COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

JAMES A. NOYES, Director

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: LD-1

May 27, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

REVISIONS TO TITLE 21 RELATING TO SUBDIVISION MAP PROCESSING FEES AND TENTATIVE MAP FEES, TITLE 20 RELATING TO SEWER EASEMENT PROCESSING FEES, AND TITLE 26 RELATING TO LANDSCAPE PLAN CHECK FEES
ALL SUPERVISORIAL DISTRICTS
3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD AFTER THE PUBLIC HEARING:

1. Approve the proposed increases to subdivision map processing fees and sewer easement processing fees.

2. Find that the proposed ordinance is being adopted for the purpose of meeting operational expenses at Public Works and is, therefore, exempt from the California Environmental Quality Act pursuant to Section 21080(b) (8) and (10) of the Public Resources Code; and

3. At the conclusion of the public hearing, introduce, waive reading, and adopt the ordinance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The proposed fee revisions are the result of studies covering subdivision map processing fees, tentative map fees, sewer easement processing fees, landscape plan check fees, and the costs of providing services. Pursuant to Section 66016 of the

Government Code, the Auditor-Controller has reviewed these fee revisions and has found that the proposed fees approximate cost recovery for the services involved.

Implementation of Strategic Plan Goals

This action is consistent with the County Strategic Plan Goal of Fiscal Responsibility as this fee increase provides sufficient funds for full recovery of all related costs of subdivision map processing, tentative map plan checking, sewer easement processing, and landscape plan checking.

FISCAL IMPACT/FINANCING

The ordinance revises the fees with the intent to provide full recovery of all related costs. The ordinance also provides for annual CPI adjustments to keep the fees current with cost increases.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Section 66451.2 of the Government Code, the County is authorized to establish reasonable fees for the processing of tentative, final, and parcel maps and for related procedures. Subdivision map processing fees and sewer easement processing fees relate to the processing of tentative, final, and parcel subdivision maps.

Pursuant to Section 66014 of the Government Code, the above fees cannot exceed the estimated cost of providing the service for which the fee is charged. The Auditor-Controller has reviewed these fee revisions and has found that the proposed fees approximate cost recovery for the services involved.

Pursuant to Section 66017 of the Government Code, any action adopting a fee or charge, or increasing a fee or charge adopted, upon a development project, as defined in Section 66000, which applies to the filing, accepting, reviewing, approving, or issuing of an application, permit, or entitlement to use shall be enacted in accordance with the notice and public hearing procedure specified in Section 66016 and shall be effective no sooner than 60 days following the final action of the adoption of the fee or charge or increase in the fee or charge.

To comply with the requirements of Sections 66016, 66018, and 6062a of the Government Code, the fee increases may only be ordered after a public meeting at which oral or written presentations can be made. These Code Sections also require that notice of the meeting, including a general explanation of the matter to be

considered, and a statement that data indicating the amount of the cost, or estimated cost, required to provide the service for which the fee is levied and the revenue sources anticipated to provide the service, including General Fund revenues, is available, be mailed to all interested parties who file a written request for such at least 14 days prior to the meeting. As of the filing date of this item, no valid written request was on file neither with Public Works nor in the Executive Office of the Board of Supervisors.

Section 66016 also requires that at least ten days prior to the public meeting, the local agency shall make available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee is levied and the revenue sources anticipated to provide the service, including General Fund revenues. Said data was made available at the Executive Office of the Board of Supervisors.

The proposed ordinance has been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

No adverse impact.

CONCLUSION

Please return one copy of the adopted letter and the Ordinance to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

MLS:mmm:ca
P:LDPUB\SUBDIVSN\MGMT\BOARD\FEES04

Enc.

cc: Auditor Controller
Chief Administrative Officer
County Counsel

AUG 12 2003

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

August 7, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Tentative Map Fees**

As requested, we reviewed your calculations used to determine the cost for the Fiscal Year 2003-2004 Tentative Map Fees. Based on our review of your calculations, we determined that the following fees appear reasonable:

Tentative Map – Major:	
Lots 1-10	$10,918
Lots 11-25	$10,918 + $161 per lot over 10
Lots 26-50	$13,333 + $106 per lot over 25
Lots 51-100	$15,983 + $ 53 per lot over 50
Lots 101+	$18,633 + $ 19 per lot over 100
Major Land Division Revision	30% of Tentative Map – Major
Major Land Division Amendment	20% of Tentative Map – Major
Major Land Division Revised Map	50% of Tentative Map – Major
Tentative Map – Minor	$ 8,377
Minor Land Division Revision	$ 2,577
Minor Land Division Amendment	$ 1,849
Minor Land Division Revised Map	$ 4,432

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV

tentativemapfees04

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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JAMES A. NOYES, Director

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

August 6, 2003

IN REPLY PLEASE
REFER TO FILE: FI-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Denby
Fiscal Division Dennis Denby

REQUEST FOR APPROVAL OF TENTATIVE MAP FEES

Attached for your review and approval are revisions to the Tentative Map Fees (Attachments 1-4). We would like your approval for these fees so that we can revise the applicable Ordinance.

The Tentative Map Fees were underrecovered for Fiscal Years from 1999-2000 through 2001-2002 even though the fees have been updated annually based on the Consumer Price Index. The current fees do not recover the full costs of services provided. Therefore, we have proposed new fees based on estimated hours required to check a map and the loaded salary rate for Fiscal Year 2003-04.

If you have any questions or need additional information, please contact Ms. Elaine Ma of my staff at (626) 458-6523.

EM:tao
P:/Fdpub/Expmgmt/Fees/Land Dev/Tentative Map/FY 2003/Tentative Map Fees - Memo to AC

Attach.

Attachment 1

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
TENTATIVE MAP FEES
REVENUE AND EXPENDITURE COMPARISON
FY 1999-2000 THROUGH FY 2001-2002

Description	FY 1999-2000	FY 2000-2001	FY 2001-2002	Average
Revenue:				
Rev. Src. 9122 - Tentative Tract Maps	303,811.40	259,837.80	324,556.06	296,068.42
Expenditure: (Program E003 - Reimb. Srv. - Tentative Maps)				
LSUSMPDC - Water Quality Review - Drainage Concept [1]	0.00	13,184.81	37,748.17	25,466.49
LX001129 - Tract - Tentative Maps	181,698.15	185,093.88	152,776.95	173,189.66
LX001160 - Tentative Map - Index Plotting - TR	0.00	735.13	255.52	495.33
LX001161 - Tentative Map - Index Plotting - PM	0.00	117.05	255.52	186.29
LX0A1168 - Tentative Maps - Road	176,411.15	115,886.15	0.00	146,148.65
LX0D1129 - Tentative Map - Drainage Concept [1]	0.00	64,143.39	122,885.53	93,514.46
LX100212 - Hearing Officer - Engineer	369.33	0.00	0.00	369.33
LX10A222 - Hearing Office - Road	2,787.43	8,657.14	5,665.61	5,703.39
LX0A1168R - Subdivision Tentative Maps (Road) [1, 5]	0.00	40,027.86	128,167.98	84,097.92
LX001022 - Regional Planning Commission [5]	29,172.95	28,281.13	28,167.44	28,540.51
General Cost Allocation [6]	28,876.67	27,094.16	13,826.10	23,265.64
Total	**419,315.68**	**483,220.70**	**489,748.82**	**464,095.07**
Over/(Under) Recovered	**(115,504.28)**	**(223,382.90)**	**(165,192.76)**	**(168,026.65)**
Percentage of Expenditure Over/Underrecovered	**-27.55%**	**-46.23%**	**-33.73%**	**-36.21%**

Notes:

(1) PCAs were created in FY 2000-01.

(2) Revenue data acquired from Revenue Financial Analysis Inquiry window in FAS.

(3) Expenditure data acquired from Expenditure Financial Analysis Inquiry window in FAS.

(4) The Percentage of Expenditure Over/Underrecovered is computed by dividing the Over/(Under) Recovered by the Expenditure.

(5) According to Randine Ruiz of Land Development, PCAs LX0A1168R (R137 - Conditional Use Permit) and LX001022 (R072 - Subdivision Plan Checking/Land Dev) were set up in the wrong program. They are expenditures for tentative maps. In addition, expenditures posted to PCAs LX100313 and LX10A323 are not for tentative maps. The PCAs were set up incorrectly. Land Development will correct the errors.

(6) Amounts and percentage to division provided by Trish Moy of Budget/Fund Management.

Calculation for General Cost Allocation	FY 1999-2000	FY 2000-2001	FY 2001-2002
Headquarters Rent	380,400.00	605,973.00	849,211.00
Litigation and J&D	988,227.00	730,510.00	368,206.00
Residual Equity Transfer	153,674.00	231,772.00	166,458.00
ISF Distribution	1,666,242.00	1,291,675.00	459,863.00
	3,188,543.00	2,859,930.00	1,843,738.00
Land Development's share of General Cost Allocation	10.02%	10.02%	10.02%
	319,492.01	286,564.99	184,742.55
% of tentative map expenses to all of Land Development's expenses	9.04%	9.45%	7.48%
	28,876.67	27,094.16	13,826.10

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
TENTATIVE MAP FEES
FEES BASED ON ESTIMATED HOURS
FISCAL YEAR 2003-04

Description	Current Amount	Proposed Fee
Tentative Map - Major		
Cost/Lot (lots 1-10)	$6,335 base	$10,918 base
Cost/Lot (lots 11-25)	$6,335 base + $97 per additional lot	$10,918 base + $161 per additional lot [1]
Cost/Lot (lots 26-50)	$7,790 base + $66 per additional lot	$13,333 base + $106 per additional lot [2]
Cost/Lot (lots 51-100)	$9,440 base + $33 per additional lot	$15,983 base + $53 per additional lot [3]
Cost/Lot (lots 101+)	$11,090 base + $11 per additional lot	$18,633 base + $19 per additional lot [4]
Major Land Division Revision [5]	30% of Tentative Map - Major	30% of Tentative Map - Major
Major Land Division Amendment [5]	20% of Tentative Map - Major	20% of Tentative Map - Major
Major Land Division Revised Map [5]	50% of Tentative Map - Major	50% of Tentative Map - Major
Tentative Map - Minor	$4,712	$8,377
Minor Land Division Revision	$1,415	$2,577
Minor Land Division Amendment	$942	$1,849
Minor Land Division Revised Map	$2,356	$4,432

Footnotes:

(1) Please see Attachment 3.

(2) $10,918 + $2,415 (lots 11 to 25 = 15 lots x $161) = $13,333

(3) $13,333 + $2,650 (lots 26 to 50 = 25 lots x $106) = $15,983

(4) $15,983 + $2,650 (lots 51 to 100 = 50 lots x $53) = $18,633

(5) According to Randine Ruiz of Land Development, the current percentages of the Tentative Map Fees are still a reasonable amount. Therefore, there is no change to the percentages.

Attachment 3

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
TENTATIVE MAP FEES
FEE CALCULATION BASED ON ESTIMATED HOURS
FISCAL YEAR 2003-04

																				A = (1) x (3)	B	C = A + B	D	E = C / D	F	G
	Hour [1]																									
	Associate Civil Eng.						Civil Eng.			Civil Eng. Asst.	Eng. Geo.	Prin. Civil Eng. Asst.	Prin. Eng. Geology Asst.	Senior Civil Engineer		Senior Civil Eng. Asst.		Senior Civil Eng. Tech.	Supv. Civil Eng. Asst.	Labor Cost [2]	Mileage Cost [4]	Total Cost	No. of Lots	Cost per Lot	Proposed Base (Rounded)	Proposed Cost per Lot (Rounded)
Description	484200	491200	491400	491500	492010	492900	491200	492010	492900	491520	484400	484200	484400	491500	492700	491240	491430	492010	491240							
Tentative Map - Major																										
Cost/Lot (lots 1-10) - Base Hours	3	1	0.5	0.5	19	20	1	29	3	2.5	3	3	3	0.5	2	8	1	9	2	$10,751.69	$166.00	$10,917.69			$10,918.00	
Cost/Lot (lots 11-25) - Additional Hours					5	5		7	1			1	1		1	2			1	$2,410.93		$2,410.93	15	$160.73		$161.00
Cost/Lot (lots 26-50) - Additional Hours					7	5		10				1	1			2				$2,633.16		$2,633.16	25	$105.33		$106.00
Cost/Lot (lots 51-100) - Additional Hours					8	7		7	1							2			1	$2,606.66		$2,606.66	50	$52.17		$53.00
Cost/Lot (lots 101-350) - ditional Hours					11	13		14	1			1	1		1	2				$4,518.37		$4,518.37	250	$18.07		$19.00
Tentative Map - Minor	2	1	0.5	0.5	16	12	1	24	2	2.5	2	2	2	0.5	1	6	1	7	2	$8,210.16	$166.00	$8,376.16			$8,377.00	
Minor Land Division Revision	1	1		0.5	4	4	1	4	1	2	1	1	1	0.5		2		2	2	$2,576.39		$2,576.39			$2,577.00	
Minor Land Division Amendment	1	1		0.5	1	3	1	3	1	2	1	1	1	0.5		1		1	1	$1,848.70		$1,848.70			$1,849.00	
Minor Land Division Revised Map	1	1		0.5	8	6	1	13	2	2	1	1	1	0.5	1	2		2	2	$4,431.70		$4,431.70			$4,432.00	

Fully Loaded Rate [3]:

Position	OCA	Rate	Position	OCA	Rate	Position	OCA	Rate
Associate Civil Engineer	484200	$101.83	Civil Engineer	492010	$112.52	Senior Civil Engineer	491500	$112.06
Associate Civil Engineer	491200	$90.20	Civil Engineer	492900	$110.07	Senior Civil Engineer	492700	$131.26
Associate Civil Engineer	491400	$94.60	Civil Engineering Asst.	491520	$64.51	Senior Civil Engineering Asst.	491240	$68.10
Associate Civil Engineer	491500	$90.20	Eng. Geologist	484400	$98.22	Senior Civil Engineering Asst.	491430	$71.42
Associate Civil Engineer	492010	$100.95	Principal Civil Eng. Asst.	484200	$85.68	Senior Civil Eng. Tech.	492010	$69.57
Associate Civil Engineer	492900	$98.75	Principal Eng. Geology Asst.	484400	$85.68	Supv. Civil Engineering Asst.	491240	$75.90
Civil Engineer	491200	$100.54						

Footnotes:
(1) Hours were provided by Randine Ruiz of Land Development.
(2) Labor Cost = Hour x Fully Loaded Rate
(3) Please see Attachment 4 for Fully Loaded Rate calculation.
(4) According to Randine Ruiz, the average miles per round trip to the field are approximately 100 miles. Each division takes one trip per parcel or tract map. Both Land Development and Traffic and Lighting drive a Class 02 assigned vehicle and Geotechnicial and Materials Engineering drives a Class 06 assigned vehicle to the field. The rates for Vehicle Classes 02 and 06 are .54 and .58 per mile, respectively. Thus, the mileage cost is $166.00 [(100 x 2 x .54) + (100 x .58)].

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
TENTATIVE MAP FEES
FULLY LOADED SALARY RATE
FISCAL YEAR 2003-04

			A	B = A x .95954	C = B / 174	D	E = C + (C x D)	F					G = E + (E x F)
								Overhead Rate					
Item	OCA	Position Title	Monthly Salary (As of 01/01/03)	Salary Adjustment for Top Step Variance Factor	Hourly Rate	Employee Benefit Rate	Salary & Benefit	Dept.	Infra.	Division	Section	General Cost Alloc.	Fully Loaded Rate
J3	484200	Associate Civil Engineer	$6,740.18	$6,467.47	$37.17	69.00%	$62.82	22.00%	1.60%	18.50%	20.00%		$101.83
3433	491200	Associate Civil Engineer	$6,740.18	$6,467.47	$37.17	69.00%	$62.82	22.00%	1.60%	14.50%	5.50%		$90.20
3433	491400	Associate Civil Engineer	$6,740.18	$6,467.47	$37.17	69.00%	$62.82	22.00%	1.60%	14.50%	12.50%		$94.60
3433	491500	Associate Civil Engineer	$6,740.18	$6,467.47	$37.17	69.00%	$62.82	22.00%	1.60%	14.50%	5.50%		$90.20
3433	492010	Associate Civil Engineer	$6,740.18	$6,467.47	$37.17	69.00%	$62.82	22.00%	1.60%	20.00%	8.50%	8.61%	$100.95
3433	492900	Associate Civil Engineer	$6,740.18	$6,467.47	$37.17	69.00%	$62.82	22.00%	1.60%	20.00%	5.00%	8.61%	$98.75
3435	491200	Civil Engineer	$7,512.73	$7,208.76	$41.43	69.00%	$70.02	22.00%	1.60%	14.50%	5.50%		$100.54
3435	492010	Civil Engineer	$7,512.73	$7,208.76	$41.43	69.00%	$70.02	22.00%	1.60%	20.00%	8.50%	8.61%	$112.52
3435	492900	Civil Engineer	$7,512.73	$7,208.76	$41.43	69.00%	$70.02	22.00%	1.60%	20.00%	5.00%	8.61%	$110.07
3424	491520	Civil Engineering Assistant	$4,820.00	$4,624.98	$26.58	69.00%	$44.92	22.00%	1.60%	14.50%	5.50%		$64.51
4371	484400	Engineering Geologist	$6,368.91	$6,111.22	$35.12	69.00%	$59.36	22.00%	1.60%	18.50%	20.00%		$96.22
3430	484200	Principal Civil Eng. Asst.	$5,671.18	$5,441.72	$31.27	69.00%	$52.85	22.00%	1.60%	18.50%	20.00%		$85.68
4368	484400	Principal Eng. Geology Asst.	$5,671.18	$5,441.72	$31.27	69.00%	$52.85	22.00%	1.60%	18.50%	20.00%		$85.68
3436	491500	Senior Civil Engineer	$8,373.18	$8,034.40	$46.17	69.00%	$78.04	22.00%	1.60%	14.50%	5.50%		$112.06
3436	492700	Senior Civil Engineer	$8,373.18	$8,034.40	$46.17	69.00%	$78.04	22.00%	1.60%	20.00%	16.00%	8.61%	$131.26
3428	491240	Senior Civil Engineering Asst.	$5,088.73	$4,882.84	$28.06	69.00%	$47.43	22.00%	1.60%	14.50%	5.50%		$68.10
3428	491430	Senior Civil Engineering Asst.	$5,088.73	$4,882.84	$28.06	69.00%	$47.43	22.00%	1.60%	14.50%	12.50%		$71.42
3660	492010	Senior Civil Engineering Tech.	$4,644.91	$4,456.98	$25.61	69.00%	$43.29	22.00%	1.60%	20.00%	8.50%	8.61%	$69.57
?[illegible]2	491240	Supv. Civil Engineering Asst.	$5,671.18	$5,441.72	$31.27	69.00%	$52.85	22.00%	1.60%	14.50%	5.50%		$75.90

Notes:

(1) Positions were provided by Randine Ruiz of Land Development.
(2) There are no salary updates scheduled for FY 2003-04.
(3) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(4) FY 2003-04 Employee Benefit Rate of 69% was used.
(5) FY 2003-04 Department Overhead Rate of 22% was used.
(6) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. This rate is applied to all direct labor in the same way Department Overhead is charged in order for the entire Department to share in the cost of infrastructure mapping.
(7) FY 2003-04 Division and Section Overhead Rates were used.
(8) General Cost Allocation includes headquarters rent; Internal Service Fund distribution; residual equity transfer; and litigation, judgments, and damages. The amount included in this analysis is Land Development's share of the General Fund portion of General Cost Allocation. In order to recover this cost, we applied an overhead based on Land Development's direct labor in the General Fund. This overhead rate will not be applied in the system but is used to calculate the amount of the fees that should be increased to recover General Cost Allocation.

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

December 15, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Various Fees for 2003-04**

As requested, we reviewed your calculations used to determine the costs for various Fiscal Year 2003-2004 fees. Based on our review of your calculations, we determined that the fees on the attached appear reasonable.

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
variousfees0304
Attachment

Attachment

Public Works
Various Fees
Fiscal Year 2003-04

Landscape Plan Check:	
2,500 – 7,500	$ 671
7,501 – 15,000	767
15,001 – 30,000	862
30,001 – one acre	958
Over one acre	Actual Cost
Sewer Easement Processing:	
First Parcel Description & Title Report	671
Additional Parcel, each	316
Revision of Description and/or Title Report	405
Monument Inspection Fee	259
Hydrology Study Fees:	
1 – 10 Lots *	2,024
11 – 30 Lots *	3,035
31 – 60 Lots *	4,139
61 – 100 Lots *	5,519
Over 100 Lots *	6,898
*Studies w/ Adopted Floodplain or Delineation of Flood Hazard	1,380 add'l
Hydrology Studies w/ Detention Facilities	8,830
Plan Revision Submittal	322

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"Enriching Lives"

JAMES A. NOYES, Director

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 11, 2003

IN REPLY PLEASE
REFER TO FILE: FI-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Derby
Fiscal Division

REQUEST FOR APPROVAL OF FEE
FOR MONUMENT INSPECTION – TRACT AND PARCEL

Attached for your review and approval are revisions to existing Tract and Parcel Monument Inspection Fees proposed by our Land Development Division (Attachments 1-3). We would like your approval as to the method for computing these fees so that we can revise the applicable Ordinance (Attachment 4).

The existing Tract and Parcel Monument Inspection Fees were developed more than ten years ago and the last fee increase was in 1990. We were unable to locate any record of how the fees were originally established. Our Land Development Division has revised the fees using estimates of the number of hours it takes to perform the service.

Tract and parcel monument inspections require the same amount of time to perform. We have, therefore, combined the data for these inspections instead of treating them as individual studies. We will establish one fee for both tract and parcel monument inspections.

If you have any questions or need additional information, please contact Bak Sim of my staff at bsim@ladpw.org or (626) 458-6946.

BHS:rm
FI-10/P:\FDPUB\EXPMGMT\Fees\Land Dev\Monument Inspection\FY 2003\Memo to AC

Attach.

bc: Land Development (Hoagland)

Attachment 1

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
MONUMENT INSPECTION FEE
REVENUE AND EXPENDITURE COMPARISON
FY 2000-2001 THROUGH FY 2002-2003

Description	FY 2000 - 2001	FY 2001 - 2002	FY 2002 - 2003	Total
Revenue [1]:				
Rev. Src. 9142 - Monument Insp. Proc - Parcel	12,253.00	11,850.00	12,750.00	12,284.33
Rev. Src. 9140 - Monument Insp. Proc - Tract	16,988.00	13,973.00	16,110.00	15,690.33
Total	29,241.00	25,823.00	28,860.00	27,974.67
Expenditure [2]: (Program E064 - Monument Checking - PM and Program E065 - Monument Checking - TR)				
LX000053 - Monument Inspection Proc PM	10,483.12	14,693.72	18,504.31	14,560.38
LX000052 - Monument Inspection Proc Tract	13,416.21	17,138.30	23,457.90	18,004.14
General Cost Allocation [3]	2,526.25	2,403.19	1,169.43	2,032.96
Total	26,425.58	34,235.21	43,131.64	34,597.48
Over/(Under) Recovered	**2,815.42**	**(8,412.21)**	**(14,271.64)**	**(6,622.81)**
Percentage of Expenditure Over/Underrecovered [4]	**10.65%**	**-24.57%**	**-33.09%**	**-19.14%**

Notes:

(1) Revenue data acquired from Revenue Financial Analysis Inquiry window in FAS.

(2) Expenditure data acquired from Expenditure Financial Analysis Inquiry window in FAS.

