai  
Chief Executive Officer

  
for Monique King-Viehland  
Executive Director  
Community Development Commission

SAH:MKV:DPH  
DL:JLC:KW:ls

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller

**SOUTH WHITTIER AFFORDABLE HOUSING DEVELOPMENT PROJECT**

**14433 LEFFINGWELL ROAD, WHITTER, CA 90604**

**EXCLUSIVE NEGOTIATING AGREEMENT**

by and between

**THE COUNTY OF LOS ANGELES**

and

**LINC HOUSING CORPORATION**

## **EXCLUSIVE NEGOTIATING AGREEMENT**

THIS AGREEMENT TO NEGOTIATE EXCLUSIVELY (this "**Agreement**") is effective this \_\_\_\_\_ day of \_\_\_\_\_, 2018 (the "**Effective Date**"), by and between the County of Los Angeles, a public body, corporate and politic ("**County**") and LINC Housing Corporation, a California nonprofit corporation ("**Developer**"), on the terms and conditions set forth below. County and Developer are sometimes referred to collectively herein as the "**Parties**" and individually as a "**Party**."

### **RECITALS**

- A. County owns real property located at 14433 Leffingwell Road, Whittier, CA 90604, in the unincorporated area of South Whittier-Sunshine Acres, further described in Exhibit "A" attached hereto and incorporated by this reference ("**Property**").
- B. Developer has provided County with a proposal to build 26 units of permanent supportive housing for transitional aged youth ("**Proposed Project**"). Notwithstanding the foregoing description, the Proposed Project is a preliminary proposal that is subject to change through negotiation as well as input derived from the County's community outreach efforts.
- C. A preliminary design concept plan for the Proposed Project is attached hereto as Exhibit B and incorporated by this reference.
- D. County and Developer desire to build a project that is consistent with County goals of: (i) creating affordable housing; and (ii) enhancing the land use and economic development goals of surrounding communities in the South Los Angeles Community.
- E. The County is presenting the proposal to the County's Board of Supervisors ("County Board") for approval authorizing execution of this Agreement with Developer, for the purpose of (i) analyzing the potential development of the Proposed Project on the Property and (ii) negotiating the potential terms and conditions of a potential long term ground lease agreement and related documents for the Project (the "**Project Agreements**"). The contemplated development of the Proposed Project and execution of the Project Agreements and any other associated agreements are collectively referred to as the "**Transaction**."
- F. The execution of the Project Agreements is subject to and contingent upon the County Board's approval after compliance with the California Environmental Quality Act ("**CEQA**").
- G. County is required to comply with CEQA in connection with the consideration and analysis of the environmental impacts of the development of the Proposed Project. Because the County has not committed to any project, including the Proposed Project, this Agreement does not constitute or evidence an approval by County of,



or commitment of County to any action for which additional environmental review is required under CEQA. County retains the absolute sole discretion to make decisions under CEQA with respect to the Proposed Project, which discretion includes: (i) deciding not to proceed with development of the Proposed Project, (ii) deciding to proceed with development of the Proposed Project, and (iii) deciding to proceed with any alternative development of any portion of the Property (the "**Potential County Actions**"). There shall be no approval or commitment by County regarding the Transaction or any alternative development of any portion of the Property, unless and until County, or other agency serving as the Lead Agency with respect to the Proposed Project, considers the environmental impacts of the Proposed Project, in full compliance with CEQA.

Now, therefore, in consideration of the foregoing Recitals, which are hereby deemed a contractual part hereof, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### **AGREEMENT**

#### **1. Exclusive Negotiating Agreement; Good Faith Negotiations**

- A. **Exclusive Negotiation.** During the Term (defined in Section 2A), so long as Developer is negotiating in good faith and is not otherwise in default of its obligations under this Agreement, County will not solicit offers or proposals from other parties concerning potential development of the Property. The Parties will negotiate exclusively and in good faith in accordance with this Agreement regarding the negotiations and drafting of the Project Agreements. Notwithstanding the foregoing, County may, from time to time, be contacted by other developers regarding the Property and such contact is expressly permitted so long as County does not initiate the contact and indicates to such developers that County has executed this Agreement and that County is prohibited from: (i) discussing anything concerning these negotiations with such developers; (ii) considering any offer or proposal from such other developers; or (iii) negotiating with any such developers, until this Agreement expires or is terminated pursuant to its terms.
- B. **Essential Terms.** The Parties acknowledge and agree that this Agreement does not establish all the essential terms of the Transaction and that although they have set forth herein a framework for negotiation of the essential terms of the Transaction: (i) they have not set forth herein nor agreed upon many of the essential terms of the Transaction, including, among other things, the price or terms of and timing of any development; (ii) they do not intend this Agreement to be a statement of the essential terms of the Transaction; and (iii) the essential terms of the Transaction, if agreed to by the Parties, shall be set forth, if at all, in documentation and agreements negotiated, approved and executed by duly authorized representatives of each of the Parties after any and all applicable

requirements of CEQA have been completed and determinations/findings made by the CEQA lead agency.

2. Duration of this Agreement

- A. Term. This Agreement shall commence on the Effective Date and shall terminate one hundred eighty (180) days thereafter (the "**Term**"). Notwithstanding the foregoing, if (i) the Parties have not executed and delivered the Project Agreements within such period and (ii) substantial progress has been made toward fulfillment of the requirements of this Agreement, the Parties may determine, in each Party's sole and absolute discretion, to extend the Term for a maximum of two 90-day extensions. The Term may be extended only by written amendment to this Agreement executed by authorized representative(s) of the Parties and no other act or failure to act by County or any of its representative(s) shall result in an extension of the Term.
- B. Execution. No agreement or documentation that may hereafter be negotiated between the Parties with respect to the Project Agreements shall become final and binding unless and until: (i) County and Developer have complied with all applicable requirements of CEQA pertaining to the Transaction; (ii) such documentation is approved by the County Board; and (iii) such documentation is executed by the authorized representatives of each of the Parties.
- C. Approval of the Potential County Actions. Prior to the satisfaction of the terms set forth in Section 2B, no: (i) negotiation or preparation of any development or purchase documentation (including the Ground Lease), including without limitation, any specific terms and provisions or any form of document; (ii) review or approval by County of various stages of proposed plans and specifications for the Proposed Project; nor (iii) cooperation or participation by County in development applications or submittals for the Proposed Project (including, County's execution of any such applications or submittals), shall constitute County's approval of the Proposed Project or the Transaction or a commitment to take any actions.

