



CELIA ZAVALA
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

20 December 18, 2018

CELIA ZAVALA
EXECUTIVE OFFICER

December 18, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

CONFLICT OF INTEREST CODES (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of the Conflict of Interest Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest Codes for the North Los Angeles County Transportation Coalition JPA; Spadra Basin Groundwater Sustainability Agency; Agricultural Commissioner/Weights & Measures; Bassett Unified School District; Downey Unified School District; El Monte Union High School District; Employee Relations Commission; Los Angeles County Employees Retirement Association (LACERA); Lynwood Unified School District; Sulphur Springs Union School District; and Tri-Cities Regional Occupational Program (ROP) to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest Code. Agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances pursuant to Government Code Section 87306.

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County. The Board of Supervisors must approve an agency's code before it can take effect.

The proposed Conflict of Interest Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County's strategic plan strategy of pursuing Operational Effectiveness, Fiscal Responsibility and Accountability.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest Codes for the agencies listed below.

NEW CONFLICT OF INTEREST CODE:

(North Los Angeles County Transportation Coalition JPA)

- Adopts by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as its Conflict of Interest Code and will adopt the County's model disclosure categories.
- Designates the following positions as code filers: Board Member; Board Member Alternate; Executive Director; and Consultants/New Positions.

(Spadra Basin Groundwater Sustainability Agency)

- Adopts by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as its Conflict of Interest Code and will adopt the County's model disclosure categories.
- Designates the following positions as code filers: Executive Committee Member/Alternate; Administrative Officer; Implementation Team Member; Legal Counsel; Treasurer; and Consultants/New Positions.

SUBSTANTIVE CHANGES:

(Agricultural Commissioner/Weights and Measures)

- Removes an unnecessary disclosure category.

- Deletes Chief, Administrative Services from the code due to reorganization.
- Adds Administrative Deputy I to the code.

(Bassett Unified School District)

- Removes an unnecessary disclosure category.
- Changes the titles of two (2) positions.

(Downey Unified School District)

- Removes an unnecessary disclosure category.
- Changes the titles of two (2) positions.

(El Monte Union High School District)

- Adds Director of Risk Management Safety to the code.

(Employee Relations Commission)

- Modifies the definition for income within an existing disclosure category.
- Removes an unnecessary disclosure category.
- In Exhibit "B" the position "Consultant" is now Consultants/New Positions and a footnote has been added with the inclusion of an expanded definition for Consultants/New Positions.

(Los Angeles County Employees Retirement Association (LACERA))

- Changes the titles of two (2) positions.
- Adds Chief Technology Officer, LACERA and Chief Information Security Officer, LACERA to the code.

(Lynwood Unified School District)

- In Exhibit "A", wording is included to clarify Category 1.
- Removes an unnecessary disclosure category.
- Deletes Legal Analyst and Chief Technology Officer from the code due to reorganization.
- Changes the titles of two (2) positions.
- Expands the disclosure of one (1) position.

(Sulphur Springs School District)

- Removes an unnecessary disclosure category.

- Changes the title of one (1) position.

(Tri-Cities Regional Occupational Program (ROP))

- Removes an unnecessary disclosure category.
- Adds Alternative Members, Governing Board to the code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

CONCLUSION

If you have any questions, you may contact Kathy Markarian, Deputy Executive Officer, at (213) 974-2553 or your staff may contact Don Garcia, Chief Conflict of Interest/Lobbyist Division at (213) 974-1578.

Respectfully submitted,



CELIA ZAVALA

Executive Officer, Board of Supervisors

CZ:ap

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

North Los Angeles County Transportation Coalition JPA

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Board Member Alternates, as appropriate, and its Executive Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The authority shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

North Los Angeles County Transportation Coalition JPA

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

North Los Angeles County Transportation Coalition JPA

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|-----------------------------|------------------------------|
| Board Member | 1, 2, 3 |
| Board Member Alternate | 1, 2, 3 |
| Executive Director | 1, 2, 3 |
| Consultants/New Positions* | |

Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Board Chair or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Board Chair or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Executive Committee Members and Alternates, as appropriate, and its Administrative Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code
of the

SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

Conflict of Interest Code
of the

SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|--------------------------------------|------------------------------|
| Executive Committee Member/Alternate | 1, 2, 3 |
| Administrative Officer | 1, 2, 3 |
| Implementation Team Member | 1, 2, 3 |
| Legal Counsel | 1, 2, 3 |
| Treasurer | 4 |
| Consultants/New Positions * | |

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Committee or their designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Committee or their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

AGRICULTURAL COMMISSIONER/WEIGHTS & MEASURES

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the department head; or his or her designee. The department shall make and retain a copy of all statements filed by its Agricultural Commissioner/Director of Weights & Measures and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The department shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

AGRICULTURAL COMMISSIONER/ WEIGHTS & MEASURES

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Persons in this category shall disclose all investments and business positions in and income (including gifts, loans and travel payments) from the production, brokerage, processing or marketing of fruit, nut, vegetable, forage, seed, field, nursery, egg, and, honey corps; and/or from the manufacture, sale, advising for use, or use of any pesticide, repellent, or control device for commercial or agricultural use; and/or from the clearing of rubbish, debris, brush, weeds, and other fire or health hazards from vacant lots.

AGRICULTURAL COMMISSIONER/ WEIGHTS & MEASURES

EXHIBIT "A" (Continued)

CATEGORY 6

Persons in this category shall disclose all investments and business positions in and/or income (including gifts, loans and travel payments) from businesses:

- A. Using any weighing or measuring (liquid, linear, count, time) device for commercial purposes.
- B. Engaged in adjusting, servicing, repairing, or installing commercial weighing or measuring (liquid, linear, count, time) devices.
- C. Engaged in the packaging, distribution, or labeling of any commodity for sale, which falls under the jurisdiction of the Business and Professions Code of California pertaining to weights and petroleum products.

CATEGORY 7

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Agricultural Commissioner/Director of Weights & Measures or his or her designee of the agency. (See footnote for clarification.)~~

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> | |
|---|------------------------------|---------------|
| Agricultural Commissioner/Director of Weights & Measures | 1, 2, 3 | |
| Chief Deputy, Agricultural Commissioner/Weights & Measures | 1, 2, 3 | |
| Administrative Deputy I | 1, 2, 3 | Add |
| Chief, Administrative Services | 1, 2, 3 | Delete |
| Deputy Director, Agricultural Commissioner/Weights & Measures | 1, 2, 3 | |
| Deputy Agricultural Commissioner/Sealer | 1, 4 | |
| Information Technology Supervisor | 4 | |
| Departmental Finance Manager I | 1, 4 | |
| Departmental Human Resources Manager I | 2, 3 | |
| Administrative Assistant I (Administrative Services) | 4 | |
| Administrative Assistant III | 4 | |
| Staff Assistant II | 4 | |
| Staff Assistant III | 4 | |
| Agricultural/Weights and Measures Inspector I, II, III | 5, 6 | |
| Agricultural Inspector III | 5, 6 | |
| Inspector of Weights and Measures II | 5, 6 | |
| Consultants/New Positions* | 7 | |

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Agricultural Commissioner/Director Weights and Measures or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Agricultural Commissioner/Director Weights and Measures or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
Of the

BASSETT UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

BASSETT UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Bassett Unified School District employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

BASSETT UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (CONT'D)

CATEGORY 6

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)~~

PROPOSED CODE

BASSETT UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|--|-------------------------------------|
| Governing Board Member | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Citizens' Bond Oversight Committee | 1, 4 |
| Personnel Commission | 5 |
| Personnel Director | 5 |
| Executive Director, Human Resources (was Assistant Superintendent Human Resources) | 1, 2, 3 Title Change |
| Assistant Superintendent/Chief Business Officer | 1, 2, 3 |
| Benefits and Risk Manager | 2, 3 |
| Executive Director, Educational Services (was Assistant Superintendent Educational Services) | 4 Title Change |
| Director of Nutrition Services | 4 |
| Director of Fiscal Services | 4 |
| Director, Child Development | 4 |
| Director of Facilities Development and Transportation | 1, 4 |
| Director, Compliance, Policy and Business Partnerships | 4 |
| Director, Administrative Services | 4, 5 |
| Director of Technology | 4 |
| Buyer | 4 |
| Assistant Director, Nutrition Services | 4 |
| Technology Applications Specialist | 4 |
| Consultants/ New Positions* | 6 |

