



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

31 July 17, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER

July 17, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

SERVICES CONTRACT
DEVELOPMENT SERVICES CORE SERVICE AREA
AMENDMENT OF SERVICES CONTRACT NOS. 76597, 76605, 77018,
77019, 77601, 77602, 77603, 77604, AND 77767 FOR
ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES
IN VARIOUS UNINCORPORATED COUNTY AREAS
(SUPERVISORIAL DISTRICTS 1 AND 2)
(3 VOTES)

SUBJECT

Public Works is seeking Board approval to extend nine contracts for graffiti removal services in various unincorporated County areas on a month-to-month basis for up to 12 months until replacement contracts are awarded.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work continues to be categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Find that these services continue to be more economically performed by independent contractors than by County employees.
3. Approve amending Contract Nos. 76597 and 76605 with Woods Maintenance Services, Inc., dba Graffiti Control Systems; Contract Nos. 77018, 77019, 77601, 77602, 77603, and 77604 with Superior Property Services, Inc.; and Contract No. 77767 with Urban Graffiti Enterprises, Inc., for

graffiti removal services to extend these contracts on a month-to-month basis for up to 12 months effective on the dates listed in the Extension Schedule while the Department of Public Works completes the solicitation process for replacement contracts.

4. Authorize the Director of Public Works or his designee to execute the amendments upon proper execution by the contractors and approval as to form by County Counsel.

5. Authorize the Director of Public Works or his designee to increase these contracts' amounts up to an additional 10 percent of the annual contracts' sum for unforeseen, additional work within the scope of the contracts, if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to extend each of these contracts on a month-to-month basis effective on the dates listed in Enclosure A, Extension Schedule, for up to 12 months. The additional time will allow the County to respond to a protest received for the solicitations to replace these contracts. The extension of these nine contracts is necessary to ensure the continuation of graffiti removal services in several unincorporated County communities within Supervisorial Districts 1 and 2.

These contractors are certified by the County of Los Angeles as Local Small Business Enterprise. The Extension Schedule also lists these contracts' current and new annual amounts, as well as Supervisorial Districts covered.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provisions of Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The contractors have the expertise to continue to provide these services accurately, efficiently, timely, in a responsive manner, and will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

Approval of the recommended actions will increase the combined amount of the annual contract sums for all contracts by \$72,131 from \$1,866,072 to \$1,938,203, which includes 10 percent of the annual contract sum for all contracts for unforeseen additional work within the scope of these contracts. The new annual amount for each area as listed in Enclosure A, Extension Schedule, is for the 12-month period.

Funding for these services, including an additional 10 percent funding for contingencies, are included in the Public Works General Fund, Road Fund, and Special Road Districts 1 and 2 Fund Fiscal Year 2018-19 Budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Contract Nos. 76597 and 76605 - Woods Maintenance Services, Inc.

On June 10, 2008, the Board approved Contract Nos. 76597 and 76605 for an initial 1-year period

with four 1-year renewal options for a total contract period of 5 years commencing on July 1, 2008, with Woods Maintenance Services, Inc., dba Graffiti Control Systems, located in North Hollywood, California, a Local Small Business Enterprise.

These contracts have been extended beyond their 5-year terms by delegated authority granted to Public Works in 2009 during the Board's directed cost reduction/contract extension process and in 2016 due to the new Living Wage Ordinance and by the Board's action on June 6, 2017. In addition, in accordance with the contracts' provisions, Public Works extended these contracts for up to 120 days; however, the expiration of these contracts will be July 31, 2018, as by this date the remaining contracts' funds will be fully exhausted. All conditions, requirements, prices, and specifications of the contract remained unchanged.

Contract Nos. 77018 and 77019 - Superior Property Services, Inc.

On June 16, 2009, the Board approved Contract Nos. 77018 and 77019 for an initial 1-year period with four 1-year renewal options for a total contract period of 5 years commencing on July 1, 2009, with Superior Property Services, Inc., located in Pico Rivera, California, a Local Small Business Enterprise.

These contracts have been extended beyond their 5-year terms by the Board's action in 2014 and 2015 and in 2016 due to the new Living Wage Ordinance and again by the Board's action on June 6, 2017. In addition, in accordance with the contracts' provisions, Public Works extended these contracts for up to 120 days; however, the expiration of these contracts will be July 31, 2018, as by this date the remaining contracts' funds will be fully exhausted. All conditions, requirements, prices, and specifications of the contract remained unchanged.

Contract Nos. 77601, 77602, 77603, and 77604 - Superior Property Services, Inc.

On August 2, 2011, the Board approved Contract Nos. 77601, 77602, 77603, and 77604, for an initial 1-year period with four 1-year renewal options for a total contract period of 5 years commencing on September 1, 2011, with Superior Property Services, Inc., located in Pico Rivera, California.

These contracts have been extended beyond their 5-year terms in 2016 due to the new Living Wage Ordinance and by the Board's action on June 6, 2017. The expiration of these contracts will be August 31, 2018.

Contract No. 77767 - Urban Graffiti Enterprises, Inc.

On June 12, 2012, the Board approved Contract No. 77767 for an initial 1-year period with four 1-year renewal options for a total contract period of 5 years commencing on July 1, 2012, with Urban Graffiti Enterprises, Inc., located in Azusa, California.

These contracts have been extended beyond their 5-year terms by delegated authority granted to Public Works on June 6, 2017, due to the new Living Wage Ordinance. The expiration of these contracts will be December 31, 2018.

These amendments have been approved as to form by County Counsel. Enclosure B includes details for all amendments to date.

The contractors have agreed to continue to pay its full-time employees the current Living Wage Rates approved by the Board on December 8, 2015, and to comply with the County's Living Wage

reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to these contracts as County employees can perform these contracted services. These contracts comply with all requirements of the Los Angeles County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services continue to be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

These services continue to be categorically exempt from the provisions of the California Environmental Quality Act. These services are within the class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of California Environmental Quality Act.

CONTRACTING PROCESS

In February 2018, Public Works solicited five bids for graffiti removal services for all contract areas in Supervisorial Districts 1 and 2. Advertisements and outreach activities were conducted during the Request for Statement of Qualifications process, which included placing an advertisement in the Los Angeles Times, Los Angeles Sentinel, and Los Angeles Daily Journal; a notice of the IFB on the County's "Doing Business With Us" website; Public Works' "Business Opportunities" website; and Twitter. Also, Public Works informed 1,243 registered Local Small Business Enterprises and 113 independent contractors about this business opportunity. Public Works intends to return to the Board to award the replacement contracts at the conclusion of the protest.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these amendments will continue the current contract services.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Business Relations and Contracts Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is fluid and cursive, with the first name "Mark" and last name "Pestrella" clearly distinguishable.

MARK PESTRELLA

Director

MP:JQ:ep

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department, Contracts Division

Enclosure A

Urban Graffiti Enterprises, Inc. (1 Contract)						
Contract No.	Contractor	Current Annual Amount with Contingency	New Annual Amount with Contingency	Supervisory District/Communities	Graffiti Abatement Services / Geographic Areas	Extension Start Date (Up to 12 Months)
77767	Urban Graffiti Enterprises, Inc.	\$200,349.60	\$212,742.29	2-Rosewood, Willowbrook, West Rancho Dominguez, Athens, Athens Village, El Camino Village, Unincorporated Hawthorne, and Westmont	2B/2D	1/1/2019

Woods Maintenance Services, Inc. (2 Contracts)						
Contract No.	Contractor	Current Annual Amount with Contingency	New Annual Amount with Contingency	Supervisory District/Communities	Graffiti Abatement Services Zone	Extension Start Date (Up to 12 Months)
76597	Woods Maintenance Services, Inc.	\$390,852.00	\$404,558.00	1-Florence-Firestone	1C	8/1/2018
76605	Woods Maintenance Services, Inc.	\$390,852.00	\$404,558.00	2-Florence-Firestone	2A	8/1/2018

Superior Property Services Inc. (6 Contracts)						
Contract No.	Contractor	Current Annual Amount with Contingency	New Annual Amount with Contingency	Supervisory District/Communities	Graffiti Abatement Services / Geographic Areas	Extension Start Date (Up to 12 Months)
77018	Superior Property Services, Inc.	\$75,118.04	\$78,518.28	1-Walnut Park	1G	8/1/2018
77019	Superior Property Services, Inc.	\$116,192.43	\$121,069.27	2-Academy Hill, Baldwin Hills, Unincorporated Cerritos, Centinela, Del Aire, Ladera Heights, La Rambla, Lennox, Liberty Acres, Unincorporated Long Beach, Marina Del Rey, South Coast Botanical Gardens, View Park, Westfield, and Windsor Hills	2E	8/1/2018
77601	Superior Property Services, Inc.	\$212,987.21	\$220,976.98	1-East Los Angeles North of 60 FWY	1A	9/1/2018
77602	Superior Property Services, Inc.	\$233,657.78	\$241,731.94	1-East Los Angeles South of 60 FWY	1B	9/1/2018
77603	Superior Property Services, Inc.	\$158,092.44	\$163,334.20	1-Avocado Heights, Unincorporated Azusa, Bassett, Unincorporated Covina, West Puente Valley, South San Jose Hills, East Valinda, and Valinda	1E	9/1/2018
77604	Superior Property Services, Inc.	\$87,969.84	\$90,713.22	2-Rancho Dominguez and Carson	2C	9/1/2018

