



ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

28 June 12, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER



June 12, 2018

Los Angeles County
Board of Supervisors

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www.dhs.lacounty.gov

To ensure access to high-quality,
patient-centered, cost-effective
health care to Los Angeles County
residents through direct services at
DHS facilities and through
collaboration with community and
university partners.

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE INTERNAL SERVICES DEPARTMENT TO ENTER INTO
TWO SOLE SOURCE PURCHASE ORDERS, ESTABLISH CAPITAL
PROJECTS, APPROVE PROJECT BUDGET AND RELATED
APPROPRIATION ADJUSTMENT FOR THE HARBOR-UCLA MEDICAL
CENTER FIRE ALARM REPLACEMENT PROJECT, CAPITAL PROJECT
NO. 87466 AND LAC+USC MEDICAL CENTER OUTPATIENT
DEPARTMENT BUILDING FIRE ALARM EXPANSION PROJECT, CAPITAL
PROJECT NO. 87467
(SUPERVISORIAL DISTRICTS 1 & 2)
(4 VOTES)**

SUBJECT

The recommended actions will find that the proposed projects are exempt from the California Environmental Quality Act, authorize the Director of the Internal Services Department to enter into two Purchase Orders for the acquisition and installation of the Fire Alarm Replacement Project at Harbor-UCLA Medical Center and the LAC+USC Medical Center Outpatient Department Building Fire Alarm Expansion Project; approve the proposed projects and project budget, and related appropriation adjustment.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Harbor-UCLA Medical Center Fire Alarm Replacement Project and the LAC+USC Medical Center Outpatient Department Building Fire Alarm Expansion Project are exempt from the California Environmental Quality Act (CEQA) for the reasons stated herein and in the records of the Projects.



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2. Establish and approve the project and project budget for the Harbor-UCLA Medical Center (H-UCLA MC) Fire Alarm Replacement Project, Capital Project No. 87466, in the amount of \$0.772 million and the project and project budget for the LAC+USC Medical Center Outpatient Department Building (LAC+USC MC) Fire Alarm Expansion Project, Capital Project No. 87467, in the amount of \$0.574 million.
3. Approve an appropriation adjustment to reallocate \$0.772 million from the Extraordinary Maintenance budget unit to the H-UCLA MC Fire Alarm Replacement Project, Capital Project No. 87466 and \$0.574 million from the Department of Health Services' FY 2017-18 Final Budget to the LAC+USC MC Fire Alarm Expansion Project, Capital Project No. 87467 to fully fund both projects.
4. Authorize the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the sole source acquisitions in the amount of \$0.772 million for H-UCLA MC Fire Alarm Replacement Project and \$0.574 million for LAC+USC MC Fire Alarm Expansion Project. Both projects will be sole sourced with Simplex Grinnell.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the proposed projects are exempt from CEQA, establish and approve the projects and project budgets; authorize the Internal Services Department, as the County's Purchasing Agent, to issue two sole source Purchase Orders (PO) to Simplex Grinnell and to implement the proposed projects for a combine total of \$1.346 million.

H-UCLA MC Fire Alarm Replacement Project

The current fire alarm system at H-UCLA MC in the main hospital and Primary Care & Diagnostic Center building consists of nine control panels. The fire panels and the associated wired notification devices (alarm speakers and strobes) have now been in service for over 20 years. This method of wiring greatly impacts troubleshooting time and testing due to the amount of wire used when the system was installed in the early 1990's. Additionally, the age of the system makes repairs time-consuming and creates difficulty in obtaining replacement parts. It is recommended that all fire alarm panels be replaced.

The proposed project consists of replacing all nine of the existing control panels, addressable notification devices (alarm speakers and strobes) and replacing the Surgery/Emergency Room notification appliance including, but not limited to, painting and patching of affecting areas. The replacement panels will provide greater expandability to the system, more unique device type choices, and improve onsite diagnostics and testing.

