County of Los Angeles

2004-05
Proposed Budget

Submitted to the
Board of Supervisors
April 2004

Volume One

Board of Supervisors

Gloria Molina
Supervisor, First District

Yvonne Brathwaite Burke
Supervisor, Second District

Zev Yaroslavsky
Supervisor, Third District

Don Knabe
Supervisor, Fourth District

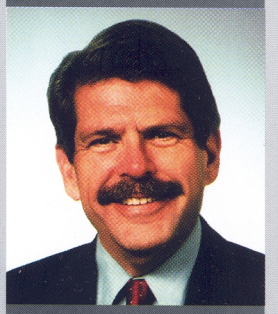
Michael D. Antonovich
Supervisor, Fifth District

"To Enrich Lives Through Effective and Caring Service"

County of Los Angeles Board of Supervisors

Gloria Molina
Supervisor, First District
Population: 2,030,000
Square Miles: 228

Yvonne Brathwaite Burke
Supervisor, Second District
Population: 2,020,000
Square Miles: 158



Zev Yaroslavsky
Supervisor, Third District
Population: 2,062,000
Square Miles: 432

Don Knabe
Supervisor, Fourth District
Population: 1,992,000
Square Miles: 428

Michael D. Antonovich
Supervisor, Fifth District
Population: 2,039,000
Square Miles: 2,838

"Enriching Lives"

County of Los Angeles

2004-05 Proposed Budget

April 2004

Submitted
to the

County of Los Angeles Board of Supervisors

by

David E. Janssen
Chief Administrative Officer

and

J. Tyler McCauley
Auditor-Controller

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THE LOS ANGELES COUNTY STRATEGIC PLAN - VISION, MISSION AND GOALS

VISION STATEMENT

Our ***purpose*** is to improve the quality of life in Los Angeles County by providing responsive, efficient and high quality public services that promote the self-sufficiency, well-being and prosperity of individuals, families, businesses and communities.

Our ***philosophy*** of teamwork and collaboration is anchored in our shared values:
-- A can-do attitude - we approach each challenge believing that, together, a solution can be achieved.
-- Accountability - we accept responsibility for the decisions we make and the actions we take.
-- Compassion - we treat those we serve and each other in a kind and caring manner.
-- Commitment - we always go the extra mile to achieve our mission.
-- Integrity - we act consistent with our values.
-- Professionalism - we perform to a high standard of excellence.
-- Respect for diversity - we value the uniqueness of every individual and their perspective.
-- Responsiveness - we take the action needed in a timely manner.

Our ***position*** as the premier organization for those working in the public interest is established by:
-- A capability to undertake programs that have public value.
-- An aspiration to be recognized through our achievements as the model for civic innovation.
-- A pledge to always work to earn the public trust.

COUNTY MISSION

To enrich lives through effective and caring service.

STRATEGIC PLAN GOALS

Organizational Goal 1: Service Excellence
Provide the public with easy access to quality information and services that are both beneficial and responsive.

Organizational Goal 2: Workforce Excellence
Enhance the quality and productivity of the County workforce.

Organizational Goal 3: Organizational Effectiveness
Ensure that service delivery systems are efficient, effective and goal-oriented.

Organizational Goal 4: Fiscal Responsibility
Strengthen the County's fiscal capacity.

Programmatic Goal 5: Children And Families' Well-Being
Improve the well-being of children and families in Los Angeles County as measured by the achievements in the five outcome areas adopted by the Board: good health; economic well-being; safety and survival; social and emotional well-being; and educational/workforce readiness.

Programmatic Goal 6: Community Services
Improve the quality of life for the residents of Los Angeles County's unincorporated communities by offering a wide range of department coordinated services responsive to each community's specific needs.

Programmatic Goal 7: Health And Mental Health
Implement a client-centered, information-based health and mental health services delivery system that provides cost-effective and quality services across County departments.

Programmatic Goal 8: Public Safety
Increase the safety and security of all residents in Los Angeles County through well-coordinated, comprehensive response and recovery plans for terrorist incidents.

County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE
713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
http://cao.co.la.ca.us

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

April 20, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

FISCAL YEAR 2004-05 PROPOSED COUNTY BUDGET (3-VOTES)

The FY 2004-05 Los Angeles County Proposed Budget total of $17.148 billion reflects an increase of $20.8 million in total requirements. General County funds reflect a net increase of $ 2.7 million, which includes the General Fund (-$63.0 million), Debt Service Funds (-$0.5 million) and Hospital Enterprise Funds (+$66.2 million). Special Districts/Special Funds reflect an increase of $18.1 million.

TOTAL REQUIREMENTS - ALL FUNDS - 2004-05
(billions of dollars)

Fund	2003-04 Budget	2004-05 Proposed	Change	% Change
Total General County	$ 13.789	$ 13.792	$ +0.003	+0.02
Special Districts/Special Funds	3.338	3.356	+0.018	+0.54
Total Budget	$ 17.127	$ 17.148	$ +0.021	+0.12
Budgeted Positions	92,687.5	92,308.8	-378.7	-0.41

BUDGET OVERVIEW

Consistent with previous fiscal years, the FY 2004-05 Proposed Budget continues the County's conservative budgetary approach in response to the ongoing economic instability

on the national and State levels. Although voters recently approved the $15 billion economic recovery bond to pay off the State's accumulated FY 2002-03 budget deficit, the State must still find solutions to its ongoing problems in the current and coming fiscal years. The Governor's proposed Budget, released in January 2004, poses an additional net $459 million loss to Los Angeles County, including a $289 million increased shift of property tax dollars to schools. The property tax shift, alone, will require curtailments in flexible County costs of 37.71 percent in General Fund departments. The impact of these proposals is not included in the Proposed Budget recommendations but, rather, will be addressed once the State adopts its budget.

In addition to impacts from State actions, the County continues to face financial challenges. In FY 2004-05, County departments are projecting a 17.3 percent increase in Workers' Compensation costs, increasing the budget amount to $397.9 million; a 22.8 percent increase in retiree health insurance costs, increasing the budget to $232.3 million; and an 87 percent increase in unemployment insurance, increasing the budget to $7.6 million. This situation is exacerbated by the continued obligation to perform State mandates without the benefit of reimbursement (which has been deferred indefinitely), and the continuation of the $11 million penalty assessment, resulting from the State's inability to implement an automated child support system as required by the federal government. The County has had to absorb these increases by making service curtailments as detailed below:

ABSORPTION OF COST INCREASES

- Alternate Public Defender - Reflects deletion of 3.0 Deputy Alternate Public Defender II positions and $319,000, reducing staff assigned to defense of adults.

- Children and Family Services - Reflects elimination of $4.7 million and 213.0 vacant administrative/support positions and reduced Services and Supplies, Other Charges and Fixed Assets without reducing services to children and families.

- Child Support Services Department - Reflects a reduction of $3.6 million and the deletion of 73.0 budgeted positions, including 40 filled positions, and reduced Services and Supplies of $2.5 million.

- Community and Senior Services - Reflects a $0.5 million reduction in Services and Supplies costs.

- District Attorney - Reflects deletion of 23.0 Deputy District Attorney positions and $2.5 million. The District Attorney has not identified specific curtailments; however, the impact of this reduction would most likely affect special prosecution units.

- Health Services - Reflects use of $87.3 million from the Health Services designation, primarily to offset the loss of Section 1115 Waiver Medicaid Demonstration Project revenue and for increases for Board-approved salaries and employee benefits, as well as other fixed employee benefits including retiree health insurance, workers' compensation, and retirement debt service, and for increases in various other costs required to meet operational needs.

- Parks and Recreation - Reflects a reduction of $618,000 and 17.6 positions which will result in the elimination of hourly recreation staff on Sundays at local and community regional parks; closure of Roosevelt and Jesse Owens Park pools between November 1 and January 31, when attendance is at its lowest; and the closure or transfer of the Catalina Island Interpretive Center.

- Probation - Reflects deletion of $3.1 million and 54.0 Deputy Probation Officer and 7.0 support positions in the School-Based Supervision, Adult Investigation and Supervision, and the Kirby Intensive Continuing Care programs.

- Public Defender - Reflects deletion of 6.0 Deputy Public Defender positions and $644,000, reducing staff assigned to defense of adults.

- Sheriff's Department - Reflects a reduction of $34.8 million which temporarily reduces Services and Supplies funding to allow additional time to develop a curtailment plan prior to July 1.

FUNDING REDUCTIONS

In addition to reductions related to the absorption of unavoidable cost increases, the County has also been forced to reduce programs due to the elimination or reduction of one-time, State or federal funding. Some of the major program reductions are:

- Children and Family Services - Reflects elimination $10.6 million and 233.0 vacant administrative/support positions and reduced Services and Supplies, Other Charges and Fixed Assets to accommodate a reduction in State allocations without reducing services to children and families.

- Child Support Services Department - Reflects deletion of 79.0 budgeted positions and $3.9 million to offset the loss of one-time funding.

- Community and Senior Services - Reflects a $6.3 million decrease in gross appropriation and the elimination of 7.0 positions, primarily due to the elimination of one-time funding for the Los Angeles Homeless Services Authority, and reductions in federal funding and intrafund transfers for the Employment and Training, Aging and Adult Services and Refugee Assistance programs.

- Health Services - Reflects a reduction in Alcohol and Drug Programs Administration of $12.1 million, which reflects a 7.4% reduction in contract services for substance abuse programs due to a reduction in State and federal funds.

- Health Services Administration - Reflects the elimination of 2.0 budgeted positions and funds of $1.8 million for ambulatory care contract services for the Community Access Program due to the elimination of federal Health Resources and Services Administration (HRSA) grant funds.

- Mental Health - Reflects $44.6 million in unspecified service reductions to address the deficit related to the elimination of one-time funding and the reduction of federal 1115 Waiver Medicaid Demonstration Project funding. The Department is in the process of developing a specific curtailment plan with stakeholders and community partners to restructure service delivery to achieve these savings. Final details on the components of the reduction will be submitted in the Final Changes phase of the budget process, and are expected to focus primarily on services to the uninsured.

- Mental Health - Reflects the elimination of 29.0 positions and $3.2 million in revenue related to the expiration of grant funding for the Community Reintegration of Mentally Ill Offenders (CROMIO), Mentally Ill Offender Crime Reduction (MIOCR) and the Supportive Housing Initiative Act (SHIA) programs.

- Probation - Reflects deletion of $1.9 million and 30.0 Deputy Probation Officer and 3.0 support positions in the School-Based Supervision and Operation Read programs, due to deletion of one-time funding. Also reflects a $4.7 million reduction in State Juvenile Justice Crime Prevention Act funding.

- Public Defender - Reflects deletion of 4.0 Psychiatric Social Worker II positions and $340,000, providing the Post Disposition Program due to elimination of one-time funding.

- Public Library - Reflects a $8.8 million decrease in unspecified Services and Supplies due to the elimination of one time funding.

- Sheriff's Department - Reflects a reduction of $2.0 million and 28.0 positions primarily due to the expiration of the State Cold Hit Grant and a reduction in State Citizens' Option for Public Safety (COPS) funding. Specific program reductions will be identified in the Final Changes phase of the budget process.

OTHER CHANGES

Other major changes recommended in the budget include:

- A recommendation that the retirement buydown program, reducing the County's reliance on surplus earnings, be continued. Also recommended is the continued use of the advance funding mechanism to take advantage of projected interest earnings to reduce a portion of retirement costs for Fiscal Years 2004-05 and 2005-06.

- Child Support Services - Reflects $521,000 for the implementation of the Board-approved Compromise of Arrears Program which is intended to enhance the collection of child support payments in arrears by allowing the Department to accept comprise offers when amount is less than $5,000.

- Fire - Reflects $5.852 million, including the addition of 48.0 budgeted positions (four 24-hour post positions) for fire protection and emergency services to the residents of Signal Hill and the annexation of the City of La Habra into the Consolidated Fire Protection District (fully offset by increased property tax revenue).

- Fire - Reflects $2.666 million and 21.0 budgeted positions, including paramedic costs to provide emergency services to the residents of the Santa Clarita Valley and surrounding areas and hazardous material costs for the establishment of a new hazardous materials squad in the Antelope Valley.

- Health Services - Reflects $14.1 million for an increase of 339.3 budgeted positions, primarily to facilitate achievement of System Redesign restructuring initiatives, to enhance patient care-related activities and emergency/trauma services, and to address unmet operational needs, including 77.0 positions to address the Department's critical unmet information technology needs, 62.0 positions to enhance patient care-related activities, 49.0 positions related to the LAC+USC Replacement Project, 35.0 positions primarily to improve contract monitoring, materials management and nurse recruitment and retention activities, 33.0 positions for revenue-generating activities in the Consolidated Business Office, 32.0 positions in the Office of Managed Care related to Medi-Cal Managed Care, the Healthy Families and In-Home Supportive Services Provider Health Care Programs, 27.0 positions related to trauma and emergency services and the Bioterrorism Program, and various other changes for a net increase of 24.3 budgeted positions.

- Registrar Recorder - Reflects $15.0 million Help America Vote Act (HAVA) funding to acquire hardware and software necessary to ensure that the InkaVote system is in compliance with HAVA requirements (fully offset by HAVA revenue).

- Sheriff's Department - Reflects $600,000 and 4.0 positions to implement the Board-approved Traffic School Monitoring Program, fully offset by traffic school monitoring fees collected by the Los Angeles Superior Court.

IMPLEMENTATION OF PERFORMANCE COUNTS

Performance Counts! is the County of Los Angeles' common framework for reporting performance measurements. It reflects the dual focus of the County's Mission statement, *"to enrich lives through effective and caring service,"* by reporting results achieved from County services and interventions, as well as how well the services were provided. Implementation began in December 2002 with the first revision of the County Strategic Plan which included the addition of a strategy to improve organizational effectiveness by implementing a countywide performance measurement reporting framework. A pilot to develop the common framework was initiated in four County departments in early 2003. The goal was to develop a framework to report results that could be used with any performance measurement methodology employed by any County department.

The resulting framework, *Performance Counts!,* was rolled-out countywide in late 2003. For each County program, the framework requires: a Program Description; a Program Result statement to specifically identify the client population served and the result to be achieved by the County services/interventions; Program Indicators to measure the achievement of the Program Result; and Operational Measures, to measure the effectiveness of service delivery from the organizational perspective, including measures such as workload, resources expended, efficiency, and customer satisfaction.

The *Performance Counts!* performance measurement reporting framework is being reflected for the first time for all County departments in the 2004 Proposed Budget; the number of programs with *Performance Counts!* measures vary from department to department. Plans for 2004-2005 include an additional pilot to link *Performance Counts!* to budget detail, and continued refinement and expansion of *Performance Counts!* to all County programs.

CAPITAL PROJECTS/REFURBISHMENTS

The 2004-05 Proposed Budget appropriates $521.9 million for continued development, design, and construction of projects that address high priority health, public safety, recreation, and infrastructure needs. Such projects include the LAC+USC Medical Center Replacement Project, for which the Proposed Budget incorporates $241.1 million to support construction activities in 2004-05. This appropriation is offset by State and federal disaster assistance funds and short-term financing sources.

The Proposed Budget also reflects continued funding for design of a County-wide Data Center and a new Sheriff station in the unincorporated area of Athens, construction of a Sheriff station in the City of Palmdale, and further development and construction of the East Los Angeles Civic Center. Additional funding has also been included to support State grant applications for new libraries in Acton-Agua Dulce, Lawndale, East San Gabriel Valley, and Topanga Canyon and to reflect increased State funding under Propositions 12 and 40 for recreation related projects.

TIMETABLE

Approved schedule for budget hearings and deliberations is as follows:

Board Action	Approved Date
Adopt Proposed Budget; order printing, notice, and distribution; and schedule hearings	April 20, 2004
Commence public budget hearings	May 12, 2004
Commence final budget deliberations, and adopt final budget upon conclusion	June 21, 2004

Prior to deliberations on the FY 2004-05 Final Budget, we will file reports on:

- May revisions to the Governor's budget and updates on other FY 2004-05 State and federal budget legislation and the impact on the County's Proposed Budget;
- Final revisions reflecting latest estimates of requirements/available funds;
- Issues raised in public hearings or written testimony;
- Recommendations on the level of Bond Anticipation Note authorization;
- Specific matters with potential fiscal impact; and
- Issues as instructed by your Board.

APPROVAL OF PROPOSED BUDGET

The matter before your Board is adoption of the Proposed Budget.

- The document must be available for consideration by the public at least 10 days prior to the commencement of public budget hearings.

- Adjustments to the budget, including revisions to reflect your Board's funding priorities and State and federal budget actions, can be made during budget deliberations, prior to adoption of the Final Budget.

- Per State law, your Board may make changes to the Proposed Budget with a simple majority (3-votes) until adoption of the Final Budget, if changes are based on the permanent record developed during public hearings (e.g., Proposed Budget, budget requests, and all written and oral input by Supervisors, County staff, and the public).

- Changes not based on the "permanent record" require a 4/5 vote.

THEREFORE, IT IS RECOMMENDED THAT YOUR BOARD:

1. Order such revisions, additions, and changes to the Chief Administrative Officer's budget recommendations as deemed necessary, and approve the revised figures as the Proposed Budget for FY 2004-05; instruct the Auditor-Controller to have the necessary copies printed; order the publication of the necessary notices; and set May 12, 2004, as the date on which public budget hearings will begin.

2. Approve continued discounted prepayment on the County's retirement contribution and authorize the Chief Administrative Officer to negotiate with the Los Angeles County Employees' Retirement Association of the County's behalf in this regard.

Respectfully submitted,

DAVID E. JANSSEN
Chief Administrative Officer

General Information

PROPOSED BUDGET
FINANCIAL SUMMARY 2004-05
TOTAL COUNTY

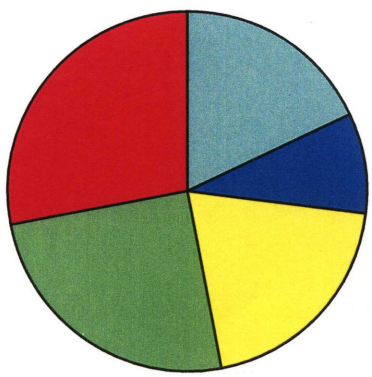
(in Billions of Dollars)

	2003-04 BUDGET	2004-05 PROPOSED BUDGET	CHANGE	PERCENT CHANGE
GENERAL COUNTY	$ 13.789	$ 13.792	$ 0.003	0.02%
SPECIAL FUNDS	1.377	1.389	0.012	0.87%
SPECIAL DISTRICTS	1.458	1.462	0.004	0.27%
OTHER PROPRIETARY FUNDS	0.170	0.168	-0.002	-1.18%
OTHER FUNDS	0.333	0.337	0.004	1.20%
TOTAL	**$17.127**	**$17.148**	**$ 0.021**	**0.12%**

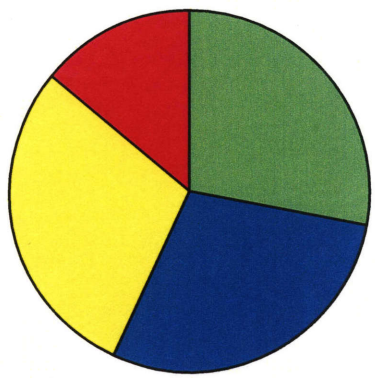
The 2004-05 proposed net operating budget totals $17.1 billion, an increase of $21 million, or 0.1 percent more than the 2003-04 budget. The budget represents a balanced plan, devoting limited resources to the highest priority programs while maintaining basic services. These programs cover a wide range of functions, from road and flood maintenance, to ensuring the health and safety of County residents, to providing access to a variety of recreational and cultural opportunities. The proposals for 2004-05 are subject to public hearings, scheduled for May 2004, and adoption by the Board of Supervisors, anticipated in June. Changes are detailed by department and/or funds within the 2004-05 Proposed Budget.

The figures displayed on this page reflect the revenues and expenditures of the County as if it were one large department. This display does not include certain non-program expenditures and revenues which are included in the budget for accounting purposes. Inclusion of such amounts increases the dollar amount of the budget and gives the impression that there are more County resources than are actually available. These amounts, totaling $2.2 billion, artificially inflate the budget by 13 percent, resulting in an operating budget of $19.3 billion, which is reflected in the Auditor-Controller budget schedules, pursuant to State Controller requirements.

TOTAL COUNTY
REQUIREMENTS: $17.1 Billion



TOTAL COUNTY
RESOURCES: $17.1 Billion



PROPOSED BUDGET
FINANCIAL SUMMARY 2004-05
GENERAL COUNTY

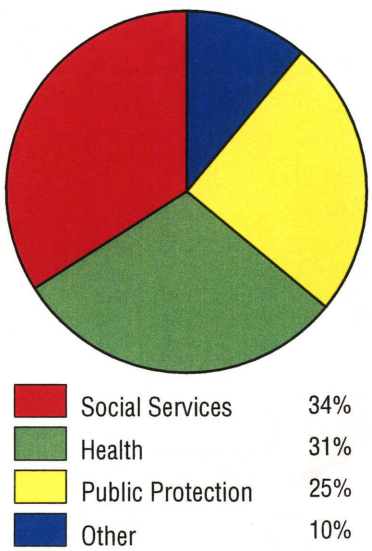
(in Billions of Dollars)

	2003-04 BUDGET	2004-05 PROPOSED BUDGET	CHANGE	PERCENT CHANGE
GENERAL FUND	$ 12.105	$ 12.042	$ -0.063	-0.52%
HOSPITAL ENTERPRISE FUNDS	1.641	1.707	0.066	4.02%
DEBT SERVICE FUNDS	0.043	0.043	0.000	0.00%
TOTAL	**$13.789**	**$13.792**	**$ 0.003**	**0.02%**

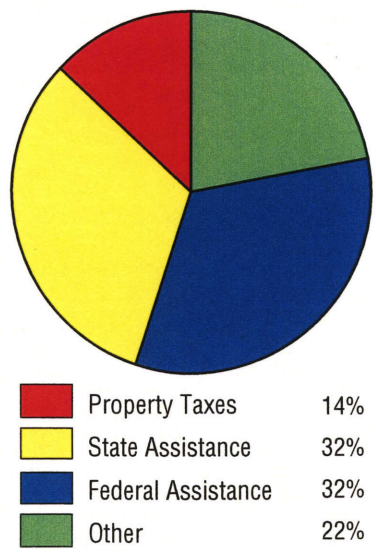
The 2004-05 proposed net operating budget for general County operations is $13.8 billion, an increase of $3 million, or .02 percent more than the 2003-04 budget. General County funds provide for a multitude of services to individuals and communities within the County of Los Angeles. These services include: 1) a law enforcement system; 2) justice-related services; 3) extensive regulatory services to ensure public and environmental protection; 4) various health, welfare, and social services; 5) diverse recreational and cultural programs; and 6) essential government services. Changes are detailed by department within the Budget Summaries section of this document. Debt Service changes are detailed in Volume II.

The figures displayed on this page reflect the revenues and expenditures of general County operations as if they were one large department. This display does not include certain non-program expenditures and revenues which are included in the budget for accounting purposes. Inclusion of such amounts increases the dollar amount of the budget and gives the impression that there are more County resources than are actually available. These amounts, totaling $1.6 billion, artificially inflate the budget by 12 percent, resulting in an operating budget of $15.4 billion.

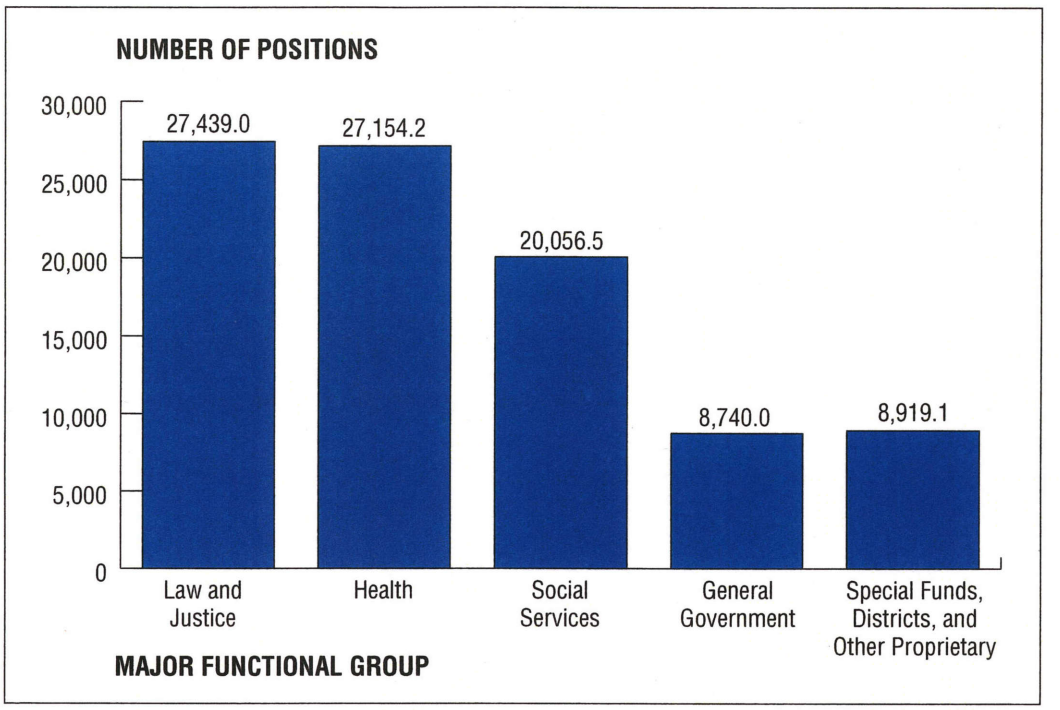
GENERAL COUNTY
REQUIREMENTS: $13.8 Billion



GENERAL COUNTY
RESOURCES: $13.8 Billion



BUDGETED POSITIONS
BY MAJOR FUNCTIONAL GROUP
TOTAL BUDGETED POSITIONS: 92,308.8



The 2004-05 Proposed Budget provides funding for 92,308.8 budgeted full-time equivalent positions, which represents a decrease of 378.7 from the 2003-04 level of 92,687.5. As depicted in the chart, approximately 59 percent of the budgeted positions in the County are in the law and justice functional group and the health functional group (which includes Mental Health and Hospital Enterprise Fund positions).

The changes in budgeted positions are attributable to the following:

- Children and Family Services (-455) reflects a reduction of 446 vacant administrative/support positions to accommodate reductions in State revenue. In addition, 9 positions for the Inter-agency Council on Child Abuse and Neglect (ICAN) were transferred to the Board of Supervisors' budget.

- Child Support Services Department (-152) reflects a reduction in budgeted positions, including 40 filled positions, which will affect approximately 70 employees due to cascading and layoffs. As a result, the Department will eliminate Saturday service (offices are currently open to the public two Saturdays per month) and delays are expected in the processing of child support applications and also in the referral of cases for criminal prosecution.

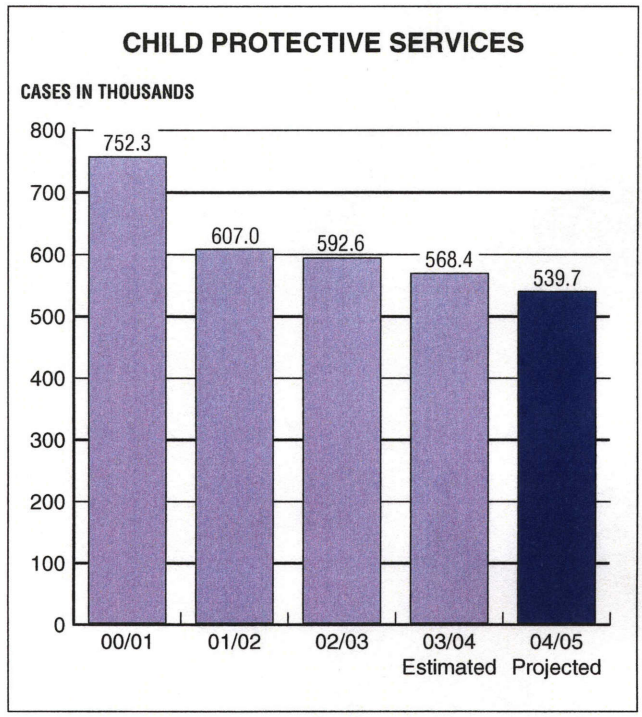
- Health Services including Hospital Enterprise (+339.3) reflects increases in positions primarily to address department-wide information technology needs, enhance patient care-related activities, expand activities related to trauma and emergency services and the Bioterrorism Program, support move/transition and information systems activities for the LAC+USC Medical Center Replacement Facility Project, and improve materials management, contract monitoring and human resources operations.

- Other (-111) reflects the net change in the remaining departments.

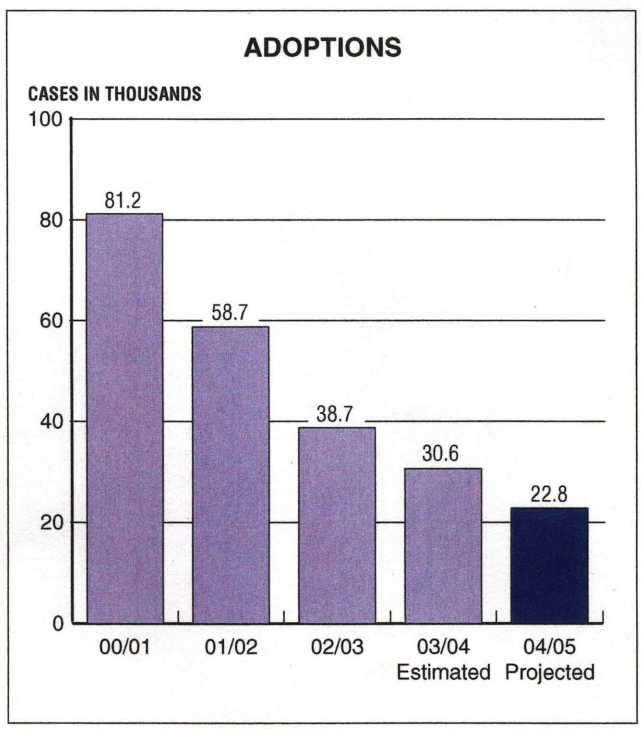
MAJOR CASELOADS

These caseloads reflect the major workload of the Department:

Child Protective Service caseloads reflect mandated emergency response, family maintenance and reunification, and permanent placement services.



The adoption caseloads represent the number of children for whom adoptive homes are being sought.

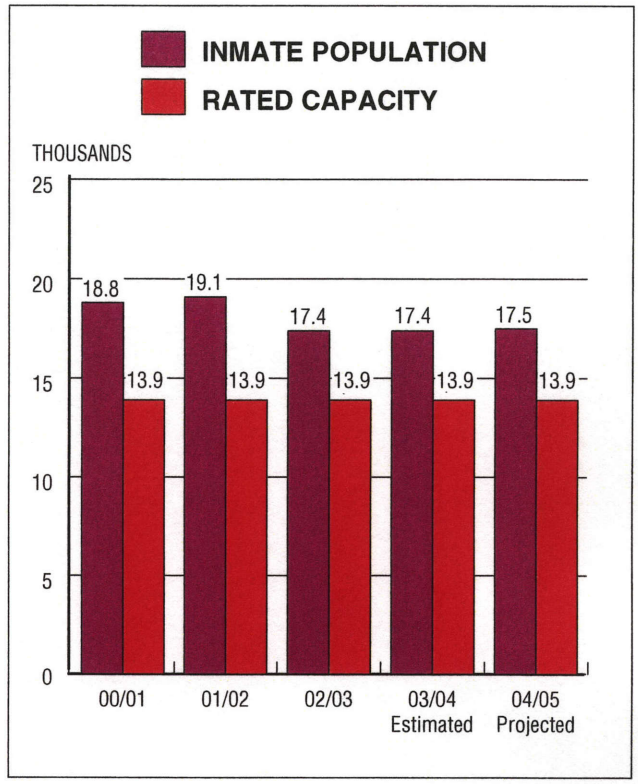


DETENTION POPULATION

SHERIFF INMATE POPULATION

The Sheriff's inmate population, including presentenced and sentenced prisoners, is held in five custody facilities located at: Central Jail; Peter J. Pitchess Detention Center North; East and North County Correctional Facilities; and the Twin Towers Detention Facility.

In addition to the Los Angeles County inmate population reflected on this chart, the Sheriff's Department provides housing for 2,300 inmates at the Mira Loma and Pitchess Detention Center custody facilities, under contract with the State and federal governments. The projected inmate population reflects court-ordered maximum capacity, maintained through an early release program instituted in May 1988.

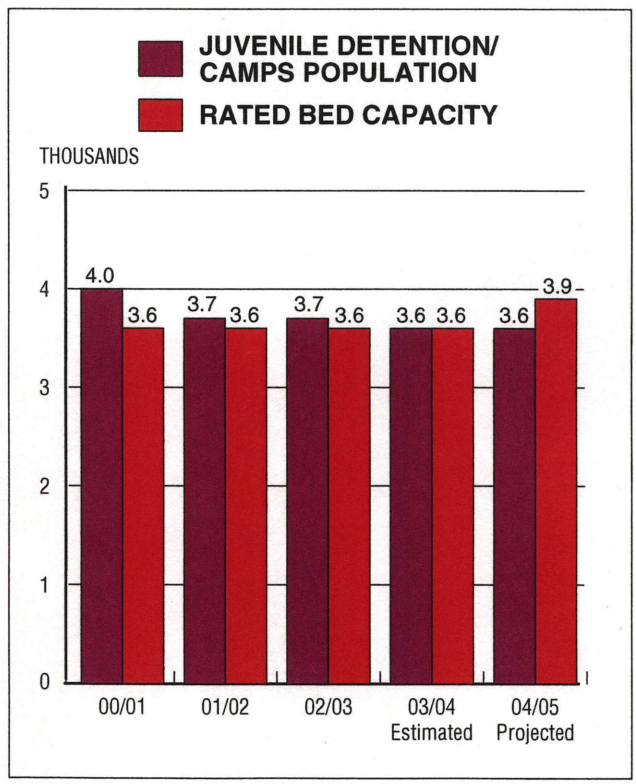


PROBATION JUVENILE HALLS/ CAMPS POPULATION

The juvenile hall population is comprised of minors ranging in age from eight to eighteen who are awaiting adjudication and disposition of legal matters in three separate facilities.

The camps provide treatment, care, custody, and training for the rehabilitation of delinquent minors placed in these 18 facilities as wards of the Juvenile Court for an average period of 24 weeks.

A project to construct two additional 120-bed facilities at each of Central and Los Padrinos Juvenile Halls is currently underway. These 480 beds are anticipated to be complete and ready for occupancy in fiscal year 2004-05.

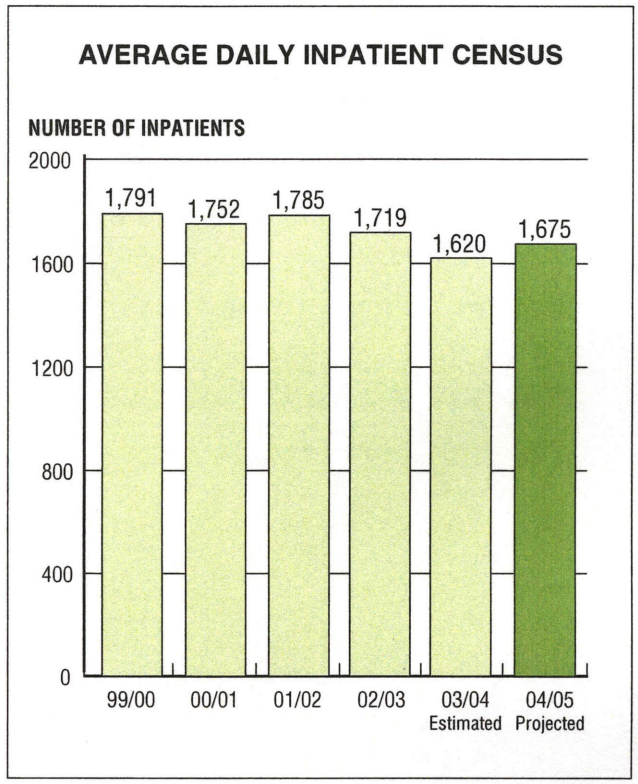


HEALTH SERVICES

INPATIENT CENSUS

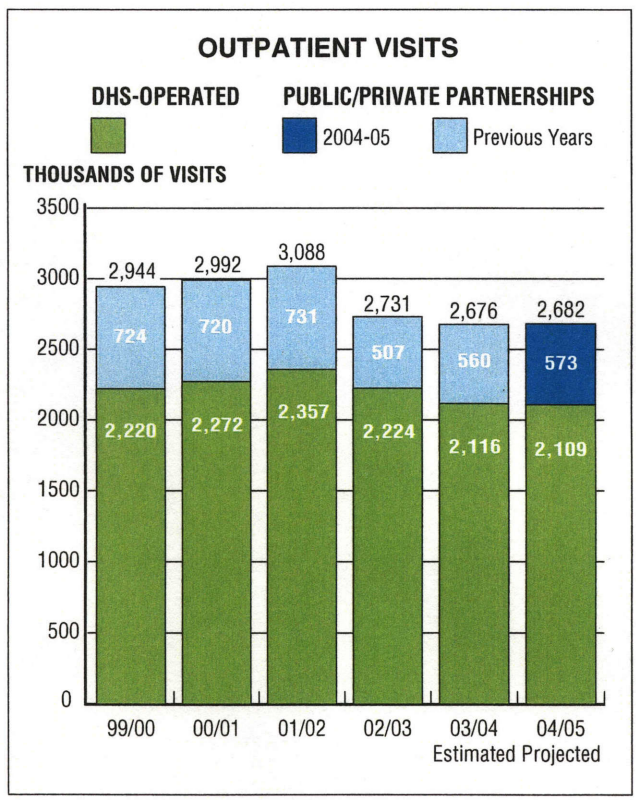
The Department of Health Services (DHS) inpatient census has declined overall since 1999-00. Changes in inpatient census for 1999-00 through 2002-03 are impacted by various factors including managed care, a continuing decline in births and a vigorous marketing to Medi-Cal patients by the private sector.

For 2003-04 and 2004-05, the Department of Health Services is projecting decreases in inpatient census primarily due to the conversion of High Desert Hospital to High Desert Health System ambulatory care center.



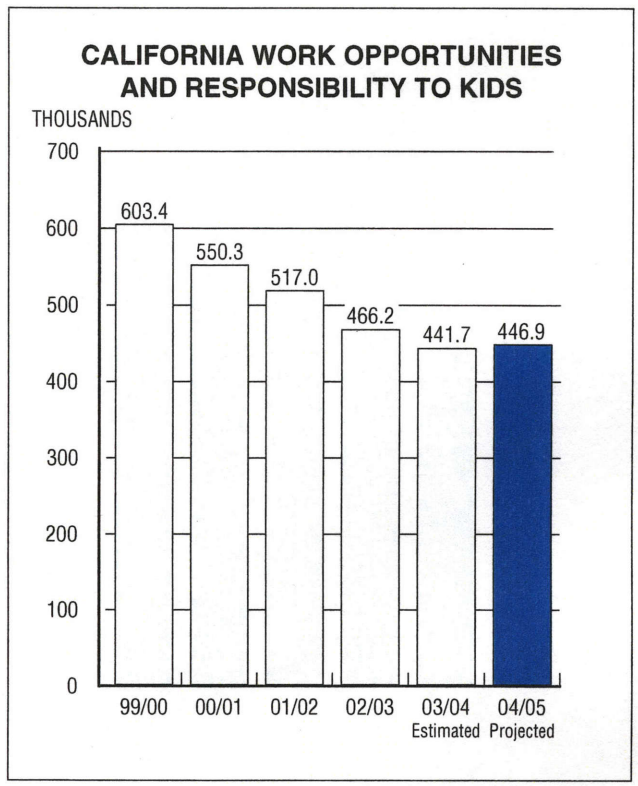
OUTPATIENT VISITS

The original Medicaid Demonstration Project (Waiver) included a focus on increasing outpatient visits in order to reduce costly hospital inpatient care. The County DHS made substantial progress toward this goal and increased primary care sites and providers by well over 50 percent. Under the terms and conditions of the Waiver extensions, the County is to maintain three million visits in County-operated clinics and Public Private Partnership/ General Relief contracted sites.



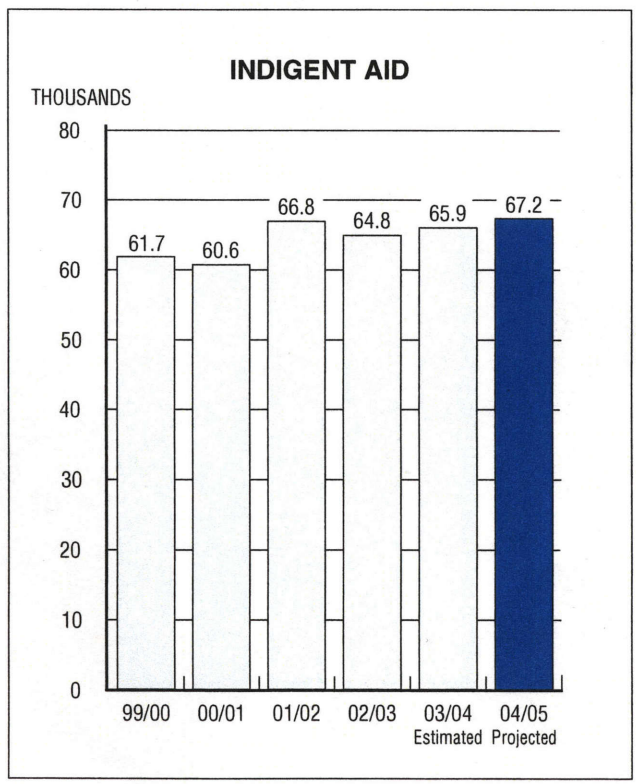
CALIFORNIA WORK OPPORTUNITIES AND RESPONSIBILITY TO KIDS

The Federal Temporary Assistance for Needy Families (TANF) block grant program is authorized under Title IV of the Social Security Act. It replaced the Aid to Families with Dependent Children (AFDC) entitlement program, among others. In California, TANF requirements are administered under Division 9, Part 3, Chapter 2 of the Welfare and Institutions Code, as the California Work Opportunities and Responsibility to Kids (CalWORKs) program. The CalWORKs program provides temporary financial support and supportive services to eligible adults with children to enable them to transition from welfare to work and to achieve economic self-sufficiency. This chart reflects the average number of persons aided each month by fiscal year.



INDIGENT AID

Indigent Aid is a State-mandated program administered by counties, defined by Section 17000 of the Welfare and Institutions Code. The Indigent Aid Program provides financial assistance to indigents who are ineligible for other State and federal assistance programs. This program also provides emergency assistance to individuals and families in temporary need. This chart reflects the average number of persons aided each month by fiscal year.



READER'S GUIDE TO UNDERSTANDING THE BUDGET

The Proposed County Budget, the Proposed County Budget Capital Projects/Refurbishments Addendum, and the Proposed County Budget Children and Families Budget Addendum comprise the proposed financial and operating plan for the County of Los Angeles for fiscal year 2004-05, which begins July 1, 2004 and ends June 30, 2005. The following general outline is designed to assist the reader in understanding the information presented in each document. Additional information related to Los Angeles County and its operations and services can be obtained via the County's website at http://lacounty.info.

THE GOVERNING BODY

The County of Los Angeles, a political subdivision of the State of California, is governed by a five-member, elected Board of Supervisors which has legislative and executive authority.

FINANCIAL STRUCTURE AND OPERATIONS

To secure uniform accounting standards among California's 58 counties, the State Controller provides administrative directives and recommends practices and procedures relating to the form and content of the annual County Budget. In accordance with State direction, the County of Los Angeles uses a modified accrual basis of accounting, and organizes and operates that system on a fund basis. Funds are separate legal or fiscal entities by which resources are allocated and controlled. The County of Los Angeles budget has seven major types of funds:

I. **General Fund**

The General Fund is the principal fund in the County Budget and is used to finance most governmental operations that are general in purpose and not included in another fund.

II. **Enterprise Fund**

Enterprise Funds are used to account for operations of governmental units where the users of the services include the general public, and the costs of providing the services are financed primarily by user charges, similar to a private business. Examples of this type of fund are the County's Hospital Enterprise Funds.

III. **Internal Service Fund**

Internal Service Funds are used to account for financing goods and services provided by one department to another department, or by a department to another governmental unit, on a cost-reimbursement basis. An example of this type of fund is the County's Public Works Internal Service Fund.

IV. **Debt Service Fund**

Debt Service Funds are used to account for the accumulation of resources and to make payments of principal and interest on long-term debt. An example of this type of fund is the County's Detention Facilities Debt Service Fund.

V. **Special Fund**

Special Funds are used to account for the proceeds of revenue sources that must be spent for specific purposes. Two of the many Special Funds included in the County Budget are the Child Abuse/Neglect Prevention Program Fund and the Sheriff Processing Fee Fund.

VI. **Special District**

Funded by specific taxes and assessments, Special Districts are separate legal entities that provide public improvements and services to benefit targeted properties and residents. Examples of Special Districts included in the County Budget are the Garbage Disposal Districts and the Sewer Maintenance Districts.

VII. **Other Funds**

Included in the category of Other Funds are the Community Development Commission and the Housing Authority, which are under the control of the Board of Supervisors, but are separate legal entities.

TRANSMITTAL LETTER

The Transmittal Letter provides an overview of the Proposed County Budget recommendations of the Chief Administrative Officer. The letter includes a summary of the key countywide recommendations reflected in the Budget, and provides a discussion of major funding recommendations for major County program areas. The Transmittal Letter also outlines the legal requirements and process for adopting both a Proposed and Final County Budget.

BUDGET SUMMARIES (Volume 1)

The Budget Summaries section of the Proposed County Budget provides detailed information about each operating budget. The following information is included in this section for each department:

- 2004-05 Budget Summary
- Mission Statement
- 2004-05 Budget Message
- Strategic Planning
- Critical Needs
- Changes From 2003-04 Budget
- 2004-05 Departmental Program Summary
- Departmental Detail Summary
- 2004-05 Performance Measures
- Organization Chart

BUDGET SUMMARIES DETAIL (Volume 2)

The Budget Summaries Detail section of the Proposed County Budget displays appropriation by budget unit by object (and in some cases, sub-object) and provides the Auditor-Controller with budgetary control over expenditures and future financial commitments during the fiscal year. This section is separated into five subsections: Debt Service Funds, Special Funds, Special Districts, Other Proprietary Funds, and Other Funds.

BUDGET SUMMARY SCHEDULES (Volume 2)

These schedules provide summary and detailed information on financing requirements and uses, available financing, and budgeted positions.

AUDITOR-CONTROLLER SCHEDULES (Volume 2)

These schedules provide summary and detailed countywide financing and use information necessary to meet mandated State Controller requirements.

CAPITAL PROJECTS/REFURBISHMENTS ADDENDUM

The Capital Projects/Refurbishments Addendum provides summary information about the County's capital improvement and refurbishment projects. Funds for these projects are appropriated in the Capital Projects/Refurbishments budget as Fixed Assets-Land and Fixed Assets-Buildings and Improvements.

CHILDREN AND FAMILIES BUDGET ADDENDUM

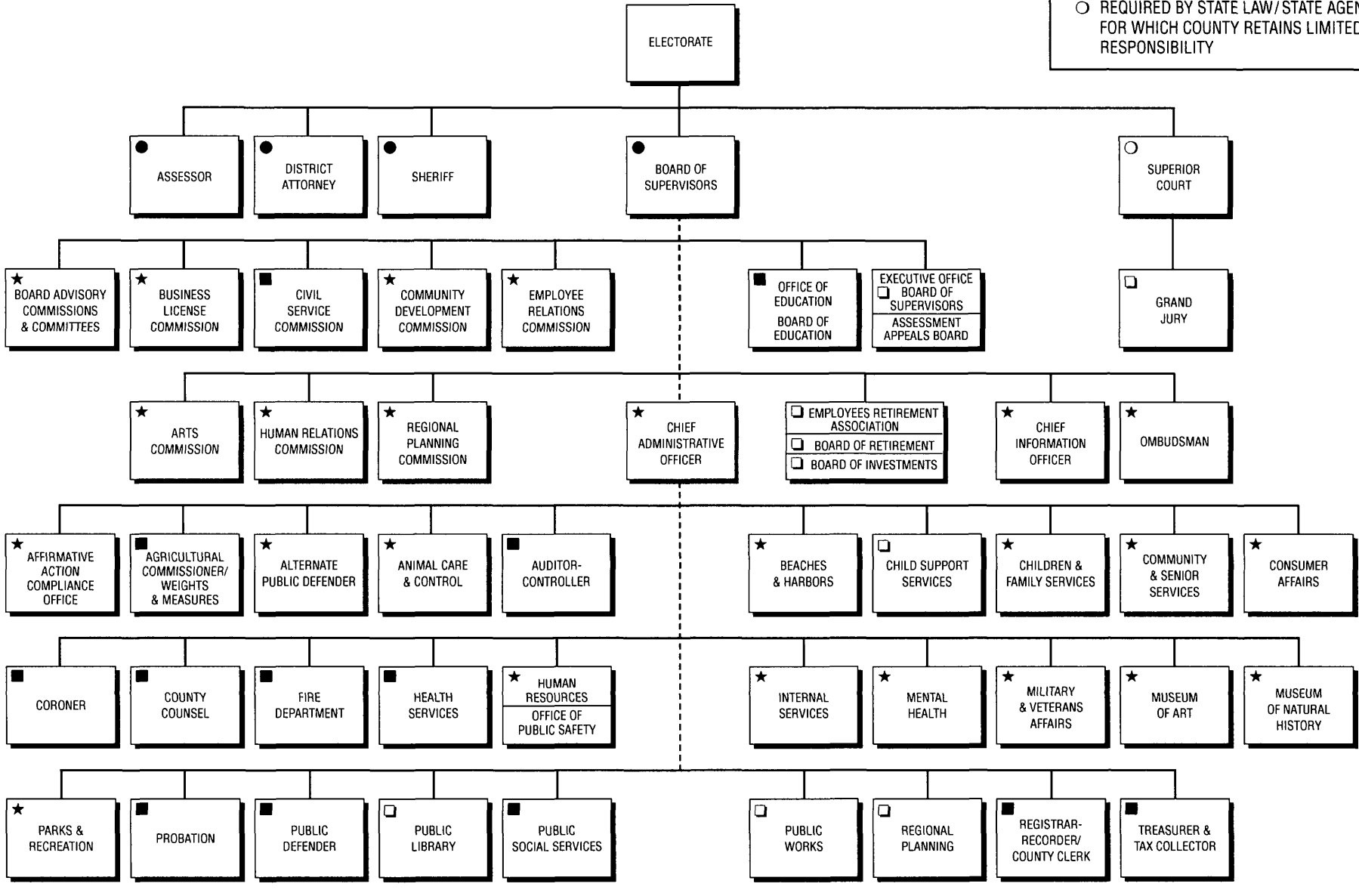
The Children and Families Budget Addendum provides a program performance budget that links performance measures with budget allocations, actual expenditures, and funding sources. This Budget is designed to measure the contribution the County and its partners are making toward improving the five Board-approved outcome areas for children and families: Good Health; Safety and Survival; Economic Well-Being; Social and Emotional Well-Being; and Education/Workforce Readiness. Full implementation of this restructured Budget over the next three years will reflect completion of the County's current change process for institutionalizing efforts to evaluate data and assess how well services are being provided, and what are the results of the services: is anyone better off?

COUNTY OF LOS ANGELES

LEGEND

APPOINTIVE
- ■ REQUIRED BY COUNTY CHARTER
- ❑ REQUIRED OR AUTHORIZED BY STATE LAW
- ★ ESTABLISHED BY ORDINANCE OF THE BOARD OF SUPERVISORS

ELECTIVE
- ● REQUIRED BY COUNTY CHARTER
- ○ REQUIRED BY STATE LAW/STATE AGENCIES FOR WHICH COUNTY RETAINS LIMITED RESPONSIBILITY



REV. 3/03 lc

Budget Summaries

ADMINISTRATIVE OFFICER
DAVID E. JANSSEN, CHIEF ADMINSTRATIVE OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 38,652,063	$ 40,704,000	$ 46,002,000	$ 46,743,000	$ 46,743,000	$ 741,000
SERVICES & SUPPLIES	16,898,252	17,549,000	24,074,000	24,069,000	24,069,000	-5,000
OTHER CHARGES	543,817	547,000	547,000	766,000	766,000	219,000
FIXED ASSETS-EQUIP	139,000	139,000	139,000	139,000	139,000	
OTHER FINANCING USES				5,000	5,000	5,000
GROSS TOTAL	$ 56,233,132	$ 58,939,000	$ 70,762,000	$ 71,722,000	$ 71,722,000	$ 960,000
LESS INTRAFD TRANSFER	20,385,635	21,059,000	29,861,000	29,861,000	29,861,000	
NET TOTAL	$ 35,847,497	$ 37,880,000	$ 40,901,000	$ 41,861,000	$ 41,861,000	$ 960,000
REVENUE	16,352,220	18,747,000	21,768,000	21,768,000	21,768,000	
NET COUNTY COST	$ 19,495,277	$ 19,133,000	$ 19,133,000	$ 20,093,000	$ 20,093,000	$ 960,000
BUDGETED POSITIONS	441.0	429.0	429.0	428.0	428.0	-1.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 400	$	$	$	$	$
RENTS AND CONCESSIONS	597,431	1,543,000	1,793,000	1,730,000	1,730,000	-63,000
STATE-OTHER	5,272,506	4,794,000	5,668,000	5,952,000	5,952,000	284,000
PERSONNEL SERVICES	1,237,534	1,229,000	1,380,000	1,380,000	1,380,000	
PLANNING & ENG SVCS	6,240					
CHRGS FOR SVCS-OTHER	8,819,379	10,623,000	12,391,000	12,170,000	12,170,000	-221,000
OTHER SALES	890					
MISCELLANEOUS	417,227	555,000	536,000	536,000	536,000	
SALE OF FIXED ASSETS	613	3,000				
TOTAL	$ 16,352,220	$ 18,747,000	$ 21,768,000	$ 21,768,000	$ 21,768,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	LEGISLATIVE AND ADMINISTRATIVE

Mission Statement

To develop recommendations on fiscal policy matters for the Board of Supervisors (Board), provide effective leadership of the County organization in carrying out the Board's policy decisions, and ensure financial stability.

2004-05 Budget Message

The 2004-05 Proposed Budget for the Chief Administrative Office (CAO) reflects an additional increase of $1.0 million for negotiated increases in salaries and employee benefits, retirement obligations, countywide cost allocation adjustments and the transfer of net County cost (NCC) from the Department of Human Resources.

In addition, the Proposed Budget also reflects the realignment of departmental operating requirements at no additional net County cost.

Strategic Planning

The CAO, with the assistance of the Guiding Coalition (GC) as discussed below, continues to provide central coordination and guidance to all County departments in implementation of the Board-adopted Countywide Strategic Plan. The Office is also responsible for continuing to: provide focused leadership in implementation of Goal 5 of the Countywide Strategic Plan – Children and Families' Well-Being - in conjunction with the Children's Planning Council and New Directions Task Force (NDTF); leadership in the implementation and first revision of the Strategic Plan for Municipal Services to Unincorporated Areas (UA Strategic Plan) in collaboration with Community Services Task Force (CSTF); and continued implementation of the Real Estate Strategic Asset Management Plan. Finally, the Office has completed a departmental Strategic Plan and is proceeding with implementation. Key activities in each of these allied efforts are outlined below:

Countywide Strategic Plan

- Continued support of the GC, a group of County department heads and Board chief deputies/chiefs of staff which meets monthly to provide leadership and guidance in promoting countywide ownership of the Strategic Plan and achievement of the Strategic Plan Vision, Mission Statement, Goals and Strategies;
- Co-sponsored with the GC, two County Executive Strategic Planning Conferences including County department heads and Board chief deputies/chiefs of staff, resulting in 1) development of a strategy for countywide implementation of the Performance Counts! performance measurement framework in the 2004-05 Proposed Budget, and 2) definitions for each of the values reflected in the County Vision Statement;
- Under the auspices of the GC, implemented the first phase of Performance Counts! in all County departments; and
- In conjunction with the GC, monitored implementation of Strategic Plan Goals, Strategies and Objectives consistent with the implementation plan adopted by the GC, providing guidance and assistance where as appropriate.

Major efforts in 2004-05 will focus on continued refinement of the performance measurement framework; a pilot effort to align Performance Counts! and budget programs in the 2005-06 Proposed Budget for seven pilot departments; appropriate alignment between Performance Counts! performance measures and those reflected in the County Progress Report (to be published in Summer 2004); and potential updates to the County Strategic Plan consistent with direction of the GC and as approved by the Board.

Goal 5 – Children and Families' Well-Being

As part of Phase II of Goal 5, health and human service departments have begun expanding their organizational capacity to strengthen partnerships that support development of an integrated system that reinforces and sustains efforts to improve outcomes for children and families.

Major implementation activities this past year include:

- NDTF members approved an annual process for involving stakeholders in identifying individual and cross-agency health and human services priorities; creation of a process for further identifying, developing, and recognizing departmental champions that support and sustain positive changes to the County culture; and new strategies for developing Phase III of Goal 5;
- Service delivery enhancements include implementing Customer Service and Satisfaction Standards and surveying customers and employees to establish a baseline; piloting Multi-disciplinary Assessment Teams; piloting the Universal Face Sheet and the Most Commonly Required Fees and Documents information sheets to improve children and families access to services; establishing a common preamble for all health and human services contracts and developing tools to quickly identify unique departmental contract requirements and assist them with streamlining their process for preparing proposals; and completing the design of an integrated family services system;
- In the area of child care, the Board-approved implementation of a 10-Year Strategic Plan for Child Care and Development; a single automated and centralized list for determining need and increasing access to subsidized child care was developed and implemented; and, to date, 3,155 early childhood educators received a total of nearly $8.0 million in stipends for maintaining their employment and completing additional college coursework; and

Strategic Planning (cont'd)

-- Data integration enhancements include establishing a centralized Geographic Information System (GIS) for simplifying and improving access to data such as internet-based mapping services, point-to-point driving directions, location of sex-offenders, and location of electronic benefit transfer terminals for welfare participants; implementing an enterprise system solution using web technology for the design, development, and administration of surveys, as well as the analysis and publication of data results; and completing an evaluation of the impact of California Work Opportunities and Responsibility to Kids (CalWORKs) time limits on the first welfare participants who reached five-year time limits in January 2003.

Strategic Plan for Municipal Services to Unincorporated Areas

On July 3, 2001, the Board-approved the UA Strategic Plan. The objective of the UA Strategic Plan is to improve the delivery of, and accountability for, municipal services provided to the unincorporated communities of Los Angeles County. The implementation of the UA Strategic Plan involves individual tasks in a series of action plans contained in the adopted strategic planning models. The strategic planning models are designed to address specific service delivery and accountability approaches and opportunities.

Implementation activities have included:

-- Expanded the geographic coverage of Community Connection, the annual resource and activity guide for unincorporated communities, to include Altadena, Florence-Firestone, and Rowland Heights. The first edition of Community Connection continues to be produced for the unincorporated community of Whittier;
-- Creation of a Steering Committee, comprised of community emergency preparedness volunteers and staff from the County, State, and other public agencies to oversee the development of an emergency management plan for the unincorporated community of Topanga;
-- Development of prototype community web-sites for East Los Angeles and unincorporated Whittier. Web-site development was a collaborative effort involving Board offices, Chief Information Officer, Internal Services Department, and County departments providing municipal services;
-- Implementation of a Community Enhancement Team (CET) for the Florence-Firestone community and development of a plan to implement a CET in the community of Lennox. Each CET is responsible to identify the needs of each community and formulate strategies to address those needs. Each team is comprised of staff from various County departments and Board offices; and
-- Creation of a review team consisting of staff from key County departments and disciplines to consider projects under the County's Economic Development Business Incentive Program Board Policy.

The CSTF continues to promote the County's Strategic Plan Goal 6 for coordinated, responsive services to the County's unincorporated communities by facilitating and accelerating the development and implementation of effective, integrated services through community involvement and removing institutional and operational barriers. The CSTF is comprised of department heads, or their representatives, from various County departments that provide municipal services. The CSTF formed two working groups to implement initiatives related to coordinated code enforcement and enhancement of the variety of local services provided at key County facilities. The CSTF will also play an integral role in the development of the UA Strategic Plan update.

Real Estate Strategic Asset Management Plan

The Asset Management function continues to implement the Real Estate Strategic Asset Management Plan by following the Board-approved Asset Management principles in all real property related activities and recommendations.

In support of the Real Estate Strategic Asset Management Plan, the Office has:

-- Initiated the implementation phase of the Real Estate Management System with an anticipated completion date of December 31, 2004;
-- Continued to work toward a design agreement for a County Data Center;
-- Begun the Request for Proposals (RFP) process to obtain planning and environmental consultants to assist in the development of a master plan for the Rancho Los Amigos National Rehabilitation Center south campus;
-- Continued to develop standards and procedural protocols for the testing and development of County-owned brownfields;

Strategic Planning (cont'd)

-- Continued to work on the conceptual phase of the Bio-Medical facility near the LAC+USC Medical Center;
-- Continued negotiations on and planning of the Service Planning Area (SPA) 2 Project to integrate social services functions at a single location in the East San Fernando Valley with on-site child care; and
-- Released a new RFP for the SPA 6 project for multi-departmental office space and on-site child care.

CAO Strategic Plan

In the fall of 2002, the CAO completed the first departmental Strategic Plan, consistent with the Countywide Strategic Plan, including a Vision, Mission, statements of Values and Core Competencies, and six Strategic Goals, addressing Leadership, Strategic Management, Fiscal Responsibility and Accountability, Communications, Staff Training and Development, and Technology. Significant progress on implementation of various objectives was accomplished in 2003-04. Activities in 2004-05 will focus on alignment with the revised County Strategic Plan as well as the Performance Counts! performance measurement framework.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 26,000	$ --	$ 26,000	-1.0
	Risk Management: Reflects the transfer net County cost (NCC) from the Department of Human Resources (DHR) to complete funding of the Environmental Loss Control program as well as the realignment of staffing to support program functions. The transfer of NCC is related to the establishment of the Risk Management Branch and the consolidation of risk management functions previously assigned to DHR as approved by the Board on April 30, 2002. *Supports Countywide Strategic Plan Goal 3.*			
Other Changes				
1.	$ 638,000	$ --	$ 638,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 103,000	$ --	$ 103,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ 193,000	$ --	$ 193,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ --	$ --	$ --	--
	Department-wide Adjustment: Reflects the realignment of operating requirements based on projected departmental operating expenses.			
Total	**$ 960,000**	**$ 0**	**$ 960,000**	**-1.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Resource Management						
$27,569,000	$ 15,381,000	$ 6,253,000	$ 5,935,000	$ 5,963,000	$ -28,000	185.0

Authority: Budget Management: Mandated program; level of funding discretionary. California Government Code Sections 29040, 29042, 29044, 29060 to 29062, and 29065.5 and County Code Sections 2.08.020 to 2.08.100 and Chapter 4.12.
Asset Management: Mandated program; level of funding discretionary. California Government Code Sections 25350.51, 25350.060, and 31000.9 and County Code Sections 2.08.150 to 2.08.165.
Employee Relations: Non-mandated, discretionary program - County Code Section 2.08.115.

This program provides for the overall resource management of the County's financial and operational functions in order to meet critical service requirements and maintain fiscal stability. The primary activities performed by this function include: coordination of the Board of Supervisors' (Board) policy implementation at the departmental and nondepartmental level; preparation of the Proposed Budget, including changes in the Final Budget and ongoing adjustments during the fiscal year; development of recommendations to the Board regarding budgetary adjustments based on monthly analysis of expenditures and revenue collections by department, special districts, special funds, and other funds; planning, implementation and management of real property related matters including recommendations for the funding new Capital Projects, commercial development of potentially surplus property, new property purchases and sales, and lease acquisitions and renewals necessary to carry out various departmental missions; projection and management of the General Fund cash flow position; development of recommendations to the Board for the administration of rules and procedures to be followed in the County's employer-employee relationships; conduct and engage in all negotiations; development of compensation benefit plans for County employees; and coordination of the County's efforts to maximize Federal Emergency Management Agency funding of disaster recovery efforts.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Services to Unincorporated Communities and Special Projects						
$ 2,685,000	$ 1,023,000	$ 250,000	$ 1,412,000	$ 611,000	$ 801,000	11.0

Authority: Non-mandated, discretionary program.

This program addresses unincorporated area issues by working with the Board, County departments, other local governmental agencies, and local civic organizations and leaders to assess unincorporated area needs and to develop strategies for addressing those needs. Primary activities include the development of a service delivery strategy in select unincorporated communities to enhance the effectiveness and accountability of County services and facilities, act as an ombudsman for unincorporated area residents with issues regarding their municipal services, improve access to County services for unincorporated residents, and generally serve as central administrative contact on County municipal service issues.

The Special Projects unit acts as lead in analyzing the County impact of new redevelopment agency projects in the County and in recommending appropriate County response positions and strategies; the unit also negotiates County position on proposed amendments to existing projects. Special Projects also manages various Board-ordered or high-profile Chief Administrative Office initiatives, often of a multi-departmental or countywide nature which require central leadership and coordination, including various Board-ordered task force efforts.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Integrating Health and Human Services						
$14,151,000	$ 4,412,000	$ 6,730,000	$ 3,009,000	$ 1,986,000	$ 1,023,000	51.0

Authority: Non-mandated, discretionary program. Established May 16, 2000 by Board order.

The program supports and coordinates collaborative policy development initiatives, assists County departments to integrate service delivery systems, and helps provide children and families with needed information. Services include providing project management planning and oversight; coordinating and conducting program evaluations; coordinating revenue maximization efforts; providing urban research and statistical analysis; and supporting data infrastructure development, including the development of digital maps and web services. The program also includes the Office of Child Care, which provides collaborative policy development and implementation support on issues related to child care and development services in the County of Los Angeles. Key initiatives include the implementation of the Investing in Early Educators (Assembly Bill 212) program, Centralized Eligibility List Project, the administration of funding for facility enhancements at County-sponsored child care centers.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Intergovernmental Relations						
$ 7,518,000	$ 1,004,000	$ 928,000	$ 5,586,000	$ 2,136,000	$ 3,450,000	55.5

Authority: Legislative and Governmental Affairs: Non-mandated, discretionary program.
Workplace: Non-mandated, discretionary program - County Code Chapter 4.30.
Protocol: Non-mandated, discretionary program - County Code Section 2.08.142.
Marketing: Non-mandated, discretionary program. Established October 4, 1994 by Board order.
Public Affairs: Non-mandated, discretionary program.

The legislative program is necessary to ensure the Board's legislative and intergovernmental policies are based on the County's priorities and pursued at the local, State and federal levels. The primary activities include: development and coordination of the County's State and federal legislative program; developing and reporting recommendations to the Board on State and federal legislative issues affecting the County; preparing, analyzing, and recommending positions on legislative measures impacting the County in concert with departmental input; coordinating information with other governmental entities on legislative and budgetary impact; representing the County's interests and positions in Sacramento and Washington D.C., in conjunction with the Board's Legislative Strategist; representing the County's interests at statewide and national associations; providing grant opportunity information and assistance to departments; and liaison to external entities (Southern California Association of Governments, Air Quality Management District, Metropolitan Transportation Authority, cities, General Services Agreement contract administration). Also, included are the Offices of Public Affairs, Protocol, and Workplace Programs. Public Affairs' provides general information to the public as well as photographic and graphic services to the Board and County departments. The Public Information Office is the chief liaison between the County and the public and media. It disseminates information about the County, such as the annual report and budget, fact sheets and other informational materials, maintains the County's web-site, manages the televised broadcast of Board meetings, and provides information and referral services. The Office of Protocol extends official hospitality on behalf of the Board to visiting foreign dignitaries primarily at the level of ambassador and above and maintains a liaison with the Consular Corps and internationally focused organizations to promote international goodwill and understanding, business, tourism and cultural awareness. Workplace Programs coordinates employee programs throughout the County such as the annual charitable giving campaign, blood donation drives, employee of the month recognition, United States Savings Bond purchases, marketing of County products and services, and employee air quality programs such as the administration of countywide trip reduction programs which are mandated. These activities include any program or project implemented by the County to reduce air pollution from motor vehicles, such as the Rideshare Program, the Guaranteed Ride Home Program, the Telecommuting Program, and the Commuter Service Center. These programs are funded by motor vehicle registration fees designated for air pollution reduction from motor vehicle programs and LMAC Civic Center Transportation funds.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Risk Management						
$12,330,000	$ 4,656,000	$ 7,247,000	$ 427,000	$ 2,506,000	$ -2,079,000	69.5

Authority: Creation of the Risk Management program as approved by Board order on April 30, 2002.
Risk Management Operations: Non-mandated, discretionary program. Established October 6, 1970 by Board order.
Workers' Compensation: Mandated program; level of funding discretionary. California Labor Code 3700 and County Code Section 5.31.050.
Occupational Health and Disability Management: Non-mandated, discretionary program - County Code Sections 5.28, 5.31.010, and 5.38.
Loss Control and Prevention: Non-mandated, discretionary program - County Code Section 5.31.030.

The Risk Management Program evaluates significant countywide risks, hazards and exposures; develops and implements risk management methodologies to minimize or eliminate loss; and advise the Board and departments of risk control strategies to mitigate unanticipated financial losses. The Risk Management Program includes: Risk Management Operations which provides management of commercial insurance, risk retention programs including indemnification and contract insurance requirements and Risk Management Information System administration. Liability Claims Management manages a self-insured workers' compensation program to ensure the full provision of benefits under the law, to employees injured in the course of employment, at the least possible cost. Occupational Health and Disability Management and the Loss Control and Prevention functions assists departments in meeting State and federal mandates related to County workplace safety and health programs, injury reporting, testing and recordkeeping requirements, and management of hazardous and medical waste. Occupational Health and Disability Management protects the health of County employees through the administration of a comprehensive health program and minimizes the adverse effects of employee injuries and illness. Loss Control and Prevention manages health and safety consultations for County departments to prevent work place accidents and injuries, conducts site reviews of department safety programs and provides training on health and safety issues.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Emergency Management						
$ 2,405,000	$ 3,310,000	$ --	$ -905,000	$ 558,000	$ -1,463,000	19.0

Authority: Non-mandated, discretionary program - County Code Sections 2.68.210 to 2.68.230.

This program provides for the overall management of emergency preparedness matters. The primary activities include: organizing, directing, and coordinating the emergency organization of the County; liaison with city governments within Los Angeles County, and other governmental and quasi-governmental agencies and volunteer organizations relating to emergency preparedness; supporting the operation and maintenance of the County's Emergency Operations Center; managing the County's Emergency Management Information System; providing ongoing emergency preparedness information to departments, cities, communities, and the public; promoting community awareness and self-sufficiency; and maintaining a functional County emergency response plan which addresses all hazards.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. County Strategic Planning						
$ 173,000	$ --	$ --	$ 173,000	$ 32,000	$ 141,000	1.0

Authority: Non-mandated, discretionary program.

This program provides central leadership and coordination for implementation of the County Strategic Plan.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8.	**Administration**						
	$ 4,891,000	$ 75,000	$ 360,000	$ 4,456,000	$ 2,116,000	$ 2,340,000	36.0

Authority: Non-mandated, discretionary program.

This program provides executive management and administrative support to the department including executive office, agenda preparation, departmental budgeting and fiscal/accounting, personnel, office support and information technology services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
	Total Programs						
	$71,722,000	**$ 29,861,000**	**$ 21,768,000**	**$ 20,093,000**	**$ 15,908,000**	**$ 4,185,000**	**428.0**

ADMINISTRATIVE OFFICER

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	28,720,000	33,397,000	33,850,000	453,000
Employee Benefits	11,984,000	12,605,000	12,893,000	288,000
Total Salaries and Employee Benefits	40,704,000	46,002,000	46,743,000	741,000
Services and Supplies				
Communications	704,000	569,000	560,000	-9,000
Computer Equipment-noncapital	488,000	207,000	207,000	0
Computer Software	73,000	274,000	274,000	0
Information Technology Services	965,000	2,312,000	2,268,000	-44,000
Insurance	39,000	61,000	41,000	-20,000
Maintenance-Buildings and Improvements	249,000	700,000	777,000	77,000
Maintenance-Equipment	1,000	88,000	88,000	0
Memberships	2,000	9,000	9,000	0
Office Expense-Other	1,211,000	671,000	671,000	0
Office Expense-Postage	19,000	29,000	29,000	0
Office Expense-Stat and Forms	1,000	37,000	37,000	0
Professional and Specialized Services	7,483,000	12,357,000	12,253,000	-104,000
Publication and Legal Notices	20,000	0	0	0
Rents and Leases-Bldg and Improvemts	919,000	923,000	1,013,000	90,000
Rents and Leases-Equipment	472,000	263,000	263,000	0
Special Departmental Expense	3,841,000	4,331,000	4,331,000	0
Telecommunications	74,000	119,000	119,000	0
Training	12,000	56,000	56,000	0
Transportation and Travel-Auto Mileage	40,000	43,000	43,000	0
Transportation and Travel-Auto Service	35,000	90,000	90,000	0
Transportation and Travel-Traveling	101,000	137,000	137,000	0
Utilities	800,000	798,000	803,000	5,000
Total Services and Supplies	17,549,000	24,074,000	24,069,000	-5,000
Other Charges				
Judgments and Damages	12,000	14,000	19,000	5,000
Retirement of Other Long-Term Debt	534,000	533,000	746,000	213,000
Taxes and Assessments	1,000	0	1,000	1,000
Total Other Charges	547,000	547,000	766,000	219,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	10,000	9,000	9,000	0
Major Office Equipment	129,000	130,000	130,000	0
Total Equipment	139,000	139,000	139,000	0
Total Fixed Assets	139,000	139,000	139,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Operating Transfers Out	0	0	5,000	5,000
Total Other Financing Uses	0	0	5,000	5,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**58,939,000**	**70,762,000**	**71,722,000**	**960,000**
Less: Intrafund Transfers	21,059,000	29,861,000	29,861,000	0
TOTAL NET REQUIREMENTS	37,880,000	40,901,000	41,861,000	960,000
REVENUES:				
Revenue from Use of Money and Property	1,543,000	1,793,000	1,730,000	-63,000
Intergovernmental Revenues-State	4,794,000	5,668,000	5,952,000	284,000
Charges for Services	11,852,000	13,771,000	13,550,000	-221,000
Miscellaneous Revenues	555,000	536,000	536,000	0
Other Financing Sources	3,000	0	0	0
TOTAL REVENUES	18,747,000	21,768,000	21,768,000	0
NET COUNTY COST	**19,133,000**	**19,133,000**	**20,093,000**	**960,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Resource Management

Program Description: See Departmental Program Summary

Program Result: The Board of Supervisors (Board) receives recommendations for overall management of the County's financial, operational, capital projects, assets and employee relations functions that meet critical services requirements and maintain fiscal stability.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
County short-term note rating	MIG1/SP1+	MIG1/SP1+	MIG1/SP1+	MIG1/SP1+
Percent of total locally generated revenues which were 99 percent to 103 percent of Adopted Budget	77.8%	91.5%	96.5%	99.0%
Percent of General Fund budget units that closed at or less than budgeted net County cost (NCC)	83.3%	84.8%	89.1%	90.0%
Percent of ongoing needs financed by ongoing revenue sources	-- (1)	-- (1)	99.1%	100.0%
Percent of capital projects managed and monitored by the Chief Administrative Office (CAO) that are delivered within initially approved schedule and funding allocation	50.0%	70.0%	80.0%	95.0%
Percent of County facilities acquired that meet market rental rates	99.0%	99.0%	100.0%	100.0%
Percent change in real property revenue over prior year	9.5%	0.0%	-4.0%	5.0%
Percent of County facilities acquired within average approved timeframe	88.0%	84.0%	90.0%	90.0%
Percent of County facilities acquired that are within 10% of square feet of established need	98.0%	98.0%	99.0%	99.0%
Percent of earthquake recovery projects managed and monitored that are delivered within Federal Emergency Management Agency established deadlines	73.0%	73.0%	90.0%	100.0%
Percent change in the number of arbitrations filed with the Employee Relations Commission	-40.5% (2)	22.9%	24.1%	25.3%
Percent change in the number of Unfair Labor Practice charges filed with Employee Relations Commission	-20.0%	16.7%	28.6%	11.9%
Percent of managers/supervisors trained who demonstrate a basic understanding of employer-employee legal requirements under collective bargaining law (Meyers-Milias-Brown Act)	-- (3)	-- (3)	100.0%	-- (3)
Operational Measures				
Variance between closing and budgeted locally generated revenue	$150,000,000	$142,100,000	$97,000,000	$33,700,000
Number of General Fund units that closed at or less than adjusted allowance	55	56	57	60
Number of General Fund budget adjustments impacting NCC	-- (1)	-- (1)	-- (1)	-- (1)
Amount of discretionary revenue	$2,900,000,000	$3,300,000,000	$3,100,000,000	$3,400,000,000
Number of capital projects monitored	420	410	425	350
Number of departmental capital programs managed by CAO	37	37	37	37
Number of facilities acquired	91	86	84	82
Real property revenue generated	$10,300,000	$10,300,000	$9,900,000	$10,400,000
Number of earthquake recovery projects managed and monitored	83	60	49	24
Number of arbitrations settled/withdrawn	87	98	125	152

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures (cont'd)				
Number of Unfair Labor Practice cases settled/withdrawn	4	6	11	16
Number of new County departmental manager training sessions conducted [4]	4	10	7	8
Number of in-house manager/supervisor training sessions conducted in collective bargaining	-- [5]	-- [5]	15	3 - 5
Number of bargaining contracts negotiated	-- [6]	14	39	28
Number of bargaining unit agreements approved by the Board and implemented	-- [6]	-- [6]	25	28

Explanatory Note(s):
(1) New measure – information was not previously tracked.
(2) Previous year 2000-01 had an unusually high number of arbitration filings. Most of the increased activity (more than 100 arbitrations) was related to a single issue at LAC+USC Medical Center.
(3) Employee Relations typically collects this information only in those years when negotiations are scheduled.
(4) New Manager Training - Department of Human Resources (DHR) Training Academy averages 25-30 attendees. Employee Relations staff conducts Division Chief, Section Head and Employee Relations and Discipline training classes. DHR classes are projected for 2004-05.
(5) In-house training sessions typically conducted only in years when the division is actively conducting negotiations.
(6) Memorandum of Understanding in-force.

PROGRAM NAME: Service to Unincorporated Communities and Special Projects

Program Description: See Departmental Program Summary

Program Result: Board offices, County departments and selected unincorporated communities receive support to implement municipal services delivery models responsive to each community's specific needs. The Board also receives recommendations regarding redevelopment proposals pursued by the County's cities based on analysis of the proposals' compliance with statutory requirements (including substantiation of blight) which help protect vital County fiscal resources.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of households within unincorporated Los Angeles County that: [1]				
Are located in a community served by a unique operational web-site	-- [2]	-- [2]	20.0%	31.0%
Receive a local customized edition of Community Connection resource and activity guide	10.0%	10.0%	29.0%	29.0%
Percent of households within unincorporated Los Angeles County that are served by either a County interdepartmental community enhancement team or a community service center	-- [3]	2.0%	8.0%	8.0%
Percent of callers to County's Unincorporated Community Help Line that are satisfied with referrals [4]	--	--	--	80.0%
Percent of redevelopment proposals received from cities that meet statutory/blight requirements	31.0%	50.0%	60.0%	70.0%
General Fund dollars saved per dollar cost of reviewing redevelopment proposals/plans	$80	$289	$200	$225
Operational Measures				
Number of inquiries on community web-sites	-- [2]	-- [2]	500	2,000
Cost per household to produce and distribute the various Community Connection editions [5]	$1.09	$1.58	$1.15	$1.06

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures (cont'd)				
Percent of communities with population of at least 5,000 for which municipal plan models are being implemented [6]	9.0%	19.0%	28.0%	31.0%
Number of calls received on the County's Unincorporated Community Help Line	7,145	10,167	12,200	13,500
Number of redevelopment proposals/plans reviewed	22	28	23	23
Cost per redevelopment proposal/plan reviewed	$6,179	$4,815	$4,500	$4,500

Explanatory Note(s):
(1) Estimated number of unincorporated households = 290,000.
(2) Web-site implementation in 2003-04.
(3) Program implementation in 2002-03.
(4) 10 percent of calls are currently assessed to determine customer satisfaction with the follow-up by the referred County department. A qualitative survey to assess satisfaction with the services provided by Help Line will be developed for implementation in 2004-05.
(5) Does not include salaries or employee benefits for assigned County staff; 2002-03 includes production costs for services no longer requested and additional pages of material.
(6) Based on 32 unincorporated communities with a population of at least 5,000.

PROGRAM NAME: Integrating Health and Human Services

Program Description: See Departmental Program Summary

Program Result: County departments, collaboratives, and community-based partners receive policy development, planning, project management and research and data analysis services in support of improving outcomes for children and families.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of Service Integration Branch (SIB) supported policy recommendations for improving service delivery and/or outcomes that are approved	100.0%	100.0%	100.0%	100.0%
Percent of child care agencies reporting satisfaction with using a new, web-based Centralized Eligibility List (CEL) system to place eligible children in open, California Department of Education-funded child care spaces	-- [1]	-- [1]	75.0%	80.0%
Percent of Investing in Early Educators applicants who successfully earn, a stipend by completing college coursework and maintaining employment in subsidized child care programs [2]	--	62.0%	70.0%	70.0%
Percent of participants in Children and Families Budget training sessions who rate training as above average or outstanding	-- [1]	90.0%	80.0%	77.0%
Operational Measures				
Number of collaboratives supported	20	21	20	20
Number of projects where SIB serves as project manager on behalf of collaboratives	8	12	12	8
Number of child care agencies registered to use the CEL system	-- [1]	12	24	40
Number of Investing in Early Educators stipend applications processed	1,683	3,118	2,658	2,300

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures (cont'd)				
Amount of stipends paid in the Investing in Early Educators Program	-- (3)	$4,036,400	$3,784,000	$2,500,000
Number of web-site user logons accessing information:				
Sex Offender Locator System	-- (1)	780,520	2,263,000	2,300,000
Safety Surrendered Baby Law	-- (1)	-- (1)	72	100
Electronic Benefit Locator (map hits)	-- (1)	-- (1)	67,000	670,000
Voter Match Rate with the Los Angeles County Thomas Brothers (LACoTRNL) digital map	80.0%	97.0%	99.6%	99.99%
Medi-Cal revenue recovered for Department of Mental Health and Department of Health Services	$1,613,024	$2,493,652	$1,700,000	$1,700,000
State Board of Equalization sales tax recovered	$2,512,000	$1,634,000	$1,630,000	$1,630,000
Amount of new Local Government Agency revenue received resulting from implementation of new claiming processes and/or leveraging of revenue resources	-- (1)	-- (1)	$13,000,000	$21,000,000

Explanatory Note(s):
(1) Program was not in existence during this period.
(2) The Investing in Early Educators program will be fully evaluated in 2004-05 to identify the impacts it had on child care staff turnover rates.
(3) Stipend payments began in 2002-03.

PROGRAM NAME: Intergovernmental Relations

Program Description: See Departmental Program Summary

Program Result: The Board and County departments are supported by intergovernmental relations programs that advocate the County's legislative priorities, maintain productive relationships with other governmental entities and organizations to further the public's understanding of County government.

Performance Measures	Actual 2001-02	Actual (1) 2002-03	Estimated 2003-04	Projected (1) 2004-05
Indicators				
Percent of legislative bills for which County took a position with final action consistent with the County's position	58.6%	53.0%	50.0%	50.0%
Operational Measures				
Number of bills on which positions were taken	215	101	200	100
Volume of legislative bills reviewed	2,930	1,828	2,500	1,500

Explanatory Note(s):
(1) 2002-03 and 2004-05 data represent the first year of two-year sessions.

PROGRAM NAME: Risk Management

Program Description: See Departmental Program Summary

Program Result: County departments are provided with risk management recommendations, information, advice, policy direction, consultation and training in order to mitigate and control County financial losses.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Liability loss and adjustment expenses as percent of total County budget	0.2%	0.2%	0.2%	0.2% [2]
Percent increase/decrease in workers' compensation loss and adjustment as a percent of the total County budget	1.4%	1.5%	1.8%	1.9%
Percent of requests for medical/psychological reevaluations that occur within the first two years of employment	-- [3]	-- [3]	2.0%	1.0%
Percent increase/decrease of California Occupational Safety and Health Administration citations regarding occupational hazards based on a three-year calendar rolling average	-- [3]	-- [3]	-10.0%	-10.0%
Percent increase/decrease in employees placed in transitional work hardening assignments	39.0%	19.0%	10.0%	10.0%
Operational Measures				
Number of training sessions for Departmental Risk Management Coordinators	-- [4]	-- [4]	5	6
Number of workers' compensation open claims	23,684	24,094	24,200	24,400
Number of pre-placement examinations	7,101	4,133	4,500	5,000
Number of loss control and prevention consultations provided to County departments to identify risk mitigation and control opportunities	248	267	300	330
Number of Early Return-to-Work training sessions conducted for line supervisors	16	14	18	25

Explanatory Note(s):

(1) The Risk Management Program is a new organization and to date, is not yet fully staffed, and continues to initiate final reorganization efforts. As a result, risk management initiatives, to improve risk management programs' results, have either only recently begun or are soon to be implemented. Therefore, improvements in the performance of risk management programs will not be apparent for a number of years to come.
(2) Includes an anticipated $8.8 million in payments for three major cases during 2004-05.
(3) Data was not previously tracked.
(4) Training sessions to begin in 2003-04.

PROGRAM NAME: Emergency Management

Program Description: See Departmental Program Summary

Program Result: The Los Angeles County Operational Area, comprised of 88 cities, County departments, school districts, other special districts and key collaborators, are better prepared to respond to and recover from major disasters.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of Disaster Management Areas that feel the County is an effective emergency preparedness leader	-- [1]	-- [1]	-- [1]	80.0%
Percent of Department Emergency Coordinators (DECs) that attend training and believe their skills are improved as a result	-- [1]	-- [1]	-- [1]	80.0%
Percent of Building Emergency Coordinators (BECs) that attend training and believe their skills are improved as a result	-- [1]	-- [1]	-- [1]	80.0%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (cont'd)				
Percent of time the County's Emergency Operations Center (CEOC) and its systems are operational 24-hours - 7 days	99.0%	99.0%	99.0%	99.0%
Operational Measures				
Number of collaboratives supported	104	104	104	104
Number of emergency exercises conducted	8	4	9	9
Number of training sessions per DEC	4	4	4	4
Number of training sessions per BEC	6	6	4	4
Number of training sessions per CEOC staff	2	6	6	6
Number of grants successfully managed and distributed	1	3	5	6
Dollar amount of grants successfully managed and distributed	$1,072,148	$3,825,718	$6,495,000	$32,263,000

Explanatory Note(s):
(1) Surveys were not conducted during this period.

PROGRAM NAME: County Strategic Planning

Program Description: See Departmental Program Summary

Program Result: County departments receive leadership, direction and technical support to accomplish implementation of Goals, Strategies and Objectives of the County Strategic Plan.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
County executives' agreeing with the following regarding the value of leadership and technical support provided by the CAO for countywide strategic planning and performance measurement reporting initiatives: (1)				
Strategic planning support team of the CAO provides departments with clear communications, related to updating and reporting strategic plan progress	-- (2)	-- (2)	69.0%	75.0%
Guiding Coalition (GC) provides good direction on Strategic Plan policy issues	-- (2)	-- (2)	54.0%	60.0%
Department heads that find Performance Counts! is a measurable reporting framework that is easy to explain to their managers	-- (2)	-- (2)	54.0%	60.0%
County Strategic Plan assists department heads in leading and managing their departments and preparing for future challenges	-- (2)	-- (2)	77.0%	80.0%
Operational Measures				
Number of training sessions offered for departmental teams for implementation of Performance Counts! (3) (4)	-- (2)	22	145	30
Number of Executive Strategic Planning Conferences sponsored by the GC	-- (2)	2	2	2

Explanatory Note(s):
(1) The first leadership survey was conducted in December 2003.
(2) Data not existent.
(3) Four departments piloted Performance Counts! in 2002-03. Countywide roll-out began in 2003-04.
(4) Seven departments will pilot alignment of Performance Counts! with budget detail in 2004-05.

PROGRAM NAME: Administration

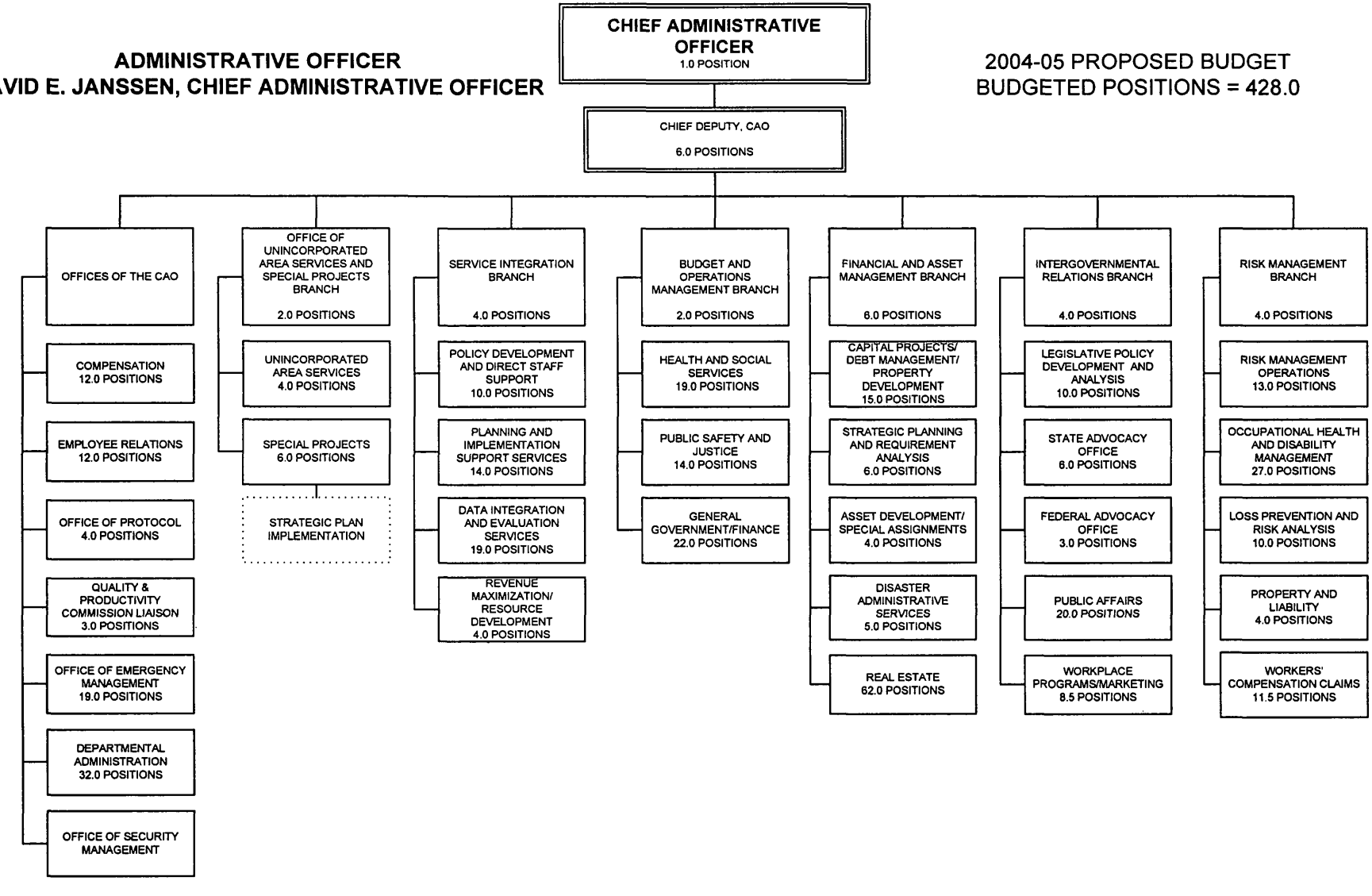
Program Description: See Departmental Program Summary

Program Result: The Department is provided with timely, accurate and efficient fiscal management, procurement and contract administration, human resources services, facilities management, internal information technology (IT) support and other general department administrative services.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Average number of days between date of approval to hire and date vacant positions were filled	30	40	40	40
Percent of service requests responded to within 48 hours	85.0%	90.0%	95.0%	95.0%
Percent of closing to adjusted budget NCC	99.6%	99.2%	99.0%	99.0%
Percent of interdepartmental billings issued within 30 days of prior month end	97.0%	97.0%	98.0%	98.0%
Percent of IT service requests responded to within 24-hours	95.0%	95.0%	95.0%	95.0%
Operational Measures				
Number of personnel exams conducted by department	14	36	35	35
Number of service requests received	5,200	7,000	6,000	6,000
Amount of NCC savings at closing	$77,312	$159,723	$191,000	$191,000
Number of interdepartmental billings issued	1,327	1,941	1,960	1,960
Number of IT service requests	2,612	4,212	2,600	2,600

ADMINISTRATIVE OFFICER
DAVID E. JANSSEN, CHIEF ADMINISTRATIVE OFFICER

2004-05 PROPOSED BUDGET
BUDGETED POSITIONS = 428.0



AFFIRMATIVE ACTION COMPLIANCE OFFICE
DENNIS A. TAFOYA, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 3,282,523	$ 4,699,000	$ 5,534,000	$ 5,842,000	$ 5,667,000	$ 133,000
SERVICES & SUPPLIES	1,290,339	1,677,000	1,685,000	1,685,000	1,643,000	-42,000
OTHER CHARGES	11,824	17,000	17,000	17,000	16,000	-1,000
FIXED ASSETS-EQUIP		8,000				
OTHER FINANCING USES	97,000					
GROSS TOTAL	$ 4,681,686	$ 6,401,000	$ 7,236,000	$ 7,544,000	$ 7,326,000	$ 90,000
LESS INTRAFD TRANSFER	1,332,772	2,118,000	2,835,000	3,326,000	3,326,000	491,000
NET TOTAL	$ 3,348,914	$ 4,283,000	$ 4,401,000	$ 4,218,000	$ 4,000,000	$ -401,000
REVENUE	1,429,302	1,376,000	1,443,000	1,531,000	1,321,000	-122,000
NET COUNTY COST	$ 1,919,612	$ 2,907,000	$ 2,958,000	$ 2,687,000	$ 2,679,000	$ -279,000
BUDGETED POSITIONS	46.0	61.0	61.0	64.0	61.0	
REVENUE DETAIL						
CHRGS FOR SVCS-OTHER	$ 1,308,159	$ 1,359,000	$ 1,426,000	$ 1,514,000	$ 1,304,000	$ -122,000
OTHER SALES	9,400					
MISCELLANEOUS	16,743	17,000	17,000	17,000	17,000	
OPERATING TRANSFER IN	95,000					
TOTAL	$ 1,429,302	$ 1,376,000	$ 1,443,000	$ 1,531,000	$ 1,321,000	$ -122,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	PERSONNEL

Mission Statement

To develop, monitor, and enforce compliance with the County's Equal Employment Opportunity/Affirmative Action, Civil Rights, Diversity, Americans with Disabilities Act (ADA), and Equal Opportunity and Living Wage Contract Compliance, in conjunction with County departments and agencies; and, to provide employees with the skills to value diversity and to increase their sensitivity to diversity issues that impede harmony and productivity.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a $279,000 decrease in net County cost primarily attributable to the elimination of one-time carryover funding related to ADA compliance monitoring. The Proposed Budget also reflects the salaries and employee benefit increases approved by the Board and the countywide service levels, fully offset by revenue, for the Diversity Program, Contract Compliance Program and Mediation Program.

Strategic Planning

In accordance with the County's Strategic Plan, the Office of Affirmative Action Compliance (OAAC) will continue to provide service excellence and a seamless delivery of services to the public and County departments by achieving the following:

- Service Excellence - Ensure customer satisfaction in all program service areas by implementing department-wide Customer Service Surveys;
- Workforce Excellence - Ensure that all persons with disabilities have access to County programs and services by conducting departmental audits to determine ADA compliance;
- Organizational Effectiveness - Minimize County exposure to litigation costs by ensuring that all complaints of employment discrimination are investigated in a timely, thorough, and effective manner in accordance with County policy; and

Strategic Planning (cont'd)

-- Fiscal Responsibility - a) Implement new and innovative ways to generate new sources of revenue; and b) reduce monetary settlements and liability costs by expanding mediation services through the promotion of no-fault settlement agreements before lawsuits are filed.

Critical Needs

The OAAC has a critical need for 1.0 Data Systems Coordinator position to address the management, maintenance and support needs of the Department's information technology environment (approximately sixty-one desktops, four Local Area Networks and thirteen application databases) at the Department's administrative headquarters and five branch offices.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -246,000	$ 113,000	$ -359,000	--

Americans with Disabilities Act: Reflects the elimination of one-time carryover funding ($359,000 in services and supplies) partially offset by increases in revenue ($18,000) and intrafund transfers ($95,000) for continued countywide program compliance. *Supports Countywide Strategic Plan Goals 1 and 4.*

2.	$ 194,000	$ 194,000	$ --	--

Affirmative Action Diversity Program: Reflects the increase in services and supplies offset by revenue ($12,000) and intrafund transfers ($182,000) to ensure compliance with the County's Small Business Enterprise and Community Business Enterprise programs. *Supports Countywide Strategic Plan Goals 1 and 4.*

3.	$ 91,000	$ 91,000	$ --	--

Contract Compliance Program: Reflects an increase in services and supplies primarily for construction contract compliance of equal employment opportunity, Proposition A, and living wage ordinance, offset by an increase in revenue ($121,000) and a decrease in intrafund transfers ($30,000). *Supports Countywide Strategic Plan Goals 1 and 4.*

4.	$ -103,000	$ -103,000	$ --	--

Employment Discrimination Investigations: Reflects the service level requirement funded by departments and the transfer of program costs from Health Services-Enterprise Fund to Health Services-General Fund. *Supports Countywide Strategic Plan Goals 1 and 4.*

5.	$ 22,000	$ 22,000	$ --	--

County Mediation Program: Reflects an increase in services and supplies ($22,000) offset by a decrease in revenue ($10,000) and an increase in intrafund transfers ($32,000) for the Board-preferred option of mediation in responding to complaints of discrimination, harassment and retaliation filed against the County. *Supports Countywide Strategic Plan Goals 1 and 4.*

Other Changes				
1.	$ 119,000	$ 44,000	$ 75,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
2.	$ 14,000	$ 8,000	$ 6,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ -1,000	$ --	$ -1,000	--

Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.

Total	**$ 90,000**	**$ 369,000**	**$ -279,000**	**0.0**

AFFIRMATIVE ACTION COMPLIANCE OFFICE

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Employment Discrimination Investigations (EDI)						
$ 1,277,000	$ 820,000	$ 142,000	$ 315,000	$ --	$ 315,000	10.0

Authority: Mandated program - County Policy, Los Angeles County Code, Title 5, Chapter 5.08, Equal Employment, Section 5.08.010, County Policy on Discrimination, and Section 5.08.110, Office of Affirmative Action Compliance (OAAC) – Created – Powers and Duties; State Law, California Fair Employment and Housing Act (Government Code 12900 et. seq.) Non-discrimination in Employment Requirements; federal Law, Title VII, Civil Rights Act of 1964, as amended (Title VII), Title I of the Americans with Disabilities Act (ADA) of 1990, Age Discrimination in Employment Act (ADEA) of 1967, and Equal Pay Act (EPA) of 1963.

Enforces federal, State and County anti-discrimination laws and policies by investigating and responding to complaints of employment discrimination, harassment and retaliation filed with external enforcement agencies, the County OAAC, and other County departments, including the Civil Service Commission, the Auditor-Controller's Fraud Hotline, and the Board of Supervisors.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Sheriff's Equity Investigations (SEI)						
$ 1,515,000	$ 1,515,000	$ --	$ --	$ --	$ --	15.0

Authority: Mandated program - Los Angeles County Sheriff's Department Manual of Policy and Procedure 3-01/121.00 Policy of Equality, County Policy, Los Angeles County Code, Title 5, Chapter 5.08, Equal Employment, Section 5.08.010, County Policy on Discrimination, and Section 5.08.110, OAAC – Created – Powers and Duties; State Law, California Fair Employment and Housing Act (Government Code 12900 et. seq.) Non-discrimination in Employment Requirements; federal Law, Title VII, Civil Rights Act of 1964, as amended, and Title I of the ADA of 1990, and all related statutes and/or policies.

Intakes and assesses all incoming complaints related to the policy of equality. Investigates complaints of employment discrimination, harassment, and retaliation filed against the Sheriff's Department in a timely, thorough and effective manner. Present cases to the Equity Oversight Panel.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Contract Compliance (CC) Programs						
$ 1,277,000	$ 116,000	$ 847,000	$ 314,000	$ --	$ 314,000	11.0

Authority: Mandated program - County Policy, Los Angeles County Construction Contracts Board Resolution dated 11/30/82; Los Angeles County Living Wage Ordinance adopted 6/22/99; federal Law, Title VII, Civil Rights Act of 1964, as amended, and Presidential Executive Order 11246, as amended by 11375, Government Contractors, Department of Labor Revised Rule 4, and Department of Transportation Code of Federal Regulations 49.

Monitors and enforces equal employment opportunity compliance by County construction contractors in conformity with federal, State and County non-discrimination laws. Monitors and enforces living wage ordinance compliance of Proposition A and cafeteria services contractors. Manages the County's Community Business Enterprise (CBE) Program and the Small Business Enterprise (SBE) Program.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Americans With Disabilities Act (ADA) Compliance							
	$ 818,000	$ 199,000	$ 40,000	$ 579,000	$ --	$ 579,000	7.0

Authority: Mandated program - federal Law, Title II, ADA of 1990, and the Rehabilitation Act of 1973, and ADA Guidelines; and, State of California Law, Fair Employment and Housing Act, as amended, and Government Codes 11135 and 11139; and the State of California Building Standards Code Title XXIV. County Policy 3.060 Non-discrimination on the Basis of Disability and County Policy 3.070 County-Sponsored Events to be Disabled Accessible.

Monitors County compliance with the ADA and all State and federal laws prohibiting discrimination against people with disabilities, and monitor equal access and opportunity in contracting, employment, programs, and services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. County Mediation							
	$ 406,000	$ 156,000	$ 17,000	$ 233,000	$ --	$ 233,000	3.0

Authority: Non-mandated, discretionary program. County Policy, Los Angeles County Code, Title 5, Chapter 5.08, Equal Employment, Section 5.08.010, County Policy on Discrimination, and Section 5.08.110, OAAC – Created – Powers and Duties; State Law, California Fair Employment and Housing Act (Government. Code 12900 et. seq.) Non-discrimination in Employment Requirements; federal Law, Title VII, Civil Rights Act of 1964, as amended, and Title I of the Americans ADA of 1990.

Promotes and implements a countywide mediation program as the Board-preferred option in responding to complaints of employment discrimination, harassment and retaliation filed against the County.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Affirmative Action/Diversity Programs							
	$ 950,000	$ 508,000	$ 257,000	$ 185,000	$ --	$ 185,000	9.0

Authority: Non-mandated, discretionary program. County Policy, Los Angeles County Code, Title 5, Chapter 5.08, Equal Employment, Section 5.08.05, Affirmative Action Program-Composition; County Policy, Los Angeles County Board Resolution dated 7/30/91; Los Angeles County Board Motion dated 5/21/96, 12/3/96 and 9/15/98; California Fair Employment and Housing Act (Government Code, 12900 et. seq.); Government Contractors, Department of Labor Revised Rule 4; and Rehabilitation Act of 1973, Section 503, Affirmative Requirements for Federal Contractors or Subcontractors.

Coordinates the development, implementation and monitoring of County affirmative action programs; facilitates countywide diversity program initiatives; provides technical assistance to departments on Equal Employment Opportunity/Affirmative Action (EEO/AA) and managing and valuing diversity; analyzes pertinent legislation; conducts EEO/AA diversity training; ensures County government compliance with applicable County, State and federal EEO/AA laws; and manages the County's Local Worker Hiring Program (LWHP).

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Administration						
$ 1,083,000	$ 12,000	$ 18,000	$ 1,053,000	$ --	$ 1,053,000	6.0

Authority: Non-mandated, discretionary program.

Provides leadership, coordination, support, and direction to organizational units to facilitate achievement of the Department's mission and objectives. Activities include, but are not limited to, administering all non-program related functions such as budget, accounting, personnel, payroll, procurement and workers' compensation. In addition, program administers other departmental support activities such as computer programs/systems maintenance, network administration, emergency preparedness, strategic planning, contract monitoring, space management, and staff development/training. Also includes departmental costs for telephone utilities, computer maintenance and support, insurance, training, utilities and capital lease payments.

TOTAL PROGRAMS						
$ 7,326,000	**$ 3,326,000**	**$ 1,321,000**	**$ 2,679,000**	**$ 0**	**$ 2,679,000**	**61.0**

AFFIRMATIVE ACTION COMPLIANCE OFFICE

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	3,352,000	4,121,000	4,177,000	56,000
Employee Benefits	1,347,000	1,413,000	1,490,000	77,000
Total Salaries and Employee Benefits	4,699,000	5,534,000	5,667,000	**133,000**
Services and Supplies				
Communications	110,000	110,000	155,000	45,000
Computer Software	20,000	20,000	10,000	-10,000
Information Technology Services	40,000	40,000	0	-40,000
Insurance	7,000	7,000	6,000	-1,000
Maintenance-Buildings and Improvements	75,000	75,000	65,000	-10,000
Memberships	1,000	1,000	1,000	0
Office Expense-Other	115,000	115,000	18,000	-97,000
Office Expense-Postage	0	0	4,000	4,000
Office Expense-Stat and Forms	0	0	16,000	16,000
Professional and Specialized Services	150,000	150,000	114,000	-36,000
Rents and Leases-Bldg and Improvemts	0	0	173,000	173,000
Rents and Leases-Equipment	43,000	43,000	37,000	-6,000
Special Departmental Expense	1,037,000	1,045,000	966,000	-79,000
Training	10,000	10,000	10,000	0
Transportation and Travel-Auto Mileage	2,000	2,000	2,000	0
Transportation and Travel-Auto Service	5,000	5,000	1,000	-4,000
Transportation and Travel-Other	0	0	1,000	1,000
Transportation and Travel-Traveling	10,000	10,000	10,000	0
Utilities	52,000	52,000	54,000	2,000
Total Services and Supplies	1,677,000	1,685,000	1,643,000	-42,000
Other Charges				
Insurance Claims and Administration	6,000	6,000	6,000	0
Capital Leases	11,000	11,000	10,000	-1,000
Total Other Charges	17,000	17,000	16,000	-1,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	8,000	0	0	0
Total Equipment	8,000	0	0	0
Total Fixed Assets	8,000	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**6,401,000**	**7,236,000**	**7,326,000**	**90,000**
Less: Intrafund Transfers	2,118,000	2,835,000	3,326,000	491,000
TOTAL NET REQUIREMENTS	4,283,000	4,401,000	4,000,000	-401,000
REVENUES:				
Charges for Services	1,359,000	1,426,000	1,304,000	-122,000
Miscellaneous Revenues	17,000	17,000	17,000	0
TOTAL REVENUES	1,376,000	1,443,000	1,321,000	-122,000
NET COUNTY COST	**2,907,000**	**2,958,000**	**2,679,000**	**-279,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Employment Discrimination Investigations

Program Description: See Departmental Program Summary

Program Result: County employees' complaints are investigated in a timely, thorough and effective manner to minimize liability.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of complaints investigated in 120 days or less [1]	5%	27%	30%	40%
Dollar savings achieved through no-fault settlement agreements	$714,000 [1]	$1,059,000 [2]	$1,869,000 [3]	$2,056,000 [4]
Operational Measures				
Number of cases per investigator	92	95	100	110
Number of employment discrimination complaints received	643	663	700	770
Number of no-fault settlements achieved	5	4	8	9

Explanatory Note(s):
(1) Dollar savings equals the number of Office of Affirmative Action compliance (OAAC) "no-fault" settlement agreements (5), multiplied by County Counsel's estimate to prepare for litigation per case ($148,000), less the actual "no-fault" settlement amounts ($26,000).
(2) Dollar savings equals the number of OAAC "no-fault" settlement agreements (4) multiplied by County Counsel's estimate to prepare for litigation per case ($148,000), added to the sum of Claims Board's estimated damages cost ($648,000), less the actual "no-fault" settlement amounts ($181,000).
(3) Dollar savings equals the number of OAAC "no-fault" settlement agreements (8) multiplied by County Counsel's estimate to prepare for litigation per case ($148,000), added to the sum of Claims Board's estimated damages cost ($1,286,000), less the actual "no-fault" settlement amount ($601,000).
(4) Dollar savings reflects an anticipated increase of ten percent above the 2003-04 estimate.

PROGRAM NAME: Sheriff's Equity Investigations

Program Description: See Departmental Program Summary

Program Result: Sheriff's Department employees' complaints of employment discrimination are investigated in a timely, thorough and effective manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of equity complaint investigations completed within 60 business days	n/a	n/a	50%	80%
Operational Measures				
Number of equity investigations conducted	n/a	n/a	100	150
Number of equity investigations per investigator	n/a	n/a	9	7
Number of equity complaints received	n/a	n/a	450	450

Explanatory Note(s):
n/a=not available

PROGRAM NAME: Employment Discrimination Mediations

Program Description: Employment Discrimination Mediation promotes early resolution of complaints of discrimination, harassment and retaliation which reduces potential costs of litigation, liability and the amount of monetary settlements. This program also aims to improve harmony and productivity in the workplace by re-establishing communication between employees and managers through the mediation sessions.

Program Result: Every County employee who files an employment discrimination complaint is given the opportunity to elect mediation to resolve their complaint.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of employment discrimination complaints successfully mediated	37%	71%	70%	80%
Percentage of employees offered mediation within ten days	n/a	n/a	70%	100%
Dollar savings achieved through mediated no-fault settlement	$6,068,000 (1)	$6,216,000 (1)	$10,360,000 (1)	$19,536,000 (1)
Operational Measures				
Number of employees offered mediation	141	77	160 (2)	270 (3)
Number of mediation sessions conducted	112	59	100	189
Number of no-fault settlements	41	42	70	132
Number of no-fault settlements with potential violations	29	30	49	86
Number of mediation sessions per mediation staff	56	30	50	135

Explanatory Note(s):
(1) Dollar savings are based upon the number of mediated no-fault settlement agreements multiplied by $148,000 (legal cost estimated by County Counsel to prepare for the litigation of each case).
(2) Represents 23 percent of approximately 700 employment discrimination complaints estimated to be received in fiscal year (FY) 2003-04.
(3) Represents 35 percent of approximately 770 employment discrimination complaints projected to be received in FY 2004-05.
n/a=not available

PROGRAM NAME: Disability Civil Rights Compliance

Program Description: The Disability Civil Rights Compliance Program assesses and monitors departmental compliance with the Americans with Disabilities Act (ADA). The Program also provides advice and consultation to departments to prohibit discrimination against people with disabilities and to ensure equal opportunity and inclusion of people with disabilities in contracting, employment, programs, services, and activities.

Program Result: Individuals with physical or mental disabilities are provided equal access to County programs, services, and activities.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of ADA Title II program complaints investigated and resolved within 60 days	55%	65%	75%	70% (1)
Percentage of employees rating ADA and disability awareness training as "very good" or "excellent"	80%	82%	85%	90%
Operational Measures				
Number of ADA Title II complaints received	46	55	60	100
Number of ADA Title II complaints per investigator	15	18	20	33
Number of participants attending ADA and disability awareness training programs	1,250	1,750	1,900	2,100

Explanatory Note(s):
(1) The ADA Compliance Section will be conducting ADA Compliance Audits in FY 2004-05. Reviews will be conducted without the addition of any new staff; therefore, the Section's workload will increase. Five departments are scheduled to be audited in FY 2004-05. This increase in workload may result in a decrease in the percentage of complaints that will be completed within 60 days.

PROGRAM NAME: Contract Compliance

Program Description: See Departmental Program Summary

Program Result: Women and minorities are utilized in construction contractor employment. Eligible Proposition A and cafeteria services contract employees are paid a living wage and/or receive bona fide health benefits.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of minorities utilized on County construction projects	89.5%	81.3%	86.1%	87.0%
Percentage of women utilized on County construction projects	2.3%	1.6%	1.4%	2.0%
Percentage of living wage ordinance contractors paying $9.46 Living Wage	57.0%	48.0%	48.0%	48.0%
Percentage of living wage ordinance contractors offering health benefits	43.0%	52.0%	52.0%	52.0%
Operational Measures				
Number of construction contracts	1,045	1,023	972	845
Number of contractors subject to the provisions of the living wage ordinance	256	328	350	350

PROGRAM NAME: Equal Employment Opportunity (EEO), Affirmative Action (AA) and Diversity

Program Description: Provide departments with technical assistance in developing AA plans and best practices in achieving EEO; analyze, evaluate and audit employment practices and procedures to enforce compliance with EEO and non-discrimination policies; and educate managers, supervisors and employees on principles of EEO/AA related matters.

Program Result: Under-utilized women and minorities participate in employment opportunities; departments comply with EEO/AA policies; and employees value diversity and are provided the skills to achieve a work environment free of discrimination.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of departments achieving passing score on EEO/AA compliance reviews	n/a	n/a	100% (1)	100%
Percentage of employees who evaluate the EEO/AA and diversity training programs as "very good" or "excellent"	n/a	n/a	90%	90%
Operational Measures				
Number of EEO/AA compliance audits conducted	n/a	n/a	10	10
Number of training programs	n/a	n/a	371	400
Number of training participants	n/a	n/a	11,130	12,000

Explanatory Note(s):
(1) Reviews were implemented in FY 2003-04
n/a=not available

PROGRAM NAME: Minority, Women, Disadvantaged and Disabled Veteran Business Enterprises (referred to as Community Business Enterprises [CBEs]) and Local Small Business Enterprises (SBEs)

Program Description: Increase opportunities for small, minority and woman-owned businesses to conduct business with the County.

Program Result: Certified CBEs and local SBEs are utilized in County contracting.

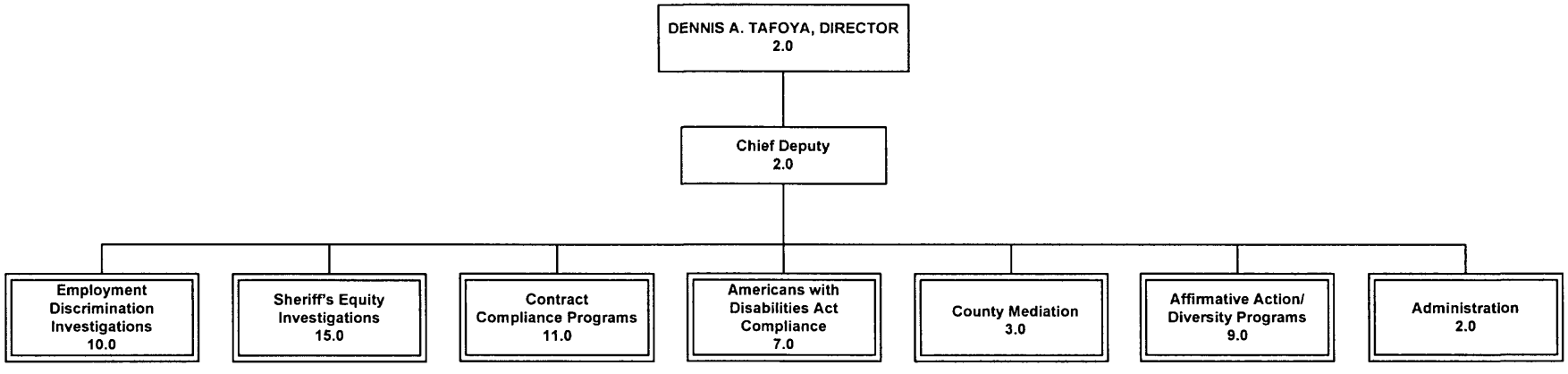
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of local SBEs awarded County contracts	n/a	n/a	47.9%	55.0%
Percentage of departments achieving 25 percent CBE utilization goal	1.6%	2.7%	5.0%	10.0%
Operational Measures				
Number of CBEs certified	569	492	525	600
Number of SBEs certified	n/a	142	200	250

Explanatory Note(s):
n/a=not available

OFFICE OF AFFIRMATIVE ACTION COMPLIANCE

Fiscal Year 2004-05

Proposed Positions = 61.0



AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

CATO R. FIKSDAL, AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 17,661,127	$ 20,190,000	$ 20,477,000	$ 20,995,000	$ 20,820,000	$ 343,000
SERVICES & SUPPLIES	4,669,218	4,900,000	5,037,000	4,627,000	4,577,000	-460,000
OTHER CHARGES	33,751	236,000	236,000	243,000	243,000	7,000
FIXED ASSETS-EQUIP	229,196					
GROSS TOTAL	$ 22,593,292	$ 25,326,000	$ 25,750,000	$ 25,865,000	$ 25,640,000	$ -110,000
LESS INTRAFD TRANSFER	462,366	487,000	487,000	458,000	458,000	-29,000
NET TOTAL	$ 22,130,926	$ 24,839,000	$ 25,263,000	$ 25,407,000	$ 25,182,000	$ -81,000
REVENUE	17,756,905	19,587,000	20,011,000	19,313,000	19,665,000	-346,000
NET COUNTY COST	$ 4,374,021	$ 5,252,000	$ 5,252,000	$ 6,094,000	$ 5,517,000	$ 265,000
BUDGETED POSITIONS	370.0	360.0	360.0	343.0	340.0	-20.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 3,891,832	$ 3,458,000	$ 3,478,000	$ 3,458,000	$ 3,458,000	$ -20,000
PEN/INT/COSTS-DEL TAX	303,986	350,000		300,000	300,000	300,000
STATE AID-AGRICULTURE	2,352,359	2,384,000	1,608,000	2,444,000	2,444,000	836,000
STATE-OTHER	177,796	140,000	140,000	140,000	140,000	
FEDERAL-OTHER	-6,839					
LEGAL SERVICES	346,656	347,000	455,000		352,000	-103,000
AGRICULTURAL SERVICES	8,864,870	8,901,000	9,546,000	8,734,000	8,734,000	-812,000
CHRGS FOR SVCS-OTHER	1,571,073	3,787,000	4,694,000	4,030,000	4,030,000	-664,000
OTHER SALES	-4,302		5,000	5,000	5,000	
MISCELLANEOUS	176,501	220,000	85,000	202,000	202,000	117,000
SALE OF FIXED ASSETS	82,973					
TOTAL	$ 17,756,905	$ 19,587,000	$ 20,011,000	$ 19,313,000	$ 19,665,000	$ -346,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	PROTECTION INSPECTION

Mission Statement

To provide environmental and consumer protection through the enforcement of federal and State laws and County ordinances in the areas of health, safety, and consumer concerns of County residents. The Department's highly diverse public services include: ensuring the safe and wholesome supply of food and water; protecting consumers and businesses from fraud; preventing the misuse of pesticides; pest management; pest exclusion; minimizing the fire hazard from weeds and brush; and providing consumer and agricultural information.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects an increase of $265,000 in net County cost, primarily due to negotiated increases in salaries and employee benefits. Gross appropriation totals $25.6 million, partially offset by $20.1 million in intrafund transfers and revenue. The major changes for fiscal year (FY) 2004-05 are the loss of the State Red Imported Fire Ant contract and an anticipated increase in Unclaimed Gas Tax revenue.

Strategic Planning

The Department will continue to pursue sources of revenue, opportunities to establish partnerships with other agencies, and other methods to more effectively perform its mission. Implementation of the Department's long-term strategies will continue to incorporate ongoing employee development of the Agricultural and Weights and Measures Inspector classifications and increase public awareness of the Department through further development of its internet web-site.

In FY 2003-04, the Department further developed and refined the Price Verification (Scanner) Program. This program is designed to conduct undercover test purchases at various retail stores to ensure that the correct price is being charged to consumers. This program addresses the new programmatic Children and Families Well-Being Goal by improving the economic well-being of all Los Angeles County residents.

Critical Needs

The Department has a critical need to restore the Red Imported Fire Ant Program. At a minimum, this program needs 23.0 positions to handle the increase in the survey workload (increase in the size of the infested areas), an increase in the program treatment workload (increase in the number of infested properties), and the need for additional public outreach and education.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -940,000	$ -940,000	$ --	-23.0

Environmental Protection Bureau: Reflects the deletion of 16.0 temporary Agricultural Inspector Aid, 4.0 Agricultural/Weights and Measure Inspector II, 1.0 Agricultural/Weights and Measures Inspector III, 1.0 Deputy Agricultural Commissioner/Sealer, and 1.0 Senior Typist Clerk positions due to the loss of the State-funded Red Imported Fire Ant contract. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -143,000	$ -409,000	$ 266,000	-2.0

Pest Exclusion/Produce Quality: Reflects the deletion of 2.0 temporary Agricultural Inspector Aid positions from the Glassy-Winged Sharpshooter (GWSS) subprogram, as well as service and supplies costs associated with both the GWSS and High Risk subprograms due to a decrease in funding for both subprograms. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -559,000	$ -484,000	$ -75,000	-1.0

Weed Hazard Abatement: Reflects the deletion of 3.0 vacant Weed Hazard Pest Abatement Driver positions, the addition of 2.0 Weed Hazard Pest Abatement Worker positions, and the reduction in services and supplies associated with the Weed Hazard tractor vendor contracts and Weed Hazard Vacant Lot Clearance subprogram due to an anticipated reduction in revenue/intrafund transfers for weed abatement services. *Supports Countywide Strategic Plan Goal 4.*

4.	$ 383,000	$ 484,000	$ -101,000	5.0

Pest Management: Reflects the addition of 3.0 Weed Hazard Pest Abatement Worker, 1.0 Agricultural Chemical Sprayer, 1.0 Senior Typist Clerk, and 1.0 Agricultural/Weights and Measures Inspector II positions and the deletion of 1.0 Intermediate Typist Clerk position due to a net increase in revenue from pest and invasive weed control services. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
5.	$ 60,000	$ 60,000	$ --	1.0
	Nursery Pest Mitigation Program: Reflects the addition of 1.0 Accountant II position, offset by revenue for the administration of the Nursery Pest Mitigation Program. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 196,000	$ --	$ 196,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 70,000	$ --	$ 70,000	--
	Retirement Debt Service: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -1,000	$ --	$ -1,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ 691,000	$ --	$ 691,000	--
	Other Employee Benefits: Reflects unavoidable cost increases in employee benefits, such as workers' compensation and retiree health insurance.			
5.	$ --	$ 914,000	$ -914,000	--
	Revenue: Reflects an estimated increase in unclaimed gas tax and other miscellaneous ongoing revenue.			
6.	$ 125,000	$ --	$ 125,000	--
	Services and Supplies: Reflects a net increase in services and supplies based on current and anticipated spending trends.			
7.	$ 8,000	$ --	$ 8,000	--
	Other Charges: Reflects an increase in indemnity costs.			
Total	**$ -110,000**	**$ -375,000**	**$ 265,000**	**-20.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Environmental Protection Bureau						
$ 5,030,000	$ --	$ 4,450,000	$ 580,000	$ 1,089,000	$ -509,000	95.0

Authority:

a. Mandated program with non-discretionary service level – California Food and Agricultural Code (CFAC) Section 22872(B)(5), Section 11501.5, Section 2272 and 2279.

Provides direct services, regulatory oversight and local administration of pesticide use enforcement; develops an annual statistical report of Los Angeles County's agricultural production; and maintains over 25,000 insect pest detection traps throughout the County.

b. Mandated with discretionary service level – May 1973 Board order, Assembly Bill (AB) 185 and AB 187 of 1987.

Provides regulatory oversight of agricultural businesses handling hazardous materials; and provides training for County departments and other governmental agencies whose employees handle pesticides.

c. Non-mandated program with discretionary service level.

Enforces Apiary laws and regulations; responds to hazardous material spills and multiple bee stinging complaints; provides advisory services to the agricultural community and the public; and assists in the eradication of harmful insect pests.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Pest Exclusion/Produce Quality						
$ 4,658,000	$ --	$ 4,042,000	$ 616,000	$ 768,000	$ -152,000	67.0

Authority: Mandated with non-discretionary level – February 2001 Board order and AB 1771.

Inspect nurseries and seed lots for pests, weeds and disease; inspect and test retail and wholesale packaged commodities for accurate statements of quantity, weight, measure or count; inspect fruits and vegetables for minimum quality; inspect and certify incoming shipments of plants and agricultural commodities and perishable goods; inspect and certify quarantined produce and plant products imported and exported from Los Angeles County; and identify insect pests and plant diseases for the Department, industry, government agencies and the public.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Weights and Measures Bureau						
$ 4,223,000	$ --	$ 3,775,000	$ 448,000	$ 642,000	$ -194,000	56.0

Authority:

a. Mandated program with non-discretionary service level – California Business and Professions Code Section 12210(A), (B); Section 12240, Section 12239; and CFAC Sections 6903 and 52361.

Inspects and tests for accuracy over 24,000 scales and over 120,000 measuring devices used to sell commodities.

3. **Weights and Measures Bureau** (cont'd)

b. Non-mandated program with discretionary service level.

Provides precise determinations of mass and volumetric calibrations for the Department, public and private agencies and inspects over 14,000 lots of various packaged goods to ensure represented quantity.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. **Weed Hazard and Pest Management Bureau**						
$ 6,274,000	$ 367,000	$ 6,102,000	$ -195,000	$ 814,000	$ -1,009,000	71.0

Authority: Non-mandated program with discretionary service level.

Provides fire protection to homes, businesses, and the citizens of Los Angeles County by monitoring and removing flammable vegetation and combustible debris from unimproved property and provides direct services, under contract, to the public in the areas of animal and weed pest management.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. **Environmental Toxicology**						
$ 1,777,000	$ 91,000	$ 1,229,000	$ 457,000	$ 229,000	$ 228,000	20.0

Authority: Mandated program with discretionary service level – Board orders, May 1973 and October 1987.

Collects and analyzes environmental samples for the Department and various governmental agencies, other County departments and the public.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. **Administrative Services**						
$ 3,678,000	$ --	$ 67,000	$ 3,611,000	$ 355,000	$ 3,256,000	31.0

Authority: Non-mandated program with discretionary service level.

Provides administrative support to the Department in the areas of budgeting, accounting, human resources, payroll, procurement, and information technology. Includes the departmental executive staff.

Total Programs						
$25,640,000	**$ 458,000**	**$ 19,665,000**	**$ 5,517,000**	**$ 3,897,000**	**$ 1,620,000**	**340.0**

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	14,716,000	14,833,000	14,347,000	-486,000
Employee Benefits	5,474,000	5,644,000	6,473,000	829,000
Total Salaries and Employee Benefits	20,190,000	20,477,000	20,820,000	343,000
Services and Supplies				
Agricultural	450,000	300,000	405,000	105,000
Clothing and Personal Supplies	85,000	83,000	86,000	3,000
Communications	300,000	220,000	312,000	92,000
Computer Equipment-noncapital	80,000	10,000	10,000	0
Computer Software	20,000	10,000	10,000	0
Household Expenses	45,000	45,000	32,000	-13,000
Insurance	6,000	6,000	6,000	0
Maintenance-Buildings and Improvements	250,000	244,000	286,000	42,000
Maintenance-Equipment	80,000	49,000	46,000	-3,000
Medical Dental and Laboratory Supplies	300,000	261,000	260,000	-1,000
Memberships	4,000	4,000	4,000	0
Office Expense-Other	70,000	70,000	65,000	-5,000
Office Expense-Postage	9,000	9,000	7,000	-2,000
Office Expense-Stat and Forms	41,000	37,000	37,000	0
Professional and Specialized Services	450,000	459,000	564,000	105,000
Publication and Legal Notices	5,000	16,000	5,000	-11,000
Rents and Leases-Equipment	1,630,000	1,905,000	1,448,000	-457,000
Small Tools and Instruments	80,000	97,000	87,000	-10,000
Special Departmental Expense	45,000	31,000	45,000	14,000
Transportation and Travel-Auto Mileage	50,000	90,000	66,000	-24,000
Transportation and Travel-Auto Service	350,000	512,000	314,000	-198,000
Transportation and Travel-Other	250,000	286,000	236,000	-50,000
Transportation and Travel-Traveling	60,000	62,000	43,000	-19,000
Utilities	240,000	231,000	203,000	-28,000
Total Services and Supplies	4,900,000	5,037,000	4,577,000	-460,000
Other Charges				
Capital Leases	156,000	156,000	155,000	-1,000
Insurance Claims and Administration	54,000	54,000	62,000	8,000
Judgement and Damages	26,000	26,000	26,000	0
Total Other Charges	236,000	236,000	243,000	7,000
Fixed Assets				
Total Fixed Assets	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**25,326,000**	**25,750,000**	**25,640,000**	**-110,000**
Less: Intrafund Transfers	487,000	487,000	458,000	-29,000
TOTAL NET REQUIREMENTS	24,839,000	25,263,000	25,182,000	-81,000
REVENUES:				
Licenses, Permits and Fees	3,458,000	3,478,000	3,458,000	-20,000
Fines, Forfeitures and Penalties	350,000	0	300,000	300,000
Intergovernmental Revenues-State	2,524,000	1,748,000	2,584,000	836,000
Charges for Services	13,035,000	14,695,000	13,116,000	-1,579,000
Miscellaneous Revenues	220,000	90,000	207,000	117,000
TOTAL REVENUES	19,587,000	20,011,000	19,665,000	-346,000
NET COUNTY COST	**5,252,000**	**5,252,000**	**5,517,000**	**265,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Environmental Protection Bureau

Program Description: See Departmental Program Summary

Program Result: Public health and safety, handlers, agricultural workers, and the environment are protected from the harmful effects of pesticide abuse (Pesticide Regulation), and exotic insects known to be pests in other parts of the country or world (Exotic Pest Detection).

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Pesticide Regulation				
Indicators				
Number of actual pesticide related illnesses	n/a	188	148	152
Number of reports of injury	267	266	216	230
Number of environmental or property damage reports	10	29	28	28
Operational Measures				
Percent of application inspections with violations	4.2%	3.4%	7.5%	6.0%
State Department of Pesticide Regulation (DPR) audit percent rating	100.0%	100.0%	100.0%	100.0%
DPR negotiated work plan percent rating	94.0%	97.0%	99.0%	99.0%
Exotic Pest Detection				
Indicators				
Total number of exotic pests found of each species	20	41	37	30
Number of pest infestations found before they have spread beyond one square mile	4	5	2	3
Number of exotic insects found before they require a quarantine by our trading partners (California counties, states or nations)	20	31	37	30
Cost of lost production or trade revenues	n/a	n/a	n/a	n/a
Operational Measures				
Percentage of traps, trappers and routes that receive 100 percent rating from California Department of Food and Agricultural Quality Control (QC) inspectors	n/a	n/a	n/a	n/a
Percentage of traps completed within the contract specifications	n/a	n/a	n/a	n/a
Percentage of QC specimens recovered	88%	86.4%	89%	90%

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Pest Exclusion/Produce Quality

Program Description: See Departmental Program Summary

Program Result: Consumers are assured that they are buying high-quality and correctly labeled commodities due to the enforcement of State quality standards pertaining to fruits, nuts, vegetables, honey, salad products, and eggs, sold at wholesale and retail outlets throughout Los Angeles County (Produce Quality) as well as commercially grown plants and cut flowers that are properly labeled and free from pests (Nursery Inspection). Agricultural crop production, nursery stock, ornamental landscaping, and the environment are protected through the exclusion of exotic and economically damaging insects, diseases, animals, and weed pests (Incoming Plant Shipment Inspections).

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Produce Quality				
Indicators				
Percentage of fruits and vegetables inspected that are fully ripe and free from internal defects	95%	95%	95%	95%
Percentage of fruits, vegetables and eggs inspected that are free from defects and decay	92%	92%	92%	92%
Number of egg related food-borne illnesses reported	0	0	0	0
Operational Measures				
Number of lots of fruits, vegetables and eggs inspected per hour	4	4	5	5
Number of lots of fruits, vegetables and eggs rejected	610	635	620	590
Number of deceptively marked lots of fruits, vegetables and eggs	490	508	496	472
Number of refrigeration violations on eggs	n/a	n/a	30	20
Nursery Inspection				
Indicators				
Number of rejections of plant shipments at destination	3	3	2	2
Percentage of plants inspected which meet the standards of cleanliness and are free from pests of limited distribution or are not known to be established in California	90%	90%	90%	90%
Operational Measures				
Number of pests found and controlled	200	128	160	160
Number of consumer complaints regarding the labeling and pest cleanliness of plants bought at retail	3	4	3	2
Number of target pests surveyed to have become established resulting in ongoing quarantines or damage to crops, gardens or native landscapes	2	2	2	2
Incoming Plant Shipment Inspections				
Indicators				
Number of new exotic pests become established in Los Angeles County	6	5	4	5
Number of pests intercepted at first point of entry	672	816	571	700
Number of shipments which meet quarantine laws and regulations before they enter	156,426	185,936	129,910	154,592
Number of shipments denied entry which do not comply with California quarantine laws	813	972	778	803
Operational Measures				
Number of shipments inspected	140,079	175,474	150,000	160,000
Number of inspection hours	25,375	28,363	26,000	27,000
Percentage of shipments inspected the same day as they enter the terminal or as we are notified of arrival	95%	95%	95%	95%

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Weights and Measures Bureau

Program Description: See Departmental Program Summary

Program Result: Consumers are assured that scales and meters used to determine quantity in a commercial purchase are accurate (Scale and Meter Accuracy) and that when they make retail purchases, they are charged no more than the lowest posted or advertised price (Scanner Inspection).

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Scale and Meter Accuracy				
Indicators				
Percentage of scales and meters that are found to be correct when inspected	88.8%	88.7%	88.8%	88.8%
Operational Measures				
Number of scales and meters inspected per inspector per day	31.4	33.8	33.8	33.8
Standing in the State Division of Measurement Standards Annual Report – Percentage of scales and meters inspected and in compliance by County	90.3%	n/a	90.3%	90.3%
Scanner Inspection				
Indicators				
Percentage of stores inspected without overcharge violations	67.7%	79.6%	82.7%	83.5%
The dollar amount of overcharges as a percentage of the dollars in the inspection purchase	2.3%	0.05%	0.75%	0.73%
Operational Measures				
Stores inspected per inspector per day	5.3	6.5	6.0	5.8
Percentage of stores inspected per year	13.3%	53.2%	65.5%	72.0%

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Pest Management/Weed Abatement Bureau

Program Description: See Departmental Program Summary

Program Result: County departments and others are provided a resource for safe and environmentally sound methods of pest management for controlling vertebrate and weed pest (Pest Management). The health, safety, and property of residents are protected through the elimination of hazardous weeds, brush, and rubbish on unimproved property (Weed Hazard Abatement).

Pest Management				
Indicators				
Increased reliance/confidence in our knowledge and expertise by other agencies as indicated by numbers of contracts, cooperative agreements, etc. retained and new clients	436	464	450	450
Percentage of consumer satisfaction indicated by increased revenue in dollar amount	94.0%	96.0%	96.0%	96.0%
Numbers of individuals/agencies receiving accurate information on sound integrated pest management principles	n/a	578	650	650
Operational Measures				
Total number and dollar amounts of contracts/cooperative agreements	$2,046,609	$2,073,543	$2,340,353	$2,400,000
Number of renewed contracts	n/a	n/a	n/a	450
Percentage of public and consumer satisfaction with our control methods/materials for pests	94.0%	96.0%	96.0%	96.0%
Number of person/groups trained in integrated pest management principles	n/a	538	600	600
Number of internal quality control inspections performed	n/a	63	100	125
Number of hits on divisional integrated pest management principles web-site	n/a	248	300	500

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Weed Hazard Abatement				
Indicators				
Number of structures damaged from wildfires originating from or conducted through vacant parcels	n/a	n/a	1	0
Number of injuries or death from wildfires	n/a	n/a	0	0
Operational Measures				
Number of parcels declared	27,131	25,143	26,100	26,000
Percentage of vacant parcels in compliance with the fire code by October 15 of each year	n/a	n/a	n/a	90.0%
Numbers of avoidable reductions and cancellations of weed abatement charges	67	17	25	25
Dollar amount of reductions and cancellations of weed abatement charges	$51,131	$ 5,338	$10,000	$10,000

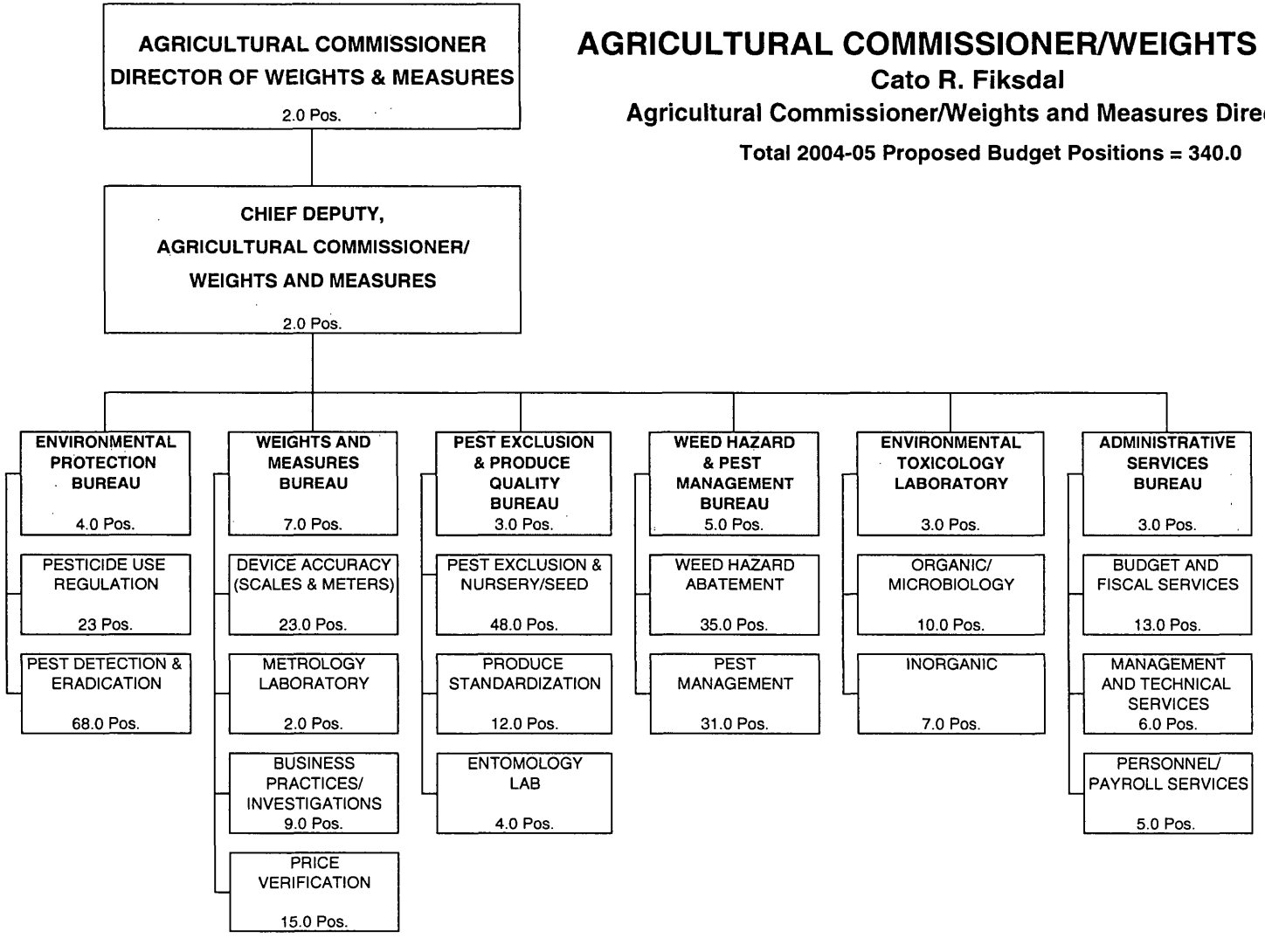
Explanatory Note(s):
n/a = not available

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

Cato R. Fiksdal

Agricultural Commissioner/Weights and Measures Director

Total 2004-05 Proposed Budget Positions = 340.0



ALTERNATE PUBLIC DEFENDER
JANICE Y. FUKAI, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 28,631,532	$ 30,992,000	$ 30,992,000	$ 31,683,000	$ 31,428,000	$ 436,000
SERVICES & SUPPLIES	2,392,753	2,540,000	2,540,000	2,540,000	2,540,000	
OTHER CHARGES	79,429	79,000	79,000	132,000	132,000	53,000
FIXED ASSETS-EQUIP	31,297	44,000	44,000	44,000	44,000	
GROSS TOTAL	$ 31,135,011	$ 33,655,000	$ 33,655,000	$ 34,399,000	$ 34,144,000	$ 489,000
REVENUE	118,509	92,000	92,000	92,000	92,000	
NET COUNTY COST	$ 31,016,502	$ 33,563,000	$ 33,563,000	$ 34,307,000	$ 34,052,000	$ 489,000
BUDGETED POSITIONS	231.0	238.0	238.0	235.0	235.0	-3.0
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 5,060	$	$	$	$	$
COURT FEES & COSTS	9,496	5,000	5,000	5,000	5,000	
MISCELLANEOUS	103,953	87,000	87,000	87,000	87,000	
TOTAL	$ 118,509	$ 92,000	$ 92,000	$ 92,000	$ 92,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	JUDICIAL

Mission Statement

To provide high quality and caring legal representation to indigent persons charged with a crime when a conflict prevents the Public Defender from providing the required legal services, and to represent clients in appellate courts as required.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $489,000, primarily attributable to Board-approved increases in salaries and employee benefits. The Proposed Budget also reflects the reduction of 3.0 Deputy Alternate Public Defender II positions due to a reduction in Rampart case workload.

Strategic Planning

The Alternate Public Defender (APD) will fulfill the 2004-05 Strategic Plan by implementing the County Performance Counts! initiative and other programs designed to build and improve upon the Department's tradition of service excellence. The APD will design and implement data systems to track Performance Counts! measures (County Strategic Plan Goal 3); develop its own Performance Excellence Index, relying on best practices for delivery of service (County Strategic Plan Goal 3); create a department web page for efficient dissemination of mission critical information to the public (County Strategic Plan Goal 1); launch a Capital Litigation Training program to ensure attorneys engaged in litigation have the finest resources and mentors available (County Strategic Plan Goal 2); and continue to staff the Juvenile Mental Health Court designed to address the special needs and circumstances of a select number of juvenile offenders suffering from mental health disorders (County Strategic Plan Goal 5).

Critical Needs

The APD requires funding for membership in the Information Systems Advisory Body (ISAB), which provides efficient and cost-saving technologies such as the Proactive Information eXchange (PIX), Video Inmate Conferencing, the Justice Enterprise Document Management System (EDMS), and on-line legal resource materials. The APD requires funding for 1.0 Data Systems Supervisor position to oversee the Department's complex information technology systems and provide support for the Performance Counts! tracking system.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -319,000	$ --	$ -319,000	-3.0
	Defense of Adults: Reflects the deletion of 3.0 Deputy Alternate Public Defender II positions due to a reduction in Rampart case workload. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 369,000	$ --	$ 369,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 319,000	$ --	$ 319,000	--
	Other Salaries and Employee Benefits: Reflects unavoidable cost increases such as retiree health, workers' compensation, and unemployment insurance.			
3.	$ 67,000	$ --	$ 67,000	--
	Retirement Debt Service: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
4.	$ 53,000	$ --	$ 53,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
Total	**$ 489,000**	**$ 0**	**$ 489,000**	**-3.0**

ALTERNATE PUBLIC DEFENDER

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Defense of Adults**							
	$32,375,000	$ --	$ 92,000	$ 32,283,000	$ 794,000	$31,489,000	221.0

Authority: Mandated program - federal and State constitutions and Section 987.2 of the California Penal Code.

The program provides legal representation for indigent persons charged with felony and misdemeanor offenses. This is a mandatory program with discretionary service levels. Unavoidable fixed costs are lease and debt service requirements.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Administration**							
	$ 1,769,000	$ --	$ --	$ 1,769,000	$ --	$1,769,000	14.0

Authority: Non-mandated, discretionary program.

The program provides administrative support to the department. Services include executive office and departmental budgeting, accounting, personnel/payroll, procurement, data management, and facilities management.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs							
	$34,144,000	**$ 0**	**$ 92,000**	**$ 34,052,000**	**$ 794,000**	**$33,258,000**	**235.0**

ALTERNATE PUBLIC DEFENDER

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	22,307,000	22,307,000	22,402,000	95,000
Employee Benefits	8,685,000	8,685,000	9,026,000	341,000
Total Salaries and Employee Benefits	30,992,000	30,992,000	31,428,000	436,000
Services and Supplies				
Clothing and Personal Supplies	3,000	3,000	3,000	0
Communications	306,000	306,000	306,000	0
Information Technology Services	81,000	81,000	81,000	0
Insurance	10,000	10,000	10,000	0
Maintenance-Buildings and Improvements	231,000	231,000	231,000	0
Maintenance-Equipment	46,000	46,000	46,000	0
Memberships	65,000	65,000	65,000	0
Office Expense-Other	480,000	480,000	480,000	0
Office Expense-Stat and Forms	2,000	2,000	2,000	0
Professional and Specialized Services	131,000	131,000	131,000	0
Rents and Leases-Bldg and Improvemts	649,000	649,000	649,000	0
Rents and Leases-Equipment	68,000	68,000	68,000	0
Special Departmental Expense	20,000	20,000	20,000	0
Telecommunications	27,000	27,000	27,000	0
Training	2,000	2,000	2,000	0
Transportation and Travel-Auto Mileage	65,000	65,000	65,000	0
Transportation and Travel-Auto Service	5,000	5,000	5,000	0
Transportation and Travel-Traveling	40,000	40,000	40,000	0
Utilities	309,000	309,000	309,000	0
Total Services and Supplies	2,540,000	2,540,000	2,540,000	0
Other Charges				
Capital Lease	79,000	79,000	132,000	53,000
Total Other Charges	79,000	79,000	132,000	53,000
Fixed Assets				
Equipment:				
Major Office Equipment	44,000	44,000	44,000	0
Total Equipment	44,000	44,000	44,000	0
Total Fixed Assets	44,000	44,000	44,000	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**33,655,000**	**33,655,000**	**34,144,000**	**489,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	33,655,000	33,655,000	34,144,000	489,000
REVENUES:				
Charges for Services	5,000	5,000	5,000	0
Miscellaneous Revenues	87,000	87,000	87,000	0
TOTAL REVENUES	92,000	92,000	92,000	0
NET COUNTY COST	**33,563,000**	**33,563,000**	**34,052,000**	**489,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Defense of Adults

Program Description: See Departmental Program Summary

Program Result: Clients receive effective legal representation.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of grade IV attorneys whose annual "workload difficulty index" score falls within 7.5 to 9.0 [2]	n/a	n/a	n/a	n/a
Percentage of grade III attorneys whose annual "workload difficulty index" score falls within 5.5 to 7.8 [2]	n/a	n/a	n/a	n/a
Percentage of grade II attorneys whose annual "workload difficulty index" score falls within 3.5 to 5.8 [2]	n/a	n/a	n/a	n/a
Percentage of grade I attorneys whose annual "workload difficulty index" score falls within 2.0 to 3.7 [2]	n/a	n/a	n/a	n/a
Percentage of attorneys who met the Department's recommended annual goal of six hours of targeted criminal defense training as part of, or in addition to, their three year/25 hours California State Bar minimum continuing legal education (MCLE) requirement [3]	n/a	n/a	n/a	n/a
Operational Measures				
Total felony workload	19,804	23,725	28,292	31,970
Total misdemeanor workload	10,050	11,640	15,206	17,183
Total workload	29,854	35,365	43,498	49,153
Average cost per case	$734	$700	$679	$654
Percentage of requests for service handled [4]	100%	100%	100%	100%
Number of qualified training hours taken	n/a	n/a	n/a	n/a

Explanatory Note(s):

(1) For those measures where data is not available, projected data for each measure will be available beginning in fiscal year (FY) 2004-05, and actual data for each measure will be available beginning in FY 2005-06.

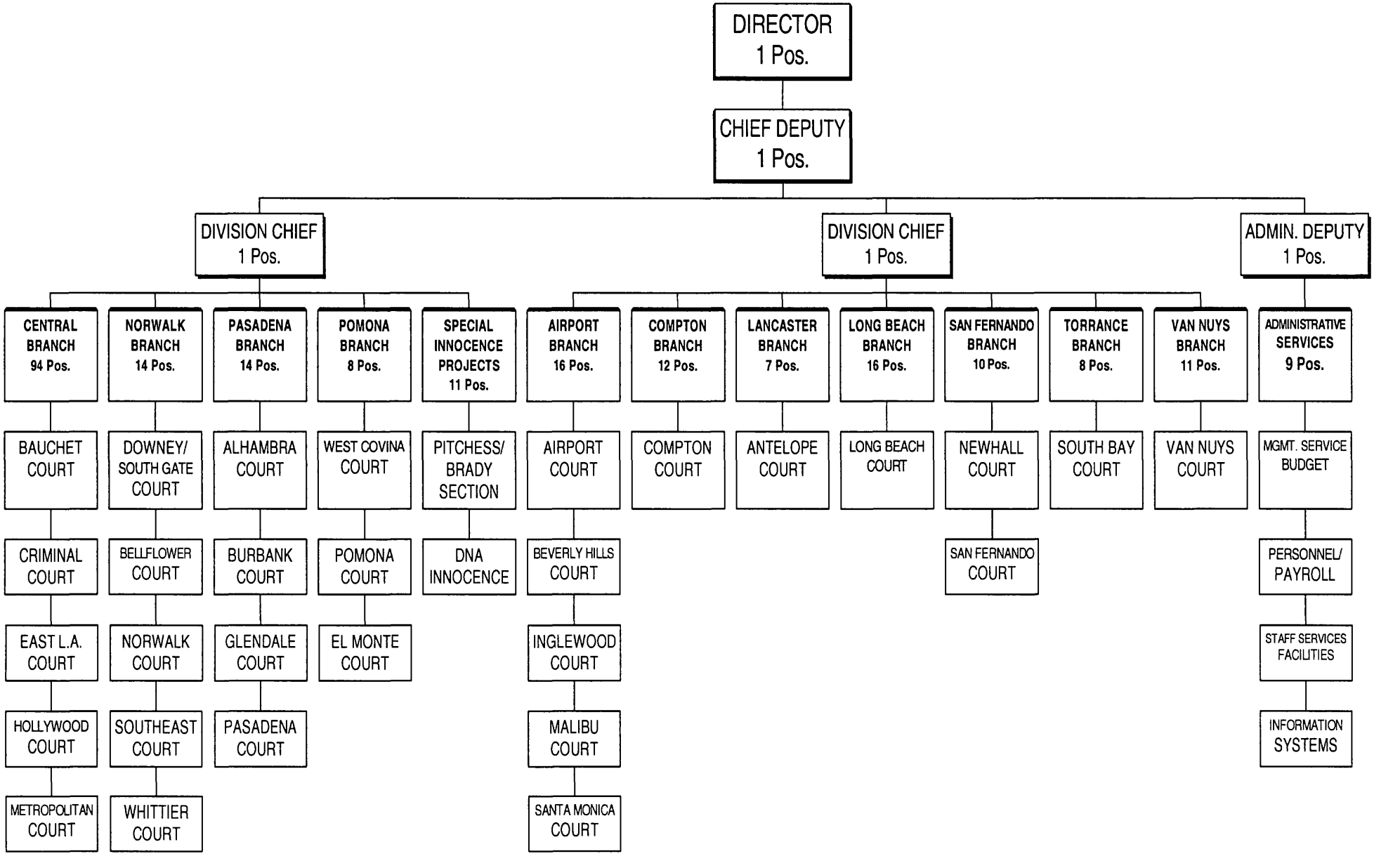
(2) The "workload difficulty index" is derived from the following factors: the quantity and quality of cases carried by an attorney from month to month; the quantity and quality of new cases assigned to an attorney each month; the quantity and quality of court appearances made by an attorney each month; and the quantity and quality of trials performed by an attorney each year.

(3) The Department's recommended minimum continuing legal education training goal is a program designed to encourage attorneys to meet their California State Bar MCLE requirement under more stringent guidelines specifically tailored to the demands of a criminal defense specialist working in a public defender's office. For an attorney to meet this goal they must attend and complete, annually, a minimum of six hours of "live" MCLE approved coursework presented by either the Alternate Public Defender (APD) and/or the Public Defender. This coursework may be part of, or in addition to, the State Bar's mandated 25 hours of training over a three-year period (no annual minimum hours required). By encouraging attorneys to: more evenly spread their MCLE training over the State Bar's three-year compliance period; attend actual seminars instead of reviewing taped programs; and focusing over two-thirds of their coursework on training specifically designed for public defenders, the APD will enhance the level of representation provided to all clients.

(4) The "percentage of requests for service handled" measures the Department's ability to accept appointment in cases where a client qualifies for the APD's indigent defense services. Any measure below 100 percent represents a service availability deficit and indicates insufficient staffing to meet demand for service.

n/a=not available

LAW OFFICES OF THE ALTERNATE PUBLIC DEFENDER
JANICE Y. FUKAI, DIRECTOR
2004-05 Proposed Budgeted Positions = 235.0



ANIMAL CARE AND CONTROL
MARCIA MAYEDA, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 12,954,347	$ 13,538,000	$ 14,038,000	$ 14,353,000	$ 14,167,000	$ 129,000
SERVICES & SUPPLIES	4,100,334	4,174,000	4,224,000	4,536,000	4,363,000	139,000
OTHER CHARGES	114,484	164,000	164,000	164,000	163,000	-1,000
OTHER FINANCING USES	100,179	396,000	396,000	396,000	396,000	
GROSS TOTAL	$ 17,269,344	$ 18,272,000	$ 18,822,000	$ 19,449,000	$ 19,089,000	$ 267,000
REVENUE	11,461,206	11,558,000	12,108,000	12,258,000	12,073,000	-35,000
NET COUNTY COST	$ 5,808,138	$ 6,714,000	$ 6,714,000	$ 7,191,000	$ 7,016,000	$ 302,000
BUDGETED POSITIONS	281.0	281.0	281.0	285.0	275.0	-6.0
REVENUE DETAIL						
ANIMAL LICENSES	$ 7,770,484	$ 8,088,000	$ 8,388,000	$ 8,388,000	$ 8,388,000	$
PERSONNEL SERVICES		1,970,000	2,120,000	2,120,000	1,985,000	-135,000
HUMANE SERVICES	430,696	450,000	500,000	650,000	600,000	100,000
CHRGS FOR SVCS-OTHER	3,089,987	850,000	900,000	900,000	900,000	
MISCELLANEOUS	164,875	200,000	200,000	200,000	200,000	
SALE OF FIXED ASSETS	5,164					
TOTAL	$ 11,461,206	$ 11,558,000	$ 12,108,000	$ 12,258,000	$ 12,073,000	$ -35,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

The Department, operating under State law and County ordinance, provides for the rabies vaccination and licensing of dogs and cats and the public safety-related removal and impoundment of domestic animals and livestock in the unincorporated areas of the County and in contract cities. Dangerous animal control, animal sheltering, placement, lost animal recovery and public education programs also are provided. In addition, the Department operates six animal shelters which have veterinary medical clinics as part of their operations. Departmental costs are offset by revenue from pet licenses and contract city income, plus fees, fines and penalties collected for animals in the shelters.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $302,000 primarily for funding Board-approved increases in salaries and employee benefits. The Proposed Budget also includes the elimination of funding for 10.0 Animal Control Officer positions due to a reduction in service levels requested by various contract cities, funding for 4.0 Animal Shelter Aid positions to staff newly constructed kennel buildings, and funding for increases in workers' compensation and unavoidable services and supplies increases.

Strategic Planning

This Department completed several Strategic Planning goals for 2003-04 including training employees on safe and humane animal handling, finalizing performance measurement metrics, and training all employees regarding diversity and sexual harassment. The Department also initiated the Ani-SAFE program, which provides temporary animal sheltering for pets belonging to victims of domestic violence who are fleeing their abusers. The number of volunteers increased by 207 percent, and dog adoptions increased by 19 percent while cat adoptions increased by nearly 5 percent. During 2004-05, the Department will focus on improving animal licensing operations by utilizing more efficient software and changing the date of license issuance, implementing a program to accept credit and debit cards at shelters, increasing the numbers of new licenses sold, meeting Priority 1 field response times, and increasing animal adoptions.

Critical Needs

The Department has a critical need for 20.0 additional kennel staffing positions to fully meet State requirements for animal care and treatment in seven newly completed animal kennel buildings. These positions also would help meet the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -315,000	$ -35,000	$ -280,000	-6.0
	Contract Cities: Reflects the deletion of funding for 10.0 Animal Control Officer positions due to changes in service levels requested by various contract cities, partially offset by the addition of 4.0 Animal Shelter Aid positions to staff newly constructed kennel buildings. *Supports Countywide Strategic Plan Goal 1.*			
Other Changes				
1.	$ 253,000	$ --	$ 253,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 50,000	$ --	$ 50,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ 139,000	$ --	$ 139,000	--
	Services and Supplies: Reflects increased funding for unavoidable cost increases and building maintenance.			
4.	$ -1,000	$ --	$ -1,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
5.	$ 141,000	$ --	$ 141,000	--
	Other Employee Benefits: Reflects an increase in workers' compensation costs and adjustments to other employee benefits based on actual experience.			
Total	**$ 267,000**	**$ -35,000**	**$ 302,000**	**-6.0**

ANIMAL CARE AND CONTROL

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Animal Housing and Field Services						
Unincorporated Areas						
$ 7,601,000	$ --	$ 3,256,000	$ 4,345,000	$ --	$ 4,345,000	116.0
Contract Cities						
$ 7,717,000	$ --	$ 7,717,000	$ --	$ --	$ --	121.0

Authority: Mandated program under California Food and Agricultural Code Sections 31105, 31602, 30501 and 31101 and California Penal Code Section 597.

Provides animal housing and field services to residents of unincorporated areas and contract cities of the County. Animal license fees and costs of services recovered are the main sources of revenue for contract cities, and animal license fees and adoption fees are the main sources of revenue for the unincorporated areas.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Veterinary Services						
$ 1,671,000	$ --	$ 900,000	$ 771,000	$ --	$ 771,000	12.0

Authority: Mandated program under California Food and Agricultural Code Sections 30503 and 31760-31761, et al.

Provides spay and neuter services for impounded animals placed for adoption, evaluates animal abuse cases for animals impounded at County shelters and provides low-cost rabies vaccination clinics throughout service areas.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Administration						
$ 2,100,000	$ --	$ 200,000	$ 1,900,000	$ --	$ 1,900,000	26.0

Authority: Non-mandated, discretionary program.

Provides administrative support to the Department. Includes executive office and departmental accounting, budgeting, personnel/payroll and procurement.

Total Programs						
$19,089,000	**$ 0**	**$ 12,073,000**	**$ 7,016,000**	**$ 0**	**$ 7,016,000**	**275.0**

ANIMAL CARE AND CONTROL

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	8,706,000	9,518,000	9,426,000	-92,000
Employee Benefits	4,832,000	4,520,000	4,741,000	221,000
Total Salaries and Employee Benefits	13,538,000	14,038,000	14,167,000	129,000
Services and Supplies				
Clothing and Personal Supplies	50,000	50,000	50,000	0
Communications	343,000	346,000	351,000	5,000
Household Expense	150,000	120,000	200,000	80,000
Insurance	145,000	161,000	157,000	-4,000
Maintenance-Buildings and Improvements	522,000	578,000	577,000	-1,000
Maintenance-Equipment	20,000	5,000	15,000	10,000
Office Expense-Other	64,000	80,000	99,000	19,000
Office Expense-Postage	200,000	115,000	150,000	35,000
Office Expense-Stat and Forms	210,000	230,000	230,000	0
Professional and Special Services	578,000	478,000	592,000	114,000
Publications and Legal Notice	2,000	1,000	2,000	1,000
Rents and Leases-Equipment	0	30,000	0	-30,000
Small Tools and Instruments	60,000	70,000	70,000	0
Special Departmental Expense	773,000	735,000	733,000	-2,000
Training	30,000	30,000	30,000	0
Transportation and Travel-Auto Mileage	110,000	105,000	110,000	5,000
Transportation and Travel-Auto Service	350,000	528,000	400,000	-128,000
Transportation and Travel-Other	165,000	160,000	175,000	15,000
Transportation and Travel-Traveling	2,000	2,000	2,000	0
Utilities	400,000	400,000	420,000	20,000
Total Services and Supplies	4,174,000	4,224,000	4,363,000	139,000
Other Charges				
Judgments and Damages	63,000	63,000	63,000	0
Other Charges	101,000	101,000	100,000	-1,000
Total Other Charges	164,000	164,000	163,000	-1,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	396,000	396,000	396,000	0
Total Other Financing Uses	396,000	396,000	396,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**18,272,000**	**18,822,000**	**19,089,000**	**267,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	18,272,000	18,822,000	19,089,000	267,000
REVENUES				
Licenses, Permits and Franchises	8,088,000	8,388,000	8,388,000	0
Charges for Services	3,270,000	3,520,000	3,485,000	-35,000
Miscellaneous Revenues	200,000	200,000	200,000	0
TOTAL REVENUES	11,558,000	12,108,000	12,073,000	-35,000
NET COUNTY COST	**6,714,000**	**6,714,000**	**7,016,000**	**302,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Animal Field Services

Program Description: This program provides for response to calls from residents of unincorporated County areas and contract cities within the County reporting emergency or high-risk situations involving stray or dead animals.

Program Result: The public is protected in emergency or high-risk situations involving stray or dead animals by receiving timely response and safe resolution of the situation, consistent with the level of risk.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of Priority 1 calls (emergency or high risk situations involving people and/or animals) with response within 1 hour	n/a	67.2%	75.0%	69.2%
Number of Priority 1 calls with response within 1 hour	n/a	11,340	9,000	9,000
Percentage of Priority 2 calls (pick-up of stray-confined animals) with response within 4 hours	n/a	73.8%	75.0%	73.0%
Number of Priority 2 calls with response within 4 hours	n/a	18,656	18,750	19,000
Percentage of Priority 3 calls (removal of dead animals from public and private property) with response within 24 hours	n/a	85.0%	87.1%	83.3%
Number of Priority 3 calls with response within 24 hours	n/a	28,153	30,500	30,000
Operational Measures				
Number of animal control officers	n/a	50	50	50
Total number of Priority 1 calls received	n/a	16,879	12,000	13,000
Total number of Priority 2 calls received	n/a	25,279	25,000	26,000
Total number of Priority 3 calls received	n/a	33,121	35,000	36,000

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Animal Sheltering

Program Description: This program provides for the adoption of unowned, adoptable animals into new homes.

Program Result: The public receives an animal placement and sheltering program that minimizes the need for animal euthanasia.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of adoptable animals placed	63%	79%	83%	85%
Total number of adoptable animals placed	17,560	19,662	20,750	21,675
Operational Measures				
Total number of adoptable animals impounded	27,875	24,880	25,000	25,500

PROGRAM NAME: Animal Licensing

Program Description: This program ensures a cost-effective vaccination and animal licensing compliance program consistent with local and State laws.

Program Result: The public is protected from the threat of rabies by a cost-effective and efficient animal licensing program.

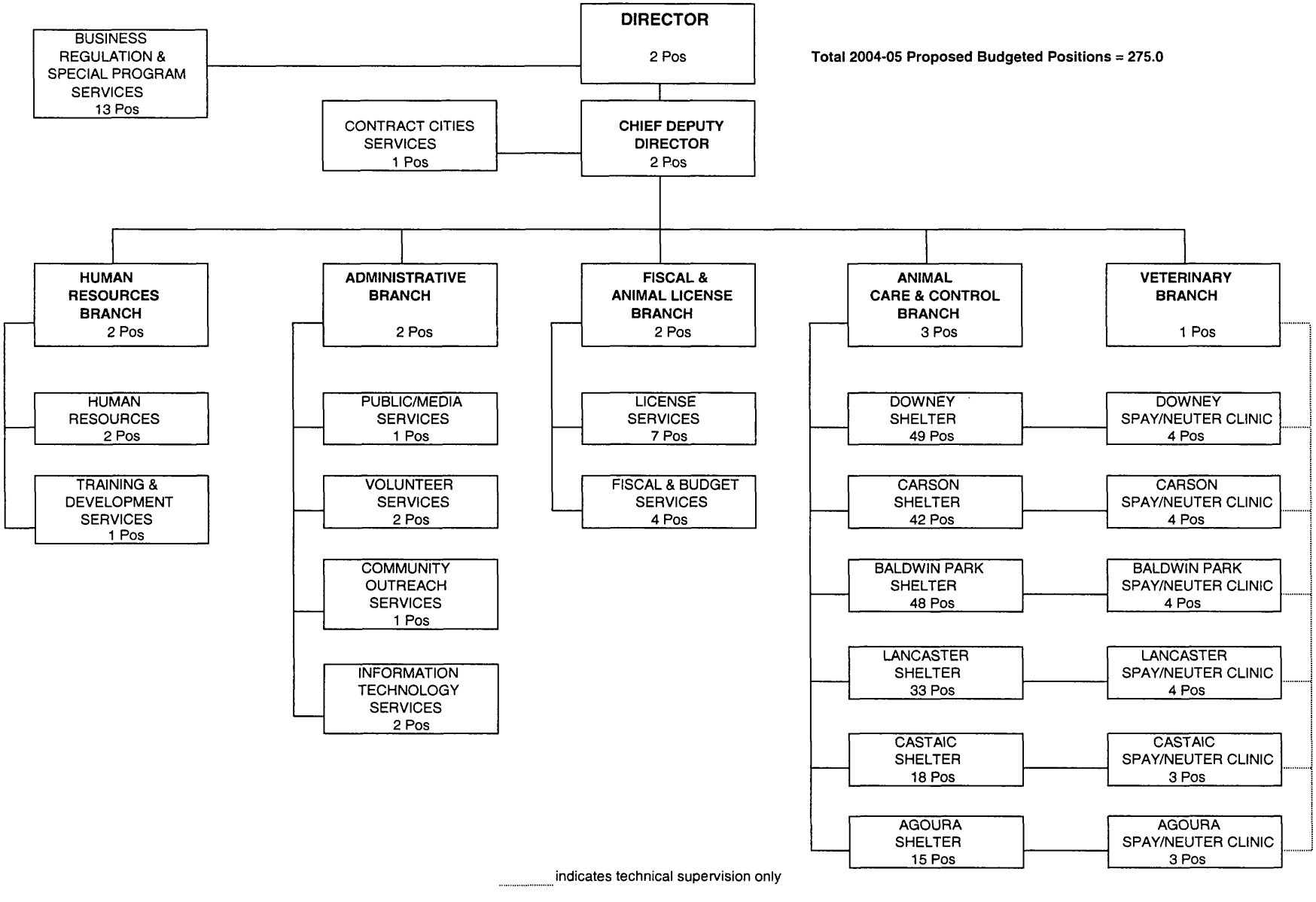
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Ratio of license fee collections to collection costs	$2.06:$1.00	$1.43:$1.00	$1.40:$1.00	$1.37:$1.00
Percentage of animals due for licensing in service area that are adequately immunized	n/a	n/a	20%	15%
Total number of currently vaccinated animals	n/a	n/a	288,200	310,250
Operational Measures				
Cost to conduct licensing program	$1,796,183	$2,374,708	$2,500,000	$2,700,000
Revenue generated from licensing program	$3,707,169	$3,390,097	$3,500,000	$3,700,000
Total number of licensed animals	n/a	n/a	360,090	365,000

Explanatory Note(s):
n/a = not available

DEPARTMENT OF ANIMAL CARE AND CONTROL

2004-05 ORGANIZATION CHART

Marcia Mayeda, Director



ARTS COMMISSION
LAURA ZUCKER, EXECUTIVE DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 4,848,060	$ 4,406,000	$ 4,236,000	$ 5,539,000	$ 4,589,000	$ 353,000
REVENUE	575,000	470,000	300,000	872,000	645,000	345,000
NET COUNTY COST	$ 4,273,060	$ 3,936,000	$ 3,936,000	$ 4,667,000	$ 3,944,000	$ 8,000
REVENUE DETAIL						
STATE-OTHER	$ 89,574	$	$ 40,000	$	$	$ -40,000
FEDERAL-OTHER	158,129	122,000	122,000	135,000	135,000	13,000
OTHER GOVT AGENCIES	40,000					
MISCELLANEOUS	212,297	178,000	138,000	510,000	510,000	372,000
OPERATING TRANSFER IN	75,000	170,000		227,000		
TOTAL	$ 575,000	$ 470,000	$ 300,000	$ 872,000	$ 645,000	$ 345,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	RECREATION & CULTURAL SERVICES	CULTURAL SERVICES

Mission Statement

To foster excellence, diversity, vitality, understanding, and accessibility of the arts in the County of Los Angeles. The Arts Commission provides leadership in cultural services for the County, including information and resources for the community, artists, educators, arts organizations, and municipalities.

2004-05 Budget Message

The 2004-05 Proposed Budget continues support for a wide spectrum of cultural services provided to County residents, including contracts for services with non-profit arts organizations and management services for these organizations, the arts internship program, performances at the John Anson Ford Theatres, free concerts at public sites, and an arts education program that is fully offset by grant revenue. This budget also funds approximately 60 percent of the total production cost for the annual Holiday Celebration.

Strategic Planning

To improve the well-being of children (Goal 5), the Arts Commission, in collaboration with the Los Angeles County Office of Education, will continue implementation of the Los Angeles County Regional Blueprint for Arts Education, *Arts for All*, through the formation of a pooled fund. The Arts Commission will build phase two of the interactive online resource directory of arts education services for County teachers, adding to the number of services listed, and developing new listings of professional development opportunities for teachers. An additional five vanguard school districts will receive technical assistance to create an arts education policy, plan, and budget. The five vanguard districts from fiscal year (FY) 2003-04 will receive additional assistance. To provide the public with easy access to quality information (Goal 1), the Arts Commission will continue to implement its strategic technology plan that will integrate a web-based event management system for all aspects of the Ford Theatres, create a regional cultural calendar as part of the *experienceLA.com* web-site, build on the web-based Musicians Roster as a resource for those looking for diverse musical groups throughout the County, and disseminate information to the public quarterly via an electronic newsletter.

Critical Needs

Additional funding of $267,000 from the Cable TV Franchise Fund is needed to produce the annual Holiday Celebration. In addition, funding is needed to backfill the FY 2003-04 net County cost reductions in the Organizational Grant Programs and the Arts Internship Program.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 347,000	$ 347,000	$ --	--
	Arts Education: Reflects the creation of a pooled fund to implement *Arts for All*, with contributions from six private partnerships. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ 13,000	$ 13,000	$ --	--
	Organizational Grant Programs: Reflects a one-time $55,000 grant from the National Endowment for the Arts for international collaboration initiatives, partially offset by the termination of a one-time $42,000 grant for marketing initiatives. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 8,000	$ --	$ 8,000	--
	Cost-of-Living Adjustment: Reflects funding necessary to offset cost-of-living increases in previously negotiated salaries and employee benefits associated with the Arts Commission's management and administrative positions.			
2.	$ -15,000	$ -15,000	$ --	--
	Revenue Adjustment: Reflects an adjustment in one-time revenue sources.			
Total	**$ 353,000**	**$ 345,000**	**$ 8,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Organizational Grants and Technical Assistance**	$ 2,281,000	$ --	$ 55,000	$ 2,226,000	$ --	$ 2,226,000	--

Authority: Non-mandated, discretionary program.

The grants program annually evaluates more than 200 requests to fund artistic and management projects of non-profit arts organizations in Los Angeles County and recommends allocations to the Board of Supervisors. All applications undergo a panel review and scoring process to determine the quality of proposed projects and services. Grantees are provided a variety of training and development opportunities to increase the success of their proposed projects and organizational stability. These opportunities include in-depth leadership training for executive, artistic, and managing directors; workshops on advancement and capacity-building topics such as marketing, board development, and fundraising; grant application workshops; and scholarships for arts administrators to take courses at the Center for Non-profit Management and the Center for Cultural Innovation; and attend discipline-specific conferences.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Arts Internships**	$ 594,000	$ --	$ 65,000	$ 529,000	$ --	$ 529,000	--

Authority: Non-mandated, discretionary program.

The Arts Internship Program provides more than a 100 paid ten week summer internships for undergraduate college students at more than 80 performing and literary arts non-profits and municipal arts agencies. In addition, interns participate in four structured educational days: a program orientation, a regional ArtBus tour, an arts policy congress, and a field trip with their discussion leader who provides secondary supervision throughout the summer. This program develops future arts leaders to serve in staff positions, as board members, and volunteers in organizations that provide vital cultural services to County residents, in partnership with the Getty Trust, which supports internships in visual arts organizations.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **John Anson Ford Theatres**	$ 403,000	$ --	$ --	$ 403,000	$ --	$ 403,000	--

Authority: Non-mandated, discretionary program.

This program operates and manages the John Anson Ford Theatres year round and provides support for the multi-disciplinary summer arts festival at the Ford Amphitheatre and theatre productions at [Inside] the Ford. Earned revenue associated with this program is deposited into the Ford Theatre Development Fund and is used to underwrite expenses for Ford Theatres operations. The Ford Theatre Foundation, a non-profit fundraising arm of the Ford, also contributes to support programming and activities at the Ford Theatres.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Community Programs – Free Concerts in Public Sites	$ 74,000	$ --	$ --	$ 74,000	$ --	$ 74,000	--

Authority: Non-mandated, discretionary program.

The County matches funds from the Recording Industries' Music Performance Trust Fund to pay musicians to present free community concerts sponsored by non-profit organizations at public sites such as parks, libraries, and senior centers. Organizations apply through a competitive process three times a year to present these concerts.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Community Programs – Holiday Celebration	$ 350,000	$ --	$ --	$ 350,000	$ --	$ 350,000	--

Authority: Non-mandated, discretionary program.

The Los Angeles County Holiday Celebration honors the diverse cultures and holiday traditions of County residents with a six hour music and dance production at the Music Center's Dorothy Chandler Pavilion that is broadcast live every December 24 on KCET-TV. Highlights of this free program, the largest one of its kind in the country, are also telecast nationally on Public Broadcasting Service to millions of additional viewers. This budget reflects approximately 60 percent of the total production cost.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Arts Education	$ 500,000	$ --	$ 500,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program.

The Arts Commission provides leadership for the 2002 Board-adopted *Arts for All*, a 10-year countywide initiative that provides policy changes and educational initiatives to institutionalize arts education in dance, music, theatre, and the visual arts for all public school students in grades kindergarten to twelfth. Key strategies include: 1) assisting school districts in planning for arts education; 2) training arts educators in State curriculum standards; 3) developing an on-line directory of arts education providers for school teachers; and 4) evaluating *Arts for All* through surveying school districts on key arts education success factors.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Administration	$ 387,000	$ --	$ 25,000	$ 362,000	$ --	$ 362,000	--

Authority: Non-mandated, discretionary program.

The Administration Program oversees the Arts Commission's strategic planning, budgeting, private sector fundraising, human resources, marketing, and communications. This program also provides support to the fifteen Arts Commissioners appointed by the Board of Supervisors.

Total Programs							
$ 4,589,000	**$ 0**	**$ 645,000**	**$ 3,944,000**	**$ 0**	**$ 3,944,000**	**0.0**

ARTS COMMISSION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Communications	20,000	20,000	20,000	0
Computer Equipment-noncapital	2,000	2,000	2,000	0
Computer Software	1,000	1,000	1,000	0
Food	4,000	4,000	4,000	0
Information Technology Services	25,000	25,000	25,000	0
Maintenance-Buildings and Improvements	35,000	35,000	35,000	0
Maintenance-Equipment	20,000	20,000	20,000	0
Memberships	6,000	6,000	4,000	-2,000
Miscellaneous Expense	21,000	21,000	23,000	2,000
Office Expense-Other	18,000	18,000	18,000	0
Professional and Specialized Services	4,245,000	4,075,000	4,428,000	353,000
Small Tools and Instruments	2,000	2,000	2,000	0
Transportation and Travel-Auto Mileage	1,000	1,000	1,000	0
Transportation and Travel-Traveling	6,000	6,000	6,000	0
Total Services and Supplies	4,406,000	4,236,000	4,589,000	353,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**4,406,000**	**4,236,000**	**4,589,000**	**353,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	4,406,000	4,236,000	4,589,000	353,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REVENUES:				
Intergovernmental Revenues-Federal	122,000	122,000	135,000	13,000
Intergovernmental Revenues-State	0	40,000	0	-40,000
Miscellaneous Revenues	178,000	138,000	510,000	372,000
Other Financing Sources	170,000	0	0	0
TOTAL REVENUES	470,000	300,000	645,000	345,000
NET COUNTY COST	**3,936,000**	**3,936,000**	**3,944,000**	**8,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Organizational Grants and Technical Assistance

Program Description: See Departmental Program Summary

Program Result: County residents gain access to quality arts services through the strengthening of programs and administration of non-profit arts organizations based throughout the County of Los Angeles.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total number of admittances (including free admittances and kindergarten to twelfth grade (K-12) arts education activities) to arts-related programs of grantee organizations	8,734,398	9,640,138	9,100,000 (1)	8,900,000
Percentage of admittance to free programs of grantee organizations	51%	47%	43% (1)	43%
Average number of activities provided each day by grantee organizations	79	94	91 (1)	86
Number of constituents receiving training and technical assistance	817	1,458 (2)	1,000	1,100
Operational Measures				
Percentage of grantees with scores over 85 points (out of 100 points maximum)	40%	60%	62%	62%
Percentage of grantees satisfied with training and development opportunities	97%	97%	97%	97%

Explanatory Note(s):
(1) Anticipate a declining trend due to funding reductions from the California Arts Council and the County of Los Angeles.
(2) The number of constituents increased in fiscal year (FY) 2002-03 due to an expansion of Folk and Traditional Arts technical assistance and the introduction of Arts Tune Up workshops. Folk and Traditional Arts Program transitioned to the City of Los Angeles' Cultural Affairs Department at the end of FY 2002-03.

PROGRAM NAME: Arts Internships

Program Description: See Departmental Program Summary

Program Result: Undergraduate college students receive paid summer employment, professional career development training, and increased knowledge of the local arts field while providing support to non-profit and municipal arts agencies.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage change from prior year of interns interested in non-profit arts administration careers following participation in the program (1)	+32%	+28%	+25%	+25%
Interns' rating of program's educational components (average rating between 1 and 10, with 10 being highest)	8.5	9.1	8.8	8.8
Percentage of interns who would recommend the program to a friend	98%	96%	95%	95%
Operational Measures				
Percentage of internship positions available to students who apply to participate	6%	5%	5%	5%
Percentage of internship positions funded to total internships requested by organizations	81%	66% (2)	78%	73%
Percentage of County funded internships to total summer internships funded (County and Getty)	46%	45%	44%	43%

Explanatory Note(s):
(1) As word-of-mouth and reputation of program expands, it is anticipated that more interns entering the program will already have indicated an interest in arts administration careers before starting the program.
(2) Prior to FY 2002-03, organizations could request up to four internships. In FY 2002-03, the Arts Commission approved a maximum of three internship request per organization policy to conform to the Getty Program criteria, resulting in fewer total internship requests in FY 2003-04.

PROGRAM NAME: John Anson Ford Theatres

Program Description: See Departmental Program Summary

Program Result: County residents receive access to affordable, high-quality performing arts programming that reflects the cultural and geographic diversity of the County by animating and fully utilizing the historic amphitheatre of a County regional park, strengthening the event producing capabilities of performing arts organizations in the County, and connecting different segments of the community while building civic awareness and pride.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of public events in the 1,245-seat amphitheatre	62	81	101	100
Number of public events in the 87-seat indoor theatre	77	108	102	33 (1)
Total attendance during summer season in amphitheatre	37,361	51,528	55,991	61,000
Total attendance during winter season in indoor theatre	2,963	3,985	4,609	1,000 (1)
Average ticket price	$22.84	$21.79	$22.02	$22.00
Number of cultural traditions presented	43	50	60	55
Percentage of audience satisfaction measured by patrons' willingness to recommend Ford Theatres to a friend	n/a	99.6%	98.9%	99%
Operational Measures				
Percentage of venue utilization	n/a	74%	83%	78%
Average attendance per event (as percentage of capacity)	48%	50%	49%	53%
Ratio of revenue raised from non-County sources to County's General Fund allocation	1.20	1.23	1.27	1.21
Ratio of revenue generated through ticket sales to County's General Fund allocation (2)	1.31	1.55	1.99	2.09

Explanatory Note(s):
(1) [Inside] the Ford theatre is projected to be closed for four months during the winter for parking lot construction.
(2) Ticket revenue is for tickets processed through the Ford Box Office (not all revenue from rental events is included).
n/a = not available

PROGRAM NAME: Community Programs - Free Concerts in Public Sites

Program Description: See Departmental Program Summary

Program Result: Residents of all ages and economic strata receive free access to diverse musical traditions performed by professional musicians throughout the County.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total number of concerts	108	99	42 (1)	35
Number of different communities/zip codes served	n/a	63	52	43
Total audience served	n/a	41,030	39,069 (2)	28,413
Number of musicians employed through the program	831	631	396 (1)	330
Operational Measures				
Percentage of applications funded	n/a	63%	60%	50%
Cost per audience member served regionally	n/a	$2.68	$1.68	$2.32
Ratio of County funds to external funds leveraged (3)	50:50	50:50	60:40	60:40

Explanatory Note(s):
(1) Funding from the Recording Industries' Musicians Performance Trust Fund was reduced by 40 percent in FY 2003-04.
(2) Although total number concerts decreased in FY 2003-04, two concerts have estimated cumulative audiences of 15,000.
(3) An additional 6.6 percent administrative fee per concert will be levied by the Musicians Union in FY 2004-05.
n/a = not available

PROGRAM NAME: Community Programs - Holiday Celebration

Program Description: See Departmental Program Summary

Program Result: The diverse communities that make up Los Angeles County's cultural mosaic celebrate the holidays together with a free music and dance production, and national audiences learn about the rich cultural traditions of the County.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Live Performance:				
Number of attendees	6,226	6,200	5,300 (1)	6,200
Number of cultural traditions represented in program	12	13	12	12
Regional Broadcast:				
Regional broadcast ratings	n/a	19.8	21.1	22.4
Estimated viewing audience	n/a	1,287,000	1,371,500	1,456,000
National Broadcast:				
Total number of broadcasts	n/a	204	151	175
Percentage of optimal holiday broadcast time slots (aired between 11 a.m. and 3 p.m.)	n/a	37%	84%	80%
Percentage of total viewing audience markets reached	n/a	60%	47%	51%
Dominant markets	n/a	7 of top 10	5 of top 10	7 of top 10
Operational Measures				
Cost of theatrical and television (TV) production per regional viewing audience member	n/a	$0.33	$0.40	$0.45
Percentage of cost per hour of production to standard cost per hour of commercial TV production (3)	2.7% (2)	3.5%	4.6%	5.4%

Explanatory Note(s):
(1) Attendance declined in 2003 due to rain.
(2) The 2001 Program did not include a national broadcast.
(3) Standard cost per hour of commercial TV production is $2.0 million. Source: *Los Angeles Times*, 2001
n/a = not available

PROGRAM NAME: Arts Education

Program Description: See Departmental Program Summary

Program Result: Every public school student in Los Angeles County receives a high quality, K-12 sequential education in dance, music, theater, and visual art.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of school districts meeting each of the critical success factors [1]	n/a	0.0%	7.3%	13.0%
Percentage of students attending school districts meeting each of the critical success factors [1]	n/a	0.0%	4.5%	9.0%
Percentage of students receiving instruction from the Los Angeles County Arts Education Resource Directory approved artists and/or arts organizations	n/a	n/a	n/a	5.0%
Operational Measures				
Number of school districts in Los Angeles County which have received assistance in their planning process, policy writing, and budget development	n/a	n/a	6	11
Percentage of arts education providers trained in arts curriculum standards for California public schools	n/a	16%	33%	50%
Percentage of trained artists meeting the criteria to be listed on the Los Angeles County Arts Education Resource Directory	n/a	n/a	12%	50%

Explanatory Note(s):
(1) Critical success factors for K-12 sequential arts education: an adopted arts education policy, plan, arts coordinator, arts budget at least 5 percent, and a 1in 400 ratio of arts teachers to students.
n/a = not available

PROGRAM NAME: Administration

Program Description: See Departmental Program Summary

Program Result: The Board of Supervisors and their staff, Arts Commissioners, arts field, residents of Los Angeles County, and other division staff receive information, analysis, and leadership that support programs and cultural services.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of total budget from external grants [1]	12%	11%	7%	16%
Percentage of attendance at commission meetings by commissioners	72%	73%	75%	75%
Number of hits to the web-site	n/a	n/a	1,991,660 [2]	2,000,000
Operational Measures				
Number of commission and committee meetings staffed annually	30	27	23	23
Number of organizations and individuals on informational database	1,600	2,600	3,077	2,500 [3]

Explanatory Note(s):
(1) The decrease in FY 2003-04 reflects the elimination of all grants from the California Arts Council. The increase in FY 2004-05 reflects the creation of pooled fund for arts education.
(2) Estimate is based on the actual quarterly data reported from September to December 2003.
(3) In FY 2004-05, organizations and individuals interested in continuing to receive information from the Arts Commission will be required to register on-line via the e-grant system which will eliminate duplicate entries to the database.
n/a = not available

ASSESSOR
RICK AUERBACH, ASSESSOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 94,232,241	$ 97,350,000	$ 100,139,000	$ 103,946,000	$ 103,592,000	$ 3,453,000
SERVICES & SUPPLIES	21,736,150	25,710,000	25,971,000	28,471,000	24,370,000	-1,601,000
OTHER CHARGES	1,802,687	1,738,000	1,754,000	1,847,000	1,776,000	22,000
FIXED ASSETS-EQUIP	371,621	1,079,000	1,100,000	1,847,000	1,100,000	
GROSS TOTAL	$ 118,142,699	$ 125,877,000	$ 128,964,000	$ 136,111,000	$ 130,838,000	$ 1,874,000
LESS INTRAFD TRANSFER	121,421	105,000	116,000	116,000	116,000	
NET TOTAL	$ 118,021,278	$ 125,772,000	$ 128,848,000	$ 135,995,000	$ 130,722,000	$ 1,874,000
REVENUE	55,920,103	58,234,000	59,545,000	60,817,000	60,817,000	1,272,000
NET COUNTY COST	$ 62,101,175	$ 67,538,000	$ 69,303,000	$ 75,178,000	$ 69,905,000	$ 602,000
BUDGETED POSITIONS	1,515.0	1,515.0	1,515.0	1,515.0	1,515.0	
REVENUE DETAIL						
PEN/INT/COSTS-DEL TAX	$ 63,098	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$
STATE-OTHER	19,340,477	20,489,000	20,520,000	21,746,000	21,746,000	1,226,000
ASSESS/TAX COLL FEES	33,476,069	35,017,000	36,188,000	36,247,000	36,247,000	59,000
AUDITING-ACCTG FEES	7,769	38,000		38,000	38,000	38,000
LEGAL SERVICES	19,189	3,000		30,000	30,000	30,000
COURT FEES & COSTS	4,468	3,000		1,000	1,000	1,000
RECORDING FEES	1,396	1,000		1,000	1,000	1,000
CHRGS FOR SVCS-OTHER	205,189	55,000	660,000	116,000	116,000	-544,000
OTHER SALES	309,809	363,000		349,000	349,000	349,000
MISCELLANEOUS	2,489,415	2,212,000	2,127,000	2,239,000	2,239,000	112,000
SALE OF FIXED ASSETS	3,224	3,000				
TOTAL	$ 55,920,103	$ 58,234,000	$ 59,545,000	$ 60,817,000	$ 60,817,000	$ 1,272,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	FINANCE

Mission Statement

To create an accurate assessment roll and provide the best public service. To provide a fair, cost-effective, accurate and timely assessment roll in accordance with the law, provide high-quality service to the public and other governmental agencies and promote an environment of professionalism and high employee morale.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects an increase in net County cost of $602,000 primarily for Board-approved increases in salaries and employee benefits. The Proposed Budget will allow the Department to: 1) meet the maintenance of effort goals delineated in the State-County Property Tax Administration Grant Program (PTAP); and 2) continue with the Assessor's portion of the Property Tax Departments' Re-engineering Project.

Strategic Planning

In fiscal year (FY) 2003-04, an information technology support services master agreement contractor was hired to complete detailed specifications for a new Secured Property Appraisal System. The report is expected in the first quarter of FY 2004-05 and will provide the foundation for a request for proposal to develop the replacement system.

Critical Needs

The need to upgrade the County's property tax program system remains a critical and expensive item facing the Department. Funding will be partially provided by PTAP monies and improved departmental efficiencies, but additional funding sources must be identified to provide for continuation and completion of this project. Smaller, shorter duration projects necessary to keep up with reassessment workload increases will rely mostly on PTAP monies.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 72,000	$ 72,000	$ --	--
	Information Technology: Reflects the addition of 1.0 position approved by the Board in December 2003, to oversee the Department's information technology operations and reengineering efforts. This cost is offset by the deletion of 1.0position and an increase in State grant funds. *Supports Countywide Strategic Plan Goal 2.*			
2.	$ -1,801,000	$ --	$ -1,801,000	--
	One-time Funding: Reflects the elimination of one-time carryover funding to comply with the Maintenance of Effort requirement under the State-County Property Tax Administration Grant Program. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 1,082,000	$ 129,000	$ 953,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 405,000	$ 49,000	$ 356,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ 1,894,000	$ 822,000	$ 1,072,000	--
	Other Salaries and Employee Benefits: Reflects various unavoidable cost increases covered under the Maintenance of Effort that can only be partially offset with State grant funds ($227,000) and Senate Bill 2557 revenue ($595,000).			
4.	$ 200,000	$ 200,000	$ --	--
	Fixed Assets: Reflects State grant funding to purchase hardware necessary for the re-engineering project and to replace obsolete computer systems.			
5.	$ 22,000	$ --	$ 22,000	--
	Countywide Cost Allocation Adjustment(A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
Total	**$ 1,874,000**	**$ 1,272,000**	**$ 602,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Appraisal**	$82,428,000	$ 73,000	$ 38,314,000	$ 44,041,000	$ 44,041,000	$ --	951.0

Authority: Mandated program with non-discretionary service level. Article XIII of the California Constitution and the California Revenue and Taxation Code.

The primary function of this program is to appraise real estate properties that undergo a change of ownership or are subject to new construction as well as to appraise business personal properties. This includes well over 2.3 million parcels in Los Angeles County and over 300,000 business properties, which together have a revenue producing assessment value of $704 billion. This program performs work that is critical for meeting contractual obligations under the State-County Property Tax Administration Grant Program which provides $13.45 million in funding; and it also provides public services in the Assessor's regional area offices.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Roll Services**	$27,476,000	$ 24,000	$ 12,772,000	$ 14,680,000	$ 14,680,000	$ --	325.0

Authority: Mandated program with non-discretionary service level. Article XIII of the State Constitution and the California Revenue and Taxation Code.

This program is responsible for processing transfers and new construction permits; for providing advice on legal and ownership matters to the Assessor's staff and for representing the Department in assessment appeals cases involving ownership issues; processing property tax exemptions and for serving as the nucleus of the Assessor's public information efforts, which handles over 300,000 telephone calls a year and assists more than 70,000 taxpayers in person.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Information Technology**	$13,084,000	$ 12,000	$ 6,082,000	$ 6,990,000	$ 6,990,000	$ --	145.0

Authority: Mandated program with non-discretionary service level. Article XIII of the State Constitution and the California Revenue and Taxation Code.

This program is responsible for the development, support and production of the Assessor's automated systems. It is composed of a highly technical group of analysts, programmers and production operations specialists who manage systems in a multi-platform and multi-discipline environment. Key activities include creating and maintaining over 3,000 map books, developing the annual tax roll, processing taxpayer correspondence, facilitating solutions in response to tax law changes, and supporting customers and technical contracts management through the Help Desk. A major project is the Department's re-engineering efforts that will span several years.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Administration						
$ 7,850,000	$ 7,000	$ 3,649,000	$ 4,194,000	$ 4,194,000	$ --	94.0

Authority: Mandated program with non-discretionary service level. Article XIII of the State Constitution and the California Revenue and Taxation Code.

Provides administrative support to the Department consisting of: the executive office, budget services, accounting, research and development, personnel/payroll, facilities, reprographics and procurement.

Total Programs						
$130,838,000	**$ 116,000**	**$ 60,817,000**	**$ 69,905,000**	**$ 69,905,000**	**$ 0**	**1,515.0**

ASSESSOR

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	70,233,000	73,022,000	74,530,000	1,508,000
Employee Benefits	27,117,000	27,117,000	29,062,000	1,945,000
Total Salaries and Employee Benefits	97,350,000	100,139,000	103,592,000	3,453,000
Services and Supplies				
Clothing and Personal Supplies	3,000	3,000	3,000	0
Communications	1,237,000	1,313,000	1,207,000	-106,000
Computer Equipment-noncapital	1,453,000	1,410,000	1,226,000	-184,000
Computer Software	700,000	416,000	649,000	233,000
Household Expenses	134,000	29,000	134,000	105,000
Information Technology Services	6,239,000	6,239,000	6,252,000	13,000
Insurance	80,000	114,000	72,000	-42,000
Maintenance-Buildings and Improvements	595,000	470,000	612,000	142,000
Maintenance-Equipment	13,000	13,000	13,000	0
Memberships	35,000	33,000	28,000	-5,000
Office Expense-Other	1,153,000	1,737,000	456,000	-1,281,000
Office Expense-Postage	445,000	445,000	445,000	0
Office Expense-Stat and Forms	66,000	251,000	150,000	-101,000
Professional and Specialized Services	5,550,000	5,256,000	4,937,000	-319,000
Rents and Leases-Bldg and Improvemts	2,496,000	2,510,000	2,594,000	84,000
Rents and Leases-Equipment	543,000	542,000	335,000	-207,000
Small Tools and Instruments	4,000	4,000	5,000	1,000
Special Departmental Expense	131,000	195,000	112,000	-83,000
Telecommunications	807,000	767,000	813,000	46,000
Training	270,000	465,000	547,000	82,000
Transportation and Travel-Auto Mileage	846,000	846,000	846,000	0
Transportation and Travel-Auto Service	49,000	50,000	46,000	-4,000
Transportation and Travel-Other	48,000	50,000	46,000	-4,000
Transportation and Travel-Traveling	402,000	402,000	350,000	-52,000
Utilities	2,411,000	2,411,000	2,492,000	81,000
Total Services and Supplies	25,710,000	25,971,000	24,370,000	-1,601,000
Other Charges				
Judgements and Damages	10,000	50,000	50,000	0
Capital Leases	1,728,000	1,704,000	1,726,000	22,000
Total Other Charges	1,738,000	1,754,000	1,776,000	22,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	1,079,000	1,100,000	1,100,000	0
Total Equipment	1,079,000	1,100,000	1,100,000	0
Total Fixed Assets	1,079,000	1,100,000	1,100,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**125,877,000**	**128,964,000**	**130,838,000**	**1,874,000**
Less: Intrafund Transfers	105,000	116,000	116,000	0
TOTAL NET REQUIREMENTS	125,772,000	128,848,000	130,722,000	1,874,000
REVENUES:				
Fines, Forfeitures and Penalties	50,000	50,000	50,000	0
Intergovernmental Revenues-State	20,489,000	20,520,000	21,792,000	1,272,000
Charges for Services	35,590,000	36,848,000	36,848,000	0
Miscellaneous Revenues	2,105,000	2,127,000	2,127,000	0
TOTAL REVENUES	58,234,000	59,545,000	60,817,000	1,272,000
NET COUNTY COST	**67,538,000**	**69,303,000**	**69,905,000**	**602,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Property Assessment

Program Description: A primary function of this program is to appraise both real and personal property. The program entails the processing of transfers, new construction permits, property exemptions and the appraisals that are related to these documents. Included in the program for the appraisal of business personal property is the performance of mandated audits. The program also provides for the preparation and defense of assessment appeals cases, and reviews applications for decline in value. This Performance Counts! Program is tied in to Appraisals and Roll Services programs shown in the Departmental Program Summary.

Program Result: Property owners and other agencies are provided with timely assessments in accordance with the California Constitution.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of re-appraisable transfers valued and enrolled within 120 days of receipt of deeds from the Registrar-Recorder/County Clerk	n/a	n/a	99.94%	99.94%
Percentage of new construction permits valued by end of fiscal year	99.58%	99.75%	99.86%	99.87%
Percentage of scheduled and heard assessment appeals board cases prepared and defended by end of fiscal year	100%	100%	100%	100%
Percentage of timely filed business property statements enrolled by end of fiscal year	100%	100%	100%	100%
Percentage of mandatory audits completed by end of fiscal year	90%	90%	90%	90%
Percentage of new decline in value applications reviewed by end of fiscal year	92.38%	97.24%	100%	100%
Percentage of properties with existing decline in value adjustments reviewed by end of fiscal year	100%	100%	100%	100%
Percentage of newly created parcels enrolled by end of fiscal year	97.28%	98.95%	99.35%	99.35%
Percentage of timely filed major exemption claims worked by end of fiscal year	n/a	n/a	n/a	n/a
Operational Measures				
Total number of re-appraisable transfers processed by end of fiscal year	215,147	240,951	254,200	254,600
Total number of new construction permits received by end of fiscal year	85,828	92,159	98,700	99,100
Total number of assessment appeals scheduled and heard by end of fiscal year	22,566	19,449	17,930	16,200
Total number of timely filed business property statements received by end of fiscal year	151,298	139,954	142,500	142,500
Total number of mandatory audits received by end of fiscal year	2,338	2,575	2,474	2,490
Total number of new decline in value applications received in the prior calendar year	1,916	3,333	2,000	1,600
Total number of properties with existing decline in value adjustments as of the beginning of the fiscal year	212,059	154,819	62,279	41,900
Total number of newly created parcels received by end of fiscal year	16,261	15,172	15,400	15,400

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Public Service

Program Description: This program provides for the Assessor's public information efforts at its headquarters and district offices. The Public Services Desk at the Hall of Administration alone handles 300,000 telephone calls and assists some 70,000 taxpayers in person. It also includes responding to thousands of pieces of correspondence and emails. Outreach efforts at job fairs and college campuses as well as meeting with community and focus groups are also included in this program. This Performance Counts! Program is tied in to the Appraisals, Roll Services, and Administration programs shown on the Departmental Program Summary.

Program Result: The public receives timely information related to property assessments and property characteristics.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Telephone calls average wait time	n/a	n/a	n/a	n/a
Percentage of initial emails from taxpayers responded to within three days	n/a	n/a	n/a	n/a
Percentage of correspondence responded to within 30 days	n/a	n/a	n/a	n/a
Percentage of satisfied customers at our public counters based on surveys	99%	99%	99%	99%
Operational Measures				
Number of telephone calls received by the end of the fiscal year	n/a	n/a	n/a	n/a
Number of initial emails received by the end of the fiscal year	n/a	n/a	n/a	n/a
Number of correspondence items received by the end of the fiscal year	n/a	n/a	n/a	n/a
Number of customer satisfaction responses received by the end of the fiscal year	193.0	179.5	179.5	179.5

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Administration

Program Description: See Departmental Program Summary

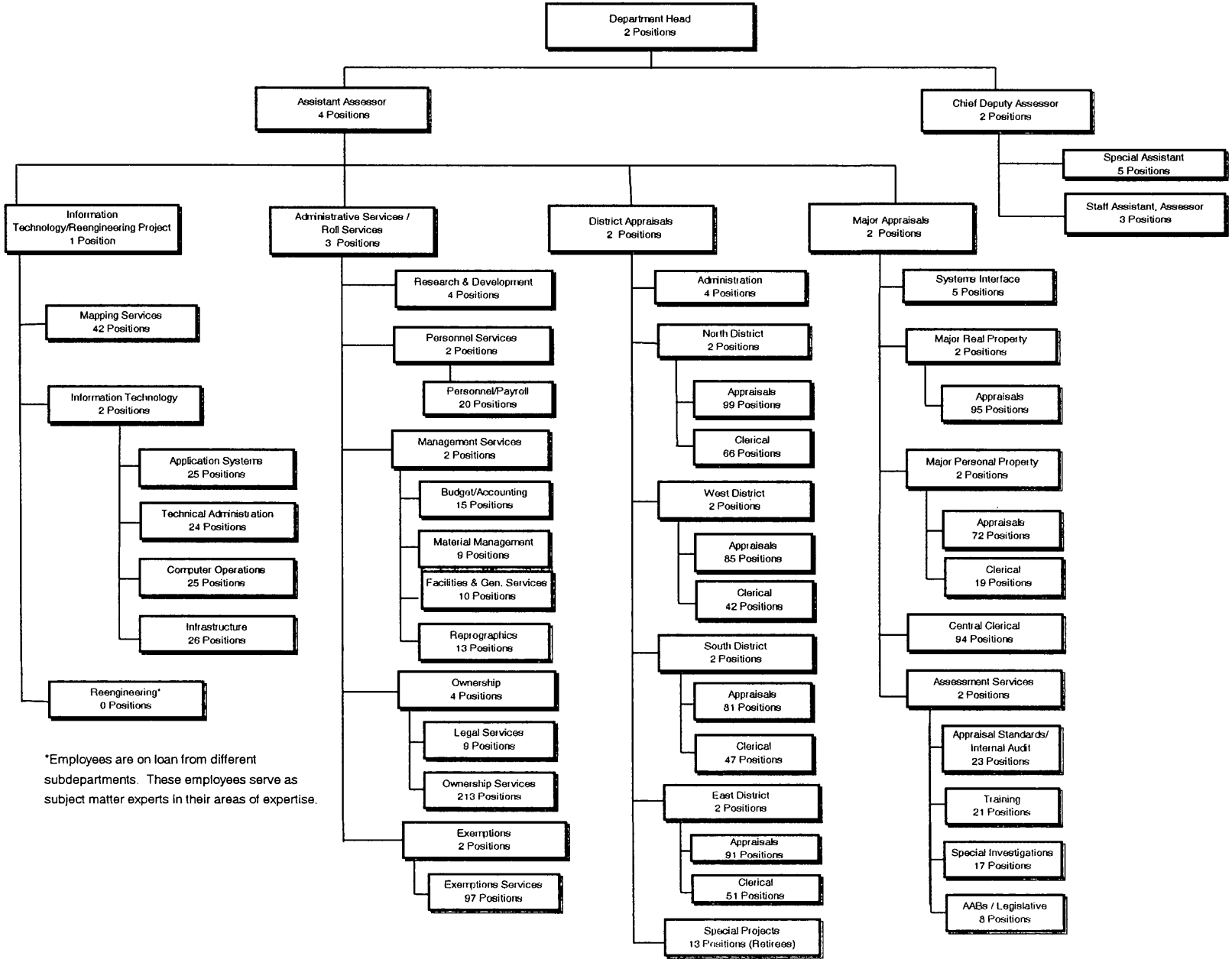
Program Result: Employees, other governmental agencies and the public are provided with timely information and services involving statistical data, financial matters and internal support.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of invoices processed within 30 days of receipt	n/a	94%	97%	97%
Percentage of requests for supplies/services processed within five days of receipt	n/a	n/a	n/a	n/a
Percentage of performance evaluations completed by October 1st	n/a	n/a	n/a	n/a
Percentage of AS 400 System uptime during routine business hours	n/a	n/a	n/a	n/a
Percentage of internal network uptime during routine business hours	n/a	n/a	n/a	n/a
Percentage of Help Desk inquiries responded to within two days	n/a	n/a	n/a	n/a

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of invoices received	n/a	2,226	2,693	2,693
Number of requests for supplies/services received	n/a	n/a	n/a	n/a
Number of performance evaluations received	n/a	n/a	n/a	n/a
Number of business hours for AS 400 System	n/a	n/a	n/a	n/a
Number of business hours for internal network	n/a	n/a	n/a	n/a
Number of service calls	n/a	n/a	n/a	n/a

Explanatory Note(s):
n/a = not available

COUNTY OF LOS ANGELES
OFFICE OF THE ASSESSOR
FY 2004-05 Proposed Budgeted Positions= 1,515.0
Rick Auerbach, Assessor



*Employees are on loan from different subdepartments. These employees serve as subject matter experts in their areas of expertise.

AUDITOR-CONTROLLER

J. TYLER McCAULEY, AUDITOR-CONTROLLER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 30,595,743	$ 31,915,000	$ 34,542,000	$ 36,686,000	$ 35,996,000	$ 1,454,000
SERVICES & SUPPLIES	16,865,095	19,221,000	19,221,000	20,809,000	20,520,000	1,299,000
OTHER CHARGES	206,941	213,000	219,000	209,000	209,000	-10,000
FIXED ASSETS-EQUIP	148,736	103,000	103,000	90,000	90,000	-13,000
GROSS TOTAL	$ 47,816,515	$ 51,452,000	$ 54,085,000	$ 57,794,000	$ 56,815,000	$ 2,730,000
LESS INTRAFD TRANSFER	20,903,512	21,612,000	23,335,000	24,436,000	24,436,000	1,101,000
NET TOTAL	$ 26,913,003	$ 29,840,000	$ 30,750,000	$ 33,358,000	$ 32,379,000	$ 1,629,000
REVENUE	14,330,661	15,648,000	15,112,000	16,364,000	16,364,000	1,252,000
NET COUNTY COST	$ 12,582,342	$ 14,192,000	$ 15,638,000	$ 16,994,000	$ 16,015,000	$ 377,000
BUDGETED POSITIONS	446.0	436.0	436.0	437.0	437.0	1.0
REVENUE DETAIL						
STATE-OTHER	$ 332,000	$ 391,000	$ 452,000	$ 544,000	$ 544,000	$ 92,000
ASSESS/TAX COLL FEES	5,134,126	6,166,000	5,786,000	5,932,000	5,932,000	146,000
AUDITING-ACCTG FEES	1,671,991	1,708,000	1,701,000	1,674,000	1,674,000	-27,000
CIVIL PROCESS SERVICE	51,028	47,000	48,000	48,000	48,000	
CHRGS FOR SVCS-OTHER	6,763,375	6,907,000	6,733,000	7,779,000	7,779,000	1,046,000
MISCELLANEOUS	378,141	429,000	392,000	387,000	387,000	-5,000
TOTAL	$ 14,330,661	$ 15,648,000	$ 15,112,000	$ 16,364,000	$ 16,364,000	$ 1,252,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	FINANCE

Mission Statement

To provide the County of Los Angeles with financial leadership and expert advice, and advocate financial integrity and accountability in business practices.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $377,000 primarily due to Board-approved increases in salaries and employee benefits and the transfer of the Health Insurance Portability and Accountability Act (HIPAA) Privacy Officer position from the Chief Information Office. The Proposed Budget provides for: 1) continuation of the pilot contract monitoring program; 2) expansion of the Countywide Reporting Database (CWRD) to include personnel and payroll data; 3) expansion of the direct deposit system to Child Support Services; 4) implementation of the new Community Redevelopment Agency (CRA) Property Tax Accounting System; and 5) partial implementation of the Business Continuity/Homeland Security Plan.

Strategic Planning

The Auditor-Controller will continue its collaboration with key departments to monitor County contracts, complete its pilot countywide contract monitoring project and make recommendations to the Board in this area for future steps to ensure financial integrity of County contracting operations. In addition, the Auditor-Controller will lead a feasibility study on implementing the concept of shared services as a strategic solution to improving and making more efficient and cost-effective countywide financial management.

Strategic Planning (cont'd)

Information technology enhancements will include completing Phase III of the Integrated Data Warehouse project to further increase departments' access to financial data by providing access to information from the Countywide Payroll System (CWPAY) and Countywide Timekeeping and Payroll Personnel System (CWTAPPS). Other initiatives will expand the Auditor-Controller direct deposit system to Child Support Services payments to improve customer service, provide a more efficient disbursements process, help minimize fraud, and implement the new CRA Property Tax Accounting System.

Other initiatives include continued evaluation of benchmarked key business processes and, as in past years, additional strategic plan initiatives will be addressed by completing program audits to provide the Board of Supervisors and departments with an independent analysis of program outcomes. Additionally, the Auditor-Controller will begin implementation of the department's Business Continuity/Homeland Security Plan to ensure that critical countywide functions can continue in the event of emergencies or major incidents.

Strategic goals accomplished in fiscal year 2003-04 include completion of the new Countywide Contract Monitoring System, the County's first Comprehensive Annual Financial Report (CAFR) in accordance with new Governmental Accounting Standards Board (GASB) Statement 34, completion of Phase II of the Integrated Countywide Data Warehouse, implementation of the County Fiscal Manual available to County employees on the Auditor-Controller intranet; and completion of the design for a CRA Property Tax Accounting System.

Critical Needs

The Auditor-Controller has a critical funding need for additional positions for contract monitoring, contract management, and to meet the countywide demand of responding to fraud investigations. Additional funding is needed for the estimated balance of the department's Business Continuity/Homeland Security Plan for equipment and vendor services.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 168,000	$ --	$ 168,000	1.0
	Health Insurance Portability and Accountability Act (HIPAA): Reflects the December 2003 Board-approved transfer of the HIPAA Privacy Officer position from the Chief Information Office to the Auditor-Controller. *Supports Countywide Strategic Plan Goal 3.*			
Other Changes				
1.	$ 598,000	$ 420,000	$ 178,000	--
	Salaries and Employee Benefits: Reflects the funding of Board-approved increases in salaries and employee benefits.			
2.	$ 108,000	$ 78,000	$ 30,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ 598,000	$ 598,000	$ --	--
	Fixed Employee Benefits: Reflects an increase in revenue and intrafund transfers to fund unavoidable cost increases.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
4.	$ -10,000	$ --	$ -10,000	--
	Countywide Cost Allocation Adjustment(A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
5.	$ -13,000	$ --	$ -13,000	--
	Fixed Assets: Reflects a decrease in requirements for equipment replacement and acquisition.			
6.	$ 1,281,000	$ 1,257,000	$ 24,000	--
	Services and Supplies: Reflects a net increase for purchases for the Department's Business Continuity/Homeland Security Plan and various services and supplies based on experience.			
Total	**$ 2,730,000**	**$ 2,353,000**	**$ 377,000**	**1.0**

TRANSPORTATION CLEARING ACCOUNT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES						
TRANSPORTATION CLEAR	$ 9,191,377	$ 11,000,000	$ 11,000,000	$ 11,000,000	$ 11,000,000	$
	$ 9,191,377	$ 11,000,000	$ 11,000,000	$ 11,000,000	$ 11,000,000	$
LESS EXPENDITURE DIST	9,191,377	11,000,000	11,000,000	11,000,000	11,000,000	
TOT S & S						
GROSS TOTAL	$	$	$	$	$	$
NET COUNTY COST	$	$	$	$	$	$
REVENUE DETAIL						

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	FINANCE

2004-05 Budget Message

The Transportation Clearing Account is a central receiving point for charges for transportation costs incurred by departments. All charges are then distributed to the appropriate departments leaving this budget unit with no net appropriation. The 2004-05 Proposed Budget reflects no change from the 2003-04 Adopted Budget.

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Accounting and Reporting						
$ 6,828,000	$ 1,145,000	$ 1,643,500	$ 4,039,500	$ 2,229,000	$ 1,810,500	59.0

Authority: Mandated program - United States Government Code Title 26, State Controller Office of Management and Budget (OMB) A-87 and A-133, State Constitution, Section 24, Article 13, California Government Code various Titles, California Education Code 41760.2, and 84207, California Revenue and Taxation Code 4653, and County Code 5.02.

The Accounting and Reporting program maintains control over the County's accounting and budget functions, including enforcing budgetary controls over budget units; monitors and reports the County's cash position; prepares legally-required financial reports; prepares the Countywide Cost Allocation Plan; allocates interest among Treasury pool participants and per legal agreement serves as controller for Joint Powers Authorities and non-profit corporations. This program provides procedural and technical guidance on various financial matters such as general accounting, cost accounting, and fixed assets accounting. Comprehensive financial reporting is prepared relative to the Board of Supervisors (Board) directives, legal mandates and compliance with generally accepted accounting principles. Also, includes revenue and intrafund transfers that were partially generated by costs incurred in the Administration Program.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Property Tax						
$ 8,055,000	$ 444,000	$ 8,754,000	$ -1,143,000	$ 1,583,000	$ -2,726,000	81.0

Authority: Mandated program - State Controller OMB 87, California Government Code Sections 30051-30056 and 30067, California Revenue and Taxation Code Sections 75, 1647-49, 4655, 4658, 5102 and 5452-5454, and California Health and Safety Code Division 24.

The Property Tax Program determines property tax allocations; distributes and accounts for property taxes collected; and issues overpayment refunds to taxpayers. Throughout the year additions and changes to the tax roll are processed which result in new or corrected tax bills or refunds. Taxes once collected are apportioned and distributed to nearly 2,300 local agencies (one percent general tax levy, debt service, and direct assessment accounts) including the County, cities, school districts, Education Revenue Augmentation Fund (ERAF), special districts, and community redevelopment agencies. Also, includes revenue and intrafund transfers that were partially generated by costs incurred in the Administration Program.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Countywide Payroll						
$ 8,932,500	$ 6,802,000	$ 1,151,500	$ 979,000	$ 607,000	$ 372,000	33.0

Authority: Mandated program - United States Government Code Title 26, California Government Code Sections 11550-11563, 28101-28160, 30051-56, and 30061, and County Code Title 6 and Title 2, Section 2.10.020.

The Countywide Payroll Program prepares and accounts for the County employee payroll and related employee benefits. This program is also responsible for implementing pay practices negotiated with bargaining units, withholding both mandatory and voluntary deductions, and withholding earnings payable to various creditors and agencies for garnishments, federal and State tax levies, and child support. Also, includes revenue and intrafund transfers that were partially generated by costs incurred in the Administration Program.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Disbursements	$ 7,639,000	$ 4,610,000	$ 1,008,000	$ 2,021,000	$ 1,290,000	$ 731,000	78.0

Authority: Mandated program - California Government Code Sections 911, 6001, 5.40, 5.42, 26390, 29741-2, 29800-29803, 29806 and 29850-29853, California Welfare and Institutions Code Section 15000, and County Code, 2.10 and 408.020.

The Disbursements Program issues and accounts for all welfare and foster care payments; investigates alleged forgeries of County warrants and claims filed with the Board of Supervisors; defends the County in Small Claims Court; and pays general claims against the County to providers of services and claimants of trust funds. Additional payment functions include maintaining warrant registers, placing stop payments, maintaining the Uncashed Warrant web-site, and replacing lost, stolen and destroyed warrants. Also, includes revenue and intrafund transfers that were partially generated by costs incurred in the Administration Program.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Auditing	$ 9,907,500	$ 5,764,000	$ 743,000	$ 3,400,500	$ 603,500	$ 2,797,000	82.0

Authority: Mandated program - California Government Code Sections 26909, 26923, 29321.1, 25252.6 and 25250, California Welfare and Institutions Code 275, California Revenue and Taxation Code 4108.5, and County Code Sections 2.10 and 16.62.

The Auditing Program performs financial, compliance, management and performance audits; oversees contracts for audit services for all County departments; responds immediately to all Board of Supervisors' special requests for investigations or audits; and investigates and reports on allegations of fraud reported to the Special Investigations Unit through the Fraud Hotline or other referral. Also, includes revenue and intrafund transfers that were partially generated by costs incurred in the Administration Program.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Children's Services Inspector General	$ 355,500	$ 394,000	$ --	$ -38,500	$ 11,500	$ -50,000	3.0

Authority: Non-mandated, discretionary program - per February 27, 1996 Board order.

The Children's Services Inspector General is responsible for the investigation of circumstances that preceded a child's death resulting from abuse or neglect who have had contact with or are currently being supervised by the Department of Children and Family Services. The Inspector General prepares a comprehensive analysis and report of the facts and findings for the Board and makes recommendations for improvements in policies or processes, if needed. Also, includes intrafund transfers that were partially generated by costs incurred in the Administration Program.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Systems Programs	$ 9,161,500	$ 4,778,000	$ 2,775,000	$ 1,608,500	$ 696,000	$ 912,500	62.0

7. Systems Programs (cont'd)

Authority: Mandated program support for separately reported mandated programs (i.e., "Accounting and Reporting Program, Property Tax Program, Countywide Payroll Program, and Disbursements Program).

This portion of the Systems Program develops, installs and maintains automated systems which support operations of the Department and provide business services for all other departments through countywide programs which include the following major automated systems: Countywide Accounting and Purchasing System (CAPS), Secured Tax Roll System (STR), Countywide Payroll System (CWPAY), and Countywide Timekeeping and Personnel/Payroll System (CWTAPPS); welfare/foster care systems, trust, disbursement, and property tax systems. Also, includes revenue and intrafund transfers that were partially generated by costs incurred in the Administration Program.

$ 1,082,500	$ --	$ --	$ 1,082,500	$ 84,000	$ 998,500	12.0

Authority: Non-mandated, discretionary program.

While this portion of the program is non-mandated, its many functions support the performance of both mandated and non-mandated programs. It develops, installs and maintains the departmental network of servers and desk computers; monitors the network connectivity, implements and maintains various software applications relating to messaging and office productivity, implements backup and disaster recovery procedures to ensure business continuity, implements security features mandated by the Chief Information Security Officer and supports the Administration Program.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8. Children's Services Ombudsman						
$ 440,000	$ 499,000	$ --	$ -59,000	$ 32,000	$ -91,000	4.0

Authority: Non-mandated, discretionary program - per October 13, 1998 Board order.

The Children's Services Ombudsman serves as an advocate and problem solver for children placed in group homes. The Ombudsman is independent from the agencies that place children in homes. Children are encouraged to call or email the Ombudsman who will conduct an investigation of the issues they raise, if needed, and provide assistance in resolution of problems. Conversations between the Ombudsman and children are confidential. The Ombudsman also acts as the monitor to ensure program compliance as described in group home program statements for agencies that place children in group homes. Also, includes intrafund transfers that were partially generated by costs incurred in the Administration Program.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
9. Administration						
$ 4,413,500	$ --	$ 289,000	$ 4,124,500	$ 1,497,000	$ 2,627,500	23.0

Authority: Mandated position and functions within this non-mandated, discretionary program - California Government Code Title 3 and County Code Title 5.

Administration Program provides administrative support and executive oversight to the operations of the Department. This program includes the executive office, departmental budgeting, accounting, personnel/payroll, procurement and strategic planning functions.

Total Programs						
$56,815,000	**$24,436,000**	**$16,364,000**	**$16,015,000**	**$8,633,000**	**$7,382,000**	**437.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	22,225,000	25,073,000	25,519,000	446,000
Employee Benefits	9,690,000	9,469,000	10,477,000	1,008,000
Total Salaries and Employee Benefits	31,915,000	34,542,000	35,996,000	1,454,000
Services and Supplies				
Communications	396,000	396,000	418,000	22,000
Computer Equipment-noncapital	513,000	513,000	612,000	99,000
Computer Software	303,000	303,000	277,000	-26,000
Computer Supplies	79,000	79,000	85,000	6,000
Information Technology Services-ISD	10,861,000	10,861,000	11,350,000	489,000
Information Technology Services	320,000	320,000	235,000	-85,000
Insurance	93,000	93,000	132,000	39,000
Maintenance-Buildings and Improvements	694,000	694,000	721,000	27,000
Maintenance-Equipment	52,000	52,000	51,000	-1,000
Memberships	13,000	13,000	13,000	0
Office Expense-Other	313,000	313,000	724,000	411,000
Office Expense-Postage	1,458,000	1,458,000	1,489,000	31,000
Office Expense-Stat and Forms	351,000	351,000	340,000	-11,000
Professional and Specialized Services	2,064,000	2,064,000	2,133,000	69,000
Rents and Leases-Bldg and Improvemts	317,000	317,000	500,000	183,000
Rents and Leases-Equipment	89,000	89,000	85,000	-4,000
Special Departmental Expense	117,000	117,000	117,000	0
Telecommunications	10,000	10,000	21,000	11,000
Training	79,000	79,000	80,000	1,000
Transportation and Travel-Auto Mileage	45,000	45,000	48,000	3,000
Transportation and Travel-Auto Service	15,000	15,000	11,000	-4,000
Transportation and Travel-Traveling	44,000	44,000	53,000	9,000
Utilities	995,000	995,000	1,025,000	30,000
Total Services and Supplies	19,221,000	19,221,000	20,520,000	1,299,000
Other Charges				
Other Third Party Administrator	3,000	6,000	6,000	0
Special Assessment	0	0	1,000	1,000
Capital Lease Payments	210,000	210,000	199,000	-11,000
Judgements and Damages	0	3,000	3,000	0
Total Other Charges	213,000	219,000	209,000	-10,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	30,000	30,000	40,000	10,000
Major Office Equipment	73,000	73,000	50,000	-23,000
Total Equipment	103,000	103,000	90,000	-13,000
Total Fixed Assets	103,000	103,000	90,000	-13,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Gross Total	**51,452,000**	**54,085,000**	**56,815,000**	**2,730,000**
Less: Intrafund Transfers	21,612,000	23,335,000	24,436,000	1,101,000
TOTAL NET REQUIREMENTS	29,840,000	30,750,000	32,379,000	1,629,000
REVENUES:				
Intergovernmental Revenues-State	391,000	452,000	544,000	92,000
Charges for Services	14,900,000	14,268,000	15,436,000	1,168,000
Miscellaneous Revenues	357,000	392,000	384,000	-8,000
TOTAL REVENUES	15,648,000	15,112,000	16,364,000	1,252,000
NET COUNTY COST	**14,192,000**	**15,638,000**	**16,015,000**	**377,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Accounting and Reporting

Program Description: See Departmental Program Summary

Program Result: County departments' accounting activities are reported timely and accurately; budget monitoring user needs are effectively met; and regulatory agencies, non-departmental County entities and specialized programs, and the Board of Supervisors receive timely and accurate accounting and financial reports.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
County receives an unqualified opinion on its financial statements from its independent auditor	Yes	Yes	Yes	Yes
County receives the Government Finance Officers Association "Certificate of Excellence in Financial Reporting" Award	Yes	Yes	Yes	Yes
Percent of customers rating satisfactory or higher on annual customer survey for timeliness of accounting and financial reporting services	n/a	n/a	75%	80%
Percent of customers rating satisfactory or higher on annual customer survey for responding to inquiries and requests for financial information	n/a	n/a	75%	80%
Percentage of legally required reports provided to the State and other regulatory agencies in a timely manner	n/a	n/a	95%	95%
Operational Measures				
Number of months accounting reports are made available to users within two business days after month-end	n/a	-- (1)	12	12
Number of State and regulatory agency reports issued annually	n/a	-- (1)	113	115
Number of non-departmental County entities and specialized programs served	n/a	-- (1)	25	25

Explanatory Note(s):
(1) Data currently not available. Data collection was started in fiscal year (FY) 2003-04.
n/a = not available

PROGRAM NAME: Property Tax Services

Program Description: See Departmental Program Summary

Program Result: Property owners in Los Angeles County receive an accurate, timely and understandable property tax bill or refund, and all affected agencies and cities receive an accurate apportionment and distribution of property tax.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Property tax roll is prepared, extended and turned over to the Tax Collector within the mandated time frame	Yes	Yes	Yes	Yes
Property tax collections are apportioned timely and accurately	Yes	Yes	Yes	Yes
Percent of approved property tax refunds processed within 30 days of receipt	95%	95%	97%	97%
Percent of inquiries regarding the purpose of the tax refund (1)	6%	8%	8.5%	9%
Percent of tax refunds returned due to bad mailing addresses	1%	1%	0.6%	0.6%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of tax refunds returned per 1,000 refund checks issued	60	71	43	43
Number of tax refunds returned due to bad mailing addresses per 1,000 refund checks issued	60	71	43	43
Average number of property tax refunds received and issued monthly	5,759	5,785	6,211	6,211
Average number of tax roll corrections received and processed monthly	1,425,000	1,515,000	1,575,000	1,600,000
Percentage of actual property tax payments allocated by the actual scheduled distribution date	100%	100%	100%	100%

Explanatory Note(s):
(1) County departments to report data.

PROGRAM NAME: Countywide Payroll Services

Program Description: See Departmental Program Summary

Program Result: Clients receive accurate and timely paychecks, correctly reported and distributed payroll deductions and withholdings to appropriate federal and other payroll related agencies within mandated deadlines. (1)

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of customers rating satisfactory or higher on annual customer survey	n/a	n/a	75%	80%
Percent of deduction transaction errors left uncorrected by deduction agencies	n/a	n/a	19%	19%
Percent of adjustment transactions made by departments to correct prior period pay	n/a	n/a	30%	30%
Percent of correct payments made to Internal Revenue Services (IRS), Social Security Administration (SSA) and State Franchise Tax Board by legally required dates	n/a	100%	100%	100%
Percent of correct payments made to other deduction agencies within legal or policy timeframes	n/a	100%	100%	100%
Percent of payrolls issued on time in accordance with established County payroll schedule	100%	100%	100%	100%
Operational Measures				
Number of monthly deductions	n/a	8,500,000	8,400,000	8,400,000
Number of adjustment transactions made by departments to correct prior period pay	n/a	n/a	700,000	700,000
Number of payments made to IRS, SSA and State Franchise Tax Board and other deduction agencies	n/a	2,969	2,950	2,950
Number of on time payments made to IRS, SSA and State Franchise Tax Board and other deduction agencies	n/a	2,969	2,950	2,950
Number of payrolls issued	24	24	24	24

Explanatory Note(s):
(1) Clients include every County employee, every County department, IRS, SSA, State of California Franchise Tax Board, Los Angeles County Employees Retirement Association (LACERA) and all other deduction agencies including credit unions, benefit providers, child support recipients, garnishment creditors, etc.
n/a = not available

PROGRAM NAME: Countywide Disbursement Services

Program Description: See Departmental Program Summary

Program Result: County departments, special districts, vendors and constituents receive accurate and timely payments and the recipients of County payments understand from the warrant the goods or services for which they are being paid.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of all warrants mailed each month within one working day of warrant printing:				
Warrant Processing and Control Section	100%	100%	100%	100%
General Claims Section	99.2%	99.9%	99.4%	99.4%
Percent of all warrants delivered to a current mailing address (e.g., not returned by the Postal Service as undeliverable):				
Warrant Processing and Control Section	99.0%	98.9%	99.0%	99.1%
General Claims Section	99.2%	99.2%	99.0%	98.9%
Percent of stop payment requests processed on the same day as request received:				
Warrant Processing and Control Section	100%	94.2%	100%	100%
General Claims Section	70%	75%	75%	75%
Percent of warrants issued within 30 days of the date goods or services received [2]	n/a	n/a	n/a	n/a
Percent of inquiries regarding purpose of warrant [2]	n/a	n/a	n/a	n/a
Operational Measures				
Number of warrants returned due to bad mailing addresses [3]	43,660	43,567	48,153	47,593
Number of replacement warrants issued: [3]				
Warrant Processing and Control Section	3,547	2,670	2,766	1,691
General Claims Section [5]	1,750	1,697	1,686	1,720
Number of replacement warrants issued within one day of receipt of an affidavit: [4]				
Warrant Processing and Control Section	n/a	n/a	-- [1]	-- [1]
General Claims Section [6]	115	120	120	122
Number of stop payment requests processed: [3]				
Warrant Processing and Control Section	3,975	3,302	3,264	1,600
General Claims Section	8,605	8,320	9,114	8,685
Number of stop payment requests processed on the same day as request received: [3]				
Warrant Processing and Control Section	3,975	3,112	3,264	1,600
General Claims Section	6,024	6,240	6,837	6,495
Number of warrants issued monthly:				
Warrant Processing and Control Section	113,243	99,242	94,171	96,054
General Claims Section	318,487	316,075	310,248	294,735
Number of warrants mailed within one day of printing [3]	5,149,803	4,978,258	4,829,955	4,482,565
Number of inquiries regarding purpose of a warrant [2]	n/a	n/a	n/a	n/a
Number of forged warrants replaced [3]	1,066	950	1,000	900
Number of forged warrants replaced within eight days of client's initial interview	1,049	950	992	890

Explanatory Note(s):
(1) Data currently not available. Data collection started in FY 2003-04.
(2) County departments to report data.
(3) Decreases are projected due to full implementation of Electronic Benefit Transfer (EBT) in FY 2003-04 and the planned implementation of direct deposit for Child Support payees in August 2004.
(4) As a general practice, all replacement warrants are authorized or issued on the same day as the request. However this information was not tracked in prior years.
(5) Even though more warrants are issued overall by the General Claims Section, the Warrant Processing Section issues more replacement warrants due to a difference in business processes (e.g., after placing stop payments on General Claims warrants, individual departments are often required to initiate the replacement process).
(6) In the General Claims Section, only manually replaced warrants can be issued within one day of receipt of an affidavit. This condition is primarily the result of time delays due to the need for overnight processing of information to cancel payments and the need to keypunch replacement warrant information to generate new warrants.
n/a = not available

PROGRAM NAME: Audit Services

Program Description: See Departmental Program Summary

Program Result: County departments operate more efficiently and effectively and in accordance with applicable policies, regulations and approved practices as a result of County audits and Board of Supervisors' special requests for information or investigation.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of audit recommendations agreed to by client	99.7%	99.0%	99%	99%
Percent of special request responses including corrective action plans and policy changes provided to and accepted by the Board of Supervisors within timeframe specified	75.0%	82.7%	85%	90%
Operational Measures				
Number of financial, performance and operational audits	10	13	10	10
Number of Board special requests	74	52	50	50

PROGRAM NAME: Children's Services Inspector General

Program Description: See Departmental Program Summary

Program Result: Preventable child deaths for children known to the Department of Children and Family Services (DCFS) are reduced to the minimum possible and the Board of Supervisors is provided with information and/or complete investigations within 31-60 days of a child's death with appropriate recommendations for improvements in policies or processes to prevent similar child deaths.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of recommendations to correct child death related policies and procedures adopted by the Board and implemented by DCFS	14	18	16	16
Trend in the number of preventable child deaths of children known to DCFS	n/a	n/a	n/a	n/a
Operational Measures				
Number of deaths of children known to DCFS	58	74	66	66
Number of child death investigations	25	17	22	23

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Countywide Information Technology (IT) Development and Maintenance Services

Program Description: See Departmental Program Summary for Systems Programs.

Program Result: Clients receive effective and efficient information technology support including a high percentage of system uptime (operational time) for the business areas of the department, including the successful implementation of State/federal legislation and Board ordered changes/ordinances. (1)

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients rating development/maintenance services as satisfactory or higher per annual customer survey	n/a	n/a	75%	80%
Percent of IT development/maintenance projects/ enhancements completed	n/a	n/a	90%	90%
Percent of projects/enhancements implemented that successfully meet the desired objectives	n/a	n/a	80%	90%
Percent of actual to budgeted hours for project/ enhancement completed	n/a	n/a	-- (2)	-- (2)
Percentage of system uptime during regular business hours	99%	99%	99%	99%
Operational Measures				
Number of system/programs run and completed as scheduled	69,754	76,654	76,750	76,750
Number of IT development/maintenance projects/ enhancements	n/a	n/a	-- (2)	-- (2)
Number of budgeted hours	n/a	n/a	-- (2)	-- (2)
Number of actual hours for projects/enhancements	n/a	n/a	-- (2)	-- (2)

Explanatory Note(s):
(1) All Departments' staff including the Auditor-Controller that utilize the services of various Auditor-Controller applications including Countywide Accounting and Purchasing System (CAPS), Secured Tax Roll System (STR), Countywide Payroll System (CWPAY), Countywide Timekeeping and Personnel Payroll System (CWTAPPS), welfare/foster care systems, trust, disbursement, and other property tax systems.
(2) Data currently not available. Data collection started in FY 2003-04.
n/a = not available

PROGRAM NAME: Children's Group Home Ombudsman

Program Description: See Departmental Program Summary

Program Result: Children's requests for Ombudsman assistance are handled timely and contract group homes are monitored regularly to ensure they comply with State regulations and the County contract to provide residents with a safe environment and nurturing care.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of Ombudsman calls/complaints timely resolved consistent with the urgency	100%	100%	100%	100%
Percent of group home corrective action plans implemented timely	35%	55%	65%	75%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of Ombudsman calls received from group residents	771	763	760	755
Number of group homes monitored annually	339	378	200	182
Number of group home corrective action plans completed	158	315	75	75

PROGRAM NAME: IT Network and Personal Computer (PC) Support Services

Program Description: See Departmental Program Summary for Systems Programs

Program Result: Auditor-Controller staff has reliable access to the departmental files stored on the mainframe and the departmental network, and supporting services and applications (e.g., printing, email, Optical Archive System (OAS), Help Desk support, etc. are consistently available during the normal work hours of the department.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of customers rating network/PC support services as satisfactory or higher on annual customer survey	n/a	n/a	75%	80%
Percent of time the Local Area Network (LAN) is operational during normal business hours	n/a	n/a	95%	95%
Percent of Help Desk calls completed within eight hours	93%	89%	90%	90%
Operational Measures				
Number of service calls to the Help Desk	2,304	2,704	3,000	3,000
Number of hours LAN is operational during normal business hours	n/a	n/a	95%	95%

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Administration

Program Description: See Departmental Program Summary

Program Result: Clients are provided in an efficient and timely manner with: a) requested or required accurate financial and human resources information for the department; b) requested and appropriate human resources services; and c) requested and appropriate supplies and services (e.g., building, telephone, contracts).

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of customers rating satisfactory or higher on annual customer survey	n/a	n/a	80%	90%
Percent of on-time delivery of various (specified) services completed within established timeframe:				
Chief Administrative Office (CAO) budget information	100%	100%	100%	100%
Facility requests	95%	91%	92%	95%
Supply requests	n/a	75%	80%	90%
Personnel information requests	98%	99%	99%	99%

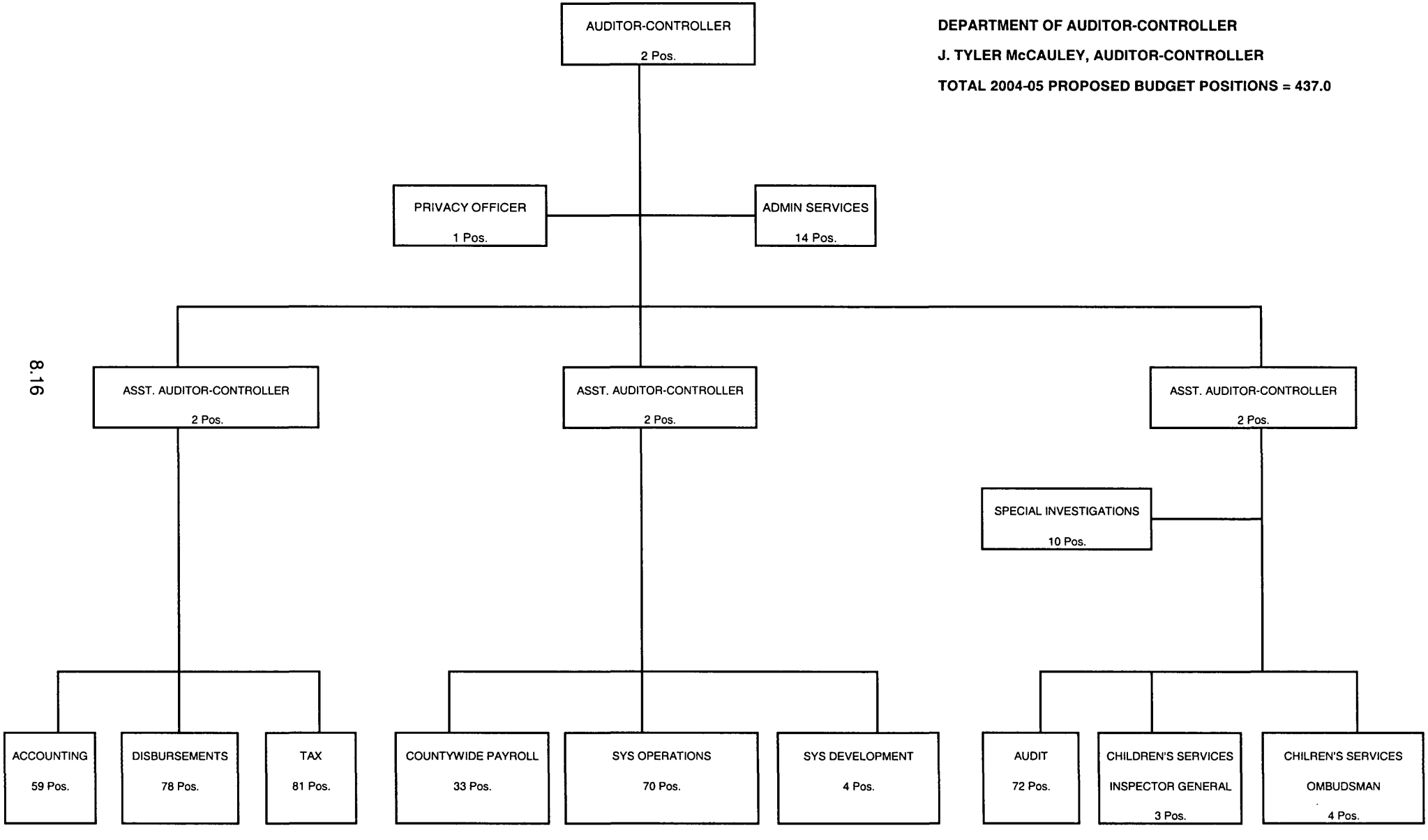
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (cont'd)				
Percent difference between budgeted net County cost (NCC) and closing NCC over/(under)	-21.8%	-22.0%	-12.0%	-12.0%
Average number of days between date of approval to hire and date vacant positions were filled	53	62	46	35
Percent of performance evaluations completed by due date	100%	100%	100%	100%
Percent of managers rating new hire as competent	95%	100%	100%	100%
Operational Measures				
Number of times met CAO deadline for submittal of budget status reports and annual budget	5	5	5	5
Percent of interdepartmental billings issued within 30 days of prior month end	100%	100%	100%	100%
Number of personnel exams conducted by department	26	29	25	25
Number of annual performance evaluations	474	397	395	395
Number of personnel information requests received	2,143	4,034	3,144	3,144
Number of personnel information requests responded to within one day	2,100	3,982	3,112	3,112
Number of supply requests received	n/a	216 (2)	500	500
Number of supply requests confirmed with requestor and processed within standard timeframe	n/a	162 (2)	400	450
Number of facility service requests received	172 (1)	241	225	225
Number of facility service requests confirmed with requestor and processed within standard timeframe	155 (1)	218	208	215
Number of exams promulgated within standard timeframes	23	26	23	23
Number of years since Strategic Plan adoption or more recent plan update	0	1	2	0

Explanatory Note(s):
(1) Does not include telephone service request data which was not collected until FY 2002-03.
(2) Data reflects four months of data and was collected beginning March 2003.
n/a = not available

DEPARTMENT OF AUDITOR-CONTROLLER

J. TYLER McCAULEY, AUDITOR-CONTROLLER

TOTAL 2004-05 PROPOSED BUDGET POSITIONS = 437.0



BEACHES AND HARBORS
STAN WISNIEWSKI, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 11,749,534	$ 12,940,000	$ 12,946,000	$ 13,464,000	$ 13,464,000	$ 518,000
SERVICES & SUPPLIES	11,587,864	12,867,000	12,732,000	21,717,000	12,346,000	-386,000
OTHER CHARGES	3,084,866	2,776,000	2,875,000	3,017,000	3,017,000	142,000
FIXED ASSETS-EQUIP	505,729	296,000	373,000	255,000	255,000	-118,000
OTHER FINANCING USES	78,681	200,000	208,000	190,000	190,000	-18,000
GROSS TOTAL	$ 27,006,674	$ 29,079,000	$ 29,134,000	$ 38,643,000	$ 29,272,000	$ 138,000
LESS INTRAFD TRANSFER	1,795	2,000				
NET TOTAL	$ 27,004,879	$ 29,077,000	$ 29,134,000	$ 38,643,000	$ 29,272,000	$ 138,000
REVENUE	21,853,781	24,760,000	24,817,000	24,718,000	24,718,000	-99,000
NET COUNTY COST	$ 5,151,098	$ 4,317,000	$ 4,317,000	$ 13,925,000	$ 4,554,000	$ 237,000
BUDGETED POSITIONS	218.0	222.0	222.0	222.0	222.0	
REVENUE DETAIL						
BUSINESS LICENSES	$ 196,425	$ 206,000	$ 200,000	$ 200,000	$ 200,000	$
CONSTRUCTION PERMITS	89,763	138,000				
VEHICLE CODE FINES	256,968	251,000	190,000	190,000	190,000	
INTEREST	16,459					
RENTS AND CONCESSIONS	2,308,770	2,346,000	2,250,000	2,314,000	2,314,000	64,000
STATE-OTHER	46,054					
OTHER GOVT AGENCIES	114,000					
PLANNING & ENG SVCS	5,942	3,000				
CHRGS FOR SVCS-OTHER	7,920,665	8,111,000	7,915,000	8,629,000	8,629,000	714,000
OTHER SALES	134					
MISCELLANEOUS	1,334,698	1,511,000	1,415,000	1,485,000	1,485,000	70,000
SALE OF FIXED ASSETS	20,602	39,000				
OPERATING TRANSFER IN	9,543,301	12,155,000	12,847,000	11,900,000	11,900,000	-947,000
TOTAL	$ 21,853,781	$ 24,760,000	$ 24,817,000	$ 24,718,000	$ 24,718,000	$ -99,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	RECREATION & CULTURAL SERVICES	RECREATION FACILITIES

Mission Statement

Manage Marina del Rey and County-owned or operated beaches to enhance public access and enjoyment while maximizing County revenue through professional and accountable asset management. This includes Marina lease administration and leasehold redevelopment; beach concession, parking and use permit administration; beach and Marina maintenance (refuse removal, restroom cleaning, grounds maintenance, and facility repairs); Marina leasehold and beach facilities maintenance inspections; planning and implementation of Marina del Rey and beach capital and infrastructure improvement programs; marketing and management of promotional campaigns; and children's programs including the Day in the Marina and the Water Awareness, Training, Education and Recreation (W.A.T.E.R.) programs.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $237,000 to fund: 1) previously negotiated increases in salaries and employee benefits; and 2) retirement debt service, partially offset by an adjustment in the Countywide Cost Allocation Plan. The Proposed Budget also reflects decreases in services and supplies and fixed assets appropriation to offset other unavoidable cost increases.

Strategic Planning

Implementation of the County's and Department's Strategic Plans will accomplish the following outcomes: 1) visitors to our beaches and Marina del Rey will experience world renowned recreational opportunities and quality customer service through accessible, clean, attractive, and safe facilities; and 2) Marina boaters, visitors, and residents will enjoy beautiful and well-maintained public amenities, such as Marina Beach, the Waterfront Walk, waterways, roads and parks in one of the largest small craft harbors in the world.

The Department will continue efforts toward Service Excellence through continued implementation of the Asset Management Strategy in Marina del Rey and the upgrade through capital improvement projects and ongoing maintenance of public facilities at County beaches.

Critical Needs

The Department's critical needs consist of: replacement of leach fields at Malibu and Topanga beaches, construction of unfunded Marina and beach capital improvement projects, implementation of a deferred and preventative maintenance program, upgrade of clarifier tanks, repair of a washed out access road at Nicholas Canyon, and establishment of an adequate reserve for Marina infrastructure repairs and replacement.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 40,000	$ --	$ 40,000	--
	Convention and Visitors Bureau: Reflects an increase in the Marina del Rey Convention and Visitors Bureau contract for additional services approved by the Board of Supervisors in fiscal year 2003-04. *Supports Countywide Strategic Plan Goal 1.*			
Other Changes				
1.	$ 211,000	$ --	$ 211,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 32,000	$ --	$ 32,000	--
	Retirement Debt Service: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -6,000	$ --	$ -6,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ --	$ --	$ --	--
	Other Employee Benefits: Reflects increases in employee benefits, fully offset by decreases in services and supplies and fixed assets.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
5.	$ -201,000	$ --	$ -201,000	--
	Services and Supplies: Reflects a net decrease in services and supplies primarily due to changes in contract services and charges from other County departments.			
6.	$ 148,000	$ --	$ 148,000	--
	Other Charges: Reflects an increase in LAC-CAL lease payments.			
7.	$ -68,000	$ --	$ -68,000	--
	Fixed Assets: Reflects a net reduction in fixed assets purchases.			
8.	$ -18,000	$ --	$ -18,000	--
	Productivity Investment Fund (PIF): Reflects a decrease in one PIF loan, partially offset by the addition of another PIF loan.			
9.	$ --	$ -99,000	$ 99,000	--
	Revenue: Reflects a net reduction in revenue due to a decrease in operating transfers in from the Marina del Rey Debt Service Fund, partially offset by an increase in marketing, concessions and parking revenue.			
Total	**$ 138,000**	**$ -99,000**	**$ 237,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Marina Program						
$ 7,307,000	$ --	$ 11,675,000	$ -4,368,000	$ 7,201,000	$ -11,569,000	34.0

Authority: Non-mandated, discretionary program.

Manage, develop, operate, maintain and promote County-owned Marina del Rey. Includes development, maintenance and operation of public areas (e.g., public launch ramp, guest docks, parking lots); repair or replacement of infrastructure; provision for inner-city youth programs; management of 55 major ground leases (e.g., rental adjustment negotiation or arbitration and leasehold maintenance inspections); and management of second-generation development in accordance with implementation of the Marina Asset Management Strategy.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Beach Program						
$15,424,000	$ --	$ 13,043,000	$ 2,381,000	$ 777,000	$ 1,604,000	149.0

Authority: Non-mandated, discretionary program.

Manage, develop, operate, maintain and promote 31 miles of County-owned or operated beaches. Includes concessions management, beach maintenance, permit issuance, infrastructure development and parking operations.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Administration						
$ 4,694,000	$ --	$ --	$ 4,694,000	$ 1,181,000	$ 3,513,000	31.0

Authority: Non-mandated, discretionary program.

Provides administrative support required for the ongoing operation of the Department. Includes Executive Management staff; payroll services; personnel; non-program accounting and fiscal services; budgeting; information systems; materials management; and auditing.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Unincorporated Services						
$ 1,847,000	$ --	$ --	$ 1,847,000	$ 214,000	$ 1,633,000	8.0

Authority: Non-mandated, discretionary program.

Provides for the operation and maintenance of mole roads, Chace Park, Admiralty Park, Marina Beach and other public-use acreage in Marina del Rey.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs						
$29,272,000	$ 0	$ 24,718,000	$ 4,554,000	$ 9,373,000	$ -4,819,000	222.0

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	9,344,000	9,246,000	9,352,000	106,000
Employee Benefits	3,596,000	3,700,000	4,112,000	412,000
Total Salaries and Employee Benefits	12,940,000	12,946,000	13,464,000	518,000
Services and Supplies				
Clothing and Personal Supplies	33,000	65,000	65,000	0
Communications	472,000	393,000	423,000	30,000
Computer Equipment-noncapital	71,000	125,000	101,000	-24,000
Computer Software	12,000	50,000	50,000	0
Household Expenses	13,000	77,000	77,000	0
Information Technology Services	16,000	126,000	126,000	0
Insurance	88,000	87,000	94,000	7,000
Maintenance-Buildings and Improvements	4,608,000	3,396,000	3,154,000	-242,000
Maintenance-Equipment	288,000	102,000	102,000	0
Memberships	2,000	2,000	2,000	0
Office Expense-Other	135,000	117,000	117,000	0
Office Expense-Postage	33,000	22,000	22,000	0
Office Expense-Stat and Forms	32,000	77,000	77,000	0
Professional and Specialized Services	5,214,000	5,851,000	5,744,000	-107,000
Rents and Leases-Bldg and Improvemts	3,000	202,000	2,000	-200,000
Rents and Leases-Equipment	64,000	36,000	36,000	0
Small Tools and Instruments	18,000	23,000	173,000	150,000
Special Departmental Expense	596,000	601,000	601,000	0
Telecommunications	4,000	90,000	90,000	0
Training	31,000	32,000	32,000	0
Transportation and Travel-Auto Mileage	7,000	12,000	12,000	0
Transportation and Travel-Auto Service	157,000	320,000	320,000	0
Transportation and Travel-Other	304,000	317,000	317,000	0
Transportation and Travel-Traveling	14,000	2,000	2,000	0
Utilities	652,000	607,000	607,000	0
Total Services and Supplies	12,867,000	12,732,000	12,346,000	-386,000
Other Charges				
Interest on Notes and Warrants	653,000	1,048,000	1,027,000	-21,000
Judgments and Damages	14,000	100,000	100,000	0
Other Charges	34,000	36,000	36,000	0
Retirement of Other Long-Term Debt	2,061,000	1,677,000	1,840,000	163,000
Taxes and Assessments	14,000	14,000	14,000	0
Total Other Charges	2,776,000	2,875,000	3,017,000	142,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	30,000	30,000	24,000	-6,000
Construction and Heavy Maintenance	0	25,000	17,000	-8,000
Electronic Equipment	25,000	25,000	0	-25,000
Food Preparation Equipment	0	56,000	30,000	-26,000
Major Office Equipment	6,000	21,000	0	-21,000
Vehicle-Automobile	223,000	216,000	184,000	-32,000
Vehicle-Heavy Use	12,000	0	0	0
Total Equipment	296,000	373,000	255,000	-118,000
Total Fixed Assets	296,000	373,000	255,000	-118,000
Other Financing Uses				
Operating Transfers Out	200,000	208,000	190,000	-18,000
Total Other Financing Uses	200,000	208,000	190,000	-18,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**29,079,000**	**29,134,000**	**29,272,000**	**138,000**
Less: Intrafund Transfers	2,000	0	0	0
TOTAL NET REQUIREMENTS	29,077,000	29,134,000	29,272,000	138,000
REVENUES:				
Licenses, Permits and Franchises	344,000	200,000	200,000	0
Fines, Forfeitures and Penalties	251,000	190,000	190,000	0
Revenue from Use of Money and Property	2,346,000	2,250,000	2,314,000	64,000
Charges for Services	8,114,000	7,915,000	8,629,000	714,000
Miscellaneous Revenues	1,511,000	1,415,000	1,485,000	70,000
Other Financing Sources	12,194,000	12,847,000	11,900,000	-947,000
TOTAL REVENUES	24,760,000	24,817,000	24,718,000	-99,000
NET COUNTY COST	**4,317,000**	**4,317,000**	**4,554,000**	**237,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Beach

Program Description: See Departmental Program Summary

Program Result: The general public to enjoy clean, usable and hazard-free beaches with reasonable amenities year-round. (1)

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of general liability claims filed	7	7	13	13
Number of incident reports filed	12,976	11,006	17,509	18,000
Number of new/renovated parking spaces	886	1,676	8,569	7,310
Number of new/renovated restrooms	0	3	1	11
Number of new/renovated concessions	0	1	0	3
Number of maintenance complaints received	3	3	3	3
Parking revenue collected	$5,831,820	$6,254,381	$6,839,460	$7,657,521
Operational Measures				
Cost of general liability claims settled	$15,000	$0	$20,000	$20,000
Average number of hours per month beaches cleaned	10,934	9,073	9,047	9,050
Average number of times restrooms cleaned daily in the summer	4	4	4	4
Cost to maintain beach per acre per month	$14,633	$13,453	$13,445	$13,445
Number of tons of trash collected	1,602.0	1,866.9	2,025.6	2,197.8
Average number of times per week parking lots power swept - Beaches	2	2	2	2

Explanatory Note(s):

(1) Definition of clean beaches includes sanitizing, raking, contouring, landscaping and removing refuse. Incident reports are on a calendar year basis.

PROGRAM NAME: Marina

Program Description: See Departmental Program Summary

Program Result: Residents, visitors and recreational boaters to find the Marina user-friendly for both leisure and recreational activities through properly maintained public facilities, an enhanced multi-modal transportation system, a variety of recreational and cultural offerings and implementation of an urban design program to establish place and identity for Marina del Rey.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of acres of new parks/open space	0	0	0.5	1.3
Average number of tenants in dry boat storage facilities	318	346	350	350
Number of people on waiting lists:				
Recreation programs (1)	n/a	58	138	50
Storage facilities (2)	68	105	30	35
Number of hours water shuttle operates (3)	n/a	530	922	1,500
Number of passengers using water shuttle	n/a	6,933	13,900	16,700
Number of water shuttle sites	n/a	3	4	6
Number of linear feet of new/renovated transient docks	0	2,910	1,105	1,643
Number of linear feet of improved waterfront promenade	0	0	418	970

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Average number of times per week parking lots power swept - Marina del Rey	4	4	4	4
Net cost per participant of recreation programs	n/a	$19.10	$3.79	$11.05
Cost per hour of operating water shuttle	n/a	$200.00	$200.00	$100.00
Transient dock occupancy percentage:				
Summer weekdays	59%	60%	61%	60%
Summer weekends	84%	79%	77%	80%

Explanatory Note(s):
(1) Recreation programs did not start until fiscal year (FY) 2002-03.
(2) The drop off on the waiting list is due to a change of registration procedures and one program being deleted.
(3) Water shuttle program began in FY 2002-03.

PROGRAM NAME: Marina Property Development and Management

Program Description: Provides professional real estate oversight for Marina del Rey, a public asset managed as a public-private partnership, with land owned by the County and ground leased to private investors.

Program Result: Leases to be aggressively managed to foster redevelopment and proper leasehold maintenance to ensure revenues from such Marina del Rey properties are fully maximized to finance Departmental operations and other vital public services for the benefit of Los Angeles County taxpayers.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of leasehold deficiencies identified	5,251	7,543	6,543 (1)	7,524 (2)
Number of leasehold deficiencies corrected	4,391	6,722	5,692	6,546
County rent revenue increase over Consumer Price Index	-4.6	-1.6	1.0	-0.9
Number of new/renovated:				
Boat slips	0	91	50	721
Apartment units	314	27	24	444
Hotel rooms	0	0	0	0
New/renovated square footage for:				
Restaurant	0	0	0	0
Retail	0	0	0	0
Operational Measures				
Number of premise inspections performed	310	300 (1)	300	300
Average cost per maintenance inspection	$450	$460	$460	$800
Number of regulatory agency approvals	32	10	30	35
Number of new leases/lease options approved	2	1	9	11
Number under construction:				
Boat slips	n/a	n/a	n/a	n/a
Apartment units	n/a	n/a	n/a	n/a
Hotel rooms	n/a	n/a	n/a	n/a
Square footage under construction:				
Restaurant	n/a	n/a	n/a	n/a
Retail	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Inspections down due to the closing/partial closing of parcels.
(2) Increase due to the addition of an additional inspector.
n/a = not available

PROGRAM NAME: Issuance of Permits

Program Description: Coordinates scheduling of beach and Marina use to ensure appropriate level of public safety and maintenance staffing.

Program Result: Public and private entities to obtain timely access to beach and Marina locations through an efficient permitting process managed by the Department of Beaches and Harbors.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of Marina use permits issued	56	59	65	70
Number of beach use permits issued	933	966	1,100	1,200
Number of right-of-entry permits issued	35	55	35	35
Number of filming days (1)	836	943	1,040	1,100
Number of website enabled permits (2)	5,138	9,637	7,740	8,000
Revenue generated from:				
Film permits	$132,269	$180,110	$190,000	$200,000
Right-of-entry permits	$80,864	$123,999	$100,000	$120,000
Beach use permits	$231,281	$228,638	$284,200	$288,000
Marina use permits	$15,931	$10,721	$11,000	$12,000
Operational Measures				
Number of permits issued per staff person for:				
Right-of-entry permits	35	55	35	35
Beach use permits	311	322	367	400
Marina use permits	19	20	22	23

Explanatory Note(s):
(1) Number of filming data is compiled on a calendar year.
(2) Number of website hits for FY 2001-02 August, November and December are not available.

PROGRAM NAME: Water Awareness, Training, Education and Recreation (W.A.T.E.R.) Program

Program Description: Educates County's youth in organized activities which provide skills, knowledge, and personal experiences in ocean and beach safety. Special effort is made to recruit youth with limited access or opportunities to engage in harbor and beach activities.

Program Result: Youth ages 7-17, with an emphasis on low-income children, to receive education about ocean and beach safety that will provide them with a positive personal experience and important life skills.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of youth who indicate program was a positive personal experience	4,349	4,827	4,850	5,245
Percentage of youth who indicate program was a positive personal experience	99%	99%	99%	99%
Operational Measures				
Total number of youth served	4,422	4,876	4,900	5,300
Percentage of low-income youth participating	78%	81%	85%	85%
Total program costs	$451,967	$525,491	$555,000	$600,000
Total revenue generated by participants	$47,161	$45,110	$45,000	$50,000
Net cost per participant	$102	$108	$113	$113
Net cost for W.A.T.E.R.	$153,857	$155,391	$141,250	$165,000
Net cost for Day in the Marina	n/a	$19,029	$22,377	$26,530

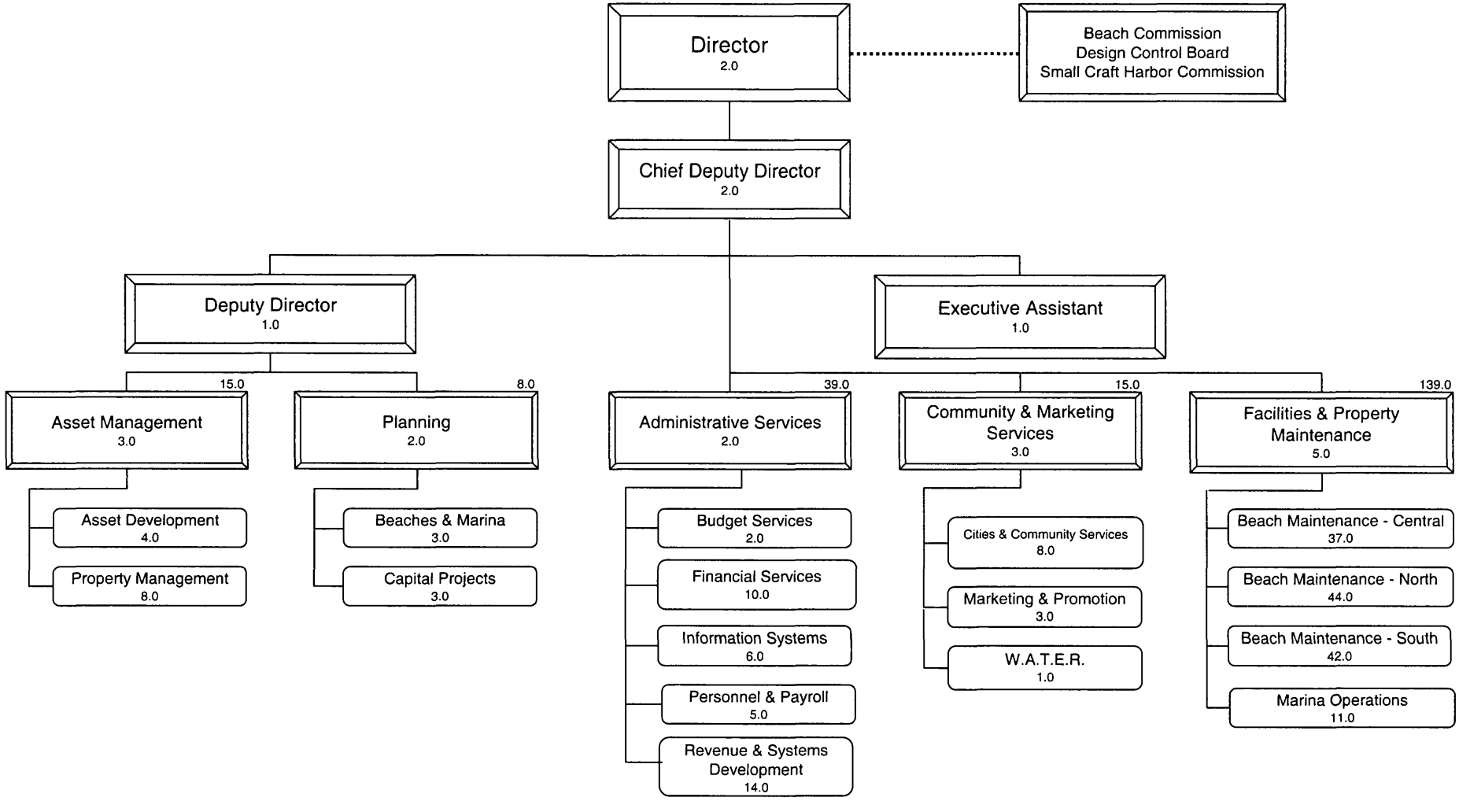
Explanatory Note(s):
n/a = not available

BEACHES AND HARBORS

STAN WISNIEWSKI, DIRECTOR

2004-05 PROPOSED BUDGET

222.0 Positions



BOARD OF SUPERVISORS
VIOLET VARONA-LUKENS, EXECUTIVE OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 28,087,273	$ 30,506,000	$ 30,506,000	$ 32,488,000	$ 32,469,000	$ 1,963,000
SERVICES & SUPPLIES	21,854,499	40,398,000	40,831,000	24,216,000	22,796,000	-18,035,000
LESS EXPENDITURE DIST	5,902,500	5,869,000	5,869,000	5,988,000	5,988,000	119,000
TOT S & S	15,951,999	34,529,000	34,962,000	18,228,000	16,808,000	-18,154,000
OTHER CHARGES	367,384	404,000	404,000	394,000	394,000	-10,000
FIXED ASSETS-EQUIP	408,902	83,000		350,000		
GROSS TOTAL	$ 44,815,558	$ 65,522,000	$ 65,872,000	$ 51,460,000	$ 49,671,000	$ -16,201,000
LESS INTRAFD TRANSFER	5,232,649	6,739,000	6,739,000	7,681,000	7,681,000	942,000
NET TOTAL	$ 39,582,909	$ 58,783,000	$ 59,133,000	$ 43,779,000	$ 41,990,000	$ -17,143,000
REVENUE	3,591,583	3,631,000	3,631,000	3,684,000	3,665,000	34,000
NET COUNTY COST	$ 35,991,326	$ 55,152,000	$ 55,502,000	$ 40,095,000	$ 38,325,000	$ -17,177,000
BUDGETED POSITIONS	297.0	310.0	310.0	311.0	319.0	9.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 3,750	$	$	$	$	
STATE-OTHER	-584					
STATE-TRIAL COURTS		385,000	385,000	364,000	364,000	-21,000
FEDERAL-OTHER	495,164	65,000	65,000	50,000	50,000	-15,000
ASSESS/TAX COLL FEES	1,181,268	1,100,000	1,100,000	1,135,000	1,135,000	35,000
CIVIL PROCESS SERVICE	179,387	100,000	100,000	51,000	51,000	-49,000
CHRGS FOR SVCS-OTHER	341,727	3,000	3,000	2,000	2,000	-1,000
OTHER SALES	379					
MISCELLANEOUS	1,383,415	1,978,000	1,978,000	2,082,000	2,063,000	85,000
SALE OF FIXED ASSETS	7,077					
TOTAL	$ 3,591,583	$ 3,631,000	$ 3,631,000	$ 3,684,000	$ 3,665,000	$ 34,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	LEGISLATIVE AND ADMINISTRATIVE

Mission Statement

The Board of Supervisors (Board), as the governing body of Los Angeles County, enacts ordinances, directs overall operation of County departments and districts, and oversees the delivery of services within the County.

The Executive Office administratively supports the Board by preparing agendas, statements of proceedings, minutes and communications, and maintaining the official records of the Board. The Executive Office provides management/administrative services in accounting, procurement, facility management, information technology, personnel, payroll, and program compliance as well as staff support to the Assessment Appeals Board. In addition, administrative support services are provided to Board-appointed commissions, committees and task forces, and small County departments and budget units.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects an overall reduction in net County cost of $17.2 million primarily due to the deletion of one-time carryover funding ($17.7 million) which supports programs of community interest and benefit, partially offset by additional funding for Board-approved increases in salaries and employee benefits.

2004-05 Budget Message (cont'd)

The Proposed Budget also maintains programs at the current service level, and reflects the addition of one grant-funded position for the Arts Education Program and the transfer of the Inter-Agency Council on Children Abuse and Neglect (ICAN) from the Department of Children and Family Services.

Strategic Planning

The Executive Office recently revised its Strategic Plan to guide its activities for the period of 2004-06. This new Strategic Plan is aligned with the County's Strategic Plan. In accordance with the new plan, the Executive Office will focus on enhancing the level of customer satisfaction for services provided using regularly scheduled satisfaction surveys and the development and implementation of formalized service agreements. Consistent with direction from the Board and the County's Guiding Coalition for strategic planning, this Department will fully implement Performance Counts! as a method of tracking and measuring departmental progress toward achieving desired program results. The Department will also continue its multi-year conversion of existing document storage methodologies and related workflow processes to electronic document platforms.

Critical Needs

The Department's critical needs primarily consist of funding for technical support services and equipment to maintain and enhance current network and web-based applications, and convert department documents to digital format. The additional resources in these areas would promote the County's Strategic Plan Goals of Service Excellence, Workforce Excellence, and Organizational Effectiveness.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 40,000	$ 40,000	$ --	--
	Arts Commission: Reflects the addition of one grant-funded position ($59,000) for the Arts Education Program, offset by an increase in reimbursement from the Commission ($59,000) and the deletion of a vacant position (-$19,000) funded by the Ford Theatre Development Fund. *Supports Countywide Strategic Plan Goals 4 and 5.*			
2.	$ -155,000	$ -155,000	$ --	--
	Client Services: Reflects decreases in reimbursable services associated with temporary clerical services contracts and other services provided to client departments. *Supports Countywide Strategic Plan Goal 4.*			
3.	$ 1,038,000	$ 1,038,000	$ --	9.0
	Inter-Agency Council on Children Abuse and Neglect (ICAN): Reflects the transfer of the ICAN from the Department of Children and Family Services to the Executive Office. *Supports Countywide Strategic Plan Goals 1, 2 and 3.*			
4.	$ --	$ --	$ --	--
	Proprietorship Program: Reflects an increase in network maintenance expenditures ($119,000) for the Hall of Administration Proprietorship Program, fully offset by charges to tenant departments. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 484,000	$ --	$ 484,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
2.	$ 90,000	$ --	$ 90,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certifications of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -10,000	$ --	$ -10,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ -36,000	$ -36,000	$ --	--
	Grant Revenue Adjustments: Reflects funding reductions in the Drug Court and Local Law Enforcement Block Grants associated with the Countywide Criminal Justice Coordination Committee.			
5.	$ -17,741,000	$ --	$ -17,741,000	--
	Community Programs: Reflects a reduction in one-time carryover funding for various programs of community interest and benefit.			
6.	$ 89,000	$ 89,000	$ --	--
	Miscellaneous Adjustments: Reflects an increase in fixed employee benefits costs ($364,000) and unavoidable increase in overtime ($7,000), offset by a reduction in services and supplies (-$282,000) and various increases in reimbursement revenues ($89,000).			
7.	$ --	$ --	$ --	--
	Commission on HIV Health Services: Reflects a ministerial adjustment to convert 9.0 budgeted positions associated with the Commission from monthly permanent items to monthly permanent grant-funded items. The budgeted positions are reimbursable through the Federal Ryan White Comprehensive AIDS Resource Emergency (CARE) Act grant program.			
Total	**$ -16,201,000**	**$ 976,000**	**$ -17,177,000**	**9.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **County Government Administration**	$ 21,789,000	$172,000	$ --	$ 21,617,000	$ 2,514,000	$ 19,103,000	145.0

Authority: Mandated program with discretionary service levels – California Constitution.

The County Government Administration Program consists of the five Board of Supervisors (Board) offices, and the Clerk of the Board. The Board provides for the public welfare by determining County and special district policies; supervises activities of County departments and special districts; adopts annual budgets; and sets salaries. The Executive Office prepares agendas and notices in accordance with legal requirements, and maintains complete minutes of Board meetings and other records.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Assessment Appeals**	$ 2,104,000	$ --	$ 1,137,000	$ 967,000	$ 317,000	$ 650,000	23.0

Authority: Mandated program with discretionary service levels – Article XII of the California Constitution.

The Assessment Appeals Board hears and renders decisions on assessment appeals filed by property owners regarding assessed valuations on the County tax roll.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Committees and Commissions**	$ 8,321,000	$ 3,473,000	$ 388,000	$ 4,460,000	$ 2,030,000	$ 2,430,000	69.0

Authority: Non-mandated, discretionary program.

The Committees and Commissions Program provides clerical and administrative support to numerous Board-appointed committees and commissions (e.g., Commission on Disabilities, Commission for Women, Judicial Procedures Commission, various joint powers authorities, and non-profit corporations) as well as operational support for the Countywide Criminal Justice Coordination Committee, Economy and Efficiency Commission, Arts Commission, Employee Relations Commission, Commission for Children and Families, Commission on HIV Health Services, Inter-Agency Council on Children Abuse and Neglect (ICAN), and the following three mandated commissions: Business License Commission (County Code, Title 7), Civil Services Commission (Article 9 of the Los Angeles County Charter), and the City Selection Committee (State Statute).

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. **Support Services/Administration**	$17,457,000	$ 4,036,000	$ 2,140,000	$ 11,281,000	$ 4,318,000	$ 6,963,000	82.0

Authority: Non-mandated, discretionary program.

4. **Support Services/Administration** (cont'd)

The Support Services/Administration Program provides the Board offices and the Executive Office with budget, fiscal, information technology, personnel, payroll, and procurement services. It also provides client services including accounting, payroll, personnel, procurement, office support, and temporary clerical services to other County departments and budget units; administers a comprehensive building management program for the Kenneth Hahn Hall of Administration; and provides legislation and sundry operational support.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs						
$49,671,000	**$ 7,681,000**	**$ 3,665,000**	**$ 38,325,000**	**$ 9,179,000**	**$ 29,146,000**	**319.0**

BOARD OF SUPERVISORS

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	21,570,000	21,570,000	22,557,000	987,000
Employee Benefits	8,936,000	8,936,000	9,912,000	976,000
Total Salaries and Employee Benefits	30,506,000	30,506,000	32,469,000	1,963,000
Services and Supplies				
Communications	1,191,000	1,191,000	1,592,000	401,000
Computer Equipment-noncapital	570,000	570,000	524,000	-46,000
Computer Software	30,000	30,000	30,000	0
Information Technology Services	259,000	259,000	224,000	-35,000
Insurance	128,000	128,000	172,000	44,000
Maintenance-Buildings and Improvements	5,257,000	5,257,000	5,457,000	200,000
Maintenance-Equipment	25,000	25,000	25,000	0
Memberships	5,000	5,000	5,000	0
Office Expense-Other	1,200,000	1,200,000	869,000	-331,000
Office Expense-Postage	380,000	380,000	305,000	-75,000
Office Expense-Stat and Forms	0	0	90,000	90,000
Professional and Specialized Services	27,466,000	27,899,000	9,829,000	-18,070,000
Publication and Legal Notices	1,199,000	1,199,000	971,000	-228,000
Rents and Leases-Bldg and Improvemts	420,000	420,000	424,000	4,000
Rents and Leases-Equipment	305,000	305,000	284,000	-21,000
Special Departmental Expense	100,000	100,000	100,000	0
Telecommunications	286,000	286,000	286,000	0
Training	61,000	61,000	61,000	0
Transportation and Travel-Auto Mileage	34,000	34,000	34,000	0
Transportation and Travel-Auto Service	281,000	281,000	281,000	0
Transportation and Travel-Other	30,000	30,000	20,000	-10,000
Transportation and Travel-Traveling	34,000	34,000	34,000	0
Utilities	1,137,000	1,137,000	1,179,000	42,000
Less: Expenditure Distribution	5,869,000	5,869,000	5,988,000	119,000
Total Services and Supplies	34,529,000	34,962,000	16,808,000	-18,154,000
Other Charges				
Judgments and Damages	75,000	75,000	75,000	0
Other Charges	31,000	31,000	31,000	0
Retirement of Other Long-Term Debt	296,000	296,000	286,000	-10,000
Taxes and Assessments	2,000	2,000	2,000	0
Total Other Charges	404,000	404,000	394,000	-10,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	83,000	0	0	0
Total Equipment	83,000	0	0	0
Total Fixed Assets	83,000	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**65,522,000**	**65,872,000**	**49,671,000**	**-16,201,000**
Less: Intrafund Transfers	6,739,000	6,739,000	7,681,000	942,000
TOTAL NET REQUIREMENTS	58,783,000	59,133,000	41,990,000	-17,143,000
REVENUES:				
Intergovernmental Revenues-Federal	65,000	65,000	50,000	-15,000
Intergovernmental Revenues-State	385,000	385,000	364,000	-21,000
Charges for Services	1,203,000	1,203,000	1,188,000	-15,000
Miscellaneous Revenues	1,978,000	1,978,000	2,063,000	85,000
TOTAL REVENUES	3,631,000	3,631,000	3,665,000	34,000
NET COUNTY COST	**55,152,000**	**55,502,000**	**38,325,000**	**-17,177,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Assessment Appeals

Program Description: The Assessment Appeals Program provides staff support to the County's Assessment Appeals Boards, which function as the Board of Equalization on behalf of Los Angeles County Board of Supervisors, pursuant to the State constitution and statutes. The program supports five Assessment Appeals Boards and more than 20 Assessment Hearing Officers who conduct hearings on property assessment disputes between taxpayers and the County Assessor in order to establish the assessed value of real and personal property on the County property tax roll. The program staff provides assistance and information to taxpayers concerning their appeal rights and the appeal process through the Public Education Program; schedules and sends notice of hearings; clerks the appeal hearings and assists the Boards in preparing written findings of fact and conclusions of law on complex appeal cases; and prepares and sends notices of the Boards' decisions.

Program Result: Los Angeles County property taxpayers receive efficient and timely service in processing their assessment appeals.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of valid assessment appeal applications processed and scheduled for hearing within the first year of filing	99%	99%	98%	98%
Average processing time (days) to give notice of the Appeals Boards' final decision to the taxpayer	7	5	5	5
Number of appeals that default annually	0	0	0	0
Number of complaints and/or legal challenges received for untimely notification of Appeals Board decision	0	0	0	0
Operational Measures				
Number of assessment appeal applications filed annually	12,749	12,948	12,000	12,000
Number of parcels for which applications are filed annually	19,412	20,027	18,000	18,000
Number of applications scheduled for hearing annually (1)	n/a	n/a	n/a	n/a
Number of parcels scheduled for hearing annually	19,711	20,778	18,500	18,500
Number of Public Education seminars held annually	60	60	60	60
Number of Appeals Board decisions for which notices are processed	21,290	20,741	20,000	20,000

Explanatory Note(s):
(1) New performance measure. Data collection will begin in fiscal year 2004-05.
n/a = not available

PROGRAM NAME: Board Operations

Program Description: The Board Operations Program supports the Board of Supervisors in its capacity as the governing body of the County of Los Angeles by preparing weekly agendas, communicating actions taken by the Board, preparing minutes of the Board's meetings, preparing statements of proceedings, executing contracts and resolutions, maintaining the Board's master agenda calendar, providing support functions relating to conducting the Board's meetings, and maintaining the Board's records.

Program Result: The Board of Supervisors, County departments/agencies and the public have access to timely and accurate information needed to conduct the business of the County of Los Angeles.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Level of customer service satisfaction as measured by surveys	n/a	n/a	n/a	4
Number of Executive Office web-site hits	7,753,538	9,007,360	11,841,301	13,800,000
Percentage of statement of proceedings available to the public within five business days of the Board meeting	n/a	n/a	95%	95%
Operational Measures				
Number of agenda items published per year	3,786	3,583	3,800	3,800
Number of Board meetings per year	46	49	49	49
Number of County staff members trained on agenda and Board Operations procedures (1)	27	27	26	26

Explanatory Note(s):
(1) Training includes Board letter preparation and procedures to follow in accessing the official records of the Board on the internet.
n/a = not available

PROGRAM NAME: Commission Services

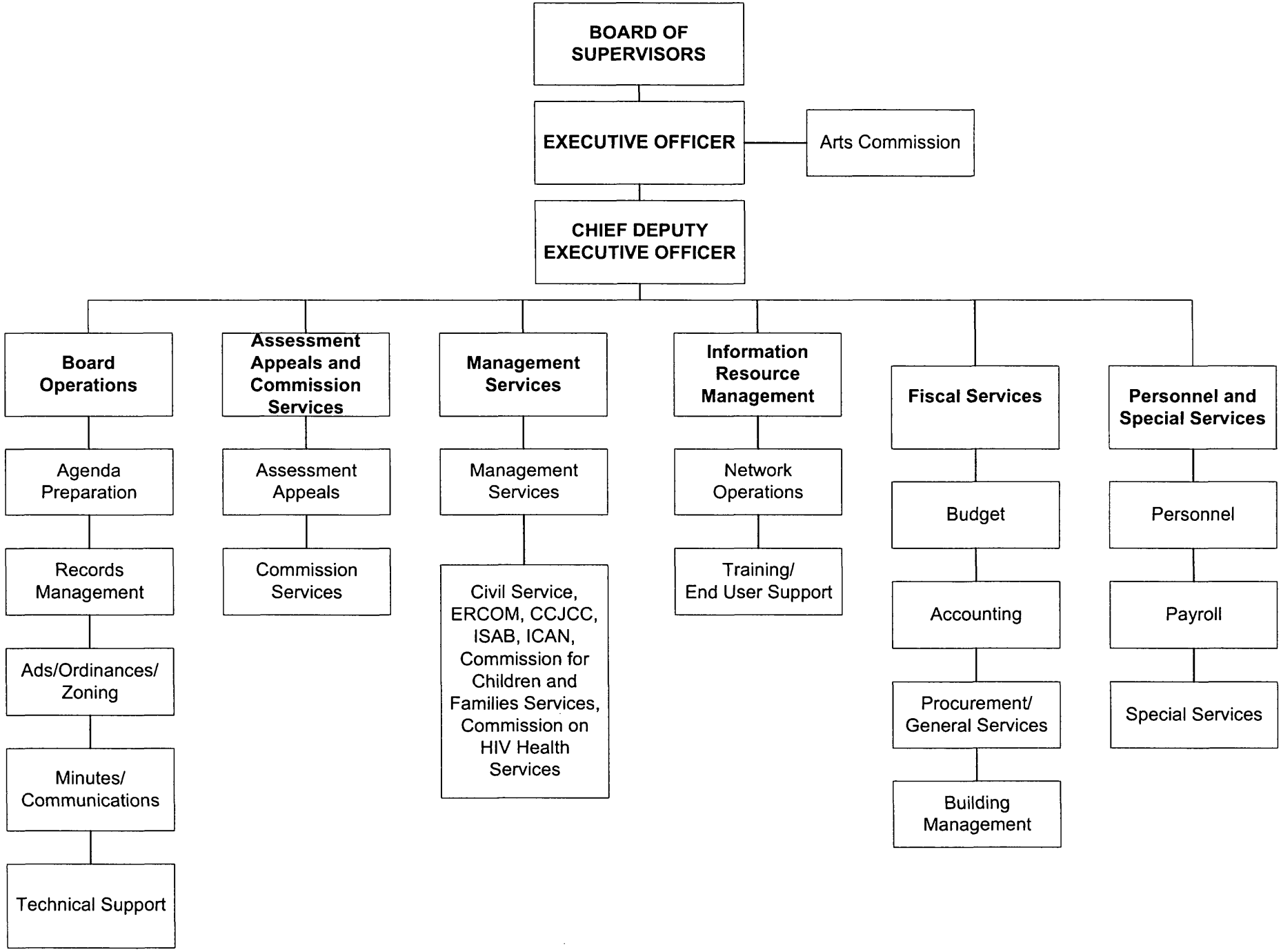
Program Description: The Commission Services Program provides staff support to 24 County commissions, committees and boards by preparing agendas, minutes, notices, Board letters, Board-ordered reports, press releases, commission publications, and by organizing special events. Among these entities are joint powers authorities and non-profit corporations, the Business License Commission and numerous County advisory commissions that advise the Board of Supervisors on a wide range of issues of local governance affecting its constituency. The Commission Services staff also provides administrative support to the City Selection Committee which consists of the 88 mayors in Los Angeles County.

Program Result: Members of commissions, committees and boards are provided with the administrative support necessary to fulfill their mandates.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Level of customer service satisfaction as measured by surveys	n/a	n/a	n/a	4
Public participation at meetings and special events	3,877	3,795	3,600	4,000
Operational Measures				
Number of commission, committee and board members served	961	962	961	962
Number of meetings staffed annually	374	379	378	374
Number of special events held annually	17	18	18	18

Explanatory Note(s):
n/a = not available

BOARD OF SUPERVISORS ORGANIZATION CHART
PROPOSED BUDGET FISCAL YEAR 2004-05
319.0 BUDGETED POSITIONS
VIOLET VARONA-LUKENS, EXECUTIVE OFFICER



CAPITAL PROJECTS/REFURBISHMENTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FIXED ASSETS-LAND	$ 2,555,331	$ 1,069,000	$ 6,204,000	$ 14,978,000	$ 5,072,000	$ -1,132,000
FIXED ASSETS-B & I	103,602,801	94,157,000	336,874,000	1,165,387,000	276,184,000	-60,690,000
TOT CAP PROJ	106,158,132	95,226,000	343,078,000	1,180,365,000	281,256,000	-61,822,000
GROSS TOTAL	$ 106,158,132	$ 95,226,000	$ 343,078,000	$ 1,180,365,000	$ 281,256,000	$ -61,822,000
REVENUE	50,190,096	54,079,000	170,140,000	197,272,000	142,242,000	-27,898,000
NET COUNTY COST	$ 55,968,036	$ 41,147,000	$ 172,938,000	$ 983,093,000	$ 139,014,000	$ -33,924,000
REVENUE DETAIL						
STATE AID-CONSTR/CP	$ 26,545,272	$ 19,841,000	$ 40,408,000	$ 97,452,000	$ 44,362,000	$ 3,954,000
FED AID-CONSTRUCT/CP	544,631	9,059,000	16,664,000	6,866,000	5,223,000	-11,441,000
FED AID-EARTHQUAKE/CP	854,656					
OTHER GOVTL AGENCY/CP	5,416,948	10,496,000	64,950,000	55,499,000	53,573,000	-11,377,000
CHARGES FOR SVCS/CP	1,970,740	2,096,000	9,037,000	1,065,000	7,985,000	-1,052,000
MISCELLANEOUS/CP	10,916,237	7,184,000	22,666,000	29,969,000	25,581,000	2,915,000
OPERATING TRANS IN/CP	3,941,612	5,403,000	16,415,000	6,421,000	5,518,000	-10,897,000
TOTAL	$ 50,190,096	$ 54,079,000	$ 170,140,000	$ 197,272,000	$ 142,242,000	$ -27,898,000

Mission Statement

The Capital Projects/Refurbishments Budget displays the Chief Administrative Officer's funding recommendations for the acquisition, design, construction and refurbishment of General Fund capital assets and infrastructure. These recommendations support projects that are currently funded and underway, as well as projects that are anticipated to commence in the coming fiscal year and for which viable and sufficient funding has been identified.

The 2004-05 Capital Projects/Refurbishments Addendum provides more specific information regarding capital projects and refurbishments funded in the General Fund, Special Funds and Special Districts. The Addendum includes detailed descriptions, schedules, project costs and financing sources for individual projects. The Addendum also includes a listing of departmental capital needs for which funding has not been identified.

2004-05 Budget Message

The Proposed 2004-05 Capital Projects/Refurbishments Budget reflects the Board of Supervisors' continuing commitment to allocate a significant amount of available one-time funding to expand, replace and refurbish the County's capital assets and infrastructure. The Proposed 2004-05 Capital Projects/Refurbishments Budget includes the reappropriation of $139.0 million in local discretionary funds that were allocated in prior fiscal years, as well as $142.2 million in additional one-time funding from grant funds or other revenue sources.

The Proposed 2004-05 General Fund appropriation of $281.3 million represents the budgetary requirements of 236 General Fund projects currently under development, design or construction and reflects the following changes from the 2003-04 Budget:

-- A net decrease of $61.8 million in appropriation due to the completion of 43 projects and the encumbrance of 42 design and construction contracts in 2003-04.

-- A net decrease of $27.8 million in revenue due to the completion of projects in 2003-04 that were partially or fully offset by revenue, as well as continuing progress on projects that are funded from grant revenues. The decrease is partially offset by the inclusion of new projects funded by the State's Propositions 12 and 40 Bond Acts and other revenue sources.

-- A net decrease of $33.9 million in net County cost due to the completion of projects as well as continuing progress on projects funded in the past several fiscal years.

Strategic Planning

The Capital Projects/Refurbishments Budget provides the Board of Supervisors and County departments with a budgetary mechanism to implement departmental capital plans in support of Board-approved programs. The Capital Projects/Refurbishments Budget reflects the annual requirements and funding resources to support the expansion, replacement and refurbishment of the County's capital assets necessary to support the departments' Strategic Plans.

Critical Needs

Departments identified $972.1 million in unfunded capital needs during the 2004-05 budget process. These unfunded needs include projects to renovate, replace and expand the departments' capital assets to meet projected service requirements, obtain operational efficiencies and improve workplace conditions. There continues to be a critical need to address the County's aging capital assets and infrastructure through renovation or replacement to meet current code requirements, accommodate technological changes, and replace inefficient building systems.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -1,581,000	$ -1,188,000	$ -393,000	--

Beaches and Harbors: The reduction in appropriation, revenue, and net County cost reflects the completion of general improvements at Torrance Beach and final replacement of 158 lifeguard towers at all County beaches in 2003-04 and the continuation of projects at Dockweiler, Venice and Will Rogers beaches. *Supports Countywide Strategic Plan Goal 2 and 4.*

2.	$ -1,947,000	$ --	$ -1,947,000	--

Childcare Facilities: The reduction in appropriation and net County cost reflects the award of a construction contract for a new childcare facility to support the employees of the Van Nuys Civic Center and the surrounding community in 2003-04. *Supports Countywide Strategic Plan Goal 4 and 6.*

3.	$ -6,664,000	$ --	$ -6,664,000	--

East Los Angeles Civic Center: The reduction in appropriation and net County cost reflects the award of construction contracts for the third phase of Civic Center improvements and the projected completion of the East Los Angeles Replacement Library. *Supports Countywide Strategic Plan Goal 4 and 6.*

4.	$ -16,317,000	$ -9,356,000	$ -6,961,000	--

Health Services: The reduction in appropriation, revenue, and net County cost reflects the completion of various projects in 2003-04, including renovation of the Acute Communicable Diseases Control office at 313 North Figueroa Street and the award of construction contracts for the relocation of the Public Health laboratory to the

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions

Program Changes (cont'd)

1100 Building on the south campus of Rancho Los Amigos and the reconfiguration of the Martin Luther King/Drew Medical Center Women's Center. The decrease also reflects the anticipated completion of design activities for the seismic retrofit of acute care inpatient facilities required under Senate Bill 1953. *Supports Countywide Strategic Plan Goal 2 and 4.*

5. $ 2,015,000 $ 10,416,000 $ -8,401,000 --

Parks and Recreation: The increase in appropriation and revenue reflects the addition of 13 projects funded from the State Propositions 12 and 40 Bond Act grants and other revenue sources. The increase in appropriation and revenue is partially offset by the completion of 30 projects in 2003-04, including a new recreation building at Valleydale Park; new swimming pool at Jesse Owens Park; replacement of the shell at The Hollywood Bowl; general improvements at Manzanita and Pathfinder Parks; playground replacements at Farnsworth, George Lane, and Hasley Canyon Parks; trail acquisitions for Cold Creek Canyon and Upper Nicholas Canyon; and the continuation of various capital improvements. *Supports Countywide Strategic Plan Goal 4.*

6. $ -4,704,000 $ -17,733,000 $ 13,029,000 --

Probation: The reduction in appropriation reflects the completion of construction for the Central Juvenile Hall and Los Padrinos Juvenile Hall housing unit replacement projects, the Eastlake Court entry project, and the Camp Routh water tank project; the purchase of the medical modular buildings for Central and Los Padrinos Juvenile Halls; and the completion of the initial design for the modular classroom at Barry J. Nidorf Juvenile Hall. The increase in net County cost reflects the State's final release of grant funds for the Central Juvenile Hall and Los Padrinos Juvenile Hall projects. *Supports Countywide Strategic Plan Goal 4.*

7. $ 4,391,000 $ -- $ 4,391,000 --

Public Library: The increase in appropriation and net County cost reflects the allocation of funding to support a State Bond Act application for a new library in Topanga Canyon, which is partially offset by the completion of pre-design activities related to applications for State Bond Act funds for the Acton-Agua Dulce, Lawndale and East San Gabriel Valley libraries, and ongoing land acquisition activities for the proposed La Crescenta library. *Supports Countywide Strategic Plan Goal 4.*

8. $ -25,715,000 $ -8,002,000 $ -17,713,000 --

Sheriff: The reduction in appropriation, revenue, and net County cost reflects the award of construction contracts for the Palmdale Sheriff Station; relocation of Special Enforcement Bureau operations from the East Los Angeles Civic Center to Biscailuz Center; and the transfer of funds for closure and remediation of the Pitchess Honor Rancho landfill. Appropriation remains for the continuation of soil and water remediation projects and further testing of underground storage fuel tanks at Sheriff facilities and design activities for a replacement Sheriff station in the unincorporated community of Athens. *Supports Countywide Strategic Plan Goal 4.*

9. $ -2,003,000 $ 2,750,000 $ -4,753,000 --

Trial Courts: The reduction in appropriation, revenue and net County cost reflects the completion of the Huntington Park Court – Jury Annex Project and the award of construction contracts for the Edelman Children's Court – Alternate Exit, the Santa Monica Courthouse – Modular Court, and the Lancaster Juvenile Court Renovation Projects in 2003-04. These reductions are partially offset by the allocation of an additional $2.9 million in revenue to support the construction of the Michael D. Antonovich Antelope Valley Courthouse Cafeteria Project. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
10.	$ -9,297,000	$ -4,785,000	$ -4,512,000	--

Various Facilities: The decrease in appropriation, revenue, and net County cost reflects ongoing improvement and refurbishment activities in the Capital Projects/Refurbishment Budget for high priority capital projects and environmental and hazardous material remediation. The decrease reflects the completion of various projects in 2003-04, including the Grand Avenue Realignment Project which is partially offset by the transfer of $4.5 million from the Extraordinary Maintenance Budget to provide for rehabilitation of the Rancho Los Amigos south campus. *Supports Countywide Strategic Plan Goal 2 and 4.*

Total	**$ -61,822,000**	**$ -27,898,000**	**$ -33,924,000**	**0.0**

CHIEF INFORMATION OFFICE
JON W. FULLINWIDER, CHIEF INFORMATION OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 2,225,313	$ 2,400,000	$ 2,512,000	$ 2,512,000	$ 2,394,000	$ -118,000
SERVICES & SUPPLIES	2,827,537	1,345,000	1,346,000	1,846,000	920,000	-426,000
OTHER CHARGES	11,822	20,000	20,000	20,000	19,000	-1,000
FIXED ASSETS-EQUIP	852,338	165,000	165,000	165,000	165,000	
OTHER FINANCING USES	400,000					
GROSS TOTAL	$ 6,317,010	$ 3,930,000	$ 4,043,000	$ 4,543,000	$ 3,498,000	$ -545,000
REVENUE	18,425	17,000	17,000	17,000	17,000	
NET COUNTY COST	$ 6,298,585	$ 3,913,000	$ 4,026,000	$ 4,526,000	$ 3,481,000	$ -545,000
BUDGETED POSITIONS	18.0	17.0	17.0	17.0	16.0	-1.0
REVENUE DETAIL						
MISCELLANEOUS	$ 18,425	$ 17,000	$ 17,000	$ 17,000	$ 17,000	$
TOTAL	$ 18,425	$ 17,000	$ 17,000	$ 17,000	$ 17,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

Mission Statement

The Chief Information Officer (CIO) is responsible to the Board of Supervisors (Board) for developing and implementing strategic direction and vision for the effective application of Information Technology (I/T) throughout the County of Los Angeles. The CIO guides the countywide business automation planning process, develops enterprise computer and telecommunications standards to ensure compatibility, guides the development and management of the County's information security and privacy program, reviews all automation initiatives to ensure alignment with departmental and County objectives, and develops strategies that promote County "electronic government" technologies to provide more efficient means of delivering services to the public.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost decrease of $545,000, primarily attributable to the elimination of one-time funding for the assessment, planning, and implementation of the federally mandated Health Insurance Portability and Accountability Act (HIPAA) requirements, and the transfer of funding for the countywide HIPAA Privacy Officer position from the CIO to the Auditor-Controller. The Proposed Budget also reflects funding for Board-approved increases in salaries and employee benefits.

Strategic Planning

The CIO continues to support the County's Strategic Planning effort through its oversight role of reviewing I/T contracts and business automation plans to ensure alignment with departmental and countywide goals. In fiscal year 2004-05, the CIO will further guide the County in better management of I/T resources towards improving service delivery and increasing organizational effectiveness.

Critical Needs

The Department is requesting additional funding for: 1) services and supplies for the continued implementation of federally mandated HIPAA security regulations; 2) services and supplies to initiate the countywide Geographic Information System (GIS); and 3) an additional Senior I/T Consultant position for the Geographic Information System Officer (GISO) position.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -400,000	$ --	$ -400,000	--
	Health Insurance Portability and Accountability Act (HIPAA) of 1996: Reflects the deletion of one-time carryover funding for assessment, planning, and implementation of HIPAA requirements. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ -168,000	$ --	$ -168,000	-1.0
	Countywide HIPAA Privacy Officer: Reflects the Board-approved transfer of the countywide HIPAA Privacy Officer (Senior Information Technology Consultant) position and HIPAA associated responsibilities from the Chief Information Office to the Auditor-Controller, which includes $150,000 in salaries and employee benefits and $18,000 in services and supplies. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 24,000	$ --	$ 24,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ -1,000	$ --	$ -1,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
3.	$ --	$ --	$ --	--
	Miscellaneous: Reflects an increase in various employee benefits ($8,000) based on expenditure trends, fully offset by a corresponding decrease in services and supplies.			
Total	**$ -545,000**	**$ 0**	**$ -545,000**	**-1.0**

CHIEF INFORMATION OFFICE

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Enterprise Information Security**	$ 452,000	$ --	$ --	$ 452,000	$ --	$ --	2.0

Authority: Mandated program - Health Insurance Portability and Accountability Act (HIPAA), 1996.

This program provides leadership, policy development and implementation on federally mandated HIPAA security regulations and countywide security issues, protects critical information assets, and mitigates the impact of the computer security incidents.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Effective Application of Information Technology**	$ 2,029,000	$ --	$ --	$ 2,029,000	$ --	$ --	9.0

Authority: Non-mandated, discretionary program.

This program provides vision, direction, analysis, and recommendations to facilitate collaboration among departments on common goals and initiatives, and implements Information Technology (I/T) best practices, optimizes County I/T resources, and guides informed business decisions. Major services include development of a countywide I/T strategic vision and associated policies; guidance and assistance to departments to ensure their technology plans are consistent with the countywide plan; recommendations to the Board regarding the viability and cost-effectiveness of requested departmental I/T contacts; and risk assessments and review of departmental strategic and tactical plans to ensure consistency with County strategic plan goals and objectives.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Administration**	$ 1,017,000	$ --	$ 17,000	$ 1,000,000	$ --	$ --	5.0

Authority: Non-mandated, discretionary program.

This program provides administrative support to the Department, which includes Executive Office and departmental procurement, accounting, budgeting, contracting, facilities management, and human resources.

Total Programs							
$ 3,498,000	**$ 0**	**$ 17,000**	**$ 3,481,000**	**$ 0**	**$ 0**	**16.0**

CHIEF INFORMATION OFFICE

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	1,726,000	1,805,000	1,712,000	-93,000
Employee Benefits	674,000	707,000	682,000	-25,000
Total Salaries and Employee Benefits	2,400,000	2,512,000	2,394,000	-118,000
Services and Supplies				
Communications	30,000	30,000	29,000	-1,000
Computer Equipment-noncapital	25,000	25,000	24,000	-1,000
Computer Software	149,000	149,000	140,000	-9,000
Information Technology Services	56,000	56,000	56,000	0
Insurance	5,000	5,000	5,000	0
Maintenance-Equipment	68,000	68,000	67,000	-1,000
Memberships	5,000	5,000	5,000	0
Miscellaneous Expense	15,000	15,000	14,000	-1,000
Office Expense-Other	28,000	28,000	25,000	-3,000
Professional and Specialized Services	164,000	164,000	160,000	-4,000
Publication and Legal Notices	12,000	12,000	12,000	0
Rents and Leases-Bldg and Improvemts	1,000	2,000	2,000	0
Rents and Leases-Equipment	306,000	306,000	291,000	-15,000
Special Departmental Expense	400,000	400,000	0	-400,000
Training	20,000	20,000	19,000	-1,000
Transportation and Travel-Auto Mileage	3,000	3,000	3,000	0
Transportation and Travel-Auto Service	1,000	1,000	1,000	0
Transportation and Travel-Traveling	15,000	15,000	14,000	-1,000
Utilities	42,000	42,000	53,000	11,000
Total Services and Supplies	1,345,000	1,346,000	920,000	-426,000
Other Charges				
Capital Leases and Equipments	14,000	14,000	13,000	-1,000
Judgments and Damages	6,000	6,000	6,000	0
Total Other Charges	20,000	20,000	19,000	-1,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	125,000	125,000	125,000	0
Major Office Equipment	40,000	40,000	40,000	0
Total Equipment	165,000	165,000	165,000	0
Total Fixed Assets	165,000	165,000	165,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**3,930,000**	**4,043,000**	**3,498,000**	**-545,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	3,930,000	4,043,000	3,498,000	-545,000
REVENUES:				
Miscellaneous Revenues	17,000	17,000	17,000	0
TOTAL REVENUES	17,000	17,000	17,000	0
NET COUNTY COST	**3,913,000**	**4,026,000**	**3,481,000**	**-545,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Enterprise Information Security

Program Description: See Departmental Program Summary

Program Result: County departments and commissions have a security architecture (policies, procedures, communication processes and technology infrastructure) and program to protect critical information assets and mitigate the impact of computer security incidents.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of departments implementing and standardizing the information security-related hardware, software, policies and procedures	n/a	n/a	49%	54%
Percentage of departments that have designated information security staff	n/a	59%	65%	80%
Percentage of departments participating in countywide security initiatives and teams	n/a	59%	65%	73%
Percentage of departments that have implemented information security awareness training programs	n/a	n/a	n/a	n/a
Percentage of cyber threats classified as high risk by the County Computer Emergency Response Teams (CCERT) with an issued CERTECH advisory that are detected, blocked and/or remediated without a CCERT activation	n/a	83%	85%	90%
Operational Measures				
Number of high-risk cyber threats identified by County's CCERT organization	n/a	n/a	n/a	n/a
Number of County departments and agencies that require designated security staff or a support arrangement	n/a	n/a	37	37
Number of departments with dedicated Information Technology (I/T) staff that must respond to information security threats	n/a	n/a	n/a	n/a

Explanatory Note(s):

(1) Many of these indicators and measures will require the collection of information over the course of the current fiscal year. Based on this information, it will be possible to establish ongoing estimates and projections.

n/a = not available

PROGRAM NAME: Effective Application of Information Technology

Program Description: See Departmental Program Summary

Program Result: Board of Supervisors and County departments are provided with vision, direction, analysis, and recommendations to facilitate collaboration among departments on common goals and initiatives, to implement I/T best practices, to optimize County I/T resources, and to make informed business decisions.

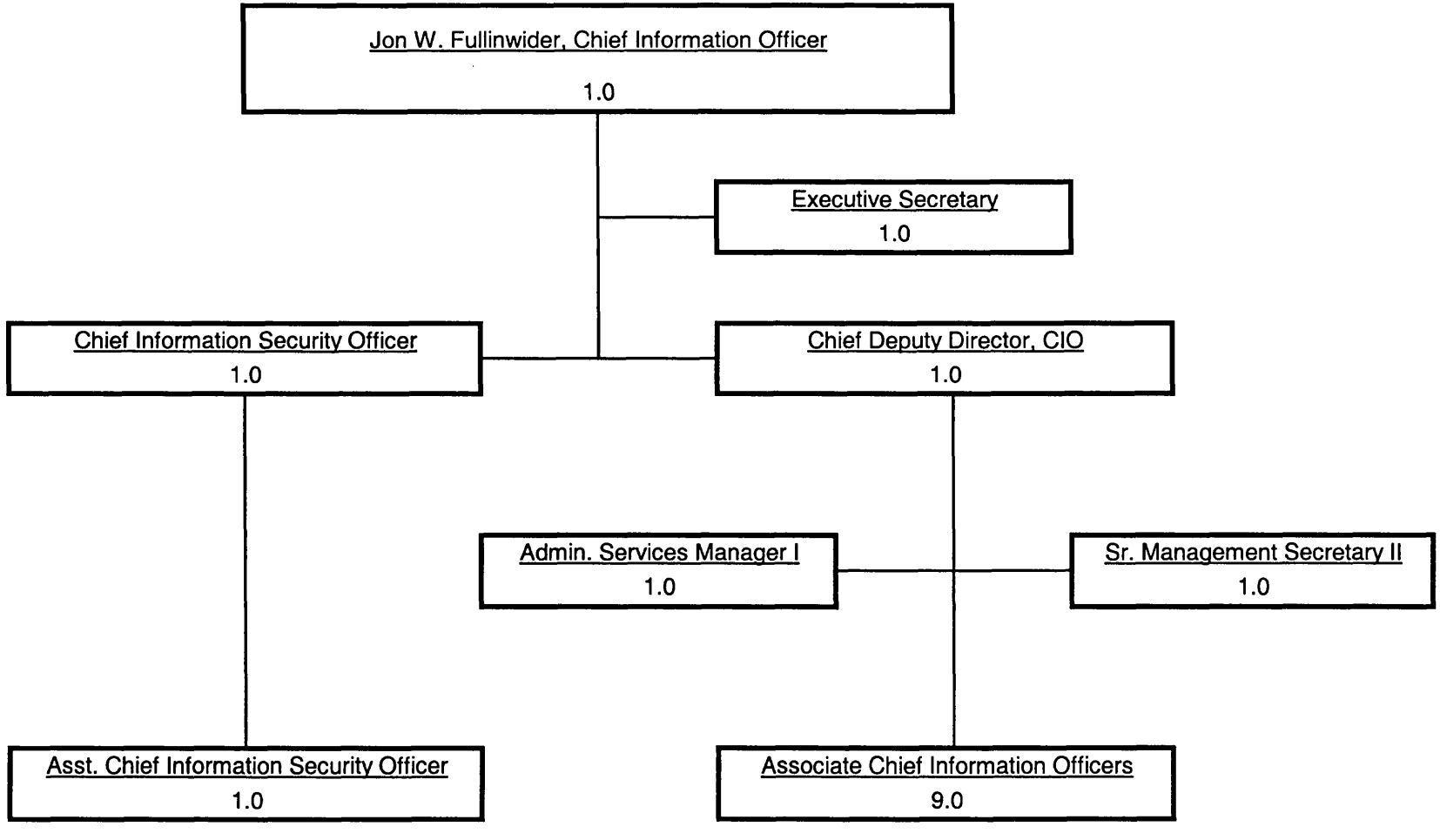
Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Savings achieved through enterprise contracts/agreements	n/a	n/a	$ 400,00	$500,000
Percentage of I/T projects managed by CIO staff that were successfully completed	n/a	n/a	100%	100%
Percentage of budget amount allocated to I/T that is committed to enterprise projects	n/a	n/a	n/a	n/a
Percentage of CIO analyses and recommendations submitted and adopted by the Board of Supervisors	100%	100%	100%	100%
Percentage of departments submitting Business Automation Plans with their budget submission	n/a	97%	100%	100%
Operational Measures				
The trend in I/T enterprise activities over the previous year	n/a	n/a	n/a	n/a
Number of I/T projects overseen by CIO	n/a	n/a	n/a	n/a
Number of enterprise projects managed by CIO staff	n/a	n/a	6	6
Number of CIO analysis and recommendations accepted and approved by the Board	104	106	113	113
Number of departments submitting Business Automation Plans	34	34	35	35

Explanatory Note(s):
(1) Many of these indicators and measures will require the collection of information over the course of the current fiscal year. Based on this information, it will be possible to establish ongoing estimates and projections.
n/a = not available

CHIEF INFORMATION OFFICE

Fiscal Year 2004-05 Proposed Budget

Budgeted Positions = 16.0



CHILD SUPPORT SERVICES
PHILIP L. BROWNING, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 111,460,489	$ 109,799,000	$ 115,155,000	$ 113,636,000	$ 113,636,000	$ -1,519,000
SERVICES & SUPPLIES	67,254,806	60,846,000	62,970,000	61,039,000	61,039,000	-1,931,000
OTHER CHARGES	42,485	10,137,000	10,660,000	11,199,000	11,199,000	539,000
FIXED ASSETS-EQUIP	585,114	18,000				
GROSS TOTAL	$ 179,342,894	$ 180,800,000	$ 188,785,000	$ 185,874,000	$ 185,874,000	$ -2,911,000
LESS INTRAFD TRANSFER		31,000				
NET TOTAL	$ 179,342,894	$ 180,769,000	$ 188,785,000	$ 185,874,000	$ 185,874,000	$ -2,911,000
REVENUE	183,990,583	176,273,000	178,276,000	174,874,000	174,874,000	-3,402,000
NET COUNTY COST	$ -4,647,689	$ 4,496,000	$ 10,509,000	$ 11,000,000	$ 11,000,000	$ 491,000
BUDGETED POSITIONS	2,035.0	2,008.0	2,008.0	1,856.0	1,856.0	-152.0
REVENUE DETAIL						
STATE-OTHER	$ 62,231,789	$ 59,776,000	$ 60,587,000	$ 59,457,000	$ 59,457,000	$ -1,130,000
FEDERAL-OTHER	121,188,774	116,036,000	117,689,000	115,417,000	115,417,000	-2,272,000
CHRGS FOR SVCS-OTHER	43,468					
OTHER SALES	3,247					
MISCELLANEOUS	521,890	461,000				
SALE OF FIXED ASSETS	1,415					
TOTAL	$ 183,990,583	$ 176,273,000	$ 178,276,000	$ 174,874,000	$ 174,874,000	$ -3,402,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	JUDICIAL

Mission Statement

The mission of the Child Support Services Department is to improve the quality of life for children and families of Los Angeles County by providing timely, accurate, and responsive child support services.

2004-05 Budget Message

The 2004-05 Proposed Budget assumes no change in the allocation from the State Department of Child Support Services (DCSS). The Department anticipates that further funding adjustments, including potential curtailments, may be required when the State allocation is issued. The Proposed Budget includes previously negotiated increases in salaries and employee benefits, unavoidable cost increases primarily due to retirement costs, and increases in retiree health insurance, workers' compensation, and billing rates charged by other County departments providing services.

Strategic Planning

The Department has aligned its Performance Counts! goal development and the annual Management Appraisal and Performance Plan goal development with both the County Strategic Plan and federal and State performance targets. In addition, the Department is implementing a Performance Improvement Plan (PIP), developed in conjunction with the State DCSS, which is required of all counties under the State's Quality Assurance and Performance Improvement (QAPI) statute. This plan is a high priority and significant resources needed to implement the PIP have been dedicated.

Critical Needs

The Department's Proposed Budget reflects increasing costs resulting in a reduction of 152.0 budgeted positions. Deletion of the positions described below will affect the efficiency and quality of services provided to customers. The Department is searching for improved ways of delivering services through a Business Process Redesign (BPR) Study. A Deputy Director has been dedicated to manage the BPR and good progress is being made. Initial suggestions for improvements are under study and visits to other counties to observe operations and "best practices" are being conducted.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 521,000	$ 521,000	$ --	--

Compromise of Arrears Program (COAP): Reflects increased revenue for the addition of COAP. The program will utilize existing staff. *Supports Countywide Strategic Plan Goal 4.*

Other Changes				
1.	$ 1,542,000	$ 1,542,000	$ --	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -7,562,000	$ -7,562,000	$ --	-152.0

Other Salaries and Employee Benefits: Reflects the deletion of 152.0 budgeted positions, including 40.0 filled positions, to offset unavoidable cost increases and the net loss of one-time funding. *Supports Countywide Strategic Plan Goal 4.*

3.	$ 222,000	$ 222,000	$ --	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system. *Supports Countywide Strategic Plan Goal 4.*

4.	$ 4,279,000	$ 4,279,000	$ --	--

Unavoidable Cost Increases: Reflects unavoidable cost increases absorbed by the Department to fund increases in retiree health insurance, workers' compensation, and the discontinuation of the Enhanced Voluntary Time-Off (EVTO) Program. *Supports Countywide Strategic Plan Goal 4.*

5.	$ -2,452,000	$ -2,452,000	$ --	--

Services and Supplies: Reflects a net reduction in various services and supplies accounts to partially offset unavoidable cost increases. *Supports Countywide Strategic Plan Goal 4.*

6.	$ 48,000	$ 48,000	$ --	--

Other Charges: Reflects an increase in estimated judgments and damages. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
7.	$ 491,000	$ --	$ 491,000	--
	Other Charges: Reflects an increase in the County's share of the federal automation penalty. *Supports Countywide Strategic Plan Goal 4.*			
Total	**$ -2,911,000**	**$ -3,402,000**	**$ 491,000**	**-152.0**

CHILD SUPPORT SERVICES

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Child Support Enforcement**	$135,585,000	$ --	$124,585,000	$ 11,000,000	$ 11,000,000	$ --	1,611.0

Authority: Mandated program – California Family Code Section 17304 requires the creation of an independent Child Support Services Department for each county in California.

Establishment and enforcement of court orders for financial and medical support of children by non-custodial parents, within the parameters of federal and State statutes.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Administration**	$13,678,000	$ --	$13,678,000	$ --	$ --	$ --	129.0

Authority: Non-mandated, discretionary program.

Provides administrative support to the Department and includes executive office, fiscal management (budget, procurement, accounting), human resources (personnel/payroll), facilities management, employee relations and contract management.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Information Technology**	$36,611,000	$ --	$36,611,000	$ --	$ --	$ --	116.0

Authority: Non-mandated, discretionary program, inclusive of a mandated child support enforcement system and administrative support systems.

This program provides automated technology assessments, services and support to the Department to continually enhance productivity, efficiency, and cost-effectiveness.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs	**$185,874,000**	**$ 0**	**$174,874,000**	**$ 11,000,000**	**$ 11,000,000**	**$ 0.0**	**1,856.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	77,938,000	83,742,000	77,722,000	-6,020,000
Employee Benefits	31,861,000	31,413,000	35,914,000	4,501,000
Total Salaries and Employee Benefits	109,799,000	115,155,000	113,636,000	-1,519,000
Services and Supplies				
Administrative and General	453,000	453,000	451,000	-2,000
Communications	2,973,000	3,035,000	3,343,000	308,000
Computer Equipment-noncapital	1,462,000	1,633,000	1,792,000	159,000
Computer Software	396,000	471,000	570,000	99,000
Household Expenses	0	7,000	7,000	0
Information Technology Services	19,815,000	20,484,000	19,361,000	-1,123,000
Insurance	100,000	100,000	119,000	19,000
Maintenance-Buildings and Improvements	51,000	50,000	75,000	25,000
Maintenance-Equipment	53,000	37,000	59,000	22,000
Memberships	128,000	139,000	129,000	-10,000
Office Expense-Other	1,080,000	1,129,000	1,129,000	0
Office Expense-Postage	1,128,000	1,280,000	1,280,000	0
Office Expense-Stat and Forms	217,000	261,000	220,000	-41,000
Professional and Specialized Services	16,876,000	17,174,000	15,540,000	-1,634,000
Rents and Leases-Bldg and Improvemts	10,697,000	10,886,000	10,783,000	-103,000
Rents and Leases-Equipment	506,000	849,000	581,000	-268,000
Special Departmental Expense	65,000	85,000	85,000	0
Telecommunications	4,479,000	4,579,000	4,896,000	317,000
Transportation and Travel-Auto Mileage	155,000	140,000	140,000	0
Transportation and Travel-Auto Service	14,000	14,000	29,000	15,000
Transportation and Travel-Other	20,000	20,000	20,000	0
Transportation and Travel-Traveling	85,000	85,000	367,000	282,000
Utilities	93,000	59,000	63,000	4,000
Total Services and Supplies	60,846,000	62,970,000	61,039,000	-1,931,000
Other Charges				
Federal Penalty	9,826,000	10,509,000	11,000,000	491,000
Judgments and Damages	311,000	151,000	199,000	48,000
Total Other Charges	10,137,000	10,660,000	11,199,000	539,000
Fixed Assets				
Equipment:				
Major Office Equipment	18,000	0	0	0
Total Equipment	18,000	0	0	0
Total Fixed Assets	18,000	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**180,800,000**	**188,785,000**	**185,874,000**	**-2,911,000**
Less: Intrafund Transfers	31,000	0	0	0
TOTAL NET REQUIREMENTS	180,769,000	188,785,000	185,874,000	-2,911,000
REVENUES:				
Intergovernmental Revenues-Federal	116,036,000	117,689,000	115,417,000	-2,272,000
Intergovernmental Revenues-State	59,776,000	60,587,000	59,457,000	-1,130,000
Miscellaneous Revenues	461,000	0	0	0
TOTAL REVENUES	176,273,000	178,276,000	174,874,000	-3,402,000
NET COUNTY COST	**4,496,000**	**10,509,000**	**11,000,000**	**491,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Child Support Enforcement

Program Description: See Departmental Program Summary

Program Result: Children receive the maximum possible amount of support from non-custodial parents in a timely and accurate manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total support collected	$465,500,000	$489,600,000	$514,100,000	$539,800,000
Percent of cases with paternity established	68.7%	78.9%	85.0%	90.0%
Percent of cases with court order	70.9%	70.2%	71.0%	73.0%
Percent collected of current support due	33.3%	37.3%	40.0%	45.0%
Percent of cases with collections on arrears	45.4%	47.1%	50.0%	55.0%
Operational Measures				
Call center waiting time (minutes) (1)	8.05	3.10	3.10	3.10
Cost efficiency (dollars collected per dollar spent)	$2.78	$2.74	$2.93	$3.00
Expenditures on private sector contracts	$14,400,000	$11,000,000	$10,400,000	$8,900,000
Number of complaints (2)	4,008	5,620	3,300	3,000

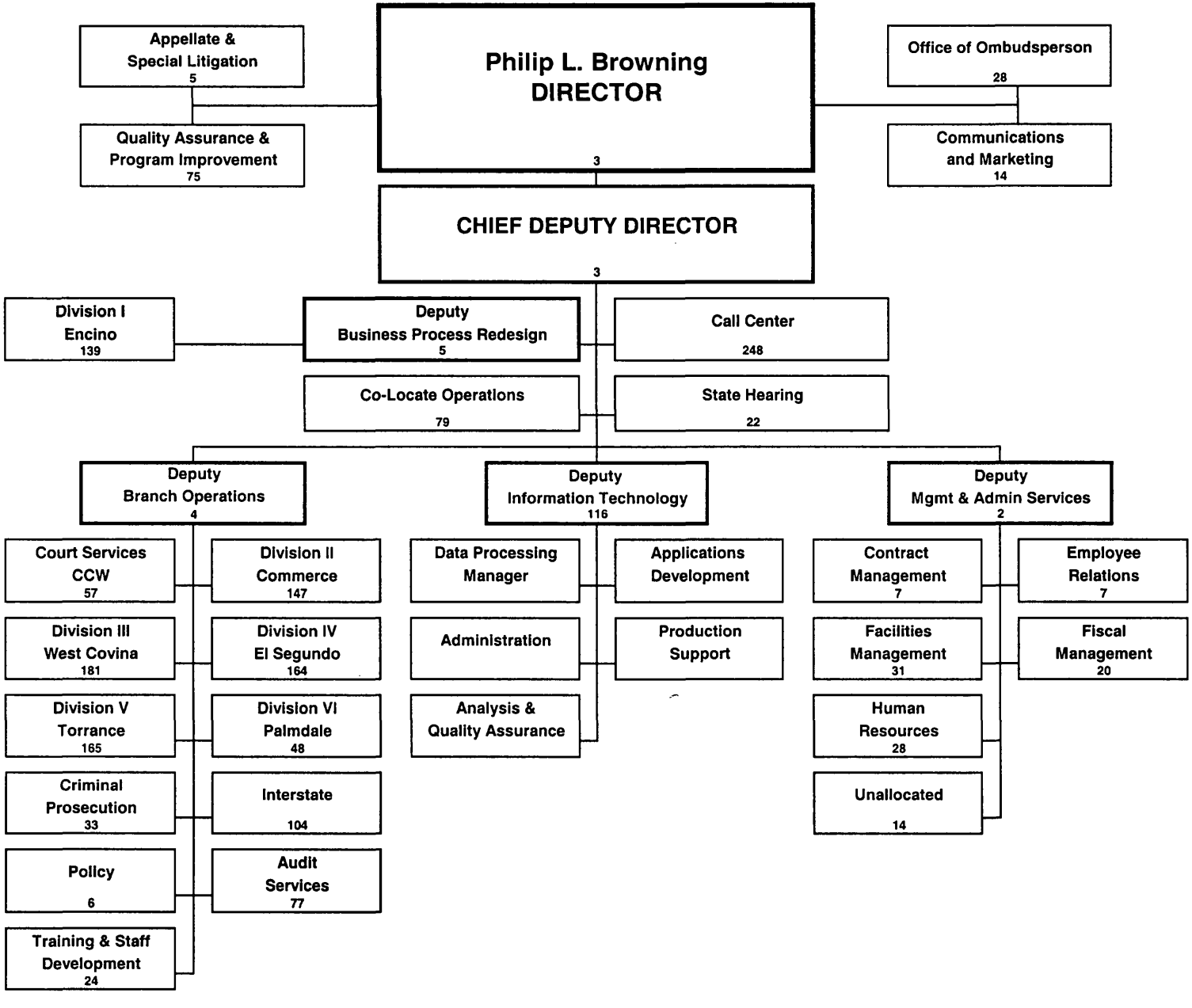
Explanatory Note(s):
(1) Varies with call volume and staffing.
(2) Data is by calendar year, starting with 2001.

CHILD SUPPORT SERVICES DEPARTMENT

ORGANIZATION CHART

Fiscal Year 2004-05

Proposed Positions = 1,856.0



CHILDREN AND FAMILY SERVICES
DAVID B. SANDERS, Ph.D., DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 423,418,876	$ 426,535,000	$ 421,288,000	$ 447,122,000	$ 437,060,000	$ 15,772,000
SERVICES & SUPPLIES	151,434,585	146,141,000	154,819,000	158,824,000	149,681,000	-5,138,000
OTHER CHARGES	812,084,397	824,372,000	814,578,000	832,513,000	828,800,000	14,222,000
FIXED ASSETS-EQUIP	552,535	960,000	960,000	960,000	710,000	-250,000
OTHER FINANCING USES			2,776,000			-2,776,000
GROSS TOTAL	$ 1,387,490,393	$ 1,398,008,000	$ 1,394,421,000	$ 1,439,419,000	$ 1,416,251,000	$ 21,830,000
LESS INTRAFD TRANSFER	5,042,296	3,500,000	3,500,000	3,500,000	3,500,000	
NET TOTAL	$ 1,382,448,097	$ 1,394,508,000	$ 1,390,921,000	$ 1,435,919,000	$ 1,412,751,000	$ 21,830,000
REVENUE	1,204,606,081	1,216,893,000	1,222,047,000	1,255,199,000	1,243,603,000	21,556,000
NET COUNTY COST	$ 177,842,016	$ 177,615,000	$ 168,874,000	$ 180,720,000	$ 169,148,000	$ 274,000
BUDGETED POSITIONS	6,956.0	6,619.0	6,619.0	6,173.0	6,164.0	-455.0
REVENUE DETAIL						
ST-PUB ASSIST-ADMIN	$ 216,758,287	$ 199,802,000	$ 223,458,000	$ 207,045,000	$ 207,045,000	$ -16,413,000
ST AID-PUB ASST PROG	217,355,714	225,275,000	218,536,000	223,451,000	223,451,000	4,915,000
STATE-OTHER	24,905,387	8,033,000	8,033,000	8,075,000	8,075,000	42,000
STATE-REALIGNMENT REV	182,910,784	178,075,000	178,075,000	191,277,000	193,388,000	15,313,000
FEDERAL-PUB ASST-ADM	298,637,061	324,537,000	317,456,000	346,288,000	332,581,000	15,125,000
FED AID-PUB ASST PROG	270,905,282	275,950,000	270,743,000	273,528,000	273,528,000	2,785,000
FEDERAL-OTHER	-12,275,380	2,191,000	2,385,000	2,385,000	2,385,000	
ADOPTION FEES	460,498	550,000	550,000	550,000	550,000	
INSTIT CARE & SVS	3,769					
CHRGS FOR SVCS-OTHER	173,742					
OTHER SALES	1,939					
MISCELLANEOUS	4,768,847	2,271,000	2,672,000	2,600,000	2,600,000	-72,000
SALE OF FIXED ASSETS	151					
OPERATING TRANSFER IN		209,000	139,000			-139,000
TOTAL	$ 1,204,606,081	$ 1,216,893,000	$ 1,222,047,000	$ 1,255,199,000	$ 1,243,603,000	$ 21,556,000

CHILDREN AND FAMILY SERVICES ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 406,152,882	$ 426,535,000	$ 421,288,000	$ 447,122,000	$ 437,060,000	$ 15,772,000
SERVICES & SUPPLIES	145,934,948	143,071,000	151,749,000	155,712,000	146,569,000	-5,180,000
OTHER CHARGES	63,715,926	57,277,000	67,125,000	69,838,000	66,125,000	-1,000,000
FIXED ASSETS-EQUIP	552,535	960,000	960,000	960,000	710,000	-250,000
OTHER FINANCING USES			2,776,000			-2,776,000
GROSS TOTAL	$ 616,356,291	$ 627,843,000	$ 643,898,000	$ 673,632,000	$ 650,464,000	$ 6,566,000
LESS INTRAFD TRANSFER	3,860,592	2,055,000	2,055,000	2,055,000	2,055,000	
NET TOTAL	$ 612,495,699	$ 625,788,000	$ 641,843,000	$ 671,577,000	$ 648,409,000	$ 6,566,000
REVENUE	529,866,388	542,147,000	559,247,000	571,455,000	559,859,000	612,000
NET COUNTY COST	$ 82,629,311	$ 83,641,000	$ 82,596,000	$ 100,122,000	$ 88,550,000	$ 5,954,000
BUDGETED POSITIONS	6,516.0	6,619.0	6,619.0	6,173.0	6,164.0	-455.0
REVENUE DETAIL						
ST-PUB ASSIST-ADMIN	$ 215,361,719	$ 199,802,000	$ 223,458,000	$ 207,045,000	$ 207,045,000	$ -16,413,000
STATE-OTHER	17,075,487					
STATE-REALIGNMENT REV	14,953,576	14,287,000	14,287,000	14,287,000	16,398,000	2,111,000
FEDERAL-PUB ASST-ADM	291,883,460	324,537,000	317,456,000	346,288,000	332,581,000	15,125,000
FEDERAL-OTHER	-12,006,727	2,191,000	2,385,000	2,385,000	2,385,000	
ADOPTION FEES	460,498	550,000	550,000	550,000	550,000	
CHRGS FOR SVCS-OTHER	173,742					
OTHER SALES	1,939					
MISCELLANEOUS	1,962,543	571,000	972,000	900,000	900,000	-72,000
SALE OF FIXED ASSETS	151					
OPERATING TRANSFER IN		209,000	139,000			-139,000
TOTAL	$ 529,866,388	$ 542,147,000	$ 559,247,000	$ 571,455,000	$ 559,859,000	$ 612,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	ADMINISTRATION

Mission Statement

The Department of Children and Family Services (DCFS) will, with its community partners, provide a comprehensive child protection system of prevention, preservation and permanency to ensure that children grow up safely, physically and emotionally healthy, educated, and in permanent homes.

2004-05 Budget Message

The 2004-05 Proposed Budget for Administration reflects an increase in gross appropriation of $6.6 million with a corresponding increase in net County cost (NCC) of $6.0 million. Major components of the changes are:

-- $10.6 million increase in appropriation and $5.2 million in NCC for the negotiated salaries increase for Children's Social Workers (CSWs) and Supervising Children's Social Workers (SCSWs) not funded in the 2003-04 Adopted Budget.

-- $10.6 million decrease in appropriation and net revenue decrease to reflect reduced State funding allocations for 2003-04 not reflected in the 2003-04 Adopted Budget, as well as the elimination of 446.0 vacant administrative/support positions.

2004-05 Budget Message (cont'd)

-- $7.6 million increase in appropriation and $3.7 million in NCC for 2004-05 salaries, employee benefits and retirement debt service costs.

-- $2.1 million increase in Realignment Sales Tax revenue with a corresponding decrease in NCC.

-- $0.7 million reduction in appropriation and NCC needed for match requirements; $0.2 million reduction in appropriation and revenue due to the expiration of Productivity Investment Fund grants; and $0.1 million appropriation and NCC transfer to the Capital Projects Budget to refurbish the former health facility for the Paramount Reception and Family Conferencing Center.

-- Transfer of 9.0 budget positions for the Inter-agency Council on Child Abuse and Neglect (ICAN) to the Board of Supervisors budget.

Strategic Planning

The Department is in the process of developing and refining the strategic plan to reflect the focus of departmental resources and efforts on the three primary desired outcomes: reduce timelines to permanency, reduce abuse and neglect recidivism, and reduce the length of stay in out-of-home care.

The Department will strive to further reduce caseloads of Children's Social Workers to enable these staff to increase the amount of time spent on each case.

The Department will work with County partners and the State to obtain a Title IV-E Demonstration Waiver from the federal government which would provide more flexibility in the use of Title IV-E funding.

In addition, the Department will expand communications with key partners and stakeholders, have earlier and more meaningful engagement of family and community members in case plan development and implementation, and strive to expand the array of services and supports available to children and families that build on family strength to respond to the unique needs of children and their families.

Critical Needs

The Department's unmet critical need includes funding for services needed to prevent entry into the child protection system. Most of the current funding does not provide the flexibility to serve children and families prior to their entry into the system.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ -694,000	$ --	$ -694,000	--
	Minimum Match Requirement: Reflects a reduction in net County cost (NCC) no longer needed to access available State funding. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ -10,620,000	$ -10,620,000	-$ --	-446.0
	Revenue Adjustment: Reflects the reduction of appropriation and revenue to align spending authority with available revenue and the elimination of vacant positions. *Supports Countywide Strategic Plan Goal 4.*			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
3.	$ 10,595,000	$ 5,427,000	$ $5,168,000	--
	Children's Social Worker (CSW) and Supervising Children's Social Worker (SCSW) 2003-04 Salaries Increase: Reflects salaries increase for CSWs and SCSWs which were not included in the 2003-04 Adopted Budget. *Supports Countywide Strategic Plan Goal 4.*			
4.	$ 6,345,000	$ 3,253,000	$ 3,092,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits. *Supports Countywide Strategic Plan Goal 4.*			
5.	$ 1,222,000	$ 627,000	$ 595,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system. *Supports Countywide Strategic Plan Goal 4.*			
6.	$ --	$ 2,111,000	$ -2,111,000	--
	Realignment Revenue: Reflects an increase in Realignment Sales Tax revenue with a corresponding reduction in NCC. *Supports Countywide Strategic Plan Goal 4.*			
7.	$ 60,000	$ 60,000	$ --	-9.0
	Inter-agency Council on Child Abuse and Neglect (ICAN): Reflects the transfer of the Department's ICAN staff to the budget of the Board of Supervisors with continued funding by the Department. *Supports Countywide Strategic Plan Goal 3.*			
8.	$ -68,000	$ -35,000	$ -33,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines. *Supports Countywide Strategic Plan Goal 4.*			
9.	$ -211,000	$ -211,000	$ --	--
	Productivity Investment Fund Grants: Reflects a decrease in revenue due to expiration of grants. *Supports Countywide Strategic Plan Goal 4.*			
10.	$ -63,000	$ --	$ -63,000	--
	Paramount Reception and Family Conferencing Center: Reflects the transfer of funding from the Department's budget to the Capital Projects Budget to supplement the cost to refurbish the former health facility being used for the Paramount Reception and Family Conferencing Center. *Supports Countywide Strategic Plan Goal 4.*			
Total	**$ 6,566,000**	**$ 612,000**	**$ 5,954,000**	**-455.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Early Intervention						
$28,184,000	$ --	$ 28,156,000	$ 28,000	$ 28,000	$ --	36.0

Authority: Mandated program with discretionary service levels - California Welfare and Institutions (W&I) Code Sections 11400 – 11469, 16000, 16112 – 16115, 16500 – 16515, and 18350 – 18351.

The Early Intervention program is intended to match the unique needs of children and families with available services and resources within the family's community. Early Intervention services are provided through Family Support, Alternative Response and Family Preservation activities. The services are a proactive approach toward the prevention of family conflict that may lead to child abuse or neglect. The focus of these services is on strengthening and empowering families and communities.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Crisis Intervention						
$45,339,000	$ --	$ 38,853,000	$ 6,486,000	$ 6,486,000	$ --	611.0

Authority: Mandated program with discretionary service levels - California W&I Code Sections 11400 – 11469, 16000, 16112 – 16115, 16500 – 16515, and 18350 – 18351.

The Department is responsible for assessing and investigating child abuse and neglect allegations for the County of Los Angeles. Activities of the Crisis Intervention program include: the Child Protection Hotline (CPH), which receives calls of alleged abuse and neglect; the Emergency Response and Emergency Response Command Post (ERCP) which designate staff to provide in-person investigations on referrals; Juvenile Court services; Child Abduction services; and Emergency Shelter Care and Recruitment. Emergency Response services are available 24-hours, seven days a week.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Intensive Services (Comprehensive In-Home, Foster Care and Emancipation Services)						
$928,606,000	$ 3,469,000	$ 814,684,000	$ 110,453,000	$110, 453,000	$ --	4,572.0

Authority: Mandated program with discretionary service levels - California W&I Code Sections 11400 – 11469, 16000, 16112 – 16115, 16500 – 16515, and 18350 – 18351.

The Intensive Services program provides services to children and their families who are at risk due to actual or potential abuse, neglect, abandonment or exploitation. Services are provided when the children remain in the home with their parents or guardian or when children have been placed in out-of-home care. Activities of the Intensive Services program include: Emancipation/Independent Living Program, Family Preservation, Foster Family Home Development and Support, Wraparound services, and Assistance Payments. Services also include the provision of case management and support and medical care management to ensure that the children for whom the Department is responsible receive adequate early and comprehensive medical assessments in accordance with Child Health Disability Prevention (CHDP) requirements. Training is also provided to the Children's Social Workers (CSWs), who provide these services, and the foster families who care for the children.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Permanency						
$272,822,000	$ --	$ 241,713,000	$ 31,109,000	$ 31,109,000	$ --	373.0

Authority: Mandated program with discretionary service levels - California W&I Code Sections 11400 – 11469, 16000, 16112 – 16115, 16500 – 16515, and 18350 – 18351.

The Permanency program provides services focused on the goal for children to remain in safe and stable nurturing family relationships at home, when possible; or if not possible, through reunification, adoption, relative guardianship, or other legal guardianship. Activities of the Permanency program include: evaluation of children and families for adoption, reunification, legal guardianship with relatives and other legal guardianship; recruitment and placement of children in adoptive homes; supervision of adoptive placements through finalization; post-adoptive services to birth and adoptive parents; services and recommendations to the Superior Court on independent adoptions arranged by birth parents and the adoption of step-children. The program ensures that relative caregivers receive services necessary to support children in achieving stability and permanence in kinship care. In addition, Case Management and Support, Family Preservation, Health, Mental Health Substance Abuse and Educational Development services are provided to ensure permanency.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Information Technology Services (ITS)						
$30,544,000	$ 31,000	$ 25,401,000	$ 5,112,000	$ 5,112,000	$ --	135.0

Authority: Mandated program as to Child Welfare Services/Case Management System (CWS/CMS) - California W&I Code Section 16501.5. Other ITS functions are non-mandated and discretionary.

Provides comprehensive information technology services to the Department including application and systems maintenance, application development, network administration, technical support, contract maintenance, distribution of hardware and software, and administrative support.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Support Services						
$55,081,000	$ --	$ 47,558,000	$ 7,523,000	$ 7,523,000	$ --	99.0

Authority: Non-mandated, discretionary program.

Provides administrative support services to the Department, including space, contracts, program and policy development, training, strategic planning, internal audits, disaster preparedness, and legislation services. Also includes the review and payment of rents and utilities.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Administration						
$55,675,000	$ --	$ 47,238,000	$ 8,437,000	$ 8,437,000	$ --	338.0

Authority: Non-mandated, discretionary program.

Provides administrative services to the Department, including budget, fiscal and personnel/payroll activities.

Total Programs						
$1,416,251,000	**$ 3,500,000**	**$1,243,603,000**	**$ 169,148,000**	**$ 169,148,000**	**$ 0**	**6,164.0**

CHILDREN AND FAMILY SERVICES - ADMINISTRATION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	290,070,000	284,523,000	302,175,000	17,652,000
Employee Benefits	136,465,000	136,765,000	134,885,000	-1,880,000
Total Salaries and Employee Benefits	426,535,000	421,288,000	437,060,000	15,772,000
Services and Supplies				
Clothing and Personal Supplies	293,000	272,000	270,000	-2,000
Communications	8,006,000	8,271,000	7,914,000	-357,000
Computer Equipment-noncapital	6,082,000	5,640,000	6,315,000	675,000
Computer Software	1,395,000	1,923,000	2,409,000	486,000
Food	435,000	422,000	445,000	23,000
Household Expenses	100,000	153,000	53,000	-100,000
Information Technology Services	11,955,000	12,959,000	11,305,000	-1,654,000
Insurance	2,485,000	2,485,000	2,248,000	-237,000
Jury and Witness Expense	195,000	195,000	230,000	35,000
Maintenance-Buildings and Improvements	1,788,000	2,480,000	1,137,000	-1,343,000
Maintenance-Equipment	80,000	212,000	127,000	-85,000
Medical Dental and Laboratory Supplies	3,000	39,000	39,000	0
Memberships	166,000	103,000	71,000	-32,000
Miscellaneous Expense	186,000	186,000	233,000	47,000
Office Expense-Other	3,629,000	3,056,000	2,637,000	-419,000
Office Expense-Postage	1,100,000	1,200,000	1,000,000	-200,000
Office Expense-Stat and Forms	956,000	816,000	816,000	0
Professional and Specialized Services	47,857,000	51,292,000	46,647,000	-4,645,000
Publication and Legal Notices	405,000	457,000	470,000	13,000
Rents and Leases-Bldg and Improvemts	23,417,000	23,417,000	26,382,000	2,965,000
Rents and Leases-Equipment	300,000	366,000	301,000	-65,000
Small Tools and Instruments	0	3,000	0	-3,000
Special Departmental Expense	11,266,000	12,760,000	12,887,000	127,000
Telecommunications	305,000	405,000	411,000	6,000
Training	10,111,000	12,488,000	12,120,000	-368,000
Transportation and Travel-Auto Mileage	4,165,000	4,164,000	4,164,000	0
Transportation and Travel-Other	3,000	10,000	3,000	-7,000
Transportation and Travel-Traveling	4,538,000	4,375,000	4,335,000	-40,000
Utilities	1,850,000	1,600,000	1,600,000	0
Total Services and Supplies	143,071,000	151,749,000	146,569,000	-5,180,000
Other Charges				
Judgments and Damages	1,719,000	2,605,000	2,605,000	0
Support and Care of Persons	55,558,000	64,520,000	63,520,000	-1,000,000
Total Other Charges	57,277,000	67,125,000	66,125,000	-1,000,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	930,000	930,000	710,000	-220,000
Major Office Equipment	30,000	30,000	0	-30,000
Total Equipment	960,000	960,000	710,000	-250,000
Total Fixed Assets	960,000	960,000	710,000	-250,000
Other Financing Uses				
Operating Transfers Out	0	2,776,000	0	-2,776,000
Total Other Financing Uses	0	2,776,000	0	-2,776,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**627,843,000**	**643,898,000**	**650,464,000**	**6,566,000**
Less: Intrafund Transfers	2,055,000	2,055,000	2,055,000	0
TOTAL NET REQUIREMENTS	625,788,000	641,843,000	648,409,000	6,566,000
REVENUES:				
Intergovernmental Revenues-Federal	324,537,000	317,456,000	332,581,000	15,125,000
Intergovernmental Revenues-State	214,089,000	237,745,000	223,443,000	-14,302,000
Intergovernmental Revenues-Other	2,191,000	2,385,000	2,385,000	0
Charges for Services	550,000	550,000	550,000	0
Miscellaneous Revenues	571,000	972,000	900,000	-72,000
Other Financing Sources	209,000	139,000	0	-139,000
TOTAL REVENUES	542,147,000	559,247,000	559,859,000	612,000
NET COUNTY COST	**83,641,000**	**82,596,000**	**88,550,000**	**5,954,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Early Intervention

Program Description: See Departmental Program Summary

Program Result: At-risk children are able to stay safely at home with their families.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of families receiving family support without a reoccurrence of substantiated maltreatment within 12 months after receiving services	n/a	n/a	60%	60%
Percent of families referred to alternative response services without a reoccurrence of substantiated maltreatment within 12 months after receiving services	n/a	n/a	60%	60%
Percent of families receiving family preservation services without a reoccurrence of substantiated maltreatment within 12 months after receiving services	n/a	90%	90%	90%
Operational Measures				
Number of families referred to family preservation network	n/a	5,389	5,523	5,532
Percent of families referred to family preservation that receive services	n/a	n/a	100%	100%
Number of families referred to family support network (1)	n/a	n/a	n/a	n/a
Percent of families referred to family support that receive services (1)	n/a	n/a	n/a	100%
Number of families referred to alternative response (1)	n/a	n/a	n/a	n/a
Percent of families referred to alternative response that receive services (1)	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data will be available by end of 2004-05.
n/a = not available

PROGRAM NAME: Crisis Intervention

Program Description: See Departmental Program Summary

Program Result: Families of children at risk of abuse and/or neglect are stabilized and children are able to remain safely in their own homes or in a home-like setting.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of Department of Children and Family Services (DCFS) children able to remain safely in their own homes after the initial investigation	78.3%	79.5%	80.6%	81.5%
Percent of children needing court intervention	60.8%	59.0%	57.3%	55.5%
Percent of children receiving voluntary family reunification services	3.1%	3.0%	3.1%	3.3%
Percent of children remaining safely in their own homes on a voluntary family maintenance services agreement	34.6%	36.0%	37.3%	38.7%
Percent of reoccurrence of substantiated maltreatment with 12 months (1)	11.6%	n/a	n/a	n/a

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (cont'd)				
Percent of children removed from their homes and placed in out-of-home care	60.1%	55.5%	51.3%	49.6%
Percent of substantiated new referrals on open cases	2.8%	2.5%	2.2%	2.0%
Percent of immediate response referrals contacted within 24 hours (2)	n/a	80.1%	81.2%	81.0%
Percent of 5-day response referrals contacted within five days (2)	n/a	60.9%	57.5%	63.0%
Operational Measures				
Total number of referrals for DCFS services	154,559	166,023	167,683	166,006
Number of child abuse and/or neglect referrals that require a response within 24 hours	74,099	75,869	72,321	70,513
Number of child abuse and/or neglect referrals requiring a "5-day" response in-person investigation	63,128	71,025	63,141	61,543
Percent of petitions sent to dependency court within 72 hours of a child's removal from their home	94.6%	96.0%	96.0%	96.0%

Explanatory Note(s):
(1) Data will be available by end of 2004-05.
(2) Data will be available by end of 2003-04.
n/a = not available

PROGRAM NAME: Intensive Services

Program Description: See Departmental Program Summary

Program Result: Children and families will function without intensive services; children in foster care will reside in a safe, stable, nurturing and healthy environment, in their own communities whenever possible; and when necessary, youth will successfully emancipate.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of children without a subsequent substantiated allegation of abuse/neglect within 12 months of returning home (1)	62.9%	n/a	n/a	n/a
Percent of children who remain in home of parent or guardian 12 months after termination of services (1)	97.0%	n/a	n/a	n/a
Percent of families who received DCFS supported childcare services without a reoccurrence of substantiated maltreatment within 12 months of receiving services (1)	n/a	n/a	n/a	n/a
Percent of children who do not sustain abuse/neglect in out-of-home care (1)	n/a	n/a	n/a	n/a
Percent of children placed in own zip code at detention (1)	n/a	n/a	n/a	n/a
Percent of children re-entering foster care within 12 months of exiting (1)	1.0%	n/a	n/a	n/a
Percent of siblings placed together (1) (2)	n/a	71.5%	n/a	n/a
Percent of youth exiting foster care through emancipation (3)	n/a	15.2%	n/a	n/a
Percent of emancipated youth that receive stable housing (3)	n/a	87.3%	n/a	n/a
Percent of emancipated youth that receive high school diploma or General Educational Development (GED)	n/a	n/a	70.0%	70.0%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of families that receive services annually [1]	n/a	n/a	n/a	n/a
Number of families receiving family preservation services [4]	n/a	n/a	n/a	n/a
Percent of cases with a monthly social worker visit when child is in out-of-home care [1]	n/a	70.6%	77.5%	84.4%
Percent of children with one placement within 12 months of detention	48.1%	48.3%	48.4%	48.5%
Number of families referred to DCFS supported child care that receive services [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data will be available by end of 2004-05.
(2) Placement of siblings includes two or more siblings placed together.
(3) Data will be available by end of 2003-04.
(4) Out-of-home care includes kin, non-kin, adoptive, and non-foster care placements.
n/a = not available

PROGRAM NAME: Permanency

Program Description: See Departmental Program Summary

Program Result: Children in the foster care system will move to permanency (Family Reunification, Adoptions, and Legal Guardianship) in a timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of children exiting care within one year in order to be reunified	14.0%	15.7%	18.2%	19.9%
Percent of children exiting care within two years in order to be adopted	n/a	9.1%	16.0%	33.0%
Percent of children exiting from care within two years due to legal guardianship	3.8%	3.5%	4.4%	5.6%
Percent of parental rights terminations completed within 15 months of detention	n/a	18.8%	25.0%	35.0%
Operational Measures				
Number of adoptive homes recruited [1]	n/a	n/a	n/a	n/a
Percent of permanency assessments completed within 90 days of detention	n/a	n/a	n/a	n/a
Number of children exiting care through family reunification	5,308	5,009	4,734	4,450
Number of children exiting care through adoptions	2,831	2,137	2,661	3,213
Number of children exiting care through legal guardianship	1,684	1,405	1,125	879

Explanatory Note(s):
(1) Data will be available by end of 2004-05.
n/a = not available

CHILDREN AND FAMILY SERVICES - ASSISTANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 2,948,400	$ 3,070,000	$ 3,070,000	$ 3,112,000	$ 3,112,000	$ 42,000
OTHER CHARGES	748,368,471	767,095,000	747,453,000	762,675,000	762,675,000	15,222,000
GROSS TOTAL	$ 751,316,871	$ 770,165,000	$ 750,523,000	$ 765,787,000	$ 765,787,000	$ 15,264,000
LESS INTRAFD TRANSFER	1,181,704	1,445,000	1,445,000	1,445,000	1,445,000	
NET TOTAL	$ 750,135,167	$ 768,720,000	$ 749,078,000	$ 764,342,000	$ 764,342,000	$ 15,264,000
REVENUE	666,836,156	674,746,000	662,800,000	683,744,000	683,744,000	20,944,000
NET COUNTY COST	$ 83,299,011	$ 93,974,000	$ 86,278,000	$ 80,598,000	$ 80,598,000	$ -5,680,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 217,355,714	$ 225,275,000	$ 218,536,000	$ 223,451,000	$ 223,451,000	$ 4,915,000
STATE-OTHER	7,858,448	8,033,000	8,033,000	8,075,000	8,075,000	42,000
STATE-REALIGNMENT REV	167,957,208	163,788,000	163,788,000	176,990,000	176,990,000	13,202,000
FED AID-PUB ASST PROG	270,905,282	275,950,000	270,743,000	273,528,000	273,528,000	2,785,000
MISCELLANEOUS	2,759,504	1,700,000	1,700,000	1,700,000	1,700,000	
TOTAL	$ 666,836,156	$ 674,746,000	$ 662,800,000	$ 683,744,000	$ 683,744,000	$ 20,944,000

2004-05 Budget Message

The Children and Family Services – Assistance Budget funds programs to: 1) maintain children who are placed in out-of-home care because of abuse or neglect; 2) provide for seriously emotionally disturbed children who require services as part of an Individualized Education Plan; 3) aid prospective adoptive parents in meeting the additional expenses of special needs children; and 4) assist public and private agencies in providing child abuse and neglect prevention and intervention programs to meet the needs of high-risk children.

The Department is currently implementing a number of strategies to ensure safety, stability and permanency for children under their care. The efficiencies as a result of the strategic changes are projected to reduce Foster Care costs. The three key areas that are projected to affect the Assistance costs include: 1) ensuring that only those children and families who would be appropriately served by the child welfare system enter the system; 2) reducing the time children spend in out-of home care; and 3) providing services to children and families to enable the children to remain in their home or achieve timely permanency.

The 2004-05 Proposed Budget for Assistance Payments reflects a gross appropriation increase of $15.3 million and a net County cost (NCC) savings of $5.7 million. The projected NCC savings is primarily attributed to an increase in Realignment Sales Tax revenue of $13.2 million and the implementation of the key strategies referenced above. Key components of the net appropriation increase include:

-- Foster Care (FC): $14.2 million decrease in gross appropriation and $5.7 million decrease in NCC, primarily due to an additional $11.2 million in Realignment Sales Tax revenue, a projected 13.6 percent decrease in budgeted caseload, partially offset by increased case costs as a result of the continued shift from federal to non-federal eligibility.

2004-05 Budget Message (cont'd)

-- Although the overall FC costs are decreasing, a significant factor contributing to increased FC case costs is increases in placement costs for Probation youth. The Department is tracking the data and estimates that this population may increase the gross appropriation by approximately $4.7 million.

-- Kinship Guardianship Assistance (Kin-GAP): $4.3 million increase in gross appropriation, with NCC reduction of $0.7 million, due to a projected 7.6 percent increase in budgeted caseload, partially offset by an increase in the federal share from $323 to $337 per case.

-- Adoption Assistance Program (AAP): $27.2 million increase in gross appropriation and $2.1 million increase in NCC, due to a projected 14.0 percent increase in budgeted caseload, partially offset by a $2.0 million increase in Realignment Sales Tax revenue.

-- Seriously Emotionally Disturbed (SED): $2.1 million decrease in gross appropriation and $1.3 million decrease in NCC, due to a projected 16.2 percent decrease in budgeted caseload, partially offset by a 10.5 percent increase in budgeted case costs based on current trends.

-- Child Abuse Prevention: $0.1 increase in gross appropriation, due to an increase in the 2004-05 State allocation.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -31,729,000	$ -20,892,000	$ -10,837,000	--
	Aid to Families with Dependent Children - Foster Care (AFDC-FC) Federal: Reflects a projected 17.0 percent decrease in budgeted caseload based on current trends.			
2.	$ 10,957,000	$ 8,269,000	$ 2,688,000	--
	AFDC-FC Non-Federal: Reflects a projected 19.4 percent increase in budgeted case cost partially offset by a 7.6 percent decrease in budgeted caseload based on current trends.			
3.	$ 5,730,000	$ 4,023,000	$ 1,707,000	--
	Foster Care - Emergency Assistance: Reflects a projected 12.0 percent increase in budgeted caseload and an increase of 13.4 percent in budgeted case cost based on current trends.			
4.	$ 703,000	$ --	$ 703,000	--
	Foster Care - General Relief Ineligible (GRI): Reflects a projected 3.0 percent increase in budgeted caseload and an increase of 6.8 percent in budgeted case cost based on current trends.			
5.	$ 138,000	$ 138,000	$ --	--
	Foster Care - Wraparound: Reflects a projected increase in appropriation and revenue due to an increase in budgeted caseload.			
6.	$ 4,284,000	$ 5,033,000	$ -749,000	--
	Kinship Guardianship Assistance (Kin-GAP): Reflects a projected 7.6 percent increase in budgeted caseload based on current trends partially offset by an increase in the federal share from $323 to $337 per case.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
7.	$ 27,240,000	$ 25,171,000	$ 2,069,000	--

Adoption Assistance Program (AAP): Reflects a projected 14.0 percent increase in the Adoption budgeted caseload based on current trends.

8.	$ -2,101,000	$ -840,000	$ -1,261,000	--

Seriously Emotionally Disturbed (SED): Reflects a projected 16.2 percent decrease in the SED budgeted caseload based on current trends.

9.	$ 42,000	$ 42,000	$ --	--

Child Abuse Prevention: Reflects an increase in the State allocation for Child Abuse Prevention, Intervention and Treatment (CAPIT) program for 2004-05.

Total	**$ 15,264,000**	**$ 20,944,000**	**$ -5,680,000**	**0.0**

ADOPTION ASSISTANCE PROGRAM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 153,734,173	$ 169,966,000	$ 165,132,000	$ 192,372,000	$ 192,372,000	$ 27,240,000
REVENUE	137,532,803	150,697,000	146,855,000	172,026,000	172,026,000	25,171,000
NET COUNTY COST	$ 16,201,370	$ 19,269,000	$ 18,277,000	$ 20,346,000	$ 20,346,000	$ 2,069,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 61,632,338	$ 68,966,000	$ 65,990,000	$ 78,104,000	$ 78,104,000	$ 12,114,000
STATE-REALIGNMENT REV	4,341,488	3,720,000	3,720,000	5,688,000	5,688,000	1,968,000
FED AID-PUB ASST PROG	71,559,574	78,011,000	77,145,000	88,234,000	88,234,000	11,089,000
MISCELLANEOUS	-597					
TOTAL	$ 137,532,803	$ 150,697,000	$ 146,855,000	$ 172,026,000	$ 172,026,000	$ 25,171,000

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: OTHER ASSISTANCE

CHILD ABUSE PREVENTION PROGRAM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 2,948,400	$ 3,070,000	$ 3,070,000	$ 3,112,000	$ 3,112,000	$ 42,000
REVENUE	2,895,448	3,070,000	3,070,000	3,112,000	3,112,000	42,000
NET COUNTY COST	$ 52,952	$	$	$	$	$
REVENUE DETAIL						
STATE-OTHER	$ 2,895,448	$ 3,070,000	$ 3,070,000	$ 3,112,000	$ 3,112,000	$ 42,000
TOTAL	$ 2,895,448	$ 3,070,000	$ 3,070,000	$ 3,112,000	$ 3,112,000	$ 42,000

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: OTHER ASSISTANCE

FOSTER CARE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 567,075,673	$ 569,379,000	$ 553,918,000	$ 544,001,000	$ 544,001,000	$ -9,917,000
LESS INTRAFD TRANSFER	1,181,704	1,445,000	1,445,000	1,445,000	1,445,000	
NET TOTAL	$ 565,893,969	$ 567,934,000	$ 552,473,000	$ 542,556,000	$ 542,556,000	$ -9,917,000
REVENUE	504,492,455	498,987,000	490,622,000	487,193,000	487,193,000	-3,429,000
NET COUNTY COST	$ 61,401,514	$ 68,947,000	$ 61,851,000	$ 55,363,000	$ 55,363,000	$ -6,488,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 144,699,926	$ 145,209,000	$ 141,185,000	$ 134,826,000	$ 134,826,000	$ -6,359,000
STATE-REALIGNMENT REV	157,686,720	154,139,000	154,139,000	165,373,000	165,373,000	11,234,000
FED AID-PUB ASST PROG	199,345,708	197,939,000	193,598,000	185,294,000	185,294,000	-8,304,000
MISCELLANEOUS	2,760,101	1,700,000	1,700,000	1,700,000	1,700,000	
TOTAL	$ 504,492,455	$ 498,987,000	$ 490,622,000	$ 487,193,000	$ 487,193,000	$ -3,429,000

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: OTHER ASSISTANCE

SERIOUSLY EMOTIONALLY DISTURBED CHILDREN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 27,558,625	$ 27,750,000	$ 28,403,000	$ 26,302,000	$ 26,302,000	$ -2,101,000
REVENUE	21,915,450	21,992,000	22,253,000	21,413,000	21,413,000	-840,000
NET COUNTY COST	$ 5,643,175	$ 5,758,000	$ 6,150,000	$ 4,889,000	$ 4,889,000	$ -1,261,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 11,023,450	$ 11,100,000	$ 11,361,000	$ 10,521,000	$ 10,521,000	$ -840,000
STATE-OTHER	4,963,000	4,963,000	4,963,000	4,963,000	4,963,000	
STATE-REALIGNMENT REV	5,929,000	5,929,000	5,929,000	5,929,000	5,929,000	
TOTAL	$ 21,915,450	$ 21,992,000	$ 22,253,000	$ 21,413,000	$ 21,413,000	$ -840,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	OTHER ASSISTANCE

CHILDREN AND FAMILY SERVICES - ASSISTANCE

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Professional and Specialized Services	3,070,000	3,070,000	3,112,000	42,000
Total Services and Supplies	3,070,000	3,070,000	3,112,000	42,000
Other Charges				
Support and Care of Persons	767,095,000	747,453,000	762,675,000	15,222,000
Total Other Charges	767,095,000	747,453,000	762,675,000	15,222,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**770,165,000**	**750,523,000**	**765,787,000**	**15,264,000**
Less: Intrafund Transfers	1,445,000	1,445,000	1,445,000	0
TOTAL NET REQUIREMENTS	768,720,000	749,078,000	764,342,000	15,264,000
REVENUES:				
Intergovernmental Revenues-Federal	275,950,000	270,743,000	273,528,000	2,785,000
Intergovernmental Revenues-State	394,026,000	387,287,000	405,404,000	18,117,000
Intergovernmental Revenues-Other	3,070,000	3,070,000	3,112,000	42,000
Miscellaneous Revenues	1,700,000	1,700,000	1,700,000	0
TOTAL REVENUES	674,746,000	662,800,000	683,744,000	20,944,000
NET COUNTY COST	**93,974,000**	**86,278,000**	**80,598,000**	**-5,680,000**

CHILDREN AND FAMILY SERVICES – MACLAREN CHILDREN'S CENTER
DAVID SANDERS, Ph.D, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 17,265,994	$	$	$	$	$
SERVICES & SUPPLIES	2,551,237					
GROSS TOTAL	$ 19,817,231	$	$	$	$	$
REVENUE	7,903,537					
NET COUNTY COST	$ 11,913,694	$	$	$	$	$
BUDGETED POSITIONS	440.0					
REVENUE DETAIL						
ST-PUB ASSIST-ADMIN	$ 1,396,568	$	$	$	$	$
STATE-OTHER	-28,548					
FEDERAL-PUB ASST-ADM	6,753,601					
FEDERAL-OTHER	-268,653					
INSTIT CARE & SVS	3,769					
MISCELLANEOUS	46,800					
TOTAL	$ 7,903,537	$	$	$	$	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	OTHER ASSISTANCE

2004-05 Budget Message

MacLaren Children's Center (MCC), the County's only shelter for abused and neglected dependent children, was closed in March 2003. The 2002-03 Adopted Budget net County cost (NCC) of $17.8 million was shifted out of MCC. Of this amount, $8.3 million was shifted to the Department of Children and Family Services (DCFS) - Administration Budget to support newly developed alternative services and placement resources and $1.0 million was transferred to the DCFS - Assistance Budget to fund the Transitional Housing Placement Program rate increase. The balance of $8.5 million remains in Provisional Financing Uses pending finalization, and Board approval, of plans currently under development to provide alternative services to children.

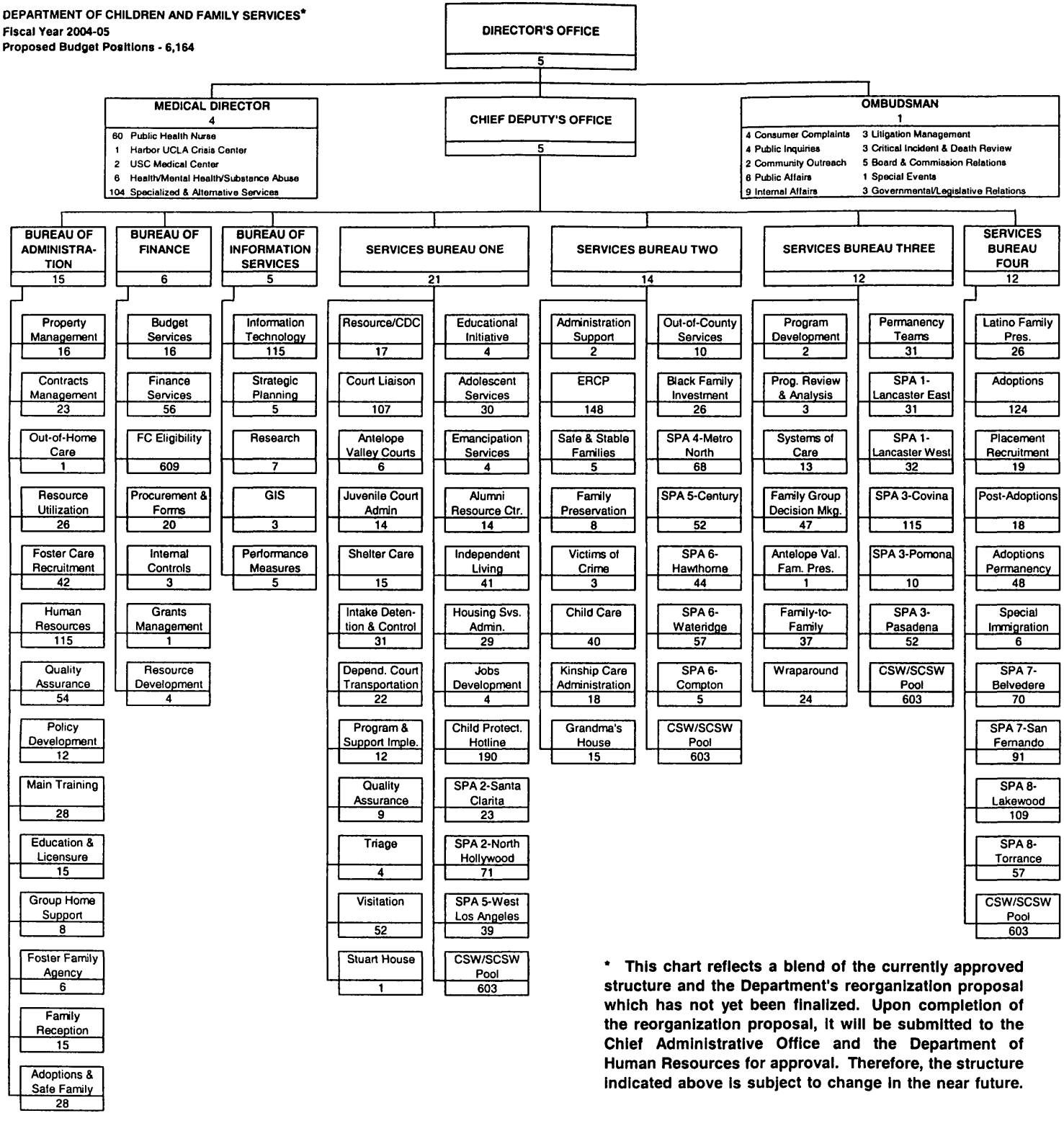
Strategic Planning

The alternative services and placement resources will support the Department's strategic plan by reducing the percent of youth entering higher, more restrictive placements and reducing the timeliness to permanency.

Critical Needs

The transfer of the remaining NCC that supported MCC will fund alternative services and placement resources to more effectively meet the critical needs of this population.

DEPARTMENT OF CHILDREN AND FAMILY SERVICES*
Fiscal Year 2004-05
Proposed Budget Positions - 6,164



*** This chart reflects a blend of the currently approved structure and the Department's reorganization proposal which has not yet been finalized. Upon completion of the reorganization proposal, it will be submitted to the Chief Administrative Office and the Department of Human Resources for approval. Therefore, the structure indicated above is subject to change in the near future.**

COMMUNITY AND SENIOR SERVICES
ROBERT RYANS, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 30,390,965	$ 32,035,000	$ 34,875,000	$ 35,204,000	$ 35,204,000	$ 329,000
SERVICES & SUPPLIES	152,074,313	122,941,000	136,099,000	132,559,000	129,048,000	-7,051,000
OTHER CHARGES	406,711	516,000	376,000	456,000	456,000	80,000
FIXED ASSETS-EQUIP		175,000	175,000			-175,000
GROSS TOTAL	$ 182,871,989	$ 155,667,000	$ 171,525,000	$ 168,219,000	$ 164,708,000	$ -6,817,000
LESS INTRAFD TRANSFER	68,550,931	62,155,000	68,057,000	66,145,000	62,978,000	-5,079,000
NET TOTAL	$ 114,321,058	$ 93,512,000	$ 103,468,000	$ 102,074,000	$ 101,730,000	$ -1,738,000
REVENUE	91,169,266	86,348,000	96,304,000	97,210,000	97,009,000	705,000
NET COUNTY COST	$ 23,151,792	$ 7,164,000	$ 7,164,000	$ 4,864,000	$ 4,721,000	$ -2,443,000
BUDGETED POSITIONS	558.0	544.0	544.0	540.0	537.0	-7.0
REVENUE DETAIL						
STATE-OTHER	$ 4,589,479	$ 4,650,000	$ 4,853,000	$ 4,984,000	$ 4,983,000	$ 130,000
FEDERAL-OTHER	85,344,618	80,725,000	90,368,000	91,165,000	91,065,000	697,000
CHRGS FOR SVCS-OTHER	159					
OTHER SALES	882					
MISCELLANEOUS	167,777	193,000	243,000	311,000	211,000	-32,000
SALE OF FIXED ASSETS	550					
OPERATING TRANSFER IN	1,065,801	780,000	840,000	750,000	750,000	-90,000
TOTAL	$ 91,169,266	$ 86,348,000	$ 96,304,000	$ 97,210,000	$ 97,009,000	$ 705,000

COMMUNITY AND SENIOR SERVICES ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 30,390,965	$ 32,035,000	$ 34,875,000	$ 35,204,000	$ 35,204,000	$ 329,000
SERVICES & SUPPLIES	14,126,094	15,173,000	15,173,000	12,962,000	12,545,000	-2,628,000
OTHER CHARGES	406,711	516,000	376,000	456,000	456,000	80,000
GROSS TOTAL	$ 44,923,770	$ 47,724,000	$ 50,424,000	$ 48,622,000	$ 48,205,000	$ -2,219,000
LESS INTRAFD TRANSFER	25,539,598	25,466,000	26,950,000	26,870,000	26,597,000	-353,000
NET TOTAL	$ 19,384,172	$ 22,258,000	$ 23,474,000	$ 21,752,000	$ 21,608,000	$ -1,866,000
REVENUE	14,852,691	15,094,000	16,310,000	16,888,000	16,887,000	577,000
NET COUNTY COST	$ 4,531,481	$ 7,164,000	$ 7,164,000	$ 4,864,000	$ 4,721,000	$ -2,443,000
BUDGETED POSITIONS	558.0	544.0	544.0	540.0	537.0	-7.0
REVENUE DETAIL						
STATE-OTHER	$ 203,026	$ 521,000	$ 521,000	$ 598,000	$ 597,000	$ 76,000
FEDERAL-OTHER	13,399,883	13,600,000	14,706,000	15,229,000	15,329,000	623,000
CHRGS FOR SVCS-OTHER	649					
OTHER SALES	882					
MISCELLANEOUS	181,900	193,000	243,000	311,000	211,000	-32,000
SALE OF FIXED ASSETS	550					
OPERATING TRANSFER IN	1,065,801	780,000	840,000	750,000	750,000	-90,000
TOTAL	$ 14,852,691	$ 15,094,000	$ 16,310,000	$ 16,888,000	$ 16,887,000	$ 577,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	OTHER ASSISTANCE

Mission Statement

To provide comprehensive human services to residents of Los Angeles County. In partnership with communities, businesses, and public and private agencies, the Department will: assist residents to become self-sufficient; strengthen and promote the independence of older persons; provide employment and training for unemployed adults, displaced workers, seniors, young people, General Relief (GR) recipients, and California Work Opportunities and Responsibility to Kids (CalWORKs) participants; protect and assist adult victims of abuse; assist refugees in resettlement and to become self-sufficient; provide safety and security for domestic violence victims; and develop services that are needed within local communities.

2004-05 Budget Message

The 2004-05 Proposed Budget for Administration reflects a gross appropriation reduction of $2.2 million and a net County cost (NCC) reduction of $2.4 million. This includes reductions in appropriation of:

-- $2.5 million for the Los Angeles Homeless Services Authority (LAHSA) pass-through funds;
-- $0.4 million in federal funds due to the conclusion of the Welfare-to-Work (WtW) program;
-- $0.3 million in intrafund transfers from the Department of Public Social Services for the CalWORKs Youth Jobs and Domestic Violence programs; and
-- $0.1 million in federal funding for the Private Industry Council Aerospace Network project.

2004-05 Budget Message (cont'd)

The reductions are partially offset by increased funding of:

-- $0.5 million in the Governor's 15 percent Discretionary Fund for the Healthcare Workforce Development Program; and
-- $0.6 million transfer in Employment and Training funds from the Assistance Budget.

Strategic Planning

The Department of Community and Senior Services (CSS) continues the implementation phase of its three year plan in concert with the Countywide Strategic Plan. A variety of planning activities are guiding the Department through the strategic planning process including an internal Strategic Planning Executive Committee, comprised of executive managers, which meets monthly to provide oversight and guidance to branch strategic planning efforts. Collaborative efforts continue with other County departments and community-based organizations with guidance provided by the Chief Administrative Office's Service Integration Branch, to ensure full implementation of the Department's plan.

In addition, CSS is proceeding in its lead role to coordinate and facilitate the implementation of the Long-Term Care Strategic Plan for the Aged and Disabled Adults. The Plan, which was adopted by the Board of Supervisors on January 21, 2003, is linked with the Countywide Strategic Plan Goal 5, Children and Families' Well-Being. The intent of this Plan is to strengthen the long-term care services infrastructure to ensure independence, dignity, and choice to all who need its services.

Critical Needs

The Department's critical needs include an additional $0.2 million in NCC to offset the projected rent and facility operating cost increase for 12 service centers. County General Funds are the major funding source for the Department's service centers. Several important CSS programs such as Voluntary Mediation Services, Community Services Block Grant Naturalization Project, Family Caregiver Project, and outreach programs are operated directly from various service centers.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -277,000	$ -277,000	$ --	-3.0

California Work Opportunities and Responsibility to Kids (CalWORKs) Youth Jobs and Domestic Violence (DV): Reflects a reduction of 3.0 administrative support positions due to a decrease in intrafund transfer from the Department of Public Social Services for the CalWORKs Youth Jobs and DV Supportive Services programs. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -400,000	$ -400,000	$ --	--

Employment and Training: Reflects a reduction in federal funds due to the closeout of the Welfare-to-Work (WtW) program, offset by a decrease in services and supplies and the transfer of positions to other programs within the same branch. *Supports Countywide Strategic Plan Goal 3.*

3.	$ 500,000	$ 500,000	$ --	--

Employment and Training Healthcare Workforce Development Program (WDP): Reflects an increase in federal funds for the Healthcare WDP. *Supports Countywide Strategic Plan Goal 1.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
4.	$ 571,000	$ 571,000	$ --	--

Employment and Training: Reflects a transfer of funds from the Assistance Budget to the Administration Budget to fund increased Employment and Training client services. *Supports Countywide Strategic Plan Goal 3.*

5.	$ -160,000	$ -160,000	$ --	--

Employment and Training: Reflects a reduction in federal funds due to the closeout of the Private Industry Council Aerospace Network project, offset by a decrease in services and supplies costs. *Supports Countywide Strategic Plan Goal 3.*

6.	$ 235,000	$ 235,000	$ --	--

Community Services Block Grant (CSBG): Reflects an increase in federal funds for the CSBG program. *Supports Countywide Strategic Plan Goal 1.*

Other Changes

1.	$ 476,000	$ 438,000	$ 38,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits. *Supports Countywide Strategic Plan Goal 2.*

2.	$ 107,000	$ 98,000	$ 9,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system. *Supports Countywide Strategic Plan Goal 2.*

3.	$ -2,500,000	$ --	$ -2,500,000	--

Los Angeles Homeless Services Authority (LAHSA) Year-Round Winter Shelter: Reflects a $2.5 million reduction in one-time pass-through funding for the Los Angeles Winter Shelter program administered by LAHSA. *Supports Countywide Strategic Plan Goal 4.*

4.	$ 10,000	$ --	$ 10,000	--

Rent Expense: Reflects an increase in funding for LACERA lease due to reserve fund cost mitigation. *Supports Countywide Strategic Plan Goal 4.*

5.	$ -536,000	$ -536,000	$ --	--

Services and Supplies: Reflects a reduction in contract services costs needed to absorb unavoidable cost increases for previously negotiated salaries and employee benefits increases, and the Department's share of debt services costs. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
6.	$ -245,000	$ -245,000	$ --	-4.0

Appropriation/Revenue Realignment: Reflects a realignment of appropriation and revenue, including a reduction in 4.0 direct services positions, based on the expenditure and revenue pattern of the Department. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -2,219,000**	**$ 224,000**	**$ -2,443,000**	**-7.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1.	**Adult Protective Services**						
	$22,196,000	$22,196,000	$ --	$ --	$ --	$ --	260.6

Authority: Mandated program with discretionary service levels - Sections 15760 and 15751 of the California Welfare and Institutions (W&I) Code.

Adult Protective Services (APS) is a State-mandated program to provide crisis intervention and case management services to elderly and dependent adults who are victims of neglect, abuse, exploitation, or who are unable to protect their own interests, and to family members on behalf of the victims. Although the level of service is discretionary, curtailment would result in endangerment of clients and would have financial and workload implications for other County departments. APS receives an average of 2,100 reports each month of suspected dependent adult/elder abuse and self-neglect. A reduction in funding would grossly impact the County's ability to meet the State mandate and to deliver services to this frail/at-risk population, resulting in further endangerment, loss of assets, institutionalization, or even death.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2.	**Workforce Investment Act (WIA) and Healthcare Workforce Development**						
	$6,282,000	$ 192,000	$ 6,090,000	$ --	$ --	$ --	66.9

Authority: Non-mandated, discretionary programs.

The WIA program provides a wide range of employment and training services for adults and youth who are economically disadvantaged, unemployed, or dislocated workers. This program is intended to help customers access the tools they need to manage their careers through information and high quality services, and assist employers to find skilled workers. Services include classroom training, on-the-job training, and work experience. Approximately 27,000 individuals are served in the Employment and Training program each year. Of the 9,000 adults who are in job training, over 68 percent are placed in unsubsidized employment. Elimination of this program would make WIA assistance unavailable to persons who need job training or work experience in order to find and retain employment.

The Employment and Training Healthcare Workforce Development Program (WDP) provides comprehensive services that address workforce training and restructuring activities in Los Angeles County's health care system. It encompasses ongoing planning and research activities to ensure that training is responsive to the changing needs of the Department of Health Services (DHS) and meets the needs of workers involved in health care delivery system restructuring efforts. WDP training activities include: 1) the design and implementation of training programs linked to specific 1115 Waiver Medicaid Demonstration Project mandated initiatives; 2) development and implementation of training programs that address critical labor shortages by training DHS employees to promote into needed occupations; and 3) support DHS restructuring by upgrading work skills through portable skills, bridge programs, and innovative training programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3.	**Senior Citizens Programs**						
	$ 3,009,000	$ --	$ 2,692,000	$317,000	$ 79,000	$ 238,000	29.3

Authority: Non-mandated, discretionary program.

3. **Senior Citizens Program** (cont'd)

Local governments that choose to operate Older Americans Act programs do have a general fund match requirement.

A $317,000 net County cost (NCC) match enables the County to receive grants in excess of $24.0 million for services to seniors. Loss of this program would result in elimination of 1,800,000 congregate meals, 1,100,000 home-delivered meals to frail seniors, and supportive services to maintain the independence of seniors in a home-based managed care system. The Ombudsman program inspects facilities to prevent nursing home abuses. Loss of these services would endanger frail seniors, and result in increased financial and elder abuse, nursing home abuse, and increased costs to other County departments. It would also jeopardize the County's response to managed care and other community and long-term care issues. NCC curtailments would likely result in staff layoffs.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Community Service Centers						
$ 4,360,000	$ 926,000	$ 570,000	$ 2,864,000	$ 1,351,000	$ 1,513,000	34.0

Authority: Non-mandated, discretionary program.

To operate the senior centers, the Older Americans Act grant requires a $250,000 general fund matching contribution.

The community and senior service centers provide direct services to individuals and families to meet immediate, critical needs, including 45,000 emergency food baskets, emergency shelter, emergency gas and electric payments, and ombudsman assistance for persons in crisis. Other services include immigration counseling, health care, nutrition services, substance abuse counseling, and building supervision for tenant service agencies. In addition to the above services, the service centers are part of the delivery system for the Department's grant programs. Four of these programs operate out of the centers: Voluntary Mediation Services to divert court cases from the court system, Community Services Block Grant (CSBG) Naturalization Project to deliver naturalization services to legal immigrants, APS outreach to provide support services to APS clients, and the Family Caregiver Project to provide community education, information assistance and outreach services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Community Services Programs						
$ 2,674,000	$ 40,000	$ 1,094,000	$ 1,540,000	$ 948,000	$ 592,000	29.9

Authority: Non-mandated, discretionary program.

Community Services Programs assist individuals and families in crisis resulting from substance abuse, domestic violence, homelessness, and other causes. In addition, these programs provide services that assist low-income persons and families to move beyond poverty to self-sufficiency. The programs also integrate CSBG funding with other program dollars, including WIA, Domestic Violence (DV), Citizenship programs and the Department's service centers. Loss of these programs would put individuals and families at further risk and increase costs to other County and public agencies.

Also included in Community Services Programs are the Native American Indian Commission, which provides services to the Indian community; Dispute Resolution services, which reduce court costs by diverting court cases to mediation; Traffic Safety program, which reduces the incidence of vehicles and pedestrian accidents in low-income areas; and the County's NCC contribution to the Los Angeles Homeless Services Authority (LAHSA). The NCC partially satisfies the County's required contribution to LAHSA under the Joint Powers Agreement with the City of Los Angeles. The NCC portion of the contribution supports services to homeless victims of domestic violence, and leverages millions of dollars in federal funding for services to homeless individuals and families.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. **Refugee/Immigrant Training and Employment (RITE), DV California Work Opportunities and Responsibility to Kids (CalWORKs), and CalWORKs Youth Jobs - Long-Term Family Self-Sufficiency (LTFSS) Project 23**						
$ 1,368,000	$ 1,368,000	$ --	$ --	$ --	$ --	18.8

Authority: RITE program: Mandated program - Article 3.2 (Section 11320) California W&I Code.
DV CalWORKs: Non-mandated, discretionary program.
Youth Jobs CalWORKs (LTFSS): Non-mandated, discretionary program.

The RITE program provides mandated welfare reform employment services to non-English/non-Spanish speaking CalWORKs participants through RITE program contractors. The DV CalWORKs Supportive Services program provides residential services, case management, legal and other support services to assist victims of domestic violence and their dependents to improve their lives and enter the workforce. The CalWORKs Youth Jobs LTFSS project provides mini-career centers, youth employment, and supportive services to victims of domestic violence.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. **Refugee Employment Program (REP)**						
$ 911,000	$ --	$ 911,000	$ --	$ --	$ --	4.1

Authority: Non-mandated, discretionary program.

The REP provides countywide employment assistance to approximately 5,000 refugees each year. About 90 percent of those served in the program are welfare recipients with about 22 percent of program participants obtaining employment. The REP assists refugees overcoming multiple barriers to employment and provides post-employment services to transition them off welfare. Loss of this program would deny assistance to refugees who are trying to assimilate into American society and become independent of the welfare system.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8. **General Relief Opportunities for Work (GROW) Program**						
$ 1,452,000	$ 1,452,000	$ --	$ --	$ --	$ --	14.6

Authority: Mandated program - Section 17000 of the California W&I Code.

On August 21, 1998, the State of California passed a law allowing counties to continue the current level of funding for General Relief (GR) clients contingent upon the implementation of a mandatory welfare-to-work program. On December 15, 1998, the Board of Supervisors passed a motion requesting the Department of Public Social Services (DPSS) to implement the new law in Los Angeles County and requiring the immediate start-up of a mandatory welfare-to-work program equivalent to that provided to CalWORKs recipients countywide. To implement the new law in Los Angeles County, DPSS requested Community and Senior Services (CSS) to provide employment and training orientation, job skills preparation classes (JSPC), and placement assistance for GR clients, via its network of service providers. Additionally, DPSS has requested that CSS provide an assessment of needs and services to GROW participants who are victims of domestic violence who have limited or impaired ability to become and remain employed.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
9. Support Services						
$ 1,994,000	$ 124,000	$ 1,870,000	$ --	$ --	$ --	22.0

Authority: Non-mandated, discretionary programs except APS and GROW.

Provides support services that cannot be directly identified to programs. Includes management information systems, training coordination, audit coordination, internal controls, intergovernmental relations, internal support services, disaster coordination, strategic planning, and safety and facilities coordination.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
10. Administration						
$ 3,959,000	$ 299,000	$ 3,660,000	$ --	$ --	$ --	56.8

Authority: Non-mandated, discretionary programs except APS and GROW.

Provides administrative support to the Department, and includes executive office and departmental budgeting, accounting, human resources, payroll, and procurement.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
11. Assistance						
$116,503,000	$ 36,381,000	$ 80,122,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary programs except APS and GROW.

Provides direct assistance and social services to the public that include WIA, Healthcare WDP, Older Americans Act, Community Action Agency, Refugee programs, DV CalWORKs, APS, GROW and DV GROW. Specific activities and performance measures are captured under other program areas.

Total Programs						
$164,708,000	**$ 62,978,000**	**$ 97,009,000**	**$ 4,721,000**	**$ 2,378,000**	**$ 2,343,000**	**537.0**

COMMUNITY AND SENIOR SERVICES - ADMINISTRATION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	24,027,000	26,026,000	26,017,000	-9,000
Employee Benefits	8,008,000	8,849,000	9,187,000	338,000
Total Salaries and Employee Benefits	32,035,000	34,875,000	35,204,000	329,000
Services and Supplies				
Administrative and General	2,000	18,000	10,000	-8,000
Communications	793,000	821,000	803,000	-18,000
Computer Equipment-noncapital	165,000	197,000	148,000	-49,000
Computer Software	65,000	66,000	63,000	-3,000
Food	75,000	60,000	66,000	6,000
Household Expenses	48,000	75,000	34,000	-41,000
Information Technology Services	1,065,000	952,000	1,291,000	339,000
Insurance	70,000	70,000	40,000	-30,000
Maintenance-Buildings and Improvements	1,268,000	1,273,000	1,322,000	49,000
Maintenance-Equipment	27,000	3,000	27,000	24,000
Memberships	40,000	40,000	75,000	35,000
Office Expense-Other	460,000	852,000	482,000	-370,000
Office Expense-Postage	130,000	158,000	90,000	-68,000
Office Expense-Stat and Forms	124,000	229,000	123,000	-106,000
Professional and Specialized Services	4,605,000	3,923,000	4,112,000	189,000
Publication and Legal Notices	40,000	40,000	37,000	-3,000
Rents and Leases-Bldg and Improvemts	954,000	1,025,000	996,000	-29,000
Rents and Leases-Equipment	413,000	545,000	437,000	-108,000
Special Departmental Expense	3,716,000	3,704,000	1,219,000	-2,485,000
Telecommunications	26,000	26,000	35,000	9,000
Training	94,000	94,000	71,000	-23,000
Transportation and Travel-Auto Mileage	172,000	171,000	174,000	3,000
Transportation and Travel-Auto Service	35,000	24,000	36,000	12,000
Transportation and Travel-Traveling	231,000	252,000	228,000	-24,000
Utilities	555,000	555,000	626,000	71,000
Total Services and Supplies	15,173,000	15,173,000	12,545,000	-2,628,000
Other Charges				
Capital Leases	355,000	355,000	366,000	11,000
Insurance Claims and Administration	20,000	20,000	8,000	-12,000
Judgement and Damages	140,000	0	81,000	81,000
Special Assessments	1,000	1,000	1,000	0
Total Other Charges	516,000	376,000	456,000	80,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**47,724,000**	**50,424,000**	**48,205,000**	**-2,219,000**
Less: Intrafund Transfers	25,466,000	26,950,000	26,597,000	-353,000
TOTAL NET REQUIREMENTS	22,258,000	23,474,000	21,608,000	-1,866,000
REVENUES:				
Intergovernmental Revenues-Federal	13,600,000	14,706,000	15,329,000	623,000
Intergovernmental Revenues-State	521,000	521,000	597,000	76,000
Miscellaneous Revenues	193,000	243,000	211,000	-32,000
Other Financing Sources	780,000	840,000	750,000	-90,000
TOTAL REVENUES	15,094,000	16,310,000	16,887,000	577,000
NET COUNTY COST	**7,164,000**	**7,164,000**	**4,721,000**	**-2,443,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Adult Protective Services (APS) Program

Program Description: See Departmental Program Summary

Program Result: Elder (aged 65+) and dependent adults (aged 18-64) with physical and/or mental limitations which restrict the ability to carry on normal activities will experience reduced risk for abuse, neglect (including self-neglect), and exploitation.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of elder and dependent adults for whom risk level was reduced based on the Department's scale of daily living activities [1]	n/a	n/a	13%	13%
Operational Measures				
Expenditures	$23,098,858	$22,668,809	$23,600,000	$24,796,000
Number of clients served	21,399	23,355	25,691	28,260
Average cost per client served	$1,079	$971	$919	$877
Percent of cases closed within 90 days [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Workforce Investment Act (WIA) - Youth Program

Program Description: The WIA Youth program goal is to ensure WIA youth between the ages of 14-21 receive a diploma, enter post-secondary education, advanced training, military service, or employment within three-quarters of exiting the program. Youths are provided with access to an array of services including tutoring, counseling, mentoring, leadership, alternative education, summer youth employment, internships, and support services. Youths do not exit from the program until all planned services are obtained.

Program Result: High-risk, low-income youths (ages 14 to 21) successfully transition into the workforce and/or continued training or education.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of youths exiting program who are employed, in military, or enrolled in post-secondary education after three-quarters of exiting program	63%	64%	65%	65%
Percent of youths who obtained high school diploma or General Educational Development (GED) credential	n/a	76%	45%	45%
Operational Measures				
Expenditures	$18,060,118	$17,383,040	$13,335,307	$13,335,307
Number of youths served	5,212	4,968	4,298	4,298
Average cost per youth served	$3,465	$3,499	$3,103	$3,103

Explanatory Note(s):
n/a = not available

PROGRAM NAME: WIA - Adult Program

Program Description: The WIA Adult program goal is to increase the self-sufficiency of the adult population in Los Angeles County. The program provides intensive job search, training and placement services to low-income clients over the age of 18. A variety of services are available to clients through the One-Stop Centers located throughout the County. Services are customized to each client's needs without a one-size-fits-all approach.

Program Result: Adult populations in Los Angeles County experience increased self-sufficiency.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of adults who entered employment	82%	77%	68%	68%
Percent of adults' retention rate after three-quarters of exiting the program	86%	82%	76%	76%
Operational Measures				
Expenditures	$14,933,792	$15,819,390	$11,561,215	$11,561,215
Number of adults served	4,167	4,200	4,000	4,000
Average cost per adult participant	$3,584	$3,767	$2,890	$2,890

PROGRAM NAME: WIA - Dislocated Worker Program

Program Description: The WIA Dislocated Worker program goal is to assist residents of Los Angeles County who have been displaced from the workforce to find employment that will allow them to continue to be self-sufficient. The program provides intensive job search, training and placement services to clients who were dislocated from prior employment.

Program Result: Employment secured by Los Angeles County residents who have recently been displaced from the workforce.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of dislocated workers who entered employment	82%	85%	68%	68%
Percent of dislocated workers' retention rate after three-quarters of exiting the program	86%	91%	83%	83%
Operational Measures				
Expenditures	$14,007,665	$10,202,288	$9,666,736	$9,666,736
Number of dislocated workers served	2,524	2,725	2,100	2,100
Average cost per dislocated worker participant	$5,550	$3,744	$4,603	$4,603

PROGRAM NAME: Healthcare Workforce Development Program (WDP)

Program Description: The Los Angeles County Healthcare WDP goal is to train and retrain the Department of Health Services (DHS) workforce impacted by the restructuring of DHS and to avert mass layoffs. The Healthcare WDP provides comprehensive services that address workforce training and restructuring activities in Los Angeles County's health care system. The program encompasses ongoing planning and research activities to ensure that training is responsive to the changing needs of DHS. WDP training activities include: 1) design and implementation of training programs linked to specific 1115 waiver-mandated initiatives; 2) development and implementation of training programs that address critical labor shortages by training DHS employees to promote into needed occupations; and 3) support of DHS restructuring by upgrading work skills through portable skills, bridge programs, and innovative training programs.

Program Result: DHS workers in Los Angeles County increase self-sufficiency.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of DHS workers who obtained training certificate upon completion	75%	75%	75%	75%
Percent of DHS workers who retained employment as a result of training/retraining (1)	80%	80%	80%	80%
Operational Measures				
Expenditures	$3,400,000	$3,400,000	$5,927,303	$5,900,000
Number of clients served	744	2,164	2,836	3,686
Number of units of service completed	745	2,669	7,927	12,645
Average cost per client	$4,570	$1,571	$2,090	$1,601

Explanatory Note(s):
(1) Percentages reflect anticipated outcomes based on projections supplied by DHS suggesting there would be minimal layoffs during this period (80 percent).

PROGRAM NAME: Senior Citizens Program

Program Description: See Departmental Program Summary.

Program Result: Seniors aged 60+ who are able to remain in their own homes.

Performance Measures (1)	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of minority, low-income, disabled and aged 75+ adults served exceeds national average	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	n/a	n/a	n/a	n/a
Number of clients served	n/a	n/a	n/a	n/a
Average cost per client	n/a	n/a	n/a	n/a

Explanatory Note(s)
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Integrated Care Management (ICM) Program

Program Description: On July 1, 1999, the Area Agency on Aging (AAA) implemented a countywide ICM Program using four sources of funds (Older Americans Act, Linkages Assembly Bill (AB) 2800, Linkages AB 764, and APS expansion). This program provides care management and service coordination to functionally impaired adults and older adults to maintain an optimum level of functioning and prevent or delay premature institutionalization of frail, older and disabled adults.

Care managers assess each client's strengths, support system and needs in order to develop care plan goals which are used to obtain services that promote and maintain independent living and avoid nursing home placement. Although care plan goals are individually tailored for each client, several common goals emerge: stable and affordable housing, transportation services for medical appointments and shopping, nutrition services, help in the home such as housekeeping and personal care and health care.

Program Result: Functionally impaired adults and older adults (aged 18+) successfully achieved care plan goals for housing, transportation, nutrition, in-home services, and health care.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percent of clients achieving care plan goals for housing, transportation, in-home services, and health care.	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	$4,346,665	$5,302,272	$4,524,403	$4,524,403
Number of clients served	11,529	10,631	15,000	15,000
Average cost per client	$377	$499	$302	$302

Explanatory Note(s)
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Senior Nutrition Program - Congregate Meals (CM)

Program Description: The Senior Nutrition CM program goal is to provide nutritious meals to adults (aged 60+) in a social setting. In addition to providing one-third of the recommended daily allowance (RDA) for protein, calories and important nutrients, the congregate meals service provides opportunities for increased socialization for elders who may live alone, are isolated, or suffer from depression. Social functioning and emotional well-being are tied to quality of life for older adults.

Community and Senior Services will utilize the national Administration on Aging Social Functioning Survey, which measures a client's activity level for visiting and talking on the telephone with friends and neighbors, sending and receiving mail, attending church or other worship services, movies, club meetings, classes or group events, eating out at restaurants, the number of times the client leaves home during the week, and whether physical or mental health has limited their social activities. CSS will also utilize the survey to measure a client's self-evaluation of feelings of depression, anxiety, lack of sleep, and feeling healthy and energetic.

Program Result: Seniors (aged 60+) improved social functioning and emotional well-being.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percent of participants who reported improved social functioning and emotional well-being	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	$4,894,421	$5,219,687	$4,741,508	$4,392,164
Number of CM served	1,582,613	1,579,575	1,755,192	1,689,294
Cost per CM	$3.09	$3.30	$2.70	$2.60

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Home-Delivered Meals (HDM) and Effective Nutritional Health Assessment and Networks of Care for the Elderly (ENHANCE) Program

Program Description: The HDM program goal is to ensure that the home-delivered meals service is provided to the most frail and those least able to prepare meals for themselves. CSS social workers must demonstrate that participants of the home-delivered meals service have limitations in activities of daily living (walking, bathing, dressing, or eating) and instrumental activities of daily living (shopping, cooking, telephoning, or managing money).

Participants having a very high nutritional risk score of "9" and above (cannot shop, cook or feed themselves, impacting their ability to provide adequate nutrition) are referred to the ENHANCE program. CSS uses the Nutrition Screening Initiative (NSI) Determination Checklist Measure to assess nutritional risk levels of the participants. The ENHANCE program provides in-depth nutritional assessment and consultation with a registered dietitian to initiate disease-prevention/health-promotion preventive clinics for seniors aged 60+ and seniors with diabetes.

Program Result: Homebound, older adults with chronic illness or disabilities have adequate nutritional intake to avoid premature institutionalization.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients for whom nutritional intake exceeds one-third of the RDA [1]	n/a	n/a	n/a	n/a
Percent of ENHANCE clients who experienced a reduced NSI score after one year in the program	56%	55%	55%	55%
Operational Measures				
Expenditures:				
HDM	$3,501,934	$3,702,780	$3,832,826	$3,374,753
ENHANCE	$323,278	$249,001	$445,695	$369,337
Number of HDM served	998,567	964,460	1,104,362	964,215
Number of ENHANCE clients served	10,513	9,850	9,851	9,851
Average cost per ENHANCE clients served	$30.75	$25.28	$45.24	$37.49
Cost per HDM served	$3.51	$3.84	$3.47	$3.50

Explanatory Note(s)
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Family Caregiver Support Program

Program Description: The Family Caregiver Support program is a direct result of the National Family Caregiver Support Act (NFCSA) enacted by Congress, to provide support to family and relative caregivers. The program provides: information to caregivers about available services; assistance to caregivers in gaining access to the services; caregiver support such as counseling, support groups, and training; and respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities. Under the program, the caregiver is the client. Two different types of caregivers may be eligible for services: family and relative caregivers.

Program Result: Caregivers of frail, older adults aged 60+ received support and training to assist them in their caregiving role.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of caregivers for whom ability to provide care has increased/improved as a result of the support service	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	n/a	n/a	n/a	n/a
Number of clients served	n/a	n/a	n/a	n/a
Average cost per client	n/a	n/a	n/a	n/a

Explanatory Note(s)
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Home-Based Care (HBC) Program

Program Description: The HBC program uses an integrated approach to funding the provision of in-home services such as personal care, homemaking, companionship, and registry service to assist functionally older adults aged 60+ to maintain independent living and to support caregivers in their caregiving role. In addition, the HBC program provides respite for older adults caring for minor children. In general, individuals eligible to receive HBC services include frail and functionally impaired older adults and family and relative caregivers. Registry services are to be made available to anyone residing in the contractor's service area who desires to employ an in-home worker.

Program Result: Frail, older adults aged 60+ received assistance with personal care, homemaking, and hiring in-home workers to promote independence.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of frail, older adults ages 60+ who reported services maintained their independence	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	n/a	n/a	n/a	n/a
Number of clients served	n/a	n/a	n/a	n/a
Average cost per client	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Community Service Centers

Program Description: See Departmental Program Summary

Program Result: Adult populations in Los Angeles County increase knowledge and utilization of community resources.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients who received information and/or referrals	30%	28%	28%	28%
Percent of clients who received counseling translation	16%	16%	16%	n/a [1]
Percent of clients who received a balanced nutritional meal	100%	100%	100%	100%
Operational Measures				
Expenditures	$2,564,980	$2,443,825	$2,466,000	$2,466,000
Number of clients served	1,858,789	1,950,590	2,000,000	2,000,000
Number of food baskets served	37,907	43,825	44,998	44,998
Average cost per client	$1.40	$1.25	$1.23	$1.23
Percent of clients who reported satisfaction in the quality of services provided [2]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Translation services terminated on 12/31/03.
(2) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Community Services Block Grant (CSBG) Program

Program Description: The CSBG program goal is to assist low-income individuals and families transition from crisis situations to stable living situations. This is achieved through the provision of services consisting of employment training/placement, counseling, education, health services, youth services, housing assistance, emergency services (i.e., domestic violence shelters), nutrition and linkages to other programs. Linkages to other programs include WIA, Domestic Violence, Citizenship programs and the Department's service centers. Loss of these programs would put individuals and families at further risk and increase costs to other County and public agencies.

Program Result: Low-income individuals and families who are at or below poverty level in Los Angeles County successfully transition to a safe, stable, or thriving level of self-sufficiency in employment, education, housing, emergency services, nutrition, linkages with other programs, and health.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of in-crisis/vulnerable clients achieving a safe, stable, or thriving level of self-sufficiency in the following categories:				
Employment	n/a	84%	32%	37%
Education	n/a	73%	29%	29%
Housing	n/a	72%	18%	18%
Emergency services	n/a	42%	29%	29%
Nutrition	n/a	8%	50%	50%
Linkages with other programs	n/a	52%	25%	25%
Health	n/a	2%	10%	10%
Operational Measures				
Expenditures	n/a	$6,718,148	$6,578,195	$6,600,956
Number of clients served	n/a	3,266	3,466	3,563
Average cost per client	n/a	$2,057	$1,898	$1,853

Explanatory Note(s):
n/a = not available

PROGRAM NAME: CalWORKs Youth Jobs Program

Program Description: The CalWORKs Youth Jobs program goal is to place CalWORKs eligible youth in a summer job and provide workforce readiness training to youth while on their summer, or off-track break. By providing this service to this hard-to-serve population, it is the program's intent that clients will either remain in school, graduate from secondary education, or find unsubsidized employment.

Program Result: CalWORKs eligible youth in Los Angeles County have returned to school, graduated from high school or found unsubsidized employment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients who have returned to school, graduated from high school, or found unsubsidized employment	93%	94%	93%	93%
Operational Measures				
Expenditures	$8,668,868	$9,138,152	$4,500,000	$4,500,000
Number of clients served	4,939	4,694	2,579	2,579
Average cost per client	$1,755	$1,947	$1,745	$1,745

PROGRAM NAME: Domestic Violence (DV) CalWORKs Supportive Services Program

Program Description: The DV CalWORKs program provides adult victims of domestic violence and their children a stable and safe environment, both emotionally and physically, to prepare them for employment activities and to support the client's progress towards self-sufficiency. The program provides information and referrals, education and work-related activities, three-day emergency shelter, hotel vouchers, transportation, counseling, legal representation, food and clothing, and other supportive services to assist victims of domestic violence and their dependents to improve their lives and enter the workforce.

Program Result: Adult victims of domestic violence became safe and stable, both emotionally and physically, and were able to access supportive services including information and referrals, education and work-related activities.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients whose emotional well-being improved as a result of County services, measured by client pre/post survey	n/a	n/a	65%	75%
Percent of clients who utilized referrals	n/a	n/a	80%	90%
Operational Measures				
Expenditures	$12,951,663	$11,044,622	$10,820,000	$13,200,000
Number of clients served	12,589	11,964	12,900	13,500
Average cost per client	$1,029	$923	$839	$978

Explanatory Note(s):
n/a = not available

PROGRAM NAME: General Relief Opportunity for Work (GROW) Program

Program Description: See Departmental Program Summary

Program Result: Employable General Relief (GR) recipients successfully obtained unsubsidized employment and attained economic self-sufficiency.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of participants who are placed in unsubsidized employment	16%	19%	20%	20%
Percent of participants who completed orientation	81%	79%	80%	80%
Percent of participants who attend job club	24%	21%	23%	23%
Operational Measures				
Expenditures	$12,042,745	$10,233,210	$11,577,236	$13,041,000
Number of clients served	53,567	49,444	47,448	48,446
Orientation cost per client	$62	$62	$62	$62
Job skills preparation class cost per client	$350	$350	$350	$350

PROGRAM NAME: Refugee Employment Program (REP)

Program Description: See Departmental Program Summary

Program Result: Refugees who have resided in the United States five years or less successfully transitioned to self-sufficiency.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of participants who are placed in unsubsidized employment	22%	23%	24%	22%
Percent of participants who have retained unsubsidized employment for 90 days	51%	53%	60%	50%
Operational Measures				
Expenditures	$5,083,329	$5,334,588	$5,039,511	$4,701,213
Number of clients served	6,118	5,200	4,178	3,000
Average cost per client	$831	$1,026	$1,206	$1,567

PROGRAM NAME: Foster Youth Independent Living Skills Enhancement Program

Program Description: The Independent Living Skills Enhancement Program will provide services to foster youth ages 16-21 who have, or will be, emancipating from the foster care system. The purpose of this program is to create an effective, performance-based service delivery system designed to assist foster youth achieve self-sufficiency and eventual employment. The program is the result of extensive collaborative efforts by various County departments, particularly the Department of Children and Family Services. The program will focus on the job readiness and employment needs of foster youth with the ultimate long-term goal of helping these youth attain self-sufficiency.

Eligible foster youth will have access to a continuum of services that are broken down into four domains related to successful independent living. The four domains are: 1) readiness for independent living; 2) social relationships and Interpersonal supports; 3) vocational skills and knowledge of world of work; and 4) self-sufficiency. Services will be provided by contracted Skills Centers who will ensure that participants have access to WIA Work-Source Centers and WIA Youth Centers for more extensive job preparation and placement services as appropriate.

Program Result: Foster youths (ages 16-21) who have, or will be, emancipating from the foster care system successfully transitioned to self-sufficiency and sustained employment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of youths ages 18-21 who obtained paid, unsubsidized employment (part/full time)	n/a	n/a	60%	60%
Percent of those employed (ages 18-21) who retained 90 days or longer in unsubsidized employment	n/a	n/a	70%	70%
Percent of youths ages 16-21 who obtained skills attainment	n/a	n/a	70%	70%
Percent of youths ages 16-21 who achieved a vocational certificate	n/a	n/a	60%	60%
Operational Measures				
Expenditures	n/a	n/a	$1,440,000	$1,440,000
Number of clients served	n/a	n/a	1,200	1,200
Approximate cost per client	n/a	n/a	$1,300-$2,070	$1,300-$2,070

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Community-Based Organization (CBO) Safety First Project

Program Description: The CBO Safety First Project will provide a variety of bicycle, pedestrian and traffic safety education programs to poverty-level residents in cities throughout Los Angeles County. Special emphasis is placed on specific target areas, designated by the State, with high concentrations of poverty-level populations and a corresponding high rate of traffic injuries and fatalities.

Program Result: Poverty-level adults and their families increased knowledge of traffic safety and proper usage of traffic safety devices to reduce the incidence of vehicular and pedestrian accidents in low-income areas throughout Los Angeles County.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percent of participants who have successfully completed traffic safety education based on pre/post tests	n/a	n/a	n/a	n/a
Percent of participants who demonstrated proper installation of child passenger seat	n/a	n/a	n/a	n/a
Percent of participants who demonstrated proper use of car seatbelt safety	n/a	n/a	n/a	n/a
Percent of participants who demonstrated proper use of helmet, safety flasher, and bicycle safety	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	$32,373	$122,759	$125,000	$801,081
Number of clients served	n/a	4,669	4,700	15,000
Average cost per client	n/a	$26	$27	$53

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Dispute Resolution Program (DRP)

Program Description: The DRP goal is to provide various dispute resolution services as alternatives to more formal court proceedings. Services include mediations, telephone conciliations, group facilitations and arbitrations. Services are provided through contracts with non-profit organizations and government entities. Contract goals are based on the number of individuals, businesses, and organizations accessing the services and the cost per dispute resolved. Participation in the program is strictly voluntary for the disputing parties.

Program Result: Residents of Los Angeles County resolved conflicts and disputes through dispute resolution program services as an alternative to formal court proceedings.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of cases resolved through mediation, telephone conciliations, and/or group facilitations	42%	43%	42%	43%
Operational Measures				
Expenditures	$3,394,544	$3,443,342	$3,541,000	$3,143,000
Number of cases initiated	18,723	16,923	17,000	17,000
Average cost per case	$181	$203	$208	$185
Percent of clients who rated overall satisfaction of services	98%	98%	98%	98%

PROGRAM NAME: DV Emergency Shelter Program - Presley

Program Description: The DV Emergency Shelter program is the first program in the County to provide direct funding to emergency crisis shelters. The focus is to serve victims of domestic violence and their children in a safe, undisclosed, confidential location. CSS currently funds 23 shelters countywide that provide crisis counseling, shelter, food, clothing, transportation, crisis hotline and other needed services that operate 24 hours a day, seven days a week. The maximum stay in an emergency shelter is 30 to 45 days. Also, the DV Emergency Shelter Program must have an established walk-in center that is accessible within the community to victims who are not in the shelter.

Program Result: Adult victims of domestic violence and their families successfully transitioned to self-sufficiency.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients who remained in a safe and stable environment	n/a	n/a	n/a	30%
Percent of clients who reported they used the safety plan to stabilize DV situation	n/a	n/a	n/a	100%
Percent of shelter clients who successfully attained a court restraining order	n/a	n/a	n/a	50%
Percent of clients who utilized community referrals they received	n/a	n/a	n/a	100%
Operational Measures				
Expenditures	$1,538,594	$1,836,783	$1,754,000	$2,377,000
Number of clients served	3,332	4,191	4,500	4,754
Average cost per client	$462	$438	$390	$500

Explanatory Note(s):
n/a = not available

PROGRAM NAME: GROW DV Program

Program Description: The GROW DV program offers a case management approach to serving adult victims of domestic violence with no children or who may be non-custodial parents. Many of the GROW DV clients have lost custody of their children due to homelessness, substance abuse, or mental illness. The services include the development of a needs assessment and service plan for each client; professional and peer counseling; emergency food, clothing and shelter; transitional services; outreach; transportation; legal services; resources and referral; and household establishment and independent living skills. CSS currently funds 19 programs countywide. The program's annual budget is $500,000.

Program Result: Adult victims of domestic violence became safe and stable, both emotionally and physically, and were able to access supportive services including information and referrals, education and work-related activities.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients whose emotional well-being improved, measured by client pre/post survey	n/a	n/a	65%	75%
Percent of clients who successfully attained court restraining order	n/a	n/a	20%	40%
Percent of clients who utilized referrals given	n/a	n/a	80%	90%
Percent of clients who returned to school, obtained a high-school diploma, GED, or vocational training	n/a	n/a	10%	15%
Operational Measures				
Expenditures	n/a	$481,198	$475,000	$500,000
Number of clients served	n/a	198	200	200
Average cost per client	n/a	$2,430	$2,375	$2,500

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Rapid Response (RR) Program

Program Description: The RR program is designed to offer layoff-aversion strategies and services to businesses/companies experiencing potential downsizing, restructuring and/or imminent plant closures. The program is meant to assist companies that are mandated to report instances when there will be layoffs of 50 or more employees in response to the Worker Adjustment and Retaining Notification (WARN) Act. This "WARN Notice" is meant to assist local jurisdictions to brace for the impact company closures have on the local economy. Companies facing major layoffs/downsizing or closure altogether must notify the State and the local elected officials when this occurs. As the local administrator of the RR program for Los Angeles County, CSS is generally notified by the Board of Supervisors when companies file notices. CSS staff responds to these notices and works with employers to ease the transition of its workforce facing eminent dislocation. Employee needs can range from simply providing them alternative job opportunities to providing skills enhancement training or assessments to identify transferable skills, financial counseling/planning, information on unemployment insurance benefits and Employment Development Department (EDD) job services.

Program Result: Companies facing imminent closure or downsizing have the tools necessary to help them avert possible closure or downsizing or provide them with outplacement services to assist dislocated workers.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percent of companies that successfully averted layoff	n/a	n/a	n/a	n/a
Percent of impacted employees who availed themselves of WorkSource "One-Stop" Center services	n/a	n/a	n/a	n/a
Operational Measures				
Expenditures	$918,306	$604,349	$1,754,712	$1,700,000
Number of companies that seek layoff-aversion services	91	108	155	155
Number of impacted employees attending outplacement workshops	9,258	7,833	11,500	11,500
Average cost per client	$99	$77	$153	$148

Explanatory Note(s)
(1) Data collection will begin in 2004-05.
n/a = not available

COMMUNITY AND SENIOR SERVICES ASSISTANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 137,948,219	$ 107,768,000	$ 120,926,000	$ 119,597,000	$ 116,503,000	$ -4,423,000
FIXED ASSETS-EQUIP		175,000	175,000			-175,000
GROSS TOTAL	$ 137,948,219	$ 107,943,000	$ 121,101,000	$ 119,597,000	$ 116,503,000	$ -4,598,000
LESS INTRAFD TRANSFER	43,011,333	36,689,000	41,107,000	39,275,000	36,381,000	-4,726,000
NET TOTAL	$ 94,936,886	$ 71,254,000	$ 79,994,000	$ 80,322,000	$ 80,122,000	$ 128,000
REVENUE	76,316,575	71,254,000	79,994,000	80,322,000	80,122,000	128,000
NET COUNTY COST	$ 18,620,311	$	$	$	$	$
REVENUE DETAIL						
STATE-OTHER	$ 4,386,453	$ 4,129,000	$ 4,332,000	$ 4,386,000	$ 4,386,000	$ 54,000
FEDERAL-OTHER	71,944,735	67,125,000	75,662,000	75,936,000	75,736,000	74,000
CHRGS FOR SVCS-OTHER	-490					
MISCELLANEOUS	-14,123					
TOTAL	$ 76,316,575	$ 71,254,000	$ 79,994,000	$ 80,322,000	$ 80,122,000	$ 128,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	OTHER ASSISTANCE

2004-05 Budget Message

The Community and Senior Services (CSS) - Assistance Budget provides for administration of State and federally funded programs designed to promote economic and personal self-sufficiency; timely access to superior services for individuals and families in crisis; creative response to emerging human services needs; and the establishment of partnerships that respond to the needs of the communities served.

The 2004-05 Proposed Budget for CSS - Assistance, which is fully funded by State and federal revenues and intrafund transfers, reflects a gross appropriation decrease of $4.6 million or 3.8 percent. The decrease is due to a $4.7 million reduction in intrafund transfers from the Department of Public Social Services (DPSS), including a $0.8 million reduction in Employment and Training, a $2.1 million reduction in Aging and Adult Services, and a $1.8 million reduction in the Refugee Assistance programs. The decrease is partially offset by a net $0.1 million increase in State and federal revenue.

Changes from 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -220,000	$ -220,000	$ --	--

Community Services: Reflects a $0.3 million decrease in Community Services Block Grant funds, partially offset by a $0.1 million increase in State funds for the Traffic Safety program. *Supports Countywide Strategic Plan Goal 4.*

Changes from 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ -1,478,000	$ -1,478,000	$ --	--

Employment and Training: Reflects a net 2.2 percent decrease in gross appropriation, due primarily to a $0.6 million decrease in federal Workforce Investment Act (WIA) Adult and Dislocated Worker grant funds, a $1.4 million decrease in federal funding for the Private Industry Council Aerospace Network project, a $0.3 million decrease in intrafund transfers for the Independent Living Program from the Department of Children and Family Services, and a $0.5 million decrease in intrafund transfers for General Relief Opportunities for Work (GROW) activities from the Department of Public Social Services (DPSS). These decreases are partially offset by a $0.9 million increase in federal WIA carryover funding and a $0.4 million increase in federal WIA National Emergency Grant funds. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -668,000	$ -668,000	$ --	--

Aging and Adult Services: Reflects a net 1.9 percent decrease in gross appropriation due to a $2.1 million decrease in intrafund transfers for the Domestic Violence California Work Opportunities and Responsibility to Kids (CalWORKs) Supportive Services program from DPSS, and a $0.2 million decrease in State Naturalization Services grant funds, offset by a $1.6 million increase in State and federal Older American Act funding. *Supports Countywide Strategic Plan Goal 4*

4.	$ -2,232,000	$ -2,232,000	$ --	--

Refugee Assistance: Reflects a net 14.9 percent decrease in gross appropriation due to a $1.9 million decrease in intrafund transfers for the Refugee/Immigrant Training and Employment (RITE) CalWORKs project from DPSS, and a $0.4 million decrease in federal revenue for the Refugee Programs, partially offset by a $0.1 million increase in intrafund transfers for the Supplemental Refugee Services Compliance project from DPSS. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -4,598,000**	**$ -4,598,000**	**$ 0**	**0.0**

COMMUNITY ACTION AGENCY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 5,689,033	$ 5,877,000	$ 5,940,000	$ 5,720,000	$ 5,720,000	$ -220,000
REVENUE	5,410,620	5,877,000	5,940,000	5,720,000	5,720,000	-220,000
NET COUNTY COST	$ 278,413	$	$	$	$	$
REVENUE DETAIL						
STATE-OTHER	$	$ 298,000	$ 350,000	$ 400,000	$ 400,000	$ 50,000
FEDERAL-OTHER	5,410,620	5,579,000	5,590,000	5,320,000	5,320,000	-270,000
TOTAL	$ 5,410,620	$ 5,877,000	$ 5,940,000	$ 5,720,000	$ 5,720,000	$ -220,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	OTHER ASSISTANCE

WORKFORCE INVESTMENT ACT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 79,871,744	$ 55,256,000	$ 65,649,000	$ 65,100,000	$ 64,346,000	$ -1,303,000
FIXED ASSETS-EQUIP		175,000	175,000			-175,000
GROSS TOTAL	$ 79,871,744	$ 55,431,000	$ 65,824,000	$ 65,100,000	$ 64,346,000	$ -1,478,000
LESS INTRAFD TRANSFER	21,600,649	15,212,000	17,953,000	17,675,000	17,121,000	-832,000
NET TOTAL	$ 58,271,095	$ 40,219,000	$ 47,871,000	$ 47,425,000	$ 47,225,000	$ -646,000
REVENUE	45,450,659	40,219,000	47,871,000	47,425,000	47,225,000	-646,000
NET COUNTY COST	$ 12,820,436	$	$	$	$	$
REVENUE DETAIL						
FEDERAL-OTHER	$ 45,450,659	$ 40,219,000	$ 47,871,000	$ 47,425,000	$ 47,225,000	$ -646,000
TOTAL	$ 45,450,659	$ 40,219,000	$ 47,871,000	$ 47,425,000	$ 47,225,000	$ -646,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	OTHER ASSISTANCE

OLDER AMERICAN ACT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 36,821,503	$ 33,305,000	$ 34,399,000	$ 36,071,000	$ 33,731,000	$ -668,000
LESS INTRAFD TRANSFER	13,287,466	14,316,000	14,636,000	14,905,000	12,565,000	-2,071,000
NET TOTAL	$ 23,534,037	$ 18,989,000	$ 19,763,000	$ 21,166,000	$ 21,166,000	$ 1,403,000
REVENUE	19,860,856	18,989,000	19,763,000	21,166,000	21,166,000	1,403,000
NET COUNTY COST	$ 3,673,181	$	$	$	$	$
REVENUE DETAIL						
STATE-OTHER	$ 4,386,453	$ 3,831,000	$ 3,982,000	$ 3,986,000	$ 3,986,000	$ 4,000
FEDERAL-OTHER	15,474,893	15,158,000	15,781,000	17,180,000	17,180,000	1,399,000
CHRGS FOR SVCS-OTHER	-490					
TOTAL	$ 19,860,856	$ 18,989,000	$ 19,763,000	$ 21,166,000	$ 21,166,000	$ 1,403,000

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: OTHER ASSISTANCE

REFUGEE ASSISTANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 15,565,939	$ 13,330,000	$ 14,938,000	$ 12,706,000	$ 12,706,000	$ -2,232,000
LESS INTRAFD TRANSFER	8,123,218	7,161,000	8,518,000	6,695,000	6,695,000	-1,823,000
NET TOTAL	$ 7,442,721	$ 6,169,000	$ 6,420,000	$ 6,011,000	$ 6,011,000	$ -409,000
REVENUE	5,594,440	6,169,000	6,420,000	6,011,000	6,011,000	-409,000
NET COUNTY COST	$ 1,848,281	$	$	$	$	$
REVENUE DETAIL						
FEDERAL-OTHER	$ 5,608,563	$ 6,169,000	$ 6,420,000	$ 6,011,000	$ 6,011,000	$ -409,000
MISCELLANEOUS	-14,123					
TOTAL	$ 5,594,440	$ 6,169,000	$ 6,420,000	$ 6,011,000	$ 6,011,000	$ -409,000

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: OTHER ASSISTANCE

COMMUNITY AND SENIOR SERVICES - ASSISTANCE

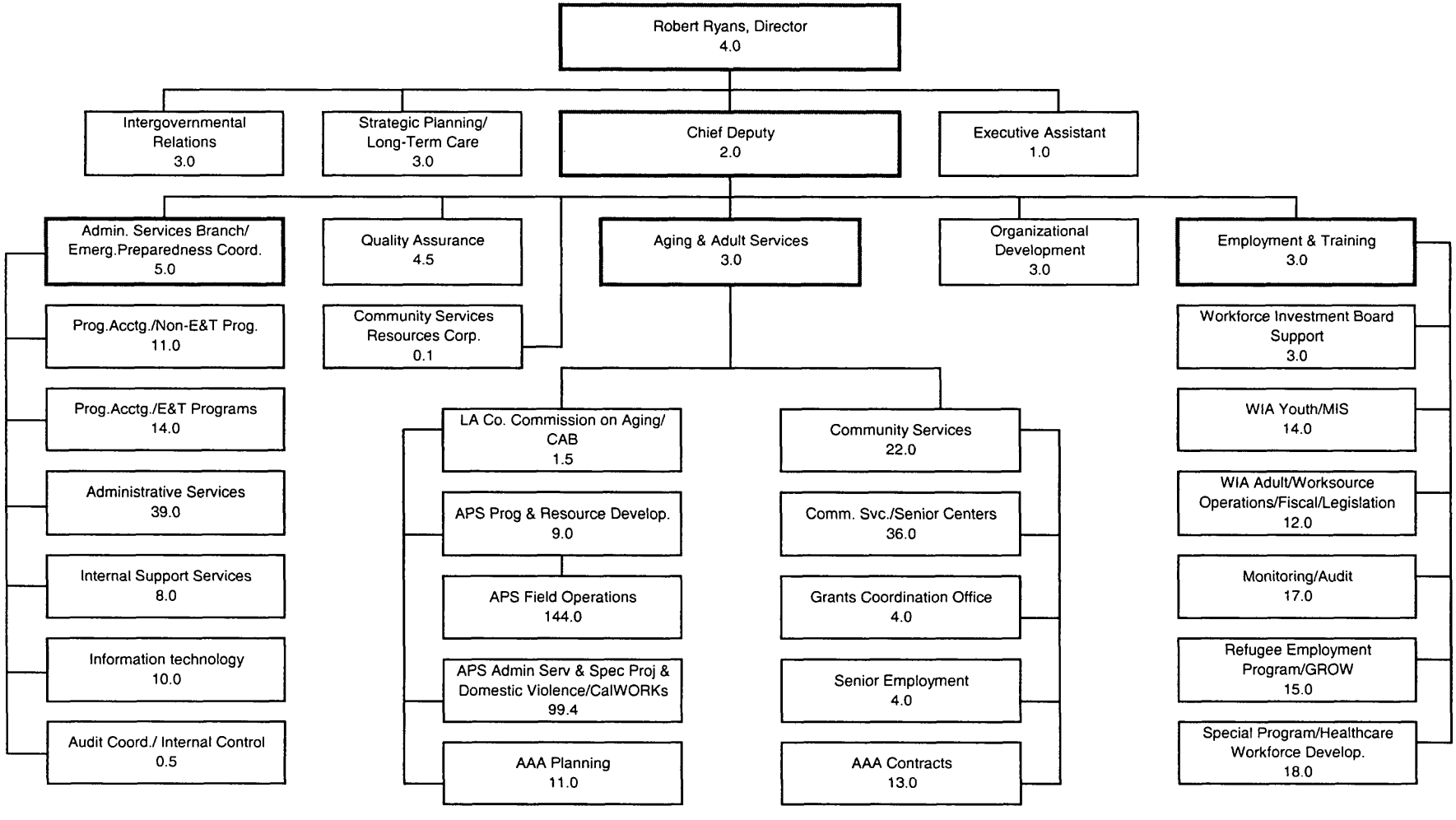
DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Professional and Specialized Services	107,768,000	120,926,000	116,503,000	-4,423,000
Total Services and Supplies	107,768,000	120,926,000	116,503,000	-4,423,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	175,000	175,000	0	-175,000
Total Equipment	175,000	175,000	0	-175,000
Total Fixed Assets	175,000	175,000	0	-175,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**107,943,000**	**121,101,000**	**116,503,000**	**-4,598,000**
Less: Intrafund Transfers	36,689,000	41,107,000	36,381,000	-4,726,000
TOTAL NET REQUIREMENTS	71,254,000	79,994,000	80,122,000	128,000
REVENUES:				
Intergovernmental Revenues-Federal	67,125,000	75,662,000	75,736,000	74,000
Intergovernmental Revenues-State	4,129,000	4,332,000	4,386,000	54,000
TOTAL REVENUES	71,254,000	79,994,000	80,122,000	128,000
NET COUNTY COST	**0**	**0**	**0**	**0**

COMMUNITY AND SENIOR SERVICES

Fiscal Year 2004-05

Proposed Positions = 537.0 *



* 7 positions were deleted from 2004-05.

CONSUMER AFFAIRS
PASTOR HERRERA, JR., DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 2,496,076	$ 2,868,000	$ 2,868,000	$ 4,632,000	$ 2,952,000	$ 84,000
SERVICES & SUPPLIES	1,638,800	1,531,000	1,516,000	2,693,000	1,508,000	-8,000
OTHER CHARGES	24,923	33,000	33,000	33,000	33,000	
FIXED ASSETS-EQUIP				201,000		
GROSS TOTAL	$ 4,159,799	$ 4,432,000	$ 4,417,000	$ 7,559,000	$ 4,493,000	$ 76,000
LESS INTRAFD TRANSFER	355,452	353,000	353,000	402,000	355,000	2,000
NET TOTAL	$ 3,804,347	$ 4,079,000	$ 4,064,000	$ 7,157,000	$ 4,138,000	$ 74,000
REVENUE	1,729,791	1,824,000	1,809,000	2,164,000	1,832,000	23,000
NET COUNTY COST	$ 2,074,556	$ 2,255,000	$ 2,255,000	$ 4,993,000	$ 2,306,000	$ 51,000
BUDGETED POSITIONS	46.0	45.0	45.0	66.0	45.0	
REVENUE DETAIL						
COURT FEES & COSTS	$ 538,001	$ 538,000	$ 538,000	$ 595,000	$ 538,000	$
CHRGS FOR SVCS-OTHER	1,097,311	1,220,000	1,220,000	1,520,000	1,243,000	23,000
MISCELLANEOUS	94,479	51,000	51,000	49,000	51,000	
OPERATING TRANSFER IN		15,000				
TOTAL	$ 1,729,791	$ 1,824,000	$ 1,809,000	$ 2,164,000	$ 1,832,000	$ 23,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

To provide professional and responsive services to the consumers and businesses of Los Angeles County through advocacy, empowerment, and education.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects funding of Board-approved increases in salaries and employee benefits including one Board-approved reclassification. Offsetting these increases are reductions in services and supplies and increases in revenue and intrafund transfers. The budget also includes funding from the Community Development Commission to address real estate fraud and the elimination of one-time funds for the Self-Help Legal Access Center (SHLAC) in Pomona.

Strategic Planning

The Department of Consumer Affairs has implemented numerous initiatives to implement the County and Department Strategic Plan Goal of Service Excellence. In fiscal year (FY) 2003-04, the Department received two Top Ten awards from the Quality and Productivity Commission for the implementation of the Self-Help Legal Access Centers and for the Buyer Beware Program. The Department also completed the fourteenth edition of the Consumer Resources Directory and instituted a new "Scam of the Month" feature on the Department's web-site.

In partnership with the Quality and Productivity Commission and a professor at East Michigan University, the Department also implemented a Hispanic Research Project in FY 2003-04, which will continue in FY 2004-05. The project used telephone interviews to study the consumer problems experienced by a selected sample of over 300 Hispanic immigrants who have filed complaints with the Department. The information collected will be analyzed to learn consumer behavioral characteristics of complainants, their demographics, and their interaction with the business they

Strategic Planning (cont'd)

complained about. This research project is one of the first attempts to collect empirical data in this subject area, and it will position the County as an innovator in the use of research techniques. Equally important, the resulting research model has applicability to other immigrant groups in the County and elsewhere.

Ongoing service excellence initiatives for FY 2004-05 include the Department's newly installed Web-Integrated Automated Consumer Information System, which is now providing recorded consumer information in English on a 24-hour, seven day a week basis. Objectives for FY 2004-05 include recorded messages for the Small Claims Court Advisory Program and the Real Estate Fraud and Information Program, and the translation of recorded messages into Spanish. Fax on demand, outbound calling, and an advanced text-to-speech delivery system that links callers to the web and allows them, telephonically, to interact with a web-site is also targeted for completion in FY 2004-05.

Plain language initiatives begun in FY 2003-04, which included the scripting of recorded messages in plain language for the Consumer Fraud Protection Program, will continue through the completion of the recorded messages for Small Claims, Real Estate, and Dispute Settlement in FY 2004-05. Service excellence also continues into FY 2004-05 with the Department's major participation in development of the County Channel.

The Department continues workforce development goals. During FY 2003-04, the Department began cross-training our Consumer, Small Claims, Dispute Settlement, and Real Estate division staff in order to provide one-stop, seamless service to constituents. These initiatives are ongoing into FY 2004-05. The Department has also taken full advantage of the County Training Academy offerings and has been awarded Local 660 training grants to provide business writing, oral presentation, time management, and basic Spanish classes. We have also provided ongoing training to our more than 50 Department volunteers who provide more than 9,000 hours of service annually.

A five-year effort to reclassify the Department's Administrative Deputy position was finally approved in FY 2003-04 and is expected to enhance organizational effectiveness.

Critical Needs

The Department of Consumer Affairs requests that all revenues from the Small Claims Advisor Program Fund be used to increase the funding of the Small Claims Advisor Program on an ongoing basis. This additional funding will allow the Department to fund the program's share of employee benefits and services and supplies increases, and increase the number of service days in each supervisorial district. Currently, the branch office locations in each of the supervisorial district are only open one day per week. This program expansion can be accomplished by either increasing the number of service days in existing locations or opening branch offices in new court venues. There is an overwhelming need for small claims advisors in the following areas: Pomona, Compton, Los Angeles International Airport, West Los Angeles, Chatsworth, Long Beach, Norwalk, and Pasadena.

The Department of Consumer Affairs needs $104,000 on an ongoing basis to fund one Public Information Officer I position. Each year, the Department responds to media - both major network and ethnic - for information on current consumer related topics, such as Identity Theft, Pyramid Schemes, Energy Crisis, School Scholarship Scams, etc. and community outreach events, such as Health Fairs, Job Fairs, School Open House Events, and Community Service Organizations. Currently, the Department's Director responds to these requests and may assign a staff member, which may negatively impact their primary job duties and responsibilities. In FY 2001-02, the Department responded to over 160 media contacts and participated in approximately 100 speaking engagements and community outreach efforts. The Department also made arrangements for special events during National Consumer Week and organized Senior Community Forums. The Department also needs to maintain a viable web-site which receives thousands of hits monthly. Therefore, there is a need to fund a position to respond to all e-mail, media inquiries, update the content of the Department's web-site, develop new consumer alerts, and coordinate and participate in the community and educational outreach efforts of the Department.

The Department of Consumer Affairs also needs approximately $223,000 on an ongoing basis to fund two Consumer Affairs Representative III positions. This will enable the Department to conduct more complex investigations that can lead to the prosecution of perpetrators who commit civil and criminal offenses against the residents of Los Angeles County. Currently, the Department is able to identify potential frauds against the residents of Los Angeles County, but lacks the resources to fully investigate cases appropriate for prosecution. These positions will aid in the recovery of restitutions to victims and investigative costs to the Department.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 15,000	$ 15,000	$ --	--
	Real Estate Fraud and Information Program: Reflects an increase in funding from the Community Development Commission for costs related to the investigation, mediation, and resolution of complaints related to real estate fraud. *Supports Countywide Strategic Plan Goal 1.*			
2.	$ -23,000	$ --	$ -23,000	--
	Self-Help Legal Access Center Program: The deletion of one-time carryover capital project funding for the program at Pomona Court. *Supports Countywide Strategic Plan Goal 1.*			
Other Changes				
1.	$ 84,000	$ 10,000	$ 74,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits ($84,000). Offsetting these are increases in intrafund transfers ($2,000) and revenue ($8,000).			
Total	**$ 76,000**	**$ 25,000**	**$ 51,000**	**--**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Consumer Fraud Protection Program	$ 904,000	$ 84,000	$ 110,000	$ 710,000	$ --	$ 710,000	10.0

Authority: Non-mandated, discretionary program - established by Los Angeles County Code Section 2.62.020.

The Consumer Fraud Protection Program counsels consumers and businesses about their rights and responsibilities in the marketplace; investigates and resolves consumer complaints from individual consumers against businesses; monitors complaint patterns; and prepares and refers selected cases for civil or criminal prosecution. The program also implements an interdepartmental agreement with the Department of Community and Senior Services – Adult Protective Services that provides fraud protection services to senior citizens and dependent adults who are victims of consumer fraud. Also includes revenues generated by other administrative and support costs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Real Estate Fraud and Information Program	$ 567,000	$ 271,000	$ 107,000	$ 189,000	$ --	$ 189,000	6.0

Authority: Non-mandated, discretionary program - established by Los Angeles County Code Section 2.62.020.

The Real Estate Fraud and Information Program (REFIP) serves as the central reporting agency for real estate fraud in Los Angeles County. REFIP also provides counseling and information to homeowners, homebuyers/sellers, and real estate professionals; investigates and resolves real estate fraud complaints; refers selected cases for civil or criminal prosecution; and works with prosecutors, law enforcement agencies, real estate professionals, non-profit organizations and residents to investigate real estate fraud. The program also implements an interdepartmental agreement with the Department of Community and Senior Services – Adult Protective Services that provides fraud protection services to senior citizens and dependent adults who are victims of real estate fraud. Also includes revenues generated by other administrative and support costs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Small Claims Court Advisor Program	$ 607,000	$ --	$ 538,000	$ 69,000	$ --	$ 69,000	8.0

Authority: Non-mandated, discretionary program - established by California Government Code Section 117.14 and California Code of Civil Procedure Section 116.910.