(3) Amounts and percentage to division were provided by Trish Moy and Linh Mok of Budget/Fund Management.

Calculation for General Cost Allocation	FY 2000-2001	FY 2001-2002	FY 2002-2003
Headquarters Rent	605,973.00	849,211.00	503,941.00
Litigation and J&D	730,510.00	368,206.00	271,177.00
Residual Equity Transfer	231,772.00	166,458.00	138,822.00
ISF Distribution	1,291,675.00	459,863.00	(488,846.00)
	2,859,930.00	1,843,738.00	425,094.00
Land Development Division's (LDD) share of General Cost Allocation	10.02%	10.02%	21.00%
	286,564.99	184,742.55	89,269.74
% of monument inspection expense to all of LDD expense	0.88%	1.30%	1.31%
	2,526.25	2,403.19	1,169.43

(4) The Percentage of Expenditure Over/Underrecovered is computed by dividing the Over/(Under) Recovered by the Expenditure.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
MONUMENT INSPECTION FEE
PROPOSED FEE BASED ON ESTIMATED HOURS
FY 2003-04

Description	Current Fee	Estimated Hours [1]		Fully Loaded Rate [2]			Labor Cost		Total Labor Cost	Mileage Cost [4]	Labor & Mileage Cost	Proposed Fee (Rounded)
		Land Dev.	Survey	Land Dev. SCE I	Survey ST I	Survey ST II	Land Dev.	Survey [3]				
								(B x 80% x D) + (B x 20% x E) =				
		A	B	C	D	E	F = A x C	G	H = F + G	I	J = H + I	K
Monument Inspection Fee	$155.00	1	2	$88.78	$68.27	$72.07	$88.78	$138.06	$226.84	$31.50	$258.34	$259.00

Footnotes:
(1) Estimated hours were provided by Ronald Fairley of Land Development and Steven Steinhoff of Survey.
(2) Please see Attachment 3 for the fully loaded rate calculation of a Supervising Cadastral Engineer I (SCE I), a Survey Technician I (ST I), and a Survey Technician II (ST II).
(3) The labor cost for Survey is calculated based on 80% of work performed by a Survey Technician Engineer I and 20% of work performed by a Survey Technician Engineer II.
(4) Steven Steinhoff of Survey estimated 50 miles per monument inspection. Approximately 80% of the time a Class 6 vehicle ($0.58/mile) and 20% of the time a Class 9 vehicle ($0.83/mile) is used. Thus, the mileage cost is $31.50 [(50 x $0.58 x 0.80) + (50 x $0.83 x 0.20)].

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
MONUMENT INSPECTION FEE
FULLY LOADED SALARY RATE
FY 2003-04

Item	OCA	Position Title	Monthly Salary (As of 10/07/03)	Salary Adjustment for Top Step Variance Factor	Hourly Rate	Employee Benefit Rate	Salary & Benefit	Overhead Rates					Fully Loaded Rate
								Dept.	Infra.	Division	Section	General Cost Alloc.	
			A	B = A x .959540	C = B / 174	D	E = C + (C x D)	F	G	H	I	J	((F + G + H + I + J) x E) + E = K
3634A	492700	Supervising Cadastral Eng. I	5,827.55	5,591.77	32.14	69.00%	54.31	22.00%	1.60%	20.00%	16.00%	3.86%	$88.78
3889A	476200	Survey Technician I	4,784.55	4,590.97	26.38	69.00%	44.59	22.00%	1.60%	14.50%	15.00%		$68.27
3890A	476200	Survey Technician II	5,051.27	4,846.90	27.86	69.00%	47.08	22.00%	1.60%	14.50%	15.00%		$72.07

Notes:
(1) Positions were provided by Ronald Fairley of Land Development and Steven Steinhoff of Survey.
(2) There are no additional salary updates scheduled for FY 2003-04.
(3) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(4) FY 2003-04 Employee Benefits Rate of 69% was used.
(5) FY 2003-04 Department Overhead Rate of 22% was used.
(6) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. The Department will be mapping its infrastructure in FY 2003-04. This rate will be applied to all direct labor in the same way Department Overhead is charged in order for the entire Department to share in the cost of infrastructure mapping.
(7) FY 2003-04 Division and Section Overhead Rates were used.
(8) General Cost Allocation includes headquarters rent; Internal Service Fund distribution; residual equity transfer; and litigation, judgment, and damages. The amount included in this analysis is Land Development's share of the General Fund portion of General Cost Allocation. In order to recover this cost, we applied an overhead based on Land Development's direct labor in the General Fund. This overhead rate will not be applied in the system, but is used to calculate the amount of the fees that should be increased to recover General Cost Allocation. This overhead rate is applied to Land Development's direct labor to recover their share of General Cost Allocation.

Title 21 SUBDIVISIONS

Chapter 21.44 FINAL MAPS AND PARCEL MAPS

21.44.080 Parcel map processing fees.

A. Where the county engineer processes a parcel map, waiver, or certificate of compliance under the provisions of the Subdivision Map Act, the subdivider shall pay a processing fee to the county engineer in addition to all other fees and charges required by law. This fee, payable upon submission of the final parcel map, waiver or certificate of compliance, or a print thereof, for review by the county engineer or determination of compliance with Section 66492 of the Subdivision Map Act by the county of Los Angeles, shall be the total of the following applicable fees:

1. An analysis fee of $1,490.00 per map where the map consists of four or fewer parcels; or an analysis fee of $1,920.00 per map where the map consists of 10 or fewer parcels but more than four parcels; or an analysis fee of $3,650.00 per map where the map consists of 50 or fewer parcels but more than 10 parcels; or an analysis fee of $5,320.00 per map where the map consists of more than 50 parcels;

2. An easement checking fee of $370.00 per map where easements other than those of the local agency are delineated on the final map;

3. A monument inspection fee of $150.00 per each inspection needed to determine the location and/or durability of monuments found and/or set;

4. A fee of $300.00 for verification by the county engineer that the final parcel map, waiver or certificate of compliance is consistent with and is in compliance with the requirements of the conditions of tentative approval for maps located in the unincorporated territory;

5. A fee of $300.00 for verification by the county engineer that the final map, waiver or certificate of compliance is consistent with and is in compliance with the requirements of the city in incorporated areas. This fee shall always be required where the county engineer certifies compliance with local ordinance as city engineer;

6. A fee of $275.00 for the processing of each improvement shown on an agreement and/or improvement security, other than security for payment of taxes; a fee of $200.00 for the processing of each request for an extension of time in which to complete the work required under an agreement or agreements;

7. A resubmittal fee of $640.00 with the fourth submittal of the originals and/or prints of the final parcel map;

8. A resubmittal fee of $2,510.00 with the sixth submittal of the originals and/or prints of the final parcel map;

9. A resubmittal fee of $2,510.00 with the eighth and each subsequent submittal of the originals and/or prints of the final parcel map;

10. A fee of $100.00 for the processing of security for payment of taxes. This fee shall be paid upon submittal of the security;

11. A fee of $600.00 for processing through the county engineer the tax clearance required by Section 66492 of the Subdivision Map Act; or a fee of $325.00 for processing through the county engineer the tax clearance required by Section 66492 of the Subdivision Map Act when the subdivider submits from a title company specified in Section 21.44.020 a listing of the tax parcel history for the last five tax years for the subdivision in a format acceptable to the county engineer;

12. A fee of $420.00 for processing documents if dedications or offers of dedication are made by separate instrument in conjunction with a certificate of compliance processed under the provisions of Chapter 21.60 of this title.

B. If dedications or offers of dedication are made by separate instrument in conjunction with a parcel map, or grant of waiver and certificate of compliance, the subdivider shall reimburse the

county engineer for the cost of preparing the separate instruments.

C. This section applies to all parcel maps, waivers and certificates of compliance processed by the county engineer and/or county of Los Angeles, whether the property is within the limits of an incorporated city or not.

D. Beginning on July 1, 2003, and thereafter on each succeeding July 1, the amount of each fee in this section shall be adjusted by the lesser of 1) the increase, if any, in the Consumer Price Index (CPI) for all urban consumers in the Los Angeles, Anaheim, and Riverside areas, as published by the United States Government Bureau of Labor Statistics, from April of the previous calendar year to March of the current calendar year, or 2) the increase, if any, in the cost of providing the service for which the fee is collected, as confirmed by the Auditor-Controller; the adjusted fee shall be rounded to the nearest dollar; provided, however, notwithstanding any of the above, no fee shall exceed the cost of providing the services for which the fee is collected. (Ord. 2003-17 § 6, 2003; Ord. 2002-0008 § 1, 2002; Ord. 90-0068 § 5, 1990: Ord. 85-0012 § 1, 1985: Ord. 84-0055 § 1, 1984; Ord. 82-0118 § 1, 1982: Ord. 12392 § 2, 1981: Ord. 11783 § 2, 1978: Ord. 11665 § 33, 1978: Ord. 11136 § 2, 1975: Ord. 9071 § 14, 1966: Ord. 4478 Art. 8 § 136.1, 1945.)

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

December 15, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Various Fees for 2003-04**

As requested, we reviewed your calculations used to determine the costs for various Fiscal Year 2003-2004 fees. Based on our review of your calculations, we determined that the fees on the attached appear reasonable.

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
variousfees0304
Attachment

Public Works
Various Fees
Fiscal Year 2003-04

Landscape Plan Check:	
2,500 – 7,500	$ 671
7,501 – 15,000	767
15,001 – 30,000	862
30,001 – one acre	958
Over one acre	Actual Cost
Sewer Easement Processing:	
First Parcel Description & Title Report	671
Additional Parcel, each	316
Revision of Description and/or Title Report	405
Monument Inspection Fee	259
Hydrology Study Fees:	
1 – 10 Lots *	2,024
11 – 30 Lots *	3,035
31 – 60 Lots *	4,139
61 – 100 Lots *	5,519
Over 100 Lots *	6,898
*Studies w/ Adopted Floodplain or Delineation of Flood Hazard	1,380 add'l
Hydrology Studies w/ Detention Facilities	8,830
Plan Revision Submittal	322

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"Enriching Lives"

JAMES A. NOYES, Director

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 11, 2003

IN REPLY PLEASE
REFER TO FILE: FI-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vanderberg

FROM: Dennis Denby
Fiscal Division

REQUEST FOR APPROVAL OF SEWER EASEMENT PROCESSING FEES

Attached for your review and approval are revisions to Sewer Easement Processing Fees (Attachments 1-4). We would like your approval of these fees so that we can revise the applicable Ordinance (Attachment 5).

The Sewer Easement Processing Fees have not been updated since 1990. We were unable to locate any record of how the fees were originally established. We have compiled detailed revenue and expenditure data from Fiscal Years 2000-01 through 2002-03 and found that expenditures for these years exceeded revenues (Attachment 1). Because costs were not easily identifiable and the existing fees are not supported by an adequate cost study, our Land Development Division has revised the fees based on estimated time spent on processing a new sewer easement.

If you have any questions or need additional information, please contact Mr. Shahid Chaudhry of my staff at schaudhr@ladpw.org or (626) 458-6523.

SC:rm
P:/Fdpub/Expmgmt/Fees/Land Dev/Sewer Easement/FY 2003/Sewer Easement Fee – Memo to AC

Attach.

bc: Land Development (Hoagland)

Shahid

Attachment 1

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
SEWER EASEMENT PROCESSING FEES
REVENUE AND EXPENDITURE COMPARISON
FY 2000-2001 THROUGH FY 2002-2003

Description	FY 2000-2001	FY 2001-2002	FY 2002-2003	Total
Revenue:				
Rev. Src. 9530 - Sewer Easement	4,531.00	420.00	1,120.00	6,071.00
Expenditure: (Program E082 - Sewer Easement)				
LX000064 - Sewer Easements	1,905.74	3,178.14	5,307.58	10,391.46
General Cost Allocation	201.44	239.94	151.76	593.14
Total	2,107.18	3,418.08	5,459.34	10,984.60
Over/(Under) Recovered	**2,423.82**	**(2,998.08)**	**(4,339.34)**	**(4,913.60)**
Percentage of Expenditure Over/Underrecovered	**115.03%**	**-87.71%**	**-79.48%**	**-44.73%**

Notes:
(1) Revenue data acquired from Revenue Financial Analysis Inquiry window in FAS.
(2) Expenditure data acquired from Expenditure Financial Analysis Inquiry window in FAS.
(3) The Percentage of Expenditure Over/Underrecovered is computed by dividing the Over/(Under) Recovered by the Expenditure.
(4) Amounts and percentage to division were provided by Trish Moy of Budget/Fund Management.