PROPOSED CODE

BASSETT UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

DOWNEY UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

~~Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.~~

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)~~

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 6 5 Renumbered

Persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in, and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|---|--|
| Member, School Board | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Educational Services | 2, 3 |
| Associate Superintendent, Business Services (was Assistant Superintendent, Business Services) | 1, 2, 3 Title Change |
| Assistant Superintendent, Certificated Human Resources | 2, 3 |
| Senior Director of Budget and Finance | 2, 3 |
| Director of Food Services | 4 |
| Director of Purchasing and Warehouse | 4 |
| Director of Maintenance, Operations & Transportation | 1, 4 |
| Director, Facilities Planning & Development | 1, 4 |
| Director, Classified Human Resources (was Director, Classified Personnel) | 4, 6, 5 Renumbered/Title Change |
| Buyer | 4 |
| Chief Technology Officer | 4 |
| Consultants/New Positions* | 5 |
| Personnel Commissioners | 6, 5 Renumbered |

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

EL MONTE UNION HIGH SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Trustees and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|--|------------------------------|
| Members of the Board of Trustees | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Chief Business Official | 1, 2, 3 |
| Director of Risk Management and Safety | 2, 3 Add |
| Assistant Superintendent for Educational Services | 2, 3 |
| Assistant Superintendent for Human Resources | 2, 3 |
| Citizens' Bond Oversight Committee | 1, 4 |
| Director of Facilities, Maintenance, Operations, Transportation | 1, 4 |
| Maintenance and Operations Coordinator | 1, 4 |
| Director of Fiscal Services | 4 |
| Director of Research & Curriculum & CTE | 4 |
| Director of Special Education | 4 |
| Director of Instructional Support & ROP | 4 |
| Director of Nutrition Services | 4 |
| Director of Information Services | 4 |
| Director of Pupil Services | 4 |
| Director of Purchasing | 4 |
| Buyer | 4 |
| Principals | 4 |
| Consultants/New Positions ¹ | |

EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "B"

¹Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

EMPLOYEE RELATIONS COMMISSION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its ~~Board Members, Governing Board Members, Alternate Board Members,~~ as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director) **Commissioners**, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

EMPLOYEE RELATIONS COMMISSION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all income (**including loans, gifts, and travel payments**) from any County employee, any other public employee for whom the Los Angeles County Employee Relations Commission serves as the Employee Relations Commission, any representative or association of any such employee, and any business position in or income from any entity owned or controlled by any such employee or his spouse or other financial dependent.

CATEGORY 2

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.~~

EMPLOYEE RELATIONS COMMISSION

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|------------------------------------|------------------------------|
| Commissioners | 1 |
| Consultants/ New Positions* | 2 |

***Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:**

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Section 81008.)

Note: The Executive Director, Employee Relations Commission's ~~Civil Service Commission's~~ position is within the Conflict of Interest Code of the Executive Office, Board of Supervisors.

EFFECTIVE DATE:

Conflict of Interest Code
of the

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION
(LACERA)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the Conflict of Interest Code of this agency by reference. This regulation and the attached ~~Exhibits and Appendix~~ **Appendices (or Exhibits)** designating officials and employees and establishing economic disclosure categories shall constitute the **eConflict of Interest eCode** of the Los Angeles County Employees Retirement Association (LACERA).

Place of Filing of Statements of Economic Interests

All officials and employees required by this Conflict of Interest Code to submit a statement of economic interests shall file their statements with LACERA's Chief Executive Officer; or his or her designee.

LACERA shall make and retain a copy of all statements filed by its Board Members, Alternate Board Members, as appropriate, and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

LACERA shall retain the originals of statements for all other Designated Positions named in this Conflict of Interest Code and for: Chief Counsel, LACERA; Chief Investment Officer, LACERA; and Principal Investment Officer, LACERA. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION
(LACERA)**

EXHIBIT “A” – DISCLOSURE CATEGORIES

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction that would be suitable for housing all or part of LACERA’s operations and all real property within two miles of that property. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the County of Los Angeles or within two miles of any land used to conduct LACERA’s operations.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions in, and all income (including gifts, loans and travel payments) received from, business entities that are the type utilized by LACERA.

