



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169



June 29, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**ESTABLISH A NEW CAPITAL PROJECT AND TRANSFER FUNDS  
FOR A NEW HANGAR AT MIRA LOMA HELIPORT  
(FIFTH DISTRICT) (3 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Establish Capital Project 69266 for a new metal hangar to be constructed at the Mira Loma Heliport.
2. Approve the enclosed appropriation adjustment, which provides \$130,000 in appropriation to the 2003-04 Capital Project Budget to be funded from the Sheriff's Fixed Asset Appropriation for the purpose of constructing a new metal hangar.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendation will establish a new capital project to construct a new metal hangar to house Departmental helicopters dedicated for law enforcement activities in the Antelope Valley and North Los Angeles County. This new hangar will provide sheltered storage from the extreme conditions associated with desert climate, and also provide security for the aircrafts when not in use. Planned benefits from this construction are reduced maintenance costs, mainly with replacement of weathered parts, security from tampering, and the extension of aircraft life.

The Honorable Board of Supervisors  
June 29, 2004  
Page 2

The new hangar will complement an existing hangar, which is already in use, but cannot accommodate the latest fleet of helicopters that require increased height clearance. The new hangar will be constructed as a pre-engineered building. Installation of the building and foundation construction are included in the purchase price.

The proposed project cost is estimated at \$130,000, which includes the purchase and complete installation of a pre-engineered metal hangar. Internal Services Department (ISD) will handle this purchase utilizing the standard County procurement and requisition process. The Sheriff's Department will return to your Board for approval of the required environmental documentation prior to the issuance of a purchase order.

#### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

These actions are consistent with the County of Los Angeles Strategic Plan, Goal 8: Public Safety, since this project increases the safety and security of all residents of Los Angeles County. These actions also touch on the Strategic Plan, Goal 1: Service Excellence, and Strategic Plan, Goal 3: Organizational Effectiveness, in that the quality of service to the public is enhanced, and also by ensuring that service delivery systems are efficient and effective.

#### **FISCAL IMPACT/FINANCING**

The proposed project cost is estimated at \$130,000, which includes purchase and installation of a pre-engineered metal hangar and minor site enhancements.

Approval of the enclosed appropriation adjustment will provide \$130,000 in appropriation to the 2003-04 Capital Project Budget to be funded from the Sheriff's Fixed Asset Appropriation for the purpose of constructing the project. The proposed project's schedule and budget summary are provided in Enclosures A and B, respectively.

There will be no impact on current staffing. This hangar is to be utilized entirely for storage purposes only. There will not be any personnel assigned to this hangar.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Not applicable.

The Honorable Board of Supervisors  
June 29, 2004  
Page 3

### **ENVIRONMENTAL DOCUMENTATION**

Approval of the recommendation will have no environmental impact. The Sheriff's Department will return to your Board for approval of the required CEQA Documents prior to the issuance of a purchase order.

### **CONTRACTING PROCESS**

The Sheriff's Department will request the assistance of ISD in acquiring the pre-engineered hangar with installation and foundation.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended services. The location of the proposed hangar site will be located away from the existing structures and will not have any impact on the existing operations of the Sheriff's Department.

### **CONCLUSION**

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects) and the Sheriff's Department's Facilities Planning Bureau.

Respectfully submitted,

  
LEROY D. BACA  
SHERIFF

  
DAVID E. JANSSEN  
CHIEF ADMINISTRATIVE OFFICER

June 29, 2004

**ENCLOSURE A**

**ESTABLISH A NEW CAPITAL PROJECT AND TRANSFER FUNDS  
FOR A NEW HANGAR AT MIRA LOMA HELIPORT  
(FIFTH DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program	N/A
Design Contract Execution Construction Document Submittal Jurisdictional Approval	N/A
Award of Purchase Order	TBD *
Construction and Delivery of Modular Unit Substantial Completion	TBD

\* Contract to be awarded by Internal Services Department (ISD).

June 29, 2004

## ENCLOSURE B

## II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	N/A
Construction	
(a) Construction	\$0
(b) Change Orders	-0-
Subtotal	\$0
Equipment	\$130,000
Plans and Specifications	
Programming	-0-
Consultant Services	
Phase 2 Environmental Assessment	-0-
Additional Environmental Assessment	-0-
TOTAL	-0-
Miscellaneous Expenditures	
(a) Miscellaneous	\$0
(b) Furniture	-0-
Subtotal	\$0
Jurisdictional Review and Plan Check	-0-
County Services	\$0
TOTAL	\$130,000