3. Payment and Deposit

- A. Deposit. Within five (5) business days of the Effective Date, Developer shall make a deposit in the amount of Fifty Thousand Dollars (\$50,000) ("Initial Amount") via wire transfer or Automated Clearing House electronic funds transfer as directed by County in writing (the "Deposit"), which Deposit shall cover costs related to the evaluation of the Proposed Project and negotiation of the potential Project Agreements and other related agreements ("Transaction Expenses"). The Transaction Expenses shall include, without limitation, the actual cost of in-house staff time (including County overhead and administrative costs but excluding in-house costs incurred by County Counsel and County project managers) and third party

consultation fees (including, but not limited to, consultants, engineers, architects, outside counsel and advisors) for the performance of financial analyses, design review (including reviewing Developer's Plans and Specifications for the Proposed Project and engineering and other reports related to the Proposed Project), negotiations, appraisals, document preparation and other reasonable services related to the Proposed Project and the Transaction. County shall provide documentation of Transaction Expenses to Developer upon Developer's request, provided that the form of documentation will be such that is available to County and in its possession, in County's sole good faith determination. During the Term, whenever the Deposit balance falls to Ten Thousand Dollars (\$10,000.00) or less, Developer will replenish the Deposit to the Initial Amount, upon written notice from County. Notwithstanding anything to the contrary contained herein, if County is requested to perform any engineering studies, technical services or other similar services, or supervision of on-site testing or inspections, or if the Deposit is insufficient to cover Transaction Expenses, County shall have the right to request additional monies, which may exceed the Initial Amount, as may be reasonably necessary to cover the costs of providing those services or Transaction Expenses. If Developer does not consent and make such additional payments or replenish the Deposit as set forth herein, County may decline to provide the services and/or terminate this Agreement.

- i. In the event that this Agreement terminates or is terminated, the Deposit will become non-refundable to the extent necessary to pay Transaction Expenses incurred or contractually committed to be paid as of the date of termination, and County shall return to Developer any portion of the Deposit that is not needed to pay such Transaction Expenses. The Parties agree that County (a) has no obligation to pay interest on the Deposit to Developer, and (b) is not required to deposit the Deposit in an interest bearing account. Interest, if any, earned on the Deposit, may remain in the Deposit account and may be added to the amount of the Deposit. Any refund of all or a portion of the Deposit to Developer will not include any interest earned on the Deposit.

4. Agreements to be Negotiated.

- A. Project Agreements. County and Developer shall work in good faith to negotiate and jointly prepare the Project Agreements. The Project Agreements shall include, without limitation, provisions relating to the design and development of the Proposed Project, a schedule of performance and the Parties' obligations during the term of the Project Agreements.
- B. Other Agreements. If the Transaction will involve other agreements, such as licenses and/or dedications, each of those agreements shall be

addressed in the Project Agreements and negotiated in accordance with applicable County policies and procedures and the County Board's authority.

5. County Responsibilities.

- A. Exclusive Negotiations. So long as Developer is negotiating in good faith and is not otherwise in default of its obligations under this Agreement, County shall negotiate exclusively and in good faith with Developer, as set forth in Section 1A.
- B. Schedule of Performance. County shall endeavor to meet the milestones required of County, as set forth in the schedule of performance attached hereto as Exhibit C and incorporated by this reference, which schedule may be modified during the Term as agreed between the Parties (the "**Schedule of Performance**").
- C. County Discretion. County is not approving, committing to, or agreeing to undertake: (i) the Proposed Project or any development; (ii) disposition, sale or lease of land to Developer; or (iii) any other acts or activities requiring the subsequent independent exercise of discretion by County.
- D. Funding. County has not agreed to fund, subsidize or otherwise financially contribute in any manner toward the development of the Proposed Project.
- E. Other Covenants. County shall perform such other covenants and obligations required of County as explicitly set forth in this Agreement.

6. Developer's Responsibilities.

Without limiting any other provision of this Agreement, during the Term, Developer, at its sole cost and expense, shall prepare and submit the following information and documents and perform the following acts, all in furtherance of the negotiation process:

- A. Project Information. County and agencies having regulatory jurisdiction over the Proposed Project, will require planning and design approval for the Proposed Project. Developer shall meet with representatives of County to review and come to a clear understanding of the planning and design requirements of County and other agencies, as may be required, for the Proposed Project.
- B. Schedule of Performance. Developer shall meet the milestones required of Developer, as set forth in the Schedule of Performance, unless otherwise modified during the Term as agreed between Parties through written notice.
- C. Notice of Governmental Meetings. Developer shall provide at least two (2) weeks' prior written notice to County of any substantive meetings with

governmental officials (including staff) relating to the Proposed Project and allow County to attend such meetings, at County's sole discretion. Developer shall keep County fully informed during the Term regarding all substantive matters and meetings affecting the Proposed Project.

- D. Environmental Documents and Entitlements. Developer shall provide to County, in accordance with the Schedule of Performance, conceptual plans, renderings, schematic drawings, programmatic plans and all other information and documentation (the "**Project Plans**") necessary for County to make appropriate findings pursuant to CEQA. Developer shall bear all costs and expenses associated with the preparation and certification of any required environmental documents or studies and of the Project Plans.
- E. Further Information. County reserves the right, at any time, to request from Developer, and Developer shall provide in a timely manner, additional or updated non-legally privileged information about Developer or the Proposed Project as requested by County.
- F. Design Review Process. Developer shall engage and coordinate with County on the design of the Proposed Project, and the design shall be subject to County's review and approval (as well as that of any other agency having jurisdiction) as set forth in the Project Agreements. Developer shall provide at least two (2) weeks' prior written notice to County of all design meetings and a three (3) week review period for each design submittal.
- G. Other Covenants. Developer shall perform such other covenants and obligations required of Developer as explicitly set forth in this Agreement.