Calculation for General Cost Allocation	FY 2000-2001	FY 2001-2002	FY 2002-2003
Headquarters Rent	605,973.00	849,211.00	503,941.00
Litigation and J&D	730,510.00	368,206.00	271,177.00
Residual Equity Transfer	231,772.00	166,458.00	138,822.00
ISF Distribution	1,291,675.00	459,863.00	(488,846.00)
	2,859,930.00	1,843,738.00	425,094.00
LDD's share of General Cost Allocation	10.02%	10.02%	21.00%
	286,564.99	184,742.55	89,269.74
% of Sewer Easement Processing expense to all of LDD expense	0.07%	0.13%	0.17%
	201.44	239.94	151.76

DEPARTMENT OF WORKS
LAND DEVELOPMENT DIVISION
SEWER EASEMENT PROCESSING FEES
PROPOSED FEES BASED ON ESTIMATED HOURS
FY 2003-04

	A		B		C = A x B	D = C	F
	Estimated Hours [1]		Fully Loaded Rate [2]		Labor		Proposed
Description	SCE I	SEC III	SCE I	SEC III	Cost	Total	Fee
First parcel description & title report, minimum	7	1	$88.78	$49.14	$670.60	$670.60	$671.00
Additional parcel, each	3	1	$88.78	$49.14	$315.48	$315.48	$316.00
Revision of description and/or title report, each	4	1	$88.78	$49.14	$404.26	$404.26	$405.00

Footnotes:
(1) Estimated hours were provided by Ronald Fairley of Land Development.
(2) Please see Attachment 3 for fully loaded rate calculation for a Supervising Cadastral Engineer I (SCE I) and a Secretary III (SEC III).

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
SEWER EASEMENT PROCESSING FEES
FULLY LOADED SALARY RATE
FY 2003-04

			A	B = A x .959540	C = B / 174	D	E = C + (C x D)	F					G = E + (E x F)
								Overhead Rates					
Item	OCA	Position Title	Monthly Salary (As of 10/07/03)	Salary Adjustment for Top Step Variance Factor	Hourly Rate	Employee Benefit Rate	Salary & Benefit	Dept.	Infra.	Division	Section	General Cost Alloc.	Fully Loaded Rate
3634A	492700	Supervising Cadastral Eng. I	5,827.55	5,591.77	32.14	69.00%	54.31	22.00%	1.60%	20.00%	16.00%	3.86%	$88.78
2096A	492700	Secretary III	3,225.82	3,095.30	17.79	69.00%	30.06	22.00%	1.60%	20.00%	16.00%	3.86%	$49.14

Notes:
(1) Positions were provided by Ronald Fairley of Land Development.
(2) There are no additional salary updates scheduled for FY 2003-04.
(3) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(4) FY 2003-04 Employee Benefits Rate of 69% was used.
(5) FY 2003-04 Department Overhead Rate of 22% was used.
(6) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. The Department will be mapping its infrastructure in FY 2003-04. This rate will be applied to all direct labor in the same way Department Overhead is charged in order for the entire Department to share in the cost of infrastructure mapping.
(7) FY 2003-04 Division and Section Overhead Rates were used.
(8) General Cost Allocation includes headquarters rent; Internal Service Fund distribution; residual equity transfer; and litigation, judgment, and damages. The amount included in this analysis is Land Development's share of the General Fund portion of General Cost Allocation. In order to recover this cost, we applied an overhead based on Land Development's direct labor in the General Fund. This overhead rate will not be applied in the system, but is used to calculate the amount of the fees that should be increased to recover General Cost Allocation. This overhead rate is applied to Land Development's direct labor to recover their share of General Cost Allocation.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
SEWER EASEMENT PROCESSING FEES
FEE COMPARISON
FY 2003-04

Description	Current Amount	Proposed Fee	Percentage Change
First parcel description & title report, minimum	$350.00	$671.00	91.71%
Additional parcel, each	$200.00	$316.00	58.00%
Revision of description and/or title report, each	$150.00	$405.00	170.00%

Remove highlighting.

Title 20 UTILITIES

Chapter 20.32 SANITARY SEWERS

20.32.240 Sewer easement processing fees.

A. For each private contract requiring the processing of sewer easements, the county engineer shall collect from the applicant a fee of $350.00 for the first parcel description and title report, and $200.00 for each additional parcel through which a sewer easement is required. In the event it is necessary to revise the description and/or title report due to realignment or revision of the easement, the county engineer shall collect an additional fee of $150.00 for each parcel.

B. For each private contract requiring the vacation of a sewer easement, the county engineer shall collect from the applicant a minimum fee of $2,000.00. In the event it is necessary to revise the boundary of the proposed vacation due to any revisions submitted by the applicant, the county engineer shall collect an additional fee of $150.00 for each revision. (Ord. 90-0067 § 3, 1990: Ord. 81-0043 § 3, 1981: Ord. 11903 § 1, 1979: Ord. 11716 § 21, 1978: Ord. 8690 § 8 (part), 1964: Ord. 7314 § 9 (part), 1958: Ord. 6541 § 3 (part), 1954: Ord. 6130 Part 5 Ch. 2 § 5218, 1952.)

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

December 15, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Various Fees for 2003-04**

As requested, we reviewed your calculations used to determine the costs for various Fiscal Year 2003-2004 fees. Based on our review of your calculations, we determined that the fees on the attached appear reasonable.

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
variousfees0304
Attachment

Attachment

Public Works
Various Fees
Fiscal Year 2003-04

Landscape Plan Check:	
2,500 – 7,500	$ 671
7,501 – 15,000	767
15,001 – 30,000	862
30,001 – one acre	958
Over one acre	Actual Cost
Sewer Easement Processing:	
First Parcel Description & Title Report	671
Additional Parcel, each	316
Revision of Description and/or Title Report	405
Monument Inspection Fee	259
Hydrology Study Fees:	
1 – 10 Lots *	2,024
11 – 30 Lots *	3,035
31 – 60 Lots *	4,139
61 – 100 Lots *	5,519
Over 100 Lots *	6,898
*Studies w/ Adopted Floodplain or Delineation of Flood Hazard	1,380 add'l
Hydrology Studies w/ Detention Facilities	8,830
Plan Revision Submittal	322

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 10, 2003

IN REPLY PLEASE
REFER TO FILE: FI-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Denby
Fiscal Division

Dennis Denby

REQUEST FOR APPROVAL OF LANDSCAPE PLAN CHECK FEES

Attached for your review and approval are revisions to existing Landscape Plan Check Fees proposed by our Land Development Division (Attachments 1-3). We would like your approval as to the method for computing these fees so that we can revise the applicable Ordinance (Attachment 4).

We were unable to locate any record of how the fees were originally established. We have compiled detailed revenue and expenditure data from Fiscal Years 2000-01 through 2002-03 and found that expenditures for all three years exceeded revenues (Attachment 1). Because costs were not easily identifiable and the existing fees are not supported by an adequate cost study, our Land Development Division has revised the fees using the estimated time spent for the landscape plan checking.

If you have any questions or need additional information, please contact Mr. Shahid Chaudhry of my staff at schaudhr@ladpw.org or (626) 458-6523.

SC:
FI-10/P:\Fdpub\Expmgmt\Fees\Land Dev\Landscape Plan Check\FY 2003\Memo to AC

Attach.

bc: Land Development (Hoagland)

Shahid

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
LANDSCAPE PLAN CHECK FEES
REVENUE AND EXPENDITURE OVER/(UNDER) RECOVERY ANALYSIS
FY 2000-2001 THROUGH FY 2002-2003

DESCRIPTION	FY 2000 - 2001	FY 2001 - 2002	FY 2002 - 2003	TOTAL
Revenue:				
L9411069 - Landscape Plan Check (Rev. Source 9217)	60,070.08	36,919.10	34,435.45	131,424.63
Expenditure:				
L9411069 - Landscape Plan Check (Prog. E086)	57,026.60	61,947.90	70,843.79	189,818.29
General Cost Allocation [3]	6,027.94	4,676.83	1,963.93	12,668.70
	63,054.54	66,624.73	72,807.72	202,486.99
Amount Over/(Under) Recovered	(2,984.46)	(29,705.63)	(38,372.27)	(71,062.36)
Percentage of Expenditure Over/(Under) Recovered	-4.73%	-44.59%	-52.70%	-35.09%

Notes:
(1) Revenue data acquired from FAS - Revenue Financial Analysis Inquiry window.
(2) Expenditure data acquired from FAS - Expenditure Financial Analysis Inquiry window.
(3) Amounts and percentage to division were provided by Trish Moy of Budget/Fund Management Division.

Calculation for General Cost Allocation	FY 2000-2001	FY 2001-2002	FY 2002-2003
Headquarters Rent	605,973	849,211	503,941
Litigation and J&D	730,510	368,206	271,177
Residual Equity Transfer	231,772	166,458	138,822
ISF Distribution	1,291,675	459,863	(488,846)
	2,859,930	1,843,738	425,094
Land Development Division's (LDD) share of General Cost Allocation	10.02%	10.02%	21.00%
	286,565	184,743	89,270
Percentage of Landscape Permit expense to all of LDD's expense	2.10%	2.53%	2.20%
	6,028	4,677	1,964

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
LANDSCAPE PLAN CHECK FEES
PROPOSED FEE SCHEDULE
FY 2003-04

DESCRIPTION	CURRENT FEE	ESTIMATED BASE TIME TO REVIEW [1]	AVERAGE COST PER HOUR [2]	NEW BASE FEE AMOUNT	PROPOSED NEW BASE FEE	AMOUNT INCREASE	PERCENT INCREASE
AREA (sq. ft.)							
2,500 - 7,500	$ 375.40	7.00	95.77	670.39	$ 671.00	$ 295.60	78.74%
7,501 - 15,000	$ 450.30	8.00	95.77	766.16	$ 767.00	$ 316.70	70.33%
15,001 - 30,000	$ 525.50	9.00	95.77	861.93	$ 862.00	$ 336.50	64.03%
30,001 - one acre	$ 600.30	10.00	95.77	957.70	$ 958.00	$ 357.70	59.59%
Over one acre	Actual Cost	Actual Time		Actual Cost	Actual Cost	Actual Cost	Actual Cost

Notes:
(1) Estimated time provided by Tony Hui of Land Development Division.
(2) Please see Attachment 3.

ATTACHMENT 3

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
LANDSCAPE PLAN CHECK FEES
SALARY ANALYSIS
FY 2003-04

	A	B	C	D	E = C / D	F	G = E * F	H = E + G	I					J = (H * I) + H
									OVERHEAD RATES					
POSITION	SALARY 10/07/2003	VARIANCE FACTOR	ADJUSTED SALARY	MONTHLY HOURS	HOURLY AMOUNT	EMPLOYEE BENEFIT RATE	EMPLOYEE BENEFIT AMOUNT	SALARY & BENEFITS	DEPT.	INFRST.	DIV.	SEC.	GENERAL COST ALLOC.	LOADED RATE
ASSOCIATE CIVIL ENGINEER	6,740.18	95.95%	6,467.47	174	37.17	69.00%	25.65	62.82	22.00%	1.60%	20.00%	5.00%	3.86%	95.77
LOADED COST PER HOUR														95.77

Notes:
(1) Position provided by Tony Hui of Land Development Division.
(2) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(3) FY 2003-04 Employee Benefit Rate of 69% was used.
(4) FY 2003-04 Department Overhead Rate of 22% was used.
(5) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. Public Works will be mapping its infrastructure in FY 2003-04. This rate will be applied to all direct labor in the same way Department Overhead is charged in order for all Public Works' functions to share in the cost of infrastructure mapping.
(6) FY 2003-04 Division and Section Overhead Rates were used.
(7) General Cost Allocation includes headquarters rent; Internal Service Fund distribution; residual equity transfer; and litigation, judgements, and damages. The amount included in this analysis is Land Development's share of the General Fund portion of General Cost Allocation. In order to recover this cost, we applied an overhead based on Land Development's direct labor in the General Fund. This overhead rate will not be applied in the system, but is used to calculate the amount the fees should be increased to recover General Cost Allocation.