Contract No. 77767 (ZONE 2B/2D)		
Action	Description	Board Letter Date
Amendment 1	Incorporated County's Living Wage Ordinance by delegated authority and renew for 1-year - 07/11/2016 to 6/30/2017	N/A
Extension	Extended for 6 months per contract provisions - 07/11/2017 to 12/31/2017	N/A
Amendment 2	Incorporated County's Living Wage Ordinance by delegated authority and renew for 1-year - 01/01/2018 to 12/31/2018	NA
Contract No. 76597 (ZONE 1C)		
Action	Description	
Amendment 1	Included photography of all graffiti vandalism	N/A
Amendment 2	Negotiated a cost reduction in exchange for 2 years extension	N/A
Amendment 3	Extended for 12 months by the Board's action - 07/01/2015 to 06/30/2016	June 2, 2015
Amendment 4	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 07/01/2016 to 06/30/2017	N/A
Amendment 5	Extended for 12 months by the Board's action - 07/01/2017 to 06/30/2018	June 6, 2017
Extension	Extended per contract provisions with an expiration date of 8/31/2018	N/A
Contract No. 76605 (ZONE 2A)		
Action	Description	
Amendment 1	Negotiated a cost reduction in exchange for 2 years extension	N/A
Amendment 2	Extended for 12 months by the Board's action - 07/01/2015 to 06/30/2016	June 2, 2015
Amendment 3	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 07/01/2016 to 06/30/2017	N/A
Amendment 4	Extended for 12 months by the Board's action - 07/01/2017 to 06/30/2018	June 6, 2017
Extension	Extended per contract provisions with an expiration date of 8/31/2018	N/A

Contract No. 77018 (ZONE 1G)

Action	Description	
Amendment 1	Included photography of all graffiti vandalism	N/A
Amendment 2	Continued providing photography of all graffiti vandalism	N/A
Amendment 3	Extended for 12 months by the Board's action - 07/01/2014 to 06/30/2015	June 4, 2014
Amendment 4	Extended for 12 months by the Board's action - 07/01/2015 to 06/30/2016	June 2, 2015
Amendment 5	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 07/01/2016 to 06/30/2017	N/A
Amendment 6	Extended for 12 months by the Board's action - 07/01/2017 to 06/30/2018	June 6, 2017
Extension	Extended per contract provisions with an expiration date of 8/31/2018	N/A

Contract No. 77019 (ZONE 2E)

Action	Description	
Amendment 1	To include additional graffiti removal services	N/A
Amendment 2	To include additional graffiti removal services	N/A
Amendment 3	Extended for 12 months by Board's action - 07/01/2014 to 06/30/2015	June 4, 2014
Amendment 4	Extended for 12 months by the Board's action - 07/01/2015 to 06/30/2016	June 2, 2015
Amendment 5	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 07/01/2016 to 06/30/2017	N/A
Amendment 6	Extended for 12 months by the Board's action - 07/01/2017 to 06/30/2018	June 6, 2017
Extension	Extended per contract provisions with an expiration date of 8/31/2018	N/A

Contract No. 77601 (ZONE 1A)

Action	Description	
Amendment 1	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 09/01/2016 to 08/31/2017	N/A
Amendment 2	Extended for 12 months by the Board's action - 09/01/2017 to 08/31/2018	June 6, 2017

Contract No. 77602 (ZONE 1B)

Action	Description	
Amendment 1	Expanded graffiti removal services	N/A
Amendment 2	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 09/01/2016 to 08/31/2017	N/A
Amendment 3	Extended for 12 months by the Board's action - 09/01/2017 to 08/31/2018	June 6, 2017

Contract No. 77603 (ZONE 1E)

Action	Description	
Amendment 1	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 09/01/2016 to 08/31/2017	N/A
Amendment 2	Extended for 12 months by the Board's action - 09/01/2017 to 08/31/2018	June 6, 2017

Contract No. 77604 (ZONE 2C)

Action	Description	
Amendment 1	Incorporated County's Living Wage Ordinance by delegated authority and extended for 1-year - 09/01/2016 to 08/31/2017	N/A
Amendment 2	Extended for 12 months by the Board's action - 09/01/2017 to 08/31/2018	June 6, 2017