



CELIA ZAVALA  
ACTING EXECUTIVE OFFICER

## COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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LOS ANGELES, CALIFORNIA 90012  
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### MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

JANICE HAHN

KATHRYN BARGER

July 31, 2018

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

18 July 31, 2018

CELIA ZAVALA  
ACTING EXECUTIVE OFFICER

### CONFLICT OF INTEREST CODES (ALL DISTRICTS) (3-VOTES)

#### SUBJECT

Approval of the Conflict of Interest Codes.

#### **IT IS RECOMMENDED THAT THE BOARD:**

Approve the Conflict of Interest Codes for the Interoperability Network of the South Bay; Los Angeles Unified School District Risk Management Authority; County Counsel; El Monte Union High School District; L.A. Care Health Plan; L.A. Care Health Plan Joint Powers Authority; San Gabriel Valley Council of Governments; Santa Monica-Malibu Unified School District; South Pasadena Unified School District; Water Replenishment District of Southern California; Whittier Union High School District; and Wilmington Cemetery District, and recognize the dissolution of the Alameda Corridor-East Construction Authority effective December 17, 2017, as well as the dissolution of AEALAS (Albert Einstein Academies Letters, Arts and Science), effective June 30, 2018, and the abolishment of their respective Conflict of Interest Codes to be effective the day following your Board's approval.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest Code. Agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances pursuant to Government Code Section 87306.

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County. The Board of Supervisors must approve an agency's code before it

can take effect.

The proposed Conflict of Interest Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County's strategic plan strategy of pursuing Operational Effectiveness, Fiscal Responsibility and Accountability.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest Codes for the agencies listed below.

#### **NEW CONFLICT OF INTEREST CODES:**

(Interoperability Network of the South Bay)

- Adopts by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as its Conflict of Interest Code and will use specialized disclosure categories that are tailored to their unique duties and responsibilities.
- Designates the following positions as code filers: Board of Director (primary and alternate); Committee Members (primary and alternate); Executive Director; Treasurer; Legal Counsel; and Consultants/New Positions.

(Los Angeles Unified School District Risk Management Authority)

- Adopts by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as its Conflict of Interest Code and will use specialized disclosure categories that are tailored to their unique duties and responsibilities.
- Designates the following positions as code filers: Board of Directors; Alternate Board of Directors; General Counsel; Investment Manager; Program Administrator/Broker; Claims Administrator; and Consultants/New Positions.

SUBSTANTIVE CHANGES:

(County Counsel)

- Adds Information Technology Manager II to the code.

(El Monte Union High School District)

- Removes an unnecessary disclosure category.
- Changes the titles of six (6) positions.
- Adds Director of Pupil Services to the code.

(L. A. Care Health Plan)

- Removes both an unnecessary disclosure category and an unnecessary disclosure category sub-section.
- Deletes Chief of Strategy, Regulatory and External Affairs; Senior Projects Manager to CEO; Director, Services for Seniors and People with Disabilities; and Chief of Staff from the code due to reorganization. In addition, the position of Associate Counsel will be captured within the grouping of Any Attorney Position within the Legal Services Department.
- Changes the titles of four (4) positions.
- Expands the disclosure of one (1) position.
- Adds Chief Compliance Officer; Administrative Manager, Family Resource Center; Executive Directors; Director, Facilities Services; Any Attorney Position within the Legal Services Department; Deputy Chief Medical Officer; Chief of Enterprise Integration; Managing Director, Enterprise Performance Management; Chief Pharmacy Officer; Chief Quality and Information Executive; Deputy Chief Operating Officer and Executive Director Provider Network Management; Manager, Contracts (Accounting); Senior Buyer; Buyer; and Manager, Sourcing and Procurement to the code.

(L. A. Care Health Plan Joint Powers Authority)

- Removes both an unnecessary disclosure category and an unnecessary disclosure category sub-section.
- Deletes Assistant Managing Counsel, Associate Counsel I, II, III; Assistant General Counsel these positions will now be captured in the grouping titled Any Attorney Position within the Legal Services Department. The Chief of Strategy, Regulatory and External Affairs is deleted from the code due to reorganization.
- Changes the title of one (1) position.
- Adds Chief Compliance Officer, Chief of Enterprise Integration, Executive Director, Commercial Products, and Any Attorney Position within the Legal Services Department to the code.

(San Gabriel Valley Council of Governments (SGVCOG))

- Removes an unnecessary disclosure category.
- Adds Program Manager; Director of Government and Community Outreach; Manager of Contracts; Director of Finance; Audit Manager; Senior Contracts & Procurement Administrator; Contracts Administrator; Senior Project Manager; Technical Evaluation Committee; Administrative Service Manager; and Chief Engineer to the code.
- In Exhibit “B” a footnote describing when the SGVCOG’s Technical Evaluation Committee will need to make disclosure has been added.

(Santa Monica-Malibu Unified School District)

- Deletes Director, Facilities Management, and the Director of School Safety from the code since they are obsolete positions.

(South Pasadena Unified School District)

- Removes an unnecessary disclosure category.
- Changes the title of one (1) position.

(Water Replenishment District of Southern California)

- Changes the title of one (1) position.
- Adds Water Operations Superintendent, Manager of Engineering, and Data and Technology Services Supervisor to the code.

(Whittier Union High School District)

- Removes an unnecessary disclosure category.
- Adds Director of Transportation to the code.

(Wilmington Cemetery District)

- Changes the name of the District to the Los Angeles Harbor Area Cemetery District.
- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Removes an unnecessary disclosure category.

DISSLOVED AGENCY:

(Alameda Corridor-East Construction Authority (ACE))

- Recognize the dissolution of the Alameda Corridor-East Construction Authority (ACE) and the abolishment of their Conflict of Interest Code effective December 17, 2017.

(AEALAS (Albert Einstein Academies Letters, Arts and Science))

- Recognize the dissolution of AEALAS (Albert Einstein Academies Letters, Arts and Science) and the abolishment of their Conflict of Interest Code effective June 30, 2018.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

**CONCLUSION**

If you have any questions, you may contact Kathy Markarian, Deputy Executive Officer, at (213) 974-2553 or your staff may contact Don Garcia, Chief Conflict of Interest/Lobbyist Division at (213) 974-1578.

Respectfully submitted,



CELIA ZAVALA  
Acting Executive Officer, Board of Supervisors

Enclosures  
c: Chief Executive Officer  
County Counsel

**Conflict Of Interest Code**  
**of the**

**INTEROPERABILITY NETWORK OF THE SOUTH BAY JOINT POWERS  
AUTHORITY**

**Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section  
18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Directors (Primary and Alternate) and the Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**PROPOSED CODE**

Conflict Of Interest Code  
**INTEROPERABILITY NETWORK OF THE SOUTH BAY JPA**  
**EXHIBIT "A"**

**CATEGORY 1**

Persons assigned to this category shall disclose all business positions, investments in, or income (including loans, gifts and travel payments) received from business entities that: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Authority; or 2) manufacture or sell supplies, machinery, or equipment of the type utilized by the Authority.

**CATEGORY 2**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction of the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**PROPOSED CODE**

Conflict Of Interest Code  
**INTEROPERABILITY NETWORK OF THE SOUTH BAY JPA**  
**EXHIBIT "B"**

<b><u>DESIGNATED POSITIONS</u></b>	<b><u>DISCLOSURE CATEGORIES</u></b>
Board of Director (primary and alternate)	1, 2
Committee Members (primary and alternate) <sup>1</sup>	1
Executive Director	1, 2
Treasurer	1, 2
Legal Counsel	1, 2
Consultants/New Positions <sup>2</sup>	

<sup>1</sup> Committee Members are limited to those who sit on all or any of the following committees: Technical, Operations and/or Finance. Committee members who are included in other categories of Designated Positions shall comply with the disclosure requirements for that position (i.e. Treasurer – Finance Committee Chair).

<sup>2</sup> Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE:**



**Conflict of Interest Code  
of the**

**LOS ANGELES UNIFIED SCHOOL DISTRICT RISK MANAGEMENT JOINT  
POWERS AUTHORITY**

**Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,  
Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the Los Angeles Unified School District Risk Management Authority (LAUSDRMA).

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Directors, Alternate Board of Directors, and the Program Administrator/Broker as appropriate, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## PROPOSED CODE

### LOS ANGELES UNIFIED SCHOOL DISTRICT RISK MANAGEMENT JOINT POWERS AUTHORITY

#### EXHIBIT "A"

##### Disclosure Categories

Persons designated to report in any of the following categories shall disclose relevant information concerning:

- a) Investments and business positions in;
- b) Sources of Income (including gifts loans and travel payments) from; or
- c) His or her status as a director, officer, partner, trustee, employee or any position of management in any business entities hereafter described.

**CATEGORY 1.** Business entities which are of the type to supply to LAUSDRMA materials, products, supplies, commodities or equipment utilized by LAUSDRMA.

**CATEGORY 2.** Business entities which are of the type to supply to LAUSDRMA services, including professional services, utilized by LAUSDRMA.

**CATEGORY 3.** Business entities engaged in the business of insurance including, but limited to, insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers and actuaries.

**CATEGORY 4.** Financial institutions including, but not limited to, banks, savings and loan associations and credit unions which are located in, doing business in, plan to do business in, or have done business in the jurisdiction of LAUSDRMA.

**CATEGORY 5.** Business entities or persons who have filed a claim, or have a claim pending, against LAUSDRMA or any member of LAUSDRMA.

**CATEGORY 6.** All interest in real property located within the jurisdiction of the fund. Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 7.** Investments, business positions and sources of income (including gifts, loans and travel payments) in entities in which LAUSDRMA is empowered to invest funds.

**PROPOSED CODE**

**LOS ANGELES UNIFIED SCHOOL DISTRICT RISK MANAGEMENT JOINT  
POWERS AUTHORITY**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Category</u></b>
<b>Board of Directors</b>	<b>1, 2, 3, 4, 5, 6, 7</b>
<b>Alternate Board of Directors</b>	<b>1, 2, 3, 4, 5, 6, 7</b>
<b>General Counsel</b>	<b>1, 2, 3, 4, 5, 6, 7</b>
<b>Investment Manager</b>	<b>1, 2, 3, 4, 5, 6, 7</b>
<b>Program Administrator/Broker<sup>1</sup></b>	<b>1, 2, 3 &amp; 5</b>
<b>Claims Administrator*</b>	<b>1, 2, 3 &amp; 5</b>
<b>Consultants/New Positions <sup>2</sup></b>	

<sup>1</sup> If these designated Employees are business firms, the Statement shall be filed by the individual in the firms who have primary responsibility for conducting the firm's business activities for the LAUSDRMA.

<sup>2</sup> Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Program Administrator/Broker or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Program Administrator/Broker or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the  
**COUNTY COUNSEL**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Department Head and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**COUNTY COUNSEL**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

PROPOSED CODE

COUNTY COUNSEL

EXHIBIT "B"

<u>Designated Position</u>	<u>Disclosure Categories</u>
Chief Deputy County Counsel	1, 2, 3
Chief Legislative Counsel	1, 2, 3
Litigation Cost Manager, County Counsel	1, 2, 3
Senior Assistant County Counsel	1, 2, 3
Assistant County Counsel	1, 2, 3
Senior Deputy County Counsel	1, 2, 3
Deputy County Counsel	1, 2, 3
Senior Associate County Counsel	1, 2, 3
Associate County Counsel	1, 2, 3
Administrative Deputy II	1, 2, 3
Social Justice Counsel	1, 2, 3
Head, Administrative Systems, County Counsel	4
Departmental Finance Manager II	4
Departmental Human Resources Manager II	2, 3
Director of Technology and Business Solutions	4
Departmental Information Security Officer I	4
Departmental Chief Information Officer I	4
<b>Information Technology Manager II</b>	<b>4 Add</b>
Information Technology Specialist I	4
Law Librarian, County Counsel	4

**COUNTY COUNSEL**

**EXHIBIT "B"**

<u>Designated Position</u>	<u>Disclosure Categories</u>
Management Specialist, County Counsel	4
Consultants/New Positions*	5

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Officer (or agency head) or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer (or agency head) or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**NOTE:** The County Counsel is required to file pursuant to Government Code Section 87200 et seq., and is, therefore, not included in the list of designated positions for this department.

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**EL MONTE UNION HIGH SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Trustees and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

~~Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.~~

**"Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable."**

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)~~

**PROPOSED CODE**

**EL MONTE UNION HIGH SCHOOL DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Members of the Board of Trustees	1, 2, 3
Superintendent	1, 2, 3
Chief Business Official	1, 2, 3
<b>Assistant Superintendent for Educational Services</b> <b>(was) Assistant Superintendent for Education Services</b>	2, 3 <b>Title Change</b>
<b>Assistant Superintendent for Human Resources</b> <b>(was) Assistant Superintendent for Personnel</b>	2, 3 <b>Title Change</b>
Citizens' Bond Oversight Committee	1, 4
Director of Facilities, Maintenance, Operations, Transportation	1, 4
Maintenance and Operations Coordinator	1, 4
Director of Fiscal Services	4
<b>Director of Research &amp; Curriculum &amp; CTE</b> <b>(was) Director of Research and Curriculum Services</b>	4 <b>Title Change</b>
Director of Special Education	4
<b>Director of Instructional Support &amp; ROP</b> <b>(was) Director of Categorical Programs</b>	4 <b>Title Change</b>
<b>Director of Nutrition Services</b> <b>(was) Director of Food Services</b>	4 <b>Title Change</b>
<b>Director of Information Services</b> <b>(was) Director of Technology</b>	4 <b>Title Change</b>
<b>Director of Pupil Services</b>	4 <b>Add</b>
Director of Purchasing	4
Buyer	4

**PROPOSED CODE**

**EL MONTE UNION HIGH SCHOOL DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Principals	4
Consultants/New Positions <sup>1</sup>	5

<sup>1</sup>Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

PROPOSED CODE

Conflict of Interest Code  
of the

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY  
(L.A. CARE HEALTH PLAN)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section  
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the General Counsel of L.A. Care Health Plan, or his or her designee. L.A. Care Health Plan shall make and retain a copy of all statements filed by its Board Members and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

L.A. Care Health Plan shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code  
**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY  
(L.A. CARE HEALTH PLAN)**

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property in Los Angeles County if the property or any part of it is located within or not more than two miles outside the boundaries of Los Angeles County or within two miles of any land owned or used by the Agency.

**Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.**

CATEGORY 2

Persons in this category shall disclose all investments, income (including loans, gifts, and travel payments) and business positions in:

- a. Plan Partners (health plans under contract with the Agency), health care providers or other businesses under contract with or under consideration to contract with the Agency.
- b. Businesses engaged in the delivery of health care services or supplies, or services or supplies ancillary thereto of a type to be provided or arranged for by the Agency;
- c. Businesses that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the Agency;
- d. Businesses subject to the regulatory, permitting or licensing authority of the Agency;
- e. ~~Businesses that have contracts or otherwise conduct business with Plan Partners.~~

PROPOSED CODE

Conflict of Interest Code

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY  
(L.A. CARE HEALTH PLAN)**

EXHIBIT "A"

**CATEGORY 3**

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from businesses that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

**CATEGORY 4**

~~Any consultant who performs the functions of a Designated Employee shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.~~

~~In addition, disclosure of consultants shall be determined on a case-by-case basis by the Chief Executive Officer. The Chief Executive Officer may make a determination as to what disclosure, if any, is required by any particular consultant.~~

~~(\* See footnote for clarification.)~~

PROPOSED CODE

Conflict of Interest Code

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY  
(L.A. CARE HEALTH PLAN)**

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Members	1, 2
Chief Executive Officer	1, 2
<del>Chief of Staff</del>	<del>1, 2</del> <b>Delete</b>
General Counsel	1, 2
Chief Medical Officer	1, 2
Chief Operating Officer	1, 2
Chief Financial Officer	1, 2
Chief Information Officer	1, 2
<b>Chief Compliance Officer</b>	<b>1, 2 Add</b>
<b>Chief of Enterprise Integration</b>	<b>1, 2 Add</b>
<b>Chief of Human Resources</b> (was) Chief of Human and Community Resources	<b>1, 2 Title Change</b>
<b>Chief Pharmacy Officer</b>	<b>2 Add</b>
<b>Chief Quality and Information Executive</b>	<b>2 Add</b>
<b>Deputy Chief Operating Officer and Executive Director Provider Network Management</b>	<b>2 Add</b>
<del>Chief of Strategy, Regulatory and External Affairs</del>	<del>1, 2</del> <b>Delete</b>
<b>Administrative Manager, Family Resource Center</b>	<b>1, 2 Add</b>
<b>Executive Directors</b>	<b>2 Add</b>

PROPOSED CODE

Conflict of Interest Code

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY  
(L.A. CARE HEALTH PLAN)**

EXHIBIT "B"

Designated Positions

Disclosure Categories

<b>Senior Director, HITEC-LA (was) Senior Executive Director, HITEC-LA</b>	<b>2 Title Change</b>
<b>Director, Facilities Services</b>	<b>1, 3 Add</b>
<del>Associate Counsel</del>	<del>2 Delete</del>
<b>Any Attorney Position within the Legal Services Department</b>	<b>1, 2 Add</b>
<b>Deputy Chief Medical Officer</b>	<b>2 Add</b>
<b>Managing Director, Enterprise Performance Management</b>	<b>2 Add</b>
Director of Outreach and Education, HITEC-LA	3
Director of EHR Technology – HITEC-LA	3
Program Director of Marketing and Communications – HITEC-LA	3
Senior Directors (including Chief Actuary)	2
<b>Directors (including Privacy Officer and Controller) (was) Directors (including Compliance Officer and Controller)</b>	<b>3 Title Change</b>
<b>Director, Contracting and Procurement (was) Directors</b>	<b>1, 3 Expanded Disclosure</b>
Senior Managers	3
<b>Manager, Contracts (Accounting)</b>	<b>1, 3 Add</b>
<b>Senior Buyer</b>	<b>1, 3 Add</b>



PROPOSED CODE

Conflict of Interest Code

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY  
(L.A. CARE HEALTH PLAN)**

EXHIBIT "B"

Designated Positions

Disclosure Categories

<b>Managers</b> <b>(was) Managers (including Privacy and Information Security Officer)</b>	<b>3 Title Change</b>
<b>Manager, Sourcing and Procurement</b>	<b>1, 3 Add</b>
<b>Buyer</b>	<b>1, 3 Add</b>
<del>Senior Project Manager to CEO</del>	<del>3 Delete</del>
<del>Director, Services for Seniors and People with Disabilities</del>	<del>2 Delete</del>
<b>Consultants /or New Positions*</b>	<b>4</b>

\***Consultants/New Positions** are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

## **PROPOSED CODE**

### **Conflict of Interest Code of the**

#### **L.A. CARE HEALTH PLAN JOINT POWERS AUTHORITY**

#### **Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

#### **Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the General Counsel of L.A. Care Health Plan Joint Powers Authority, or his or her designee. The JPA shall make and retain a copy of all statements filed by its Board Members and its Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The JPA shall retain the originals of statements for all other Designated Positions named in the JPA's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## PROPOSED CODE

### Conflict of Interest Code

#### L.A. CARE HEALTH PLAN JOINT POWERS AUTHORITY

#### EXHIBIT "A"

##### CATEGORY 1

Persons in this category shall disclose all interests in real property in Los Angeles County if the property or any part of it is located within or not more than two miles outside the boundaries of Los Angeles County or within two miles of any land owned or used by the JPA.

**Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.**

##### CATEGORY 2

Persons in this category shall disclose all investments in, income received (including loans, gifts, and travel payments) and business positions with:

- a. Health care providers or other businesses under contract with or under consideration to contract with the JPA.
- b. Businesses engaged in the delivery of health care services or supplies, or services or supplies ancillary thereto of a type to be provided or arranged for by the JPA;
- c. Businesses that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the JPA;
- d. Businesses subject to the regulatory, permitting or licensing authority of the Agency; and
- e. ~~Business that have contracts or otherwise conduct business with Plan Partners of the JPA.~~

## PROPOSED CODE

### Conflict of Interest Code

#### L.A. CARE HEALTH PLAN JOINT POWERS AUTHORITY

#### EXHIBIT "A" (Cont'd)

##### CATEGORY 3

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from businesses that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

##### CATEGORY 4

~~Any consultant who performs the functions of a Designated Employee shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.~~

~~In addition, the required disclosures of consultants that do not perform the functions of a Designated Employee shall be determined on a case-by-case basis by the Executive Director, or his or her designee. The Executive Director, or designee, shall make a determination as to what disclosure, if any, is required by any particular consultant, based on the consultant's expected participation in decisions that may materially affect the financial interests of individuals and business entities.~~

~~(\* See footnote for clarification.)~~

**PROPOSED CODE**

Conflict of Interest Code

**L.A. CARE HEALTH PLAN JOINT POWERS AUTHORITY**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board of Directors	1, 2
Executive Director	1, 2
Treasurer/Chief Financial Officer	1, 2
General Counsel	1, 2
<del>Assistant Managing Counsel</del>	2 Deleted
<del>Assistant General Counsel</del>	2 Deleted
<b>Any Attorney Position Within the Legal Services Department</b>	1, 2 Add
<b>Chief Compliance Officer</b>	1, 2 Add
<b>Chief of Enterprise Integration</b>	1, 2 Add
Chief Medical Officer	1, 2
Chief Operating Officer	1, 2
Chief Information Officer	1, 2
<b>Chief of Human Resources (was) Chief of Human and Community Resources</b>	1, 2 Title Change
<del>Chief of Strategy, Regulatory and External Affairs</del>	<del>1, 2 Delete</del>
<del>Associate Counsel I, II, III</del>	2 Deleted
<b>Executive Director, Commercial Products</b>	1, 2 Add
Consultants/New Positions*	4

## PROPOSED CODE

### Conflict of Interest Code

#### L.A. CARE HEALTH PLAN JOINT POWERS AUTHORITY

#### EXHIBIT "B" (Cont'd)

\*Consultants/New Positions is included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

## **PROPOSED CODE**

### **Conflict of Interest Code of the**

#### **SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)**

#### **Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

#### **Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Representatives, Alternate Governing Board Representatives, and its Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**CATEGORY 5**

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)~~



**PROPOSED CODE**

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)**

**EXHIBIT "B"**

The following positions entail the making or participation in the making of decisions which may foreseeably have a material effect on financial interests:

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Representative	1, 2, 3
Alternate Governing Board Representative	1, 2, 3
Executive Director	1, 2, 3
Assistant Executive Director	1, 2, 3
<b>Chief Engineer</b>	<b>1, 2, 3 Add</b>
<b>Program Manager</b>	<b>1, 2, 3 Add</b>
<b>Director of Government and Community Outreach</b>	<b>2, 3 Add</b>
<b>Manager of Contracts</b>	<b>2, 3 Add</b>
<b>Director of Finance</b>	<b>2, 3 Add</b>
<b>Audit Manager</b>	<b>4 Add</b>
<b>Administrative Service Manager</b>	<b>4 Add</b>
<b>Senior Contracts &amp; Procurement Administrator</b>	<b>2, 3 Add</b>
<b>Contracts Administrator</b>	<b>4 Add</b>
<b>Senior Project Manager</b>	<b>1, 2, 3 Add</b>
<b>Technical Evaluation Committee<sup>2</sup></b>	<b>4 Add</b>
Consultants/New Positions <sup>1</sup>	5

## PROPOSED CODE

### SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)

#### EXHIBIT "B"

<sup>1</sup>Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

<sup>2</sup> **Technical Evaluation Committee Members who are included in other categories of Designated Positions shall comply with the Disclosure Categories for such other Designated Positions. Technical Evaluation Committee Members who are not included in any other category of Designated Positions shall comply with the Disclosure Category shown. However, since Technical Evaluation Committees are formed to evaluate specific proposals to the Authority and only exist for limited periods of time, all required disclosures for Technical Evaluation Committee Members who hold no other Designated Position will be made at the time of formation of each Technical Evaluation Committee rather than annually as required for all other Designated Positions.**

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## PROPOSED CODE

### **SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT**

#### **EXHIBIT "A"**

##### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

##### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

##### **CATEGORY 3**

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

##### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

##### **CATEGORY 5**

Designated persons in this category shall disclose all income (including loans, gifts, and travel payments) from, investments in, and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

PROPOSED CODE

SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Fiscal & Business Services/CFO	1, 2, 3
Chief Operations Officer	1, 4
Assistant Superintendent, Human Resources	4, 5
Assistant Superintendent, Educational Services	4
Director - Fiscal and Business Services	4
Director, Pupil Services	4
Director, Special Education	4
Director, Curriculum and Instruction	4
Director, Assessment, Research, and Evaluation	4
Director, Child Development Services	4
Director, Purchasing and Warehouse	4
Director, Food and Nutrition Services	4
Director, Information Services	4
<del>Director, Facilities Management</del>	4 <b>Delete</b>
Director – Transportation Services	1, 4
Manager of Facilities & Grounds Operations	4
Manager Facility Use Department (FUD)	4
Director, Maintenance & Operations	4

**SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B" (Cont'd)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Personnel Commissioners	5
Director – Classified Personnel	5
<del>Director of School Safety</del>	4 <b>Delete</b>
Community & Public Relations Officer (CPRO)	4
Consultants/New Positions*	

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**SOUTH PASADENA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section  
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

PROPOSED CODE

**SOUTH PASADENA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

~~Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.~~

**Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.**

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.



PROPOSED CODE

**SOUTH PASADENA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "A"**

**CATEGORY 5**

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency.~~

PROPOSED CODE

**SOUTH PASADENA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent of Business Services	1, 2, 3
Director of Facilities & Maintenance	1, 4
Director of Technology	4
Assistant Superintendent of Human Resources	2, 3
Assistant Superintendent of Instructional Services	2, 3
Director of Extended Day Programs	4
Executive Director of Student Support Services	4
<b>Coordinator of Curriculum and Assessment (was) Coordinator of Testing &amp; Categorical Programs</b>	2, 3 <b>Title Change</b>
Director of Food Services	4
Principals	4
Consultants / New Positions*	5*

**SOUTH PASADENA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

**Conflict of Interest Code  
of the**

**WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

**Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section  
18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the General Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**PROPOSED CODE**

**WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interests in real property within the Jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose, in accordance with this Code, all income (including loans, gifts and travel payments) from and investments and business positions in businesses that produce or provide goods and services of a type utilized by the District.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Water Replenishment District of Southern California employee, any representative or association of such employee; and business positions or income (including receipt of gifts, loans and travel payments) from any entity owned or controlled by such employee's spouse or other financial dependent.

PROPOSED CODE

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of Board of Directors	1, 2, 3
General Manager	1, 2, 3
Assistant General Manager	1, 2, 3
<b>Water Operations Superintendent</b>	<b>1, 2 Add</b>
Manager of Internal Services	2, 3
<b>Manager of Engineering</b>	<b>2 Add</b>
Chief Financial Officer	1, 2
Chief Hydrogeologist	1, 2
Manager of Financial Services	2
<b>Data and Technology Services Supervisor</b>	<b>2 Add</b>
<b>Manager of External Affairs</b> <b>(was) Manager of Communication and Education Services</b>	<b>Title Change</b> 2
Manager of Water Resources	1, 2
Consultants/New Positions	*

**PROPOSED CODE**

**WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

**EXHIBIT "B"**

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE:**

**Conflict of Interest Code  
of the**

**WHITTIER UNION HIGH SCHOOL DISTRICT**

**Incorporation of FPPC Regulation 18730 (2 California Code of  
Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



**WHITTIER UNION HIGH SCHOOL DISTRICT**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Person in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**CATEGORY 5**

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency.~~

~~(See footnote in Exhibit "B" for clarification.)~~

**PROPOSED CODE**

**WHITTIER UNION HIGH SCHOOL DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Members	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent of Business Services	1, 2, 3
Deputy Superintendent	1, 2, 3
Assistant Superintendent of Personnel Services	1, 2, 3
Director of Business Operations	2, 3
Director of Fiscal Services	4
Director of Food Services	4
Director of Information Technology	4
Director of Educational Technology	4
<b>Director of Transportation</b>	<b>1, 4 Add</b>
Purchasing Supervisor	4
Consultants/New Positions*	5

**WHITTIER UNION HIGH SCHOOL DISTRICT**

**EXHIBIT "B" (Cont'd)**

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**LOS ANGELES HARBOR AREA CEMETERY DISTRICT**

**~~WILMINGTON CEMETERY DISTRICT~~**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its ~~Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director),~~ **Board of Trustees** and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

{6/02} (Rev.)

PROPOSED CODE

LOS ANGELES HARBOR AREA CEMETERY DISTRICT

~~WILMINGTON CEMETERY DISTRICT~~

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all income from, investments in, and business positions in businesses that manufacture or sell supplies of the type utilized by the Wilmington Cemetery District, including but not limited to grave liners, vases, petroleum products, hardware, vehicles, maintenance equipment, and stationery supplies.

CATEGORY 2

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.~~

**PROPOSED CODE**

**LOS ANGELES HARBOR AREA CEMETERY DISTRICT**

**~~WILMINGTON CEMETERY DISTRICT~~**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>	
Board of Trustees	1	
Consultants/New Positions*	2	

**\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:**

**The President of the Board of Trustees or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The President of the Board of Trustees or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)**

**Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY (ACE)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Authority Members, Authority Alternate Members and Chief Executive Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY

## EXHIBIT "A"

### **Category 1**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### **Category 2**

Persons in this category shall disclose all investments and business positions.

### **Category 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### **Category 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### **Category 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.



# ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY

## EXHIBIT "B"

The following positions entail the making or participating in the making of decisions which may foreseeably have a material effect on financial interests:

<u>Designated Position</u>	<u>Disclosure Categories</u>
ACE Construction Authority Members	1, 2, 3
ACE Construction Authority Alternates	1, 2, 3
Chief Executive Officer	1, 2, 3
Chief Engineer/Deputy Chief Executive Officer	1, 2, 3
Program Manager	1, 2, 3
Director of Government and Community Outreach	2, 3
Manager of Contracts	2, 3
Director of Finance	2, 3
Audit Manager	4
Office Manager	4
Senior Contracts & Procurement Administrator	2, 3
Contracts Administrator	4
Senior Project Manager	1, 2, 3
Consultants <sup>i</sup>	5
Technical Evaluation Committee <sup>ii</sup>	4

<sup>i</sup> Only consultants defined by Title 2, Section 18701(a)(2) of the California Code of Regulations shall be required to disclose information in accordance with the above. The Chief Executive Officer may determine, in writing, that a particular consultant as defined by Title 2, Section 18701(a)(2) of the California Code of Regulations and therefore not required to disclose information or that a particular consultant is only required to perform a limited range of duties and thus is not required to fully comply with the disclosure statements. If a consultant is excepted for the latter reason, then a statement of the extent of the disclosure requirements shall be included in the Chief Executive Officer's determination. The Chief Executive Officer's determination is a matter of public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

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" Technical Evaluation Committee Members who are included in other categories of Designated Positions shall comply with the Disclosure Categories for such other Designated Positions. Technical Evaluation Committee Members who are not included in any other category of Designated Positions shall comply with the Disclosure Category shown. However, since Technical Evaluation Committees are formed to evaluate specific proposals to the Authority and only exist for limited periods of time, all required disclosures for Technical Evaluation Committee Members who hold no other Designated Position will be made at the time of formation of each Technical Evaluation Committee rather than annually as required for all other Designated Positions.

**EFFECTIVE: 12/05/2012**

Dissoived

Conflict of Interest Code  
of the

**AEALAS**  
**(ALBERT EINSTEIN ACADEMIES LETTERS, ARTS AND SCIENCES)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Directors, and its Chief Executive Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**AEALAS  
(ALBERT EINSTEIN ACADEMIES LETTERS, ARTS AND SCIENCES)**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

**CATEGORY 5**

Persons in this category shall disclose all income from any Albert Einstein Academies Letters, Arts and Sciences Charter School employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

**AEALAS**  
**(ALBERT EINSTEIN ACADEMIES LETTERS, ARTS AND SCIENCES)**

**EXHIBIT "A" (Cont'd)**

**CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chief Executive Officer or his or her designee of the agency.  
(See footnote in Exhibit "B" for clarification.)

**DISSOLVED**

**AEALAS  
(ALBERT EINSTEIN ACADEMIES LETTERS, ARTS AND SCIENCES)**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Directors	1, 2, 3
Chief Executive Officer	1, 2, 3
Director of Human Resources	5
Principals/Site Directors	4
Consultants/New Positions*	6

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE: 06/01/2016**