



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

July 17, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29 July 17, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AMENDMENT NO. 2 TO SERVICES CONTRACT NO. 003130 FOR
TRASH REMOVAL FROM LOS ANGELES COUNTY FLOOD CONTROL DISTRICT CHANNELS -
SOUTH AREA
(SUPERVISORIAL DISTRICTS 2, 3, AND 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to extend a service contract with Woods Maintenance Services, Inc., for trash removal services in flood control channels in the Los Angeles County Flood Control District's south maintenance area on a month-to-month basis for up to 12 months.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the work continues to be categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this letter and the record of the project.
2. Approve Amendment No. 2 to Contract No. 003130 with Woods Maintenance Services, Inc., a Local Small Business Enterprise, for trash removal services in flood control channels in the Los Angeles County Flood Control District's south maintenance area on a month-to-month basis for up to 12 months for a not to exceed amount of \$572,508 and an estimated maximum potential aggregate contract amount of \$4,004,850 for the entire contract term.
3. Authorize the Director of Public Works or his designee to execute the amendments upon proper execution by the contractor and approval as to form by County Counsel.

4. Authorize the Director of Public Works or his designee to increase the contract amounts up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to continue the existing contract for trash removal services at Los Angeles County Flood Control District channels in the south maintenance area on a month-to-month basis for up to 12 months.

The work performed consists of patrolling the service areas and removing all trash and debris, as required, from various flood control channels in the Los Angeles County Flood Control District's south maintenance areas during the nine driest months of each year, normally April through December.

On June 19, 2012, the Board approved Contract No. 003130 with Woods Maintenance Services, Inc., a Local Small Business Enterprise, located in North Hollywood, California, for trash removal services in Los Angeles County Flood Control District's south area, authorizing annual contract expenditures of \$511,377, for the initial contract period to end by March 31, 2013. The Contract included four 1-year renewal options and a month-to-month extension, up to six months option, and authorization to increase the annual contract amount up to an additional 10 percent for unforeseen, additional work within the scope of the contract, if required for a potential maximum sum of \$2,812,574. On September 12, 2017, the Board approved Amendment No. 1 to this contract to commence on October 1, 2017, and extended the final option term on a month-to-month basis, not to exceed six months, and approved funding up to an additional amount of \$281,259, including a ten percent increase for unforeseen work. In addition, pursuant to contract provisions, Public Works extended the contract for 120 days for an expiration date of July 29, 2018, with no increase to the contract amount. This Amendment 2 will extend the contract on a month-to-month basis for up to 12 months for a not to exceed amount of \$572,508.

On January 29, 2018, Public Works received four proposals under a new solicitation. Public Works has received a protest on the selection process. The additional time of this amendment will allow Public Works to review and respond to a protest on the selection process for the new contract.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provisions of Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, and Objective III.3.2, Manage and Maximize County Assets. The recommended action will allow the contractor who has the specialized expertise to continue to provide these services accurately, efficiently, timely, and in a responsive manner that will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested amount for the month-to-month extension period, not to exceed 12 months, for Contract No. 003130 is \$572,508, increases the estimated maximum potential aggregate contract amount to \$4,004,850. The amount includes disposal fee reimbursement and an additional 10

percent of the total contract sum for unforeseen, additional work within the scope of the contract, if required.

Funding for these services is included in the Internal Service Fund Fiscal Year 2018-19 Budget, which will be reimbursed by the Flood Control District Fund Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This amendment, which is substantially reflected in Enclosure A, will continue the contract's current terms, specifications, and conditions. Public Works will execute this amendment in accordance with the Board's authorization and only upon proper execution by the contractor and approval as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

These services continue to be categorically exempt from the provisions of the California Environmental Quality Act Guidelines. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act.

CONTRACTING PROCESS

On January 12, 2012, Public Works solicited proposals for these services and based on the evaluation, the Board awarded these contracts to the highest-rated, apparent, responsive, responsible, and lowest-cost proposer, Woods Maintenance Services, Inc., a Local Small Business Enterprise (LSBE), on June 20, 2012.

On December 20, 2017, in anticipation of the end of the existing contracts, a notice of the Request for Proposal to rebid was issued for these services and was posted on the County's "Doing Business With DPW" and "Public Works' Contract Opportunities" websites; Twitter; and advertised in the Los Angeles Daily Journal, Los Angeles Sentinel, and La Opinion. Public Works also informed 1,531 LSBEs, 127 Disabled Veteran Business Enterprises, 75 Social Enterprises, and 76 independent contractors as well as various business development centers and municipalities.

On January 29, 2018, four proposals were received. During the solicitation process for the new contracts, Public Works received a protest on the selection process. This amendment will allow Public Works to ensure continuation of these services in the Los Angeles County Flood Control District's south maintenance area, utilizing the County's existing contractor, while the solicitation is reviewed under the County's protest policy.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this amendment will continue the current contract's services without disruption to the public.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Stormwater

The Honorable Board of Supervisors

7/17/2018

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Maintenance Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is fluid and cursive, with the first name "Mark" and last name "Pestrella" clearly distinguishable.

MARK PESTRELLA

Director

MP:JQ:sg

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

Enclosure A

**AMENDMENT NO. 2 TO CONTRACT NO. 003130
TRASH-FREE CHANNEL SERVICES – SOUTH AREA**

THIS AMENDMENT, made and entered into this ____ day of _____, 2018, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and WOODS MAINTENANCE SERVICES, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 003130 was entered into between the COUNTY and the CONTRACTOR, on June 20, 2012, to provide Trash-Free Channel Services in the Los Angeles County Flood Control District's south maintenance area; for a period of one year with four 1-year renewal options, commencing on April 1 of each renewal year; and

WHEREAS, on January 5, 2017, this contract was extended on a month-to-month basis up to six months, commencing on April 1, 2017, to September 30, 2017, pursuant to the terms of the contract; and

WHEREAS, on September 14, 2017, the COUNTY and CONTRACTOR executed Amendment No. 1 to this Contract to extend the final option term on a month-to-month basis, not to exceed six months, commencing on October 1, 2017, and

WHEREAS, on July 29, 2018, all option years, including the month-to-month extensions of up to six months, Amendment 1, and the 120-day extension will be exhausted; and

WHEREAS, the parties desire to further extend the contract on a month-to-month basis for up to 12 months, at a monthly cost of \$47,709, which includes disposal fee reimbursement, for a total additional amount of \$572,508 and an estimated maximum potential aggregate contract amount of \$4,004,850 for the entire contract term in order for the COUNTY to complete the solicitation process for a new contract for this service; and

WHEREAS, the CONTRACTOR is willing to continue to provide the service, under the Contract's existing terms and conditions during the period extended under this AMENDMENT; and

NOW, THEREFORE, in consideration of these facts and that payment is to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 003130 between them shall be amended as follows:

FIRST: CONTRACTOR shall provide continuous performance of this Contract commencing on July 30, 2018, on a month-to-month basis up to the maximum period of

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By _____
Deputy

WOODS MAINTENANCE SERVICES, INC.

By _____
President

Type or Print Name

By _____
Secretary

Type or Print Name