The Small Claims Court Advisor Program provides information and counseling on Small Claims Court procedures and helps litigants prepare their cases. Topics include finding the right court, serving court documents, presenting cases in court, paying and collecting judgments, and filing appeals. Also includes revenues generated by other administrative and support costs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Dispute Settlement Service	$ 253,000	$ --	$ 226,000	$ 27,000	$ --	$ 27,000	3.0

Authority: Non-mandated, discretionary program - permitted by California Business and Professions Code Section 470.3 et. seq.

The Dispute Settlement Service provides free mediation, conciliation, and referral services to help individuals and businesses resolve their disputes without going to court. Also includes revenues generated by other administrative and support costs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Volunteer and Internship Program	$ 10,000	$ --	$ 1,000	$ 9,000	$ --	$ 9,000	1.0

Authority: Non-mandated, discretionary program.

The Volunteer and Internship Program recruits, trains, and places volunteers and interns in various organizational units of the Department to enhance delivery of services to the public. Total cost of the Volunteer and Internship Program are offset by revenues that are included in various departmental grant programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Cable Television Regulatory Services	$ 874,000	$ --	$ 800,000	$ 74,000	$ --	$ 74,000	6.0

Authority: Non-mandated, discretionary program - established by Los Angeles County Code Section 16.64.010.

The Cable Television Regulatory Services protect the interests of consumers and the County through the administration and monitoring of the County's unincorporated area cable television franchises. Also includes revenues generated by other administrative and support costs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Self-Help Legal Access Center Program	$ 834,000	$ --	$ --	$ 834,000	$ --	$ 834,000	1.0

Authority: Non-mandated, discretionary program - established by the Los Angeles County Board of Supervisors.

The Self-Help Legal Access Center Program provides information and counseling on Court procedures and helps litigants prepare their cases. Also includes revenues generated by other administrative and support costs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8. Administration							
	$ 444,000	$ --	$ 50,000	$ 394,000	$ --	$ 394,000	10.0

Authority: Non-mandated, discretionary program.

Includes the Executive Office and Administrative Services Support staff. Total costs of the Administration program are offset by revenues that are included in various departmental grant programs. Also includes funding for costs that are centrally allocated such as the toll-free number, web-site development and maintenance, and the data warehouse maintenance.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs							
	$ 4,493,000	**$ 355,000**	**$ 1,832,000**	**$ 2,306,000**	**$ 0**	**$ 2,306,000**	**45.0**

CONSUMER AFFAIRS

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	2,337,000	2,034,000	2,071,000	37,000
Employee Benefits	531,000	834,000	881,000	47,000
Total Salaries and Employee Benefits	2,868,000	2,868,000	2,952,000	84,000
Services and Supplies				
Communications	176,000	176,000	176,000	0
Information Technology Services	71,000	71,000	71,000	0
Insurance	8,000	8,000	8,000	0
Maintenance-Buildings and Improvements	16,000	16,000	16,000	0
Maintenance-Equipment	13,000	13,000	13,000	0
Memberships	4,000	4,000	4,000	0
Office Expense-Other	27,000	27,000	27,000	0
Office Expense-Postage	15,000	15,000	15,000	0
Professional and Specialized Services	854,000	854,000	835,000	-19,000
Rents and Leases-Bldg and Improvemts	11,000	11,000	15,000	4,000
Rents and Leases-Equipment	9,000	9,000	9,000	0
Special Departmental Expense	211,000	196,000	196,000	0
Transportation and Travel-Auto Mileage	4,000	4,000	4,000	0
Transportation and Travel-Auto Service	7,000	7,000	7,000	0
Transportation and Travel-Traveling	3,000	3,000	3,000	0
Utilities	102,000	102,000	109,000	7,000
Total Services and Supplies	1,531,000	1,516,000	1,508,000	-8,000
Other Charges				
Judgments and Damages	8,000	8,000	8,000	0
Capital Lease Payments	25,000	25,000	25,000	0
Total Other Charges	33,000	33,000	33,000	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**4,432,000**	**4,417,000**	**4,493,000**	**76,000**

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Less: Intrafund Transfers	353,000	353,000	355,000	2,000
TOTAL NET REQUIREMENTS	4,079,000	4,064,000	4,138,000	74,000
REVENUES:				
Charges for Services	1,758,000	1,758,000	1,781,000	23,000
Miscellaneous Revenues	51,000	51,000	51,000	0
Other Financing Sources	15,000	0	0	0
TOTAL REVENUES	1,824,000	1,809,000	1,832,000	23,000
NET COUNTY COST	**2,255,000**	**2,255,000**	**2,306,000**	**51,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Consumer Fraud Protection Program

Program Description: See Departmental Program Summary

Program Result: Fewer people are victims of consumer fraud through preventative education; fewer lose their money to consumer fraud; consumers who lose their money get it back through investigation and mediation; and consumer fraud crimes are prosecuted to punish offenders and deter consumer fraud.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total restitution to consumers	$547,951	$869,690	$1,536,132	$1,536,132
Percentage of consumers who benefit from the knowledge gained from counseling [1]	n/a	n/a	n/a	n/a
Percentage of complaints resolved through internal investigations and mediations [1]	n/a	n/a	n/a	n/a
Number of Department of Consumer Affairs [1]	n/a	n/a	n/a	n/a
Cases that are prosecuted [1]	n/a	n/a	n/a	n/a
Cost per person served [1]	n/a	n/a	n/a	n/a
Operational Measures				
Total dollar amount of restitution to consumers	$547,951	$869,690	$1,536,132	$1,536,132
Total number of persons served:				
E-mail inquiries	174	315	600	600
Investigations	3,754	3,871	3,800	3,800
Telephone	126,295	129,340	105,000	105,000
Vendor information requests	187	92	96	96
Very Important Person (VIP)/ Board referrals	402	598	559	559
Walk-ins	4,324	5,300	4,600	4,600
Total number of tip sheets distributed [1]	n/a	n/a	n/a	n/a
Number of cases referred for regulatory and criminal investigation [1]	n/a	n/a	n/a	n/a
Number of cases prepared and referred for prosecution [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection began in fiscal year (FY) 2003-04.
n/a = not available

PROGRAM NAME: Real Estate Fraud and Information Program

Program Description: See Departmental Program Summary

Program Result: Fewer property owners are victims of real estate fraud through preventative education; fewer lose their homes; homeowners who lose their money get it back through investigation and mediation; and real estate crimes are prosecuted to deter fraud and punish perpetrators.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total restitution to homeowners	$6,862,120	$9,490,480	$9,788,700	$9,788,700
Total dollar value of homes saved [1]	n/a	n/a	n/a	n/a
Percentage of homeowners that benefited from the knowledge gained from counseling [1]	n/a	n/a	n/a	n/a
Percentage of complaints resolved through internal investigations and mediations [1]	n/a	n/a	n/a	n/a
Percentage of referred cases that are prosecuted [1]	n/a	n/a	n/a	n/a
Cost per person served [1]	n/a	n/a	n/a	n/a

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Total dollar amount of restitution to homeowners	$6,862,120	$9,490,480	$9,788,700	$9,788,700
Total number of persons served:				
E-mail inquiries [1]	n/a	n/a	n/a	n/a
Investigations and Community Development Commission loan reviews	1,169	1,309	1,300	1,300
Telephone	24,260	30,024	19,740	19,740
Vendor information requests [1]	n/a	n/a	n/a	n/a
VIP/Board referrals [1]	n/a	n/a	72	72
Walk-ins	713	824	850	850
Total number of tip sheets distributed [1]	n/a	n/a	n/a	n/a
Total number of postcards reviewed	55,100	105,500	90,000	90,000
Number of cases referred for regulatory and criminal investigation [1]	n/a	n/a	n/a	n/a
Number of cases referred for prosecution [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection began in FY 2003-04.
n/a = not available

PROGRAM NAME: Small Claims Court Advisor Program

Program Description: See Departmental Program Summary

Program Result: Litigants receive counseling and procedural information that enhance their ability to effectively process their Small Claims Court cases, which saves them and the court time and money.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Time saved by litigants who used our services	n/a	n/a	n/a	n/a
Reduction in the number of delays	n/a	n/a	n/a	n/a
Cost per litigant served	n/a	n/a	n/a	n/a
Operational Measures				
Total number of persons served:				
E-mail inquiries [1]	n/a	n/a	210	210
Fax inquiries [1]	n/a	n/a	n/a	n/a
Telephone	133,251	130,246	130,200	130,200
VIP/Board referrals [1]	n/a	n/a	15	15
Walk-ins	12,584	13,752	13,600	13,600
Total number of tip sheets distributed [1]	n/a	n/a	n/a	n/a
Total number of surveys sent for feedback [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection began in FY 2003-04.
n/a = not available

PROGRAM NAME: Dispute Settlement Service

Program Description: See Departmental Program Summary

Program Result: The public receives free mediation services to resolve their disputes, which saves them and the court time and money.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percentage of people who resolved their disputes by using our mediation service	n/a	n/a	n/a	n/a
Cost savings of mediation versus going to court	n/a	n/a	n/a	n/a
Cost per mediation	n/a	n/a	n/a	n/a
Percentage of satisfied clients	n/a	n/a	n/a	n/a
Operational Measures				
Total number of persons served:				
Intake/problem assessment	15,743	4,643	900	900
E-mail inquiries [1]	n/a	n/a	0	0
VIP/Board referrals [1]	n/a	n/a	20	20
Walk-ins [1]	n/a	n/a	n/a	n/a
Cases mediated	877	872	550	550
Total number of tip sheets distributed [1]	n/a	n/a	n/a	n/a
Total number of surveys sent for feedback [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection began in FY 2003-04.
n/a = not available

PROGRAM NAME: Volunteer and Internship Program

Program Description: See Departmental Program Summary

Program Result: The Department of Consumer Affairs is able to provide more services in a cost-effective manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
The dollar value of the time contributed to the Department of Consumer Affairs	n/a	n/a	n/a	n/a
Operational Measures				
Number of volunteers	42	47	52	52
Number of volunteered hours	8,065	9,867	9,700	9,700
Number of recruitment activities [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection began in FY 2003-04.
n/a = not available

PROGRAM NAME: Cable Television Regulatory Services

Program Description: See Departmental Program Summary

Program Result: Cable subscribers get excellent service and state-of-the-art cable technologies. The County receives substantial compensation for franchise agreements, and the County protects its public right-of-way.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Number of cable subscriber complaints resolved	n/a	n/a	n/a	n/a
Percentage of communities that receive the newest technologies and services	n/a	n/a	n/a	n/a
Total amount of dollars collected by the County from cable operators	n/a	n/a	n/a	n/a
Operational Measures				
Average cost per audit [1]	n/a	n/a	n/a	n/a
Miles of reconstruction completed [1]	n/a	n/a	n/a	n/a
Number of audits [1]	n/a	n/a	n/a	n/a
Number of compliance notices issued to cable operators [1]	n/a	n/a	n/a	n/a
Number of franchise agreements negotiated	36	37	37	37
Number of subscriber households [1]	n/a	n/a	n/a	n/a
Total number of persons served:				
Number of subscribers counseled [1]	n/a	n/a	1,400	1,400
Number of subscriber complaints [1]	n/a	n/a	n/a	n/a
VIP/Board referrals [1]	n/a	n/a	31	31

Explanatory Note(s):
(1) Data currently not available. Data collection began in FY 2003-04.
n/a = not available

PROGRAM NAME: Self-Help Legal Access Centers (SHLAC)

Program Description: See Departmental Program Summary

Program Result: Litigants receive counseling and procedural information that enhance their ability to effectively process their court cases, which saves them and the court time and money.

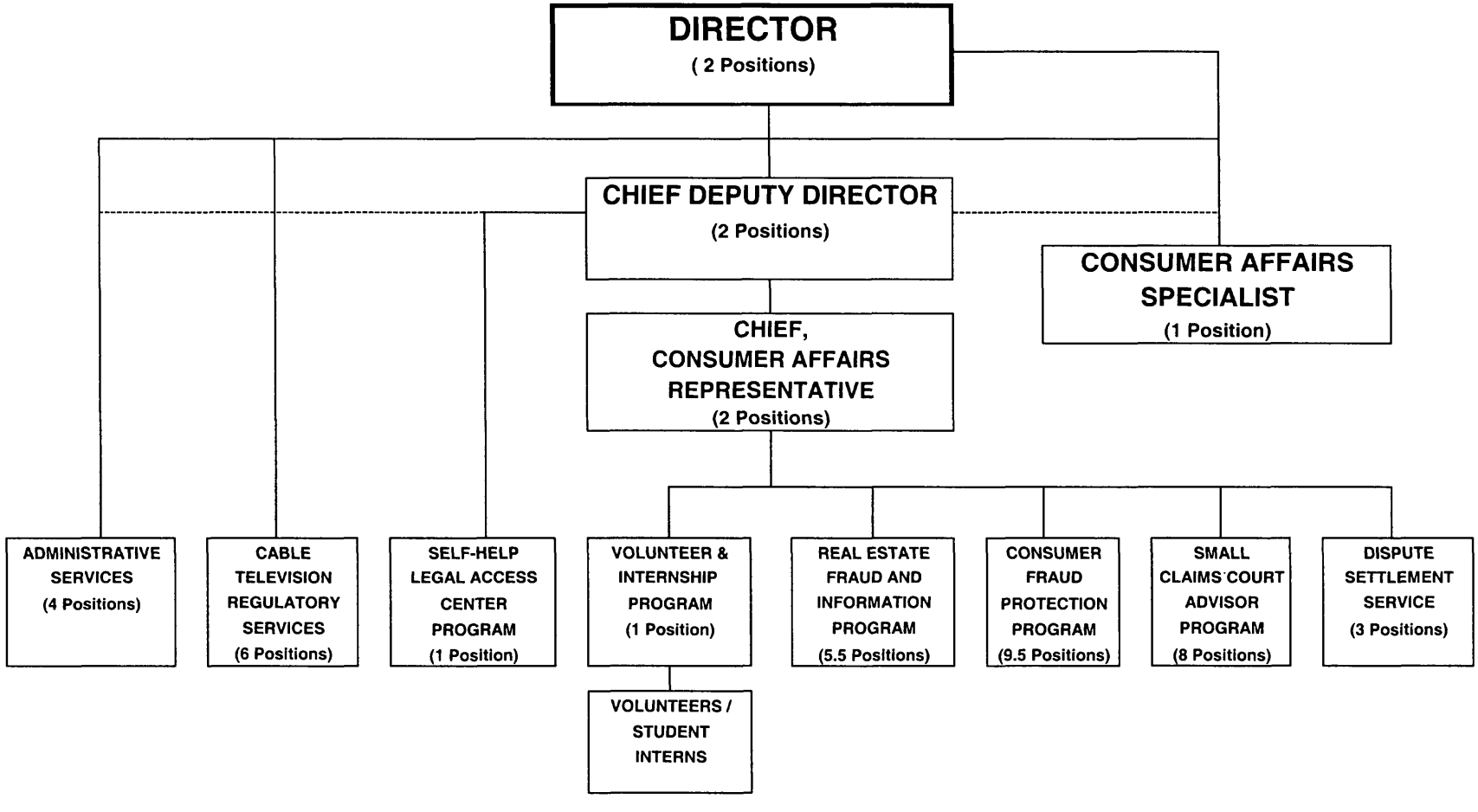
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percentage of litigants counseled who prepare their cases as required by court rules and procedures	n/a	n/a	n/a	n/a
Reduction in the number of delays	n/a	n/a	n/a	n/a
Cost per litigant served	n/a	n/a	n/a	n/a
Operational Measures				
Total number of persons served:				
E-mail inquiries [1]	n/a	n/a	15	15
VIP/Board referrals [1]	n/a	n/a	10	10
Walk-ins	16,491	23,229	34,500	34,500
Investigations [1]	n/a	n/a	n/a	n/a
Speaking engagements [1]	n/a	n/a	n/a	n/a
Media contacts [1]	n/a	n/a	n/a	n/a
Total number of tip sheets distributed [1]	n/a	n/a	n/a	n/a
Number of volunteers	n/a	144	106	110
Number of volunteered hours	n/a	9,800	16,000	16,000

Explanatory Note(s):
(1) Data currently not available. Data collection began in FY 2003-04.
n/a = not available

DEPARTMENT OF CONSUMER AFFAIRS

Pastor Herrera, Jr., Director

FY 2004-05 Proposed Budget Positions = 45.0



CORONER

ANTHONY T. HERNANDEZ, DIRECTOR/DR. L. SATHYAVAGISWARAN, CME - CORONER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 15,892,681	$ 16,853,000	$ 17,100,000	$ 19,822,000	$ 17,362,000	$ 262,000
SERVICES & SUPPLIES	3,424,835	3,398,000	3,417,000	4,122,000	3,402,000	-15,000
OTHER CHARGES	312,790	521,000	521,000	692,000	570,000	49,000
FIXED ASSETS-EQUIP	290,073	163,000	163,000	230,000	114,000	-49,000
OTHER FINANCING USES	62,499	37,000	37,000	42,000	42,000	5,000
GROSS TOTAL	$ 19,982,878	$ 20,972,000	$ 21,238,000	$ 24,908,000	$ 21,490,000	$ 252,000
LESS INTRAFD TRANSFER	127,814	145,000	145,000	130,000	130,000	-15,000
NET TOTAL	$ 19,855,064	$ 20,827,000	$ 21,093,000	$ 24,778,000	$ 21,360,000	$ 267,000
REVENUE	2,308,298	2,357,000	2,450,000	2,581,000	2,558,000	108,000
NET COUNTY COST	$ 17,546,766	$ 18,470,000	$ 18,643,000	$ 22,197,000	$ 18,802,000	$ 159,000
BUDGETED POSITIONS	220.0	218.0	218.0	258.0	218.0	
REVENUE DETAIL						
BUSINESS LICENSES	$ 400	$	$	$	$	$
STATE-OTHER	482,721	261,000	275,000	231,000	231,000	-44,000
PERSONNEL SERVICES	7,121	6,000	9,000	6,000	6,000	-3,000
COURT FEES & COSTS	217,418	224,000	234,000	252,000	252,000	18,000
RECORDING FEES	629	1,000	1,000	1,000	1,000	
CHRGS FOR SVCS-OTHER	1,176,540	1,334,000	1,349,000	1,507,000	1,484,000	135,000
OTHER SALES	323,316	408,000	505,000	461,000	461,000	-44,000
MISCELLANEOUS	92,683	113,000	75,000	113,000	113,000	38,000
SALE OF FIXED ASSETS	7,470	10,000	2,000	10,000	10,000	8,000
TOTAL	$ 2,308,298	$ 2,357,000	$ 2,450,000	$ 2,581,000	$ 2,558,000	$ 108,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

The Department of Coroner is mandated by law to inquire into and determine the circumstances, manner, and cause of all violent, sudden, or unusual deaths occurring within Los Angeles County, including all homicides, suicides, accidental deaths, and natural deaths where the decedent has not seen a physician within 20 days prior to death.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $159,000 which includes Board-approved increases in salaries and employee benefits, an increase in lease payments for installation of a Voice Over Internet Protocol (VOIP) telephone system and increases in judgment and damages. The Proposed Budget also reflects revenue increases of $108,000 associated with the Youthful Drunk Driving Program and crime lab services.

Critical Needs

The Coroner has a critical need to meet increased medical legal demands, particularly in the area of homicides; and to obtain a Coroner annex to house the biological functions of the Department. Other critical needs include digital x-ray fluoroscopy equipment to replace existing x-ray equipment that is no longer operable, and a VOIP telephone system to replace an existing system that no longer meets the Department's needs.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 203,000	$ --	$ 203,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 59,000	$ --	$ 59,000	--
	Retirement Debt Service: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -123,000	$ --	$ -123,000	--
	Homeland Security/First Responder: Reflects a decrease primarily associated with the elimination of $103,000 in one-time first responder costs for safety equipment training and equipment to be used in the event of a chemical or biological attack.			
4.	$ 108,000	$ --	$ 108,000	--
	Voice Over Internet Protocol System: Reflects lease purchase payments and installation costs for a replacement telephone system.			
5.	$ 49,000	$ --	$ 49,000	--
	Judgments and Damages: Reflects a net increase due to higher liability claims, partially offset by decreases in LAC-CAL lease payments.			
6.	$ -49,000	$ --	$ -49,000	--
	Fixed Assets: Reflects a decrease in funding for medical equipment and educational equipment for the Operations Bureau and Forensic Medicine.			
7.	$ 5,000	$ --	$ 5,000	--
	Productivity Investment Fund: Reflects a net increase in Productivity Investment Fund loan repayments.			
8.	$ --	$ -15,000	$ 15,000	--
	Reimbursable Services: Reflects a decrease in reimbursable services provided to other County departments for copies of photographs and documents.			
9.	$ --	$ 108,000	$ -108,000	--
	Miscellaneous Revenue: Reflects increases in revenue primarily associated with the Youthful Drunk Driving Program and crime lab services, partially offset by decreases in revenue from embalming fees.			
Total	**$ 252,000**	**$ 93,000**	**$ 159,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Forensic Medicine						
$ 5,570,000	$ --	$ 341,000	$ 5,229,000	$ --	$ 5,229,000	31.0

Authority: Mandated program by State - Chapter 462/78 Dental Records, Chapter 498/77 Coroner's State Hospital Patient Death, Chapter 268/91 SIDS Contact Family, Chapter 955/89 SIDS Autopsies (Government Code Sections 27460 to 27540, Government Code Sections 68096.1 and 68097, and County Code Chapter 2.22, Sections 2.22.010 to 110).

Investigates and determines the cause and mode of all sudden and unusual deaths under the Coroner's jurisdiction by conducting forensic medical investigations, autopsies, and histopathology examinations. Includes revenue that was partially earned by costs incurred in the Administration and Support Programs.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Operations Bureau						
$ 9,258,000	$ 77,000	$ 1,372,000	$ 7,809,000	$ --	$ 7,809,000	122.0

Authority: Mandated program by State - Chapter 462/78 Dental Records, Chapter 498/77 Coroner's State Hospital Patient Death, Chapter 268/91 SIDS Contact Family, Chapter 955/89 SIDS Autopsies (Government Code Sections 27460 to 27540, Government Code Sections 68096.1 and 68097, and County Code Chapter 2.22, Sections 2.22.010 to 110).

Provides death scene investigation and death notification to next of kin, gathers information from witnesses, and collects data used in determining the cause of death. Responsible for the preparation of investigative reports and the provision of testimony in court, and assists with transportation, storage, photography, x-ray, dental and fingerprint examination, embalming, and release of decedents. Also provides disaster preparation and response to all major and minor emergencies.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Forensic Laboratories						
$ 2,183,000	$ --	$ 218,000	$ 1,965,000	$ --	$ 1,965,000	18.0

Authority: Mandated program by State - Chapter 462/78 Dental Records, Chapter 498/77 Coroner's State Hospital Patient Death, Chapter 268/91 SIDS Contact Family, Chapter 955/89 SIDS Autopsies (Government Code Sections 27460 to 27540, Government Code Sections 68096.1 and 68097, and County Code Chapter 2.22, Sections 2.22.010 to 110).

Provides toxicological, histological and scanning electron microscopy analysis. Also provides criminalistic services, and if necessary, testimony in court.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Executive/Administration/Public Services						
$ 4,479,000	$ 53,000	$ 627,000	$ 3,799,000	$ --	$ 3,799,000	47.0

Authority: Mandated program by State - Chapter 462/78 Dental Records, Chapter 498/77 Coroner's State Hospital Patient Death, Chapter 268/91 SIDS Contact Family, Chapter 955/89 SIDS Autopsies (Government Code Sections 27460 to 27540, Government Code Sections 68096.1 and 68097, and County Code Chapter 2.22, Sections 2.22.010 to 110).

The Public Services Division provides and maintains case file management, document sales, billing for transportation services, subpoena processing, and release of decedent personal property. The Administration and Executive Division provides overall direction and coordination of all non-medical divisions and programs; directs the achievement of goals and objectives; and maintains administrative support for the Department, including budget, fiscal, personnel, and procurement services.

Total Programs						
$21,490,000	**$ 130,000**	**$ 2,558,000**	**$ 18,802,000**	**$ 0**	**$ 18,802,000**	**218.0**

CORONER

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	11,520,000	11,848,000	11,962,000	114,000
Employee Benefits	5,333,000	5,252,000	5,400,000	148,000
Total Salaries and Employee Benefits	16,853,000	17,100,000	17,362,000	262,000
Services and Supplies				
Clothing and Personal Supplies	24,000	21,000	17,000	-4,000
Communications	202,000	155,000	292,000	137,000
Computer Equipment-noncapital	134,000	79,000	44,000	-35,000
Computer Software	41,000	83,000	34,000	-49,000
Food				0
Household Expenses	116,000	100,000	116,000	16,000
Information Technology Services	309,000	253,000	309,000	56,000
Insurance	159,000	157,000	225,000	68,000
Maintenance-Buildings and Improvements	136,000	114,000	159,000	45,000
Maintenance-Equipment	172,000	193,000	86,000	-107,000
Medical Dental and Laboratory Supplies	402,000	443,000	404,000	-39,000
Memberships	2,000	4,000	2,000	-2,000
Office Expense-Other	107,000	100,000	109,000	9,000
Office Expense-Postage	22,000	22,000	22,000	0
Office Expense-Stat and Forms	34,000	30,000	34,000	4,000
Professional and Specialized Services	801,000	969,000	823,000	-146,000
Rents and Leases-Equipment	42,000	21,000	42,000	21,000
Small Tools and Instruments	20,000	12,000	20,000	8,000
Special Departmental Expense	358,000	350,000	400,000	50,000
Telecommunications	28,000	38,000	28,000	-10,000
Transportation and Travel-Auto Mileage	4,000	6,000	4,000	-2,000
Transportation and Travel-Auto Service	122,000	125,000	122,000	-3,000
Transportation and Travel-Other	8,000	5,000	8,000	3,000
Transportation and Travel-Traveling	122,000	133,000	69,000	-64,000
Utilities	33,000	4,000	33,000	29,000
Total Services and Supplies	3,398,000	3,417,000	3,402,000	-15,000
Other Charges				
Judgments and Damages	71,000	71,000	132,000	61,000
Lease Payments	450,000	450,000	438,000	-12,000
Total Other Charges	521,000	521,000	570,000	49,000
Fixed Assets				
Equipment:				
Medical Equipment	135,000	135,000	34,000	-101,000
Vehicle-Automobile	28,000	28,000	80,000	52,000
Total Equipment	163,000	163,000	114,000	-49,000
Total Fixed Assets	163,000	163,000	114,000	-49,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Operating Transfers Out	37,000	37,000	42,000	5,000
Total Other Financing Uses	37,000	37,000	42,000	5,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**20,972,000**	**21,238,000**	**21,490,000**	**252,000**
Less: Intrafund Transfers	145,000	145,000	130,000	-15,000
TOTAL NET REQUIREMENTS	20,827,000	21,093,000	21,360,000	267,000
REVENUES:				
Intergovernmental Revenues-State	263,000	275,000	231,000	-44,000
Charges for Services	1,565,000	1,593,000	1,743,000	150,000
Miscellaneous Revenues	519,000	580,000	574,000	-6,000
Other Financing Sources	10,000	2,000	10,000	8,000
TOTAL REVENUES	2,357,000	2,450,000	2,558,000	108,000
NET COUNTY COST	**18,470,000**	**18,643,000**	**18,802,000**	**159,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Forensic Medicine

Program Description: The Forensic Medicine Division consists of board certified forensic pathologists who are responsible for the professional medical investigation and determination of the cause and mode of each death handled by the Department.

Program Result: The public is provided with a timely and accurate determination of a decedent's cause and mode of death.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of cases examined or autopsied within 24 hours of investigation	77%	72%	75%	75%
Percent of Coroner's reports issued within two months of autopsy (homicide cases)	85%	87%	91%	95%
Percent of Coroner's reports issued within three months of autopsy (non-homicide cases)	98%	98%	98%	98%
Percent of cases closed within 60 days of death	83%	85%	90%	90%
Operational Measures				
Autopsies (class A, B and C)	5,075	5,061	4,819	4,800
Examinations (class D)	2,067	2,123	2,361	2,360
Cases per pathologist [2]	280	299	326	292
Average cost per examination [3]	$717	$713	$713	$715

Explanatory Note(s):
(1) Calculations do not include mortuary sign outs, clearances, and inquiries, which require about 8 hours of physician specialist time per day.
(2) Number of class A, B, C and D cases divided by number of full time employee pathologists working on December 31 of the period. Includes yearly residents; excludes Chief Medical Examiner-Coroner.
(3) Medical Division budget ($5,121,867) divided by number of class A, B, C and D cases.

PROGRAM NAME: Operations Bureau Caseload Management

Program Description: The Investigations Division and the Forensic Services Division are jointly responsible for the initial and preliminary reporting, handling and investigating certain deaths that are required by State law to be investigated by the Coroner. From the time the death is first reported, to the recovery of the remains from the scene or other facility, to the Forensic Science Center in-processing and completion of the Coroner investigation, the period of time to reach this point and make the remains available for medical examination has been the traditional measure of whether the Operations Bureau is meeting pre-set goals of achieving these results within 72 hours.

Program Result: Deaths that are reported to the Coroner for investigation are ready for medical examination within 72 hours.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Average number (%) of cases ready within 72 hours [1]	75%	78%	82%	95%
Number of Coroner investigators (including trainees)	33	35	39	39
Number of forensic attendants	18	18	20	23
Operational Measures				
Number of deaths reported	19,054	19,204	21,080	21,100
Number of decedents requiring transportation	7,096	7,203	7,300	7,500
Average number of cases handled per investigator [2]	577	548	540	541

Explanatory Note(s):
(1) Number represents percent of cases ready for examination by medical, not released.
(2) Number of Coroner investigators available for duty due to injured on duty (IOD) and vacancies varies fiscal year to fiscal year and includes all cases (field, mortuary and hospital and medical clearances).

PROGRAM NAME: Operations Bureau Medical Division Support

Program Description: The Forensic Photo and Support Division is responsible to provide technical assistance to Deputy Medical Examiners prior to, during, and after forensic post-mortem examinations. These duties include extensive pre-autopsy photography and x-ray, preparation of specimen containers, preparing human remains for examination, assisting with evisceration of human remains, restoration of human remains, storage of human remains, and work station maintenance.

Program Result: Deputy Medical Examiner/Physicians have adequate forensic technician support for radiology, photography, autopsy services and specialized graphics support for courtroom testimony and presentations.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Forensic technician staffing [1]	17	17	17	19
Operational Measures				
Number of autopsies (A, B, C, and D)	7,142	7,184	7,180	7,160
Number of radiographs taken	29,000	23,400	17,050	19,000
Number of photographs taken	77,400	86,600	89,200	90,000
Number of photo/prints produced	78,500	79,000	80,000	82,000

Explanatory Note(s):
(1) Forensic technician staffing due to IOD and vacancies varies fiscal year to fiscal year.

PROGRAM NAME: Forensic Laboratories - Toxicology Services

Program Description: Toxicology (drug testing) is performed on approximately 7,000 Coroner cases annually. These results are used by our Medical Examiners to help determine the cause and/or manner of death; by law enforcement to help with their criminal investigation; by the courts to help with criminal prosecutions and civil cases; by insurance companies, attorneys, and family members. Timely and accurate toxicology results are a critical component to closing many Coroner cases.

Program Result: The public is provided with timely and accurate toxicology analyses.

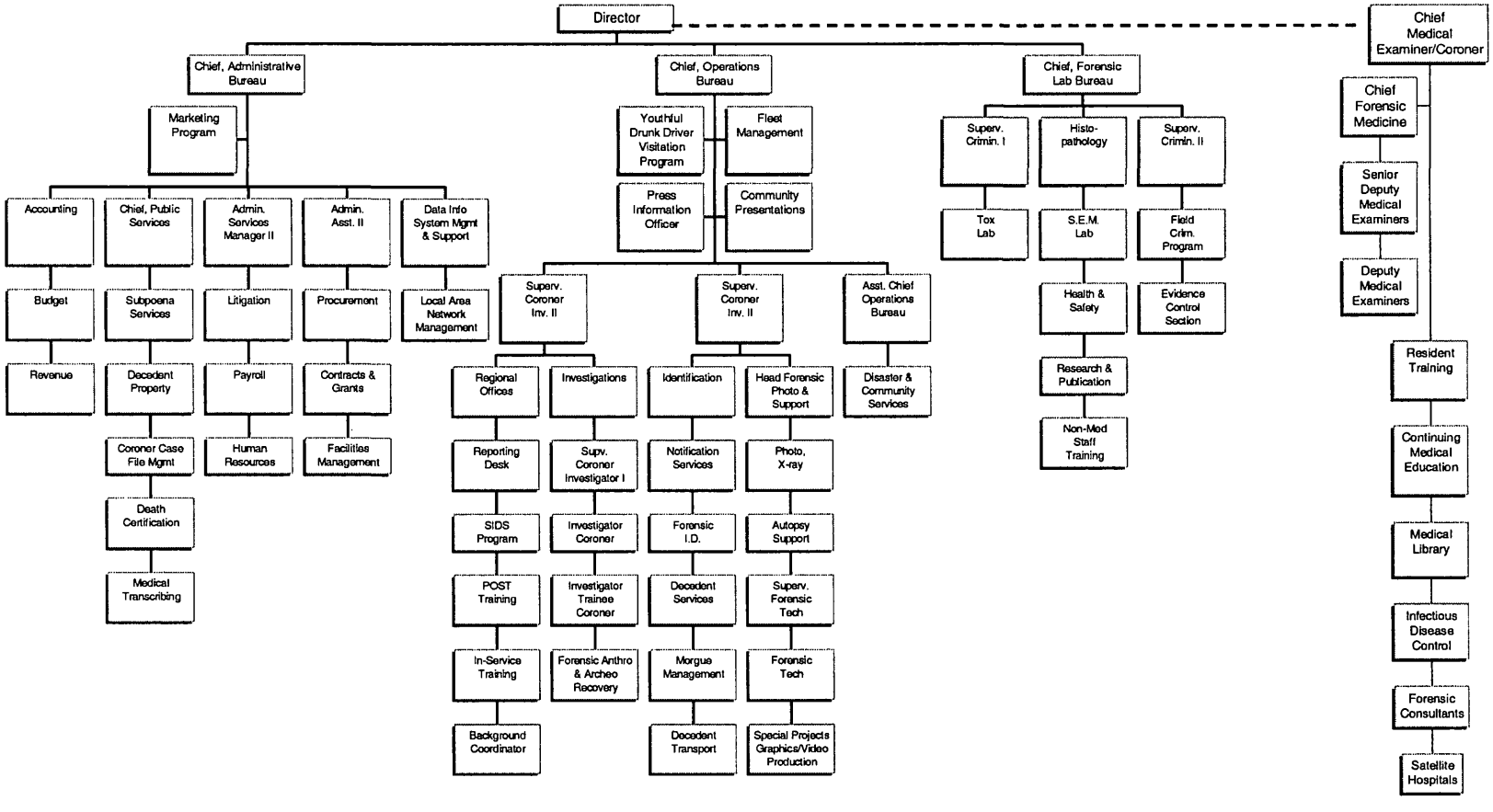
Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of negative toxicology reports provided within 30 days	97%	93%	95%	96%
Percentage of positive toxicology reports provided within 60 days	96%	90%	95%	95%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measure				
Laboratory tests performed	60,299	63,026	65,959	65,104
Tests per senior criminalist	7,537	9,003	7,328	7,233

Explanatory Note(s):

(1) There are currently nine criminalists assigned to the toxicology laboratory. They all conduct toxicology analyses as well as participate in our criminalists crime scene response program.

Los Angeles County
Department of Coroner
2004-05 Proposed Budgeted Positions = 218.0



COUNTY COUNSEL
LLOYD W. PELLMAN, COUNTY COUNSEL

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 50,587,505	$ 52,500,000	$ 55,894,000	$ 58,278,000	$ 56,939,000	$ 1,045,000
SERVICES & SUPPLIES	7,824,754	8,000,000	9,515,000	9,515,000	9,515,000	
OTHER CHARGES	394,311	400,000	422,000	368,000	368,000	-54,000
FIXED ASSETS-EQUIP	97,000	61,000	61,000	61,000	61,000	
GROSS TOTAL	$ 58,903,570	$ 60,961,000	$ 65,892,000	$ 68,222,000	$ 66,883,000	$ 991,000
LESS INTRAFD TRANSFER	42,326,874	45,321,000	46,601,000	51,184,000	50,008,000	3,407,000
NET TOTAL	$ 16,576,696	$ 15,640,000	$ 19,291,000	$ 17,038,000	$ 16,875,000	$ -2,416,000
REVENUE	13,347,510	11,981,000	15,632,000	13,246,000	13,151,000	-2,481,000
NET COUNTY COST	$ 3,229,186	$ 3,659,000	$ 3,659,000	$ 3,792,000	$ 3,724,000	$ 65,000
BUDGETED POSITIONS	536.0	534.0	534.0	534.0	534.0	
REVENUE DETAIL						
STATE-OTHER	$ 576	$	$	$	$	
LEGAL SERVICES	8,639,042	6,897,000	9,514,000	7,785,000	7,785,000	-1,729,000
PERSONNEL SERVICES	3,831,842	4,400,000	4,545,000	4,545,000	4,545,000	
PLANNING & ENG SVCS			48,000			-48,000
COURT FEES & COSTS	6,180					
ROAD & STREET SVCS	120,111		265,000			-265,000
PARK & RECREATION SVS	15,993	10,000	55,000	33,000	33,000	-22,000
CHRGS FOR SVCS-OTHER	425,474	429,000	652,000	595,000	595,000	-57,000
MISCELLANEOUS	268,292	245,000	553,000	288,000	193,000	-360,000
OPERATING TRANSFER IN	40,000					
TOTAL	$ 13,347,510	$ 11,981,000	$ 15,632,000	$ 13,246,000	$ 13,151,000	$ -2,481,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	COUNSEL

Mission Statement

The Department of the County Counsel provides ethical, timely, effective legal representation, advice and counsel to the County, the Board of Supervisors (Board), Public Officers and Agencies.

The County Counsel is mandated by the County Charter and State Statutes to provide legal advice and representation of civil matters to the Board, County Departments, and Special Districts.

The Department provides a broad range of corporate civil legal services including advising on the law as it applies to County operations; drafting legal documents; and representing the County in civil court actions and in financial funding issues. The County Counsel also assists in representing the County's position in the State Legislature and before State and federal regulatory agencies and administrative hearing boards.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects an overall increase of $65,000 in net County costs (NCC) primarily for Board-approved increases in salaries and employee benefits, partially offset by an adjustment in rent expense.

Strategic Planning

County Counsel continues to advance the implementation of the County's Strategic Plan. Emphasis is placed in the areas of service excellence, workforce excellence, organizational effectiveness, and fiscal responsibility. In addition, the recent development and implementation of Performance Counts! will guide the Department in making strategic business decisions by measuring results and increasing accountability.

The department, in creating a structure supportive of the County's goals, has made operational and procedural changes focusing on improving the quality and cost of services provided to our clients. The department has assisted in the implementation of the Risk Management Information System (RMIS) and continues to support the development of new enhancements. The RMIS will aid in ensuring that the County receives quality, directed and cost-effective representation from both in-house and contract counsels.

Furthermore, County Counsel continues to enhance its automated systems including the internet/intranet web-site and the Simple Notice Application to assist the Department of Children and Family Services in providing notice to parties involved in dependency proceedings.

Critical Needs

County Counsel has a critical need for additional NCC to offset the growing demand for house counsel/advisory services by general fund departments. In financially difficult times, these services are increasingly needed to mitigate potential lawsuits and future liability stemming from the actions of our clients.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 671,000	$ 570,000	$ 101,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 119,000	$ 101,000	$ 18,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -54,000	$ --	$ -54,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ 255,000	$ 255,000	$ --	--
	Miscellaneous Adjustments: Reflects adjustments in miscellaneous employee benefits, offset by intrafund transfers ($212,000) and revenues ($43,000).			
5.	$ --	$ --	$ --	--
	Accounting Adjustment: Reflects a realignment of intrafund transfers and revenues consistent with the new departmental billing policy related to the accounting of litigation expenditures.			
Total	**$ 991,000**	**$ 926,000**	**$ 65,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1.	**House Counsel**						
	$17,088,000	$ 11,148,000	$ 2,932,000	$ 3,008,000	$ 1,690,000	$ 1,318,000	124.0

Authority: Mandated program with discretionary level of service – California Constitution Article XI, Section 3, California Government Code Section 27640 and 27642, and the Los Angeles County Charter Article VI, Section 21.

Advises County clients as to their duties and responsibilities under the law, including such areas as a conflict of interest, taxation, finance, legislation, public health, safety, and welfare.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2.	**Litigation**						
	$42,453,000	$ 33,371,000	$ 8,776,000	$ 306,000	$ 4,198,000	$ -3,892,000	313.0

Authority: Mandated program with discretionary level of service – California Constitution Article XI, Section 3, California Government Code Section 27640 and 27642, and the Los Angeles County Charter Article VI, Section 21.

Represents the County, its officers, special districts and the Metropolitan Transportation Authority in all civil litigation, probate, dependency court, and workers' compensation matters.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3.	**Administration**						
	$ 6,311,000	$ 4,718,000	$ 1,240,000	$ 353,000	$ 624,000	$ -271,000	83.0

Authority: Non-mandated, discretionary program.

Performs the administrative functions of the department which includes executive office functions not directly associated with client services. Also includes departmental budget, accounting personnel/payroll, and procurement.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4.	**Information Technology**						
	$ 1,031,000	$ 771,000	$ 203,000	$ 57,000	$ 102,000	$ -45,000	14.0

Authority: Non-mandated, discretionary program.

Provides the necessary technological infrastructure and support for County Counsel to satisfy its responsibilities to other County departments and the public.

Total Programs						
$66,883,000	**$ 50,008,000**	**$ 13,151,000**	**$ 3,724,000**	**$ 6,614,000**	**$ -2,890,000**	**534.0**

COUNTY COUNSEL

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	37,743,000	40,983,000	41,471,000	488,000
Employee Benefits	14,757,000	14,911,000	15,468,000	557,000
Total Salaries and Employee Benefits	52,500,000	55,894,000	56,939,000	1,045,000
Services and Supplies				
Communications	455,000	533,000	517,000	-16,000
Computer Equipment-noncapital	242,000	137,000	248,000	111,000
Computer Software	189,000	195,000	198,000	3,000
Information Technology Services	423,000	760,000	691,000	-69,000
Insurance	90,000	16,000	90,000	74,000
Maintenance-Buildings and Improvements	448,000	770,000	710,000	-60,000
Memberships	103,000	130,000	117,000	-13,000
Office Expense-Other	804,000	1,110,000	830,000	-280,000
Office Expense-Postage	83,000	86,000	86,000	0
Office Expense-Stat and Forms	78,000	106,000	86,000	-20,000
Professional and Specialized Services	3,596,000	3,840,000	4,084,000	244,000
Publication and Legal Notices	5,000	5,000	5,000	0
Rents and Leases-Bldg and Improvemts	140,000	172,000	170,000	-2,000
Rents and Leases-Equipment	232,000	394,000	457,000	63,000
Special Departmental Expense	9,000	14,000	14,000	0
Telecommunications	20,000	51,000	36,000	-15,000
Training	181,000	328,000	228,000	-100,000
Transportation and Travel-Auto Mileage	51,000	59,000	61,000	2,000
Transportation and Travel-Auto Service	33,000	32,000	35,000	3,000
Transportation and Travel-Traveling	71,000	77,000	80,000	3,000
Utilities	747,000	700,000	772,000	72,000
Total Services and Supplies	8,000,000	9,515,000	9,515,000	0
Other Charges				
Judgments and Damages	0	20,000	22,000	2,000
Retirement of Other Long-Term Debt	399,000	401,000	345,000	-56,000
Taxes and Assessments	1,000	1,000	1,000	0
Total Other Charges	400,000	422,000	368,000	-54,000
Fixed Assets				
Equipment:				
Major Office Equipment	61,000	61,000	61,000	0
Total Equipment	61,000	61,000	61,000	0
Total Fixed Assets	61,000	61,000	61,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**60,961,000**	**65,892,000**	**66,883,000**	**991,000**
Less: Intrafund Transfers	45,321,000	46,601,000	50,008,000	3,407,000
TOTAL NET REQUIREMENTS	15,640,000	19,291,000	16,875,000	-2,416,000
REVENUES:				
Charges for Services	11,736,000	15,079,000	12,958,000	-2,121,000
Miscellaneous Revenues	245,000	553,000	193,000	-360,000
TOTAL REVENUES	11,981,000	15,632,000	13,151,000	-2,481,000
NET COUNTY COST	**3,659,000**	**3,659,000**	**3,724,000**	**65,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: House Counsel

Program Description: See Departmental Program Summary

Program Result: The Board of Supervisors and other client entities receive timely and effective legal advice with which to make sound business decisions. (1)

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (2)				
Average rating on the annual client survey for the areas addressing house counsel services for timeliness	3.6	3.8	4.0	4.0
Average rating on the annual client survey for the areas addressing house counsel services for effectiveness	3.6	3.8	4.0	4.0
Operational Measures				
Annual number of house counsel hours provided to the Board of Supervisors and other client entities	n/a	n/a	n/a	n/a
Annual number of written opinions provided to the Board and other client entities	n/a	46	50	50
Annual number of house counsel hours provided for client training	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) "Other client entities" include the County, its officers and employees, special districts, the Civil Grand Jury, the Metropolitan Transportation Authority and the Southern California Regional Rail Authority.
(2) Survey responses were based on a scale of 1 to 5; the rating of 5 being the highest.
n/a = not available

PROGRAM NAME: Litigation

Program Description: See Departmental Program Summary

Program Result: The Board of Supervisors and other client entities are effectively represented in all civil litigation, probate, dependency court, and workers' compensation matters.

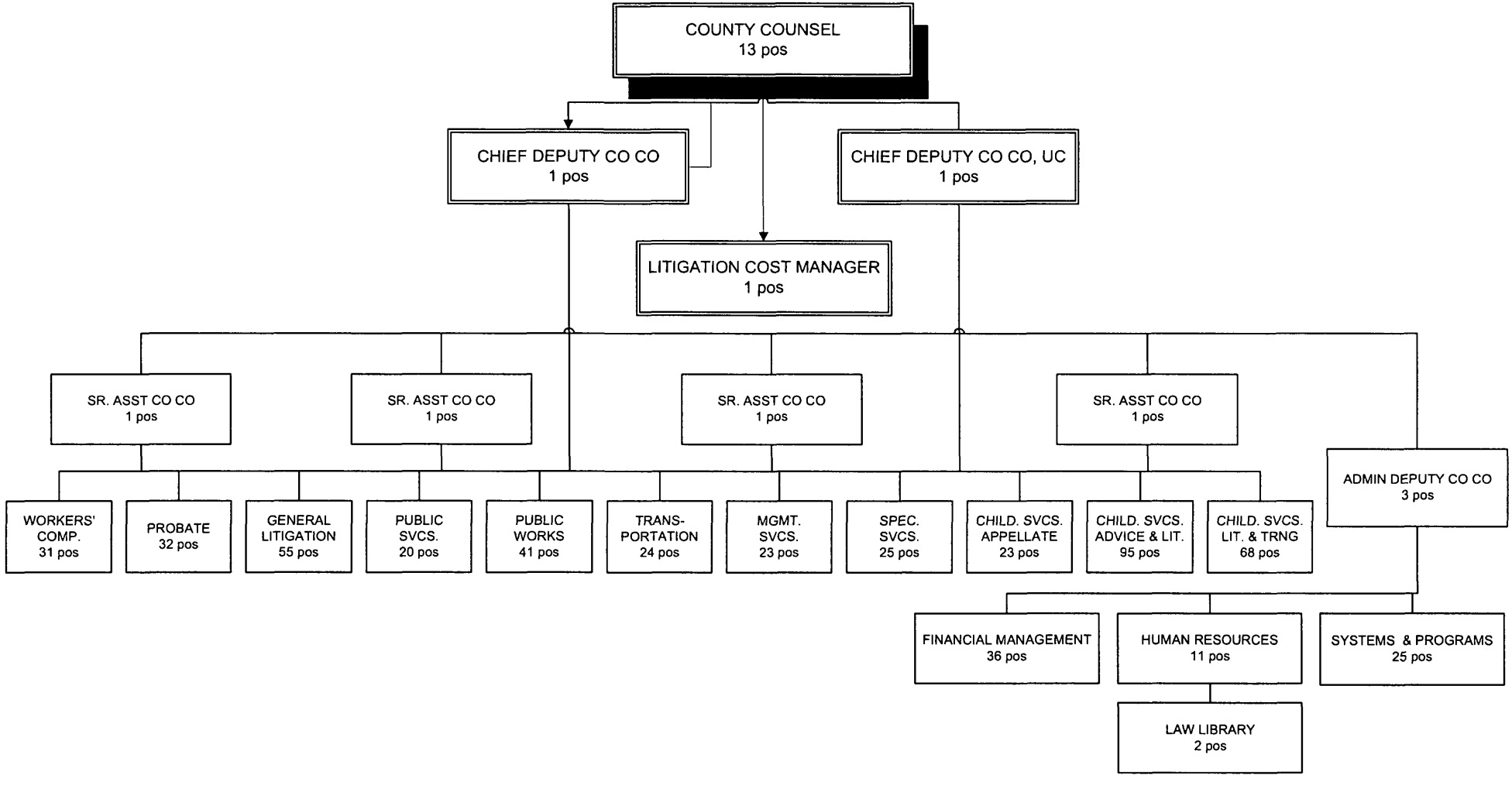
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Average rating on the annual client survey for the areas addressing litigation services (1)	3.9	4.0	4.0	4.0
Percent of positive trial results wherein monetary verdicts are less than the amount of the plaintiff's pre-trial demand, if any, for settlement of litigation	n/a	n/a	n/a	n/a
Operational Measures				
Annual number of litigation hours provided by in-house attorneys	n/a	n/a	n/a	n/a
Annual number of litigation hours provided by contract attorneys	n/a	n/a	n/a	n/a
Annual number of cases in which "round tables" and/or "peer reviews" are conducted	n/a	n/a	n/a	n/a
Annual number of judgments of County liability	n/a	n/a	n/a	n/a
Annual number of judgments of no County liability	n/a	n/a	n/a	n/a
Annual number of settlements	n/a	n/a	n/a	n/a

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures (cont'd)				
Annual number of new cases filed against County	n/a	n/a	n/a	n/a
Annual number of cases filed by County	n/a	n/a	n/a	n/a
Annual total of open cases	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Survey responses were based on a scale of 1 to 5; the rating of 5 being the highest.
n/a = not available

COUNTY COUNSEL
Lloyd W. Pellman

Total 2004-05 Budgeted Positions = 534.0



DISTRICT ATTORNEY
STEVE COOLEY, DISTRICT ATTORNEY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 217,571,147	$ 217,594,000	$ 218,187,000	$ 231,510,000	$ 220,152,000	$ 1,965,000
SERVICES & SUPPLIES	32,147,077	33,311,000	32,619,000	33,474,000	33,474,000	855,000
OTHER CHARGES	2,238,254	2,609,000	2,609,000	2,122,000	2,122,000	-487,000
FIXED ASSETS-EQUIP	432,886	378,000	370,000	370,000	370,000	
OTHER FINANCING USES				35,000	35,000	35,000
GROSS TOTAL	$ 252,389,364	$ 253,892,000	$ 253,785,000	$ 267,511,000	$ 256,153,000	$ 2,368,000
LESS INTRAFD TRANSFER	11,484,267	9,562,000	11,143,000	8,853,000	8,853,000	-2,290,000
NET TOTAL	$ 240,905,097	$ 244,330,000	$ 242,642,000	$ 258,658,000	$ 247,300,000	$ 4,658,000
REVENUE	121,522,878	120,677,000	118,677,000	120,903,000	126,903,000	8,226,000
NET COUNTY COST	$ 119,382,219	$ 123,653,000	$ 123,965,000	$ 137,755,000	$ 120,397,000	$ -3,568,000
BUDGETED POSITIONS	2,133.0	2,094.0	2,094.0	2,088.0	2,065.0	-29.0
REVENUE DETAIL						
VEHICLE CODE FINES	$ 193,904	$	$	$	$	$
FORFEIT & PENALTIES	7,782	38,000	50,000	38,000	38,000	-12,000
STATE-OTHER	26,433,943	25,080,000	25,422,000	26,558,000	26,558,000	1,136,000
STATE-REALIGNMENT REV	4,204,000	4,204,000	4,204,000	4,204,000	4,204,000	
STATE-PROP 172 PSAF	76,777,716	76,793,000	76,793,000	76,793,000	82,793,000	6,000,000
STATE-COPS	3,682,357	3,477,000	2,888,000	3,484,000	3,484,000	596,000
FEDERAL-OTHER	2,232,669	1,779,000	1,970,000	1,475,000	1,475,000	-495,000
ASSESS/TAX COLL FEES	102,142					
COMMUNICATION SVCS	396,382	1,003,000	335,000	691,000	691,000	356,000
LEGAL SERVICES	77,910	92,000	87,000	65,000	65,000	-22,000
RECORDING FEES	1,027					
CHRGS FOR SVCS-OTHER	2,252,858	2,776,000	2,300,000	2,300,000	2,300,000	
OTHER SALES	8,552					
MISCELLANEOUS	3,798,940	3,709,000	3,628,000	3,795,000	3,795,000	167,000
SALE OF FIXED ASSETS	3,696					
OPERATING TRANSFER IN	1,349,000	1,726,000	1,000,000	1,500,000	1,500,000	500,000
TOTAL	$ 121,522,878	$ 120,677,000	$ 118,677,000	$ 120,903,000	$ 126,903,000	$ 8,226,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	JUDICIAL

Mission Statement

To represent the People of the State of California in all felony prosecutions and juvenile hearings, as well as in all misdemeanor prosecutions where there is no city prosecutor.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost decrease of $3.5 million primarily due to a $6.0 million increase in public safety sales tax receipts, offset by a $3.2 million Board-approved increase in salaries and employee benefits including retirement debt service. The Proposed Budget also includes a decrease of 29.0 positions to offset inflationary increases, and a decrease in reimbursable services provided to the Child Support Services Department. The decrease in positions is partially offset by the addition of 12.0 grant-funded positions for the Juvenile Offender Intervention Network (JOIN) program and an increase in various revenue resources including funding from the Productivity Investment Fund for Digital Archiving.

Strategic Planning

Consistent with the County Vision and Strategic Plan, two primary goals of the District Attorney in fiscal year 2004-05 include: 1) further development of programs and policies to maintain public confidence in the County's criminal justice system; and 2) protection of the public at large from criminal enterprises designed to victimize business and individuals, and protection from terrorists and hate groups. To address the first goal, the District Attorney will continue to operate the Justice Systems Integrity Division and the Public Integrity Division to investigate allegations of crimes by police officers, attorneys, judges and public officials. Concurrently, the District Attorney will continue efforts to expand the Organized Crime/Hate Crimes Division to include anti-terrorism investigative activities.

Critical Needs

The District Attorney requires additional resources in the following areas: Justice Systems Integrity Division, the District Attorney's Roll Out Team, Organized Crime/Hate Crimes Division, Code Enforcement for Unincorporated Areas, and restoration of prior fiscal year curtailments such as Family Violence, Arson, High-Tech and Hardcore/Asian Gang units.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -2,546,000	$ --	$ -2,546,000	-23.0
	Service Level Curtailments: Reflects the deletion of 23.0 Deputy District Attorney II positions needed to absorb unavoidable inflationary increases in salaries and employee benefits. The District Attorney has not identified specific curtailments. It is anticipated that the Department will attempt to mitigate program curtailments by seeking alternative revenue sources and reallocating existing resources where possible. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ -1,810,000	$ -1,810,000	$ --	-18.0
	Investigations - Child Support Services: Reflects the deletion of 18.0 investigative positions due to a reduction in reimbursable services requested by the Child Support Services Department. *Supports Countywide Strategic Plan Goal 4.*			
3.	$ 1,033,000	$ 1,033,000	$ --	12.0
	Juvenile Offender Intervention Network (JOIN): Reflects an increase in State funding for 10.0 Hearing Officer and 2.0 support staff positions for a community-based diversion program for first-time youthful offenders. *Supports Countywide Strategic Plan Goal 5.*			
Other Changes				
1.	$ 2,538,000	$ --	$ 2,538,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 625,000	$ --	$ 625,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
3.	$ 2,264,000	$ --	$ 2,264,000	--
	Other Salaries and Employee Benefits: Reflects unavoidable cost increases in employee benefits which include increases of $1.2 million in workers' compensation, $0.9 million in retiree health insurance and $0.2 million in long-term disability.			
4.	$ 264,000	$ 713,000	$ -449,000	--
	Miscellaneous: Reflects cost-neutral changes in budgeted positions to reflect actual staffing patterns, and an increase in appropriation for grant-funded services and supplies, offset by a reduction in equipment lease payments and rent expense. Also reflects increased revenue from the Gang Violence Suppression Program in Lancaster. *Supports Countywide Strategic Plan Goal 4.*			
5.	$ --	$ 6,000,000	$ -6,000,000	--
	Proposition 172 Revenues: Reflects an anticipated increase in public safety sales tax receipts. *Supports Countywide Strategic Plan Goal 4.*			
Total	**$ 2,368,000**	**$ 5,936,000**	**$ -3,568,000**	**-29.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1.	**General Prosecution**						
	$148,441,000	$ --	$ 59,681,000	$ 88,760,000	$ --	$ 88,760,000	1,245.0

Authority: Mandated program with discretionary service level - Sections 26500 - 26502 of the California Government Code.

Represents the people of the State of California in all felony prosecutions, as well as in all misdemeanor prosecutions where there is no city prosecutor. The program contains ten branch offices, 14 area offices, and all central trial courts.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2.	**Special Prosecution**						
	$87,409,000	$ 7,229,000	$ 60,528,000	$ 19,652,000	$ --	$ 19,652,000	650.0

Authority: Mandated program with discretionary service level - Sections 26500 - 26502 of the California Government Code.

Represents the people of the State of California in specialized felony prosecutions and all juvenile hearings. This program provides vertical prosecution and expertise for various specialized crimes such as hardcore gang crimes, major fraud, and juvenile crimes and related trial support programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3.	**Administration**						
	$20,303,000	$ 1,624,000	$ 6,694,000	$ 11,985,000	$ --	$ 11,985,000	170.0

Authority: Non-mandated, discretionary program.

Provides administrative support to the Department and includes the executive office, budget, accounting, contracts/grants, personnel, payroll, procurement, and facilities management.

Total Programs						
$256,153,000	**$ 8,853,000**	**$ 126,903,000**	**$ 120,397,000**	**$ 0**	**$ 120,397,000**	**2,065.0**

DISTRICT ATTORNEY

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	153,012,000	153,821,000	153,123,000	-698,000
Employee Benefits	64,582,000	64,366,000	67,029,000	2,663,000
Total Salaries and Employee Benefits	217,594,000	218,187,000	220,152,000	1,965,000
Services and Supplies				
Clothing and Personal Supplies	31,000	4,000	4,000	0
Communications	3,578,000	3,400,000	3,400,000	0
Information Technology Services	6,335,000	1,800,000	1,800,000	0
Insurance	227,000	227,000	252,000	25,000
Maintenance-Buildings and Improvements	1,838,000	3,824,000	3,824,000	0
Maintenance-Equipment	555,000	507,000	354,000	-153,000
Memberships	400,000	432,000	407,000	-25,000
Office Expense-Other	5,249,000	1,800,000	1,800,000	0
Office Expense-Postage	424,000	424,000	220,000	-204,000
Office Expense-Stat and Forms	200,000	400,000	332,000	-68,000
Professional and Specialized Services	4,394,000	9,456,000	10,773,000	1,317,000
Publication and Legal Notices	35,000	3,000	20,000	17,000
Rents and Leases-Bldg and Improvemts	3,055,000	3,055,000	3,063,000	8,000
Rents and Leases-Equipment	709,000	709,000	709,000	0
Special Departmental Expense	2,108,000	900,000	903,000	3,000
Telecommunications	0	1,200,000	1,200,000	0
Transportation and Travel-Auto Mileage	240,000	300,000	190,000	-110,000
Transportation and Travel-Auto Service	0	205,000	225,000	20,000
Transportation and Travel-Other	10,000	10,000	11,000	1,000
Transportation and Travel-Traveling	436,000	476,000	450,000	-26,000
Utilities	3,487,000	3,487,000	3,537,000	50,000
Total Services and Supplies	33,311,000	32,619,000	33,474,000	855,000
Other Charges				
Other Charges	70,000	70,000	328,000	258,000
Interest on Other Long-Term Debt	2,167,000	2,167,000	1,422,000	-745,000
Judgments and Damages	368,000	368,000	368,000	0
Taxes and Assessments	4,000	4,000	4,000	0
Total Other Charges	2,609,000	2,609,000	2,122,000	-487,000
Fixed Assets				
Equipment:				
Major Office Equipment	0	50,000	50,000	0
Vehicle-Automobile	378,000	320,000	320,000	0
Total Equipment	378,000	370,000	370,000	0
Total Fixed Assets	378,000	370,000	370,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Operating Transfer Out	0	0	35,000	35,000
Total Other Financing Uses	0	0	35,000	35,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**253,892,000**	**253,785,000**	**256,153,000**	**2,368,000**
Less: Intrafund Transfers	9,562,000	11,143,000	8,853,000	-2,290,000
TOTAL NET REQUIREMENTS	244,330,000	242,642,000	247,300,000	4,658,000
REVENUES:				
Fines, Forfeitures and Penalties	38,000	50,000	38,000	-12,000
Intergovernmental Revenues-Federal	2,493,000	1,970,000	1,475,000	-495,000
Intergovernmental Revenues-State	109,047,000	109,307,000	117,039,000	7,732,000
Charges for Services	3,157,000	2,722,000	3,056,000	334,000
Miscellaneous Revenues	4,216,000	3,628,000	3,795,000	167,000
Other Financing Sources	1,726,000	1,000,000	1,500,000	500,000
TOTAL REVENUES	120,677,000	118,677,000	126,903,000	8,226,000
NET COUNTY COST	**123,653,000**	**123,965,000**	**120,397,000**	**-3,568,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: General and Special Prosecution

Program Description: See Departmental Program Summary

Program Result: General criminal cases and specialized prosecutions are successfully adjudicated through the criminal justice system.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of cases filed/declined within five days	99.6%	99.7%	99.7%	99.7%
Percent of cases filed/declined in more than five days	0.4%	0.3%	0.3%	0.3%
Operational Measures				
Number of cases referred for filing consideration	89,034	94,027	97,290	100,800
Number of cases filed/declined within five days	88,698	93,704	96,998	100,497
Number of cases filed/declined in more than five days	336	323	292	303
Average filing time for all cases filed/declined (days)	2.85	2.84	2.80	2.80

PROGRAM NAME: Administration

Program Description: See Departmental Program Summary

Program Result: Administrative duties are handled efficiently with particular focus on maximizing revenue.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of available funds claimed	91.1%	n/a	n/a	n/a
Operational Measures				
Total annual State grant funds awarded/available	$20,129,000	n/a	n/a	n/a
Total annual State grant funds claimed	$18,332,000	n/a	n/a	n/a
Grant staff (full-time equivalent)	6.5	n/a	n/a	n/a
Annual State grant funds claimed per staff	$2,820,000	n/a	n/a	n/a

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Hardcore Gang Division

Program Description: The Hardcore Gang Division is a specialized unit responsible for prosecuting violent gang-related crimes, principally murders and attempted murders. Attorneys are either assigned to various offices throughout the County to prosecute gang-related crimes in those areas or to special programs designed to target specific gang operations within a discrete geographical area.

Program Result: Residents of Los Angeles County are protected from hardcore gang activity through a comprehensive program of case referrals from police agencies, case investigation, strategic intervention, and case prosecutions.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Annual crime rate per 100,000 population of hardcore gang crimes reported throughout the County	n/a	n/a	n/a	n/a
Percent increase/decrease in recidivism among subjects previously identified in prior cases	n/a	n/a	n/a	n/a
Percent of total offenders convicted	n/a	n/a	n/a	n/a
Percent of witness protected	n/a	n/a	n/a	n/a
Operational Measures				
Number of cases prosecuted	n/a	n/a	n/a	n/a
Number of cases screened and reviewed	n/a	n/a	n/a	n/a
Number of cases investigated	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available.

PROGRAM NAME: Lifer Hearings Unit

Program Description: The Lifer Hearings Unit is designed to monitor and index life prisoners from the County to ensure that the District Attorney (DA) is represented at every Parole Board hearing for all prisoners from the County who have been sentenced to a life-term. This program consists of one grade V deputy district attorney and one legal office support assistant. The success of this program is dependent upon the recruitment of other deputies to attend lifer-hearings. Inmates from the County represent approximately 60 percent of the State's lifer population, and hearings are generally scheduled at three different prisons, throughout the State, every week.

Program Result: The public and victims of felony crimes are protected from the early release of life-term inmates through a cost-effective program which supports the DA's duty to advocate on behalf of the public at all Board of Prison term hearings of all inmates who originate from Los Angeles County.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent decrease in travel expenses related to lifer hearings	n/a	n/a	n/a	n/a
Percent of denials to all hearings attended (number of parole dates denied divided by number of hearings)	n/a	n/a	n/a	n/a
Percent of increase/decrease in required hearing Appearances	n/a	n/a	n/a	n/a
Percent of increase/decrease in staff hours	n/a	n/a	n/a	n/a
Operational Measures				
Number of hearings attended	n/a	n/a	n/a	n/a
Number of life-term prisoners cases tracked	n/a	n/a	n/a	n/a
Number of files created	n/a	n/a	n/a	n/a
Number of case files converted to digital retention mode	n/a	n/a	n/a	n/a
Number of parole dates granted/denied	n/a	n/a	n/a	n/a
Number of video-conference hearings held	n/a	n/a	n/a	n/a
Number of victims who participated	n/a	n/a	n/a	n/a
Number of victim letters solicited/received for presentation to the Board of Prison Terms	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available

PROGRAM NAME: Recipient Welfare Fraud Unit

Program Description: The Recipient Welfare Fraud Unit, within the Bureau of Investigation, is committed to combating welfare fraud and protecting the County's welfare fund by investigating major claims of welfare fraud activity (claims greater than $50,000). The section is completely funded by the Department of Public Social Services; typical cases investigated by this section involve aid for dependent children, perjury, presentation of false documentation, presence of unreported father in the home, unreported income, embezzlement, and conspiracy to commit these or related unlawful activities.

Program Result: Los Angeles County residents are protected from persons who commit felony crimes involving welfare fraud.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total amount of benefits detected that people were not entitled to receive	n/a	n/a	n/a	n/a
Total amount of repayments recovered from unqualified recipients	n/a	n/a	n/a	n/a
Total amount of assets seized and recovered	n/a	n/a	n/a	n/a
Total amount of fines and penalties levied	n/a	n/a	n/a	n/a
Percent of total referrals investigated	n/a	n/a	n/a	n/a
Operational Measures				
Number of referrals received (including tips from the Housing Authority, law enforcement agencies, Internal Revenue Service, Department of Insurance, insurance companies, the Fraud Hotline and other miscellaneous sources)	n/a	n/a	n/a	n/a
Number of cases opened for investigation	n/a	n/a	n/a	n/a
Number of complaints filed for prosecution	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available.

PROGRAM NAME: Sex Crimes Division

Program Description: The Sex Crimes Division provides specially trained attorneys dedicated solely to the prosecution of sex crimes and child sexual abuse cases within the Central District.

Program Result: Residents of Los Angeles County are protected from felony sex crimes through a comprehensive program of case screening, case investigation, case referrals, and case prosecutions.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Annual crime rate per 100,000 population of felony sex crimes reported in Central District and County	n/a	n/a	n/a	n/a
Percent of total victims permanently protected from offenders	n/a	n/a	n/a	n/a
Percent of total offenders convicted	n/a	n/a	n/a	n/a
Percent of increase/decrease in recidivism among subjects previously identified in prior cases	n/a	n/a	n/a	n/a

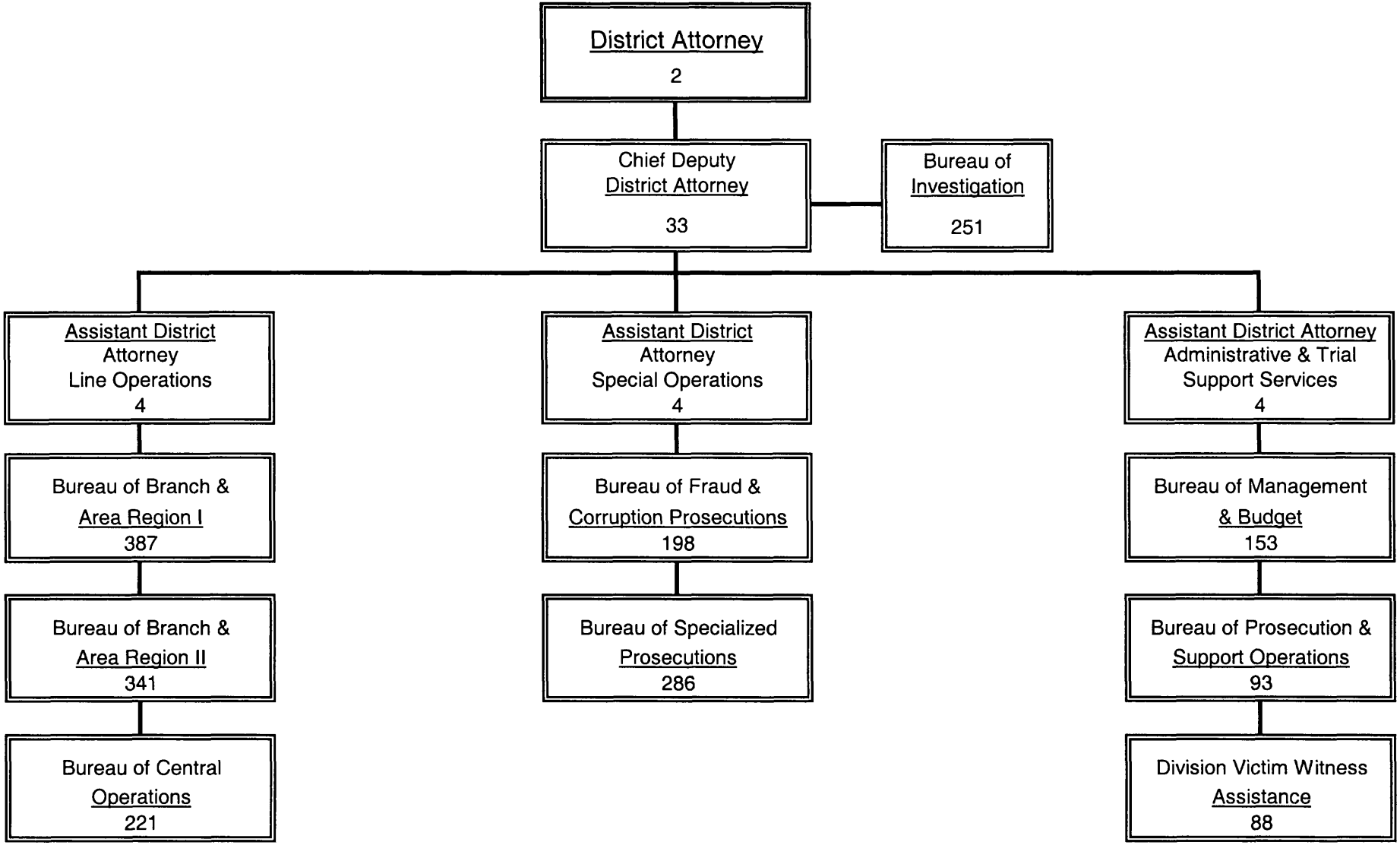
Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of cases prosecuted	n/a	n/a	n/a	n/a
Number of cases screened	n/a	n/a	n/a	n/a
Number of repeat offenders	n/a	n/a	n/a	n/a
Number of cases investigated	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data collection will begin in 2004-05.
n/a = not available.

DISTRICT ATTORNEY

Steve Cooley

2004-05 Proposed Budgeted Positions = 2,065.0



EMERGENCY PREPAREDNESS AND RESPONSE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 3,881,797	$ 5,151,000	$ 5,151,000	$ 6,845,000	$ 6,845,000	$ 1,694,000
FIXED ASSETS-EQUIP	327	50,000	50,000	50,000	50,000	
OTHER FINANCING USES	7,000	7,000	7,000	7,000	7,000	
GROSS TOTAL	$ 3,889,124	$ 5,208,000	$ 5,208,000	$ 6,902,000	$ 6,902,000	$ 1,694,000
REVENUE	402,797	971,000	971,000	2,665,000	2,665,000	1,694,000
NET COUNTY COST	$ 3,486,327	$ 4,237,000	$ 4,237,000	$ 4,237,000	$ 4,237,000	$
REVENUE DETAIL						
STATE-OTHER	$ 399,256	$ 358,000	$ 358,000	$ 2,665,000	$ 2,665,000	$ 2,307,000
FEDERAL-OTHER		613,000	613,000			-613,000
MISCELLANEOUS	3,541					
TOTAL	$ 402,797	$ 971,000	$ 971,000	$ 2,665,000	$ 2,665,000	$ 1,694,000

FUND: GENERAL FUND
FUNCTION: PUBLIC PROTECTION
ACTIVITY: OTHER PROTECTION

2004-05 Budget Message

The Emergency Preparedness and Response budget provides funding for the County Office of Emergency Management (OEM) for the preparation and implementation of plans and policies for the protection of life and property within the County of Los Angeles in the event of an emergency or disaster; funding for the operation and maintenance of the County Emergency Operations Center (EOC), including the associated Emergency Management Information System (EMIS) computer network; conducting training in emergency management policies and procedures for personnel assigned to County government, special districts, and other jurisdictions throughout the County; planning support for Homeland Security; developing and providing emergency and disaster related educational materials for the residents of the County; and conducting countywide disaster exercises. Additionally, OEM is required by the State to manage the provision of Emergency Management Performance Grant (EMPG) funds which includes developing the Operational Area EMPG Work Plan, monitoring jurisdiction compliance with the requirements of EMPG funding and distribution of funds. OEM also coordinates several terrorism preparedness grants for the Operational Area.

The 2004-05 Proposed Budget reflects funding to provide oversight and coordination of countywide emergency preparedness and response efforts.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 1,979,000	$ 1,979,000	$ --	--

Homeland Security Equipment Support Program: Reflects funding for the purchase of equipment to enhance first responder capabilities in response to incidents of terrorism involving the use of chemical, biological, radiological, and explosive agents. *Supports Countywide Strategic Plan Goal 1.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ 216,000	$ 216,000	$ --	--

Community Emergency Response Team (CERT) Program: Reflects funding to support the County CERT program by increasing the number of programs available as well as supporting existing programs in the County. *Supports Countywide Strategic Plan Goal 3.*

3.	$ 112,000	$ 112,000	$ --	--

Supplemental Emergency Management Response Grant: Reflects funding to assist local governments to develop and maintain the level of capability to prepare, respond and recover from emergencies and disasters. *Supports Countywide Strategic Plan Goal 2.*

4.	$ -613,000	$ -613,000	$ --	--

State Domestic Preparedness Equipment Grant: Reflects a reduction in funding due to completion of the State Domestic Preparedness Equipment Program. *Supports Countywide Strategic Plan Goal 1.*

Total	**$ 1,694,000**	**$ 1,694,000**	**$ 0**	**0.0**

EMPLOYEE BENEFITS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 1,416,642,355	$ 1,568,881,000	$ 1,693,875,000	$ 1,945,557,000	$ 1,945,557,000	$ 251,682,000
LESS EXPENDITURE DIST	1,410,283,355	1,568,881,000	1,693,875,000	1,915,557,000	1,915,557,000	221,682,000
TOT S & EB	6,359,000			30,000,000	30,000,000	30,000,000
GROSS TOTAL	$ 6,359,000	$	$	$ 30,000,000	$ 30,000,000	$ 30,000,000
REVENUE	12,000					
NET COUNTY COST	$ 6,347,000	$	$	$ 30,000,000	$ 30,000,000	$ 30,000,000
REVENUE DETAIL						
MISCELLANEOUS	$ 12,000	$	$	$	$	$
TOTAL	$ 12,000	$	$	$	$	$

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

Mission Statement

The County of Los Angeles provides its employees with a wide range of fringe benefits. The appropriations for the General Fund portion of these benefit costs are centrally reflected in this budget, with the expenses distributed to departments.

The 2004-05 Proposed Budget reflects:

-- Continuation of the July 30, 1996 Board-approved utilization of the Los Angeles County Employees Retirement Association's (LACERA) excess surplus earnings to partially offset County retirement contributions, and continued offset of a portion of retiree health insurance.

-- An additional $30.0 million in net County cost for the seventh year of a multi-year plan to reduce the General Funds reliance on LACERA excess earnings, which will be distributed to the departments prior to the adoption of the Final Budget.

-- The scheduled annual increase in retirement debt service costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

-- Negotiated increases in salaries and employee benefits.

-- Increases in disability, workers' compensation, and health and life insurance costs based on current experience.

EMPLOYEE BENEFITS DETAIL

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN						
EB-CO EMP RET	$ 240,526,450	$ 271,168,000	$ 282,573,000	$ 380,934,000	$ 380,934,000	$ 98,361,000
EB-CO RET INS	109,672,300	138,611,000	156,659,000	182,273,000	182,273,000	25,614,000
EB-RET DEBT	297,259,780	315,371,000	316,115,000	336,331,000	336,331,000	20,216,000
EB-RET/OASDI	32,091,932	33,664,000	41,619,000	41,619,000	41,619,000	
EB-EMP SICK	3,913,000					
EB-FLX BEN PN	397,595,907	432,671,000	460,033,000	509,417,000	509,417,000	49,384,000
EB-HEALTH INS	17,391,901	20,264,000	23,280,000	26,964,000	26,964,000	3,684,000
EB-DENTAL INS	5,720,384	9,247,000	8,301,000	13,712,000	13,712,000	5,411,000
EB-LIFE INS	4,124,579	4,283,000	5,757,000	6,395,000	6,395,000	638,000
EB-UIB INS	3,677,020	4,890,000	13,200,000	14,521,000	14,521,000	1,321,000
EB-LG TM DIS	20,047,276	19,231,000	20,160,000	22,428,000	22,428,000	2,268,000
EB-SAVING PN	25,414,104	26,295,000	35,420,000	35,420,000	35,420,000	
EB-HORIZONS	63,467,300	68,043,000	98,522,000	98,522,000	98,522,000	
EB-WKRS COMP	195,740,422	225,143,000	232,236,000	277,021,000	277,021,000	44,785,000
	$ 1,416,642,355	$ 1,568,881,000	$ 1,693,875,000	$ 1,945,557,000	$ 1,945,557,000	$ 251,682,000
LESS EXPENDITURE DIST	1,410,283,355	1,568,881,000	1,693,875,000	1,915,557,000	1,915,557,000	221,682,000
GROSS TOTAL	$ 6,359,000	$	$	$ 30,000,000	$ 30,000,000	$ 30,000,000
REVENUE						
EB-LIFE INS	$ 12,000	$	$	$	$	$
NET COUNTY COST	$ 6,347,000	$	$	$ 30,000,000	$ 30,000,000	$ 30,000,000
REVENUE DETAIL						
MISCELLANEOUS						
EB-LIFE INS	$ 12,000	$	$	$	$	$
TOTAL	$ 12,000	$	$	$	$	$

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

2004-05 PROPOSED
(BY FUND)

FINANCING USES CLASSIFICATION	GENERAL FUND	HOSPITAL ENTERPRISE FUNDS	SPECIAL FUNDS SPECIAL DISTRICTS	TOTAL
COUNTY EMPLOYEE RETIREMENT	$ 378,166,000	$ 69,633,000	$ 65,273,000	$ 513,072,000
RETIREE INSURANCE	182,273,000	45,989,000	24,834,000	253,096,000
COUNTY RETIREMENT DEBT SERVICE *	205,497,000	80,985,000	49,849,000	336,331,000
PENSION SAVINGS PLAN	2,768,000	5,043,000	1,296,000	9,107,000
OASDI - MEDICARE	41,619,000	12,482,000	7,225,000	61,326,000
FLEXIBLE BENEFITS	509,417,000	133,443,000	68,108,000	710,968,000
INSURANCE				
HEALTH	26,964,000	7,198,000	3,966,000	38,128,000
DENTAL	13,712,000	4,485,000	2,838,000	21,035,000
LIFE	6,329,000	1,180,000	569,000	8,078,000
UNEMPLOYMENT INSURANCE BENEFITS *	6,192,000	6,656,000	1,673,000	14,521,000
DISABILITY	22,428,000	9,190,000	4,016,000	35,634,000
SAVINGS PLAN	35,420,000	7,276,000	5,604,000	48,300,000
HORIZONS PLAN	98,522,000	29,250,000	23,220,000	150,992,000
WORKERS' COMPENSATION	277,021,000	64,457,000	56,755,000	398,233,000
TOTAL	$ 1,806,238,000	477,267,000	315,226,000	2,598,821,000

* One warrant is issued in payment of these obligations, the total expenditure is reflected in the General Fund, but reimbursed through the expenditure distribution method.

Note: The 2004-05 Proposed Employee Benefits Budget includes the entire cost of the General Fund, in addition to the retirement debt service and unemployment insurance costs for the Hospital Enterprise Funds, Special Funds/Special Districts, and Courts and life insurance costs for the Special Funds/Special Districts, and Courts of $66,000.

EMPLOYEE HOME COMPUTER PURCHASE PROGRAM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$	$	$ 1,000	$	$	$ -1,000
OTHER CHARGES	84,000	10,000	135,000			-135,000
GROSS TOTAL	$ 84,000	$ 10,000	$ 136,000	$	$	$ -136,000
REVENUE	2,050	2,000	5,000			-5,000
NET COUNTY COST	$ 81,950	$ 8,000	$ 131,000	$	$	$ -131,000
REVENUE DETAIL						
MISCELLANEOUS	$ 2,050	$ 2,000	$ 5,000	$	$	$ -5,000
TOTAL	$ 2,050	$ 2,000	$ 5,000	$	$	$ -5,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

Mission Statement

On February 13, 2001, the Board of Supervisors approved the Employee Home Computer Purchase Program to allow permanent County and Superior Court employees a one-time opportunity from March 2001 to May 2001 to purchase a personal computer system for their home use. The program included a County-backed loan option offered through participating County credit unions.

2004-05 Budget Message

The Employee Home Computer Purchase Program Budget provided appropriation to fund costs associated with program administration and a reserve against loan defaults as required under the contract with participating credit unions. The program ends in June 2004 following the satisfaction of the remaining outstanding program loans. No appropriation is required for the 2004-05 Proposed Budget.

EXTRAORDINARY MAINTENANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 10,870,668	$ 13,500,000	$ 45,629,000	$ 30,657,000	$ 30,657,000	$ -14,972,000
REVENUE		4,594,000	4,594,000			-4,594,000
NET COUNTY COST	$ 10,870,668	$ 8,906,000	$ 41,035,000	$ 30,657,000	$ 30,657,000	$ -10,378,000
REVENUE DETAIL						
RENTS AND CONCESSIONS	$	$ 4,594,000	$ 4,594,000	$	$	$ -4,594,000
TOTAL	$	$ 4,594,000	$ 4,594,000	$	$	$ -4,594,000

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
PROPERTY MANAGEMENT

2004-05 Budget Message

This appropriation funds major building maintenance projects including the net County cost related to earthquake repairs not covered by Federal Emergency Management Agency, legally required building alterations, certain limited departmental maintenance requirements, and unanticipated emergency maintenance projects. The 2004-05 Proposed Budget reflects funding that is carried over for projects that were not completed in 2003-04.

The County's physical infrastructure has deteriorated significantly due to departmental budgetary shortfalls in the maintenance of their facilities. In order to address such needs, on an annual basis one-time funding is approved for the repair and replacement of the most critical maintenance requirements to the extent that needs exceed departments' funding capability in the maintenance of their real property.

Strategic Planning

The Countywide Strategic Plan requires that the County invest in the public infrastructure. The Extraordinary Maintenance budget addresses that strategy by investing in the maintenance of priority owned long-term County assets.

Critical Needs

Notwithstanding recent efforts to address the accumulation of deferred maintenance, the current needs total in the hundreds of millions of dollars. Priority criteria for financing projects should funding become available include repairs to maintain the structural integrity of the buildings and health and safety projects.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -16,372,000	$ -4,594,000	$ -11,778,000	--

Deletion of One-Time Funding: Reflects the deletion of one-time funding for deferred maintenance projects that have been completed or funds transferred to other budget units. The reduction is offset by the carryover of $27,535,000 for projects to be completed in the subsequent fiscal year. Also reflects the transfer of $4.6 million in appropriation and one-time revenue to a capital project for the remediation and development of the Rancho Los Amigos National Rehabilitation Center's south campus site.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ 400,000	$ --	$ 400,000	--
	Maintenance Projects: Reflects funding for East Los Angeles Civic Center facility coordinator and for landscape maintenance of Rancho Los Amigos National Rehabilitation Center's south campus.			
3.	$ 1,000,000	$ --	$ 1,000,000	--
	Americans with Disabilities Act (ADA) Compliance: Reflects the addition of one-time funds for ADA upgrades to County-owned facilities.			
Total	**$ -14,972,000**	**$ -4,594,000**	**$ -10,378,000**	**0.0**

FEDERAL AND STATE DISASTER AID

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 10,174,744	$ 60,000,000	$ 80,000,000	$ 60,000,000	$ 60,000,000	$ -20,000,000
REVENUE	7,485,656	60,000,000	80,000,000	60,000,000	60,000,000	-20,000,000
NET COUNTY COST	$ 2,689,088	$	$	$	$	$
REVENUE DETAIL						
STATE AID-DISASTER	$ 636,982	$ 6,000,000	$ 7,780,000	$ 6,000,000	$ 6,000,000	$ -1,780,000
FEDERAL AID-DISASTER	6,848,674	54,000,000	70,020,000	54,000,000	54,000,000	-16,020,000
MISCELLANEOUS			2,200,000			-2,200,000
TOTAL	$ 7,485,656	$ 60,000,000	$ 80,000,000	$ 60,000,000	$ 60,000,000	$ -20,000,000

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

2004-05 Budget Message

The Federal and State Disaster Aid budget provides economic recovery assistance following major emergencies and disasters, such as the January 17, 1994 Northridge Earthquake and Aftershocks, and the Southern California 2003 Wildfires. It also includes contingency appropriation for emergency and post-emergency response and restoration of buildings and property pending reimbursement from appropriate governmental agencies and insurance companies.

Recommendations for 2004-05 reflect the potential need for appropriation with the appropriate offsetting revenues from the Federal and State agencies should there be a major disaster. In addition, this budget reflects approximately $40 million of State and federally funded expenditures for the County to continue the permanent repair, restoration, and replacement of facilities damaged during the Northridge Earthquake.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -20,000,000	$ -20,000,000	$ --	--

Reduction in Recovery Activities: Reflects a reduction in funding capacity due to continued progress in repairing and restoring County facilities damaged in natural disasters such as the Northridge Earthquake. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -20,000,000**	**$ -20,000,000**	**$ 0**	**0.0**

FINANCING ELEMENTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCING REQUIREMENTS						
FINANCING USES						
APPR FOR CONTINGENCY	$	$ 22,526,000	$ 22,526,000	$	$ 0	$ -22,526,000
RESERVES						
GENERAL RESERVES	$ 3,000,000	$ 3,000,000	$ 3,000,000	$ 3,000,000	$ 3,000,000	$
OTHER RESERVES	58,309,000	3,206,000				
DESIGNATIONS	305,698,000	202,003,000	100,987,000	87,750,000	87,750,000	-13,237,000
TOTAL RESERVES	367,007,000	208,209,000	103,987,000	90,750,000	90,750,000	-13,237,000
TOTAL FIN REQMNTS	$ 367,007,000	$ 230,735,000	$ 126,513,000	$ 90,750,000	$ 90,750,000	$ -35,763,000
AVAILABLE FINANCING						
FUND BALANCE	$ 603,356,000	$ 678,361,000	$ 678,361,000	$ 454,440,000	$ 454,440,000	$ -223,921,000
CANCEL RES/DES	340,163,032	231,374,000	231,374,000	104,800,000	104,800,000	-126,574,000
PROPERTY TAXES						
REGULAR ROLL	1,585,220,441	1,696,866,000	1,699,814,000	1,796,666,000	1,796,666,000	96,852,000
SUPPLEMENTAL ROLL	55,909,031	53,733,000	50,785,000	53,733,000	53,733,000	2,948,000
REVENUE	18,700,483					
TOT AVAIL FIN	$ 2,603,348,987	$ 2,660,334,000	$ 2,660,334,000	$ 2,409,639,000	$ 2,409,639,000	$ -250,695,000

Mission Statement

Financing Elements reflects those appropriations and revenues that are not contained in the departmental or nondepartmental budget summaries.

2004-05 Budget Message

The 2004-05 Proposed Budget includes financing requirements and available financing as follows:

Financing Requirements

-- Provides $3.0 million to replenish the General Reserve that can be used in the event of a natural disaster, as directed by the Board of Supervisors.

-- Includes $58.5 million in the Designation for Budgetary Uncertainties for revenues, which may be subject to the provisions of Proposition 62 and/or Proposition 218.

-- Includes $29.3 million in the Designation for deferred payment from the State for Senate Bill 90 mandated programs.

Available Financing

For budgetary planning purposes, the Chief Administrative Office considers total available financing to represent the difference generated in 2003-04 from County revenues exceeding expenditures, the cancellation of prior year reserves and designations, and property taxes. Any decrease in fund balance from the budgeted amount will require expenditure reductions or the identification of additional financing.

2004-05 Budget Message (cont'd)

Available Financing (cont'd)

The proposed fund balance of $454.4 million is comprised of the following:

-- $132.3 million from General Fund operations.

-- $132.6 million of unused 2003-04 Capital Projects funds which are being carried over to 2004-05.

-- $27.5 million of unused 2003-04 Extraordinary Maintenance funds which are being carried over to 2004-05.

-- $12.5 million of unused 2003-04 Project and Facility Development funds which are being carried over to 2004-05.

-- $33.5 million of unused 2003-04 Department of Public Social Services (DPSS) – Performance Incentives funds which are being carried over to 2004-05.

-- $20.6 million of unused 2003-04 Provisional Financing Uses – Los Angeles County Financial System funds which are being carried over to 2004-05.

-- $77.7 million of unused 2003-04 Provisional Financing Uses – DPSS Food Stamp Error Penalty funds which are being carried over to 2004-05.

-- $17.7 million of unused 2003-04 Provisional Financing Uses – DPSS Performance Incentives funds which are being carried over to 2004-05.

The cancellation of prior year reserves and designations of $104.8 million includes the following:

-- $3.0 million of 2003-04 General Reserve to finance the 2004-05 General Reserve.

-- $101.8 million in Designation for Health Services Tobacco Settlement related to the 1115 Waiver Medicaid Demonstration Project and other health-related costs.

Property Tax revenues reflect an increase of $88.0 million over the fiscal year 2003-04 Adopted Budget primarily due to the strong housing demand, steady rise in home values and low mortgage interest rates. Also included is an increase of $11.8 million in Property Tax revenues to the County due to the "Triple Flip" legislation which shifts one-quarter of one percent County Local Sales Tax to the State to fund the California Economic Recovery Bond Act of 2004.

FIRE

P. MICHAEL FREEMAN, FIRE CHIEF, FORESTER AND FIRE WARDEN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 498,699,285	$ 528,634,000	$ 528,552,000	$ 579,133,000	$ 579,133,000	$ 50,581,000
SERVICES & SUPPLIES	72,551,346	82,645,000	83,772,000	86,755,000	86,755,000	2,983,000
LESS EXPENDITURE DIST	5,326,580	7,529,000	7,529,000	7,529,000	7,529,000	
TOT S & S	67,224,766	75,116,000	76,243,000	79,226,000	79,226,000	2,983,000
OTHER CHARGES	5,062,437	5,260,000	5,814,000	7,613,000	7,613,000	1,799,000
FIXED ASSETS-EQUIP	2,472,860	13,028,000	8,647,000	9,478,000	9,478,000	831,000
OTHER FINANCING USES	3,551,000	6,146,000	3,351,000	5,551,000	5,551,000	2,200,000
APPR FOR CONTINGENCY			13,290,000			-13,290,000
GROSS TOTAL	$ 577,010,348	$ 628,184,000	$ 635,897,000	$ 681,001,000	$ 681,001,000	$ 45,104,000
TOT FIN REQMTS	$ 577,010,348	$ 628,184,000	$ 635,897,000	$ 681,001,000	$ 681,001,000	$ 45,104,000
AVAIL FINANCE						
FUND BALANCE	$ 19,533,000	$ 27,338,000	$ 27,338,000	$ 31,170,000	$ 31,170,000	$ 3,832,000
CANCEL RES/DES	2,524,253					
PROPERTY TAXES	359,993,893	382,918,000	378,018,000	405,734,000	405,734,000	27,716,000
VOTER APPRVD SPCL TAX	59,275,200	57,277,000	60,314,000	57,831,000	57,831,000	-2,483,000
SPECIAL ASSESSMENT	61,148	109,000	24,000	24,000	24,000	
REVENUE	162,960,772	191,712,000	170,203,000	186,242,000	186,242,000	16,039,000
TOT AVAIL FIN	$ 604,348,266	$ 659,354,000	$ 635,897,000	$ 681,001,000	$ 681,001,000	$ 45,104,000
BUDGETED POSITIONS	4,002.0	4,003.0	4,003.0	4,085.0	4,085.0	82.0
REVENUE DETAIL						
PROP TAXES-CURR-SEC	$ 328,826,424	$ 346,563,000	$ 342,204,000	$ 368,822,000	$ 368,822,000	$ 26,618,000
PROP TAXES-CURR-UNSEC	20,004,568	18,355,000	19,658,000	18,722,000	18,722,000	-936,000
PROP TAXES-PRIOR-SEC	-1,885,465	3,177,000	2,588,000	2,677,000	2,677,000	89,000
PROP TAXES-PRIOR-UNS	-358,511	43,000		43,000	43,000	43,000
SUPP PROP TAXES-CURR	9,523,604	13,802,000	12,659,000	14,492,000	14,492,000	1,833,000
SUPP PROP TAXES-PRIOR	3,883,273	978,000	909,000	978,000	978,000	69,000
ERAF TAX REVENUE		18,000,000		18,000,000	18,000,000	18,000,000
VOTER APPR SPEC TAXES	59,275,200	57,277,000	60,314,000	57,831,000	57,831,000	-2,483,000
BUSINESS LICENSES	31,275	47,000	47,000	47,000	47,000	
OTHER LIC & PERMITS	7,752,368	8,897,000	8,761,000	8,189,000	8,189,000	-572,000
FORFEIT & PENALTIES	47,302	52,000	52,000	52,000	52,000	
PEN/INT/COSTS-DEL TAX	3,025,192	2,908,000	2,598,000	2,908,000	2,908,000	310,000
INTEREST	17,744					
RENTS AND CONCESSIONS	85,180	86,000	86,000	86,000	86,000	
OTHER STATE IN-LIEU	12,058	14,000	14,000	14,000	14,000	
HOMEOWNER PRO TAX REL	4,713,447	4,764,000	4,764,000	4,764,000	4,764,000	

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
STATE-OTHER	6,891,741	6,546,000	6,685,000	6,546,000	6,546,000	-139,000
FEDERAL-OTHER	2,832,335	7,324,000	5,453,000	2,162,000	2,162,000	-3,291,000
OTHER GOVT AGENCIES	17,440,051	18,823,000	17,255,000	18,295,000	18,295,000	1,040,000
AUDITING-ACCTG FEES	1,313,719	1,342,000	1,342,000	1,369,000	1,369,000	27,000
ELECTION SERVICES	843					
LEGAL SERVICES	13,383	19,000	19,000	20,000	20,000	1,000
PLANNING & ENG SVCS	62,972	38,000	38,000	38,000	38,000	
COURT FEES & COSTS	24,834	23,000	23,000	23,000	23,000	
EDUCATIONAL SERVICES	1,304,213	1,232,000	1,232,000	1,287,000	1,287,000	55,000
CHRGS FOR SVCS-OTHER	116,843,002	121,171,000	107,410,000	122,020,000	122,020,000	14,610,000
SPECIAL ASSESSMENTS	61,148	109,000	24,000	24,000	24,000	
OTHER SALES	4,272	5,000	5,000	5,000	5,000	
MISCELLANEOUS	507,218	219,000	217,000	215,000	215,000	-2,000
SALE OF FIXED ASSETS	37,623	202,000	202,000	202,000	202,000	
OPERATING TRANSFER IN			14,000,000			-14,000,000
TOTAL	$ 582,291,013	$ 632,016,000	$ 608,559,000	$ 649,831,000	$ 649,831,000	$ 41,272,000

FUND
FIRE DEPARTMENT

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

Mission Statement

To protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

2004-05 Budget Message

The 2004-05 Proposed Budget continues all current emergency and support services within available revenue. The request includes funding for Board-approved increases in salaries and employee benefits, higher employer contributions to the Los Angeles County Employees Retirement Association (LACERA), retiree health insurance, unemployment insurance and unavoidable increases in workers' compensation costs, which are being financed by additional property tax revenue and departmental reserves.

The Proposed Budget also reflects limited enhancements for the following: 1) firefighter and paramedic personnel for emergency services implemented during fiscal year 2003-04 for the City of Signal Hill and the Santa Clarita Valley area; 2) additional staffing for a new fee-for-service contract with the City of La Habra and a new hazardous materials squad for the Antelope Valley funded by property tax revenue growth; and 3) Measure B funding for the lease/purchase of a new helicopter to expand the Department's trauma air transport services and enhance the Department's overall fleet mission-readiness.

The Department's infrastructure improvements continue with existing fire apparatus and helicopter replacement programs through lease/purchase agreements, as well as the continued assessment of our information technology infrastructure needs.

Strategic Planning

The Fire Department's Strategic Plan will continue to focus on emergency and non-emergency service delivery with emphasis on increasing services to the cities served and improving internal business operations. The department's strategies and objectives are designed to ensure the achievement of organizational goals related to service excellence, workforce excellence, organizational effectiveness, fiscal responsibility, children and families' well-being, and public safety as part of our Strategic Plan.

Strategic Planning (cont'd)

The department's revised Strategic Plan includes the following goals and objectives for 2004-05:

Fiscal Responsibility - Department Goal Number (No.) 1: Increase the business focus in the department by: 1) utilizing data from Performance Counts! measures; 2) utilizing data from the Regional Management Information System (RMIS); and 3) requiring budget accountability through the battalion/section level via quarterly reporting.

Service Excellence - Department Goal No. 2: Expand customer/stakeholder outreach through the development of a community advisory group to achieve: 1) proactive communication of issues and early problem resolution; 2) anticipation of future needs; 3) building and enhancing relationships; and 4) expanding and validating service delivery performance to ensure that the highest service levels are achieved, consistent with the department's Performance Counts! measures.

Organizational Effectiveness - Department Goal No. 3: Support the realization of succession planning through the development and implementation of a comprehensive executive management preparation process, including: 1) identification and implementation of management competencies; 2) documented orientation and training in all aspects of management; 3) formal and informal mentoring; and 4) regular performance meetings and documentation of progress, for current and prospective mid- and executive-level managers.

Organizational Effectiveness - Department Goal No. 4: Develop an organizational strategy to plan for the department's future, including: 1) a physical plant to include a new headquarters facility, fire stations and other facilities; 2) financial stability, including a plan that addresses utilization of budgetary resources for planned and unplanned needs; 3) workforce development, including implementation of standardized, department-centered examinations for specific positions; and 4) technology infrastructure including short and long-term plan to address needs to ensure the highest level of responsiveness aligned with the department's mission of prompt, skillful, and cost-effective fire protection and life safety services.

Public Safety - Department Goal No. 5: Develop a comprehensive Emergency Operations Directory to include: 1) philosophy; 2) resource information; and 3) guidelines for specific large scale emergency situations such as power outages and terrorism-related attacks.

Critical Needs

The Fire Department's critical needs are financed in the Proposed Budget. The Department, as a Special District, relies on multi-year fiscal planning to ensure that adequate funding is available to sustain departmental operations.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes			
1.	$ 1,409,000	$ 1,409,000	12.0

City of Signal Hill - Fire Station 60: Reflects the addition of 12.0 budgeted positions (four 24-hour post positions) for fire protection and emergency services to the residents of Signal Hill implemented during fiscal year 2003-04. The four-person assessment engine will be funded by property tax revenue from the City of Signal Hill. *Supports Countywide Strategic Plan Goal 1.*

2.	$ 1,496,000	$ 1,496,000	12.0

Emergency Services: Reflects the addition of 12.0 budgeted positions (four 24-hour post positions) and corresponding paramedic costs to provide emergency services to the residents of the Santa Clarita Valley and surrounding areas. The additional positions will be funded by the District's property tax revenue growth. *Supports Countywide Strategic Plan Goal 1.*

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes (cont'd)			
3.	$ 4,443,000	$ 4,443,000	36.0

La Habra Annexation: Reflects the addition of 36.0 budgeted positions (twelve 24-hour post positions) for the annexation of the City of La Habra into the Consolidated Fire Protection District with an anticipated implementation in Fall 2004. The additional positions will be used to staff four new fire stations and will be fully offset by revenue from the La Habra fee-for-service contract. *Supports Countywide Strategic Plan Goal 1.*

4.	$ 1,170,000	$ 1,170,000	9.0

Hazardous Materials Squad: Reflects the addition of 9.0 budgeted positions (three 24-hour post positions) and corresponding hazardous material costs for the establishment of a new hazardous materials squad in the Antelope Valley, offset by property tax revenue growth and the reallocation of existing resources. *Supports Countywide Strategic Plan Goal 1.*

5.	$ 133,000	$ 133,000	2.0

Junior Lifeguard Program: Reflects the addition of 1.0 Ocean Lifeguard Specialist and 1.0 Ocean Lifeguard positions for the expansion of the Junior Lifeguard Program, which are fully offset by program fees. *Supports Countywide Strategic Plan Goal 1.*

6.	$ 897,000	$ 897,000	11.0

Support Positions: Reflects the addition of 11.0 budgeted support positions to meet increased workload and adequately support existing and enhanced levels of service, including services to the cities of La Habra and Signal Hill. *Supports Countywide Strategic Plan Goal 1.*

Other Changes			
1.	$ 5,466,000	$ 5,466,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 762,000	$ 762,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ 4,251,000	$ 4,251,000	--

Retirement Buy-Down: Reflects the seventh year of a multi-year plan to reduce the County's reliance on LACERA excess earnings.

4.	$ 8,888,000	$ 8,888,000	--

Workers' Compensation: Reflects a 24.3 percent increase in workers' compensation costs primarily due to significant increases in both indemnity and medical payments enacted by the State.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Other Changes (cont'd)			
5.	$ 21,666,000	$ 21,666,000	--

Other Salaries and Employee Benefits: Reflects cost increases in various salaries and employee benefits categories including separation pay, Horizons, unemployment insurance, long-term disability, sick buyback, overtime, and bonuses to support current operations.

6.	$ 2,983,000	$ 2,983,000	--

Services and Supplies: Reflects increases in the Total Assurance Program (TAP) agreement for maintenance of existing and new aircraft, Countywide Cost Allocation Plan, information technology, and communication costs. These increases are partially offset by miscellaneous services and supplies reductions and the deletion of one-time grant funding.

7.	$ 831,000	$ 831,000	--

Fixed Assets: Reflects additional funding for emergency vehicle and equipment purchases to address departmental operational needs.

8.	$ 1,799,000	$ 1,799,000	--

Other Charges: Reflects an increase in anticipated payments for the lease/purchase of new fire emergency apparatus to replace existing engines that are more than twenty years old.

9.	$ 2,200,000	$ 2,200,000	--

Other Financing Uses: Reflects funding for the lease/purchase of a new Firehawk helicopter for expanded trauma air transport services in accordance with Measure B requirements.

10.	$ -13,290,000	$ -13,290,000	--

Appropriation for Contingencies: Reflects the elimination of one-time funding appropriated in FY 2003-04.

Total	**$ 45,104,000**	**$ 45,104,000**	**82.0**

FIRE - ADMINISTRATIVE BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 11,030,901	$ 12,041,000	$ 12,041,000	$ 13,290,000	$ 13,290,000	$ 1,249,000
SERVICES & SUPPLIES	4,666,011	6,205,000	6,371,000	6,338,000	6,338,000	-33,000
FIXED ASSETS-EQUIP	185,583	199,000	210,000	160,000	160,000	-50,000
GROSS TOTAL	$ 15,882,495	$ 18,445,000	$ 18,622,000	$ 19,788,000	$ 19,788,000	$ 1,166,000
TOT FIN REQMTS	$ 15,882,495	$ 18,445,000	$ 18,622,000	$ 19,788,000	$ 19,788,000	$ 1,166,000
AVAIL FINANCE						
PROPERTY TAXES	758					
REVENUE	240,827	93,000	85,000	71,000	71,000	-14,000
TOT AVAIL FIN	$ 241,585	$ 93,000	$ 85,000	$ 71,000	$ 71,000	$ -14,000
BUDGETED POSITIONS	168.0	156.0	156.0	158.0	158.0	2.0
REVENUE DETAIL						
PROP TAXES-CURR-SEC	$ 758	$	$	$	$	$
STATE-OTHER	14,452		14,000			-14,000
FEDERAL-OTHER	-37,561					
CHRGS FOR SVCS-OTHER	70,998	84,000	62,000	62,000	62,000	
OTHER SALES	2,407	5,000	5,000	5,000	5,000	
MISCELLANEOUS	187,543	4,000	4,000	4,000	4,000	
SALE OF FIXED ASSETS	2,988					
TOTAL	$ 241,585	$ 93,000	$ 85,000	$ 71,000	$ 71,000	$ -14,000

FUND	FUNCTION	ACTIVITY
FIRE DEPARTMENT	PUBLIC PROTECTION	FIRE PROTECTION

FIRE - EXECUTIVE BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 4,785,835	$ 6,585,000	$ 6,503,000	$ 7,003,000	$ 7,003,000	$ 500,000
SERVICES & SUPPLIES	513,798	1,438,000	1,476,000	1,569,000	1,569,000	93,000
GROSS TOTAL	$ 5,299,633	$ 8,023,000	$ 7,979,000	$ 8,572,000	$ 8,572,000	$ 593,000
TOT FIN REQMTS	$ 5,299,633	$ 8,023,000	$ 7,979,000	$ 8,572,000	$ 8,572,000	$ 593,000
AVAIL FINANCE						
REVENUE	151,401	98,000	114,000	181,000	181,000	67,000
TOT AVAIL FIN	$ 151,401	$ 98,000	$ 114,000	$ 181,000	$ 181,000	$ 67,000
BUDGETED POSITIONS	46.0	65.0	65.0	65.0	65.0	
REVENUE DETAIL						
BUSINESS LICENSES	$ 31,275	$ 29,000	$ 29,000	$ 29,000	$ 29,000	$
FEDERAL-OTHER	63,337			65,000	65,000	65,000
CHRGS FOR SVCS-OTHER	24,326	9,000	27,000	27,000	27,000	
MISCELLANEOUS	32,463	60,000	58,000	60,000	60,000	2,000
TOTAL	$ 151,401	$ 98,000	$ 114,000	$ 181,000	$ 181,000	$ 67,000

FUND	FUNCTION	ACTIVITY
FIRE DEPARTMENT	PUBLIC PROTECTION	FIRE PROTECTION

FIRE - CLEARING ACCOUNT BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SERVICES & SUPPLIES	$ 6,265,545	$ 7,529,000	$ 7,529,000	$ 7,529,000	$ 7,529,000	$
LESS EXPENDITURE DIST	5,326,580	7,529,000	7,529,000	7,529,000	7,529,000	
TOT S & S	938,965					
GROSS TOTAL	$ 938,965	$	$	$	$	$
TOT FIN REQMTS	$ 938,965	$	$	$	$	$

FUND
FIRE DEPARTMENT

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

FIRE - FINANCING ELEMENTS BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SERVICES & SUPPLIES	$ 10,690,183	$ 12,263,000	$ 11,707,000	$ 11,725,000	$ 11,725,000	$ 18,000
OTHER CHARGES	104,533	225,000	225,000	217,000	217,000	-8,000
APPR FOR CONTINGENCY			13,290,000			-13,290,000
GROSS TOTAL	$ 10,794,716	$ 12,488,000	$ 25,222,000	$ 11,942,000	$ 11,942,000	$ -13,280,000
TOT FIN REQMTS	$ 10,794,716	$ 12,488,000	$ 25,222,000	$ 11,942,000	$ 11,942,000	$ -13,280,000
AVAIL FINANCE						
FUND BALANCE	$ 19,533,000	$ 27,338,000	$ 27,338,000	$ 31,170,000	$ 31,170,000	$ 3,832,000
CANCEL RES/DES	2,524,253					
PROPERTY TAXES	359,993,135	382,918,000	378,018,000	405,734,000	405,734,000	27,716,000
VOTER APPRVD SPCL TAX	59,275,200	57,277,000	60,314,000	57,831,000	57,831,000	-2,483,000
SPECIAL ASSESSMENT	47,508	85,000				
REVENUE	27,201,856	47,119,000	41,089,000	46,044,000	46,044,000	4,955,000
TOT AVAIL FIN	$ 468,574,952	$ 514,737,000	$ 506,759,000	$ 540,779,000	$ 540,779,000	$ 34,020,000
REVENUE DETAIL						
PROP TAXES-CURR-SEC	$ 328,825,666	$ 346,563,000	$ 342,204,000	$ 368,822,000	$ 368,822,000	$ 26,618,000
PROP TAXES-CURR-UNSEC	20,004,568	18,355,000	19,658,000	18,722,000	18,722,000	-936,000
PROP TAXES-PRIOR-SEC	-1,885,465	3,177,000	2,588,000	2,677,000	2,677,000	89,000
PROP TAXES-PRIOR-UNS	-358,511	43,000		43,000	43,000	43,000
SUPP PROP TAXES-CURR	9,523,604	13,802,000	12,659,000	14,492,000	14,492,000	1,833,000
SUPP PROP TAXES-PRIOR	3,883,273	978,000	909,000	978,000	978,000	69,000
ERAF TAX REVENUE		18,000,000		18,000,000	18,000,000	18,000,000
VOTER APPR SPEC TAXES	59,275,200	57,277,000	60,314,000	57,831,000	57,831,000	-2,483,000
PEN/INT/COSTS-DEL TAX	3,023,426	2,906,000	2,596,000	2,906,000	2,906,000	310,000
INTEREST	17,744					
OTHER STATE IN-LIEU	12,058	14,000	14,000	14,000	14,000	
HOMEOWNER PRO TAX REL	4,713,447	4,764,000	4,764,000	4,764,000	4,764,000	
FEDERAL-OTHER		645,000	410,000			-410,000
OTHER GOVT AGENCIES	17,440,051	18,823,000	17,255,000	18,295,000	18,295,000	1,040,000
CHRGS FOR SVCS-OTHER	1,995,130	1,967,000	2,050,000	2,065,000	2,065,000	15,000
SPECIAL ASSESSMENTS	47,508	85,000				
OPERATING TRANSFER IN			14,000,000			-14,000,000
TOTAL	$ 446,517,699	$ 487,399,000	$ 479,421,000	$ 509,609,000	$ 509,609,000	$ 30,188,000

FUND
FIRE DEPARTMENT

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

FIRE - HEALTH HAZARDOUS MATERIALS BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 10,435,939	$ 10,505,000	$ 10,505,000	$ 11,947,000	$ 11,947,000	$ 1,442,000
SERVICES & SUPPLIES	315,525	422,000	433,000	429,000	429,000	-4,000
FIXED ASSETS-EQUIP				29,000	29,000	29,000
GROSS TOTAL	$ 10,751,464	$ 10,927,000	$ 10,938,000	$ 12,405,000	$ 12,405,000	$ 1,467,000
TOT FIN REQMTS	$ 10,751,464	$ 10,927,000	$ 10,938,000	$ 12,405,000	$ 12,405,000	$ 1,467,000
AVAIL FINANCE						
REVENUE	10,670,891	12,542,000	12,381,000	11,937,000	11,937,000	-444,000
TOT AVAIL FIN	$ 10,670,891	$ 12,542,000	$ 12,381,000	$ 11,937,000	$ 11,937,000	$ -444,000
BUDGETED POSITIONS	143.0	143.0	143.0	143.0	143.0	
REVENUE DETAIL						
OTHER LIC & PERMITS	$ 7,750,004	$ 8,896,000	$ 8,760,000	$ 8,188,000	$ 8,188,000	$ -572,000
COURT FEES & COSTS	17					
CHRGS FOR SVCS-OTHER	2,915,513	3,643,000	3,618,000	3,746,000	3,746,000	128,000
MISCELLANEOUS	5,357	3,000	3,000	3,000	3,000	
TOTAL	$ 10,670,891	$ 12,542,000	$ 12,381,000	$ 11,937,000	$ 11,937,000	$ -444,000

FUND	FUNCTION	ACTIVITY
FIRE DEPARTMENT	PUBLIC PROTECTION	FIRE PROTECTION

FIRE - LIFEGUARD BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 21,996,414	$ 23,067,000	$ 23,067,000	$ 24,369,000	$ 24,369,000	$ 1,302,000
SERVICES & SUPPLIES	2,219,533	1,718,000	1,764,000	1,897,000	1,897,000	133,000
FIXED ASSETS-EQUIP	67,091	12,000	22,000	173,000	173,000	151,000
GROSS TOTAL	$ 24,283,038	$ 24,797,000	$ 24,853,000	$ 26,439,000	$ 26,439,000	$ 1,586,000
TOT FIN REQMTS	$ 24,283,038	$ 24,797,000	$ 24,853,000	$ 26,439,000	$ 26,439,000	$ 1,586,000
AVAIL FINANCE						
REVENUE	24,674,656	23,322,000	23,411,000	23,587,000	23,587,000	176,000
TOT AVAIL FIN	$ 24,674,656	$ 23,322,000	$ 23,411,000	$ 23,587,000	$ 23,587,000	$ 176,000
BUDGETED POSITIONS	261.0	256.0	256.0	258.0	258.0	2.0
REVENUE DETAIL						
BUSINESS LICENSES	$	$ 18,000	$ 18,000	$ 18,000	$ 18,000	$
STATE-OTHER	1,555,394	1,526,000	1,530,000	1,526,000	1,526,000	-4,000
FEDERAL-OTHER	290,138	200,000	200,000			-200,000
AUDITING-ACCTG FEES	1,313,719	1,342,000	1,342,000	1,369,000	1,369,000	27,000
ELECTION SERVICES	100					
EDUCATIONAL SERVICES	560,730	392,000	392,000	447,000	447,000	55,000
CHRGS FOR SVCS-OTHER	20,954,575	19,844,000	19,929,000	20,227,000	20,227,000	298,000
TOTAL	$ 24,674,656	$ 23,322,000	$ 23,411,000	$ 23,587,000	$ 23,587,000	$ 176,000

FUND	FUNCTION	ACTIVITY
FIRE DEPARTMENT	PUBLIC PROTECTION	FIRE PROTECTION

FIRE - OPERATIONS BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 370,670,944	$ 389,971,000	$ 389,971,000	$ 427,519,000	$ 427,519,000	$ 37,548,000
SERVICES & SUPPLIES	6,319,211	6,603,000	6,780,000	8,273,000	8,273,000	1,493,000
FIXED ASSETS-EQUIP	243,320	282,000	1,028,000	1,067,000	1,067,000	39,000
GROSS TOTAL	$ 377,233,475	$ 396,856,000	$ 397,779,000	$ 436,859,000	$ 436,859,000	$ 39,080,000
TOT FIN REQMTS	$ 377,233,475	$ 396,856,000	$ 397,779,000	$ 436,859,000	$ 436,859,000	$ 39,080,000
AVAIL FINANCE						
REVENUE	80,629,800	84,056,000	73,738,000	85,121,000	85,121,000	11,383,000
TOT AVAIL FIN	$ 80,629,800	$ 84,056,000	$ 73,738,000	$ 85,121,000	$ 85,121,000	$ 11,383,000
BUDGETED POSITIONS	2,543.0	2,549.0	2,549.0	2,618.0	2,618.0	69.0
REVENUE DETAIL						
STATE-OTHER	$ 2,130	$	$ 69,000	$	$	$ -69,000
FEDERAL-OTHER	953,315					
ELECTION SERVICES	743					
COURT FEES & COSTS	24,784	23,000	23,000	23,000	23,000	
EDUCATIONAL SERVICES	976					
CHRGS FOR SVCS-OTHER	79,572,207	84,015,000	73,628,000	85,084,000	85,084,000	11,456,000
MISCELLANEOUS	75,645	18,000	18,000	14,000	14,000	-4,000
TOTAL	$ 80,629,800	$ 84,056,000	$ 73,738,000	$ 85,121,000	$ 85,121,000	$ 11,383,000

FUND
FIRE DEPARTMENT

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

FIRE - PREVENTION BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 22,684,819	$ 25,565,000	$ 25,565,000	$ 27,690,000	$ 27,690,000	$ 2,125,000
SERVICES & SUPPLIES	564,389	863,000	886,000	1,164,000	1,164,000	278,000
FIXED ASSETS-EQUIP		307,000	32,000	69,000	69,000	37,000
GROSS TOTAL	$ 23,249,208	$ 26,735,000	$ 26,483,000	$ 28,923,000	$ 28,923,000	$ 2,440,000
TOT FIN REQMTS	$ 23,249,208	$ 26,735,000	$ 26,483,000	$ 28,923,000	$ 28,923,000	$ 2,440,000
AVAIL FINANCE						
SPECIAL ASSESSMENT	13,640	24,000	24,000	24,000	24,000	
REVENUE	5,136,459	5,080,000	4,204,000	4,820,000	4,820,000	616,000
TOT AVAIL FIN	$ 5,150,099	$ 5,104,000	$ 4,228,000	$ 4,844,000	$ 4,844,000	$ 616,000
BUDGETED POSITIONS	213.0	212.0	212.0	214.0	214.0	2.0
REVENUE DETAIL						
OTHER LIC & PERMITS	$ 2,364	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$
FORFEIT & PENALTIES	47,302	52,000	52,000	52,000	52,000	
PEN/INT/COSTS-DEL TAX	1,766	2,000	2,000	2,000	2,000	
STATE-OTHER	45,660		18,000			-18,000
FEDERAL-OTHER	363,667	49,000	49,000	3,000	3,000	-46,000
PLANNING & ENG SVCS	62,972	38,000	38,000	38,000	38,000	
COURT FEES & COSTS	33					
CHRGS FOR SVCS-OTHER	4,611,769	4,937,000	4,043,000	4,723,000	4,723,000	680,000
SPECIAL ASSESSMENTS	13,640	24,000	24,000	24,000	24,000	
MISCELLANEOUS	926	1,000	1,000	1,000	1,000	
TOTAL	$ 5,150,099	$ 5,104,000	$ 4,228,000	$ 4,844,000	$ 4,844,000	$ 616,000

FUND
FIRE DEPARTMENT

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

FIRE - SERVICES BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 12,862,420	$ 13,127,000	$ 13,127,000	$ 14,798,000	$ 14,798,000	$ 1,671,000
SERVICES & SUPPLIES	19,783,603	19,661,000	20,187,000	21,032,000	21,032,000	845,000
OTHER CHARGES	4,957,904	5,035,000	5,589,000	7,396,000	7,396,000	1,807,000
FIXED ASSETS-EQUIP	752,245	8,632,000	4,357,000	6,555,000	6,555,000	2,198,000
OTHER FINANCING USES	200,000					
GROSS TOTAL	$ 38,556,172	$ 46,455,000	$ 43,260,000	$ 49,781,000	$ 49,781,000	$ 6,521,000
TOT FIN REQMTS	$ 38,556,172	$ 46,455,000	$ 43,260,000	$ 49,781,000	$ 49,781,000	$ 6,521,000
AVAIL FINANCE						
REVENUE	1,157,821	831,000	852,000	853,000	853,000	1,000
TOT AVAIL FIN	$ 1,157,821	$ 831,000	$ 852,000	$ 853,000	$ 853,000	$ 1,000
BUDGETED POSITIONS	189.0	185.0	185.0	190.0	190.0	5.0
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 85,180	$ 86,000	$ 86,000	$ 86,000	$ 86,000	$
STATE-OTHER	5,167					
FEDERAL-OTHER	9,252					
LEGAL SERVICES	13,383	19,000	19,000	20,000	20,000	1,000
CHRGS FOR SVCS-OTHER	808,640	395,000	416,000	416,000	416,000	
OTHER SALES	1,640					
MISCELLANEOUS	199,924	129,000	129,000	129,000	129,000	
SALE OF FIXED ASSETS	34,635	202,000	202,000	202,000	202,000	
TOTAL	$ 1,157,821	$ 831,000	$ 852,000	$ 853,000	$ 853,000	$ 1,000

FUND	FUNCTION	ACTIVITY
FIRE DEPARTMENT	PUBLIC PROTECTION	FIRE PROTECTION

FIRE - SPECIAL OPERATIONS BUDGET UNIT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 44,232,013	$ 47,773,000	$ 47,773,000	$ 52,517,000	$ 52,517,000	$ 4,744,000
SERVICES & SUPPLIES	21,213,548	25,943,000	26,639,000	26,799,000	26,799,000	160,000
FIXED ASSETS-EQUIP	1,224,621	3,596,000	2,998,000	1,425,000	1,425,000	-1,573,000
OTHER FINANCING USES	3,351,000	6,146,000	3,351,000	5,551,000	5,551,000	2,200,000
GROSS TOTAL	$ 70,021,182	$ 83,458,000	$ 80,761,000	$ 86,292,000	$ 86,292,000	$ 5,531,000
TOT FIN REQMTS	$ 70,021,182	$ 83,458,000	$ 80,761,000	$ 86,292,000	$ 86,292,000	$ 5,531,000
AVAIL FINANCE						
REVENUE	13,097,061	18,571,000	14,329,000	13,628,000	13,628,000	-701,000
TOT AVAIL FIN	$ 13,097,061	$ 18,571,000	$ 14,329,000	$ 13,628,000	$ 13,628,000	$ -701,000
BUDGETED POSITIONS	439.0	437.0	437.0	439.0	439.0	2.0
REVENUE DETAIL						
STATE-OTHER	$ 5,268,938	$ 5,020,000	$ 5,054,000	$ 5,020,000	$ 5,020,000	$ -34,000
FEDERAL-OTHER	1,190,187	6,430,000	4,794,000	2,094,000	2,094,000	-2,700,000
EDUCATIONAL SERVICES	742,507	840,000	840,000	840,000	840,000	
CHRGS FOR SVCS-OTHER	5,889,844	6,277,000	3,637,000	5,670,000	5,670,000	2,033,000
OTHER SALES	225					
MISCELLANEOUS	5,360	4,000	4,000	4,000	4,000	
TOTAL	$ 13,097,061	$ 18,571,000	$ 14,329,000	$ 13,628,000	$ 13,628,000	$ -701,000

FUND	FUNCTION	ACTIVITY
FIRE DEPARTMENT	PUBLIC PROTECTION	FIRE PROTECTION

DEPARTMENTAL PROGRAM SUMMARY

Financing Uses	Financing Available	Budgeted Positions
1. Regional Operations		
$ 436,859,000	$ 436,859,000	2,618.0

Authority: Mandated program - County Charter Article IV, Section 24 1/3(a) through (j) and County Code, Section 2.20.

Provides fire station resources, which include engine and aerial truck services for structural and brush fire suppression, basic life support and paramedic services, fire hazardous materials squads, swift water rescue teams, urban search and rescue services, training, fire prevention, public relations and education, and support for the Fire Department's Incident Management Teams.

Financing Uses	Financing Available	Budgeted Positions
2. Lifeguard Operations		
$ 26,439,000	$ 26,439,000	258.0

Authority: Non-mandated, discretionary program.

Provides for beach and ocean rescue services that include basic life support and paramedic services, underwater recovery, public education, the Junior Lifeguard and Water (Children) Programs and swift water rescue services.

Financing Uses	Financing Available	Budgeted Positions
3. Special Operations		
$ 86,292,000	$ 86,292,000	439.0

Authority: Mandated program - County Charter Article IV, Section 24 1/3(a) through (j) and County Code, Section 2.20.

Provides for 911/dispatch, field communication, aircraft-related brush fire suppression and paramedic services, fire suppression camps, heavy equipment, training, terrorism preparedness, emergency medical technical support, and employee health and wellness/fitness. Also provides for technical support to the Fire Department's Office Emergency Services/Federal Emergency Management Act urban search and rescue team, swift water rescue, hazardous materials task forces and departmental urban search and rescue services, and support for the Fire Department's Incident Management Teams.

Financing Uses	Financing Available	Budgeted Positions
4. Prevention/Forestry Services		
$ 28,923,000	$ 28,923,000	214.0

Authority: Mandated program - County Charter Article IV, Section 24 1/3(a) through (j) and County Code, Section 2.20.

Provides for fire code enforcement, plan check, specialized inspections for schools, institutions and major petro-chemical sites, arson/fire investigations, vegetative management, brush clearance enforcement, forester field units, soil erosion control, oak tree review and monitoring, preparation and review of environmental impact reports, and support for the Fire Department's Incident Management Teams. Provides for conservation education, hazardous fuels reduction, brush clearance enforcement, erosion control, fuel modification plan reviews, environmental impact report reviews, and related environmental services.

Financing Uses	Financing Available	Budgeted Positions
5. Health Hazardous Materials		
$ 12,405,000	$ 12,405,000	143.0

Authority: Mandated program - County Charter Article IV, Section 24 1/3(a) through (j) and County Code, Section 2.20.

Provides for hazardous waste generator, hazardous materials disclosure, investigation, emergency response and site mitigation and accidental risk management services.

Financing Uses	Financing Available	Budgeted Positions
6. Support Services		
$ 49,781,000	$ 49,781,000	190.0

Authority: Non-mandated, discretionary program.

Provides for fleet specification development, fleet maintenance and modifications for fire service requirements, facility maintenance, oversight of design and construction of additional and replacement facilities, procurement, warehouse, and support for the Fire Department's Incident Management Teams.

Financing Uses	Financing Available	Budgeted Positions
7. Administrative Services		
$ 19,788,000	$ 19,788,000	158.0

Authority: Non-mandated, discretionary program.

Provides administrative support services including accounting, budget, personnel, payroll, exams, employee relations, information management services, and support for the Fire Department's Incident Management Teams.

Financing Uses	Financing Available	Budgeted Positions
8. Executive Services		
$ 8,572,000	$ 8,572,000	65.0

Authority: Non-mandated, discretionary program.

Provides executive support services including compliance, public information and education, internal communications, organizational development, planning and risk management/safety office.

Financing Uses	Financing Available	Budgeted Positions
9. Financing Elements		
$ 11,942,000	$ 11,942,000	--

Reflects available financing for all Fire Department-related revenues from property taxes, the special voter-approved tax and interest earnings. Also included are financing sources from available fund balance as well as cancellations of reserves and designations. Provides for funding new designations, County overhead charges and certain self-insured program costs.

Total Programs		
$ 681,001,000	**$ 681,001,000**	**4,085.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	250,136,000	250,054,000	262,851,000	12,797,000
Employee Benefits	278,498,000	278,498,000	316,282,000	37,784,000
Total Salaries and Employee Benefits	528,634,000	528,552,000	579,133,000	50,581,000
Services and Supplies				
Administrative and General	1,954,000	39,000	2,018,000	1,979,000
Agricultural	40,000	21,000	50,000	29,000
Clothing and Personal Supplies	1,310,000	1,563,000	1,566,000	3,000
Communications	8,000,000	5,147,000	8,343,000	3,196,000
Computer Equipment-noncapital	1,578,000	1,119,000	1,668,000	549,000
Computer Software	206,000	192,000	219,000	27,000
Food	695,000	792,000	745,000	-47,000
Household Expenses	713,000	604,000	831,000	227,000
Information Technology Services	806,000	724,000	827,000	103,000
Insurance	4,041,000	2,390,000	4,048,000	1,658,000
Maintenance-Buildings and Improvements	5,145,000	4,881,000	5,523,000	642,000
Maintenance-Equipment	10,370,000	10,522,000	10,969,000	447,000
Medical Dental and Laboratory Supplies	354,000	518,000	430,000	-88,000
Memberships	107,000	164,000	112,000	-52,000
Miscellaneous Expense	5,467,000	5,006,000	6,465,000	1,459,000
Office Expense-Other	1,280,000	737,000	1,426,000	689,000
Other Operating - Taxes	38,000	0	38,000	38,000
Professional and Specialized Services	18,788,000	23,901,000	18,709,000	-5,192,000
Rents and Leases-Bldg and Improvemts	1,910,000	1,316,000	2,051,000	735,000
Rents and Leases-Equipment	3,898,000	4,522,000	4,107,000	-415,000
Small Tools and Instruments	360,000	817,000	409,000	-408,000
Special Departmental Expense	308,000	4,005,000	342,000	-3,663,000
Telecommunications	1,118,000	862,000	1,178,000	316,000
Training	635,000	1,003,000	690,000	-313,000
Transportation and Travel-Auto Mileage	78,000	111,000	84,000	-27,000
Transportation and Travel-Auto Service	390,000	420,000	417,000	-3,000
Transportation and Travel-Other	2,892,000	2,239,000	3,077,000	838,000
Transportation and Travel-Traveling	164,000	236,000	183,000	-53,000
Utilities	2,471,000	2,392,000	2,701,000	309,000
Total Services and Supplies	75,116,000	76,243,000	79,226,000	2,983,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Charges				
Other Charges	75,000	75,000	67,000	-8,000
Judgments and Damages	100,000	100,000	100,000	0
Retirement of Other Long-Term Debt	5,035,000	5,589,000	7,396,000	1,807,000
Taxes and Assessments	50,000	50,000	50,000	0
Total Other Charges	5,260,000	5,814,000	7,613,000	1,799,000
Fixed Assets				
Equipment:				
Aircraft	375,000	391,000	83,000	-308,000
Communications Equipment	60,000	396,000	1,102,000	706,000
Computer Info and Data Processing Sys	251,000	254,000	200,000	-54,000
Construction and Heavy Maintenance	15,000	170,000	0	-170,000
Electronic Equipment	1,677,000	524,000	79,000	-445,000
Food Preparation Equipment	12,000	12,000	47,000	35,000
Machinery Equipment	490,000	614,000	339,000	-275,000
Manufactured or Prefabricated Structures	11,000	114,000	338,000	224,000
Medical Equipment	78,000	78,000	217,000	139,000
Non-Medical Laboratory and Testing Equip	390,000	0	70,000	70,000
Vehicle-Automobile	7,558,000	4,674,000	27,000	-4,647,000
Vehicle-Heavy Use	2,099,000	1,348,000	400,000	-948,000
Watercraft	12,000	12,000	6,506,000	6,494,000
Other Undefined Assets	0	60,000	70,000	10,000
Total Equipment	13,028,000	8,647,000	9,478,000	831,000
Total Fixed Assets	13,028,000	8,647,000	9,478,000	831,000
Other Financing Uses				
Operating Transfers Out	6,146,000	3,351,000	5,551,000	2,200,000
Total Other Financing Uses	6,146,000	3,351,000	5,551,000	2,200,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Appropriation for Contingencies	0	13,290,000	0	-13,290,000
Reserves				
Total Reserves	0	0	0	0
TOTAL FINANCING REQUIREMENTS	**628,184,000**	**635,897,000**	**681,001,000**	**45,104,000**

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
AVAILABLE FINANCING:				
Fund Balance	27,338,000	27,338,000	31,170,000	3,832,000
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Taxes	458,195,000	438,332,000	481,565,000	43,233,000
Licenses, Permits and Franchises	8,944,000	8,808,000	8,236,000	-572,000
Fines, Forfeitures and Penalties	2,960,000	2,650,000	2,960,000	310,000
Revenue from Use of Money and Property	86,000	86,000	86,000	0
Intergovernmental Revenues-Federal	7,324,000	5,453,000	2,162,000	-3,291,000
Intergovernmental Revenues-State	11,324,000	11,463,000	11,324,000	-139,000
Intergovernmental Revenues-Other	18,823,000	17,255,000	18,295,000	1,040,000
Charges for Services	123,934,000	110,088,000	124,781,000	14,693,000
Miscellaneous Revenues	224,000	222,000	220,000	-2,000
Other Financing Sources	202,000	14,202,000	202,000	-14,000,000
TOTAL REVENUES	632,016,000	608,559,000	649,831,000	41,272,000
TOTAL AVAILABLE FINANCING	**659,354,000**	**635,897,000**	**681,001,000**	**45,104,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: 911 Emergency Responses

Program Description: See Departmental Program Summary - Regional Operations

Program Result: The public receives prompt and effective response to all 911 calls.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
National Fire Protection Agency (NFPA) response time [1]	n/a	n/a	n/a	n/a
Caller requirements:				
Non-fire	n/a	n/a	n/a	n/a
Non-emergency medical service (EMS)	n/a	n/a	n/a	n/a
Operational Measures				
Number of calls received by service type:				
Fire-related calls	40,286	38,011	40,092	42,096
EMS-related calls	213,881	216,476	230,558	244,391
Other calls	29,770	25,600	31,460	33,033
Number of calls dispatched by service type:				
Fire-related	37,765	36,100	37,904	39,799
EMS-related	209,714	212,621	226,148	239,717
Other services	15,522	16,144	17,284	18,148
Comparison of calls dispatched to previous years for trends:				
Fire-related	n/a	-1,665	1,804	1,895
EMS-related	n/a	2,907	13,527	13,569
Other services	n/a	622	1,140	864
Median response time (minutes) in urban areas [2]	4.5	4.5	4.5	4.5
Median response time (minutes) in suburban areas [3]	5.8	5.6	5.8	5.8
Median response time (minutes) in rural areas [4]	8.3	7.3	7.7	7.7

Explanatory Note(s):
(1) NFPA guidelines do not break down response times into sub-classifications of urban, suburban and rural areas. As such, the Department is working on developing response time standards for each area.
(2) Dense business population, high-rise structures, no wildland interface.
(3) Dense residential population, some wildland interface.
(4) Sparser population, fewer structures, greater wildland interface.
n/a = not available

PROGRAM NAME: Helicopter Response

Program Description: See Departmental Program Summary - Special Operations

Program Result: The public receives prompt and effective emergency response via helicopter according to established criteria as well as specific incident-related need.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Dispatch of helicopters [1]	n/a	n/a	n/a	n/a

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Dispatch of helicopter by incident type:				
Fire-related incidents	774	638	956	790
EMS-related incidents	2,581	2,456	2,340	2,600
Other incidents (2)	757	718	591	690
Percentage of time helicopters used:				
Fire-related incidents	19%	17%	25%	19%
EMS-related incidents	63%	64%	60%	64%
Other incidents (2)	18%	19%	15%	17%
Rotor time (hours) by incident type:				
Fire-related incidents	1.5	1.6	1.7	1.7
EMS-related incidents	0.7	0.8	0.9	0.9
Other incidents (2)	0.4	0.5	0.5	0.5
Geographic location of incident, helicopter, and trauma centers for EMS incidents (3)	n/a	n/a	n/a	n/a

Explanatory Notes(s):
(1) The Department follows Los Angeles County Department of Health Services' Pre-Hospital Care Manual, Policy #514 in dispatching helicopters for EMS-related incidents and the Department's Operations Manual, Volume 10 for fire and other-related incidents. Dispatch of helicopters will be measured against established criteria (e.g., trauma criteria) including trauma, fire response, and specific incident-related need.
(2) Other incidents include technical rescue, water rescue, reconnaissance, etc.
(3) This is a new measure. Data collection was started in fiscal year (FY) 2003-04.
n/a = not available

PROGRAM NAME: Fire Prevention Engineering

Program Description: See Departmental Program Summary – Prevention/Forestry Services

Program Result: Fire prevention engineering clients experience more effective, efficient, and timely service that minimizes or eliminates delays.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (1)				
Number of complaints received/issues surfaced	n/a	n/a	n/a	n/a
Data trends from customer service surveys (e.g., turnaround time for returning phone calls, ability to address issues) (1)	n/a	n/a	n/a	n/a
Operational Measures				
Number of plans checked monthly: (2)				
Initial plan checks	431	383	448	492
Resubmittals	284	297	310	348
Number of plans backlogged monthly (1)	n/a	n/a	n/a	n/a
Number of average days for turnaround	10	10	10	10
Percent of satisfactory/unsatisfactory ratings from surveys (1)	n/a	n/a	n/a	n/a
Comparison to previous data for trends (1)	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) This is new. Data collection was started in FY 2003-04.
(2) Number of plans checked includes building, sprinkler, and fire alarm plan checks.
n/a = not available

PROGRAM NAME: Lifeguard Operations

Program Description: See Departmental Program Summary - Lifeguard Operations

Program Result: All visitors to Los Angeles County beaches protected by Fire Department Lifeguard Operations experience continuously enhanced beach safety.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Miles of beach protected	32	32	32	32
Beach attendance	51,270,656	48,028,661	50,568,438	53,096,860
Lifeguards	702	731	746	746
Trends (per 10,000 beach visitors):				
Number of rescue preventions	117	160	175	175
Number of rescues	1.97	1.74	2.10	2.10
Number of guarded drowning	0.0006	0.0012	0.0002	0.0002
Number of EMS calls	3.25	2.29	4.10	4.13
Operational Measures				
Number of rescue preventions	601,005	768,801	883,396	927,565
Number of rescues	10,111	8,362	10,603	11,133
Number of guarded drowning	3	6	1	1
Number of EMS calls	16,648	11,006	20,710	21,952
Cost of lifeguard coverage per mile of beach	$707,563	$757,970	$758,000	$758,000
Training hours per lifeguard	n/a	25.26	24.76	24.76
Training cost per lifeguard	n/a	$672	$659	$659
Youth programs:				
Junior Lifeguard participants	2,411	2,360	2,405	2,500
Junior Lifeguard cadets	48	32	40	40
Public education events	41	29	52	52
Public education contacts	75,000	65,000	75,000	75,000

Explanatory Note(s):
n/a=not available

FIRE - LIFEGUARDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 19,848,000	$ 18,580,000	$ 18,580,000	$ 18,758,000	$ 18,758,000	$ 178,000
NET COUNTY COST	$ 19,848,000	$ 18,580,000	$ 18,580,000	$ 18,758,000	$ 18,758,000	$ 178,000

FUND: GENERAL FUND
FUNCTION: PUBLIC PROTECTION
ACTIVITY: OTHER PROTECTION

Mission Statement

To protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

2004-05 Budget Message

The Fire Department - Lifeguards budget provides financing for lifeguard services at County-operated beaches that are the responsibility of the General Fund. This budget unit establishes appropriation for a General Fund transfer to the Fire Department budget, which includes all costs and budgeted positions for ocean lifeguard services.

The 2004-05 Proposed Budget reflects an increase in net County cost funding of $178,000 for Board-approved increases in salaries and employee benefits to maintain the existing level of lifeguard services.

Strategic Planning

The Fire Department's Strategic Plan will continue the focus on emergency and non-emergency service delivery, with emphasis on increasing services to the cities we serve and improving internal business operations. The Department's strategies and objectives are designed to ensure the achievement of Organizational Goals related to Service Excellence, Workforce Excellence, Organizational Effectiveness, and Fiscal Responsibility consistent with the Countywide Strategic Plan. Key objectives of this plan are identified under the Fire Department Budget Request.

Critical Needs

The Fire Department - Lifeguards primary critical need is the restoration of the $1.5 million curtailment in fiscal year 2003-04, as a result of the County's structural funding deficit. In addition, the lifeguards have other critical unmet needs for additional staffing and services and supplies to adequately provide life safety services to the residents of Los Angeles County.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 154,000	$ --	$ 154,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
2.	$ 24,000	$ --	$ 24,000	--
	Retirement Debt Service: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
Total	**$ 178,000**	**$ 0**	**$ 178,000**	**0.0**

FIRE - LIFEGUARDS

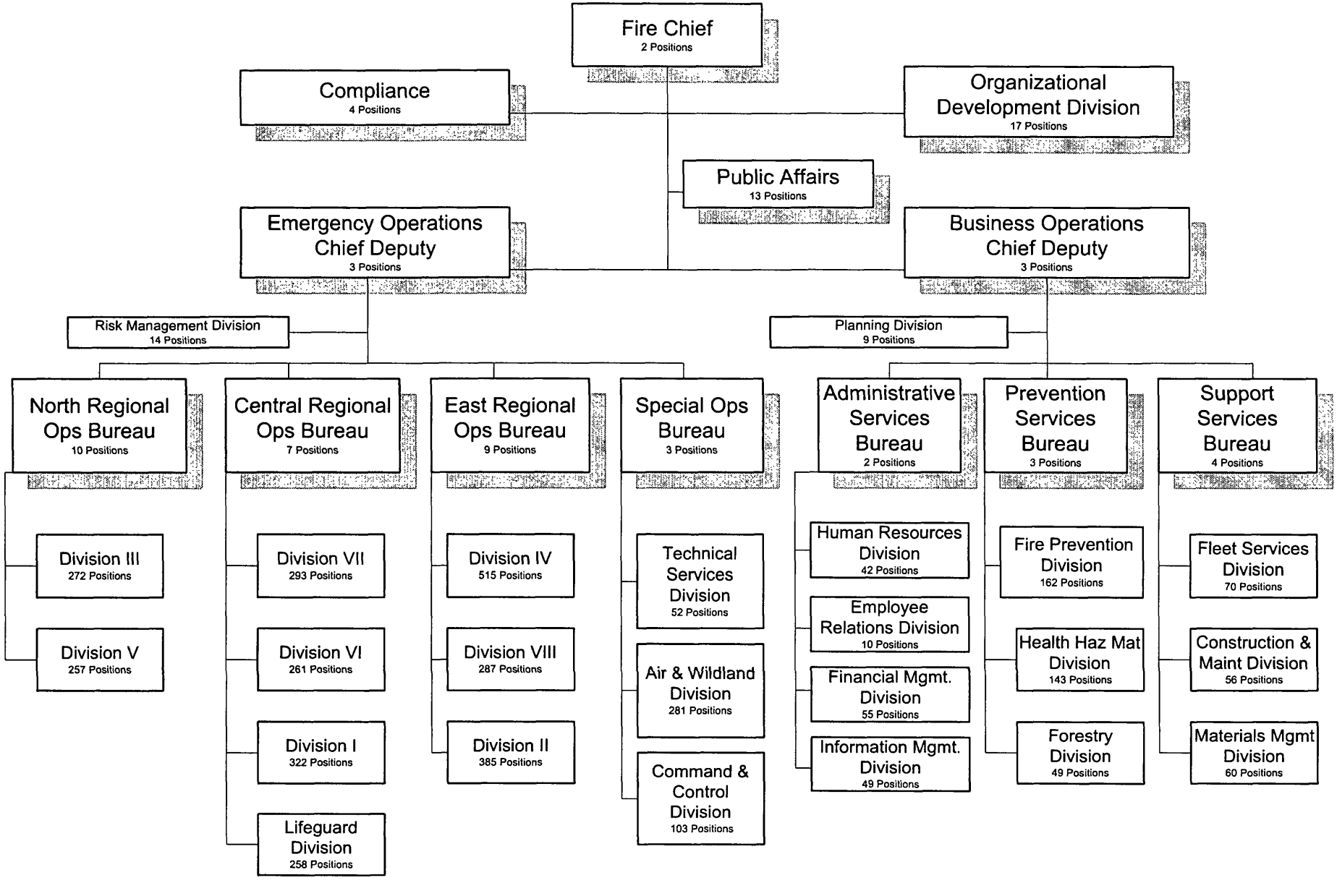
DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Special Departmental Expense	18,580,000	18,580,000	18,758,000	178,000
Total Services and Supplies	18,580,000	18,580,000	18,758,000	178,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**18,580,000**	**18,580,000**	**18,758,000**	**178,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	18,580,000	18,580,000	18,758,000	178,000
REVENUES:				
TOTAL REVENUES	0	0	0	0
NET COUNTY COST	**18,580,000**	**18,580,000**	**18,758,000**	**178,000**

LOS ANGELES COUNTY FIRE DEPARTMENT

P. MICHAEL FREEMAN, FIRE CHIEF

2004-05 Proposed Budget Positions = 4,085.0



GRAND JURY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 263,149	$ 326,000	$ 391,000	$ 395,000	$ 395,000	$ 4,000
SERVICES & SUPPLIES	724,720	809,000	865,000	864,000	864,000	-1,000
OTHER CHARGES	15,038	16,000	16,000	16,000	16,000	
GROSS TOTAL	$ 1,002,907	$ 1,151,000	$ 1,272,000	$ 1,275,000	$ 1,275,000	$ 3,000
REVENUE	14,838	15,000	15,000	14,000	14,000	-1,000
NET COUNTY COST	$ 988,069	$ 1,136,000	$ 1,257,000	$ 1,261,000	$ 1,261,000	$ 4,000
BUDGETED POSITIONS	5.0	5.0	5.0	5.0	5.0	
REVENUE DETAIL						
MISCELLANEOUS	$ 14,838	$ 15,000	$ 15,000	$ 14,000	$ 14,000	$ -1,000
TOTAL	$ 14,838	$ 15,000	$ 15,000	$ 14,000	$ 14,000	$ -1,000

FUND: GENERAL FUND
FUNCTION: PUBLIC PROTECTION
ACTIVITY: JUDICIAL

Mission Statement

The Los Angeles County Criminal Grand Jury makes inquiries into public offenses committed or triable within the County and may present them to the court by indictment. The Civil Grand Jury investigates and reports on the operations, accounts, and records of County departments and any special legislative district or other district in the County created pursuant to State Law, for which the officers of the County serve in the capacity as officers of the districts in accordance with Article 1, Section 23 of the California Constitution.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net increase of $4,000 due to Board-approved increases in salaries and employee benefits.

Critical Needs

None.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 3,000	$ --	$ 3,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
2.	$ 1,000	$ --	$ 1,000	--
	Retirement Debt Service: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -1,000	$ -1,000	$ --	--
	Accounting Adjustment: Reflects a realignment of appropriation and revenue based on the expenditure and revenue pattern of the Department. Includes reallocation of funds within the services and supplies appropriation to more accurately reflect annual audit expenditures.			
Total	**$ 3,000**	**$ -1,000**	**$ 4,000**	**0.0**

GRAND JURY

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Civil Grand Jury (Investigation of County Departments)**	$ 753,000	$ --	$ 7,000	$ 746,000	$ --	$ 746,000	2.0

Authority: Mandated program - Article 1, Section 23, Constitution of California.

The Civil Grand Jury investigates and reports on the operations, accounts, and records of County departments and any special legislative districts in the County created pursuant to State Law, for which the officers of the County serve in the capacity as officers of the districts.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Criminal Grand Jury (Investigation of Public Offenses)**	$ 522,000	$ --	$ 7,000	$ 515,000	$ --	$ 515,000	3.0

Authority: Mandated program - Article 1, Section 23, Constitution of California.

The Criminal Grand Jury makes inquiries into public offenses committed or triable within the County and may present them to the court by indictment.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs	**$ 1,275,000**	**$ 0**	**$ 14,000**	**$ 1,261,000**	**$ 0**	**$ 1,261,000**	**5.0**

GRAND JURY

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	216,000	271,000	272,000	1,000
Employee Benefits	110,000	120,000	123,000	3,000
Total Salaries and Employee Benefits	326,000	391,000	395,000	4,000
Services and Supplies				
Communications	9,000	7,000	9,000	2,000
Jury and Witness Expense	211,000	269,000	269,000	0
Maintenance-Buildings and Improvements	48,000	48,000	48,000	0
Office Expense-Other	22,000	22,000	25,000	3,000
Office Expense-Stat and Forms	2,000	2,000	2,000	0
Professional and Specialized Services	137,000	137,000	311,000	174,000
Publication and Legal Notices	0	0	32,000	32,000
Rents and Leases-Bldg and Improvemts	8,000	8,000	8,000	0
Rents and Leases-Equipment	8,000	8,000	8,000	0
Special Departmental Expense	206,000	206,000	0	-206,000
Telecommunications	2,000	2,000	2,000	0
Training	6,000	6,000	6,000	0
Transportation and Travel-Auto Mileage	81,000	81,000	81,000	0
Transportation and Travel-Traveling	2,000	2,000	2,000	0
Utilities	67,000	67,000	61,000	-6,000
Total Services and Supplies	809,000	865,000	864,000	-1,000
Other Charges				
Capital Lease	16,000	16,000	16,000	0
Total Other Charges	16,000	16,000	16,000	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**1,151,000**	**1,272,000**	**1,275,000**	**3,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	1,151,000	1,272,000	1,275,000	3,000
REVENUES:				
Miscellaneous Revenues	15,000	15,000	14,000	-1,000
TOTAL REVENUES	15,000	15,000	14,000	-1,000
NET COUNTY COST	**1,136,000**	**1,257,000**	**1,261,000**	**4,000**

GRAND JURY

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Civil Grand Jury

Program Description: See Departmental Program Summary

Program Result: Upon completion of the Civil Grand Jury's investigation of County departments and special legislative districts in the County, recommendations to enhance the efficiency of County operations are published in the Final Report.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of citizen complaints resulting in contract audits	6.15%	3.55%	3.33%	3.13%
Operational Measures				
Citizen complaints	65	141	150	160
Contract audits	4	5	5	5

PROGRAM NAME: Criminal Grand Jury

Program Description: See Departmental Program Summary

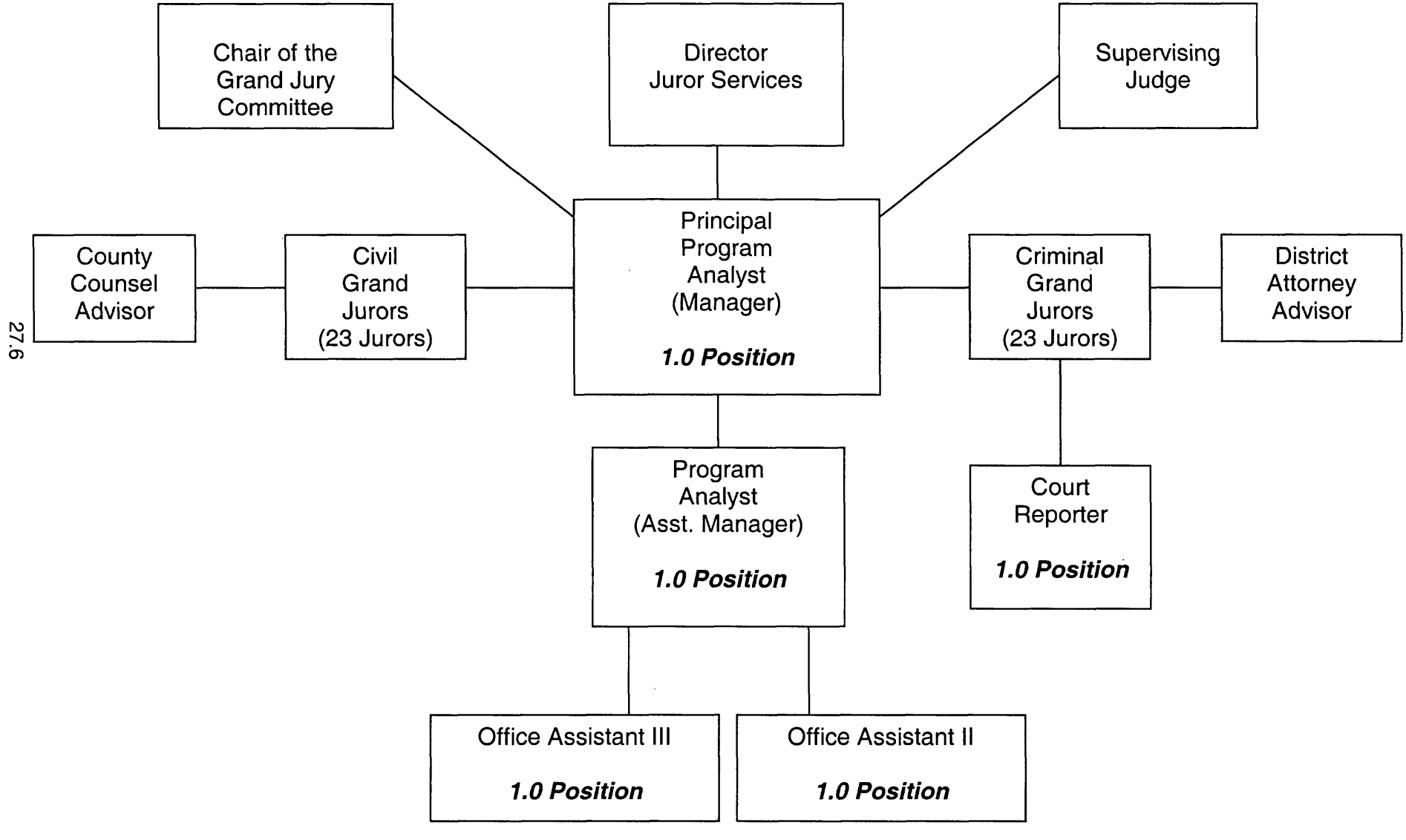
Program Result: The Criminal Grand Jury makes inquiries and hears testimony from witnesses involved in felony criminal matters presented by the District Attorney, which may result in an indictment to be heard in the Superior Court.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of indictment hearings resulting in indictments issued	86.67%	68.75%	57.14%	71.43%
Operational Measures				
Indictment hearings	30	32	35	35
Indictments issued	26	22	20	25
Investigative hearings (1)	21	15	20	25
Subpoenas issued	631	801	750	750
Witnesses called	395	542	450	450

Explanatory Note(s):
(1) Completed hearings; not days in session.

GRAND JURY

Gloria M. Gomez, Director
Juror Services Division
Total 2004-05 Proposed Budget Positions = **5.0**



HEALTH SERVICES

THOMAS L. GARTHWAITE, M.D., DIRECTOR AND CHIEF MEDICAL OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMPLOYEE	$ 1,610,071,682	$ 1,637,437,000	$ 1,739,419,000	$ 1,832,420,000	$ 1,805,704,000	$ 66,285,000
SERVICES & SUPPLIES	1,428,637,995	1,600,766,000	1,636,014,000	1,736,245,000	1,692,792,000	56,778,000
LESS EXPENDITURE DIS	79,305,003	85,786,000	92,837,000	102,125,000	94,983,000	2,146,000
TOT S & S	1,349,332,992	1,514,980,000	1,543,177,000	1,634,120,000	1,597,809,000	54,632,000
OTHER CHARGES	451,780,234	504,282,000	512,275,000	485,073,000	484,416,000	-27,859,000
FIXED ASSETS - EQUIP	7,121,065	10,658,000	9,865,000	11,140,000	11,140,000	1,275,000
TOT OP EXP	3,418,305,973	3,667,357,000	3,804,736,000	3,962,753,000	3,899,069,000	94,333,000
OTHER FINANCING USES	991,343,695	1,008,229,000	962,091,000	1,012,637,000	1,008,181,000	46,090,000
GROSS TOTAL	$ 4,409,649,668	$ 4,675,586,000	$ 4,766,827,000	$ 4,975,390,000	$ 4,907,250,000	$ 140,423,000
LESS INTRAFUND TRANS	77,632,451	91,042,000	94,299,000	101,665,000	101,092,000	6,793,000
NET TOTAL	$ 4,332,017,217	$ 4,584,544,000	$ 4,672,528,000	$ 4,873,725,000	$ 4,806,158,000	$ 133,630,000
DESIGNATIONS	368,825,000	127,478,000				
TOT FIN REQMTS	$ 4,700,842,217	$ 4,712,022,000	$ 4,672,528,000	$ 4,873,725,000	$ 4,806,158,000	$ 133,630,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 355,607,047	$ 31,808,000	$ 31,808,000	$ 98,547,000	$ 87,265,000	$ 55,457,000
REVENUE	3,758,873,616	4,071,366,000	4,017,533,000	4,143,295,000	4,101,623,000	84,090,000
NET COUNTY COST	586,369,546	608,848,000	623,187,000	631,883,000	617,270,000	-5,917,000
TOT AVAIL FIN	$ 4,700,850,209	$ 4,712,022,000	$ 4,672,528,000	$ 4,873,725,000	$ 4,806,158,000	$ 133,630,000
POSITIONS	23,345.7	23,963.3	23,963.3	24,308.7	24,302.6	339.3

Mission Statement

The mission of the Los Angeles County Department of Health Services (DHS) is to improve health through leadership and service.

On behalf of the community, DHS assesses health needs, develops policies to address those needs, ensures prevention and controls communicable diseases, manages harmful agents in the environment, encourages healthy behavior, and provides health promotion and preventive services.

The Department of Health Services ensures that, to the extent resources are available, the medically indigent and others who choose the County for their care have appropriate access to health care in their communities. The Department of Health Services serves as a provider, contractor, and coordinator of health care services that are effective, efficient, and comprehensive, and that lower the cultural, linguistic, financial, and disability-related barriers to access.

The Department of Health Services is a partner with the private sector, other County departments, and affiliated educational institutions in training health professionals and delivering health care services to the community.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects the continued implementation of the Department's System Redesign Plan, approved by the Board of Supervisors (Board) in June 2002, except for the court-delayed proposals related to closure of Rancho Los Amigos National Rehabilitation Center (Rancho) and the phased-in reduction of 100 acute inpatient beds at LAC+USC Medical Center. The 2004-05 Proposed Budget also reflects proposals for increased staffing to support the Department's administrative infrastructure and to facilitate achievement of System Redesign restructuring initiatives. These proposals primarily address department-wide unmet information technology needs, enhance patient care-related activities, and improve materials management, contract monitoring, and human resources operations. Further, the 2004-05 Proposed Budget includes additional resources to support move/transition and information systems activities related to the LAC+USC Medical Center Replacement Facility Project (LAC+USC Replacement Project), scheduled for completion in 2007.

As proposed, the 2004-05 budget is fully funded with available resources, including $87.3 million from the designation, and reflects the minimum amount of local resources required by law ($159.3 million and an amount equal to Vehicle License Fees-Realignment of $329.1 million), plus an additional $128.9 million in County funding. The additional County funding components include: $101.8 million Tobacco Settlement; $40.0 million General Fund (an increase of $10.0 million consistent with the final year of the commitment under the 1115 Waiver Medicaid Demonstration Project (Waiver) to increase General Fund contributions); $1.8 million Drug Court services program; $1.1 million Security Action Plan; and $0.3 million Auditor-Controller's Data Warehouse Project; partially offset by $9.7 million in County resources allocated to the Department of Public Social Services (DPSS) for the In-Home Supportive Services (IHSS) Provider Health Care Plan and $6.4 million allocated to the Capital Projects/Refurbishments Budget for health-related capital projects. The capital projects amount includes a carryover amount of $3.5 million in Tobacco Settlement funds for one-time costs associated with converting High Desert Hospital to a Multi-Service Ambulatory Care Center (MACC).

The Proposed Budget reflects $150.0 million in voter-approved Measure B special tax revenue, of which $142.6 million is allocated for County hospital emergency and trauma care costs at LAC+USC Medical Center, Martin Luther King, Jr./Drew Medical Center (MLK/Drew), Harbor/UCLA Medical Center, and Olive View/UCLA Medical Center and $7.4 million is allocated for services related to trauma centers, emergency medical services, and Bioterrorism Response in the Public Health and Health Services Administration (HSA)/Emergency Medical Services (EMS) budgets. The Measure B related appropriation and special assessment revenue are also reflected in the Measure B Special Tax fund in Volume II of the 2004-05 Proposed Budget.

Explanation of the Proposed Budget

The 2004-05 Proposed Budget reflects a net County cost decrease of $5.9 million, which consists of a decrease of $11.1 million for the Vehicle License Fees-Realignment equivalent amount and a decrease of $5.3 million associated with the transfer to DPSS of additional County funds for the IHSS Provider Health Care Plan, partially offset by the increase of an additional $10.0 million for the final year of the Waiver commitment and an increase of $0.5 million of Tobacco Settlement funds which are being returned to DHS from the carryover amount required for one-time MACC conversion costs in 2004-05.

The Proposed Budget reflects an additional $5.3 million in savings from continued implementation of the System Redesign Plan, primarily from the phase-in of 16.0 percent reductions for operational efficiencies at MLK/Drew, partially offset by costs associated with the court-imposed delay in implementing the phased-in reduction of acute inpatient beds at LAC+USC Medical Center. Funding related to the court-delayed closure of Rancho was included in the 2003-04 Final Budget during the supplemental budget phase in September 2003.

The Proposed Budget provides funding for increased operational costs, including: the Department's administrative infrastructure proposals, primarily related to critical unmet information technology needs; move/transition and information systems activities related to the LAC+USC Replacement Project; Board-approved increases in salaries and employee benefits; fixed and other employee benefits, such as workers' compensation, health insurance and retirement costs; costs for pharmaceuticals; and expansion of the Waiver commitments for Clinical Resource Management (CRM) - Disease Management Programs for congestive heart failure and diabetes. The Proposed Budget also reflects revenue reductions of $41.4 million in Waiver revenues, consistent with the Waiver Extension Agreement, and a $20.0 million reduction in the additional SB 1255 State Emergency Services and Supplemental Payments Fund (SB 1255) revenue provided to the County consistent with the State/Federal Transition Agreement, partially offset by an increase of $4.2 million in SB 855 Disproportionate Share Hospital (DSH) net revenue.

2004-05 Budget Message (cont'd)

In addition, the Proposed Budget continues to utilize $41.8 million in Tobacco Settlement funds, including $15.5 million in the HSA budget for the Public/Private Partnership Program and $3.5 million in the Capital Projects/Refurbishments Budget for the High Desert MACC conversion. The remaining $22.8 million in Tobacco Settlement funds are included as services and supplies appropriation in the Tobacco Settlement Programs budget until specific program expenditures are proposed by the Department and approved by the Board. The Department anticipates bringing such proposals to the Board prior to the budget deliberations phase of the 2004-05 budget process.

The Proposed Budget reflects an increase of 339.3 budgeted positions, consisting of 77.0 positions to address the Department's critical unmet information technology needs, 49.0 positions related to the LAC+USC Replacement Project, 44.0 positions for sanctionable Waiver commitments for CRM - Disease Management, 32.0 positions in the Office of Managed Care related to Medi-Cal Managed Care, the Healthy Families and IHSS Provider Health Care Programs, and 27.0 positions related to trauma and emergency services and the Bioterrorism Program.

The increase in budgeted positions also includes 3.0 positions to create the Office of Clinical Affairs and Affiliations with responsibility for overall management of the medical school agreements, 5.0 positions for nurse recruitment and retention activities, 33.0 positions for revenue-generating activities in the Consolidated Business Office, including expanded billing activities and claims processing, 18.0 positions at the hospitals and in HSA to expedite patient placement in appropriate care settings, 17.0 positions for Board-ordered enhancement of contract monitoring activities, 10.0 positions to implement standardized purchasing of medical surgical supplies, and various other changes for a net increase of 24.3 budgeted positions required to meet operational needs.

Strategic Planning

On June 26, 2002, the Board approved the Department's recommendations to implement Scenario III of its System Redesign Plan. The Department has already achieved significant reductions and/or efficiencies in health centers, school-based clinics, Public/Private Partnerships, Public Health and HSA. Other major Board-approved actions are currently in process and include: the High Desert Hospital conversion to a MACC and implementation of 16.0 percent savings at MLK/Drew by 2005-06. The Department continues to believe the 16.0 percent savings at MLK/Drew are achievable; however, given the magnitude of the organizational changes occurring at the facility and the need to make some investments in management and other areas, it is possible that the Department may need to extend the time period for which the additional savings targeted for 2004-05 are achieved.

In addition, there remain several major areas in which the requisite savings either have been enjoined by the Federal District Court or have not been achieved. The Federal District Court has enjoined DHS from closing Rancho and the 100 inpatient beds at LAC+USC Medical Center. As a result, the Department has delayed until 2005-06 the savings associated with these closures.

Critical Needs

The Department's chronic funding challenges have resulted in directing funding to cover the increased demand for patient care and delaying investments in areas such as training, medical equipment purchases and facility maintenance. The Department may request additional funding during the final changes phase of the budget process to address some of these unmet needs, as part of the Department's ongoing implementation of its System Redesign Plan.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 17,989,000	$ 23,303,000	$ -5,314,000	--

System Redesign Plan: Reflects continued implementation of the System Redesign Plan approved by the Board in June 2002. Savings are primarily due to the phase-in of 16.0 percent efficiencies at MLK/Drew, partially offset by the court-imposed delay in implementing the phased-in 100 bed reduction at the LAC+USC Medical Center. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 12,884,000	$ --	$ 12,884,000	77.0

Information Systems: Reflects an increase in funding and 76.0 budgeted positions to address the Department's critical unmet information technology needs and to support projects such as the Unique Patient Identifier, the Pharmacy Information Systems and other systems which track patient-related and financial information. Also reflects funding for 2.0 additional positions to comply with Health Insurance Portability and Accountability Act (HIPAA) Security requirements and the reduction of 1.0 position due to the technical adjustment related to a Student Worker, Information Technology position, which is no longer included in the budgeted position count. *Supports Countywide Strategic Plan Goal 7.*

3.	$ 4,589,000	$ --	$ 4,589,000	49.0

LAC+USC Replacement Project: Reflects funding and budgeted positions to establish a Transition Team and to augment the Network's QuadraMed implementation and information system infrastructure which is critical for the development of an Electronic Medical Record and Paperless Operating Environment for the LAC+USC Replacement Project scheduled for completion in 2007. *Supports Countywide Strategic Plan Goal 7.*

4.	$ 21,195,000	$ 26,531,000	$ -5,336,000	--

IHSS Provider Health Care Plan: Reflects increased costs and offsetting revenue associated with increased enrollment in the IHSS Provider Health Care Plan. The Department is providing DPSS with funding to meet the matching net County cost requirement for this program. *Supports Countywide Strategic Plan Goal 4.*

5.	$ 3,494,000	$ --	$ 3,494,000	44.0

Clinical Resource Management - Disease Management: Reflects funding and budgeted positions for the expansion of the sanctionable Waiver commitments for Clinical Resource Management – Disease Management Programs for congestive heart failure and diabetes. *Supports Countywide Strategic Plan Goal 2.*

6.	$ --	$ --	$ --	33.0

Consolidated Business Office: Reflects additional budgeted positions for the Consolidated Business Office for expanded billing activities and claims processing, fully offset by a reduction in services and supplies costs for collection agency contracts. *Supports Countywide Strategic Plan Goal 4.*

7.	$ -24,175,000	$ -46,351,000	$ 22,176,000	32.0

Office of Managed Care/Community Health Plan (CHP): Reflects a decrease in funding and related revenue for the CHP Medi-Cal Managed Care Program to recognize the impact of the Medi-Cal Eligibility Data System (MEDS) reconciliation with the Los Angeles Eligibility, Automated Determination, Evaluation and Reporting (LEADER) system, which will result in a decrease in membership enrollment for CHP. Also reflects the restoration of 32.0 budgeted positions needed to manage CHP's Medi-Cal Managed Care, Healthy Families and IHSS Provider Health Care Programs. *Supports Countywide Strategic Plan Goal 5.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
8.	$ 1,685,000	$ --	$ 1,685,000	18.0

Patient Flow Manager Program: Reflects funding and additional budgeted positions for the Patient Flow Manager Program to expedite patient placement in appropriate care settings. *Supports Countywide Strategic Plan Goal 5.*

9.	$ 1,067,000	$ --	$ 1,067,000	17.0

Centralized Contract Monitoring: Reflects funding and additional budgeted positions for the Centralized Contract Monitoring Division to comply with the Board-ordered enhancement of contract monitoring activities. *Supports Countywide Strategic Plan Goal 3.*

10.	$ 16,184,000	$ 16,184,000	$ --	15.0

Emergency Medical Services – Health Resources and Services Administration (HRSA): Reflects funding and additional budgeted positions in HSA for the National Bioterrorism Hospital Preparedness program. *Supports Countywide Strategic Plan Goal 5.*

11.	$ 1,388,000	$ 4,000,000	$ -2,612,000	12.0

Measure B Special Tax: Reflects the distribution of additional funding from the Measure B Special Tax fund, based on the latest revenue estimates, for County hospital emergency and trauma care cost and for an increase in appropriation and budgeted positions for trauma and emergency related activities for the Office of Emergency Medical Services, partially offset by a reduction in Public Health Bioterrorism Program budgeted positions. *Supports Countywide Strategic Plan Goal 5.*

12.	$ 271,000	$ --	$ 271,000	5.0

Nurse Recruitment and Retention: Reflects funding and budgeted positions for nurse recruitment and retention efforts. *Supports Countywide Strategic Plan Goal 2.*

13.	$ 355,000	$ --	$ 355,000	3.0

Office of Clinical Affairs and Affiliations: Reflects funding and budgeted positions for the Office of Clinical Affairs and Affiliations for the overall management of medical school agreements. *Supports Countywide Strategic Plan Goal 4.*

14.	$ -12,389,000	$ -12,060,000	$ -329,000	--

Alcohol and Drug Programs: Reflects a reduction in funding for services and supplies associated with reductions in State and federal revenue allocations for alcohol and drug programs. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
15.	$ 10,834,000	$ 1,553,000	$ 9,281,000	34.3

Other Program Changes: Reflects additional costs, revenues and budgeted positions for changes in State and federal grant programs, for the Group Purchasing Organization Value Analysis Facilitator program to assist in the implementation of standardized purchasing of medical and surgical supplies, for the Performance and Quality Management Division to assist the hospital in maintaining physician credentialing and resident competency systems, for the Office of Planning to develop and implement performance measurement systems, for systems efficiencies and upgrades for the Department's time and attendance system, and for various other changes required to meet operational requirements. *Supports Countywide Strategic Plan Goal 3.*

16.	$ -2,596,000	$ --	$ -2,596,000	--

Austerity: Reflects anticipated savings from Austerity Program reductions in supplies and purchased services, consultants and outside legal fees. *Supports Countywide Strategic Plan Goal 4.*

Other Changes

1.	$ 8,670,000	$ 965,000	$ 7,705,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 5,633,000	$ --	$ 5,633,000	--

Retirement Debt Service: Reflects the Department's proportional share of the scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ 22,620,000	$ 1,537,000	$ 21,083,000	--

Retirement Buy-Down: Reflects costs associated with the seventh year of a multi-year plan to reduce the County's reliance on LACERA excess earnings, including retirement cost increases allocated to DHS facilities.

4.	$ 14,133,000	$ --	$ 14,133,000	--

Pharmaceuticals: Reflects funding for increased pharmaceutical costs resulting from a projected 11.7 percent increase to recognize an industry trend of escalating drug costs.

5.	$ 45,285,000	$ 36,418,000	$ 8,867,000	--

Other Cost Changes: Reflects various other cost changes such as increased services and supplies costs and overhead charges billed among departments and within DHS.

6.	$ --	$ 38,164,000	$ -38,164,000	--

Other Revenue Changes: Reflects an increase in revenue primarily due to the passage of Assembly Bill (AB) 915, related to Medi-Cal reimbursement for outpatient emergency services, and an increase in budgeted revenue based on the Department's past experience with year-end surpluses.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
7.	$ -63,437,000	$ 3,055,000	$ -66,492,000	--

Experience Adjustment: Reflects a reduction in funding for salaries and services and supplies to reflect the Department's continuing efforts to achieve operational savings, partially offset by increases in fixed and other employee benefits costs, including workers' compensation and health insurance.

8.	$ --	$ -20,000,000	$ 20,000,000	--

SB 1255 Adjustment: Reflects a decrease in the additional SB 1255 Medi-Cal revenue provided to the County consistent with the State/Federal Transition Agreement.

9.	$ 17,118,000	$ -20,042,000	$ 37,160,000	--

Waiver Revenue/SB 855 Adjustment: Reflects a 20.0 percent reduction in Waiver revenues, partially offset by an additional $10.0 million in County General Fund, consistent with the Waiver Extension Agreement, and increases in the intergovernmental transfers and related SB 855 Disproportionate Share Hospital (DSH) revenue due to a 2.2 percent increase in net DSH funding from an annual cost-of-living adjustment in the DSH calculation.

10.	$ 37,626,000	$ 93,083,000	$ -55,457,000	--

Use of Designation: Reflects an increase in use of designation from $31.8 million in 2003-04 (shown on page 28 as cancellations) to $87.3 million in the budget year.

Total	**$ 140,423,000**	**$ 146,340,000**	**$ -5,917,000**	**339.3**

HEALTH SERVICES GENERAL FUND SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 340,930,678	$ 371,940,000	$ 392,936,000	$ 426,750,000	$ 422,294,000	$ 29,358,000
SERVICES & SUPPLIES	559,119,022	670,584,000	691,354,000	704,266,000	697,711,000	6,357,000
LESS EXPENDITURE DIST	7,860,799	10,367,000	8,658,000	10,258,000	11,127,000	2,469,000
TOT S & S	551,258,223	660,217,000	682,696,000	694,008,000	686,584,000	3,888,000
OTHER CHARGES	356,486,265	397,293,000	396,135,000	404,745,000	404,745,000	8,610,000
FIXED ASSETS-EQUIP	3,561,411	5,849,000	5,315,000	6,722,000	6,722,000	1,407,000
OTHER FINANCING USES	539,078,019	590,090,000	547,547,000	522,890,000	529,716,000	-17,831,000
GROSS TOTAL	$ 1,791,314,596	$ 2,025,389,000	$ 2,024,629,000	$ 2,055,115,000	$ 2,050,061,000	$ 25,432,000
LESS INTRAFD TRANSFER	77,632,451	91,042,000	94,299,000	101,665,000	101,092,000	6,793,000
NET TOTAL	$ 1,713,682,145	$ 1,934,347,000	$ 1,930,330,000	$ 1,953,450,000	$ 1,948,969,000	$ 18,639,000
REVENUE	1,127,312,599	1,325,499,000	1,307,143,000	1,321,567,000	1,331,699,000	24,556,000
NET COUNTY COST	$ 586,369,546	$ 608,848,000	$ 623,187,000	$ 631,883,000	$ 617,270,000	$ -5,917,000
BUDGETED POSITIONS	5,162.6	5,611.9	5,611.9	5,901.3	5,845.2	233.3
REVENUE DETAIL						
OTHER LIC & PERMITS	$ 1,072,828	$	$	$	$	$
FORFEIT & PENALTIES	4,208,430	4,404,000	2,677,000	2,716,000	2,717,000	40,000
INTEREST	1,227,280	1,227,000		1,227,000	1,227,000	1,227,000
OTHER STATE AID-HLTH	619,506					
STATE-OTHER	151,753,318	151,830,000	170,345,000	172,909,000	173,825,000	3,480,000
STATE-REALIGNMENT REV	128,852,312	128,852,000	128,756,000	128,756,000	128,852,000	96,000
FEDERAL-OTHER	151,696,252	194,493,000	187,942,000	196,726,000	196,999,000	9,057,000
OTHER GOVT AGENCIES	2,743					
PLANNING & ENG SVCS	156,590					
COURT FEES & COSTS	165					
RECORDING FEES	1,851,382					
HEALTH FEES	48,011,834	51,243,000	53,298,000	53,455,000	53,455,000	157,000
SANITATION SERVICES	642,276					
INSTIT CARE & SVS	108,277,311	192,802,000	162,350,000	135,073,000	148,133,000	-14,217,000
EDUCATIONAL SERVICES	980,387					
CHRGS FOR SVCS-OTHER	133,503,479	149,690,000	153,013,000	181,214,000	177,223,000	24,210,000
OTHER SALES	33,935					
MISCELLANEOUS	6,014,671	11,663,000	11,142,000	6,481,000	6,481,000	-4,661,000
SALE OF FIXED ASSETS	3,145					
OPERATING TRANSFER IN	41,411,436	53,371,000	55,291,000	52,122,000	51,899,000	-3,392,000
OTHER FINANC SOURCES	346,993,319	385,924,000	382,329,000	390,888,000	390,888,000	8,559,000
TOTAL	$ 1,127,312,599	$ 1,325,499,000	$ 1,307,143,000	$ 1,321,567,000	$ 1,331,699,000	$ 24,556,000

HEALTH SERVICES ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 76,291,340	$ 86,522,000	$ 89,509,000	$ 108,358,000	$ 106,389,000	$ 16,880,000
SERVICES & SUPPLIES	120,388,368	153,143,000	151,086,000	186,041,000	182,392,000	31,306,000
OTHER CHARGES	936,109	1,304,000	1,535,000	1,451,000	1,451,000	-84,000
FIXED ASSETS-EQUIP	1,920,694	3,023,000	2,585,000	3,969,000	3,969,000	1,384,000
GROSS TOTAL	$ 199,536,511	$ 243,992,000	$ 244,715,000	$ 299,819,000	$ 294,201,000	$ 49,486,000
LESS INTRAFD TRANSFER	13,737,491	35,653,000	39,999,000	46,898,000	46,232,000	6,233,000
NET TOTAL	$ 185,799,020	$ 208,339,000	$ 204,716,000	$ 252,921,000	$ 247,969,000	$ 43,253,000
REVENUE	145,591,817	234,613,000	185,837,000	214,605,000	224,690,000	38,853,000
NET COUNTY COST	$ 40,207,203	$ -26,274,000	$ 18,879,000	$ 38,316,000	$ 23,279,000	$ 4,400,000
BUDGETED POSITIONS	1,084.3	1,250.8	1,250.8	1,505.9	1,456.8	206.0
REVENUE DETAIL						
FORFEIT & PENALTIES	$ 4,132,521	$ 4,404,000	$ 2,677,000	$ 2,716,000	$ 2,717,000	$ 40,000
STATE-OTHER	907,131	853,000	760,000	760,000	760,000	
FEDERAL-OTHER	4,273,976	19,427,000	1,957,000	16,246,000	16,246,000	14,289,000
COURT FEES & COSTS	165					
INSTIT CARE & SVS	693	61,461,000	26,076,000	11,978,000	26,276,000	200,000
EDUCATIONAL SERVICES	980,387					
CHRGS FOR SVCS-OTHER	131,515,780	147,490,000	152,567,000	180,919,000	176,928,000	24,361,000
OTHER SALES	17,875					
MISCELLANEOUS	2,466,396					
SALE OF FIXED ASSETS	2,359					
OPERATING TRANSFER IN	1,294,534	978,000	1,800,000	1,986,000	1,763,000	-37,000
TOTAL	$ 145,591,817	$ 234,613,000	$ 185,837,000	$ 214,605,000	$ 224,690,000	$ 38,853,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

Health Services Administration (HSA) provides for the Director of Health Services and staff to administer the Department of Health Services (DHS). The organization provides centralized support for DHS facilities and includes functions such as the Office of Clinical and Medical Affairs, fiscal and legislative coordination, Waiver management, coordination of contracts and grants, inspection and audit unit, emergency medical services, and disaster services. The costs of HSA are primarily distributed to other DHS General Fund and Enterprise Fund units.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- The addition of 3.0 budgeted positions to create the Office of Clinical Affairs and Affiliations with responsibility for overall management of renegotiation efforts for and oversight of medical school agreements to ensure compliance with System Redesign clinical restructuring.
- -- The net addition of 10.0 budgeted positions to support patient care related activities, including 2.0 positions to implement the DHS Patient Flow Manager Program to expedite patient placement in appropriate care settings, 3.0 budgeted positions related to the sanctionable Waiver commitments for implementation of Clinical Resource Management, and 6.0 positions to assist the hospitals in maintaining physician credentialing and resident competency systems, partially offset by the transfer of 1.0 position to Harbor-UCLA Medical Center to develop best practice models for efficient ambulatory care operations.

Health Services Administration (cont'd)

- -- The net addition of 77.0 budgeted positions and related services and supplies to address the Department's critical unmet information technology needs, to support projects such as the Unique Patient Identifier, the Pharmacy Information System and other systems which track patient-related and financial information, and to comply with Health Insurance Portability and Accountability Act (HIPAA) Security requirements, partially offset by the technical adjustment of 1.0 Student Worker, Information Technology position, which is no longer included in the budgeted position count.
- -- The addition of 31.0 budgeted positions and related services and supplies, fully offset by Measure B special tax revenue, SB 612 court fines and collections revenue and federal Health Resources and Services Administration (HRSA) grant funds, for Emergency Medical Services activities related to trauma and emergency services and for the Bioterrorism Hospital Preparedness Program.
- -- The addition of 35.0 budgeted positions for revenue-generating activities, including 33.0 positions for the Consolidated Business Office for expanded billing activities and claims processing, primarily offset by a reduction in services and supplies costs for collection agency contracts, and 2.0 positions for revenue enhancement projects.
- -- The addition of 28.0 budgeted positions for centralized department-wide support for Human Resources activities, including 5.0 positions for nurse recruitment and retention efforts, the transfer to HSA of 21.0 positions from other DHS facilities, for no net change departmentally, to reflect the ongoing DHS' Human Resources Consolidation, and 2.0 positions to support internal tracking systems for DHS personnel actions and related financial information, and funding for systems efficiencies and upgrades for the Department's time and attendance system.
- -- The addition of 17.0 budgeted positions and related services and supplies for the Centralized Contract Monitoring Division to comply with the Board-ordered enhancement of contract monitoring activities.
- -- The addition of 7.0 budgeted positions to provide a consistent department-wide approach to planning, capital projects and purchasing activities, including 2.0 positions for the Group Purchasing Organization Value Analysis Facilitator to assist in the implementation of standardized purchasing of medical and surgical supplies, 3.0 positions for planning activities and to develop/implement performance measurement systems, 1.0 position for capital projects activities, and 1.0 position to assess department-wide telecommunication requirements and needs.
- -- The reduction of 2.0 budgeted positions due to the termination of federal HRSA grant funds for the Community Access Program.

OFFICE OF MANAGED CARE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 6,549,168	$ 7,665,000	$ 7,306,000	$ 10,320,000	$ 9,908,000	$ 2,602,000
SERVICES & SUPPLIES	112,074,398	142,352,000	145,976,000	130,650,000	128,970,000	-17,006,000
LESS EXPENDITURE DIST	7,860,799	10,367,000	8,658,000	10,258,000	11,127,000	2,469,000
TOT S & S	104,213,599	131,985,000	137,318,000	120,392,000	117,843,000	-19,475,000
OTHER CHARGES				5,000	5,000	5,000
GROSS TOTAL	$ 110,762,767	$ 139,650,000	$ 144,624,000	$ 130,717,000	$ 127,756,000	$ -16,868,000
REVENUE	110,832,766	139,765,000	144,694,000	130,787,000	127,856,000	-16,838,000
NET COUNTY COST	$ -69,999	$ -115,000	$ -70,000	$ -70,000	$ -100,000	$ -30,000
BUDGETED POSITIONS	104.1	104.0	104.0	136.0	136.0	32.0
REVENUE DETAIL						
INTEREST	$ 1,227,280	$ 1,227,000	$	$ 1,227,000	$ 1,227,000	$ 1,227,000
STATE-OTHER	16,271,839	20,601,000	21,665,000	20,526,000	18,833,000	-2,832,000
INSTIT CARE & SVS	93,320,373	117,932,000	123,029,000	109,034,000	107,796,000	-15,233,000
MISCELLANEOUS	13,274	5,000				
TOTAL	$ 110,832,766	$ 139,765,000	$ 144,694,000	$ 130,787,000	$ 127,856,000	$ -16,838,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

The Office of Managed Care (OMC) provides for the administration of the Community Health Plan (CHP). Through the CHP, the County delivers a full spectrum of health care services to Medi-Cal beneficiaries, eligible beneficiaries of the Healthy Families Program, certain temporary County employees, and eligible In-Home Supportive Services (IHSS) providers, in a managed care environment, either as a direct service provider through DHS facilities or through contracts.

The 2004-05 recommendations reflect:

-- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
-- Various other cost changes from overhead charges billed among departments and within DHS.
-- An increase in funding and related revenue for the IHSS Provider Health Care Plan to recognize an increase in enrollment and the provision of health care services.
-- A decrease in funding and related revenue for the CHP Medi-Cal Managed Care Program to recognize the impact of the MEDS reconciliation with the LEADER system, which will result in a decrease in membership enrollment for CHP.
-- The restoration of 32.0 budgeted positions needed to manage the Community Health Plan's Medi-Cal Managed Care, Healthy Families and IHSS Provider Health Care Programs.

TOBACCO SETTLEMENT PROGRAMS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$	$ 22,291,000	$ 22,291,000	$ 22,891,000	$ 22,791,000	$ 500,000
NET COUNTY COST	$	$ 22,291,000	$ 22,291,000	$ 22,891,000	$ 22,791,000	$ 500,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

The Tobacco Settlement Programs budget reflects appropriation for health services related costs funded by the County's allocation from the Master Settlement Agreement between 46 states, including California, and the tobacco manufacturers.

The 2004-05 recommendation reflects a transfer of $0.5 million from the capital projects budget related to one-time costs associated with the conversion of High Desert Hospital to a Multi-Service Ambulatory Care Center (MACC). Funding in this budget is reserved in services and supplies while specific plans for program expenditures are developed within the guidelines of the Department's System Redesign Plan.

OFFICE OF AIDS PROGRAMS AND POLICY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 12,181,828	$ 12,912,000	$ 13,848,000	$ 15,206,000	$ 15,015,000	$ 1,167,000
SERVICES & SUPPLIES	76,786,516	78,940,000	78,783,000	78,243,000	78,114,000	-669,000
OTHER CHARGES		5,000	5,000	5,000	5,000	
FIXED ASSETS-EQUIP	34,800	20,000	20,000	43,000	43,000	23,000
GROSS TOTAL	$ 89,003,144	$ 91,877,000	$ 92,656,000	$ 93,497,000	$ 93,177,000	$ 521,000
LESS INTRAFD TRANSFER	3,559,340	3,665,000	3,665,000	3,177,000	3,177,000	-488,000
NET TOTAL	$ 85,443,804	$ 88,212,000	$ 88,991,000	$ 90,320,000	$ 90,000,000	$ 1,009,000
REVENUE	69,095,143	72,311,000	73,090,000	74,419,000	74,099,000	1,009,000
NET COUNTY COST	$ 16,348,661	$ 15,901,000	$ 15,901,000	$ 15,901,000	$ 15,901,000	$
BUDGETED POSITIONS	227.0	235.0	235.0	241.0	236.0	1.0
REVENUE DETAIL						
STATE-OTHER	$ 10,348,117	$ 7,451,000	$ 7,480,000	$ 8,139,000	$ 7,819,000	$ 339,000
FEDERAL-OTHER	58,826,163	64,831,000	65,610,000	66,280,000	66,280,000	670,000
CHRGS FOR SVCS-OTHER	9,429	29,000				
OTHER SALES	740					
MISCELLANEOUS	-89,306					
TOTAL	$ 69,095,143	$ 72,311,000	$ 73,090,000	$ 74,419,000	$ 74,099,000	$ 1,009,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

The mission of the Office of AIDS Programs and Policy (OAPP) is to gain a better understanding of the human immunodeficiency virus (HIV), to prevent the spread of HIV, and to coordinate services for those who are infected with HIV within Los Angeles County. Primary functions are to: collect, analyze and release HIV-related data; conduct HIV testing, counseling, referrals, partner coalitions, and pre-and post-test counselor testing training; and to provide staff support for HIV/AIDS planning and policy bodies and community coalitions. The OAPP also provides funds to the Executive Officer, Board of Supervisors for administrative support for the Commission on HIV Health Services.

The 2004-05 recommendations reflect:

-- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
-- The addition of 7.0 budgeted positions, fully revenue offset, in order to fulfill grant-mandated requirements as set by the Centers for Disease Control and Prevention and the Health Resources and Services Administration.
-- A net reduction of 6.0 budgeted positions, consisting of the addition of 3.0 positions, fully revenue offset, and a reduction of 9.0 positions related to the Board requested independent management review of OAPP's organizational structure.
-- Various other cost changes from overhead charges billed among departments and within DHS.
-- An increase in revenue primarily attributed to grant-funding from the Centers for Disease Control and Prevention and the Health Resources and Services Administration for new HIV/AIDS related service projects.

ALCOHOL AND DRUG PROGRAMS ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 12,442,492	$ 13,518,000	$ 14,126,000	$ 14,968,000	$ 14,851,000	$ 725,000
SERVICES & SUPPLIES	170,829,838	176,870,000	177,296,000	163,684,000	163,684,000	-13,612,000
OTHER CHARGES	38	6,000	6,000	7,000	7,000	1,000
FIXED ASSETS-EQUIP	8,008	60,000	60,000	60,000	60,000	
GROSS TOTAL	$ 183,280,376	$ 190,454,000	$ 191,488,000	$ 178,719,000	$ 178,602,000	$ -12,886,000
LESS INTRAFD TRANSFER	31,617,797	29,507,000	30,537,000	29,508,000	29,508,000	-1,029,000
NET TOTAL	$ 151,662,579	$ 160,947,000	$ 160,951,000	$ 149,211,000	$ 149,094,000	$ -11,857,000
REVENUE	147,269,910	157,175,000	156,879,000	145,468,000	145,351,000	-11,528,000
NET COUNTY COST	$ 4,392,669	$ 3,772,000	$ 4,072,000	$ 3,743,000	$ 3,743,000	$ -329,000
BUDGETED POSITIONS	210.3	210.3	210.3	212.3	210.3	
REVENUE DETAIL						
STATE-OTHER	$ 29,998,310	$ 25,808,000	$ 25,808,000	$ 22,352,000	$ 21,925,000	$ -3,883,000
FEDERAL-OTHER	65,817,822	74,421,000	73,390,000	68,405,000	68,715,000	-4,675,000
OTHER GOVT AGENCIES	2,743					
INSTIT CARE & SVS	11,777,343	10,659,000	10,659,000	11,044,000	11,044,000	385,000
MISCELLANEOUS	6,418					
OPERATING TRANSFER IN	39,667,274	46,287,000	47,022,000	43,667,000	43,667,000	-3,355,000
TOTAL	$ 147,269,910	$ 157,175,000	$ 156,879,000	$ 145,468,000	$ 145,351,000	$ -11,528,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

The Alcohol and Drug Programs Administration (ADPA), a division of Public Health, Department of Health Services, has the primary responsibility for administering the County's alcohol and drug programs. The ADPA's mission is to reduce community and individual problems related to alcohol and drug use by contracting with community-based agencies. The ADPA promotes public involvement, change in public policy, and environmental strategies to reduce alcohol and drug use. Specific services include: alcohol and drug prevention, early intervention, and public policy programs; alcohol and drug detoxification programs; transitional living and alcohol/drug-free housing; social model alcohol recovery programs; residential and outpatient drug treatment programs; perinatal and women's programs; methadone maintenance programs; alcohol and drug criminal justice treatment programs; Penal Code 1000 drug diversion programs; and drinking driver programs.

The 2004-05 recommendations reflect:

-- A reduction in funding for services and supplies associated with reductions in State and federal revenue allocations and the depletion of special revenue fund balances.
-- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
-- Various other cost changes from overhead charges billed among departments and within DHS.

PUBLIC HEALTH

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 167,619,602	$ 181,223,000	$ 190,981,000	$ 198,379,000	$ 197,274,000	$ 6,293,000
SERVICES & SUPPLIES	65,783,929	77,635,000	95,963,000	101,083,000	100,433,000	4,470,000
OTHER CHARGES	651,280	1,847,000	2,572,000	2,333,000	2,333,000	-239,000
FIXED ASSETS-EQUIP	1,493,536	2,616,000	2,550,000	2,550,000	2,550,000	
GROSS TOTAL	$ 235,548,347	$ 263,321,000	$ 292,066,000	$ 304,345,000	$ 302,590,000	$ 10,524,000
LESS INTRAFD TRANSFER	9,146,390	4,458,000	2,641,000	4,625,000	4,566,000	1,925,000
NET TOTAL	$ 226,401,957	$ 258,863,000	$ 289,425,000	$ 299,720,000	$ 298,024,000	$ 8,599,000
REVENUE	132,468,117	153,864,000	175,523,000	175,572,000	178,126,000	2,603,000
NET COUNTY COST	$ 93,933,840	$ 104,999,000	$ 113,902,000	$ 124,148,000	$ 119,898,000	$ 5,996,000
BUDGETED POSITIONS	2,429.6	2,671.1	2,671.1	2,666.1	2,666.1	-5.0
REVENUE DETAIL						
OTHER LIC & PERMITS	$ 1,072,828	$	$	$	$	$
FORFEIT & PENALTIES	75,909					
STATE-OTHER	52,116,149	46,537,000	56,848,000	62,745,000	65,336,000	8,488,000
FEDERAL-OTHER	22,778,291	35,814,000	46,985,000	45,795,000	45,758,000	-1,227,000
PLANNING & ENG SVCS	154,760					
RECORDING FEES	1,851,382					
HEALTH FEES	48,011,834	51,243,000	53,298,000	53,455,000	53,455,000	157,000
SANITATION SERVICES	642,276					
INSTIT CARE & SVS	213,723	357,000	357,000	357,000	357,000	
CHRGS FOR SVCS-OTHER	1,855,435	2,149,000	424,000	270,000	270,000	-154,000
OTHER SALES	15,320					
MISCELLANEOUS	3,229,796	11,658,000	11,142,000	6,481,000	6,481,000	-4,661,000
SALE OF FIXED ASSETS	786					
OPERATING TRANSFER IN	449,628	6,106,000	6,469,000	6,469,000	6,469,000	
TOTAL	$ 132,468,117	$ 153,864,000	$ 175,523,000	$ 175,572,000	$ 178,126,000	$ 2,603,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

Public Health seeks to safeguard and improve the health of all the residents of the County through research and analysis of the health care system, through proposals and policies to improve the system, and through implementation of programs designed to protect the public's health such as preparedness and response to bioterrorism, immunizations, lead-based paint inspections, restaurant and housing inspections, and anti-smoking campaigns.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- A reduction in Waiver revenues consistent with the Waiver Extension Agreement.
- -- Funding for increases in pharmaceutical costs consistent with industry trends and projections from the Federal Centers for Medicare and Medicaid Services.
- -- The reduction of 1.0 budgeted position and services and supplies related to the transfer of positions to Health Services Administration reflecting the ongoing DHS' Human Resources Consolidation.
- -- The addition of 1.0 budgeted position for the Group Purchasing Organization Value Analysis Facilitator to assist in the implementation of standardized purchasing of medical and surgical supplies, offset by savings in services and supplies.
- -- The net reduction of 2.0 budgeted positions, with the corresponding revenue-offset, for the elimination of 7.0 budgeted positions due to the end of one project and the addition of 5.0 budgeted positions for various other public health programs.
- -- The reduction of 3.0 budgeted positions, and associated increases in services and supplies expenditures for the Bioterrorism program funded by $6.0 million in Measure B special tax revenue.

JUVENILE COURT HEALTH SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 15,776,958	$ 15,983,000	$ 17,509,000	$ 17,712,000	$ 17,143,000	$ -366,000
SERVICES & SUPPLIES	5,659,251	5,940,000	6,040,000	6,325,000	6,137,000	97,000
OTHER CHARGES	151	94,000	189,000	538,000	538,000	349,000
FIXED ASSETS-EQUIP	20,845					
GROSS TOTAL	$ 21,457,205	$ 22,017,000	$ 23,738,000	$ 24,575,000	$ 23,818,000	$ 80,000
LESS INTRAFD TRANSFER	19,413,178	17,668,000	17,366,000	17,366,000	17,518,000	152,000
NET TOTAL	$ 2,044,027	$ 4,349,000	$ 6,372,000	$ 7,209,000	$ 6,300,000	$ -72,000
REVENUE	954,982	216,000	626,000	84,000	84,000	-542,000
NET COUNTY COST	$ 1,089,045	$ 4,133,000	$ 5,746,000	$ 7,125,000	$ 6,216,000	$ 470,000
BUDGETED POSITIONS	157.6	191.0	191.0	190.3	190.3	-0.7
REVENUE DETAIL						
OTHER STATE AID-HLTH	$ 619,506	$	$	$	$	$
STATE-OTHER		137,000	547,000			-547,000
INSTIT CARE & SVS	327,946	79,000	79,000	84,000	84,000	5,000
MISCELLANEOUS	7,530					
TOTAL	$ 954,982	$ 216,000	$ 626,000	$ 84,000	$ 84,000	$ -542,000

FUND: GENERAL FUND
FUNCTION: HEALTH AND SANITATION
ACTIVITY: HEALTH

Juvenile Court Health Services is responsible for protecting and promoting the physical well-being of juveniles in the Los Angeles County Probation Department's detention and residential treatment facilities. Comprehensive health services are provided by the program's staff of physicians, dentists, nurses, pharmacists, health educators, and support personnel. These programs are partially funded by the Probation Department.

The 2004-05 recommendations reflect:

-- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
-- A reduction in funding for salaries to reflect continuing efforts to achieve operational efficiencies.
-- Various other cost changes from overhead charges billed among departments and within DHS.
-- Funding for increases in pharmaceutical costs consistent with industry trends and projections from the Federal Centers for Medicare and Medicaid Services.
-- A reduction of 0.7 budgeted positions to reflect realignment of actual service levels provided by LAC+USC Medical Center under the Board-approved Medical School Operating Agreement.

CHILDREN'S MEDICAL SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 50,069,290	$ 54,117,000	$ 59,657,000	$ 61,807,000	$ 61,714,000	$ 2,057,000
SERVICES & SUPPLIES	7,596,722	13,413,000	13,919,000	15,349,000	15,190,000	1,271,000
OTHER CHARGES	7,905,368	8,113,000	9,499,000	9,518,000	9,518,000	19,000
FIXED ASSETS-EQUIP	83,528	130,000	100,000	100,000	100,000	
GROSS TOTAL	$ 65,654,908	$ 75,773,000	$ 83,175,000	$ 86,774,000	$ 86,522,000	$ 3,347,000
LESS INTRAFD TRANSFER	158,255	91,000	91,000	91,000	91,000	
NET TOTAL	$ 65,496,653	$ 75,682,000	$ 83,084,000	$ 86,683,000	$ 86,431,000	$ 3,347,000
REVENUE	45,317,267	52,779,000	59,409,000	60,988,000	61,753,000	2,344,000
NET COUNTY COST	$ 20,179,386	$ 22,903,000	$ 23,675,000	$ 25,695,000	$ 24,678,000	$ 1,003,000
BUDGETED POSITIONS	949.7	949.7	949.7	949.7	949.7	
REVENUE DETAIL						
STATE-OTHER	$ 42,174,806	$ 50,443,000	$ 57,237,000	$ 58,387,000	$ 59,152,000	$ 1,915,000
PLANNING & ENG SVCS	1,830					
INSTIT CARE & SVS	2,637,233	2,314,000	2,150,000	2,576,000	2,576,000	426,000
CHRGS FOR SVCS-OTHER	122,835	22,000	22,000	25,000	25,000	3,000
MISCELLANEOUS	380,563					
TOTAL	$ 45,317,267	$ 52,779,000	$ 59,409,000	$ 60,988,000	$ 61,753,000	$ 2,344,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	CALIFORNIA CHILDRENS SERVICES

Children's Medical Services is responsible for assuring health care for children with special needs due to chronic or physically disabling conditions through prevention, screening, diagnosis, treatment, rehabilitation, and case management, through the California Children Services (CCS) Program. Children's Medical Services also includes the Child Health and Disability Prevention (CHDP) Program and the Health Care Program for Children in Foster Care (HCPCFC). CHDP provides early and periodic screening to Medi-Cal eligible and low-income children up to age 21. The HCPCFC provides Public Health Nurses to function as health care consultants to the Children's Social Workers to ensure that children under the supervision of the Department of Children and Family Services receive needed, comprehensive health care services.

The 2004-05 recommendations reflect:

-- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
-- Various other cost changes from overhead charges billed among departments and within DHS.

HEALTH CARE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 346,993,319	$ 385,924,000	$ 382,329,000	$ 390,888,000	$ 390,888,000	$ 8,559,000
REVENUE	346,993,319	385,924,000	382,329,000	390,888,000	390,888,000	8,559,000
NET COUNTY COST	$	$	$	$	$	$
REVENUE DETAIL						
OTHER FINANC SOURCES	$ 346,993,319	$ 385,924,000	$ 382,329,000	$ 390,888,000	$ 390,888,000	$ 8,559,000
TOTAL	$ 346,993,319	$ 385,924,000	$ 382,329,000	$ 390,888,000	$ 390,888,000	$ 8,559,000

FUND: GENERAL FUND
FUNCTION: HEALTH AND SANITATION
ACTIVITY: HEALTH

The Health Care budget unit represents funding from the Hospital Enterprise Funds to provide for the intergovernmental transfer (IGT) required by the State in order to participate in and draw down federal revenue under the Medicaid Disproportionate Share Hospital (DSH) Supplementary Payment Program (SB 855).

The 2004-05 recommendations reflect a 2.2 percent net increase in DSH funding related to annual cost-of-living adjustment increases in the DSH calculation.

REALIGNMENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE	128,789,278	128,852,000	128,756,000	128,756,000	128,852,000	96,000
NET COUNTY COST	$ -128,789,278	$ -128,852,000	$ -128,756,000	$ -128,756,000	$ -128,852,000	$ -96,000
REVENUE DETAIL						
STATE-OTHER	$ -63,034	$	$	$	$	$
STATE-REALIGNMENT REV	128,852,312	128,852,000	128,756,000	128,756,000	128,852,000	96,000
TOTAL	$ 128,789,278	$ 128,852,000	$ 128,756,000	$ 128,756,000	$ 128,852,000	$ 96,000

FUND: GENERAL FUND
FUNCTION: HEALTH AND SANITATION
ACTIVITY: HEALTH

The Realignment budget unit accounts for Realignment Sales Tax revenues, which may be used for any County health services programs.

The 2004-05 recommendations reflect a slight increase in Realignment Sales Tax revenues.

CONTRIBUTIONS TO HOSPITAL ENTERPRISE FUNDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER FIN USES						
ENT SUB HS-LAC+USC H	$ 160,986,104	$ 193,404,000	$ 251,563,000	$ 234,245,000	$ 247,847,000	$ -3,716,000
COASTL CLUSTER	61,934,263	48,577,000	69,872,000	57,032,000	61,409,000	-8,463,000
S.W. CLUSTER	89,157,470	78,419,000	85,009,000	85,663,000	73,446,000	-11,563,000
RANCHO/AMIGOS	36,528,857	52,423,000	62,414,000	52,646,000	55,476,000	-6,938,000
S.F.V. CLUSTER	50,071,927	45,248,000	45,283,000	50,561,000	50,298,000	5,015,000
A.V. CLUSTER	17,447,406	44,541,000	33,406,000	42,743,000	41,240,000	7,834,000
ENT SUB - SB855	122,951,992	127,478,000				
TOTAL	$ 539,078,019	$ 590,090,000	$ 547,547,000	$ 522,890,000	$ 529,716,000	$ -17,831,000

The General Fund Contribution to Hospital Enterprise Funds provides a financial subsidy of General Fund resources to support the operation of the six healthcare clusters.

The 2004-05 recommendations reflect an increase in net County cost to Health Services General Fund operations with an associated decrease to the Hospital Enterprise Funds, offset by the use of designation.

HOSPITAL ENTERPRISE FUND
SUMMARY OF ENTERPRISE HOSPITALS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 1,269,141,004	$ 1,265,497,000	$ 1,346,483,000	$ 1,405,670,000	$ 1,383,410,000	$ 36,927,000
SERVICES & SUPPLIES	869,518,973	930,182,000	944,660,000	1,031,979,000	995,081,000	50,421,000
LESS EXPENDITURE DIS	71,444,204	75,419,000	84,179,000	91,867,000	83,856,000	-323,000
TOT S & S	798,074,769	854,763,000	860,481,000	940,112,000	911,225,000	50,744,000
OTHER CHARGES	95,293,969	106,989,000	116,140,000	80,328,000	79,671,000	-36,469,000
FIXED ASSETS-EQUIP	3,559,654	4,809,000	4,550,000	4,418,000	4,418,000	-132,000
OTHER FINANCING USES	452,265,676	418,139,000	414,544,000	489,747,000	478,465,000	63,921,000
TOTAL OPER EXP	$ 2,618,335,072	$ 2,650,197,000	$ 2,742,198,000	$ 2,920,275,000	$ 2,857,189,000	$ 114,991,000
DESIGNATIONS	368,825,000	127,478,000				
TOT FIN REQMTS	$ 2,987,160,072	$ 2,777,675,000	$ 2,742,198,000	$ 2,920,275,000	$ 2,857,189,000	$ 114,991,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 355,607,047	$ 31,808,000	$ 31,808,000	$ 98,547,000	$ 87,265,000	$ 55,457,000
TOTAL REVENUE	2,092,473,998	2,155,777,000	2,162,843,000	2,298,838,000	2,240,208,000	77,365,000
TOT AVAIL FIN	$ 2,448,081,045	$ 2,187,585,000	$ 2,194,651,000	$ 2,397,385,000	$ 2,327,473,000	$ 132,822,000
GAIN OR LOSS	$ -539,079,027	$ -590,090,000	$ -547,547,000	$ -522,890,000	$ -529,716,000	$ 17,831,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 539,087,019	$ 590,090,000	$ 547,547,000	$ 522,890,000	$ 529,716,000	$ -17,831,000
POSITIONS	18,183.1	18,351.4	18,351.4	18,407.4	18,457.4	106.0
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 110,352	$ 212,000	$ 212,000	$ 139,000	$ 139,000	$ -73,000
INTERGVMTL REVENUE -						
SB 1732 REVENUE	19,095,535	10,438,000	10,438,000	10,438,000	10,438,000	
STATE-OTHER	18,868,980	21,982,000	19,305,000	17,730,000	17,730,000	-1,575,000
CHIP-HOSPITAL	25,112,522	13,824,000	11,572,000	12,974,000	12,974,000	1,402,000
PATIENT FIN SERVC WR	18,610,310	13,844,000	13,623,000	13,623,000	13,623,000	
CHP-HEALTHY FAMILIES		2,065,000	2,319,000	2,006,000	2,091,000	-228,000
INTERGVMTL REVENUE -						
FEDERAL-OTHER	884,960	417,000	559,000	400,000	717,000	158,000

HOSPITAL ENTERPRISE FUND
SUMMARY OF ENTERPRISE HOSPITALS (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
CHARGES FOR SERVICES						
COST BASED REIMBURSE	167,511,661	162,579,000	162,579,000	164,610,000	164,610,000	2,031,000
SB 855	493,689,583	550,352,000	545,048,000	557,847,000	557,847,000	12,799,000
HOSPITAL INSURANCE C	103,415,115	112,312,000	88,513,000	88,512,000	100,913,000	12,400,000
HOSPITAL SELF-PAY CO	22,645,383	21,404,000	19,244,000	19,187,000	21,914,000	2,670,000
CHP-MEDI-CAL	71,912,762	47,342,000	63,141,000	44,946,000	46,381,000	-16,760,000
CHP-IN-HOME SUPPORTI		22,154,000	14,400,000	32,212,000	32,212,000	17,812,000
MEDI-CAL SB 1255	424,000,000	414,000,000	414,000,000	394,000,000	394,000,000	-20,000,000
MEDI-CAL	411,782,521	281,812,000	299,230,000	305,612,000	306,712,000	7,482,000
MEDICARE	98,675,114	85,335,000	88,318,000	86,578,000	85,755,000	-2,563,000
OTHER CHARGES FOR SE	22,876,642	20,858,000	16,975,000	18,433,000	18,433,000	1,458,000
MISCELLANEOUS SERVIC		39,287,000	68,436,000	164,520,000	100,000,000	31,564,000
MENTAL HLTH/PAT CARE	29,035,115	38,831,000	28,603,000	33,231,000	32,014,000	3,411,000
OTHER GEN FUND DEPT	24,781,985	22,979,000	22,578,000	26,653,000	26,800,000	4,222,000
1115 SUPPLEMENTAL PO	83,176,000	60,995,000	60,995,000	38,815,000	38,815,000	-22,180,000
1115 INDIGENT CARE	55,751,000	40,718,000	40,718,000	25,984,000	25,984,000	-14,734,000
MISCELLANEOUS REVENU						
DONATIONS	458					
OTHER FINANCING SOUR						
OPERATING TRF IN/MEA		140,000,000	140,000,000	141,612,000	142,612,000	2,612,000
OPERATING TRANSFERS	538,000	32,037,000	32,037,000	98,776,000	87,494,000	55,457,000
TOTAL REVENUE	$ 2,092,473,998	$ 2,155,777,000	$ 2,162,843,000	$ 2,298,838,000	$ 2,240,208,000	$ 77,365,000

HOSPITAL ENTERPRISE FUND
ANTELOPE VALLEY CLUSTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 43,784,339	$ 40,267,000	$ 39,758,000	$ 44,292,000	$ 42,318,000	$ 2,560,000
SERVICES & SUPPLIES	27,263,035	33,970,000	28,375,000	35,156,000	34,679,000	6,304,000
OTHER CHARGES	2,797,698	3,455,000	4,710,000	1,654,000	1,654,000	-3,056,000
FIXED ASSETS-EQUIP	38,035	54,000	130,000	130,000	130,000	
OTHER FINANCING USES	3,120,728					
TOTAL OPER EXP	$ 77,003,835	$ 77,746,000	$ 72,973,000	$ 81,232,000	$ 78,781,000	$ 5,808,000
TOT FIN REQMTS	$ 77,003,835	$ 77,746,000	$ 72,973,000	$ 81,232,000	$ 78,781,000	$ 5,808,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 249,204	$	$	$	$	$
TOTAL REVENUE	59,307,227	33,205,000	39,567,000	38,489,000	37,541,000	-2,026,000
TOT AVAIL FIN	$ 59,556,431	$ 33,205,000	$ 39,567,000	$ 38,489,000	$ 37,541,000	$ -2,026,000
GAIN OR LOSS	$ -17,447,404	$ -44,541,000	$ -33,406,000	$ -42,743,000	$ -41,240,000	$ -7,834,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 17,447,406	$ 44,541,000	$ 33,406,000	$ 42,743,000	$ 41,240,000	$ 7,834,000
POSITIONS	718.9	601.7	601.7	596.7	596.7	-5.0
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 4,214	$ 31,000	$ 31,000	$ 6,000	$ 6,000	$ -25,000
INTERGVMTL REVENUE -						
STATE-OTHER	1,933,584	519,000	1,687,000	486,000	486,000	-1,201,000
CHIP-HOSPITAL	422,487		194,000			-194,000
PATIENT FIN SERVC WR	911,551	707,000	667,000	667,000	667,000	
CHP-HEALTHY FAMILIES		239,000	280,000	219,000	232,000	-48,000
INTERGVMTL REVENUE -						
FEDERAL-OTHER			159,000			-159,000

HOSPITAL ENTERPRISE FUND
ANTELOPE VALLEY CLUSTER ENTERPRISE FUND OPERATING PLAN (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
CHARGES FOR SERVICES						
COST BASED REIMBURSE	11,588,914	8,754,000	8,754,000	8,868,000	8,868,000	114,000
SB 855	4,297,581					
HOSPITAL INSURANCE C	508,166	590,000	545,000	545,000	250,000	-295,000
HOSPITAL SELF-PAY CO	2,333,514	2,164,000	1,790,000	1,887,000	2,182,000	392,000
CHP-MEDI-CAL	8,816,461	7,357,000	11,997,000	7,064,000	6,987,000	-5,010,000
CHP-IN-HOME SUPPORTI		852,000	576,000	1,349,000	1,379,000	803,000
MEDI-CAL SB 1255	4,300,000					
MEDI-CAL	12,350,469	14,000				
MEDICARE	428,509	80,000	186,000	128,000	128,000	-58,000
OTHER CHARGES FOR SE	721,592	280,000	384,000	280,000	280,000	-104,000
MISCELLANEOUS SERVIC		743,000	1,297,000	1,297,000	1,297,000	
MENTAL HLTH/PAT CARE	13,710					
OTHER GEN FUND DEPT	5,379,475	5,271,000	5,416,000	5,242,000	5,242,000	-174,000
1115 SUPPLEMENTAL PO	3,369,000	2,471,000	2,471,000	1,572,000	1,572,000	-899,000
1115 INDIGENT CARE	1,928,000	1,414,000	1,414,000	900,000	900,000	-514,000
OTHER FINANCING SOUR						
OPERATING TRANSFERS		1,719,000	1,719,000	7,979,000	7,065,000	5,346,000
TOTAL REVENUE	$ 59,307,227	$ 33,205,000	$ 39,567,000	$ 38,489,000	$ 37,541,000	$ -2,026,000

The Antelope Valley Cluster consists of High Desert Health System, formerly High Desert Hospital, Antelope Valley Rehabilitation Center, and four outlying Health Centers, which are operated by DHS. High Desert Hospital was transitioned to a Multi-Service Ambulatory Care Center (MACC) in July 2003. The MACC provides a full array of ambulatory services including urgent care, ambulatory surgery, and additional specialty clinics.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- A reduction in Waiver revenues consistent with the Waiver Extension Agreement and Medi-Cal Managed Care revenue reductions.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- Funding for increases in pharmaceutical costs consistent with industry trends and projections from Federal Centers of Medicare and Medicaid Services.
- -- The addition of 2.0 budgeted positions to provide 24-hour staffing coverage at the Antelope Valley Rehabilitation Center.
- -- The reduction of 11.0 budgeted positions and services and supplies related to the transfer of positions to Health Services Administration reflecting the ongoing DHS' Human Resources Consolidation.
- -- The addition of 4.0 budgeted positions to support Antelope Valley Area patient transportation needs.
- -- Funding for increases in out-of-plan medical services costs for the Healthy Families, Medi-Cal Managed Care and County Temporary Employees Health Care Programs, associated with the High Desert Hospital conversion to a MACC and pending negotiations on contracts for acute inpatient services.

HIGH DESERT HEALTH SYSTEM / MULTI-SERVICE AMBULATORY CARE CENTER

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	26,880,000	28,433,000	28,948,000	27,472,000	-961,000
Services and Supplies	25,521,000	19,900,000	23,639,000	23,302,000	3,402,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	25,521,000	19,900,000	23,639,000	23,302,000	3,402,000
Other Charges	1,469,000	2,324,000	1,030,000	1,030,000	-1,294,000
Fixed Assets - Equipment	29,000	105,000	105,000	105,000	0
Other Financing Uses	0	0	0	0	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	53,899,000	50,762,000	53,722,000	51,909,000	1,147,000
Revenue/Fund Balance	20,026,000	25,539,000	26,992,000	25,846,000	307,000
County Contribution	33,873,000	25,223,000	26,730,000	26,063,000	840,000
Positions	381.3	381.3	387.8	387.8	6.5

SUMMARY OF ANTELOPE VALLEY CLUSTER HEALTH CENTERS

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	7,319,000	6,005,000	8,793,000	8,590,000	2,585,000
Services and Supplies	6,113,000	6,145,000	8,967,000	8,870,000	2,725,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	6,113,000	6,145,000	8,967,000	8,870,000	2,725,000
Other Charges	1,543,000	1,943,000	206,000	206,000	-1,737,000
Fixed Assets - Equipment	0	0	0	0	0
Other Financing Uses	0	0	0	0	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	14,975,000	14,093,000	17,966,000	17,666,000	3,573,000
Revenue/Fund Balance	7,363,000	8,302,000	6,002,000	5,991,000	-2,311,000
County Contribution	7,612,000	5,791,000	11,964,000	11,675,000	5,884,000
Positions	122.8	122.8	122.8	122.8	0.0

ANTELOPE VALLEY REHABILITATION CENTERS

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	6,068,000	5,320,000	6,551,000	6,256,000	936,000
Services and Supplies	2,336,000	2,330,000	2,550,000	2,507,000	177,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	2,336,000	2,330,000	2,550,000	2,507,000	177,000
Other Charges	443,000	443,000	418,000	418,000	-25,000
Fixed Assets - Equipment	25,000	25,000	25,000	25,000	0
Other Financing Uses	0	0	0	0	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	8,872,000	8,118,000	9,544,000	9,206,000	1,088,000
Revenue/Fund Balance	5,816,000	5,726,000	5,495,000	5,704,000	-22,000
County Contribution	3,056,000	2,392,000	4,049,000	3,502,000	1,110,000
Positions	97.6	97.6	86.1	86.1	-11.5

HOSPITAL ENTERPRISE FUND
COASTAL CLUSTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 226,441,792	$ 235,203,000	$ 251,963,000	$ 257,372,000	$ 253,118,000	$ 1,155,000
SERVICES & SUPPLIES	147,616,390	161,418,000	167,151,000	180,424,000	171,743,000	4,592,000
LESS EXPENDITURE DIS	11,531,561	11,532,000	11,532,000	12,517,000	12,517,000	985,000
TOT S & S	136,084,829	149,886,000	155,619,000	167,907,000	159,226,000	3,607,000
OTHER CHARGES	11,985,369	11,049,000	15,985,000	13,011,000	12,707,000	-3,278,000
FIXED ASSETS-EQUIP	847,568	1,833,000	918,000	918,000	918,000	
OTHER FINANCING USES	66,700,229	77,766,000	77,043,000	79,043,000	79,043,000	2,000,000
TOTAL OPER EXP	$ 442,059,787	$ 475,737,000	$ 501,528,000	$ 518,251,000	$ 505,012,000	$ 3,484,000
TOT FIN REQMTS	$ 442,059,787	$ 475,737,000	$ 501,528,000	$ 518,251,000	$ 505,012,000	$ 3,484,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 378,717	$	$	$	$	$
TOTAL REVENUE	379,746,807	427,160,000	431,656,000	461,219,000	443,603,000	11,947,000
TOT AVAIL FIN	$ 380,125,524	$ 427,160,000	$ 431,656,000	$ 461,219,000	$ 443,603,000	$ 11,947,000
GAIN OR LOSS	$ -61,934,263	$ -48,577,000	$ -69,872,000	$ -57,032,000	$ -61,409,000	$ 8,463,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 61,943,263	$ 48,577,000	$ 69,872,000	$ 57,032,000	$ 61,409,000	$ -8,463,000
POSITIONS	3,172.6	3,256.6	3,256.6	3,269.6	3,270.6	14.0
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 29,276	$ 30,000	$ 30,000	$ 25,000	$ 25,000	$ -5,000
INTERGVMTL REVENUE -						
SB 1732 REVENUE	703,910	698,000	698,000	698,000	698,000	
STATE-OTHER	2,376,358	2,273,000	3,383,000	2,610,000	2,610,000	-773,000
CHIP-HOSPITAL	3,933,194	2,370,000	1,813,000	2,224,000	2,224,000	411,000
PATIENT FIN SERVC WR	2,241,175	1,969,000	2,594,000	2,594,000	1,983,000	-611,000
CHP-HEALTHY FAMILIES		467,000	536,000	450,000	478,000	-58,000
INTERGVMTL REVENUE -						
FEDERAL-OTHER	57,720					
CHARGES FOR SERVICES						
COST BASED REIMBURSE	26,199,251	26,034,000	26,034,000	26,352,000	26,352,000	318,000
SB 855	94,323,375	110,900,000	109,832,000	112,804,000	112,804,000	2,972,000
HOSPITAL INSURANCE C	34,488,826	33,832,000	31,221,000	31,221,000	31,221,000	
HOSPITAL SELF-PAY CO	6,094,467	6,365,000	3,816,000	3,962,000	6,094,000	2,278,000
CHP-MEDI-CAL	12,886,446	9,141,000	13,891,000	8,783,000	9,039,000	-4,852,000
CHP-IN-HOME SUPPORTI		3,256,000	2,160,000	5,236,000	5,265,000	3,105,000

HOSPITAL ENTERPRISE FUND
COASTAL CLUSTER ENTERPRISE FUND OPERATING PLAN (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
MEDI-CAL SB 1255	60,200,000	83,811,000	83,811,000	79,762,000	79,762,000	-4,049,000
MEDI-CAL	80,223,362	52,087,000	57,286,000	60,319,000	60,319,000	3,033,000
MEDICARE	28,511,419	26,634,000	24,745,000	26,263,000	26,263,000	1,518,000
OTHER CHARGES FOR SE	4,227,687	3,900,000	2,813,000	2,990,000	2,990,000	177,000
MISCELLANEOUS SERVIC		5,654,000	12,347,000	34,079,000	16,517,000	4,170,000
MENTAL HLTH/PAT CARE	4,468,320	9,949,000	7,456,000	9,604,000	8,810,000	1,354,000
OTHER GEN FUND DEPT	4,328,021	3,146,000	2,546,000	3,898,000	3,898,000	1,352,000
1115 SUPPLEMENTAL PO	7,726,000	5,666,000	5,666,000	3,605,000	3,605,000	-2,061,000
1115 INDIGENT CARE	6,578,000	4,824,000	4,824,000	3,070,000	3,070,000	-1,754,000
OTHER FINANCING SOUR						
OPERATING TRF IN/MEA		29,557,000	29,557,000	29,979,000	30,109,000	552,000
OPERATING TRANSFERS	150,000	4,597,000	4,597,000	10,691,000	9,467,000	4,870,000
TOTAL REVENUE	$ 379,746,807	$ 427,160,000	$ 431,656,000	$ 461,219,000	$ 443,603,000	$ 11,947,000

The Coastal Cluster consists of Harbor-UCLA Medical Center, one comprehensive health center, and three health centers. Affiliated with the University of California at Los Angeles School of Medicine, Harbor-UCLA Medical Center provides acute and intensive care unit medical/surgical inpatient and outpatient services, trauma and emergency room services, acute psychiatric services, pediatrics and obstetrics, and transplants. Of the four health/comprehensive health centers, two are operated by DHS, one is operated by private partners, and one is jointly operated by DHS and a private partner under the Public/Private Partnership Program.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- A reduction in Waiver revenues consistent with the Waiver Extension Agreement and various other revenue changes, primarily related to Medi-Cal, SB 855, SB 1255, IHSS Provider Health Care Plan, and miscellaneous revenues.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- A reduction in funding for salaries to reflect continuing efforts to achieve operational efficiencies.
- -- The addition of 4.0 budgeted positions to implement the DHS Patient Flow Manager Program to expedite patient placement in appropriate care settings.
- -- The addition of 7.0 budgeted positions to comply with the Accreditation Council for Graduate Medical Education's requirements that limit the hours worked by medical interns and residents.
- -- The addition of 2.0 budgeted positions for the Group Purchasing Organization Value Analysis Facilitator to assist in the implementation of standardized purchasing of medical and surgical supplies.
- -- The addition of 1.0 budgeted position from the Office of Ambulatory Care to provide best practice models for efficient ambulatory care operations.

HARBOR/UCLA MEDICAL CENTER

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	220,946,000	237,919,000	243,655,000	239,495,000	1,576,000
Services and Supplies	154,573,000	156,140,000	168,728,000	161,153,000	5,013,000
Less: Expenditure Distribution	11,532,000	11,532,000	12,517,000	12,517,000	985,000
Net Services and Supplies	143,041,000	144,608,000	156,211,000	148,636,000	4,028,000
Other Charges	11,170,000	15,982,000	13,008,000	12,704,000	-3,278,000
Fixed Assets - Equipment	1,190,000	875,000	875,000	875,000	0
Other Financing Uses	77,766,000	77,043,000	79,043,000	79,043,000	2,000,000
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	454,113,000	476,427,000	492,792,000	480,753,000	4,326,000
Revenue/Fund Balance	415,404,000	414,893,000	448,655,000	430,680,000	15,787,000
County Contribution	38,709,000	61,534,000	44,137,000	50,073,000	-11,461,000
Positions	2,852.0	3,074.9	3,087.9	3,088.9	14.0
Budgeted Beds (Average Daily Census)	336	340	340	340	0

SUMMARY OF COASTAL CLUSTER HEALTH CENTERS

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	12,686,000	14,044,000	13,717,000	13,623,000	-421,000
Services and Supplies	10,372,000	11,011,000	11,696,000	10,590,000	-421,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	10,372,000	11,011,000	11,696,000	10,590,000	-421,000
Other Charges	3,000	3,000	3,000	3,000	0
Fixed Assets - Equipment	123,000	43,000	43,000	43,000	0
Other Financing Uses	0	0	0	0	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	23,184,000	25,101,000	25,459,000	24,259,000	-842,000
Revenue/Fund Balance	16,220,000	16,763,000	12,564,000	12,923,000	-3,840,000
County Contribution	6,964,000	8,338,000	12,895,000	11,336,000	2,998,000
Positions	169.1	181.7	181.7	181.7	0.0

HOSPITAL ENTERPRISE FUND
LAC+USC HEALTHCARE NETWORK ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 498,538,451	$ 511,443,000	$ 544,955,000	$ 573,255,000	$ 562,048,000	$ 17,093,000
SERVICES & SUPPLIES	415,623,798	445,536,000	459,454,000	514,408,000	499,882,000	40,428,000
LESS EXPENDITURE DIS	59,912,643	63,887,000	72,647,000	79,350,000	71,339,000	-1,308,000
TOT S & S	355,711,155	381,649,000	386,807,000	435,058,000	428,543,000	41,736,000
OTHER CHARGES	31,759,908	41,729,000	42,581,000	18,368,000	18,278,000	-24,303,000
FIXED ASSETS-EQUIP	1,377,318	1,340,000	1,442,000	1,442,000	1,442,000	
OTHER FINANCING USES	146,290,250	159,560,000	158,073,000	161,170,000	161,170,000	3,097,000
TOTAL OPER EXP	$ 1,033,677,082	$ 1,095,721,000	$ 1,133,858,000	$ 1,189,293,000	$ 1,171,481,000	$ 37,623,000
TOT FIN REQMTS	$ 1,033,677,082	$ 1,095,721,000	$ 1,133,858,000	$ 1,189,293,000	$ 1,171,481,000	$ 37,623,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 1,658,109	$	$	$	$	$
TOTAL REVENUE	871,032,870	902,317,000	882,295,000	955,048,000	923,634,000	41,339,000
TOT AVAIL FIN	$ 872,690,979	$ 902,317,000	$ 882,295,000	$ 955,048,000	$ 923,634,000	$ 41,339,000
GAIN OR LOSS	$ -160,986,103	$ -193,404,000	$ -251,563,000	$ -234,245,000	$ -247,847,000	$ 3,716,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 160,986,104	$ 193,404,000	$ 251,563,000	$ 234,245,000	$ 247,847,000	$ -3,716,000
POSITIONS	7,620.8	7,792.9	7,792.9	7,800.9	7,849.9	57.0
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 19,615	$ 52,000	$ 52,000	$ 40,000	$ 40,000	$ -12,000
INTERGVMTL REVENUE -						
STATE-OTHER	12,029,656	15,985,000	10,074,000	11,134,000	11,134,000	1,060,000
CHIP-HOSPITAL	12,974,227	6,057,000	5,975,000	5,685,000	5,685,000	-290,000
PATIENT FIN SERVC WR	5,167,269	4,758,000	5,665,000	5,665,000	4,764,000	-901,000
CHP-HEALTHY FAMILIES		611,000	594,000	570,000	627,000	33,000
INTERGVMTL REVENUE -						
FEDERAL-OTHER	357,932	17,000			317,000	317,000
CHARGES FOR SERVICES						
COST BASED REIMBURSE	54,149,845	51,537,000	51,537,000	52,176,000	52,176,000	639,000
SB 855	211,970,296	227,542,000	225,349,000	230,010,000	230,010,000	4,661,000
HOSPITAL INSURANCE C	41,650,394	47,971,000	31,783,000	31,782,000	40,282,000	8,499,000
HOSPITAL SELF-PAY CO	9,819,938	9,160,000	9,434,000	9,134,000	9,434,000	
CHP-MEDI-CAL	22,207,763	13,563,000	15,154,000	12,946,000	13,058,000	-2,096,000
CHP-IN-HOME SUPPORTI		11,272,000	6,912,000	14,768,000	14,606,000	7,694,000
MEDI-CAL SB 1255	212,357,000	189,187,000	189,187,000	180,048,000	180,048,000	-9,139,000
MEDI-CAL	163,122,023	118,280,000	115,682,000	118,693,000	119,793,000	4,111,000
MEDICARE	28,489,581	29,220,000	31,309,000	29,002,000	29,002,000	-2,307,000

HOSPITAL ENTERPRISE FUND
LAC+USC HEALTHCARE NETWORK ENTERPRISE FUND OPERATING PLAN (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
OTHER CHARGES FOR SE	14,433,351	12,850,000	10,648,000	11,917,000	11,917,000	1,269,000
MISCELLANEOUS SERVIC		12,585,000	24,781,000	75,561,000	38,533,000	13,752,000
MENTAL HLTH/PAT CARE	10,457,540	15,367,000	11,820,000	13,173,000	13,564,000	1,744,000
OTHER GEN FUND DEPT	8,429,440	7,810,000	7,846,000	10,080,000	10,236,000	2,390,000
1115 SUPPLEMENTAL PO	36,860,000	27,030,000	27,030,000	17,201,000	17,201,000	-9,829,000
1115 INDIGENT CARE	26,387,000	19,184,000	19,184,000	12,280,000	12,280,000	-6,904,000
OTHER FINANCING SOUR						
OPERATING TRF IN/MEA		67,966,000	67,966,000	68,358,000	69,233,000	1,267,000
OPERATING TRANSFERS	150,000	14,313,000	14,313,000	44,825,000	39,694,000	25,381,000
TOTAL REVENUE	$ 871,032,870	$ 902,317,000	$ 882,295,000	$ 955,048,000	$ 923,634,000	$ 41,339,000

The LAC+USC Healthcare Network consists of LAC+USC Medical Center, three comprehensive health centers, and three health centers. Affiliated with the University of Southern California School of Medicine, LAC+USC is a leading resource for training physicians, nurses, and allied health care professionals in the United States. LAC+USC provides acute and intensive care unit medical/surgical inpatient and outpatient services, trauma and emergency room services, a burn center, psychiatric services, renal dialysis, AIDS services, pediatric and obstetric services, and communicable disease services. Of the six health/comprehensive health centers, four are operated by DHS and two are jointly operated by DHS and a private partner under the Public/Private Partnership Program.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- A reduction in Waiver revenues consistent with the Waiver Extension Agreement and various other revenue changes, primarily related to Medi-Cal, SB 855, SB 1255, insurance, IHSS Provider Health Care Plan, and miscellaneous revenues.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- A reduction in funding for salaries and for services and supplies to reflect continuing efforts to achieve operational efficiencies.
- -- Funding for increases in pharmaceutical costs consistent with industry trends and projections from the Federal Centers for Medicare and Medicaid Services.
- -- The addition of 4.0 budgeted positions to implement the DHS Patient Flow Manager Program to expedite patient placement in appropriate care settings.
- -- Funding for the court-imposed delay in implementing the System Redesign Plan phase-in of the 100 bed reduction (first phase 58 acute beds).
- -- The addition of 16.0 budgeted positions for establishing a Transition Team for the LAC+USC Medical Center Replacement Facility Project scheduled for completion in 2007.
- -- The addition of 33.0 budgeted positions required to augment the Network's QuadraMed implementation and information system infrastructure, both critical for the development of an Electronic Medical Record and Paperless Operating Environment for the LAC+USC Medical Center Replacement Facility Project.
- -- The addition of 3.0 budgeted positions for the Group Purchasing Organization Value Analysis Facilitator to assist in the implementation of standardized purchasing of medical and surgical supplies.
- -- The addition of 1.0 budgeted position for a medical records technician, offset by a commensurate decrease in services and supplies funding related to medical records coder registry contracts.

LAC+USC MEDICAL CENTER

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	458,534,000	493,832,000	515,883,000	506,518,000	12,686,000
Services and Supplies	404,283,000	418,094,000	471,854,000	457,830,000	39,736,000
Less: Expenditure Distribution	63,887,000	72,647,000	79,350,000	71,339,000	-1,308,000
Net Services and Supplies	340,396,000	345,447,000	392,504,000	386,491,000	41,044,000
Other Charges	41,285,000	42,137,000	18,079,000	17,989,000	-24,148,000
Fixed Assets - Equipment	1,340,000	1,442,000	1,442,000	1,442,000	0
Other Financing Uses	159,560,000	158,073,000	161,170,000	161,170,000	3,097,000
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	1,001,115,000	1,040,931,000	1,089,078,000	1,073,610,000	32,679,000
Revenue/Fund Balance	835,813,000	810,911,000	904,477,000	873,079,000	62,168,000
County Contribution	165,302,000	230,020,000	184,601,000	200,531,000	-29,489,000
Positions	7,026.1	7,026.1	7,033.1	7,082.1	56.0
Budgeted Beds (Average Daily Census)	687	687	745	745	58

SUMMARY OF LAC+USC HEALTHCARE NETWORK HEALTH CENTERS

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	52,909,000	51,123,000	57,372,000	55,530,000	4,407,000
Services and Supplies	41,253,000	41,360,000	42,554,000	42,052,000	692,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	41,253,000	41,360,000	42,554,000	42,052,000	692,000
Other Charges	444,000	444,000	289,000	289,000	-155,000
Fixed Assets - Equipment	0	0	0	0	0
Other Financing Uses	0	0	0	0	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	94,606,000	92,927,000	100,215,000	97,871,000	4,944,000
Revenue/Fund Balance	66,504,000	71,384,000	50,571,000	50,555,000	-20,829,000
County Contribution	28,102,000	21,543,000	49,644,000	47,316,000	25,773,000
Positions	766.8	766.8	767.8	767.8	1.0

HOSPITAL ENTERPRISE FUND
RANCHO LOS AMIGOS ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 104,344,159	$ 98,783,000	$ 109,982,000	$ 112,775,000	$ 109,081,000	$ -901,000
SERVICES & SUPPLIES	43,589,280	45,173,000	54,840,000	58,992,000	55,357,000	517,000
OTHER CHARGES	16,304,203	17,249,000	18,170,000	15,390,000	15,264,000	-2,906,000
FIXED ASSETS-EQUIP	149,468	175,000	251,000	251,000	251,000	
OTHER FINANCING USES	33,131,146	35,862,000	35,528,000	31,757,000	31,757,000	-3,771,000
TOTAL OPER EXP	$ 197,518,256	$ 197,242,000	$ 218,771,000	$ 219,165,000	$ 211,710,000	$ -7,061,000
TOT FIN REQMTS	$ 197,518,256	$ 197,242,000	$ 218,771,000	$ 219,165,000	$ 211,710,000	$ -7,061,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 389,725	$	$	$	$	$
TOTAL REVENUE	160,599,674	144,819,000	156,357,000	166,519,000	156,234,000	-123,000
TOT AVAIL FIN	$ 160,989,399	$ 144,819,000	$ 156,357,000	$ 166,519,000	$ 156,234,000	$ -123,000
GAIN OR LOSS	$ -36,528,857	$ -52,423,000	$ -62,414,000	$ -52,646,000	$ -55,476,000	$ 6,938,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 36,528,857	$ 52,423,000	$ 62,414,000	$ 52,646,000	$ 55,476,000	$ -6,938,000
POSITIONS	1,412.7	1,396.7	1,396.7	1,392.7	1,392.7	-4.0
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 17,912	$ 18,000	$ 18,000	$ 18,000	$ 18,000	$
INTERGVMTL REVENUE -						
SB 1732 REVENUE	6,679,650	6,682,000	6,682,000	6,682,000	6,682,000	
STATE-OTHER			61,000			-61,000
CHIP-HOSPITAL	901,489	556,000	413,000	522,000	522,000	109,000
PATIENT FIN SERVC WR	2,130,289	1,109,000	615,000	615,000	1,103,000	488,000

HOSPITAL ENTERPRISE FUND
RANCHO LOS AMIGOS ENTERPRISE FUND OPERATING PLAN (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
CHARGES FOR SERVICES						
COST BASED REIMBURSE	8,258,290	9,025,000	9,025,000	9,138,000	9,138,000	113,000
SB 855	47,361,691	51,142,000	50,649,000	45,322,000	45,322,000	-5,327,000
HOSPITAL INSURANCE C	5,995,536	4,842,000	5,879,000	5,879,000	4,959,000	-920,000
HOSPITAL SELF-PAY CO	374,509	203,000	452,000	452,000	452,000	
CHP-MEDI-CAL	103,333					
MEDI-CAL SB 1255	23,700,000	22,360,000	22,360,000	21,280,000	21,280,000	-1,080,000
MEDI-CAL	47,784,065	33,779,000	40,952,000	40,952,000	40,952,000	
MEDICARE	16,079,361	6,237,000	7,571,000	6,448,000	6,448,000	-1,123,000
OTHER CHARGES FOR SE	650,600	1,336,000	1,028,000	981,000	981,000	-47,000
MISCELLANEOUS SERVIC		4,302,000	7,406,000	18,049,000	9,351,000	1,945,000
OTHER GEN FUND DEPT	562,491	28,000	46,000	89,000	89,000	43,000
MISCELLANEOUS REVENU						
DONATIONS	458					
OTHER FINANCING SOUR						
OPERATING TRANSFERS		3,200,000	3,200,000	10,092,000	8,937,000	5,737,000
TOTAL REVENUE	$ 160,599,674	$ 144,819,000	$ 156,357,000	$ 166,519,000	$ 156,234,000	$ -123,000

Affiliated with the University of Southern California School of Medicine, Rancho Los Amigos National Rehabilitation Center, in compliance with the Federal District Court preliminary injunction ruling, continues to provide rehabilitation for victims of spinal cord injuries and strokes, pathokinesiology and polio services, services for liver diseases, pediatrics, ortho diabetes, dentistry, and neuro-science.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes, offset by reductions due to anticipated hiring delays.
- -- Various revenue changes, primarily related to SB 855, SB 1255 and insurance revenues.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- Funding for increases in pharmaceutical costs consistent with industry trends and projections from the Federal Centers for Medicare and Medicaid Services.
- -- The reduction of 3.0 budgeted positions and services and supplies related to the transfer of positions to Health Services Administration reflecting the ongoing DHS' Human Resources Consolidation.
- -- The reduction of 1.0 budgeted position to reflect the administrative transfer of a clerical support position to MLK/Drew.
- -- The addition of 1.0 budgeted position offset by the deletion of 1.0 budgeted position and savings in services and supplies, for the Group Purchasing Organization Value Analysis Facilitator to assist in the implementation of standardized purchasing of medical and surgical supplies.

HOSPITAL ENTERPRISE FUND
SAN FERNANDO VALLEY CLUSTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 150,663,879	$ 151,794,000	$ 159,197,000	$ 166,710,000	$ 165,891,000	$ 6,694,000
SERVICES & SUPPLIES	102,528,832	104,559,000	106,081,000	122,779,000	117,139,000	11,058,000
OTHER CHARGES	14,376,949	16,261,000	14,984,000	14,060,000	13,923,000	-1,061,000
FIXED ASSETS-EQUIP	561,259	350,000	426,000	244,000	244,000	-182,000
OTHER FINANCING USES	52,633,111	59,174,000	58,626,000	60,700,000	60,700,000	2,074,000
TOTAL OPER EXP	$ 320,764,030	$ 332,138,000	$ 339,314,000	$ 364,493,000	$ 357,897,000	$ 18,583,000
TOT FIN REQMTS	$ 320,764,030	$ 332,138,000	$ 339,314,000	$ 364,493,000	$ 357,897,000	$ 18,583,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 445,196	$	$	$	$	$
TOTAL REVENUE	270,246,903	286,890,000	294,031,000	313,932,000	307,599,000	13,568,000
TOT AVAIL FIN	$ 270,692,099	$ 286,890,000	$ 294,031,000	$ 313,932,000	$ 307,599,000	$ 13,568,000
GAIN OR LOSS	$ -50,071,931	$ -45,248,000	$ -45,283,000	$ -50,561,000	$ -50,298,000	$ -5,015,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 50,071,927	$ 45,248,000	$ 45,283,000	$ 50,561,000	$ 50,298,000	$ 5,015,000
POSITIONS	1,965.8	2,119.0	2,119.0	2,120.0	2,119.0	
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 26,830	$ 54,000	$ 54,000	$ 30,000	$ 30,000	$ -24,000
INTERGVMTL REVENUE -						
STATE-OTHER	1,661,236	1,928,000	2,783,000	2,683,000	2,683,000	-100,000
CHIP-HOSPITAL	2,680,510	2,275,000	1,239,000	2,135,000	2,135,000	896,000
PATIENT FIN SERVC WR	5,636,430	3,744,000	2,496,000	2,496,000	3,541,000	1,045,000
CHP-HEALTHY FAMILIES		452,000	559,000	502,000	459,000	-100,000
INTERGVMTL REVENUE -						
FEDERAL-OTHER	57,720					
CHARGES FOR SERVICES						
COST BASED REIMBURSE	37,081,968	36,424,000	36,424,000	36,876,000	36,876,000	452,000
SB 855	72,407,015	83,941,000	83,132,000	86,181,000	86,181,000	3,049,000
HOSPITAL INSURANCE C	4,018,214	3,851,000	4,201,000	4,201,000	4,201,000	
HOSPITAL SELF-PAY CO	2,526,523	2,401,000	2,390,000	2,390,000	2,390,000	
CHP-MEDI-CAL	13,825,365	9,700,000	8,839,000	9,317,000	9,784,000	945,000
CHP-IN-HOME SUPPORTI		4,058,000	2,448,000	6,444,000	6,562,000	4,114,000
MEDI-CAL SB 1255	44,138,000	44,230,000	44,230,000	42,093,000	42,093,000	-2,137,000
MEDI-CAL	51,569,595	35,034,000	41,031,000	41,034,000	41,034,000	3,000
MEDICARE	7,745,561	7,263,000	7,972,000	7,379,000	7,379,000	-593,000
OTHER CHARGES FOR SE	1,043,363	825,000	584,000	747,000	747,000	163,000

HOSPITAL ENTERPRISE FUND
SAN FERNANDO VALLEY CLUSTER ENTERPRISE FUND OPERATING PLAN (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
MISCELLANEOUS SERVIC		5,090,000	11,478,000	23,024,000	16,550,000	5,072,000
MENTAL HLTH/PAT CARE	3,877,043	5,665,000	4,216,000	4,860,000	4,476,000	260,000
OTHER GEN FUND DEPT	2,284,530	1,902,000	1,902,000	1,984,000	1,984,000	82,000
1115 SUPPLEMENTAL PO	12,805,000	9,390,000	9,390,000	5,976,000	5,976,000	-3,414,000
1115 INDIGENT CARE	6,848,000	5,022,000	5,022,000	3,196,000	3,196,000	-1,826,000
OTHER FINANCING SOUR						
OPERATING TRF IN/MEA		20,911,000	20,911,000	21,326,000	21,301,000	390,000
OPERATING TRANSFERS	14,000	2,730,000	2,730,000	9,058,000	8,021,000	5,291,000
TOTAL REVENUE	$ 270,246,903	$ 286,890,000	$ 294,031,000	$ 313,932,000	$ 307,599,000	$ 13,568,000

The San Fernando Valley Cluster consists of Olive View/UCLA Medical Center, Mid-Valley Comprehensive Health Center and four health centers, which operate under the name "ValleyCare". Affiliated with the University of California at Los Angeles School of Medicine, Olive View/UCLA Medical Center provides services including acute and intensive care, emergency services, medical/surgical inpatient and outpatient health services, obstetrics/gynecology services, and psychiatric services. In addition, Olive View/UCLA Medical Center also provides suspected child abuse and neglect (SCAN) services for the North County area. Of the five health/comprehensive health centers, three are operated by DHS and two are operated by a private partner under the Public/Private Partnership Program.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- A reduction in Waiver revenues consistent with the Waiver Extension Agreement and various other revenue changes, primarily related to SB 855, IHSS Provider Health Care Plan, and miscellaneous revenues.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- The addition of 4.0 budgeted positions to implement the DHS Patient Flow Manager Program to expedite patient placement in appropriate care settings.
- -- The addition of 2.0 budgeted positions, fully revenue offset, for the continued operation of the Vaughn School Based Health Center.
- -- A reduction of 6.0 budgeted positions and services and supplies related to the transfer of positions to Health Services Administration reflecting the ongoing DHS' Human Resources Consolidation.
- -- Funding for increases in pharmaceutical costs consistent with industry trends and projections from the Federal Centers for Medicare and Medicaid Services.
- -- A reduction in funding for salaries to reflect continuing efforts to achieve operational efficiencies.

OLIVE VIEW/UCLA MEDICAL CENTER

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	132,977,000	139,320,000	145,418,000	144,996,000	5,676,000
Services and Supplies	93,960,000	95,264,000	111,646,000	105,771,000	10,507,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	93,960,000	95,264,000	111,646,000	105,771,000	10,507,000
Other Charges	15,758,000	14,481,000	13,670,000	13,533,000	-948,000
Fixed Assets - Equipment	136,000	212,000	244,000	244,000	32,000
Other Financing Uses	59,029,000	58,481,000	60,555,000	60,555,000	2,074,000
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	301,860,000	307,758,000	331,533,000	325,099,000	17,341,000
Revenue/Fund Balance	264,220,000	268,786,000	295,294,000	288,890,000	20,104,000
County Contribution	37,640,000	38,972,000	36,239,000	36,209,000	-2,763,000
Positions	1,832.7	1,832.7	1,830.7	1,830.7	-2.0
Budgeted Beds (Average Daily Census)	201	201	201	201	0

SUMMARY OF VALLEYCARE HEALTH CENTERS

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	18,817,000	19,877,000	21,292,000	20,895,000	1,018,000
Services and Supplies	10,599,000	10,817,000	11,133,000	11,368,000	551,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	10,599,000	10,817,000	11,133,000	11,368,000	551,000
Other Charges	503,000	503,000	390,000	390,000	-113,000
Fixed Assets - Equipment	214,000	214,000	0	0	-214,000
Other Financing Uses	145,000	145,000	145,000	145,000	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	30,278,000	31,556,000	32,960,000	32,798,000	1,242,000
Revenue/Fund Balance	22,670,000	25,245,000	18,638,000	18,709,000	-6,536,000
County Contribution	7,608,000	6,311,000	14,322,000	14,089,000	7,778,000
Positions	286.3	286.3	289.3	288.3	2.0

HOSPITAL ENTERPRISE FUND
SOUTHWEST CLUSTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 245,368,384	$ 228,007,000	$ 240,628,000	$ 251,266,000	$ 250,954,000	$ 10,326,000
SERVICES & SUPPLIES	132,897,638	139,526,000	128,759,000	120,220,000	116,281,000	-12,478,000
OTHER CHARGES	18,069,842	17,246,000	19,710,000	17,845,000	17,845,000	-1,865,000
FIXED ASSETS-EQUIP	586,006	1,057,000	1,383,000	1,433,000	1,433,000	50,000
OTHER FINANCING USES	45,390,212	53,969,000	53,466,000	58,530,000	58,530,000	5,064,000
TOTAL OPER EXP	$ 442,312,082	$ 439,805,000	$ 443,946,000	$ 449,294,000	$ 445,043,000	$ 1,097,000
TOT FIN REQMTS	$ 442,312,082	$ 439,805,000	$ 443,946,000	$ 449,294,000	$ 445,043,000	$ 1,097,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 1,614,096	$	$	$	$	$
TOTAL REVENUE	351,540,517	361,386,000	358,937,000	363,631,000	371,597,000	12,660,000
TOT AVAIL FIN	$ 353,154,613	$ 361,386,000	$ 358,937,000	$ 363,631,000	$ 371,597,000	$ 12,660,000
GAIN OR LOSS	$ -89,157,469	$ -78,419,000	$ -85,009,000	$ -85,663,000	$ -73,446,000	$ 11,563,000
OPERATING TRAN						
TOT OP.SUB-GF	$ 89,157,470	$ 78,419,000	$ 85,009,000	$ 85,663,000	$ 73,446,000	$ -11,563,000
POSITIONS	3,292.3	3,184.5	3,184.5	3,227.5	3,228.5	44.0
REVENUE DETAIL						
REVENUE - USE OF MON						
DEPOSITED FUNDS	$ 12,505	$ 27,000	$ 27,000	$ 20,000	$ 20,000	$ -7,000
INTERGVMTL REVENUE -						
SB 1732 REVENUE	11,711,975	3,058,000	3,058,000	3,058,000	3,058,000	
STATE-OTHER	868,146	1,277,000	1,317,000	817,000	817,000	-500,000
CHIP-HOSPITAL	4,200,615	2,566,000	1,938,000	2,408,000	2,408,000	470,000
PATIENT FIN SERVC WR	2,523,596	1,557,000	1,586,000	1,586,000	1,565,000	-21,000
CHP-HEALTHY FAMILIES		296,000	350,000	265,000	295,000	-55,000
INTERGVMTL REVENUE -						
FEDERAL-OTHER	411,588	400,000	400,000	400,000	400,000	
CHARGES FOR SERVICES						
COST BASED REIMBURSE	30,233,393	30,805,000	30,805,000	31,200,000	31,200,000	395,000
SB 855	63,329,625	76,827,000	76,086,000	83,530,000	83,530,000	7,444,000
HOSPITAL INSURANCE C	16,753,979	21,226,000	14,884,000	14,884,000	20,000,000	5,116,000
HOSPITAL SELF-PAY CO	1,496,432	1,111,000	1,362,000	1,362,000	1,362,000	
CHP-MEDI-CAL	14,073,394	7,581,000	13,260,000	6,836,000	7,513,000	-5,747,000
CHP-IN-HOME SUPPORTI		2,716,000	2,304,000	4,415,000	4,400,000	2,096,000

HOSPITAL ENTERPRISE FUND
SOUTHWEST CLUSTER ENTERPRISE FUND OPERATING PLAN (cont'd)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE DETAIL, CONT'D						
MEDI-CAL SB 1255	79,305,000	74,412,000	74,412,000	70,817,000	70,817,000	-3,595,000
MEDI-CAL	56,733,007	42,618,000	44,279,000	44,614,000	44,614,000	335,000
MEDICARE	17,420,683	15,901,000	16,535,000	17,358,000	16,535,000	
OTHER CHARGES FOR SE	1,800,049	1,667,000	1,518,000	1,518,000	1,518,000	
MISCELLANEOUS SERVIC		10,913,000	11,127,000	12,510,000	17,752,000	6,625,000
MENTAL HLTH/PAT CARE	10,218,502	7,850,000	5,111,000	5,594,000	5,164,000	53,000
OTHER GEN FUND DEPT	3,798,028	4,822,000	4,822,000	5,360,000	5,351,000	529,000
1115 SUPPLEMENTAL PO	22,416,000	16,438,000	16,438,000	10,461,000	10,461,000	-5,977,000
1115 INDIGENT CARE	14,010,000	10,274,000	10,274,000	6,538,000	6,538,000	-3,736,000
OTHER FINANCING SOUR						
OPERATING TRF IN/MEA		21,566,000	21,566,000	21,949,000	21,969,000	403,000
OPERATING TRANSFERS	224,000	5,478,000	5,478,000	16,131,000	14,310,000	8,832,000
TOTAL REVENUE	$ 351,540,517	$ 361,386,000	$ 358,937,000	$ 363,631,000	$ 371,597,000	$ 12,660,000

The Southwest Cluster consists of Martin Luther King, Jr./Drew Medical Center (MLK/Drew) Medical Center, Hubert H. Humphrey Comprehensive Health Center and one health center. Affiliated with the Charles R. Drew University of Medicine and Science, MLK/Drew provides acute and intensive care unit medical/surgical inpatient and outpatient services, trauma and emergency room services, emergency psychiatric services, dental services, pediatrics and obstetrics. The health center is operated by a private partner under the Public/Private Partnership Program.

The 2004-05 recommendations reflect:

- -- Funding for Board-approved increases in salaries and employee benefits, a proportional share of the scheduled annual increase in debt services costs, and other retirement cost increases and miscellaneous changes.
- -- A reduction in Waiver revenues consistent with the Waiver Extension Agreement and various other revenue changes, primarily related to Medi-Cal, SB 855, SB 1255, insurance, IHSS Provider Health Care Plan, and miscellaneous revenues.
- -- Various other cost changes from overhead charges billed among departments and within DHS.
- -- Funding for increases in pharmaceutical costs consistent with industry trends and projections from the Federal Centers for Medicare and Medicaid Services.
- -- The addition of 41.0 budgeted positions for sanctionable Waiver commitments for Clinical Resource Management - Disease Management Programs for congestive heart failure and diabetes.
- -- The addition of 4.0 budgeted positions to implement the DHS Patient Flow Manager Program to expedite patient placement in appropriate care settings.
- -- Reductions in funding associated with implementation of the System Redesign Plan phase-in of 16.0 percent efficiencies related to cost variability between MLK/Drew and other DHS facilities.
- -- The addition of 1.0 budgeted position to reflect the administrative transfer of a clerical support position from Rancho Los Amigos National Rehabilitation Center.
- -- The addition of 2.0 budgeted positions for the Group Purchasing Organization Value Analysis Facilitator to assist in the implementation of standardized purchasing of medical and surgical supplies.
- -- The transfer of 4.0 budgeted positions to the Antelope Valley Cluster to support the Antelope Valley Area patient transportation needs.

MARTIN LUTHER KING, JR./DREW MEDICAL CENTER

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	206,255,000	222,609,000	231,427,000	231,365,000	8,756,000
Services and Supplies	124,017,000	117,051,000	107,077,000	104,694,000	-12,357,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	124,017,000	117,051,000	107,077,000	104,694,000	-12,357,000
Other Charges	17,191,000	19,561,000	17,695,000	17,695,000	-1,866,000
Fixed Assets - Equipment	700,000	1,026,000	1,076,000	1,076,000	50,000
Other Financing Uses	53,969,000	53,466,000	58,530,000	58,530,000	5,064,000
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	402,132,000	413,713,000	415,805,000	413,360,000	-353,000
Revenue/Fund Balance	330,072,000	325,824,000	341,579,000	349,497,000	23,673,000
County Contribution	72,060,000	87,889,000	74,226,000	63,863,000	-24,026,000
Positions	2,838.9	2,838.9	2,881.9	2,886.9	48.0
Budgeted Beds (Average Daily Census)	233	233	233	233	0

SUMMARY OF SOUTHWEST CLUSTER HEALTH CENTERS

	Estimated Fiscal Year 2003-04	Budget Fiscal Year 2003-04	Requested Fiscal Year 2004-05	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits	21,752,000	18,019,000	19,839,000	19,589,000	1,570,000
Services and Supplies	15,509,000	11,708,000	13,143,000	11,587,000	-121,000
Less: Expenditure Distribution	0	0	0	0	0
Net Services and Supplies	15,509,000	11,708,000	13,143,000	11,587,000	-121,000
Other Charges	55,000	149,000	150,000	150,000	1,000
Fixed Assets - Equipment	357,000	357,000	357,000	357,000	0
Other Financing Uses	0	0	0	0	0
Designation/SB 855	0	0	0	0	0
Total Financial Requirements	37,673,000	30,233,000	33,489,000	31,683,000	1,450,000
Revenue/Fund Balance	31,314,000	33,113,000	22,052,000	22,100,000	-11,013,000
County Contribution	6,359,000	-2,880,000	11,437,000	9,583,000	12,463,000
Positions	345.6	345.6	345.6	341.6	-4.0

HOSPITAL ENTERPRISE FUND
SB855 ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER FINANCING USES	$ 105,000,000	$ 31,808,000	$ 31,808,000	$ 98,547,000	$ 87,265,000	$ 55,457,000
DESIGNATIONS	368,825,000	127,478,000				
TOT FIN REQMTS	$ 473,825,000	$ 159,286,000	$ 31,808,000	$ 98,547,000	$ 87,265,000	$ 55,457,000
AVAIL FINANCE						
CANCELLATION RESERVE	$ 350,872,000	$ 31,808,000	$ 31,808,000	$ 98,547,000	$ 87,265,000	$ 55,457,000
TOT AVAIL FIN	$ 350,872,000	$ 31,808,000	$ 31,808,000	$ 98,547,000	$ 87,265,000	$ 55,457,000
GAIN OR LOSS	$ -122,953,000	$ -127,478,000	$	$	$	$
OPERATING TRAN						
TOT OP.SUB-GF	$ 122,951,992	$ 127,478,000	$	$	$	$
REVENUE DETAIL						

The SB 855 Enterprise Fund accounts for miscellaneous enterprise fund items not associated with any specific facility.

As of the 2003-04 Adopted Budget, $353.0 million remained in the designation. A surplus of $127.5 million is projected to be generated by the Department in 2003-04 and transferred into this fund, bringing the total balance to $480.5 million. The 2004-05 recommendations reflect appropriation of $87.3 million of this amount, which is transferred to the six clusters for ongoing health care costs.

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Hospitals**	$2,504,532,000	$ --	$2,504,532,000	$ --	$ --	$ --	16,281.3

Authority: Mandated program - California Welfare and Institutions Code Section 17000.

State law and case law mandate that the County ensure the availability of health services that alleviate substantial pain, treat infection, maintain basic function and adequate nutrition and care for conditions posing serious health risks for certain groups without health insurance or financial resources. Operating the five County hospitals is one of the ways the County has chosen to fulfill its obligation to deliver these services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Comprehensive Health Centers (CHC) / Health Centers (HC) / