



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

27 April 3, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER

April 03, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
CONSTRUCTION-RELATED CONTRACT
CONSULTANT SERVICES AGREEMENTS FOR
ENVIRONMENTAL COMPLIANCE SERVICES FOR PROJECTS THROUGHOUT
THE COUNTY OF LOS ANGELES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

These actions are to authorize the Director of Public Works or his designee to execute five consultant services agreements for a not-to-exceed contract amount of \$3.5 million each for environmental compliance services to be used for various County projects.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is not a project in accordance with the California Environmental Quality Act for the reasons stated in this Board letter.
2. Approve and authorize the Director of Public Works or his designee to execute consultant services agreements for environmental compliance services for various County projects with the following five firms: AECOM Technical Services, Inc.; Dudek; ECORP Consulting, Inc.; Environmental Science Associates; and ICF Jones & Stokes, Inc., for an amount not to exceed \$3,500,000 each and \$17,500,000 in aggregate for a 3-year term and two 1-year renewal options.
3. Delegate authority to the Director of Public Works or his designee to extend each agreement's expiration date as necessary to complete those additional services, when those additional services are: (1) authorized in writing on a given project prior to the stated expiration date, but thereafter

such services are not completed by the stated expiration date, (2) previously unforeseen, (3) related to a previously assigned scope of work on a given project, and (4) are necessary for the completion of that given project.

4. Delegate authority to the Director of Public Works or his designee to supplement the initial not-to-exceed amount of \$3,500,000 of each agreement for any of the above-referenced five agreements by up to \$75,000 per amendment based on workload requirements. The aggregate amount for each agreement of such amendments shall not exceed 25 percent of the original agreement amount, for a maximum aggregate total for such amendments of \$4,375,000.

5. Delegate authority to the Director of Public Works or his designee to exercise the two 1-year extension options for each if, in the opinion of the Director, it is in the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to retain five consultants for environmental compliance services for various projects throughout the County. The recommended actions will enable Public Works to comply with local, State, and Federal environmental laws, rules, regulations, and permit conditions in the planning and implementation of its projects and maintenance activities.

Public Works will utilize the consultants to provide various services for projects in relation to environmental documentation, regulatory permit acquisition, permit compliance, and mitigation planning and implementation.

Each agreement will commence upon the date of full execution and be for a term of 3 years from the commencement date, with two 1-year renewal options.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provisions of Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions allows the use of consultant services due to staffing resources not available at Public Works. The consultants have the specialized expertise and experience to provide the required services.

FISCAL IMPACT/FINANCING

Public Works has negotiated a not-to-exceed fee of \$3,500,000 with each consultant for a total not-to-exceed amount of \$17,500,000 that represents the estimated cost to provide services over the 5-year period. The agreement term shall commence upon the date of the full execution of the agreement. It is expected that the initial 3-year term will start during Fiscal Year (FY) 2017-18 and conclude in FY 2020-21. The two 1-year options, if exercised, would be operative during FY 2021-22 and 2022-23.

Funds will be encumbered in various Public Works' administered funds and at the time a consultant is directed to provide services. Total expenditures for this service will not exceed the amounts approved in the FY 2017-18 budget. Funds to finance the remainder of the agreement term and optional years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The environmental firms will perform environmental compliance services to support delivery of Public Works' construction and maintenance projects. Public Works requires the services of environmental firms to perform certain functions and studies associated with obtaining environmental clearance for our projects. These consultant services agreements will provide Public Works with the additional resources, experience, and expertise needed to complete the environmental documentation required by local, State, and Federal regulations.

The proposals for the recommended consultants were solicited on an open competitive basis and are in accordance with applicable Federal, State, and County requirements. A standard consultant services agreement for Federally funded projects, in the form previously approved by County Counsel, will be used. The consultant services agreements will contain terms and conditions in compliance with the Chief Executive Office's and the Board's requirements.

The enclosed spreadsheet reflects the consultants' minority participation. The consultants were selected upon final analysis and consideration without regard to race, creed, gender, or color.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed actions to award consultant services agreements, is an administrative activity of government that will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA before the approval of any activities that constitute a project under CEQA.

CONTRACTING PROCESS

On November 16, 2016, Public Works issued a Request for Proposals (RFPs) for Federal As-Needed Environmental Compliance Services for Programs Development Division. The RFP was advertised on the County's Doing Business with Us and Public Works Contract Opportunities websites and on the Los Angeles Daily Journal, the Los Angeles Sentinel, and La Opinion. Also, Public Works informed 1,243 local small business enterprises about this business opportunity. Public Works reached out to non-Local Small Business Enterprise (LSBE) and/or Small Business Enterprise firms to inform them and their subcontractors of the benefits of being a certified LSBE and to encourage them to become an LSBE, if eligible. The enclosure reflects the selected and nonselected contractors' utilization participation.

On December 15, 2016, a total of 11 proposals were received. One proposal from CASC Engineering and Consulting, Inc., was disqualified for not including a Minimum Mandatory Requirement as required in the RFP. An evaluation committee, consisting of Public Works' technical staff, evaluated the proposals. The selected firms represent the best qualified firms to provide the required services based upon their technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. The following firms were selected: AECOM Technical Services, Inc.; Dudek; ECORP Consulting, Inc.; Environmental Science Associates; and ICF Jones & Stokes, Inc.

The Community Business Enterprises participation data and 3-year contracting history for the five selected firms are on file with Public Works.

Public Works has evaluated and determined that the contracted services are required on an as-needed and intermittent basis; therefore, Proposition A (County Code Chapter 2.121) and the Living Wage Program (County Code Chapter 2.201) do not apply to this contract. Since Public Works has no impacted classifications (Biologist, Archaeologist), therefore, union notification is not required.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board policy that was approved on January 29, 2002.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services agreements. Execution of these agreements will provide necessary environmental services in an efficient manner, thereby enhancing the delivery of Public Works' construction programs.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Programs Development Division.

Respectfully submitted,



MARK PESTRELLA

Director

MP:JTW:di

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel (Michael Simon)
Executive Office

CONSULTANTS' UTILIZATION PARTICIPATION FOR AS-NEEDED ENVIRONMENTAL COMPLIANCE SERVICES

SELECTED FIRMS

Consultant Name (Prime with subcontractors* listed below) - *only subconsultants with Utilization Participation were listed.	Local SBE	SBE	Minority	Women	Disadvantaged	DisabledVet
	YES	YES	YES	YES	YES	YES
AECOM Technical Services, Inc.						
Blackhawk Environmental, Inc.						X
Colbert Environmental Group, LLC	X	X			X	
Leatherman Bioconsulting, Inc.		X		X		
Paleo Solutions, Inc.	X	X		X	X	
Terry A. Hayes Associates, Inc.					X	
Translutions, Inc.		X			X	
Dudek						
BRC-Equals3, Inc.		X		X	X	
Galvin Preservation Associates Consulting	X				X	
KOA Corporation		X	X			
ECORP Consulting, Inc.						
Leatherman Bioconsulting, Inc.		X		X		
Natures Image Inc.		X				
Paleo Solutions, Inc.	X	X		X	X	
TerraCosta Consulting Group, Inc.		X				
Tierra Data, Inc.		X		X	X	
Katherine Padilla & Associates		X			X	
Environmental Science Associates						
ArchaeoPaleo Resource Management, Inc.	X	X		X	X	
Arellano Associates, LLC			X	X	X	
Diaz Yourman & Associates					X	

SELECTED FIRMS, Continued

Consultant Name (Prime with subcontractors* listed below) - *only subconsultants with Utilization Participation were listed.	Local SBE	SBE	Minority	Women	Disadvantaged	DisabledVet
	YES	YES	YES	YES	YES	YES
Ninyo & Moore			X			
Paleo Solutions, Inc.	X	X		X	X	
Translutions, Inc.		X			X	
Wildscape Restoration			X		X	
ICF Jones & Stokes, Inc.						
Diaz Yourman & Associates					X	
Intueor Consulting					X	
Paleo Solutions, Inc.	X	X		X	X	
Watearth					X	
Ninyo & Moore			X			
The Robert Group					X	
NON-SELECTED FIRMS (Only firms with Utilization Participation)						
Chambers Group Inc.			X	X		
Sapphos Environmental, Inc.	X	X	X	X	X	
UltraSystems Environmental Inc.		X	X	X	X	