



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

September 19, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

22 September 19, 2017

LORI GLASGOW
EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT
PUBLIC BUILDINGS CORE SERVICE AREA
MARTIN LUTHER KING, JR. MEDICAL CAMPUS
OUTPATIENT CENTER CENTRAL STERILE RENOVATION PROJECT
ESTABLISH CAPITAL PROJECT, APPROVE PROJECT BUDGET, AND
APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87385
(SUPERVISORIAL DISTRICT 2)
(4 VOTES)**

SUBJECT

The recommended actions will find that the proposed project is exempt from the California Environmental Quality Act; establish and approve the Martin Luther King, Jr. Outpatient Center Central Sterile Renovation project; approve the project budget; approve an Appropriation Adjustment; and authorize the Director of Public Works or his designee to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the Martin Luther King, Jr. Outpatient Center Central Sterile Renovation project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the Martin Luther King, Jr. Outpatient Center Central Sterile Renovation project, Capital Project No. 87385.

3. Approve the project budget for the Martin Luther King, Jr. Outpatient Center Central Sterile Renovation project, Capital Project No. 87385, in the amount of \$1,428,000.

4. Approve an Appropriation Adjustment to reallocate a total of \$1,281,000 from the Department of Health Services' Enterprise Fund Committed for the Department of Health Services to fund the projected Fiscal Year 2017-18 expenditures of the Martin Luther King, Jr. Outpatient Center Central Sterile Renovation project.

5. Authorize the Director of Public Works or his designee to deliver the Martin Luther King, Jr. Outpatient Center Central Sterile Renovation project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the Martin Luther King, Jr. (MLK) Outpatient Center (OPC) Central Sterile Renovation project exempt from the California Environmental Quality Act (CEQA); establish and approve Capital Project No. 87385; approve the project budget; approve an Appropriation Adjustment; and authorize the Director of Public Works or his designee to deliver the project using a Board-approved Job Order Contract (JOC).

Background

The proposed project is located on the 3rd floor of the OPC Building on the MLK Medical Campus. The project area was previously designed for storage of surgical carts and sterilization of dropped surgical instruments only. Currently, the surgical instruments are processed in the central sterile located in the former King-Drew hospital building and transported to the OPC Ambulatory Surgery Center (ASC). The proposed project includes renovation of the approximately 1,200 square feet OPC Central Sterile to allow for processing of all surgical instruments to enable the OPC ASC to function independently of the existing central sterile located at the former King-Drew hospital building. The proposed project consists of the reconfiguration of existing space and removal and installation of new partitions and ceilings to accommodate added sterilization equipment for a new work flow. The project also includes heating, ventilation, and air conditioning upgrades to cool the space due to the added sterilization equipment.

The Board's approval of the recommended actions will authorize the Department of Public Works to proceed with use of a Board-approved JOC to complete the construction. Upon approval of the plans and specifications, construction is anticipated to take 6 months to complete.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provision of Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions support the Strategic Plan by supporting the wellness of our communities and enhancing the delivery of comprehensive and seamless healthcare services to the residents of the County seeking healthcare assistance.

FISCAL IMPACT/FINANCING

The total project cost is currently estimated at \$1,428,000 for the MLK OPC Central Sterile Renovation project (see Enclosure A Total Capital Project Budget by Fiscal Year (FY), which includes plans and specifications, plan check, construction, consultant services, civic art, inspection, and project management services.

Of this amount, the Department of Health Services (DHS) paid \$147,000 for design phase through the DHS operating budget FY 2016-17. The FY 2017-18 Appropriation Adjustment (Enclosure B) will reallocate \$1,281,000 from DHS' Enterprise Fund Committed for DHS to fund the projected FY 2017-18 expenditures of the MLK OPC Central Sterile Renovation project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the MLK OPC Central Sterile Renovation budget will include 1 percent of design and construction costs to be allocated to the Civic Arts fund, which is approximately \$10,000.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, for projects in the range of \$500,000 to \$2,500,000, the MLK OPC Central Sterile Renovation project will include a best efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents. The "Targeted Worker" component will not be included as part of this project.

ENVIRONMENTAL DOCUMENTATION

The proposed MLK OPC Central Sterile Renovation project is categorically exempt from CEQA. The project would include reconfiguration of the space, removal and installation of new partition walls and ceilings, and heating, ventilation, and air conditioning upgrades to cool the space due to the added sterilization equipment. The project is therefore within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301 (a) and 15302 (c) of the State CEQA Guidelines and Classes 1 (d) and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed project consists of minor alterations of existing facilities with no expansion of existing use, replacement of existing utility systems with substantially the same purpose and capacity, and location of new equipment in small structures.

The project is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, potential for substantial adverse change in the significance of a historical resource, or other limiting factors that would make the exemption inapplicable based on the record of the proposed project.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

To expedite the schedule of the project, Public Works used a previously Board-approved, as-needed architect/engineer agreement to provide design services for the MLK OPC Central Sterile Renovation project. Public Works recommends using a Board-approved JOC to complete construction of the project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

MLK OPC has temporarily transferred staff and all scheduled surgery to Harbor-UCLA Medical Center and Rancho Los Amigos National Rehabilitation Center during construction of the MLK ASC Air Handler Upgrade and MLK OPC Central Sterile Renovation projects. Other patient care services on the campus will remain fully operational during construction.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is fluid and cursive, with the first name "Mark" and last name "Pestrella" clearly distinguishable.

MARK PESTRELLA

Director

MP:AM:ms

Enclosures

c: Arts Commission
Auditor-Controller
Chief Executive Office (Capital Programs
Division)
County Counsel
Executive Office
Department of Health Services (Capital Projects
Division)

ENCLOSURE A

COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES

Martin Luther King Jr. Outpatient Center

Outpatient Center Central Sterile Renovation Project

Fiscal Years 2016-17 Through 2017-18

(\$ IN MILLIONS)

Capital Project No.	Facility	Project	Capital Project - Funding by Fiscal Year		Total Project Budget
			FY 2016-17 Preliminary Assessment Paid Through Operating Budget	FY 2017-18 Capital Project	
87385	MLK Outpatient Center	Central Sterile Renovation Project	\$0.147	\$1.281	\$1.428
Total:			\$0.147	\$1.281	\$1.428

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BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF HEALTH SERVICES

DEPT'S.
NO. 110

September 6, 2017

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2017-18

4 - VOTES

SOURCES

BA Detail - See Attachment Page 1.

USES

BA Detail - See Attachment Page 1.


SOURCES TOTAL: \$ 3,843,000

USES TOTAL: \$ 3,843,000


JUSTIFICATION

This budget adjustment is necessary to establish and fully fund Capital Project No. 87385 MLK Outpatient Center Central Sterile Renovation project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES


AUTHORIZED SIGNATURE Mela Guerrero, Controller, DHS

#22 **SEP 19 2017**
BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

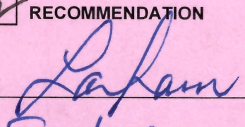

LORI GLASGOW
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

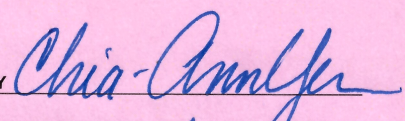
BY 
Sept 6 20 17

B.A. NO. 029

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY 
September 6 20 17

**DEPARTMENT OF HEALTH SERVICES
REQUEST FOR APPROPRIATION ADJUSTMENT
CAPITAL PROJECTS
FISCAL YEAR 2017-18**

4 VOTES

SOURCES:**DHS Enterprise Fund**

MN2-3078
Committed for DHS 1,281,000
Decrease Obligated Fund Balance

MetroCare Network Enterprise Fund

MN1-HH-96-9911-60020
Operating Transfers In 1,281,000
Increase Revenue

Total Enterprise Fund \$ 2,562,000

Ent Sub - MetroCare Network

A01-AC-6100-21200-21226
Other Financing Uses 1,281,000
Decrease Appropriation

Total General Fund \$ 1,281,000

Total \$ 3,843,000

USES:**DHS Enterprise Fund**

MN2-HS-6100-60070
Other Financing Uses 1,281,000
Increase Appropriation

MetroCare Network Enterprise Fund

MN1-HH-96-9912-60020
Operating Subsidy - General Fund 1,281,000
Decrease Revenue

Total Enterprise Fund \$ 2,562,000

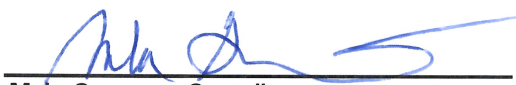
Health Services**MLK Outpatient Center Central Sterile Renovation**

A01-CP-6014-64020-87385
Capital Assets - Buildings & Improvements 1,281,000
Increase Appropriation

Total General Fund \$ 1,281,000

Total \$ 3,843,000

Noted & Approved:


Mela Guerrero, Contoller
Department of Health Services

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

2 2

SEP 19 2017


LORI GLASGOW
EXECUTIVE OFFICER

 9/6/17

BA#029