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COUNTY OF LOS ANGELES WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES

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"Connecting communities and improving the lives of all generations"



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Cynthia D. Banks
Director

Otto Solórzano
Chief Deputy

September 19, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

19 September 19, 2017

LORI GLASGOW
EXECUTIVE OFFICER

RECOMMENDATION TO EXECUTE SUBAWARDS WITH ONE STOP OPERATOR (OSO) FOR THE AMERICA'S JOB CENTERS OF CALIFORNIA (AJCC) FOR FISCAL YEARS (FY) 2017- 2020 TO PROVIDE WORKFORCE SERVICES FOR ADULT, DISLOCATED WORKER, AND YOUTH PROGRAMS AND TERMINATE SUBAWARDS FOR CONVENIENCE WITH SUBRECIPIENTS FOR THE ADULT, DISLOCATED WORKER, AND YOUTH PROGRAMS

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Workforce Development, Aging and Community Services (WDACS) administers workforce programs in Los Angeles County (County) through a network of America's Job Centers of California (AJCCs), in partnership with other County departments, State and Federal workforce agencies, colleges, universities, private and non-profit organizations and businesses. AJCCs provide access to a wide array of employment, education, training and support services to develop a skilled workforce in the County that meets the needs of the region's employers. The County focuses its workforce development services on high-need priority populations.

WDACS seeks delegated authority to: 1) execute contracts (subawards) with Catholic Charities of Los Angeles, Inc., Goodwill Industries of Southern California, Managed Career Solutions, Inc., and Jewish Vocational Service (Attachment A), as a result of the One Stop Operators (OSO) AJCC competitive solicitation Request for Proposals (RFP) to function as OSOs for AJCCs in the South Los Angeles, East San Gabriel Valley, Pomona Valley Workforce Sub-regions, and for a Countywide Veterans AJCC, respectively; 2) terminate existing subawards with subrecipients on extensions (Attachment B); and 3) delegate authority to the WDACS Director, or designee, to execute subaward amendments and to increase or decrease subaward amounts, which may exceed 10%, based on contractor ("subrecipient") performance and availability of funding.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the WDACS Director, or designee, to execute subawards with the subrecipients listed on Attachment A under the guidance of the estimated annual amounts as listed on Attachment A, after County Counsel approval as to form, effective October 1, 2017 through June 30, 2018 for the first fiscal year of the subaward term; with the second and third fiscal year cycles starting on July 1, 2018, through June 30, 2020; with the option to extend the term for two additional one-year periods through June 30, 2022; and for one additional six-month period on a month-to-month basis for ramp-down, through December 31, 2022. WDACS shall provide written confirmation to your Board and the Chief Executive Office ("CEO") within thirty (30) working days of completing these actions.
2. Authorize the WDACS Director, or designee, to terminate for convenience, existing subawards with subrecipients listed on Attachment B. The Subawards were extended while WDACS completed resolution of the solicitation process in the following Workforce Sub-Regions: East San Gabriel Valley, Pomona Valley, South Los Angeles, and Countywide Veterans AJCC. WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.
3. Authorize the WDACS Director, or designee, to execute amendments with the subrecipients as follows: 1) add new, relevant or updated Federal, State and/or County subaward terms; 2) increase or decrease the subaward amounts that may exceed 10% based on the availability of funding and/or based on subrecipient's performance provided that: (a) total allocation does not exceed available funding and (b) WDACS obtains County Counsel approval as to form of the amendment prior to any such amendment; and 3) accept and allocate new or additional funding for workforce services programs. These actions will ensure full expenditure of workforce funds and are consistent with your Board's policy requiring review of each service provider's performance; WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The new WDACS OSO AJCC system is comprised of eleven (11) Subawards: seven (7) Comprehensive AJCCs, three (3) AJCCs and one (1) Countywide Veterans AJCC. Three (3) of the Comprehensive AJCCs will also include the Rapid Response and Senior Community Services Employment programs as part of the Subawards. The County's AJCC system is organized geographically into ten (10) designated AJCC Sub-regions/service areas each served by a Comprehensive AJCC or an AJCC.

On September 30, 2016, WDACS released a competitive procurement for the redesign of the AJCC, and to solicit agencies to operate the AJCCs. Although WDACS completed its review of all proposals, several agencies filed protests under the County's Protest Policy. On June 13, 2017, your Board approved WDACS to execute subawards with one Comprehensive AJCC in Rio Hondo and two AJCC's in the West Los Angeles and Santa Clarita Sub-regions.

This Board letter is recommending the Board to approve four (4) additional subawards as the following solicitation protests were resolved: two (2) Comprehensive AJCCs in East San Gabriel Valley and Pomona Valley, one (1) AJCC in South Los Angeles, and one (1) Countywide Veterans AJCC. Upon approval of the four (4) subawards, WDACS will have a total of four (4) remaining Comprehensive AJCC protests to resolve. WDACS anticipates final resolution of the remaining protests to take approximately three months. As protests and reviews conclude, WDACS will make

recommendations to your Board and seek authority to negotiate and enter into subawards with the highest rated proposers to fully establish the WDACS OSO AJCC system.

As the solicitation protests are completed in each Sub-region and WDACS makes recommendations to your Board to execute subawards, WDACS is also requesting to terminate for convenience, the existing subawards with subrecipients as listed on Attachment B. The subawards were extended while WDACS completed resolution of the solicitation process in the following Workforce Sub-regions: East San Gabriel Valley, Pomona Valley, South Los Angeles and the Countywide Veterans AJCC. The subrecipients were made aware that the subaward extensions were subject to the resolution of the appeals process and were awarded to avoid a break in services to constituents. WDACS will provide technical assistance to terminated subrecipients to ensure seamless transition to the new OSO AJCC system.

The actions outlined above will ensure the County is not only compliant, but also competitive in comprehensively meeting WDACS' mandate to provide expanded and innovative services that prepare and train the County's hardest-to-serve residents to meet the real-time employment needs of the County's businesses and industries.

Implementation of Strategic Plan Goals

The recommended actions support Countywide Strategic Plan Goal 1: Make Investments that Transform Lives by supporting job readiness and increasing employment opportunities; and Strategic Plan Goal 2: Foster Vibrant and Resilient Communities by aligning workforce development programs to provide career pathways for high-needs, priority populations and to support the labor needs of the County's high-growth industry sectors.

FISCAL IMPACT/FINANCING

The OSOs for the AJCCs are funded through federal WIOA funds, and non-WIOA funds that are comprised of various sources; federal, State and Local. The Youth@Work portion of the program is financed through a combination of braided funds including but not limited to WIOA funding for Out-of-School Youth (ages 16-24); and In-School Youth (ages 14-24) funded through Net County Cost funds, Los Angeles County Department of Public Social Services Temporary Assistance for Needy Families ("TANF") funds and Probation funds. WDACS anticipates additional funds because of Measure H funding to support these efforts as well.

Funding for the first year of the Subaward term (Fiscal Year 2017-18) is estimated at \$5.813 million, as outlined in Attachment A. The requested Board authority will allow WDACS to allocate these funds annually for an estimated total three (3) year amount of \$21.313 million. These funds have been included in the department's FY 17-18 budget.

Federal funding for Workforce Development services has been assigned a Catalog of Federal Domestic Assistance ("CFDA") program number as follows:

CFDA Number	Grant Award	Federal Grantor
17.258	WIOA Adult (includes Veterans)	DOL
17.278	WIOA Dislocated Worker (includes Veterans)	DOL
17.259	WIOA Youth	DOL
93.558	TANF	HSS

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 22, 2014, WIOA (Public Law 113-128) was signed into law, becoming the first legislative reform of the public workforce system since the Workforce Investment Act of 1998. WIOA tasked the County with meeting several new requirements to ensure the effective delivery of services, including: measuring effectiveness in serving employers; prioritizing services to disconnected youth, those on public assistance, those with disabilities, and the formerly incarcerated; establishing partnerships and business-responsive skills development trainings with local educational institutions; aligning services, funding, program tracking, and outcome measurement with the thirteen (13) mandated WIOA partner programs; co-locating, resource sharing, and establishing functional operations among WIOA-mandated partners from different agency cultures in a single AJCC facility; and establishing career pathways within high-growth industry sectors to impact the local economy.

CONTRACTING PROCESS

WDACS released a RFP on September 30, 2016, and notification of this release was advertised in the Los Angeles Times, Los Angeles Daily News, San Gabriel Valley Tribune, Hoy, Long Beach Press Telegram, Antelope Valley Press, Torrance Daily Breeze and the Los Angeles Sentinel. The RFP was also posted on the Internal Services Department Office of Small Business website, and information on the RFP release was sent to approximately 500 vendors in the WDACS Solicitation database.

The solicitation was consistent with federal competitive procurement regulations for WIOA and County contracting policies. The solicitation was open to private non-profit organizations, for-profit organizations, public agencies, social enterprise agencies, public or private institutions of higher education and collaboratives/consortia of these organizations to operate as an OSO for the AJCCs. Workforce Development Boards were precluded from applying. The AJCC OSOs will implement the WIOA Adult/Dislocated Worker and Youth@Work programs, and possibly other WIOA funded and non-WIOA funded programs, as well as coordinate all other partner programs available through the AJCCs. Three (3) "Comprehensive AJCCs" will be awarded additional funding for the WIOA Rapid Response Program and the Older Americans Act (OAA) Title V SCSEP.

The RFP was open for a period of ninety (90) days to allow ample time for potential proposers to prepare thorough responses that would result in WDACS obtaining the most qualified subrecipients. WDACS also held a Mandatory Proposer's Conference on October 19, 2016, and provided multiple opportunities to ask questions about the RFP.

The proposals were due on December 19, 2016, and WDACS received proposals from 14 agencies for multiple programs. The scoring of the program aspect of the proposals was conducted by a panel of subject matter experts that were identical in composition for all OSO for AJCC proposals. The panels were made up of workforce professionals from the Employment Development Department (EDD), Department of Rehabilitation, Adult Education, other regional workforce development boards, and County Department of Public Social Services managers. A separate evaluation panel was convened for the Veterans AJCC proposals, which included Veteran experts from EDD, Adult Education, regional workforce development board professionals, and two individuals from the County department of Military and Veterans Affairs.

The Los Angeles County Workforce Development Board, created pursuant to WIOA, played an

active role in the development of the new AJCC system, and after extensive discussion, on April 28, 2017, approved moving forward to your Board the recommendations to award subawards to the highest ranked OSOs based on the results of the RFP evaluation process.

MONITORING REQUIREMENT

Administrative, programmatic and fiscal monitoring of subrecipients providing workforce development programs will be conducted on an annual basis to ensure subaward compliance. Administrative, Fiscal, and Program monitoring is conducted annually by the County of Los Angeles Auditor-Controller.

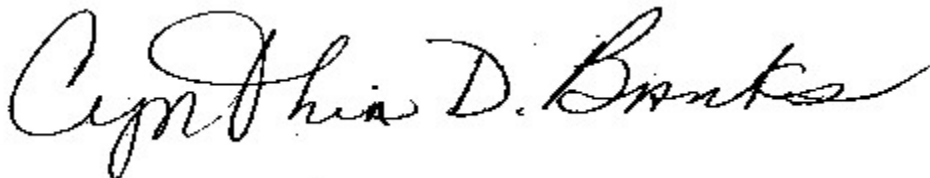
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow for the continued provision of workforce development services to residents and businesses within Los Angeles County.

CONCLUSION

Should you have questions, please contact me directly, or your staff may contact Ms. Carol Domingo, Program Manager, at (213) 215-2564 or cdomingo@wdacs.lacounty.gov.

Respectfully submitted,

A handwritten signature in black ink that reads "Cynthia D. Banks". The signature is fluid and cursive, with the first name "Cynthia" being the most prominent part.

CYNTHIA D. BANKS

Director

CB:OS:PG:CD:JD

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING, AND COMMUNITY SERVICES
ONE STOP OPERATOR FOR AMERICA'S JOB CENTERS OF CALIFORNIA (OSO AJCC)
FUNDING RECOMMENDATIONS



Recommended Agency	Program	Workforce Subregion	FY 17-18	FY 18-19
1. Goodwill Industries of Southern California	Comprehensive AJCC	East San Gabriel Valley	2,250,000	3,000,000
2. Jewish Vocational Service*	Veterans AJCC	Countywide	563,000	750,000
3. Managed Career Solutions, Inc.	Comprehensive AJCC	Pomona Valley	2,250,000	3,000,000
4. Catholic Charities of Los Angeles, Inc.	AJCC	South Los Angeles	750,000	1,000,000
Total Funding			\$ 5,813,000	\$ 7,750,000

* The Veterans AJCC has a \$250k match requirement.



COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING, AND COMMUNITY SERVICES
ONE STOP OPERATOR FOR AMERICA'S JOB CENTERS OF CALIFORNIA (OSO AJCC)
RECOMMENDED TERMINATIONS



Agency		Program	Area
1.	City of Palmdale	Veterans AJCC	Countywide
2.	Goodwill Industries of Southern California	Adult and Dislocated Worker	Pomona Valley
3.	Goodwill Industries of Southern California	Adult and Dislocated Worker	Central San Gabriel
4.	Managed Career Solutions, Inc.	Adult, Dislocated Worker & Out-of-School Youth	West Covina