



BRANDON T. NICHOLS
Acting Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

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September 19, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

15 September 19, 2017

LORI GLASGOW
EXECUTIVE OFFICER

**RECOMMENDATION TO APPROVE TERM EXTENSIONS TO EMERGENCY SHELTER CARE
SERVICES CONTRACTS
(ALL DISTRICTS – 3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) is requesting approval to extend the current Emergency Shelter Care (ESC) contracts that expire on September 30, 2017, for a period of six months, from October 1, 2017 to March 31, 2018. The ESC Program is designed to provide continuous bed availability twenty-four (24) hours a day, seven (7) days a week, at pre-established monthly rates for emergency shelter care in licensed foster homes for children and youth taken under the supervision of DCFS. Currently, there are ten contractors providing 23 beds.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS or their designee, to prepare and execute contract amendments to extend the current ESC contracts as specified in Attachment A, effective October 1, 2017. The six-month Maximum Contract Amount for the contract is \$200,000 of which eighty-five (85) percent (\$170,000) is Federal revenue, and fifteen (15) percent (\$30,000) net County cost (NCC). Funding is included in the Department's Fiscal Year (FY) 2017-2018 Final Adopted Budget, and will be included for subsequent fiscal years in the Department's future budget request.
2. Delegate authority to the Director of DCFS, or their designee, to further extend the contracts by written notice or amendment for an additional six months on a month-to-month basis from April 1, 2018 through September 30, 2018 as allowed by the CDSS Manual of Policies and Procedures (MPP), Section 23-622.2; if such time is necessary to complete a solicitation, provided that sufficient funding is available and prior approval is obtained from County Counsel. Upon execution of such

extension, the Director of DCFS, or their designee will notify the Board and CEO in writing within 10 working days after the execution.

3. Delegate authority to the Director of DCFS, or their designee to execute amendments with the ESC contracts to increase or decrease the maximum contract amount by no more than 10% during the contract term to accommodate increases or decreases in units of service provided a) the amendment does not include cost of living adjustments b) sufficient funding is available for increases, and c) County Counsel approval is obtained prior to executing the amendment. The Director of DCFS, or his designee, will notify the Board and CEO in writing with 10 working days after the execution of such amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The current ESC contracts will expire on September 30, 2017. The recommended actions will ensure continuous availability of beds for temporary placements of children and NMDs taken into protective custody by DCFS staff, pending court disposition, or until stable placement is secured. These services ensure that immediate placement and a healthy and safe environment are available to children, youth, sibling groups, teen mothers with infants, and NMDs.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the County Wide Strategic Plan Goal #5, Children and Families' Well Being: Strategy 3 – Safety and Survival to enhance the ability of children to live in safe, stable, and nurturing families. The recommended actions will ensure a safe environment for children in need of protection from abuse, neglect and distress, as measured by the achievements in four of the six outcome areas adopted by the Board related to good health, economic well-being, safety and survival, and social and emotional well-being.

FISCAL IMPACT/FINANCING

The six-month Maximum Contract Amount for the contract is \$200,000 of which eighty-five (85) percent (\$170,000) is Federal revenue, and fifteen (15) percent (\$30,000) net County cost (NCC). Funding is included in the Department's Fiscal Year (FY) 2017-2018 Final Adopted Budget, and will be included for subsequent fiscal years in the Department's future budget request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 12, 2012, the Board approved the current ESC contract effective October 1, 2012 through September 30, 2013, with the County option to extend for four additional year periods through September 30, 2017.

The Department evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this contract. These services cannot be effectively performed by County employees because they require the development and utilization of resources that are not available in the County system.

County Counsel has reviewed the amendment and Board letter. The attached contract amendment has been approved as to form by County Counsel.

CONTRACTING PROCESS

The current ESC contractors were selected from the Request for Statement of Qualifications (RFSQ) originally issued on November 21, 2011. DCFS obtained written approval from the California Department of Social Services (CDSS) to solicit qualified licensed foster parents using the RFSQ solicitation process, which includes a review of qualifications and compliance with appropriate policies and procedures. Applicants with the necessary qualifications and licences who comply with the RFSQ requirements are eligible to contract with the County. CDSS' response is currently pending.

CONTRACTOR PERFORMANCE

The Contractors have met the minimum performance standards to recommend the contract extension.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the six month extension will allow the Department to continue providing temporary options for children taken into protective custody after normal business hours, and during weekends and holidays. Approval of the recommended actions will ensure continued availability of beds needed for emergency placements.

CONCLUSION

Upon Board approval, the Executive Officer, Board of Supervisor, is requested to return one adopted stamped Board letter to the Department of Children and Family Services.

The Honorable Board of Supervisors

9/19/2017

Page 4

Respectfully submitted,

A handwritten signature in dark ink, appearing to be 'Brandon T. Nichols', written in a cursive style.

BRANDON T. NICHOLS

Acting Director

BTN:KR:LTIDLM:T

N:ri

Enclosures

c: Chief Executive Office
County Counsel
Executive Officer, Board of Supervisors

Emergency Shelter Care Service Provider (Contract Term: October 1, 2017 – March 31, 2018)

Contract Service	Contract Number	District	Prefix	First Name	Last Name	Title	Address	City	State	Zip Code	Number of Beds	Ages
Emergency Shelter Care	11-045-11	5	Ms.	Deborah	Knight	Foster Parent	Confidential	Canyon Country	CA	91387	2	13-17 (female)
Emergency Shelter Care	11-045-18	2	Ms.	Deidra	Betty	Foster Parent	Confidential	Inglewood	CA	90203	2	0-2, 3-12 (male & female)
Emergency Shelter Care	11-045-14	2,4	Ms.	Eddie Pearl	Clayton	Foster Parent	Confidential	Paramount	CA	90723	2	3-12 (female)
Emergency Shelter Care	11-045-19	n/a	Ms.	Estella	Mimms	Foster Parent	Confidential	Victorville	CA	92392	3	0-2, 5-12 (male & female)
Emergency Shelter Care	11-045-03	2	Ms.	Rose	Williams	Foster Parent	Confidential	Los Angeles	CA	90061	2	3-12 (female)
Emergency Shelter Care	11-045-17	2	Ms.	Sandra	Farris	Foster Parent	Confidential	Los Angeles	CA	90047	2	18-21 (male)
Emergency Shelter Care	11-045-16	2	Ms.	Sherry	Christopher	Foster Parent	Confidential	Culver City	CA	90230	2	0-2, 3-12 (male & female)
Emergency Shelter Care	11-045-15	2	Ms.	Tunisha	Johnson	Foster Parent	Confidential	Inglewood	CA	90303	5	0-2, 3-12 (male & female)
Emergency Shelter Care	11-045-13	2	Ms.	Willena	Boss	Foster Parent	Confidential	Los Angeles	CA	90002	1	3-12 (female)
Emergency Shelter Care	11-045-07	2	Ms.	Willisteen	White	Foster Parent	Confidential	Los Angeles	CA	90059	2	0-2 (male & female)