107.8 Plan Checking Fees for Landscaping. A plan checking fee for landscaping equal to the fees set forth in Table 1-E shall be paid to the Building Official at time of submitting plans and other required documents. For landscaping in excess of 1 acre, the Building Official shall recover sufficient payment to recover plan checking and document review costs to the County. Said fee shall be in addition to other fees prescribed in this Code. (Ord. 95-0065 § 3 (part), 1995.)

TABLE NO. *1-E* LANDSCAPE PLAN CHECK FEES UP TO ONE ACRE (Based on Area to Be Landscaped)

2,500 to 7,500 square feet (232.3--696.8 m^2)	$375.40
7,501 to 15,000 square feet (697--1393.5 m^2)	$450.30
15,001 to 30,000 square feet (1394--2787 m^2)	$525.50
30,001 square feet (2787.5--4046.9 m^2) to one acre	$600.30

(Ord. 95-0065 § 3 (part), 1995.)

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

December 15, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Various Fees for 2003-04**

As requested, we reviewed your calculations used to determine the costs for various Fiscal Year 2003-2004 fees. Based on our review of your calculations, we determined that the fees on the attached appear reasonable.

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
variousfees0304
Attachment

Attachment

Public Works
Various Fees
Fiscal Year 2003-04

Landscape Plan Check:	
2,500 – 7,500	$ 671
7,501 – 15,000	767
15,001 – 30,000	862
30,001 – one acre	958
Over one acre	Actual Cost
Sewer Easement Processing:	
First Parcel Description & Title Report	671
Additional Parcel, each	316
Revision of Description and/or Title Report	405
Monument Inspection Fee	259
Hydrology Study Fees:	
1 – 10 Lots *	2,024
11 – 30 Lots *	3,035
31 – 60 Lots *	4,139
61 – 100 Lots *	5,519
Over 100 Lots *	6,898
*Studies w/ Adopted Floodplain or Delineation of Flood Hazard	1,380 add'l
Hydrology Studies w/ Detention Facilities	8,830
Plan Revision Submittal	322

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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JAMES A. NOYES, Director

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www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 11, 2003

IN REPLY PLEASE
REFER TO FILE: FI-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Denby
Fiscal Division

REQUEST FOR APPROVAL OF HYDROLOGY STUDY FEES

Attached for your review and approval are revisions to our Hydrology Study Fees (Attachments 1-3). We would like your approval of these fees so that we can revise the applicable Ordinance (Attachment 4).

The Hydrology Study Fees have been updated annually based on CPI since 1997; however, the fees were underrecovered for the last three fiscal years. Therefore, we are submitting new fees based on estimated time spent on a Hydrology Study and the loaded salary rate for Fiscal Year 2003-04.

If you have any questions or need additional information, please contact Ms. Bak Sim of my staff at bsim@ladpw.org or (626) 458-6946.

BHS:rm
P:/FDPUD/EXPMGMT/Fees/Land Dev/Hydrology Studies/FY 2003/Hydrology Study Fees - Memo to AC

Attach.

bc: Land Development (Hoagland)

Bak

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
HYDROLOGY STUDY FEES
REVENUE AND EXPENDITURE OVER/(UNDER) RECOVERY ANALYSIS
FY 2000-2001 THROUGH FY 2002-2003

DESCRIPTION	FY 2000-2001	FY 2001-2002	FY 2002-2003	TOTAL
Revenue[1]:				
Revenue Source 9293 - Hydrology Studies	99,950.00	90,170.00	126,847.00	316,967.00
Expenditure[2]: (Program F067 - Subdivision Plan Checking)				
LHBASIC - Basic Hydrology Study - 3 Review	163,043.72	183,883.68	199,262.50	546,189.90
LHREVISE - Hydrology Study Revision	10,962.54	21,042.53	15,808.27	47,813.34
Total	174,006.26	204,926.21	215,070.77	594,003.24
Amount Over/(Under) Recovered	(74,056.26)	(114,756.21)	(88,223.77)	(277,036.24)
Percentage of Expenditure Over/(Under) Recovered[4]	-42.56%	-56.00%	-41.02%	-46.64%

Notes:
(1) Revenue data acquired from FAS - Revenue Financial Analysis Inquiry.
(2) Expenditure data acquired from FAS - Expenditure Financial Analysis Inquiry.
(3) Per Mo Kajbaf of Land Development, FY 2001-02 total labor charges of $113,091.98 were charged to PCA LHBASIC in error. The charges were for LX000069 (Grading Plan Check). Since the charges were for the prior year, no adjustments will be made to the accounting record (FAS). For this analysis, we have manually deducted $113,091.98 from PCA LHBASIC.
(4) The percentage of over/(under) recovered is computed by dividing the over/(under) recovered amount by the revenue.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
HYDROLOGY STUDY FEES
BASED ON ESTIMATED TIME SPENT TO REVIEW
FY 2003-04

DESCRIPTION	CURRENT FEE	ESTIMATED BASE TIME TO REVIEW (1)	AVERAGE COST PER HOUR (2)	NEW FEE	PROPOSED NEW BASE FEE
		A	B	C = A x B	
Basic hydrology study (Good for three reviews)	$ 1,875.00				
1 - 10 lots*, and commercials subdivisions up to 30 parking lots		22.0	91.98	$ 2,023.48	$ 2,024.00
11 - 30 lots*, and commercials subdivisions up to 50 parking lots		33.0	91.98	$ 3,035.22	$ 3,035.00
31 - 60 lots*, and commercials subdivisions up to 70 parking lots		45.0	91.98	$ 4,138.94	$ 4,139.00
61 - 100 lots*, and commercials subdivisions up to 100 parking lots		60.0	91.98	$ 5,518.59	$ 5,519.00
Over 100 lots*		75.0	91.98	$ 6,898.23	$ 6,898.00
*Add $1,380.00 (15 hours) if it involves adopted floodplain or delineation of flood hazard.	NEW	15.0	91.98	$ 1,379.65	$ 1,380.00
Hydrology studies with detention facilities (Good for three reviews)	$ 8,672.00	96.0	91.98	$ 8,829.74	$ 8,830.00
For each submittal of a plan revision	$ 232.00	3.5	91.98	$ 321.92	$ 322.00
Surcharge for Fourth submittal and each subsequent submittal - 10% of the original fee for each submittal.					

Footnotes:
(1) Estimated time provided by Mo Kajbaf of Land Development.
(2) See Attachment 3.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
HYDROLOGY STUDY FEES
SALARY ANALYSIS
FY 2003-04

		A	B	C	D	E = D / H	F	G = E x F	H = E + G	I				J = (H x I) + H
POSITION [1]	ITEM	SALARY 10/07/2003	VARIANCE FACTOR [2]	ADJUSTED SALARY	MONTHLY HOURS	HOURLY AMOUNT	EMPLOYEE BENEFIT RATE [3]	EMPLOYEE BENEFIT AMOUNT	SALARY & BENEFITS	OVERHEAD RATES [4] [5] [6] DEPT.	INFRST.	DIV.	SEC.	LOADED RATE
ASSOCIATE CIVIL ENGINEER	3433A	6,740.18	95.9540%	6,467.47	174	37.17	69.00%	25.65	62.82	22.00%	1.60%	20.00%	5.00%	93.34
CIVIL ENGINEER	3435A	7,512.73	95.9540%	7,208.76	174	41.43	69.00%	28.59	70.02	22.00%	1.60%	20.00%	5.00%	1[illegible]
PRINCIPAL CIVIL ENGINEERING ASST	3430A	5,671.18	95.9540%	5,441.72	174	31.27	69.00%	21.58	52.85	22.00%	1.60%	20.00%	5.00%	[illegible]
TOTAL														275.93
AVERAGE COST PER HOUR (FULLY LOADED RATE / 3)[7]														91.98

Notes:
(1) Positions provided by Mo Kajbaf of Land Development.
(2) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(3) FY 2003-04 Employee Benefit Rate of 69% was used.
(4) FY 2003-04 Department Overhead Rate of 22% was used.
(5) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. Public Works will be mapping its infrastructure in FY 2003-04. This rate will be applied to all direct labor in the same way Department Overhead is charged in order for all Public Works' functions to share in the cost of infrastructure mapping.
(6) FY 2003-04 Division and Section Overhead Rates were used.
(7) All titles are equally capable of performing the hydrology study service.

Title 21 SUBDIVISIONS

Chapter 21.44 FINAL MAPS AND PARCEL MAPS

21.44.065 Hydrology study and storm drain improvement plan checking fees.*

A. Where the director of public works is required to check storm drain improvement plans for a parcel or tract map, the subdivider shall pay a plan checking fee to the director of public works in addition to all other fees and charges required by law. These fees, payable upon submission of the plans for checking by the director of public works, shall be based on the estimated construction costs and number of resubmittals, and are as follows:

1. Hydrology Studies.

a. A fee of $1,600.00 for each study that has no detention/retention facilities;

b. A fee of $7,400.00 for each study that includes detention/retention facilities;

c. A resubmittal fee of $200.00 will be assessed beginning with the fourth submittal and each subsequent submittal;

d. A fee of $200.00 for each submittal of revisions to approved studies.

2. Storm drain plans and supporting data shall be calculated as follows:

a. Original Submission

Estimated Construction Cost	Base Fee Plus Percent of Construction Cost
$ 0.00 -- $ 10,000.00	$ 2,000.00
$ 10,001.00 -- $ 50,000.00	$ 2,000.00 + 5.00 percent of excess over $ 10,000.00
$ 50,001.00 -- $ 100,000.00	$ 4,000.00 + 3.00 percent of excess over $ 50,000.00
$ 100,001.00 -- $ 500,000.00	$ 5,500.00 + 2.00 percent of excess over $ 100,000.00
$ 500,001.00 -- $1,000,000.00	$13,500.00 + 0.75 percent of excess over $ 500,000.00
$1,000,001.00 -- and up	$17,250.00 + .35 percent of excess over $1,000,000.00

b. A resubmittal fee equal to 10 percent of the original fee will be assessed beginning with the sixth submittal and each subsequent submittal;

c. A fee of $150.00 per sheet for each submittal of minor revisions to approved storm drain improvement plans;

d. A fee as determined by Table a above for major revisions to approved storm drain improvement plans.

3. Transfer Processing.

a. A transfer processing fee of $700.00 per storm drain improvement plan;

b. A right-of-way processing fee of $3,500.00 per instrument.

B. This section applies to all tract and parcel maps processed by the director of public works.

C. The foregoing fees shall not apply if the storm drain improvements are being reviewed and fees are being paid pursuant to Chapter 17 of the Los Angeles County Flood Control District Code.

Attachment 4

D. The foregoing fees shall be reviewed annually by the director of public works. Beginning on July 1, 1997, and thereafter on each succeeding July 1st, the amount of each fee shall be adjusted as follows: Calculate the percentage movement between April of the previous year and March of the current year in the Consumer Price Index (CPI) for all urban consumers in the Los Angeles, Anaheim, and Riverside areas, as published by the United States Government Bureau of Labor Statistics, adjust each fee by said percentage amount and round up to the nearest dollar. Provided, however, no adjustment shall decrease any fee and no fee shall exceed the reasonable cost of providing services. When it is determined that the amount reasonably necessary to recover the cost of providing services is in excess of this adjustment, the director of public works may present fee proposals to the board of supervisors for approval. (Ord. 96-0059 § 5, 1996.)