7. No Commitment to Any Project; Independent Judgment.

- A. No Commitment to Any Project. The Parties acknowledge and agree that County: (a) has not committed to, authorized or approved the development of the Proposed Project or any other proposed improvements on the Property; (b) retains the absolute sole discretion to modify the Proposed Project as may be necessary to comply with CEQA or for any other reason; (c) may modify the Proposed Project, or decide not to proceed with the Proposed Project, as may be necessary to comply with CEQA, or for any other reason as determined in County's sole and absolute discretion; and (d) is not precluded from rejecting the Proposed Project, or from weighing the economic, legal, social, technological, or other benefits of the Proposed Project against its unavoidable environmental risks when determining whether to approve the Proposed Project. Further, the Parties acknowledge and agree that no activities that would constitute a project under CEQA, including the Proposed Project, may be commenced until necessary findings and consideration of the appropriate documentation under CEQA are considered by the County Board and feasible mitigation measures and

alternatives to the Proposed Project, including the “no project” alternative, required in connection with CEQA, may be adopted by the County Board.

- B. Independent Judgment. County will exercise independent judgment and analysis in connection with any required environmental reviews or determinations under CEQA for the Proposed Project, shall have final discretion over the scope and content of any document prepared under CEQA and shall have final discretion over the extent of any studies, tests, evaluations, reviews or other technical analyses. Any consultants retained for the purpose of preparing CEQA documentation shall reasonably comply with any directions from County with respect thereto.

8. Inspections.

During the Term, Developer may conduct such inspections, tests, surveys, and other analyses (“**Inspections**”) as Developer and County may deem reasonably necessary to determine the condition of the Property or the feasibility of designing, developing, constructing, leasing and financing the Project and shall complete such Inspections as promptly as reasonably possible within the Term. Any entry onto the Property by Developer or its employees, agents, contractors, successors and assigns, shall be in accordance with a Right of Entry agreement (“**ROE**”), in the form attached hereto as Exhibit D and incorporated by this reference. Pursuant to the ROE, Developer shall coordinate and schedule the time(s) of its entry on to the Property to meet County requirements. Developer’s and its contractors’ access to the Property shall not interfere, conflict with or impair any other operations or activities on the Property, as set forth in the ROE.

9. Plans, Reports, Studies, and Entitlements.

- A. County Information. County, in its reasonable discretion, may make available to Developer, upon Developer’s written request, existing information and plans regarding the Property in the actual possession of County and needed for the development of the Proposed Project.
- B. Provision of Development Documents. All plans and any reports, investigations, studies (including reports relating to the soil, geotechnical, subsurface, environmental, and groundwater conditions of the Property, entitlement applications, CEQA-related and other environmental documents, and reports filed in connection therewith) with respect to the Property, Proposed Project and Developer’s intended use of the Property (collectively, the “**Development Documents**”) shall be prepared at Developer’s sole cost and expense. Developer shall timely provide County without representation as to warranty, subject to the confidentiality provisions in Section 15, without cost or expense to County, copies of all final non legally privileged Development Documents prepared by or on behalf of Developer. Developer shall include in its contractors’ and

consultants' contracts the right to assign the Development Documents to County.

- C. Entitlements. County, as the owner of the Property, and as market participant in this Agreement shall cooperate with Developer in Developer's attempt to procure the necessary entitlements for the Proposed Project, provided (i) such entitlements and any related applications, submittals, and/or covenants do not encumber County's fee interest in the Property or place obligations on County; and (ii) Developer timely provides County with copies of all proposed and final filings, submittals and correspondence relating to any entitlement applications. Should Developer abandon an entitlement application, County shall have the right to take over such application and Developer shall cooperate with County to complete any such entitlement process started by Developer provided that County shall indemnify, or defend and hold Developer harmless from any future actions of the County or any of its successors and assigns in connection therewith with such usage of the application or Developer's cooperation. If the Proposed Project is not built, Developer shall cooperate with County to seek removal of any entitlement obtained by Developer for the Property, which County desires to be removed. Developer acknowledges and agrees that nothing in this Agreement constitutes a waiver of County's regulatory or police powers with respect to the Transaction or the Proposed Project, and that County's regulatory review and regulation of the Proposed Project, the desired entitlements and the construction and operation of the Proposed Project shall not be subject to any terms or conditions set forth in this Agreement. The obligations contained in this Section 9C shall survive termination, expiration or revocation of this Agreement.

10. Indemnity and Insurance.

- A. Indemnity. Developer shall indemnify, defend (with counsel reasonably approved by County) and hold harmless County and its representatives, employees, officials, directors, attorneys, consultants, successors, and assigns (collectively, the "**Indemnitees**") from any liability, claims, losses, costs, expenses, or damages (including, without limitation, reasonable attorneys' fees and costs) (collectively, "**Claims**"), in any way arising out of acts or omissions related to the following, and without requirement that County first pay such Claims: (i) damage to property or bodily injury or death of any person caused by Developer, its agents, employees, or contractors; (ii) any entry upon the Property by Developer, its agents, employees, or contractors; (iii) any Inspection made by Developer, its agents, employees, or contractors; or (iv) the planning and preparation of, or challenge to any report or Development Documents (including the cost of such reports or Development Documents), except to the extent such Claims arise solely from the gross negligence or willful misconduct of any Indemnatee. The obligations contained in this Section 10A shall survive the termination, expiration or revocation of this Agreement.

- B. Insurance. Prior to Developer's or its employees', contractors' or consultants' entry onto the Property, Developer shall provide County with evidence of insurance in the form and subject to the requirements set forth in the ROE.

11. Failure to Reach Agreement.

This Agreement is an agreement to enter into exclusive negotiations with respect to the Transaction. Each Party expressly reserves the right to decline to enter into any other agreement, if the Parties working in good faith fail to agree to terms satisfactory to all Parties with respect to the Transaction. Except as expressly provided in this Agreement, none of the Parties shall have any obligation, duty or liability hereunder in the event the Parties fail to timely agree upon and execute the Project Agreements. If the Parties have not executed the Project Agreements prior to the expiration or termination of this Agreement, then upon expiration or termination of this Agreement, any rights or interest that Developer may have under this Agreement shall cease without requiring any notice from County, and County shall have the right thereafter to use, develop (alone or with any other entity) or dispose of the Property as County shall determine appropriate in its sole and absolute discretion.

12. Termination, Default and Remedies.

- A. Right to Terminate. In addition to any other right of termination set forth in this Agreement, either Party may terminate this Agreement upon thirty (30) days prior written notice to the other Party, if such terminating Party in good faith determines any of the following: (i) a successful consummation of the Transaction is not likely, (ii) the Proposed Project is not feasible, (iii) the Proposed Project is not capable of being financed in a commercially reasonable manner, or (iv) the Proposed Project is not likely to be developed and constructed in a timely manner.
- B. Breach. The occurrence of any one or more of the following events shall constitute a breach under this Agreement (each a "**Breach**"):
- i. The failure of a Party to perform any obligation, or to comply with any covenant, restriction, term, or condition of this Agreement;
  - ii. The failure of a Party to meet the milestones set forth in the Schedule of Performance; or
  - iii. Any material representation or warranty made by a Party proves to be false or misleading in any material respect at the time made.
- C. Default. A Breach shall become a default under this Agreement (each a "**Default**") if the Party committing the Breach fails to cure the Breach within the following time periods:



- i. For all monetary Breaches, five (5) Business Days after receipt of written notice of monetary breach;
  - ii. For all non-monetary Breaches, twenty (20) Business Days after receipt of written notice ("**Cure Notice**") thereof from the aggrieved Party specifying such non-monetary Breach in reasonable detail, delivered in accordance with the provisions of this Agreement, where such non-monetary Breach could reasonably be cured within such twenty (20) Business Day period; or
  - iii. Where such non-monetary Breach could not reasonably be cured within such twenty (20) Business Day period, such reasonable additional time as is necessary to promptly and diligently complete the cure but in no event longer than forty (40) Business Days ("**Outside Date**"); provided that the breaching Party promptly commences to cure such non-monetary Breach after receiving the Cure Notice and thereafter diligently and continuously pursues completion of such cure.
- D. Unavoidable Delay. If a non-monetary Breach is due to an Unavoidable Delay, then the Party claiming the delay shall have the right to extend the Outside Date by a period equal to the duration of the Unavoidable Delay by written notice to the other Party. The duration of the Unavoidable Delay shall be deemed to commence only after written notice of such Unavoidable Delay is delivered to the other Party, provided that if written notice of such Unavoidable Delay is given within five (5) Business Days after the commencement of the delay, then the date of the commencement of the Unavoidable Delay shall be retroactive to the actual commencement date of the delay. A written notice of Unavoidable Delay must reasonably specify: (i) the nature of the delay; (ii) the date the delay commenced and (if not ongoing) ended; and (iii) the reason(s) such delay is an Unavoidable Delay. Upon the documentation of an Unavoidable Delay pursuant to this Section 12D, the Outside Date shall be delayed by the period of the Unavoidable Delay; provided, however, under no circumstances may the Outside Date be extended by more than a total of forty (40) Business Days as a result of Unavoidable Delay without the written consent of both Developer and County.
- E. Remedies. If any Default occurs, the non-defaulting Party shall have the right, but not the obligation, to avail itself of any one or more of the following remedies:
- i. The non-defaulting Party may, at its sole election, terminate this Agreement upon not less than five (5) days prior written notice of termination provided to the defaulting Party.

- ii. Unless otherwise provided herein, in addition to the foregoing, the non-defaulting Party may exercise any right or remedy it has under this Agreement, or which is otherwise available at law or in equity or by statute. All rights, privileges and elections or remedies of the Parties are cumulative and not alternative to the extent permitted by law (including suit for damages) or in equity.

F. Upon Termination of Agreement. Upon termination of this Agreement, (1) any rights or interest that Developer may have hereunder shall cease and County shall have the right thereafter to use, develop (alone or with any other entity) or dispose of the Property as County shall determine appropriate in its sole and absolute discretion; and (2) any rights or interest that County may have hereunder shall cease. In any event, the Development Documents shall become the property of County.

13. Entire Agreement; Amendments.

This Agreement, including all exhibits, constitutes the entire understanding between the Parties and supersedes all other agreements, oral or written, with respect to the subject matter herein. Additionally, this Agreement may not be amended except in writing signed by both of the Parties.

14. Covenant Against Discrimination.

Developer shall not discriminate against, nor segregate, in employment or the development, construction, sale, lease, sublease, transfer, use, occupancy, tenure, or enjoyment of all or portions of the Property, nor deny the benefits of or exclude from participation in, the Project and all activities of Developer in connection with the Property, any person, or group of persons, on account of race, color, religion, creed, national origin, ancestry, sex, sexual preference/orientation, marital status, age, disability, medical condition, Acquired Immune Deficiency Syndrome (AIDS), acquired or perceived, or retaliation for having filed a discrimination complaint.

15. Confidentiality.

A. Proprietary Documents. The Parties anticipate that during the Term each shall from time to time disclose and provide to the other certain proprietary reports, correspondence and other information related to the Project. Unless otherwise required by law, no Party shall disclose (except to its own and to the other Party's employees, officers, directors, agents, advisors, existing and prospective lenders, investors, counsel, and consultants) information regarding or related to the Proposed Project which is not already public and which has been delivered to such Party pursuant to the terms hereof.

B. Public Disclosure. Notwithstanding the foregoing Section 15A, Developer acknowledges and agrees that County, as a government agency, (i) is

subject to broad disclosure obligations under applicable law, including the Public Records Act, and (ii) holds County Board meetings which are open to the public and at which information concerning the Proposed Project may be disclosed including reports to the County Board describing the Proposed Project, and including any documents to be approved by the County Board. Nothing in this Agreement shall prohibit any disclosure required by law.

16. Compliance with Laws.

During the Term, Developer, at its expense, shall comply with all applicable federal, state and local laws, ordinances, regulations, rules and orders with respect to the subject matter of this Agreement.

17. Successors and Assigns.

This Agreement shall be binding on and inure to the benefit of the Parties and their respective permitted successors and assigns.

18. Notices.

All notices shall be in writing and either (a) personally served at the appropriate address (including by means of professional messenger service or recognized overnight delivery service, provided that any such delivery is confirmed by written receipts signed on behalf of the receiving Party or by adequate proof of service) or (b) deposited in the United States mail, postage prepaid, certified or registered mail, return receipt requested, addressed to the appropriate addressee and shall be deemed received and effective on the day such notice is actually received if received before 5:00 p.m. on a regular business day, or on the following business day if received at any other time. All addresses of the Parties for receipt of any notice to be given pursuant to this Proposed Project are as follows:

To the County and Commission:

Community Development Commission of the County of Los Angeles  
700 West Main Street  
Alhambra, CA 91801  
Attention: Director  
Housing Investment and Financing

With a copy to:

Office of the County Counsel  
County of Los Angeles  
500 West Temple St., 6<sup>th</sup> Floor  
Los Angeles, CA 90012-2932  
Attention: Behnaz Tashakorian/Tiffani Shin

To the Developer:

LINC Housing Corporation  
555 E. Ocean Blvd, Suite 900  
Long Beach CA 90802  
Attention: Suny Lay-Chang

With a copy to: [\_\_\_\_\_]

19. Interpretation.

- A. Construction. This Agreement shall be construed in accordance with its fair meaning, and not strictly for or against either Party.
- B. Gender. When the context of this Agreement requires, (i) the neuter gender includes the masculine and feminine and any entity, and (ii) the singular includes the plural.
- C. Section Headings. The headings of the Sections of this Agreement are inserted solely for convenience of reference and are not intended to govern, limit or aid in the construction of any term or provision hereof. Unless otherwise explicitly provided, all references to "Sections" are respectively to articles or sections of this Agreement.
- D. Interpretation. The word "including" shall be construed as though the words "but not limited to" were, in each case, appended thereafter, and shall not be deemed to create a limitation to the list that follows "including."
- E. Incorporation of Recitals. The Recitals of this are incorporated herein by reference.
- F. Exhibits. All references in this Agreement to exhibits shall be construed as though the words "hereby made a part hereof and incorporated herein by this reference" were, in each case, appended thereto. In the event of a conflict between this Agreement and any of the exhibits attached hereto, the terms of this Agreement shall govern.
- G. No Third-Party Beneficiaries. Except as expressly set forth in this Agreement, no parties other than the Parties and their successors and assigns, shall be a beneficiary of the rights conferred in this Agreement, and no other party shall be deemed a third-party beneficiary of such rights.
- H. Severability. If (i) any provision of this Agreement is held by a court of competent jurisdiction as to be invalid, void or unenforceable and (b) the invalidity or unenforceability of such a provision does not deny a Party the material benefit of this Agreement, then the remainder of this Agreement which can be given effect without the invalid provision shall continue in full force and effect and shall in no way be impaired or invalidated.

- I. No Partnership. Nothing in this Agreement shall be deemed or construed as creating a partnership, joint venture, or association between the Parties, or cause either Party to be responsible in any way for the debts or obligations of the other Party.
- J. No Assignment by Developer. The Parties acknowledge and agree that County has entered into this Agreement in reliance on Developer's unique abilities to develop the Project; consequently, Developer shall have no right to assign its rights or duties under this Agreement.
- K. Prevailing Party. In the event that either Party to this Agreement brings an action to enforce the terms of this Agreement or declare the Party's rights under this Agreement, each Party shall bear its own costs and expense, including attorneys' fees, regardless of prevailing Party.

20. Limitations of this Agreement

This Agreement does not constitute a commitment of any kind by County regarding the sale, transfer, or development of all or any part of the Property. Execution of this Agreement by County is merely an agreement to enter into a period of exclusive negotiations according to the terms hereof, reserving final discretion and approval by the County Board as to any Project Agreements and all proceedings and decisions in connection therewith.

*(Signature Page to Follow)*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date and year first above written.

**COUNTY OF LOS ANGELES**

By: \_\_\_\_\_  
Monique King-Viehland  
Executive Director  
Community Development Commission  
of the County of Los Angeles

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

Mary C. Wickham  
County Counsel

By: \_\_\_\_\_  
Behnaz Tashakorian  
Senior Deputy County Counsel

\_\_\_\_\_  
Date

**DEVELOPER:**  
CORPORATION

LINC

HOUSING

\_\_\_\_\_  
President

## **EXHIBIT A**

### **Depiction of Property**

Assessor Parcel: 8030-002-900



**EXHIBIT B**

**Preliminary Design Concept Plan**

(attached)



## **EXHIBIT C**

### **Schedule of Performance**

1.	Developer shall submit to the County Project Plans necessary for County to make appropriate findings pursuant to CEQA and Design Review Process. Developer shall bear all costs and expenses associated with the preparation and certification of any required environmental documents (including an Environmental Impact Report, if required by CEQA) and of the Project Plans.	Within Sixty (60) days of the Effective Date.
2.	Developer shall submit to the County project financial information (the "Project Financial Information") that shall include: (1) an estimate of development costs, including construction and non-construction costs, such as the proposed ground lease for the County land; (3) a description of the proposed method of financing; (4) a proposed construction and operating pro forma which identifies all sources and uses of funds; (5) evidence that Developer has the financial resources necessary for development of the Proposed Project, such as preliminary loan approvals and/or audited financial statements, or other form of evidence reasonably acceptable to the County.	Within Sixty (60) days of the Effective Date.
3.	The County will provide to the Developer its evaluation (the "Project Evaluation") of the Project Plans and Project Financial Information.	Within Thirty (30) days of the date of receipt of the Project Plans and Project Financial Information.
4.	Pursuant to the Right-of-Entry Agreement, Developer may conduct inspections, tests, surveys, and other analyses ("Inspections") as Developer and County deem reasonably necessary to determine the condition of the Proposed Properties or the feasibility of designing, developing, constructing and	Within the One Hundred Eighty (180) day ENA Term.

	financing the Project and shall complete such Inspections as promptly as reasonably possible.	
5.	Based on the information submitted by Developer and the Project Evaluation, the Parties shall negotiate and finalize the terms of a Development and Ground Lease Agreement and shall process any CEQA review documents as may be necessary. Developer shall bear all costs and expenses associated with the preparation and certification of any required environmental documents (including an Environmental Impact Report, if required by CEQA) and of the Project Plans.	Ninety (90) days after Project Evaluation is provided to Developer.

## **EXHIBIT D**

### **Form of Right of Entry Agreement**

This Right of Entry Permit ("Permit") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the County of Los Angeles a public body corporate and politic ("County"), and \_\_\_\_\_ ("Permittee"). County and Permittee agree as follows:

1. **PREMISES:** Permittee, after execution by County, is hereby granted permission to enter County property identified as County Assessor's Parcel Numbers ("APN") \_\_\_\_\_, also known as \_\_\_\_\_, as described in Exhibit "A", attached hereto and incorporated herein by this reference ("Premises"). Entry constitutes acceptance by Permittee of all conditions and terms of this Permit.
2. **PURPOSE:** The sole purpose of this Permit is to allow Permittee and its subcontractors to enter the Premises to conduct \_\_\_\_\_.
3. **TERM:** The term of this Permit shall be for a period of \_\_\_\_\_ months, commencing upon the date that County executes this Permit. This Permit shall terminate \_\_\_\_\_ months after the Commencement Date. The hours of operation for this Permit shall be between 8:00 a.m. and 5:00 p.m. The term may be extended by mutual agreement in writing between Permittee and County.
4. **CONSIDERATION:** Consideration for this Permit shall be Permittee's faithful performance of its obligations under this Permit.
5. **ADDITIONAL CHARGES:** Permittee agrees to pay any charges for utilities that may be required and for the safekeeping of the Premises for the prevention of any accidents as a result of the Permittee's activities thereon.
6. **NOTICE:** Notices desired or required to be given by this Permit or by any law now or hereinafter in effect may be given by enclosing the same in a sealed envelope, Certified Mail, Return Receipt Requested, addressed to the party for whom intended and depositing such envelope with postage prepaid in the U.S. Post Office or any substation thereof, or any public letter box, and any such notice and the envelope containing the same shall be addressed to Permittee as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

or such other place in California as may hereinafter be designated in writing by the Permittee. The Notices, Certificates of Insurance and Envelopes containing the same to County shall be addressed to:

Community Development Commission of the County of Los Angeles  
700 West Main Street  
Alhambra, CA 91801  
Attn: Director of Economic and Housing Development  
Fax No. (626) 943-3816

7. **INDEMNIFICATION:** Permittee agrees to indemnify, defend and save harmless County, the Community Development Commission of the County of Los Angeles ("CDC") Housing Authority of the County of Los Angeles ("Housing Authority") and the County of Los Angeles and their agents, elected and appointed officers and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to, bodily injury, death, personal injury, or property damage, including damage to County property, arising from or connected with Permittee's operations, or its services hereunder, including any Workers' Compensation suits, liability, or expense, arising from or connected with services performed by or on behalf of Permittee by any person pursuant to this Permit.

8. **GENERAL INSURANCE REQUIREMENTS:** While this permit is in effect, Permittee or its contractor shall, at its sole cost and expense, obtain and maintain in full force and effect throughout the term of this Permit, insurance, as required by County, in the amount and coverages specified on, and issued by insurance companies as described in Exhibit "B".

Notification of Incidents, Claims or Suits: Permittee shall report to County any accident or incident relating to Permittee's entry which involves injury or property damage which may result in the filing of a claim or lawsuit against Permittee and/or County in writing within three business days of occurrence.

9. **RESERVED**

10. **RESERVED**

11. **OPERATIONAL RESPONSIBILITIES:** Permittee shall:

- a. Comply with and abide by all applicable rules, regulations and directions of County.
- b. Comply with all applicable County ordinances and all State and Federal laws, and in the course thereof obtain and keep in effect all permits and licenses required to conduct the permitted activities on the Premises.
- c. Maintain the Premises and surrounding area in a clean and sanitary condition to the satisfaction of County.
- d. Conduct the permitted activities in a courteous and non-profane manner; operate without interfering with the use of the Premises by County. County

has the right to request Permittee to remove any agent, servant or employee who fails to conduct permitted activities in the manner heretofore described.

- e. Assume the risk of loss, damage or destruction to any and all fixtures and personal property belonging to Permittee that are installed or placed within the area occupied.
- f. Repair or replace any and all County property lost, damaged, or destroyed as a result of or connected with the conduct or activities of the Permittee. In the event utility services, including but not limited to sewer services, for the Premises are interrupted, Permittee shall promptly make repairs. Should Permittee fail to promptly make any and all repairs required by County during or following completion of Permittee's project, County may have repairs made at Permittee's cost and Permittee shall pay costs in a timely manner.
- g. Pay charges for installation and service costs for all utilities used for the conduct of the permitted activities, if needed.
- h. Except for the purpose described in Section 2, Permittee agrees to restore the Premises, prior to the termination of this Permit, and to the satisfaction of County, to the conditions that existed prior to the commencement of the permitted activities, excepting ordinary wear and tear or damage or destruction by the acts of God beyond the control of Permittee. This shall include removal of all rubbish and debris, as well as structures placed on the Premises by Permittee in order that the Premises will be neat and clean and ready for normal use by County on the day following the termination of this Permit. Should Permittee fail to accomplish this, County may perform the work and Permittee shall pay the cost.
- i. Allow County to enter the Premises at any time to determine compliance with the terms of this Permit, or for any other purpose incidental to the performance of the responsibilities of County.
- j. Provide all security devices required for the protection of the fixtures and personal property used in the conduct of the permitted activities from theft, burglary or vandalism, provided written approval for the installation thereof is first obtained from County.
- k. Prohibit all advertising signs or matter from display at the Premises, other than signs displaying the name of Permittee.
- l. Prohibit the sale of food.
- m. Keep a responsible representative of the Permittee available on the Premises during the times that Permittee is using said Premises for the purposes stated in Section 2 above. This person shall carry copies of this Permit for display upon request.

- n. Prior to entry onto the Premises pursuant to this Permit, notify County, in writing, of the times and dates the work or activity is to take place.
  - o. Request permission of County to enter occupied portions of the Premises not less than twenty-four (24) hours in advance, together with a description of the nature and extent of activities to be conducted on the Premises.
  - p. At Permittee's sole cost and expense, be responsible for the cost of repairing the parking lot, sidewalks, driveways, landscaping and irrigation systems on the Premises which may be damaged by Permittee or Permittee's agents, employees, invitees or visitors, during and/or following the construction of Permittee's project, to County's satisfaction. Said repairs shall include the restoration of said landscaping and rerouting of said irrigation systems affected by Permittee's work on the Premises, if necessary.
12. **INDEPENDENT STATUS:** This Permit is by and between County and Permittee and is not intended and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture or association as between County and Permittee. Permittee understands and agrees to bear the sole responsibility and liability for furnishing Workers' Compensation benefits to any person for injuries arising from or connected with services performed on behalf of Permittee pursuant to this Permit.
13. **EMPLOYEES:** All references to the "Permittee" in the Permit are deemed to include the employees, agents, assigns, contractors, and anyone else involved in any manner in the exercise of the rights therein given to the undersigned Permittee.
14. **LIMITATIONS:** It is expressly understood that in permitting the right to use said Premises, no estate or interest in real property is being conveyed to Permittee, and that the right to use is only a nonexclusive, revocable and unassignable permission to enter the Premises in accordance with the terms and conditions of the Permit for the purpose of conducting the activities permitted herein.
15. **ASSIGNMENT:** This Permit is personal to Permittee, and in the event Permittee shall attempt to assign or transfer the same in whole or part all rights hereunder shall immediately terminate.
16. **AUTHORITY TO STOP:** In the event that an authorized representative of County finds that the activities being held on the Premises unnecessarily endanger the health or safety of persons on or near said property, the representative may require that this Permit immediately be terminated until said endangering activities cease, or until such action is taken to eliminate or prevent the endangerment.
17. **DEFAULT:** Permittee agrees that if default shall be made in any other terms and conditions herein contained, County may forthwith revoke and terminate this Permit.

18. **ALTERATIONS AND IMPROVEMENTS:** Permittee has examined the Premises and knows the condition thereof. Permittee accepts the Premises in the present state and condition and waives any and all demand upon County for alteration, repair, or improvement thereof. Permittee shall make no alteration or improvements to the Premises, except those identified in Section 2 hereof, without prior written approval from County, and any fixtures and/or personal property incidental to the purposes described in Section 2 hereof shall be removed by Permittee prior to the termination of this Permit, and in the event of the failure to do so, title thereto shall vest in County. All betterments to the Premises shall become the property of County upon the termination of this Permit.
19. **COUNTY LOBBYIST ORDINANCE:** Permittee is aware of the requirements of Chapter 2.160 of the Los Angeles County Code with respect to County Lobbyists as such are defined in Section 2.160.010 of said Code, and certifies full compliance therewith. Failure to fully comply shall constitute a material breach upon which County may terminate or suspend this Permit.
20. **INTERPRETATION:** Unless the context of this Permit clearly requires otherwise: (i) the plural and singular numbers shall be deemed to include the other; (ii) the masculine, feminine and neuter genders shall be deemed to include the others; (iii) "or" is not exclusive; and (iv) "includes and "including" are not limiting.
21. **ENTIRE AGREEMENT:** This Permit contains the entire agreement between the parties hereto, and no addition or modification of any terms or provisions shall be effective unless set forth in writing, signed by both County and Permittee.
22. **TIME IS OF THE ESSENCE:** Time is of the essence for each and every term, condition, covenant, obligation and provision of this Permit.
23. **POWER AND AUTHORITY:** The Permittee has the legal power, right and authority to enter into this Permit, and to comply with the provisions hereof. The individuals executing this Permit on behalf of any legal entity comprising Permittee have the legal power, right and actual authority to bind the entity to the terms and conditions of this Permit.
24. **SURVIVAL OF COVENANTS:** The covenants, agreements, representations and warranties made herein are intended to survive the termination of the Permit.

**PERMITTEE:**

\_\_\_\_\_,  
\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Who hereby personally covenants, guarantees and warrants that he/she has the power and authority to obligate the Permittee to the terms and conditions in this Permit. Please sign before a Notary Public and return for approval. Upon approval a signed copy will be mailed to Permittee.



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of \_\_\_\_\_  
County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
Notary Public, personally appeared \_\_\_\_\_, who  
proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)  
is/are subscribed to the within instrument and acknowledged to me that he/she/they  
executed the same in his/her/their authorized capacity(ies), and that by his/her/their  
signature(s) on the instrument the person(s), or the entity upon behalf of which the  
person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California  
that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

[Signatures continue on the next page]

This Permit has been executed on behalf of County on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**COUNTY:**

By: \_\_\_\_\_

APPROVED AS TO FORM:

Mary C. Wickham, County Counsel

By: \_\_\_\_\_  
Deputy

RIGHT OF ENTRY PERMIT  
PERMITTEE: \_\_\_\_\_

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

RIGHT OF ENTRY PERMIT  
PERMITTEE: \_\_\_\_\_

**EXHIBIT "B"**  
**INSURANCE REQUIREMENTS**

Without limiting Permittee's duties to indemnify and defend as provided in this Right of Entry Permit, Permittee shall procure and maintain, at Permittee's sole expense, the insurance policies described herein. Such insurance shall be secured from carriers admitted in California, or authorized to do business in California. Such carriers shall be in good standing with the California Secretary of State's Office and the California Department of Insurance. Such carriers must be admitted and approved by the California Department of Insurance or must be included on the California Department of Insurance List of Approved Surplus Line Insurers (hereinafter "LASLI"). Such carriers must have a minimum rating of or equivalent to A:VIII in A.M. Best's Insurance Guide. Permittee shall, concurrent with the execution of this Right of Entry Permit, deliver to County certificates of insurance with original endorsements evidencing the insurance coverage required by this Right of Entry Permit. If original endorsements are not immediately available, such endorsements may be delivered subsequent to the execution of this Right of Entry Permit, but no later than thirty (30) days following execution of this Right of Entry Permit. The certificates and endorsements shall be signed by a person authorized by the insurers to bind coverage on its behalf. During the term of this Permit, Permittee shall ensure that County has current certificates of insurance and applicable endorsements. County reserves the right to require complete certified copies of all policies at any time. Said insurance shall be in a form acceptable to County and all deductible amounts must be provided in advance to County for its approval. Any self-insurance program and self-insured retention must be separately approved by County. In the event such insurance does provide for deductibles or self-insurance, Permittee agrees that it will defend, indemnify and hold harmless County, CDC and Housing Authority, and their elected and appointed officers, officials, representatives, employees, and agents in the same manner as they would have been defended, indemnified and held harmless if full coverage under any applicable policy had been in effect. Permittee shall provide County at least thirty (30) days' written notice in advance of any cancellation or any reduction in limit(s) for any policy of insurance required herein. Permittee shall give County immediate notice of any insurance claim or loss which may be covered by insurance. Permittee represents and warrants that the insurance coverage required herein will also be provided by any entities with which Permittee contracts, as detailed below. All certificates of insurance and additional insured endorsements shall carry the following identifier:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The insurance policies set forth herein shall be primary insurance and non-contributory with respect to County, CDC and Housing Authority. The insurance policies shall contain a waiver of subrogation for the benefit of County, CDC and Housing Authority. Failure on the part of Permittee, and/or any entities with which Permittee contracts, to procure or

maintain the insurance coverage required herein may, upon County's sole discretion, constitute a material breach of this Right of Entry Permit pursuant to which County may immediately terminate this Right of Entry Permit and exercise all other rights and remedies set forth herein, at its sole and absolute discretion, and without waiving such default or limiting the rights or remedies of County, procure or renew such insurance and pay any and all premiums in connection therewith and all monies so paid by County shall be immediately repaid by Permittee to County upon demand including interest thereon at the default rate. In the event of such a breach, County shall have the right, at its sole election, to participate in and control any insurance claim, adjustment, or dispute with the insurance carrier. Permittee's failure to assert or delay in asserting any claim shall not diminish or impair County's rights against Permittee or the insurance carrier.

When Permittee, or any entity with which Permittee contracts, is naming County as an additional insured on the general liability insurance policy set forth below, then the additional insured endorsement shall contain language similar to the language contained in ISO form CG 20 10 11 85. In the alternative and in County's sole and absolute discretion, it may accept both CG 20 10 10 01 and CG 20 37 10 01 in place of CG 20 10 11 85.

The following insurance policies shall be maintained by Permittee and any entity with which Permittee contracts for the duration of this Right of Entry Permit, unless otherwise set forth herein:

A. GENERAL LIABILITY INSURANCE (written on ISO policy form CG 00 01 or its equivalent) including coverage for bodily injury, personal injury and property damage with limits of not less than the following:

General Aggregate.....	\$2,000,000
Products/Completed Operations Aggregate .....	\$2,000,000
Personal and Advertising Injury .....	\$1,000,000
Each Occurrence .....	\$1,000,000

County, CDC and Housing Authority, and each of their elected and appointed officers, officials, representatives, employees, and agents (hereinafter collectively referred to as the "Public Agencies and their Agents"), shall be named as additional insureds for contractor's work on such policy. If Permittee contracts for or performs any digging, excavation or any work below grade, Permittee shall require such contractor to provide coverage for explosion, collapse, and underground ("XCU") property damage liability in addition to insurance required in this Exhibit.

B. WORKERS' COMPENSATION and EMPLOYER'S LIABILITY insurance providing workers' compensation benefits, as required by the Labor Code of the State of California. This must include a waiver of subrogation in favor of the Public Agencies and their Agents. In all cases, the above insurance also shall include Employer's Liability coverage with limits of not less than the following:

Each Accident.....	\$1,000,000
--------------------	-------------

Disease-Policy Limit.....	\$1,000,000
Disease-Each Employee.....	\$1,000,000

C. AUTOMOBILE LIABILITY INSURANCE (written on ISO policy form CA 00 01 or its equivalent) with a limit of liability of not less than one million dollars (\$1,000,000) for each incident. Such insurance shall include coverage of all "owned", "hired", and "non-owned" vehicles, or coverage for "any auto."

D. POLLUTION LIABILITY INSURANCE (in the event that Permittee or any of its employees, agents or contractors intends to perform any invasive testing, remediation of hazardous substances or any other activity that might be reasonably expected to include or release hazardous substances) including coverage for bodily injury, personal injury, death, property damages, and environmental damage with limits of not less than the following:

General Aggregate.....	\$1,000,000
Completed Operations .....	\$1,000,000
Each Occurrence .....	\$500,000

Said policy shall also include, but not be limited to: coverage for any and all remediation costs, including, but not limited to, brownfield restoration and cleanup costs, and coverage for the removal, repair, handling, and disposal of asbestos and/or lead containing materials where applicable. The Public Agencies and their Agents shall be covered as additional insureds on the pollution liability insurance policy. If the general liability insurance policy and/or the pollution liability insurance policy is written on a claims-made form, then said policy or policies shall also comply with all of the following requirements:

- (i) The retroactive date must be shown on the policy and must be before the date of this Permit or the beginning of the work or services that are the subject of this Permit;
- (ii) Insurance must be maintained and evidence of insurance must be provided for the duration of this Permit or for five (5) years after completion of the work or services that are the subject of this Permit, whichever is greater;
- (iii) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the effective date of this Permit, then the contractor must purchase an extended period coverage for a minimum of five (5) years after completion of work or services that are the subject of this Permit;
- (iv) A copy of the claims reporting requirements must be submitted to County for review; and
- (v) If the work or services that are the subject of this Permit involve lead based paint or asbestos identification/remediation, then the pollution liability shall not contain any lead-based paint or asbestos exclusions.

