



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
HILDA L. SOLIS
First District

MARK RIDLEY-THOMAS
Second District

SHEILA KUEHL
Third District

JANICE HAHN
Fourth District

KATHRYN BARGER
Fifth District

December 12, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

15 December 12, 2017

LORI GLASGOW
EXECUTIVE OFFICER

**ACCEPT FISCAL YEAR 2017 EMERGENCY MANAGEMENT
PERFORMANCE GRANT FUNDS
APPROVE APPROPRIATION ADJUSTMENT
(ALL AFFECTED DISTRICTS) (4 VOTES)**

SUBJECT

Board approval is requested to accept the County's allocation of the Fiscal Year (FY) 2017 Emergency Management Performance Grant (CFDA # 97.042) and approve an Appropriation Adjustment to allocate the enhanced level of funding. This grant is fully funded by the U.S. Department of Homeland Security, and distributed by California Governor's Office of Emergency Services. The Emergency Management Performance Grant is used to support comprehensive emergency management activities at the local levels and to encourage the improvement of preparedness, response, recovery, and mitigation capabilities for all hazards and disasters. The performance period of this grant is from July 1, 2017 through June 30, 2018.

IT IS RECOMMENDED THAT THE BOARD:

1. Accept \$2,206,465 in funding for the FY 2017 Emergency Management Performance Grant as distributed through the California Governor's Office of Emergency Services;
2. Approve the Appropriation Adjustment in the amount of \$2,206,000 for the Emergency Preparedness and Response Budget Unit - Services and Supplies to appropriately allocate the enhanced level of funding under the grant;
3. Delegate authority to the Chief Executive Officer, or her designee, to enter into subrecipient agreements with Disaster Management Areas providing for use and re-allocation of these funds, and

to execute all future applications, amendments, modifications, extensions, and augmentations relative to the subrecipient agreements as necessary; and

4. Adopt the enclosed Governing Body Resolution, which authorizes the Chief Executive Officer and other listed positions, to apply for, sign, and execute Emergency Management Performance Grant awards for current and future grant years (FY18, FY19 and FY20), and all subsequent amendments, modifications, extensions, and augmentations, as necessary, for the Emergency Management Performance Grant funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The U.S. Department of Homeland Security, through the California Governor's Office of Emergency Services (Cal OES) has approved grant funding for State and national homeland security efforts. This grant funding is provided to support comprehensive emergency management at local levels, and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. These grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; and provide guidance and support for enhancing primary and alternate emergency operations centers to increase regional readiness, and increase opportunities for professional training of emergency management personnel.

Following approval by the Board, and the signing of subrecipient agreements with Disaster Management Areas (DMAs), the grant funds will be made available at the local level.

The Board is requested to authorize the Chief Executive Officer (CEO) to administer this grant, on behalf of the Los Angeles County Operational Area (OA), and approve the enclosed Governing Body Resolution, which provides a list of CEO personnel authorized to sign grant documents for the Emergency Management Performance Grant (EMPG). The CEO will also be authorized to submit other grant documents including, but not limited to, amendments, modifications, extensions, performance reports, reimbursement requests, and future applications.

Implementation of Strategic Plan Goals

Access to this grant funding addresses the following County Strategic Plan Goals and Strategies: Goal II.2 – Support the Wellness of our Communities; Goal III.1 – Continually Pursue Development of Our Workforce; and Goal III.3 – Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.

FISCAL IMPACT/FINANCING

The FY 2017 EMPG award is \$2,206,465. The attached Appropriation Adjustment in the amount of \$2,206,000 is necessary to increase the Emergency Preparedness and Response Budget's spending authority, and to recognize the additional grant funding. This program is fully funded by the Department of Homeland Security, and distributed by Cal OES. The FY 2017 EMPG has a dollar-for-dollar funding match requirement, which the OA will satisfy through matched personnel salaries

and benefits.

Of the total grant award, the DMAs will be allocated \$1,456,267, and \$750,198 will be retained by the County's Office of Emergency Management (OEM) to support emergency preparedness and response activities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under this grant. The performance period of this grant is from July 1, 2017 through June 30, 2018. Any extensions beyond June 30, 2018 will require prior approval from Cal OES.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This grant will enable the County and the DMAs to enhance capabilities to prepare for, respond to, and recover from natural disasters and emergencies.

CONCLUSION

Upon execution by the Board of Supervisors, please send a copy of the adopted Board Letter and three originals of the signed Governing Body Resolution to OEM for processing.

Respectfully submitted,



SACHI A. HAMAI

Chief Executive Officer

SAH:JJ:AC

JLR:HJ:lac

Enclosures

c: Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

EDMUND G. BROWN JR.
GOVERNOR



MARK S. GHILARDUCCI
DIRECTOR

October 25, 2017

Jeff L. Reeb
Senior Manager, Chief Executive Office
Los Angeles County
1275 North Eastern Avenue
Los Angeles, CA 90063

SUBJECT: **NOTIFICATION OF APPLICATION APPROVAL**
FY 17 Emergency Management Performance Grant
Subaward #2017-0007, Cal OES ID: 037-00000

Dear Mr. Reeb:

The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$2,206,465. A copy of your approved Subaward is enclosed for your records.