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

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J. TYLER McCAULEY
AUDITOR-CONTROLLER

December 18, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Street Improvement Plan Check Fees**

As requested, we reviewed your calculations used to determine the costs for the Fiscal Year 2003-2004 Street Improvement Plan Check Fees. Based on our review of your calculations, we determined that the following fees appear reasonable:

Estimated Construction Cost:	
$0 - $10,000	$ 697 + 12% of cost over $1,000
$10,001 - $100,000	$1,777 + 6.6% of cost over $10,000
$100,001 and up	$7,717 + 4% of cost over $100,000
Resubmissions (Fifth submittal and each subsequent submittal)	$299

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
streetimprpcfees0304

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
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JAMES A. NOYES, Director

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www.ladpw.org

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ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE. FI-10

December 15, 2003

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Denby
Fiscal Division

REQUEST FOR APPROVAL OF STREET IMPROVEMENT PLAN CHECK FEES

Attached for your review and approval are revisions to existing Street Improvement Plan Check Fees proposed by our Land Development Division (Attachments 1-3). We would like your approval of the method of computing these fees so that we can revise the applicable Ordinance (Attachment 4).

The existing Street Improvement Plan Check Fees were developed more than ten years ago, and the last fee increase was in 1990. We were unable to locate any record of how the fees were originally established. We have compiled detailed revenue and expenditure data from Fiscal Years 2000-01 through 2002-03 and found that expenditures for these years exceeded revenues (Attachment 1). Because costs were not easily identifiable and the existing fees are not supported by an adequate cost study, our Land Development Division has revised the fees using an estimated average of the number of hours it takes to perform each category of service.

If you have any questions or need additional information, please contact Mr. Shahid Chaudhry of my staff at schaudhr@ladpw.org or (626) 458-6523.

SC:rm
FI-10/P:\Fdpub\Expmgmt\Fees\Land Dev\Street Improvement...\FY 2003\Memo to AC

Attach.

bc: Land Development (Hoagland)

Shahid

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
STREET IMPROVEMENT PLAN CHECK FEE ANALYSIS
REVENUE AND EXPENDITURE OVER/(UNDER) RECOVERY ANALYSIS
FY 2000-2001 THROUGH FY 2002-2003

JOB NUMBER	DESCRIPTION	REV SRC/ PROG	FY 2000-2001	FY 2001-2002	FY 2002-2003	TOTAL	3-YEAR AVERAGE
STREET IMPROVEMENT PLAN CHECK FEE - REVENUE		9234					
LX000068	Street Plan Check		816,849.65	373,611.05	242,673.25	1,433,133.95	
	(1) TOTAL REVENUE		816,849.65	373,611.05	242,673.25	1,433,133.95	477,711.32
STREET IMPROVEMENT PLAN CHECK FEE - EXPENDITURES		R072/B03					
BL40025R	Subdivision Mapping Road General Use		42,387.67	22,790.89	12,034.36	77,212.92	
BL40035R	Subdivision Management Road General Use		12,287.03	8,173.72		20,460.75	
BL40069R	Subdivision Plan Check Road General Use		74,410.53	69,510.87	73,637.37	217,558.77	
LX000068	Street Plan Check		715,614.30	630,478.98	538,897.69	1,884,990.97	
	(2) TOTAL EXPENDITURE		844,699.53	730,954.46	624,569.42	2,200,223.41	733,407.80
	AMOUNT OVER/(UNDER) RECOVERED		(27,849.88)	(357,343.41)	(381,896.17)	(767,089.46)	(255,696.49)
	PERCENT OVER/(UNDER) RECOVERED		-3%	-49%	-61%	-35%	-35%

Notes:
(1) Revenue data acquired from FAS-Revenue Transaction Analyzer Inquiry.
(2) Expenditure data acquired from FAS-Expenditure Transaction Analyzer Inquiry.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
STREET IMPROVEMENT PLAN CHECK
PROPOSED FEE SCHEDULE
FY 2003-04

		A	B	C	D	E = D*C	F = E-B	G = F/B		
Estimated Construction Costs	Current Fee	Estimated Project Cost	Current Fee	Estimated Time to Review	Average Cost Per Hour	New Fee	Amount Increase	Percent Increase	Average	Proposed Fee
$0 - $1,000	$350									Eliminate this fee structure, combine wi the next fee structure (new $0 - $10,00
$1,001 - $10,000	$350 + 6% of excess over $1,000	6,000.00	650.00	14	91.98	1,287.72	637.72	98%	99%	$697 + 12% of excess over $1,000
		10,000.00	890.00	19	91.98	1,747.62	857.62	96%	99%	
$10,001 - $100,000	$890 + 3.3% of excess over $10,000	75,000.00	3,035.00	65	91.98	5,978.70	2,943.70	97%	99%	$1,777 + 6.6% of excess over $10,000
$100,001 - and up	$3,860 + 2% of excess over $100,000	100,000.00	3,860.00	85	91.98	7,818.30	3,958.30	103%	99%	$7,717 + 4% of excess over $10(
Resubmission fee per sheet will be assessed beginning with the fifth submittal and each subsequent submittal.	$150								99%	$298.50

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT - STREET IMPROVEMENT PLAN CHECK FEE ANALYSIS
SALARY ANALYSIS
FY 2003-04

				A	B	C	D	E=D/H	F	G=E*F	H=E+G	I				J=(H*I)+H
POSITION	OCA	ITEM	BARG. UNIT	SALARY	VARIANCE FACTOR	ADJUSTED SALARY	MONTHLY HOURS	HOURLY AMOUNT	EMPLOYEE BENEFIT RATE	EMPLOYEE BENEFIT AMOUNT	SALARY & BENEFITS	OVERHEAD RATES DEPT.	INFRST.	DIV.	SEC.	LOADED RATE
STREET IMPROVEMENT PLAN CHECK FEES																
ASSOCIATE CIVIL ENGINEER	492900	3433A	F501	6,740.18	95.95%	6,467.47	174	37.17	69.00%	25.65	62.82	22.00%	1.60%	20.00%	5.00%	93.34
CIVIL ENGINEER	492900	3435A	F501	7,512.73	95.95%	7,208.76	174	41.43	69.00%	28.59	70.02	22.00%	1.60%	20.00%	5.00%	104.04
SUPERVISING CIVIL ENGINEER ASSISTANT	492900	3432A	F502	5,671.18	95.95%	5,441.72	174	31.27	69.00%	21.58	52.85	22.00%	1.60%	20.00%	5.00%	78.54
TOTAL																27!
																91.98

AVERAGE COST PER HOUR (FULLY LOADED RATE / 3)

Notes:
(1) Positions provided by Land Development Division.
(2) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(3) FY 2003-04 Employee Benefit Rate of 69% was used.
(4) FY 2003-04 Department Overhead Rate of 22% was used.
(5) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. Public Works will be mapping its infrastructure in FY 2003-04. This rate will be applied to all direct labor in the same way Department Overhead is charged in order for all Public Works' functions to share in the cost of infrastructure mapping.
(6) FY 2003-04 Division and Section Overhead Rates were used.
(7) All titles are equally capable of performing the street improvement plan check service.

21.44.070 Street improvement plan checking fees.

A. Where the road commissioner is required to check street improvement plans for a parcel or tract map under the provisions of the Subdivision Map Act, the subdivider shall pay a plan checking fee to the road commissioner in addition to all other fees and charges required by law. These fees, payable upon submission or resubmission of the plans for checking by the road commissioner, shall be based on estimated construction costs and number of resubmittals, and are as follows:

1. Original Submission.

Estimated Construction Cost	Base Fee Plus % of Construction Cost
0.00 -- $ 1,000.00	$ 350.00
$1,001.00 -- $ 10,000.00	$ 350.00 + 6.0% of excess over $ 1,000.00
$10,001.00 -- $100,000.00	$ 890.00 + 3.3% of excess over $ 10,000.00
$100,001.00 -- and up	$3,860.00 + 2.0% of excess over $100,000.00

2. Resubmissions. A resubmittal fee of $150.00 per sheet of street improvement plans will be assessed beginning with the fifth submittal and each subsequent submittal.

B. This section applies to all tract and parcel maps processed by the road commissioner and/or the county of Los Angeles, whether the property is within the limits of an incorporated city or not.

C. The foregoing fees shall be reviewed annually by the county auditor-controller. (Ord. 90-0068 § 3, 1990: Ord. 12176 § 1, 1980: Ord. 4478 Art. 8 § 136.3, 1945.)

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

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500 WEST TEMPLE STREET, ROOM 603
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PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

December 11, 2003

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Drain Transfer Fees**

As requested, we reviewed your calculations used to determine the revised costs for the Fiscal Year 2003-2004 Drain Transfer Fees. Based on our review of your calculations, we determined that the following fees appear reasonable:

Transfer Processing	$1,327
Right of Way Processing	5,445

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
draintransfees0304

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"Enriching Lives"

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December 9, 2003

IN REPLY PLEASE
REFER TO FILE: F-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Denby
Fiscal Division

Dennis Denby

REQUEST FOR APPROVAL OF DRAIN TRANSFER PROCESSING FEES

Attached for your review and approval are revisions to our Drain Transfer Processing Fees (Attachments 1-4). We would like your approval of these fees so that we can revise the applicable Ordinance.

The Drain Transfer Processing Fees have been updated annually based on CPI since 1997; however, the fees were underrecovered for the last three fiscal years. Therefore, we are submitting new fees based on estimated time spent on Drain Transfer/Right of Way Processing and the loaded salary rate for Fiscal Year 2003-04.

If you have any questions or need additional information, please contact Ms. Bak Sim of my staff at bsim@ladpw.org or (626) 458-6946.

BHS:ljw
P:/FDPUD/EXPMGMT/Fees/Land Dev/Drain Transfer Process/FY 2003/Drain Transfer Processing - Memo to AC

Attach.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
DRAIN TRANSFER PROCESSING FEES
REVENUE AND EXPENDITURE COMPARISON
FY 1999-2000 THROUGH FY 2001-2002

Description	FY 1999-2000	FY 2000-2001	FY 2001-2002	Average
Revenue:				
Rev. Src. 9296 - Drain Transfer Processing [1]	36,800.00	105,000.00	212,485.00	118,095.00
Expenditure: (Program F067 - Subdivision Plan Checking) [2]				
LDOCPREP - Document Preparation	9,402.52	16,482.55	50,480.20	25,455.09
LTRANSFR - Drain Transfer Processing	46,834.08	107,601.27	201,671.51	118,702.29
Total	56,236.60	124,083.82	252,151.71	144,157.38
Over/(Under) Recovered	**(19,436.60)**	**(19,083.82)**	**(39,666.71)**	**(26,062.38)**
Percentage of Expenditure Over/Underrecovered [3]	**-34.56%**	**-15.38%**	**-15.73%**	**-18.08%**

Notes:
(1) Revenue data acquired from Revenue Financial Analysis Inquiry window in FAS.
(2) Expenditure data acquired from Expenditure Financial Analysis Inquiry window in FAS.
(3) The Percentage of Expenditure Over/Underrecovered is computed by dividing the Over/(Under) Recovered by Expenditure.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
DRAIN TRANSFER PROCESSING FEES
PROPOSED FEES BASED ON ESTIMATED TIME SPENT ON PROCESSING
FISCAL YEAR 2003-04

Description	Current Amount [1]	Hours Per Processing [2]	Fully Loaded Rate [3]	Total Cost	Proposed Fee	Proposed Fee (Rounded)
	A	B	C	D = B x C	E = D	F
Transfer Processing	$ 821.00	13.4	$99.00	$ 1,326.60	$ 1,326.60	$ 1,327.00
Right of Way Processing	$ 4,101.00	55	$99.00	$ 5,445.00	$ 5,445.00	$ 5,445.00