Technology in fire alarm systems continues to evolve – and the technology innovations are enabling cost savings on maintaining and testing the systems. These advances provide a safer and better environment for our patients, staff, and visitors and ensure continued compliance with regulatory requirements.

LAC+USC MC Outpatient Department (OPD) Building Fire Alarm Expansion Project

A portion of the current fire alarm system at the LAC+USC MC OPD is more than 50 years old, and the building fire alarm system is not in compliance with 2012 National Fire Protection Association

code requirements. As part of the City of Los Angeles Fire Department approval of recent remodel projects at the OPD, the facility is committed to installing a fire alarm for elevator re-call system and in all the elevator lobbies. Installing and updating fire alarm to areas that have yet to be remodeled and don't have a system will assist in future projects and bring the building into compliance for its current use and will ensure that the medical center has a safe environment for the patients, staff, and visitors.

The proposed project entails expanding the existing fire alarm system throughout the OPD which includes installation of open wire system, area smoke detection, ADA compliant notification, duct smoke detectors, HVAC interface connections counts.

The scopes of work stated above at the H-UCLA MC and the LAC+USC MC OPD will be delivered by Simplex Grinnell.

DHS has a current Board approved Agreement with Simplex Grinnell to maintain existing Fire Alarm Systems at H-UCLA MC and LAC+USC MC. The scope of the proposed projects is outside of the scope of the agreement. DHS is requesting that sole source PO be issued to Simplex Grinnell since this vendor maintains existing fire alarm systems within both facilities and no other fire alarm system can work with the existing equipment.

The PO process has specific statutory limitations pertaining to service contracting, and the authority to contract for services beyond a specific dollar threshold rests with the Board. This service exceeds the Purchasing Agent's delegated authority authorized by statute and requires Board approval for the procurement of these critically-needed services.

Implementation of Strategic Plan Goals

The recommended actions support Strategy II.2, "Support the Wellness of Our Communities" and III.3, "Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability" of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The combined total project cost for both Projects is approximately \$1.346 million. The cost for the Harbor-UCLA MC Fire Alarm Replacement Project, Capital Project No. 87466, is estimated at \$0.772 million, and it is funded by the Extraordinary Maintenance budget approved as part of Fiscal Year (FY) 2014-15 Final Budget Deferred Maintenance Fire Safety Projects.

The cost for the LAC+USC MC Outpatient Department Building Fire Alarm Expansion Project, Capital Project No. 87467, is estimated at \$0.574 million, and it is funded by the Department of Health Services' (DHS) FY 2017-18 Final Budget.

Upon Board approval of the FY 2017-18 Appropriation Adjustment (Enclosure A), sufficient appropriation will be available in the Fiscal Year 2017-18 Capital Projects/Refurbishments Budget to fully fund the proposed projects.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the projects are exempt from the Civic Art fund and includes no allocation, as the projects provide for repair or replacement of existing facilities and mechanical equipment.

Applicable provisions of State statute and County Charter give the Purchasing Agent the exclusive authority and responsibility to purchase all furnishings, materials, supplies, fixtures, equipment, and all other personal property required by County departments. Concurrently, the Purchasing Agent authority includes engaging independent contractors for services up to \$100,000.

There are occasions where the service needs of County departments are covered by the PO process for various reasons (e.g., volume of requirements, lack of resources to conduct a solicitation and contract, the service will not exceed \$100,000 for multiple years, etc.). In such cases, the Purchasing Agent has assisted departments, including DHS, with obtaining services under their statutory authority.

Based on the immediate need to obtain these services, in order to ensure continued regulatory compliance, coupled with the time constraints associated with the solicitation and contract award process, DHS is requesting the Board authorize ISD to issue two POs with Simplex Grinnell for these services.

ENVIRONMENTAL DOCUMENTATION

The two separate proposed Projects are categorically exempt from CEQA according to Sections 15301 (a), (d) and (f) and 2 (c) of the State CEQA Guidelines and the Classes 1(c),(d) and (i) and 2(e) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines, Appendix G, because the projects provide for minor alteration, repair and replacement of existing facilities involving negligible or no expansion of an existing use and where replacement components will have substantially the same purpose and capacity. Additionally, based on the records of the two projects, the projects will comply with applicable regulations, the work is not located in a particularly sensitive environment, there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5 or indications that the projects may cause a substantial adverse change in the significance of a historical resource.

Upon the Board's approval of the two projects, H-UCLA MC and LAC+USC MC will file Notices of Exemption with the Registrar Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

This purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures for sole source purchases.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Honorable Board of Supervisors

6/12/2018

Page 5

Approval of the recommended actions is not expected to have an adverse impact on services since these projects will be completed in incremental phases. Patient care services on campus will remain fully operational during construction. During the installation of the system, if the current fire alarm system is disabled for more than 4 hours during a 24-hour period, DHS will initiate a fire watch and document those activities per Life Safety Code.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Christina R. Ghaly".

Christina R. Ghaly, M.D.

Acting Director

CRG:av

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Internal Services Department

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF HEALTH SERVICES

DEPT'S. NO. 110

May 14, 2018

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2017-18

4 - VOTES

SOURCES

USES

BA Detail - See Attachment Page 1.

BA Detail - See Attachment Page 1.

SOURCES TOTAL: \$ 1,920,000

USES TOTAL: \$ 1,920,000

JUSTIFICATION

This budget adjustment is necessary to transfer \$574,000 from LAC+USC Healthcare Network Enterprise Fund operating budget to fund the LAC+USC Medical Center Outpatient Department Building Fire Alarm Expansion project, CP No. 87467 and \$772,000 from Extraordinary Maintenance budget unit to fund the Harbor-UCLA Medical Center Fire Alarm Replacement Project, CP No. 87466.

ADOPTED

BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

[Signature] AUTHORIZED SIGNATURE Mela Guerrero, Controller, DHS

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

28

JUN 12 2018

[Signature] CELIA ZAVALA ACTING EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

- ACTION [] RECOMMENDATION [x]

- APPROVED AS REQUESTED [x] APPROVED AS REVISED []

AUDITOR-CONTROLLER

BY [Signature] May 15 20 18

CHIEF EXECUTIVE OFFICER

BY [Signature] May 15 20 18

B.A. NO. 229

**DEPARTMENT OF HEALTH SERVICES
REQUEST FOR APPROPRIATION ADJUSTMENT
CAPITAL PROJECTS
FISCAL YEAR 2017-18**

4 VOTES

SOURCES:

LAC+USC Healthcare Network Enterprise Fund MN4-HG-2000-60010 Services & Supplies Decrease Appropriation	574,000
Ent Sub - LAC+USC Healthcare Network A01-AC-6100-21200-21224 Other Financing Uses Decrease Appropriation	574,000
Extraordinary Maintenance A01-CF-2000-12810 Services & Supplies Decrease Appropriation	772,000
Total	<u><u>\$ 1,920,000</u></u>

USES:

LAC+USC Healthcare Network Enterprise Fund MN4-HG-96-9912-60010 Operating Subsidy - General Fund Decrease Revenue	574,000
LAC+USC Medical Center Capital Improvements LAC+USC MC Outpatient Dept. Building Fire Alarm Expansion A01-CP-6014-64010-87467 Capital Assets - Buildings & Improvements Increase Appropriation	574,000
Harbor-UCLA Medical Center Capital Improvements Harbor-UCLA Medical Center Fire Alarm Replacement Project A01-CP-6014-64015-87466 Capital Assets - Buildings & Improvements Increase Appropriation	772,000
Total	<u><u>\$ 1,920,000</u></u>

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Noted & Approved:



Mela Guerrero, Contoller
Department of Health Services

28

JUN 12 2018


CELIA ZAVALA
ACTING EXECUTIVE OFFICER

BA # 229
Lanfau 5/15/18