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"To enrich lives through effective and caring service"

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

17 January 30, 2018

LORI GLASGOW
EXECUTIVE OFFICER

January 30, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION AND
DEPARTMENT OF WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES
AMERICANS WITH DISABILITIES ACT SHELTER REFURBISHMENT PROJECTS
APPROVE PROJECTS SCOPES AND PROJECTS BUDGETS
CATEGORICAL EXEMPTION;
CAPITAL PROJECT NOS. 87408, 87409, 87410, 87413
DISTRICTS 1, 2, 4 AND 5 (3 VOTES)**

SUBJECT

Approval of the recommended actions will find that the Americans with Disabilities Act Shelter Refurbishment Capital Projects (Projects), are exempt from the California Environmental Quality Act; approve four Capital Projects, approve the Projects' scope and budget; and authorize the Director of Internal Services Department, or his designee, to deliver the Projects using a Board of Supervisors approved Job Order Contract(s).

IT IS RECOMMENDED THAT THE BOARD:

1. Find the Americans with Disabilities Act (ADA) Shelter Refurbishment Capital Projects at three County Parks and one Community Service Center are categorically exempt from the California Environmental Quality Act (CEQA) for the reasons stated herein and reasons reflected in the record of the Projects.
2. Approve the following ADA Projects, as described herein, and approve the Projects scope and budgets totaling \$1,310,000.
 - a. East Los Angeles Community Service Center, Capital Project (CP) No. 87408, \$483,000

- b. Pathfinder Community Regional Park, CP No. 87409, \$200,000
- c. Enterprise Park, CP No. 87410, \$352,000
- d. Loma Alta Park, CP No. 87413, \$275,000

3. Authorize the Director of Internal Services Department (ISD), or his designee, to deliver the Projects using a Board-approved Job Order Contract(s).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the proposed ADA Shelter Refurbishment Projects are exempt from CEQA; approve the four Capital Projects, approve the Projects' scopes and budgets; and authorize the Director of ISD to deliver the Projects using a Board of Supervisors approved Job Order Contract(s).

Background

In January 2009, Communities Actively Living Independent and Free (CALIF) and an individual plaintiff (collectively "Plaintiffs") filed a federal class action lawsuit against the County of Los Angeles (County) and the City of Los Angeles (City). The complaint alleged, among other things, that the County and City discriminated against individuals with Disabilities and Access and Functional Needs (the "DAFN community") by failing to include and provide for them in various emergency plans.

In October 2012, the Board approved a settlement agreement in the CALIF litigation. The settlement agreement provides that the County develop and implement specific deliverables designed to include the DAFN community in the emergency planning and implementation process. One such deliverable is Mass Care & Sheltering, which among other things, requires the County to:

- Establish a list of shelter sites operated by the County in unincorporated areas (including any shelter sites operated with the American Red Cross);
- Evaluate those sites for disability-related access; and
- Make those pre-identified emergency shelter sites accessible for shelter purposes.

The County has established a list of 48 County-owned sites and evaluated those sites for disability-related access and suitability for shelter purposes. Additional sites are being added to the list as the need arises and as capital projects are completed. Approval of the recommended actions will allow the County to continue its successful implementation of the settlement agreement, which includes the Mass Care & Sheltering deliverable.

Proposed Projects

On May 3, 2016, the Board approved the first six refurbishment projects and on November 15, 2016, the Board approved an additional ten refurbishment projects consistent with the settlement agreement in the CALIF litigation. These four proposed ADA Act Shelter Refurbishment Projects that are the subject of this Board letter are the third set of Projects to further that effort.

The scopes of work for the proposed Projects to be delivered by ISD are as follows:

- The East Los Angeles Service Center Project, CP No. 87408: Located at 133 North Sunol Drive, Los Angeles, CA 90063 consists of the redesign and upgrade of accessible parking spaces, doors, restrooms, a curb ramp, service counter, signage and other amenities, and has an estimated Project cost of \$483,000.
- The Pathfinder Community Regional Park Project CP No. 87409: Located at 18150 East Pathfinder Road, Rowland Heights, CA 91748 consists of the redesign and upgrade of exterior path of travel, accessible parking spaces, doors, restrooms, fire extinguisher, signage and other amenities, and has an estimated Project cost of \$200,000.
- The Enterprise Park Project CP No. 87410: Located at 13055 Clovis Avenue, Los Angeles, CA 90059 consists of the redesign and upgrade of, exterior path of travel, accessible parking spaces, doors, restrooms, fire extinguisher, signage, men's/women's bathing/dressing facilities and other amenities, and has an estimated Project cost of \$352,000.
- The Loma Alta Community Center Project CP No. 87413: Located at 3330 Lincoln Avenue, Altadena, CA 91001 consists of the redesign and upgrade of an exterior path of travel, an interior path of travel, accessible parking spaces, restroom elements, and other amenities and has an estimated Project cost of \$275,000.

Upon your Board's approval, ISD will proceed with design, using previously approved, as-needed architects.

Implementation of Strategic Plan Goals

The proposed Projects will support the Countywide Strategic Plan Goal of Pursuing Operational Effectiveness (Goal III, Strategy III.3) by investing in public infrastructure that will promote equal access to County services, programs and activities for persons with disabilities.

Green Building/Sustainable Design Program

The proposed Projects will support the Board's Green Building/Sustainable Design Program by incorporating green standards such as energy efficient lighting, high-performance materials, and water efficiency through fixtures designed for water conservation, to the extent feasible. Other portions of the proposed Projects will support this program by reducing maintenance and repairs of the sites.

FISCAL IMPACT/FINANCING

The total estimated Projects cost for all four Projects is \$1,310,000, which includes plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, contingency funds, and County services.

Sufficient appropriation from prior year net County cost is available in the 2017-18 Capital Projects/Refurbishments Budget under CP Numbers 87408, 87409, 87410, and 87413.

Operating Budget Impact

The Department does not anticipate any additional one-time or ongoing costs following the completion of the four proposed Projects. Any maintenance requirements will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the Projects are exempt from the 1 percent allocation of the construction costs for the Civic Art Fund as eligible project costs do not exceed \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed ADA Projects are categorically exempt from CEQA. The Projects consist of redesign and upgrade of exterior path of travel, accessible parking spaces, doors, restrooms, fire extinguisher, signage, restrooms and other amenities and, therefore, are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301(a) (c) (d) (f) and 15302(c) of the State CEQA Guidelines, and Classes 1(d),(i) and (n) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. As the Projects consist of minor alterations to existing public facilities and replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity based on the project records.

In addition, based on the records of the proposed Projects, there are no cumulative impacts, unusual circumstances, damage to scenic highways, sites listed on hazardous waste site lists compiled pursuant to Government Code Section 65962.5 or indications that the projects may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable based on the records of the Projects records.

Upon the Board's approval of the Projects, ISD will file Notices of Exemption for each project with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

The proposed Projects will be delivered using an ISD (Board-approved) as-needed consultant for the design, and a Board of Supervisors approved Job Order Contract(s) for the construction.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of recommended actions will have no impact on current services or projects. To mitigate impediments caused by construction of Projects, accessible portable restrooms, temporary relocation of accessible parking spaces, and alternative paths of travel will be utilized when necessary.

Based on the proposed Projects description, the CEO does not anticipate any one-time, start-up, or ongoing costs resulting from the proposed Projects.

CONCLUSION

Please return one adopted copy of this Board letter to ISD Facilities Operations Service, one adopted copy to the Chief Executive Office, Capital Programs Division, one adopted copy to Workforce Development, Aging and Community Services and one adopted copy to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in blue ink that reads "Scott Minnix".

SCOTT MINNIX

Director

SM:DC:JA:AH:jp:jl

- c: Executive Office, Board of Supervisors
- Chief Executive Officer
- Chief Operations Officer
- County Counsel
- Department of Parks and Recreation
- Department of Workforce Development, Aging
and Community Services