



lacounty.gov

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

COUNTY OF LOS ANGELES WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES

3175 West Sixth Street • Los Angeles, CA 90020

Tel: 213-738-2600 • Fax: 213-487-0379



wdacs.lacounty.gov

Cynthia D. Banks
Director

Otto Solórzano
Chief Deputy

"Connecting communities and improving the lives of all generations"

April 3, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO TERMINATE FOR CONVENIENCE WESTERN FERNDALE
INCORPORATED, BARRINGTON VILLA RETIREMENT HOME INCORPORATED
AND PALOS VERDES VILLA RETIREMENT HOME, ADULT PROTECTIVE
SERVICES, EMERGENCY SHELTER SUBAWARDS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Workforce Development, Aging and Community Services (WDACS or Department) seeks approval to: 1) terminate for convenience the following Adult Protective Services (APS) Emergency Shelter (ES) Subawards as it would be in the best interest of the County: a) Western Ferndale Incorporated; b) Barrington Villa Retirement Home Incorporated; and c) Palos Verdes Villa Retirement Home; and 2) increase or decrease the maximum Subaward sums for the remaining five (5) Subrecipients that will continue to provide APS ES Program services, beyond the delegated 10% authority to de-obligate and re-obligate APS ES Program funding because of the Subaward terminations. The termination for convenience for these three (3) Subawards is at the request of the Subawardees and will be effective thirty (30) days after delivery of the termination notice. The APS ES Program services are provided at the following types of State-licensed facilities: Residential Care Facilities for the Elderly (RCF-E) and Adult Residential Facilities (ARF), otherwise referred to herein as "Emergency Shelters."

IT IS RECOMMENDED THAT THE BOARD:

1. Determine that it is in the best interest of the County to terminate for convenience the following APS ES Subawards: a) Western Ferndale Incorporated (Subaward Number

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

19 April 3, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER

APS141808); b) Barrington Villa Retirement Home Incorporated (Subaward Number APS141801); and c) Palos Verdes Villa Retirement Home (Subaward Number APS141806).

2. Delegate authority to the Director of WDACS, or designee, to initiate the required Notice of Termination for Convenience with Western Ferndale Incorporated, Barrington Villa Retirement Home Incorporated, and Palos Verdes Villa Retirement Home, effective upon approval by your Board.
3. Delegate authority to the Director of WDACS, or designee, to increase or decrease the maximum Subaward sums for the remaining five (5) Subrecipients that will continue to provide APS ES Program services, beyond the delegated 10% authority to de-obligate and re-obligate APS ES Program funding because of the Subaward terminations.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The APS ES Program provides temporary emergency shelter throughout Los Angeles County for frail, elderly individuals ages 65 and over and eligible dependent adults ages 18 to 64, who are victims of actual or potential abuse, neglect, or exploitation. WDACS/APS social workers, on average, place 50-60 clients per year at APS emergency shelters with a typical stay averaging approximately 12 days. Bed rates range from \$60 - \$110 per night depending on the level of specialized services provided by the APS emergency shelter.

APS emergency shelters provide single or double occupancy rooms as an added measure of privacy and security, versus standard shelters that typically offer communal living space. Additionally, APS emergency shelters provide a higher level of care and supervision that is necessary for vulnerable APS clients. These additional services can include medication management or assistance with Activities of Daily Living.

WDACS is requesting that your Board determine that it is in the best interest of the County to terminate for convenience, the APS ES Subawards with the following three (3) APS ES Subawardees: Western Ferndale Incorporated, Barrington Villa Retirement Home Incorporated, and Palos Verdes Villa Retirement Home. The termination for convenience of the three (3) Subawards is at the request of the Subawardees.

WDACS will continue to administer emergency shelter Subawards with five (5) contracted APS emergency shelters within Los Angeles County: Healthview Incorporated; Bel Air Guest Home; Manor House of Antelope Valley; Manor House of Los Angeles; and Sheraton Villa Retirement Home. APS ES Program Subawardees are required to deliver services countywide, to all eligible Los Angeles County residents and receive APS ES Program placements upon bed availability. We have protocols in place to ensure clients

are securely transported to our contracted shelters. If unable to secure their own transportation, clients can be transported via a taxi service while an APS social worker accompanies them in a separate vehicle to ensure they are safely placed at the shelter. WDACS surveyed its APS ES Subawardees to determine which Subawardee(s) would assume services due to the Subaward termination of the three (3) APS emergency shelters. HealthView Incorporated and Bel Air Guest Home have already started to provide APS ES Program services previously provided by Western Ferndale Incorporated. Manor House of Antelope Valley, Manor House of Los Angeles, and Sheraton Villa Retirement Home have already started to provide APS ES Program services previously provided by Barrington Villa Retirement Home Incorporated and Palos Verdes Villa Retirement Home.

In addition, it is WDACS' goal to enhance our emergency shelter services for APS clients, while expanding the number of contracted shelters. Increasing the number of shelters will reduce the need to transport clients while providing our social workers with greater flexibility in placing clients. WDACS has delegated authority to maintain Subawards with current contractors through June 30, 2019; however, to increase the capacity of the system, WDACS plans to release a new solicitation in FY 2018-19 to identify new ES vendors. If WDACS recommends to your Board that new vendors begin services during FY 2018-19, we would also recommend that the existing contracts be terminated for convenience so there is no duplication of services.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goal I through the following Strategy and Objective: Strategy I.2 - Enhance Our Delivery of Comprehensive Interventions, Objective I.2.7 Plan for Age-Friendly Communities for Older Adults.

FISCAL IMPACT/FINANCING

There is no Net County Cost associated with the recommended actions. The APS ES Program is fully funded by the State of California Department of Social Services' APS and Community Services Block Grant funding, which is provided by the Department of Public Social Services (DPSS).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A Memorandum of Understanding between WDACS and DPSS enables WDACS to receive funding from DPSS to provide APS ES Program services to APS clients. Services are provided through direct Subawards between WDACS and emergency shelters.

Subparagraph 8.42 of the APS ES Subaward provides that the County may terminate the Subaward for convenience if it is deemed that such action is in the County's best interest upon giving the Subrecipients thirty (30) calendar days advance notice of termination.

Advance notices of the Department's intent to terminate the Subawards were mailed to the Subrecipients on July 20, 2017. The actual termination notices will be mailed to the Subrecipients upon your Board's approval of this action. All documents related to this termination have been approved as to form by County Counsel.

CONTRACTING PROCESS

On February 19, 2014, WDACS released an Invitation for Bids (IFB) to solicit bids from qualified bidders to provide APS ES Program services to elderly adults ages 65 and over and eligible dependent adults ages 18 to 64 who are victims of actual or potential abuse, neglect, or exploitation. WDACS electronically distributed over 300 letters of interest from a compiled address list to potential bidders in all supervisorial districts. The IFB was advertised in greater Los Angeles County newspapers such as *The Los Angeles Times*, *Daily News*, *San Gabriel Valley Tribune*, *Hoy*, *The Long Beach Press Telegram*, *Antelope Valley Press*, *Torrance Daily Breeze*, and *Los Angeles Sentinel*. The IFB and all related documents were also posted and were made available on the WDACS and Internal Services Department websites, which additionally notified approximately 500 registered vendors.

A total of eight (8) bidders submitted a bid in response to the IFB. The eight (8) bidders that were successful in the IFB solicitation process recommended for funding are: Western Ferndale Incorporated; Barrington Villa Retirement Home Incorporated; Palos Verdes Villa Retirement Home; Healthview Incorporated; Bel Air Guest Home; Manor House of Antelope Valley; Manor House of Los Angeles; and Sheraton Villa Retirement Home. On June 17, 2014, your Board delegated authority to WDACS to execute Subawards with the eight (8) recommended bidders through FY 2018-19.

The three (3) shelters designated for termination are Western Ferndale Incorporated, Barrington Villa Retirement Home Incorporated, and Palos Verdes Villa Retirement Home. Each agency has one current Subaward with WDACS with a current term of July 1, 2014 through June 30, 2018, as follows:

- Western Ferndale Incorporated, Subaward Number APS141808
- FY 2016-17 Allocation Amount: \$50,000

- Barrington Villa Retirement Home Incorporated, Subaward Number APS141801
- FY 2016-17 Allocation Amount: \$37,500

- Palos Verdes Villa Retirement Home, Subaward Number APS141806
- FY 2016-17 Allocation Amount: \$37,500

IMPACT ON CURRENT SERVICES

The recommended actions will not impact current APS ES Program services, as there will be no break in services. All APS clients previously placed at any of the facilities proposed for termination have been safely relocated to comparable facilities or have returned home. Services will continue to be available countywide for all APS clients that require emergency shelter services.

CONCLUSION

Should you have any questions, you may contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at (213) 738-2593 or kanderson@wdacs.lacounty.gov.

Respectfully submitted,



CYNTHIA D. BANKS
Director

CDB:OS:PG
CD:DN:hk

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors