



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 June 6, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER

June 06, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
COUNTY PARATRANSIT PROGRAM
FUNDING FOR FISCAL YEAR 2018-19
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval for funding of the Paratransit Program for Fiscal Year 2018-19 in the unincorporated County of Los Angeles and to authorize the Director of Public Works or his designee to negotiate and execute agreements to provide paratransit services for eligible patrons in the unincorporated areas of the County.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Paratransit Program is statutorily exempt from the provisions of the California Environmental Quality Act.
2. Approve the continuation of paratransit services for eligible patrons in the unincorporated County of Los Angeles for Fiscal Year 2018-19 at an estimated cost of \$3,897,000.
3. Authorize the Director of Public Works or his designee to negotiate and execute four new agreements for the County's share with the following paratransit services: East San Gabriel/Altadena Paratransit Service provided by the City of Pasadena for a maximum contract amount of \$910,000 for a three year term; Lennox Paratransit Service provided by the City of Inglewood for a maximum contract amount of \$440,000 for a four year term; Los Angeles City

Islands Paratransit Service provided by the City of Los Angeles for a maximum contract amount of \$753,000 for a three year term; and Rancho Research Institute Paratransit Service provided by the Rancho Research Institute for a maximum contract amount of \$724,000 for a two year term.

4. Authorize the Director of Public Works or his designee to increase the amount of the paratransit services agreements up to an additional 10 percent of the annual maximum sum for unforeseen, additional work within the scope of the agreements, if required.

5. Authorize the Director of Public Works or his designee to approve and execute amendments of paratransit services agreements to incorporate necessary changes within the scope of work if, in the opinion of the Director of Public Works or his designee, it is in the best interest of the County of Los Angeles.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to approve the continuation of paratransit services for eligible patrons of the unincorporated County for the five Supervisorial Districts with an estimated cost of \$3,897,000 for Fiscal Year (FY) 2018-19, which include seven current agreements, two agreements that are in the process of being solicited, and four new agreements. In addition, Public Works is requesting authorization for the Director of Public Works or his designee to negotiate and enter into four new agreements in a form approved by County Counsel with the Cities of Pasadena, Inglewood, and Los Angeles, and the Rancho Research Institute.

On January 4, 1983, the Board directed that funds for paratransit services should be provided from each Supervisorial District's allocation of the County's Proposition A Local Return Transit Program at the discretion of each supervisor. In FY 1983-84 and in subsequent fiscal years, the Board annually approved paratransit services providing transportation opportunities for eligible patrons in the unincorporated County.

Paratransit refers to both dial-a-ride and small local shuttle services. The dial-a-ride is a curb-to-curb demand response transit service typically available to elderly and persons with disabilities. In some areas it is also available to the general public. The small local shuttles are available to the general public.

The four new agreements are for the following paratransit services: the East San Gabriel/Altadena Paratransit Service provided by the City of Pasadena at a cost of \$910,000 for a three year term; the Lennox Paratransit Service provided by the City of Inglewood at a cost of \$440,000 for a four year term; the Los Angeles City Islands Paratransit Service, which includes the unincorporated County communities of Kagel Canyon, Marina Del Rey, Topanga Canyon and West Carson, provided by the City of Los Angeles at a cost of \$753,000 for a three year term; and the Rancho Research Institute Paratransit Service provided by the Rancho Research Institute at a cost of \$724,000 for a two year term. The FY 2018-19 cost for the new agreements is \$1,028,000.

Seven paratransit services will continue to operate for a total cost of \$969,000 for FY 2018-19. These services with existing agreements include: Agoura Hills Paratransit Service, Alondra Park/Del Rey Paratransit Service, Azusa/Glendora Paratransit Service, La Crescenta/Montrose Paratransit Service, Ladera Heights/Windsor Hills Paratransit Service, Mid-San Gabriel Paratransit Service, and the Willowbrook et al., Paratransit Service.

The East Los Angeles Paratransit Service and the Whittier et al. Paratransit Service agreements are currently being prepared for solicitation and will be awarded through a competitive selection process with estimated an annual cost of \$700,000 and \$1,200,000, respectively. These contracts will be approved under separate Board actions.

The enclosed list provides the details of the services and each Supervisorial District's FY 2018-19 budget amounts.

The paratransit services for eligible patrons of the unincorporated County are provided primarily through participation in joint paratransit services with cities and other governmental agencies adjacent to unincorporated County areas and through contracts the County enters into with private (for-profit or nonprofit) transportation service providers.

Participation in joint paratransit services benefits the County by lowering service costs due to economies of scale, improving service to residents as a result of service coordination, and qualifying for subsidies provided through grants when available from the Los Angeles County Metropolitan Transportation Authority Proposition A Discretionary Incentive Grant Program. The Proposition A Discretionary Incentive Grant Program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

The County's share of the cost of the service is normally proportionately based on the number of unincorporated County residents who use the service or the miles or hours operated in unincorporated County areas.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provision of Strategy II.2, Support the Wellness of our Communities and Objective II.2.4, Promote Active and Healthy Lifestyles. The recommended actions allow the various cities and contractors to continue providing paratransit services for members of the public, including elderly and persons with disabilities to access educational, recreational, shopping, medical, and business opportunities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The total cost of the FY 2018-19 Paratransit Program is estimated to be \$3,897,000, plus 10 percent of the annual agreement sum for unforeseen, additional work within the scope of the agreement. The only costs authorized by this action are the FY 2018-19 program costs incurred under these agreements.

Sufficient funding is available in each Supervisorial District's Proposition A Local Return Transit Program and included in the Transit Operations Fund FY 2018-19 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The four new agreements will be approved as to form by County Counsel prior to execution.

This Paratransit Program contains agreements with one year or multiple-year terms.

Each new or current agreement includes a 30-day, no-fault clause for termination.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are statutorily exempt from the California Environmental Quality Act pursuant to Section 21080(b)(10) of the Public Resources Code. This exemption provides for the institution or increase of passenger or commuter transit services.

CONTRACTING PROCESS

Most cities and other governmental agencies that partner with the County contract with private transportation service providers through a competitive selection and procurement process. A competitive procurement process is used when the County contracts directly with the transportation service provider.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action provides for continuation of the current services. The approval of this action will not result in the displacement of any County employees.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Programs Development Division.

Respectfully submitted,



MARK PESTRELLA

Director

MP:JTW:rp

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel (Julia C. Weissman)
Executive Office

**ALL SUPERVISORIAL DISTRICTS
PARATRANSIT SERVICES
FISCAL YEAR 2018-19**

SERVICE AGREEMENTS (NEWLY NEGOTIATED)	PROVIDER	MULTIPLE-YEAR AGREEMENT ²		AGREEMENT EXPIRATION	2018-19 BUDGET AMOUNT ¹					
		TERMS	TOTAL		TOTAL	FIRST	SECOND	THIRD	FOURTH	FIFTH
East San Gabriel/Alhadena	City of Pasadena ³	3-YEAR	\$910,000	06/60/20	\$300,000					\$300,000
Lennox	City of Inglewood ³	4-YEAR	\$440,000	06/30/22	\$110,000		\$110,000			
Los Angeles City Islands	City of Los Angeles Citywide ³	3-YEAR	\$753,000	06/30/21	\$251,000		\$138,000	\$30,000	\$75,000	\$8,000
Rancho Research Institute	Rancho Research Institute ³	2-YEAR	\$724,000	06/30/21	\$367,000	\$107,000	\$86,000	\$14,000	\$146,000	\$14,000
SUBTOTAL					\$1,028,000	\$107,000	\$334,000	\$44,000	\$221,000	\$322,000

SERVICE AGREEMENTS (EXECUTED IN PRIOR YEARS)	PROVIDER	MULTIPLE-YEAR AGREEMENT ²		AGREEMENT EXPIRATION	2018-19 BUDGET AMOUNT ¹					
		TERMS	TOTAL		TOTAL	FIRST	SECOND	THIRD	FOURTH	FIFTH
Agoura Hills	City of Agoura Hills ³	3-YEAR	\$320,000	06/30/20	\$110,000			\$110,000		
Alondra Park/Del Aire	City of Gardena ³	2-YEAR	\$160,000	06/30/19	\$85,000		\$85,000			
Azusa/Glendora	City of Azusa ³	3-YEAR	\$122,000	06/30/20	\$122,000	\$110,000				\$12,000
La Crescenta/Montrose	City of Glendale ³	2-YEAR	\$276,000	06/30/19	\$138,000					\$138,000
Ladera Heights/Windsor Hills	City of Culver City ³	3-YEAR	\$54,000	06/30/20	\$18,000		\$18,000			
Mid-San Gabriel	City of Monrovia ³	4-YEAR	\$993,000	06/30/21	\$225,000					\$225,000
Willowbrook et al.	MV Transportation, Inc. ⁴	1-YEAR + 4 (1-YR) options	\$1,408,069	06/30/22	\$271,000	\$14,000	\$257,000			
SUBTOTAL					\$969,000	\$124,000	\$360,000	\$110,000		\$0

REQUEST FOR PROPOSALS	PROVIDER	MULTIPLE-YEAR AGREEMENT ²		AGREEMENT EXPIRATION	2018-19 BUDGET AMOUNT ¹						
		TERMS	TOTAL		TOTAL	FIRST	SECOND	THIRD	FOURTH	FIFTH	
East Los Angeles	To be determined ⁵	3 (1-YR) options 1-YEAR +	\$2,800,000	06/30/22	\$700,000	\$700,000					
Whittier et al.	To be determined ⁵	3 (1-YR) options	\$4,800,000	06/30/22	\$1,200,000	\$240,000			\$816,000	\$144,000	
SUBTOTAL					\$1,900,000	\$940,000	\$0	\$0	\$0	\$816,000	\$144,000
GRAND TOTAL					\$3,897,000	\$1,171,000	\$694,000	\$154,000	\$1,037,000	\$841,000	

- NOTE:
- (1) This action only approves the Fiscal Year 2018-19 budget amounts
 - (2) For information only
 - (3) City, Joint Powers Authority, or Governmental Agency
 - (4) Private Transit Service Provider
 - (5) To be awarded through competitive selection process under separate Board action