



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM McDONNELL, SHERIFF
211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

35 January 30, 2018

LORI GLASGOW
EXECUTIVE OFFICER

January 30, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF RETROACTIVE PAYMENTS TO HOT LINE CONSTRUCTION AND
STEPHEN DORECK EQUIPMENT INC. FOR EMERGENCY WORK PERFORMED AT
MEN'S CENTRAL JAIL AND PITCHESS DETENTION CENTER
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) is requesting the Board to authorize the Internal Services Department (ISD), in its capacity as the County's Purchasing Agent (CPA), to issue retroactive payments to Hot Line Construction (HLC) and Stephen Doreck Equipment Inc. (SDE) for emergency work performed at the Department's Men's Central Jail (MCJ) and Pitchess Detention Center (PDC).

IT IS RECOMMENDED THAT THE BOARD:

Authorize ISD, as the CPA, to issue purchase orders (PO) to HLC in the amount of \$46,120 and SDE in the amount of \$74,772 for emergency work performed.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to obtain approval for two retroactive payments for work that has been completed on an emergency basis.

On December 2, 2016, PDC experienced a power outage to several facilities on the property due to downed power lines and damaged power poles. Several of the buildings were without power causing security and safety concerns at PDC. HLC, a high-voltage contractor, was contacted and responded with an initial estimate of \$47,520. An emergency confirming PO was approved by ISD

and issued to HLC to perform the emergency repairs. During the course of the repairs, it was discovered that one of the main transformers had been damaged and needed to be repaired/replaced. Although power was restored to several buildings, the transformer was nonfunctional serving a housing area. This area was still without power, and HLC took the transformer to perform repairs or to replace it. HLC was unable to repair the transformer and a new one was brought in. Facilities Services Bureau (FSB) supervisors on scene were not aware of the PO amount or the additional charges until HLC returned and provided an invoice.

On October 12, 2016, at the Department's MCJ, FSB staff determined there was a failure to the facility's 6-inch main sewer line. Sewage backed up in the sub-basement of the kitchen making it a health hazard and shutting down kitchen operations at MCJ. In efforts to clear the stoppage, all available resources were utilized at which time it was determined the line under the jail had collapsed. It was determined that assistance was needed from outside contractors to excavate and locate the collapsed line that was approximately 30 feet under the main lobby and main entrance to MCJ. A confirming PO was generated to SDE for responding and providing an estimate of \$50,000 to excavate and locate the broken line. SDE moved forward as the supervisors on site believed the PO covered all the work being completed until a final invoice was received several weeks later.

On August 1, 2017, the Department appeared at the Retroactive Contracts Review Committee (RCRC) to discuss the retroactive PO that resulted from an increase in services provided by HLC under an emergent situation. The RCRC reviewed the applicable documentation that led to the retroactive PO and approved the Department's Corrective Action Plan (CAP). The Department indicated there was a similar retroactive issue for emergency work at MCJ. Since the retroactive issue at MCJ was similar to the retroactive issue for HCL, the RCRC members agreed that a second RCRC meeting was not necessary as the CAP for both issues would be similar.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the County's Strategic Plan, Goal III.3 Pursue Operational Effectiveness, by maintaining the safety and security of the facilities at PDC and MCJ.

FISCAL IMPACT/FINANCING

The total cost of the two retroactive PO's is \$120,892. HLC in the amount of \$46,120 and SDE in the amount of \$74,772. Funding is accounted for in the Department's FY 2017-18 budget allocation.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The work that was conducted by HLC and SDE was essential to the safety and security of both custody facilities. Payments were made on the initial confirming PO's with the retroactive amounts of \$46,120 for HLC and \$74,772 for SDE still outstanding.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these retroactive PO's for work that has been completed will have no impact on future services. Both of these vendors are valuable assets to the County for emergency services, non-payment may result in the inability to utilize their valuable assets in the future.

CONCLUSION

Should you have any questions, please contact Assistant Director John Carillo, Facilities Services Bureau, at (323) 526-5748.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim McDonnell". The signature is stylized with a large, looping initial "J" and "M".

JIM McDONNELL
Sheriff

JM:WCD:JAC:jac