CATEGORY 3

Persons in this category shall disclose all business positions and investments in business entities that are the type in which LACERA’s trust funds may be invested (include securities, real estate and business entities), all income (including gifts, loans and travel payments) from such business entities, and all interests in real estate co-owned with or purchased from such business entities.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by LACERA and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in and business positions with any member of LACERA, any agent or employee association representing any such member, and business positions with, investments in or income (including gifts, loans and travel payments) from any entity owned or controlled by any such member or any such member’s spouse or other financial dependent.

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "A" – DISCLOSURE CATEGORIES (Continued)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to LACERA which could affect a financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by LACERA's Chief Executive Officer or his or her designee. (See footnote in Exhibit "B" for clarification.)

CATEGORY 7

Persons in this category shall disclose all income (including gifts, loans and travel payments) received from any LACERA member, or agent of any such LACERA member, with a disability retirement application before the Board of Retirement (during the reporting period) and all business positions with, investments in, or income (including gifts, loans and travel payments) received, from any entity owned or controlled by any such member.

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "B"

Designated Positions

Disclosure Categories

Board of Retirement:

| | |
|---|---------|
| First Member (County Treasurer and Tax Collector) | 1, 2, 5 |
| Second Member (Elected General Member) | 1, 2, 5 |
| Third Member (Elected General Member) | 1, 2, 5 |
| Fourth Member (Appointed by Board of Supervisors) | 1, 2, 5 |
| Fifth Member (Appointed by Board of Supervisors) | 1, 2, 5 |
| Sixth Member (Appointed by Board of Supervisors) | 1, 2, 5 |
| Seventh Member (Elected Safety Member) | 1, 2, 5 |
| Eighth Member (Elected Retired Member) | 1, 2, 5 |
| Ninth Member (Appointed by Board of Supervisors) | 1, 2, 5 |
| Alternate Safety Member (Elected by Safety Members) | 1, 2, 5 |
| Alternate Retired Member (Elected by Retired Members) | 1, 2, 5 |

Retirement Administration:

| | |
|---|------------|
| Assistant Executive Officer, LACERA, Unclassified | 1, 2, 3, 5 |
| Assistant Executive Officer, LACERA | 1, 2, 3, 5 |
| Senior Staff Counsel, LACERA | 1, 2, 3, 5 |
| Staff Counsel, LACERA | 1, 2, 3, 5 |

Chief Counsel, LACERA (Disability Litigation Section) 4, 7

Senior Staff Counsel, LACERA (Disability Litigation Section) 7

| | |
|-----------------------------------|---------|
| Senior Investment Officer, LACERA | 1, 2, 3 |
| Finance Analyst III, LACERA | 1, 2, 3 |
| Finance Analyst II, LACERA | 1, 2, 3 |
| Chief, Internal Audit, LACERA | 4, 5 |

Chief Financial Officer, LACERA 4, 5 **Title Change**
(was Division Manager, LACERA)

Assistant Chief Financial Officer, LACERA 4, 5 **Title Change**
(was Assistant Division Manager, LACERA)

| | |
|--|------|
| Director, Human Resources, LACERA | 4 |
| Administrative Services Officer, LACERA | 4, 5 |
| Disability Retirement Specialist Supervisor | 4, 7 |
| Contract Analyst, LACERA | 4 |
| Special Assistant, LACERA | 4 |
| Creative Coordinator, LACERA | 4 |
| Chief, Communications, LACERA | 4 |
| Director, Retiree Health, LACERA | 4, 5 |
| Principal Internal Auditor, LACERA | 4, 5 |
| Chief, Quality Assurance and Metrics, LACERA | 4, 5 |
| Section Head, LACERA | 4, 5 |
| Information Systems Manager, LACERA | 4, 5 |

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "B" (Continued)

| <u>Designated Positions</u> | <u>Disclosure Categories</u> | |
|---|------------------------------|-----|
| Chief Technology Officer, LACERA | 4 | Add |
| Chief Information Security Officer, LACERA | 4 | Add |
| Assistant Information Systems Manager, LACERA | 4 | |
| Consultants/New Positions | 6 | |

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in this code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Officials Who Manage Public Investments:

The following positions are not covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only.

Board of Investments:

First Member (County Treasurer and Tax Collector)
Second Member (Elected General Member)
Third Member (Elected General Member)
Fourth Member (Elected Safety Member)
Fifth Member (Appointed by Board of Supervisors)
Sixth Member (Appointed by Board of Supervisors)
Seventh Member (Appointed by Board of Supervisors)
Eighth Member (Elected Retired Member)
Ninth Member (Appointed by Board of Supervisors)
Chief Executive Officer, LACERA
Chief Executive Officer, LACERA, Unclassified
Chief Counsel, LACERA
Chief Investment Officer, LACERA, Unclassified
Principal Investment Officer, LACERA, Unclassified
Principal Investment Officer, LACERA

Employees of LACERA's independent Contractors and Consultants who perform the same

PROPOSED CODE

or substantially all the same functions as LACERA's Chief Investment Officer.

EFFECTIVE DATE:

Conflict of Interest Code
of the

LYNWOOD UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members, and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LYNWOOD UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

~~Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.~~

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Lynwood Unified School District employee, any representative or association of such employee; and business positions or income from an entity owned or controlled by such employees or his/her spouse or other financial dependent.

LYNWOOD UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 6

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification)~~

PROPOSED CODE

LYNWOOD UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> | |
|--|------------------------------|---|
| School Board Members | 1, 2, 3 | |
| Superintendent | 1, 2, 3 | |
| General Counsel | 1, 2, 3 | |
| Business Manager/Chief Business Official | 1, 2, 3 | |
| Citizens Oversight Committee Members | 1, 4 | |
| Assistant Superintendent for Educational Services | 4 | |
| Assistant Superintendent for Human Resources (was Assistant Superintendent) | 4, 5 | Title Change & Expanded Disclosure |
| Director Instructional Programs | 4 | |
| Principals | 4 | |
| Director-Research & Evaluation | 4 | |
| Director of Purchasing | 4 | |
| Buyer | 4 | |
| Director of Maintenance Operations and Transportation | 4 | |
| Director of Risk Management | 4, 5 | |
| Secretary-Risk Management | 4, 5 | |
| Legal Analyst | 4, 5 | Delete |
| Director of Fiscal Services | 4 | |
| Accounting Manager | 4 | |
| Director of Food Services | 4 | |

LYNWOOD UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

Designated Positions

Disclosure Categories

| | |
|--|------------------------------|
| Nutrition Services Production Coordinator (was Nutrition Services Coordinator) | 4 Title Change |
| Chief Technology Officer | 2,3 Delete |
| Consultants/New Positions* | 6 |

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's or his or her designee determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

SULPHUR SPRINGS SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members, and its Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SULPHUR SPRINGS SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Person in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)~~

PROPOSED CODE

SULPHUR SPRINGS UNION SCHOOL DISTRICT

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|---|------------------------------|
| Member, School Board | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Business Services | 1, 4 |
| Assistant Superintendent, Educational Services (was Assistant Superintendent, Instructional Services) | 4 Title Change |
| Director, Special Education | 4 |
| Assistant Superintendent, Personnel/Pupil Services | 2, 3 |
| Director of Curriculum and Instruction | 4 |
| Director of Facilities & Projects | 4 |
| Manager, Fiscal Services | 1, 4 |
| Manager, Technology Services | 4 |
| Transportation Manager | 1, 4 |
| Consultants/New Positions* | 5 |

PROPOSED CODE

SULPHUR SPRINGS UNION SCHOOL DISTRICT

EXHIBIT "B" (Cont'd.)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE:

Conflict of Interest Code
of the

TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM (ROP)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, Alternate Board Members, as appropriate, and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code
of the

TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM (ROP)

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)~~

Conflict of Interest Code
of the

TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM (ROP)

EXHIBIT "B"

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|---|-------------------------------------|
| Members, Governing Board | 1, 2, 3 |
| Alternate Members, Governing Board | 1, 2, 3 Add |
| Superintendent | 1, 2, 3 |
| Human Resources Coordinator | 3 |
| Health Services Program Coordinator | 4 |
| Director of Educational Services | 4 |
| Director of Business and Operations | 4 |
| Director of Curriculum & Instruction | 4 |
| Consultants/New Positions* | |

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

EFFECTIVE DATE: