



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES  
30 July 31, 2018

CELIA ZAVALA  
ACTING EXECUTIVE OFFICER

July 31, 2018

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT  
PUBLIC BUILDINGS CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
CENTRAL STERILIZERS REPLACEMENT PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT; APPROVE PROJECT BUDGET AND  
RELATED APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 87458  
(SUPERVISORIAL DISTRICTS 3 AND 5)  
(4 VOTES)**

**SUBJECT**

The Department of Public Works is seeking Board approval to establish and approve the Olive View-UCLA Medical Center Central Sterilizers Replacement project (Capital Project No. 87458) and related appropriation adjustment and authorization for Public Works to deliver the proposed project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the Olive View-UCLA Medical Center Central Sterilizers Replacement project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Establish and approve the Olive View-UCLA Medical Center Central Sterilizers Replacement project, Capital Project No. 87458 with a total estimated project budget of \$1,402,000.
3. Approve the Fiscal Year 2018-19 Appropriation Adjustment to reallocate a total of \$959,000 from the Department of Health Services' Enterprise Fund-Committed for the Department of Health

Services to fund the Olive View-UCLA Medical Center Central Sterilizers Replacement project, Capital Project No. 87458.

4. Authorize the Director of Public Works or his designee to deliver the Olive View-UCLA Medical Center Central Sterilizers Replacement project using a Board-approved Job Order Contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the Olive View-UCLA Medical Center (OV-UCLA MC) Central Sterilizers Replacement project exempt from the California Environmental Quality Act (CEQA); establish and approve Capital Project No. 87458; approve the project budget and related appropriation adjustment; and authorize the Department of Public Works to deliver the project using a Board-approved Job Order Contract (JOC).

#### **Background**

The existing surgical instrument sterilizers in the main hospital building at OV-UCLA MC were installed over 30 years ago, and are now obsolete. The manufacturer no longer supports these sterilizers and, as a result, meeting the daily requirement of sterilized equipment has been challenging.

OV-UCLA MC performs approximately 25 surgeries daily, annualizing to approximately 6,500 surgeries per year using an average of approximately 80 trays processed during high volume days of operation. Currently, two of the three sterilizers are no longer functioning, which is impacting the required inventory of sterilized surgical trays necessary to meet the daily surgical schedule. The sterilizers need to be replaced to maintain the hospital operational efficiency and exceptional patient care.

The proposed project will replace two of the three existing sterilizers. The project also includes modifications to accommodate larger pieces of equipment, repair of the existing slab underneath the sterilizers due to extreme deterioration of the concrete and steel reinforcement, and all code required utilities upgrade.

Approval of the recommended actions will authorize Public Works to use a Board-approved JOC to deliver the project. Upon approval of the plans and specifications, construction is anticipated to take approximately 5 months to complete in January 2019.

#### **Green Building/Sustainable Design Program**

The project constitutes an upgrade to the building central sterile processing system, and it is not feasible to retrofit the OV-UCLA MC main hospital building to meet the December 20, 2016, Board-approved Leadership in Energy and Environmental Design policy. The proposed project will support the Board's Policy for Green Building/Sustainable Design Program by recycling disposable material and by incorporating energy efficient products during construction.

#### **Implementation of Strategic Plan Goals**

The County Strategic Plan directs the provision of Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions support the Strategic Plan by supporting the wellness of our communities and enhancing the delivery of comprehensive and seamless healthcare services to the residents of the County seeking healthcare assistance.

### **FISCAL IMPACT/FINANCING**

The total project budget for the OV-UCLA MC Central Sterilizers Replacement project, Capital Project No. 87458, is currently estimated at \$1,402,000, which includes plans and specifications, plan check, construction, consultant services, inspection, and County services. Of the \$1,402,000, the Department of Health Services (DHS) has paid \$196,000 for project cost in Fiscal Year (FY) 2017-18 and \$247,000 in equipment has been purchased, including vendor de-installation and installation.

Approval of the enclosed Fiscal Year (FY) 2018-19 Appropriation Adjustment will reallocate \$959,000 from the Department of Health Services (DHS) Enterprise Fund Committed for DHS to fund the project's FY 2018-19 expenditures for the OV-UCLA MC Central Sterilizer Replacement project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the OV-UCLA MC Central Sterilizers Replacement project is exempt from the Civic Art fund as the project provides for repair or replacement of existing facilities or mechanical equipment.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, for projects in the range of \$500,000 to \$2,500,000, the OV-UCLA MC Central Sterilizers Replacement project will include a best efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by residents. The "Targeted Worker" component will not be included as part of this project.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed OV-UCLA MC Central Sterilizers Replacement project is categorically exempt from CEQA. The project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(a), (d), and (f) and 15302(c) of the State CEQA Guidelines and Classes 1(c), (d), and (i) and 2 (e) of the County's Environment Document Reporting Procedures and Guidelines, Appendix G. The proposed project provides for repair and upgrade of existing facilities and replacement of existing systems involving negligible or no expansion of the existing use. Replacement equipment will have the same purpose and capacity as equipment replaced. In addition, based on the records of the proposed project, the project will comply with all applicable regulations and is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Section 65962.5 of the Government Code, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code.

### **CONTRACTING PROCESS**

To expedite the schedule of the project, Public Works has used a previously Board-approved, as-needed architect/engineer agreement to provide the design for the OV-UCLA MC Central Sterilizers Replacement project. Public Works is recommending the use of a Board-approved JOC to complete construction of the project.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have minimal impact on current services at OV-UCLA MC. Surgical instruments will be processed using the existing third sterilizer. OV-UCLA MC has also reduced or rescheduled the number of surgical procedures.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division I.

Respectfully submitted,



MARK PESTRELLA

Director

MP:AKM:cg

Enclosures

c: Arts Commission  
Auditor-Controller  
Chief Executive Office (Capital Programs  
Division)  
County Counsel  
Executive Office  
Department of Health Services (Capital Projects  
Division)



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BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

**DEPARTMENT OF HEALTH SERVICES**

DEPT'S.  
NO. 110

June 21, 2018

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR**

**FY 2018-19**

**4 - VOTES**

**SOURCES**

**USES**

BA Detail - See Attachment Page 1.

BA Detail - See Attachment Page 1.


**SOURCES TOTAL: \$ 2,877,000**

**USES TOTAL: \$ 2,877,000**

**JUSTIFICATION**

This budget adjustment is necessary to establish and fund Capital Project No. 87458, Central Sterilizers Replacement Project, from DHS Enterprise Fund-Committed for DHS for anticipated expenditures in FY 2018-19.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE  Mela Guerrero, Controller, DHS

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

# 30

JUL 3 1 2018

  
CELIA ZAVALA  
ACTING EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---


☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO. 004

BY

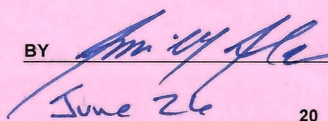
  
June 25 20 18

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

  
June 26 20 18

**DEPARTMENT OF HEALTH SERVICES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
CAPITAL PROJECTS  
FISCAL YEAR 2018-19**

4 VOTES

**SOURCES:**

**DHS Enterprise Fund**  
MN2-3078  
Committed for DHS 959,000  
Decrease Obligated Fund Balance

**Olive View-UCLA Medical Center Enterprise Fund**  
MN3-HO-96-9911-60050  
Operating Transfers In 959,000  
Increase Revenue

**Total Enterprise Fund** \$ 1,918,000

**Ent Sub - Olive View-UCLA Medical Center**  
A01-AC-6100-21200-21232  
Other Financing Uses 959,000  
Decrease Appropriation

**Total General Fund** \$ 959,000

**Total** \$ 2,877,000

**USES:**

**DHS Enterprise Fund**  
MN2-HS-6100-60070  
Other Financing Uses 959,000  
Increase Appropriation

**Olive View-UCLA Medical Center Enterprise Fund**  
MN3-HO-96-9912-60050  
Operating Subsidy - General Fund 959,000  
Decrease Revenue

**Total Enterprise Fund** \$ 1,918,000

**Olive View-UCLA Medical Center Capital Improvements  
Central Sterilizers Replacement Project**  
A01-CP-6014-64030-87458  
Capital Assets - Buildings & Improvements 959,000  
Increase Appropriation

**Total General Fund** \$ 959,000

**Total** \$ 2,877,000

Noted &amp; Approved:

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES


# 30

JUL 3 1 2018

  
Mela Guerrero, Contoller  
Department of Health Services

  
CELIA ZAVALA  
ACTING EXECUTIVE OFFICER

BA # 004

 6/25/18