All payment requests must be submitted on the Financial Management Forms Workbook. In addition, expenditures can only be made for items listed on your approved Subaward.

Any activities requiring an Environmental and Historic Preservation (EHP) review and approval are prohibited from expending Subaward on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of Subaward funds.

This Subaward is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Quarterly reports must be prepared and submitted to Cal OES for the duration of the performance period or until all activities are completed and the Subaward is formally closed. Failure to submit quarterly reports could result in grant reduction, suspension or termination.

If you have any questions regarding this letter, please contact the Grants Processing Unit at (916) 845-8423.

Grants Processing Unit

Enclosure

c: EMPG Coordinator
Southern Region
Subrecipient file

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Mark S. Ghilarducci, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 phone • (916) 845-8511 fax

2. Federal Awarding Agency Section:

Federal Program Fund / CFDA #	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
Emergency Management Performance Grant (EMPG) / 97.042	US Department of Homeland Security	\$27,838,209	\$15,481,623
Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down):
N/A
- Project Description (Please type the Project Description):

Implementation of emergency management grant to provide a system of preparedness for the protection of life and property from hazards.

4. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes ☐ No ☒

(Cal OES Use Only)						
Cal OES #	037-00000	FIPS #	037-00000	VS#	00	Subaward #
						2017-0007

ACCOUNT # 1760026-0007
2017 OCT 23 PM 4:41

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: County of Los Angeles 1a. DUNS#: 052238763
2. Implementing Agency: LA County Chief Executive Office 2a. DUNS#: 052238763
3. Implementing Agency Address: 1275 N. Eastern Avenue Los Angeles 90063-3217
City State Zip+4
4. Location of Project: Los Angeles Los Angeles 90063-3217
City County Zip+4
5. Disaster/Program Title: Emergency Management Performance Grant 6. Performance Period: 07/01/17 to 06/30/18
7. Indirect Cost Rate: ☒ N/A; ☐ 10% de Minimis; ☐ Federally Approved ICR;

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2017	8. EMPG		\$2,206,465		\$2,206,465		\$2,206,465	\$4,412,930
Select	9. Select							
Select	10. Select							
Select	11. Select							
	12. TOTALS		\$2,206,465	\$2,206,465	\$2,206,465		\$2,206,465	\$4,412,930
								12G. Total Project Cost:

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

I believe there is information in the application that is exempt from the Public Records Act and have attached a document to support it.

15. Official Authorized to Sign for Subrecipient:

16. Federal Employer ID Number: 95-6000927

Name: Jeff L. Reeb

Title: Senior Manager, Chief Executive Office

Telephone: (323) 980-2261 FAX: (323) 681-6897
(area code) (area code)

Email: jreeb@ceooem.lacounty.gov

Payment Mailing Address: 1275 N. Eastern Avenue

City: Los Angeles

Zip+ 4: 90063-3217

Signature: [Signature]

Date: 08/23/17

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer

Date

Cal OES Director (or designee)

Date

1760026-0007

Yr. / Chapter: 2017-18/14 PCA No: 14857
Item: 0690-101-0890 Component: 40
FAIN#: EMF-2017-EP-00007 CFDA#: 97.042
Federal Award Date: 10/01/16 to 09/30/18
Fund: Federal Trust
Program: Emergency Management Performance Grant
Match Req.: 50% on TPC
Project No.: 17EMPG Amount: \$2,206,465

2017 OCT 15 PM 4:29

ACCOUNTING INFORMATION

RECEIVED
AUG 30 2017
BY: 636486

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

CFDA # EMPG 97.042

LEDGER TYPE: Initial Application

Today's Date: August 23, 2017

County of Los Angeles

037-00000
2017-0007

										Approval: Cal OES ONLY	Date & Initials (Prog. REP.):		
Project	Direct/Subaward	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Expended
							2,206,465	-	-	2,206,465	-	2,206,465	
A	Direct	LA County OEM Staff S&EB	EMPG	EMG	Organization	Staffing	295,198			295,198		295,198	
A	Subaward	Area A Staff S&EB	EMPG	EMG	Organization	Staffing	32,406			32,406		32,406	
A	Subaward	Area B Staff S&EB	EMPG	EMG	Organization	Staffing	71,643			71,643		71,643	
A	Subaward	Area B Supplies and Operating Expenses	EMPG	EMG	Organization	Day to day activities / operations that support emergency management	23,610			23,610		23,610	
A	Subaward	Area C Staff S&EB	EMPG	EMG	Organization	Staffing	99,996			99,996		99,996	
A	Subaward	Area C Supplies and Operating Expenses	EMPG	EMG	Organization	Day to day activities / operations that support emergency management	5,769			5,769		5,769	
A	Subaward	Area D Staff S&EB	EMPG	EMG	Organization	Staffing	105,000			105,000		105,000	
A	Subaward	Area D Supplies and Operating Expenses	EMPG	EMG	Organization	Day to day activities / operations that support emergency management	45,000			45,000		45,000	
A	Subaward	Area E Staff S&EB	EMPG	EMG	Organization	Staffing	172,418			172,418		172,418	
A	Subaward	Area E Supplies and Operating Expenses	EMPG	EMG	Organization	Day to day activities / operations that support emergency management	44,771			44,771		44,771	
A	Subaward	Area G Staff S&EB	EMPG	EMG	Organization	Staffing	106,413			106,413		106,413	
A	Subaward	Area H Staff S&EB	EMPG	EMG	Organization	Staffing	640,580			640,580		640,580	
B	Direct	LA County Emergency Management Conferences and Workshops	EMPG	EMG	Planning	Conferences	40,000			40,000		40,000	
B	Direct	LA County Community Preparedness Materials	EMPG	EMG	Planning	Community Outreach	150,000			150,000		150,000	
B	Direct	LA County Whole Community Engagement/Planning	EMPG	EMG	Planning	Develop and Enhance Plans, Protocols, Programs, and Systems	40,000			40,000		40,000	
B	Direct	Operational Area Response & Recovery System (OARRS) Enhancements	EMPG	EMG	Planning	Develop and Enhance Plans, Protocols, Programs, and Systems	145,000			145,000		145,000	
B	Subaward	Area C New Emergency Managers Guide	EMPG	EMG	Planning	Develop and Enhance Plans, Protocols, Programs, and Systems	9,000			9,000		9,000	
B	Subaward	Area D Community Preparedness Materials	EMPG	EMG	Planning	Community Outreach	16,128			16,128		16,128	
B	Subaward	Area F Community Outreach	EMPG	EMG	Planning	Community Outreach	15,000			15,000		15,000	
C	Direct	LA County Professional Development Program for Emergency Managers	EMPG	EMG	Training	Staff Expenses	50,000			50,000		50,000	
C	Subaward	Area D Training	EMPG	EMG	Training	Course Development, Delivery, and Evaluation	5,000			5,000		5,000	
C	Subaward	Area F Training	EMPG	EMG	Training	Course Development, Delivery, and Evaluation	25,000			25,000		25,000	
D	Direct	LA County Equipment	EMPG	EMG	Equipment	Interoperable Communications Equipment	20,000			20,000		20,000	
D	Direct	LA County Equipment	EMPG	EMG	Equipment	Physical Security Enhancement Equipment	5,000			5,000		5,000	
D	Direct	LA County Equipment	EMPG	EMG	Equipment	Power	5,000			5,000		5,000	
D	Subaward	Area F Equipment	EMPG	EMG	Equipment	Information Technology	11,933			11,933		11,933	

[illegible]

Governing Body Resolution

BE IT RESOLVED BY THE Board of Supervisors
(Governing Body)
 OF THE County of Los Angeles THAT
(Name of Applicant)

Chief Executive Officer, OR
(Name or Title of Authorized Agent)

Chief Operating Officer, OR
(Name or Title of Authorized Agent)

Assistant Chief Executive Officer, OR
(Name or Title of Authorized Agent)

Senior Manager, Chief Executive Office, OR
(Name or Title of Authorized Agent)

Manager, Chief Executive Office, OR
(Name or Title of Authorized Agent)

(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.

Passed and approved this 12th day of December, 2017

Certification

I, Sheila Kuehl, duly appointed and
(Name)

Chair of the Los Angeles County Board of Supervisors
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the Board of Supervisors of the County of Los Angeles on the
(Governing body) (Name of Applicant)

12th day of December, 2017

Chair, Board of Supervisors
(Official Position)

Sheila Kuehl
(Signature)

DEC 12 2017
(Date)

ATTEST: LORI GLASGOW
 EXECUTIVE OFFICER
 CLERK OF THE BOARD OF SUPERVISORS
Lachelle Smithman, Deputy



COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

DEPT'S.
NO. 060

November 28, 2017

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2017-18

4 - VOTES

SOURCES

Emergency Preparedness and Response
A01-OE-90-9031-12600
Federal Grants - \$2,206,000
Increase Revenue

USES

Emergency Preparedness and Response
A01-OE-2000-12600
Services and Supplies - \$2,206,000
Increase Appropriation

SOURCES TOTAL: \$ 2,206,000

USES TOTAL: \$ 2,206,000

JUSTIFICATION


Appropriation Adjustment is necessary to accept funding for the FY 2017 Emergency Management Performance Grant. This adjustment will recognize \$2,206,000 in grant funds awarded by the Department of Homeland Security through the California Governor's Office of Emergency Services. This grant will fund personnel and other support costs to mitigate, respond to, and recover from emergencies and disasters, whether natural or man-made.

ADOPTED


 AUTHORIZED SIGNATURE THERESA TRAN, MANAGER, CEO
BOARD OF SUPERVISORS
BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

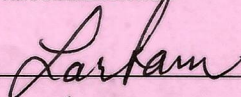
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DEC 12 2017


 LORI GLASGOW
 EXECUTIVE OFFICER
REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY



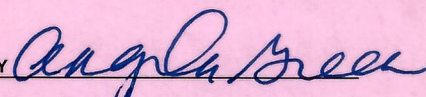
B.A. NO. 067

Nov. 16 20 17

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY



11/16 20 17