



SACHI A. HAMAI  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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*"To Enrich Lives Through Effective And Caring Service"*

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# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

34 February 20, 2018

CELIA ZAVALA  
ACTING EXECUTIVE OFFICER

February 20, 2018

The Honorable Board of Commissioners  
Community Development  
Commission/Housing Authority  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Commissioners:

### **SALARY FOR EXECUTIVE DIRECTOR, COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY (ALL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

The purpose of this letter is to recommend the appointment and to set the salary for Monique King-Viehlend to serve as Executive Director, Community Development Commission/Housing Authority, effective February 20, 2018.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Appoint Ms. Monique King-Viehlend to the position of Executive Director, Community Development Commission/Housing Authority at an annual salary of \$230,000, effective February 20, 2018.
2. Instruct the Director of Personnel to execute an at-will employment contract which is approved as to form by County Counsel.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to appoint Ms. Monique King-Viehlend to the position of Executive Director, Community Development Commission/Housing Authority for the County of Los Angeles (County) and to set the salary for the position.

As Executive Director, Ms. King-Viehlend oversees subsidized housing, housing development and

preservation, community development, and economic development efforts for the County with a staff of 580 employees and an annual budget in excess of \$457.0 million.

Ms. King-Viehland has been working for the Community Development Commission/Housing Authority as Deputy Executive Director since 2015 and began serving as Acting Executive Director in October 2017. Ms. King-Viehland's prior experience includes serving as the Director of Housing and Economic Development for the City of Trenton in New Jersey and the Director of Housing, Urban League of Greater Pittsburgh in Pittsburgh, Pennsylvania. She also was an Aide to the Governor in the State of New Jersey, where she served as a Special Assistant to the Deputy Chief of Staff and as Senior Director of Small, Women and Minority Business Development.

Ms. King-Viehland earned a Master of Science in Public Policy and Management from Carnegie Mellon University and a Bachelor of Arts degree from Smith College.

### **Implementation of Strategic Plan Goals**

Approval of these recommendations will further the County of Los Angeles' Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability to continually assess our efficiency and effectiveness, maximize and leverage resources, and hold ourselves accountable.

### **FISCAL IMPACT/FINANCING**

The cost of the recommended salary will be absorbed within the Community Development Commission/Housing Authority's current budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The recommended salary will provide appropriate compensation for Ms. King-Viehland to perform the duties of Executive Director, Community Development Commission/Housing Authority.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

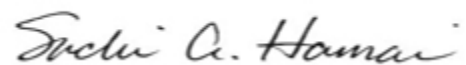
Implementation of these recommendations will provide leadership for the Community Development Commission/Housing Authority for the County of Los Angeles.

The Honorable Board of Commissioners

2/20/2018

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Respectfully submitted,

A handwritten signature in cursive script that reads "Sachi A. Hamai".

SACHI A. HAMAI

Chief Executive Officer

SAH:JJ:MM:MTK

NV:SO:TL:mst

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Human Resources  
Community Development Commission/Housing  
Authority