Footnotes:
(1) Fees were revised on July 1, 2003, based on the Consumer Price Index.
(2) These hours were provided by Amir Ibrahim of Land Development. The 13.4 hours for Transfer Processing were calculated based on 67 drains being processed for FY 2001-02 and 900 total hours spent. The 55 hours for Right of Way Processing were based on Land Development staff's professional experience.
(3) Please see Attachment 3.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
DRAIN TRANSFER PROCESSING FEES
FULLY LOADED SALARY RATE
FISCAL YEAR 2003-04

Item	OCA	Position Title [1]	Monthly Salary (As of 10/7/03) [2]	Salary Adjustment for Top Step Variance Factor [3]	Hourly Rate	Employee Benefit Rate [4]	Salary & Benefit	Overhead Rates				Fully Loaded Rate
								Dept. [5]	Infra. [6]	Division [7]	Section [7]	
			A	B = A x .959540	C = B / 174	D	E = C + (C x D)	F	G	H	I	((F + G + H + I) x E) + E = J
3433	492800	Associate Civil Engineer	6,740.18	6,467.47	37.17	69.00%	62.82	22.00%	1.60%	20.00%	14.00%	$99.00

Notes:
(1) Position was provided by Amir Ibrahim of Land Development.
(2) There are no additional salary updates scheduled for FY 2003-04.
(3) Per letter from the Auditor-Controller dated April 8, 2003, the FY 2003-04 Top Step Variance Factor is 95.9540%.
(4) FY 2003-04 Employee Benefits Rate of 69% was used.
(5) FY 2003-04 Department Overhead Rate of 22% was used.
(6) FY 2003-04 Infrastructure Mapping Overhead Rate of 1.6% was included in this analysis. The Department will be mapping its infrastructure in FY 2003-04. This rate will be applied to all direct labor in the same way Department Overhead is charged in order for the entire Department to share in the cost of infrastructure mapping.
(7) FY 2003-04 Division and Section Overhead Rates were used.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION
DRAIN TRANSFER PROCESSING FEES
FEES COMPARISON
FISCAL YEAR 2003-04

Description	Current Amount	Proposed Fee	Amount Increased	Percentage Increased
Transfer Processing	821.00	$ 1,327.00	$ 506.00	61.63%
Right of Way Processing	4,101.00	$ 5,445.00	$ 1,344.00	32.77%

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8321 FAX: (213) 617-8106

J. TYLER McCAULEY
AUDITOR-CONTROLLER

June 13, 2002

TO: Dennis Denby
Fiscal Division
Department of Public Works

FROM: John Naimo, Chief
Accounting Division

SUBJECT: **Bond Agreement and Extension Processing – Tract and Parcel Maps**

As requested, we reviewed your calculations used to determine the cost for the Fiscal Year 2002-2003 Bond Agreement and Extension Processing for Tract and Parcel Maps. Based on our review of your calculations, we determined that the application of the Consumer Price Index (CPI) to the current fees was accurate. The adjusted fees are shown below:

Bond Agreement and Extension Processing:	
Parcel Maps	$ 275
Tract Maps	275

You indicated that the CPI was used because cost statistics for the services performed were not accurate or unavailable. We recommend that all applicable cost statistics should be compiled prior to any future changes to these fees to insure that costs are being recovered appropriately.

If you have any questions, please contact Rick Vandenberg at (213) 893-0972.

JN:RV
bondfees

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

JAMES A. NOYES, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 10, 2002

IN REPLY PLEASE
REFER TO FILE: FI-10

TO: J. Tyler McCauley
Auditor-Controller

Attention Rick Vandenberg

FROM: Dennis Denby
Fiscal Division

Dennis Denby

REQUEST FOR APPROVAL OF BOND AGREEMENT AND EXTENSION PROCESSING FOR PARCEL AND TRACT MAP FEES

Attached for your review and approval are revised Bond Agreement and Extension Processing for Parcel and Tract Map fees proposed by our Land Development Division. Because the services are similar, we have combined both Parcel and Tract Map revenue and expenditures to develop one fee. Please refer to Attachments 1-3 for a list of the proposed fees and supporting analysis detail. We would like your approval on the fees so that we can revise the applicable ordinance and submit it to the Board of Supervisors prior to the end of June 2002.

The existing Bond Agreement and Extension Processing Parcel and Tract Map fees were developed more than ten years ago and the last increase was in 1990. We were unable to locate any record of how the fees were originally established. We have compiled detailed revenue and expenditure data from Fiscal Years 1998-1999 through 2000-2001 and found that expenditures for these years significantly exceeded revenue (Attachment 1).

Because costs were not easily identifiable and alternative calculation methods resulted in aberrant fees, we calculated the proposed fees using the compounded Consumer Price Index from 1990 through 2002 (Attachment 2). We propose to increase Bond Agreement and Extension Processing for Parcel and Tract Map fees to $275, an increase of 38 percent (Attachment 3).

If you have any questions or need additional information, please contact Margarito Betancourt of my staff at (626) 458-6946.

LH\MB:ljw
P:\FDPUB\EXPMGMT\Fees\Land Dev\Bond Agreement\FY 2003\Bond Agreement Process Appv-AC.wpd

Attach.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT - BOND AGREEMENT & EXTENSION PROCESING PARCEL & TRACT MAP REVIEW FEE ANALYSIS
REVENUE AND EXPENSE OVER/(UNDER) RECOVERY ANALYSIS
COMBINED PARCEL AND TRACT FEES
FY 1998-1999 THROUGH FY 2000-2001

JOB #	DESCRIPTION	REV SRC/ PROG	FY 1998-1999	FY 1999-2000	FY 2000-2001	TOTAL	3 - YEAR AVERAGE
BOND AGREEMENT & EXTENSION PROCESSING - PARCEL MAPS							
LX100818	Bond Agreement Processing (PM) Revenue	9175	15,600.00	15,800.00	14,000.00	45,400.00	
BOND AGREEMENT & EXTENSION PROCESSING - TRACT MAPS							
LBC42379	TR42379 Bond Forfeiture-Flood Revenue	9174		4,032.17		4,032.17	
LX100808	Bond Agreement Processing (TR) Revenue	9174	64,600.00	84,021.00	67,800.00	216,421.00	
	Subtotal		64,600.00	88,053.17	67,800.00	220,453.17	
	(1) **TOTAL REVENUE**		**80,200.00**	**103,853.17**	**81,800.00**	**265,853.17**	**88,617.72**
BOND AGREEMENT & EXTENSION PROCESSING - PARCEL MAPS							
LX100818	Bond Agreement Processing (PM) Expense	E072	81,571.96	40,931.48	44,704.44	167,207.88	
BOND AGREEMENT & EXTENSION PROCESSING - TRACT MAPS							
LBC42379	TR42379 Bond Forfeiture-Flood Expense	E073	1,309.15			1,309.15	
LX100808	Bond Agreement Processing (TR) Expense	E073	69,083.01	69,119.46	56,044.00	194,246.47	
			70,392.16	69,119.46	56,044.00	195,555.62	
	(2) **TOTAL EXPENSE**		**151,964.12**	**110,050.94**	**100,748.44**	**362,763.50**	**120,921.17**
	AMOUNT OVER/(UNDER) RECOVERED		**(71,764.12)**	**(6,197.77)**	**(18,948.44)**	**(96,910.33)**	**(32,303.44)**
	PERCENT OVER/(UNDER) RECOVERED		**-89%**	**-6%**	**-23%**	**-36%**	**-36%**

Notes:
(1) Revenue data acquired from MRD1 and RINV Reports.
(2) Expenditure data acquired from CAPS JFYS and RINV Reports.

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT - BOND AGREEMENT & EXTENSION PROCESSING PARCEL & TRACT MAP REVIEW FEE ANALYSIS
CONSUMER PRICE INDEX FOR ALL URBAN CONSUMERS (CPI-U)
FOR LOS ANGELES - RIVERSIDE - ORANGE COUNTY
APRIL 1990 - APRIL 2002

FISCAL YEAR	PRIOR YEAR CPI APRIL	CURRENT YEAR CPI APRIL	CPI POINT CHANGE	PERCENT CHANGE	COMPOUND
					100.00%
1990-1991	134.2	140.7	6.5	4.84%	104.84%
1991-1992	140.7	145.8	5.1	3.62%	108.64%
1992-1993	145.8	149.9	4.1	2.81%	111.70%
1993-1994	149.9	152.0	2.1	1.40%	113.26%
1994-1995	152.0	154.7	2.7	1.78%	115.28%
1995-1996	154.7	157.7	3	1.94%	117.51%
1996-1997	157.7	159.9	2.2	1.40%	119.15%
1997-1998	159.9	161.8	1.9	1.19%	120.57%
1998-1999	161.8	166.6	4.8	2.97%	124.14%
1999-2000	166.6	170.6	4	2.40%	127.12%
2000-2001	170.6	176.6	6	3.52%	131.59%
2001-2002	176.6	182.2	5.6	3.17%	135.77%
TOTAL	1870.5	1918.5	48.0	2.57%	35.77%

DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT - BOND AGREEMENT & EXTENSION PROCESSING PARCEL & TRACT MAP REVIEW FEE ANALYSIS
PROPOSED FEE BASED ON COMPOUNDED CPI 1990 THRU 2002
FY 2002-03

DESCRIPTION	CURRENT FEE	COMPOUNDED CPI	AMOUNT INCREASED	PROPOSED NEW FEE	PERCENT INCREASE
BOND AGREEMENT & EXTENSION PROCESSING - PARCEL MAPS	$ 200.00	36%	$ 271.54	$ 275.00	38%
BOND AGREEMENT & EXTENSION PROCESSING - TRACT MAPS	$ 200.00	36%	$ 271.54	$ 275.00	38%

Note:
(1) Based on the Consumer Price Index (CPI) for all urban consumers in Los Angeles, Anaheim, and Riverside areas percentage movement between April 1990 through April 2002. Compounded CPI = 35.77

ANALYSIS

This ordinance amends Title 20 - Utilities, Title 21 - Subdivisions, and Title 26 - Building Code of the Los Angeles County Code to increase certain developer fees to allow for recovery by the Department of Public Works of the estimated cost of providing the services for which the fees are charged.

The ordinance will increase plan checking fees for hydrology studies, transfer processing and right-of-way processing fees related to hydrology studies and storm drain plans, plan checking fees for street improvements, fees for requests for extensions to complete work under agreements related to parcel and tract maps, tentative map filing fees, minor land division map filing fees, major and minor land division map revision filing fees, and landscape plan check fees. It also provides for cost of living increases for those fees not already subject to those adjustments.

This ordinance may be adopted after a public hearing and, pursuant to section 66017 of the Government Code, will become effective 60 days following adoption of the ordinance.

OFFICE OF THE COUNTY COUNSEL

By Francis E. Scott

FRANCIS E. SCOTT
Principal Deputy County Counsel
Public Works Division

FES:mh

4/01/04 (requested)
5/18/04 (revised)

229718

ORDINANCE NO._____

An ordinance amending Title 20 - Utilities, Title 21 - Subdivisions, and Title 26 - Building Code of the Los Angeles County Code relating to increased fees for the review of certain development studies and plans, parcel maps, and tract maps.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 20.32.240 is hereby amended to read as follows:

20.32.240 Sewer easement processing fees.

A. For each private contract requiring the processing of sewer easements, the county engineer shall collect from the applicant a fee of ~~$350.00~~$671.00 for the first parcel description and title report, and ~~$200.00~~$316.00 for each additional parcel through which a sewer easement is required. In the event it is necessary to revise the description and/or title report due to realignment or revision of the easement, the county engineer shall collect an additional fee of ~~$150.00~~$405.00 for each parcel.

B. For each private contract requiring the vacation of a sewer easement, the county engineer shall collect from the applicant a minimum fee of $2,000.00. In the event it is necessary to revise the boundary of the proposed vacation due to any revisions submitted by the applicant, the county engineer shall collect an additional fee of $150.00 for each revision.

C. Beginning on July 1, 2005, and thereafter on each succeeding July 1, the amount of each fee in this section shall be adjusted by the lesser of: 1) the increase, if any, in the Consumer Price Index (CPI) for all urban consumers in the Los Angeles,

Anaheim, and Riverside areas, as published by the United States Government Bureau of Labor Statistics, from April of the previous calendar year to March of the current calendar year, or 2) the increase, if any, in the cost of providing the service for which the fee is collected, as confirmed by the Auditor-Controller. The adjusted fee shall be rounded to the nearest dollar; provided, however, notwithstanding any of the above, no fee shall exceed the cost of providing the services for which the fee is collected.

SECTION 2. Subsections A1, A3 and D of Section 21.44.065 are hereby amended to read as follows:

21.44.065 Hydrology study and storm drain improvement plan checking fees.*

A. Where the director of public works is required to check storm drain improvement plans for a parcel or tract map, the subdivider shall pay a plan checking fee to the director of public works in addition to all other fees and charges required by law. These fees, payable upon submission of the plans for checking by the director of public works, shall be based on the estimated construction costs and number of resubmittals, and are as follows:

1. Hydrology Studies.

a. A fee ~~of $1,600.00~~ for each study (including up to three reviews) that has no detention/retention facilities; calculated as follows:

Residential subdivisions with 1-10 proposed lots, and commercial subdivisions with up to 30 parking spaces* $2,024.00

Residential subdivisions with 11-30 proposed lots, and commercial subdivisions with 31 to 50 parking spaces* $3,035.00

Residential subdivisions with 31-60 proposed lots, and commercial subdivisions with 51 to 70 parking spaces* $4,139.00

Residential subdivisions with 61-100 proposed lots, and commercial subdivisions with 71 to 100 parking spaces* $5,519.00

Residential subdivisions with over 100 proposed lots, and commercial subdivisions with more than 100 parking spaces* $4,139.00

* Add an additional $1,380.00 if an adopted floodplain or a flood hazard is delineated on the property covered by the study.

b. A fee of ~~$7,400.00~~$8,830.00 for each study (including up to three reviews) that includes detention/retention facilities;

c. A resubmittal fee of ~~$200.00~~10 percent of the original fee will be assessed beginning with the fourth submittal and each subsequent submittal;

d. A fee of ~~$200.00~~$322.00 for each submittal of revisions to approved studies.

. . .

3. Transfer Processing.

a. A transfer processing fee of ~~$700.00~~$1,327.00 per storm drain improvement plan;

b. A right-of-way processing fee of ~~$3,500.00~~$5,445.00 per instrument.

. . .

D. ~~The foregoing fees shall be reviewed annually by the director of public works.~~Beginning on July 1, ~~1997~~2005, and thereafter on each succeeding July 1st, the amount of each fee in this section shall be adjusted ~~as follows: Calculate the percentage movement between April of the previous year and March of the current year in~~ by the lesser of: 1) the increase, if any, in the Consumer Price Index (CPI) for all urban consumers in the Los Angeles, Anaheim, and Riverside areas, as published by the United States Government Bureau of Labor Statistics~~, adjust each fee by said percentage amount and round up to the nearest dollar. Provided, however, no adjustment shall decrease any fee and no fee shall exceed the reasonable cost of providing services. When it is determined that the amount reasonably necessary to recover the cost of providing services is in excess of this adjustment, the director of public works may present fee proposals to the board of supervisors for approval.~~from April of the previous calendar year to March of the current calendar year, or 2) the increase, if any, in the cost of providing the service for which the fee is collected, as confirmed by the Auditor-Controller. The adjusted fee shall be rounded to the nearest dollar; provided, however, notwithstanding any of the above, no fee shall exceed the cost of providing the services for which the fee is collected.

SECTION 3. Section 21.44.070 is hereby amended to read as follows:

21.44.070 Street improvement plan checking fees.

A. Where the road commissioner is required to check street improvement plans for a parcel or tract map under the provisions of the Subdivision Map Act, the subdivider shall pay a plan checking fee to the road commissioner in addition to all other fees and charges required by law. These fees, payable upon submission or resubmission of the plans for checking by the road commissioner, shall be based on estimated construction costs and number of resubmittals, and are as follows:

1. Original Submission.

Estimated Construction Cost			**Base Fee Plus % of Construction Cost**
$ ~~0.00~~	--	~~$ 1,000.00~~	~~$ 350.00~~
~~1,001.00~~0.00	--	10,000.00	~~350.00 + 6.0%~~697.00 + 12.0% of excess over $1,000.00
10,001.00	--	100,000.00	~~890.00 + 3.3%~~1,777.00 + 6.6% of excess over $10,000.00
100,001.00	--	and up	~~3,860.00 + 2.0%~~7,717.00 + 4.0% of excess over $100,000.00

2. Resubmissions. A resubmittal fee of ~~$150.00~~$299.00 per sheet of street improvement plans will be assessed beginning with the fifth submittal and each subsequent submittal.

B. This section applies to all tract and parcel maps processed by the road commissioner and/or the county of Los Angeles, whether the property is within the limits of an incorporated city or not.

C. ~~The foregoing fees shall be reviewed annually by the county auditor-controller.~~Beginning on July 1, 2005, and thereafter on each succeeding July 1, the amount of each fee in this section shall be adjusted by the lesser of: 1) the increase, if any, in the Consumer Price Index (CPI) for all urban consumers in the Los Angeles, Anaheim, and Riverside areas, as published by the United States Government Bureau of Labor Statistics, from April of the previous calendar year to March of the current calendar year, or 2) the increase, if any, in the cost of providing the service for which the fee is collected, as confirmed by the Auditor-Controller. The adjusted fee shall be rounded to the nearest dollar; provided, however, notwithstanding any of the above, no fee shall exceed the cost of providing the services for which the fee is collected.

SECTION 4. Subsections A3 and A6 of Section 21.44.080 are hereby amended to read as follows:

21.44.080 Parcel map processing fees.

A. Where the county engineer processes a parcel map, waiver, or certificate of compliance under the provisions of the Subdivision Map Act, the subdivider shall pay a processing fee to the county engineer in addition to all other fees and charges required by law. This fee, payable upon submission of the final parcel map, waiver, or certificate of compliance, or a print thereof, for review by the county engineer or determination of compliance with Section 66492 of the Subdivision Map Act by the county of Los Angeles, shall be the total of the following applicable fees:

. . .

3. A monument inspection fee of ~~$150.00~~$259.00 per each inspection needed to determine the location and/or durability of monuments found and/or set;

. . .

6. A fee of $275.00 for the processing of each improvement shown on an agreement and/or improvement security, other than security for payment of taxes; a fee of ~~$200.00~~$275.00 for the processing of each request for an extension of time in which to complete the work required under an agreement or agreements;

. . .

SECTION 5. Subsections A3 and A6 of Section 21.44.090 are hereby amended to read as follows:

21.44.090 Tract map processing fees.

A. Where the county engineer processes a tract map under the provisions of the Subdivision Map Act, the subdivider shall pay a map-processing fee to the county engineer in addition to all other fees and charges required by law. This fee, payable upon submission of the final tract map, or a print thereof, for review by the county engineer or determination of compliance with Section 66492 of the Subdivision Map Act by the county of Los Angeles, shall be the total of the following applicable fees:

. . .

3. A monument inspection fee of ~~$150.00~~$259.00 per each inspection needed to determine the location and/or durability of monuments found and/or set;

. . .

6. A fee of $275.00 for the processing of each improvement shown on an agreement and/or improvement security, other than security for payment of taxes; a fee of ~~$200.00~~$275.00 for the processing of each request for an extension of time in which to complete the work required under an agreement or agreements;

. . .

SECTION 6. Subsections A2 and A3 of Section 21.62.010 are hereby amended to read as follows:

21.62.010 Tentative map filing fees.*

A. At the time of submission, the person submitting a tentative map shall pay a deposit and a filing fee as follows:

. . .

2. A fee of ~~$7,371.00~~$11,789.00 for the first 10 lots, from which ~~$6,500.00~~$10,918.00 shall be applied to the department of public works, and $871.00 shall be applied to the fire department; plus

3. The following amount per lot within the land to be divided by the tentative map:

a. ~~$100.00~~$161.00 for each of the next 15 lots, to be applied to the department of public works, plus

b. ~~$68.00~~$106.00 for each of the next 25 lots, to be applied to the department of public works, plus

c. ~~$34.00~~$53.00 for each of the next 50 lots, to be applied to the department of public works, plus

d. ~~$11.00~~$19.00 for each additional lot in excess of 100 lots to be applied to the department of public works.

. . .

SECTION 7. Subsection A2 of Section 21.62.040 is hereby amended to read as follows:

21.62.040 Minor land division map filing fees.*

A. At the time of submission, the person submitting a tentative minor land division map shall pay a deposit and a filing fee as follows:

. . .

2. A fee of ~~$5,471.00~~$9,013.00, from which ~~4,835.00~~$8,377.00 shall be applied to the department of public works, and $636.00 shall be applied to the fire department.

. . .

SECTION 8. Subsections A2, B2, and C2 of Section 21.62.050 are hereby amended to read as follows:

21.62.050 Minor land division map revision filing fees.*

A. If, prior to approval by the advisory agency, the tentative map requires a major revision, the subdivider shall pay a fee of:

. . .

2. A fee of ~~$1,452.00~~$2,577.00 to be applied to the department of public works; and

. . .

B. If, subsequent to the approval of a tentative map by the advisory agency, the subdivider requests a revision of the conditions of approval, and the director determines that a revised map must be submitted, the subdivider shall pay a fee of:

. . .

2. A fee of ~~$2,417.00~~$4,432.00 to be applied to the department of public works.

C. If the director determines that the revision is of a minor nature and that a revised map is not required, the subdivider shall pay a fee of:

. . .

2. A fee of ~~$966.00~~$1,849.00 to be applied to the department of public works.

SECTION 9. Table No. 1-E (in reference to code section 107.8) of the Building Code is hereby amended to read as follows:

. . .

TABLE NO. 1-E LANDSCAPE PLAN CHECK FEES UP TO ONE ACRE

(Based on Area to Be Landscaped)

2,500 to 7,500 square feet (232.3–696.8 m^2)	~~$375.40~~671.00
7,501 to 15,000 square feet (697–1393.5 m^2)	~~$450.30~~767.00
15,001 to 30,000 square feet (1394–2787 m^2)	~~$525.50~~862.00
30,001 square feet (2787.5–4046.9 m^2) to one acre	~~$600.30~~958.00

NOTICE OF PUBLIC HEARING
PROPOSED FEE INCREASE

Notice is hereby given that a public hearing will be held by the Board of Supervisors regarding an increase to the subdivision map processing fees, and sewer easement fees.

Said hearing will be held on _____, at 9:30 a.m. in the Hearing Room of the Board of Supervisors, Room 381B, Kenneth Hahn Hall of Administration, 500 West Temple Street (corner of Temple Street and Grand Avenue), Los Angeles, California 90012.

Data indicating the amount of cost, or estimated cost, required to provide the service for which the above fees are levied and the revenue sources anticipated to provide the service, including General Fund reviews, if any, shall be made available to the public at least ten (10) days prior to the hearing. Data will be available at the Executive Office of the Los Angeles County Board of Supervisors, Room 383, Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, California 90012.

The Board of Supervisors will consider and may adopt the fee increase. Further, notice is given that the Board of Supervisors may continue this hearing from time to time.

Written comments may be sent to the Executive Office of the Board of Supervisors at the above address. If you do not understand this notice or need more information, please call Randine Ruiz of the Department of Public Works at (626) 458-4902.

Si no entiende esta noticia o si necesita mas informacion favor de llamar a este numero (626) 458-4915.

_____
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER - CLERK OF
THE BOARD OF SUPERVISORS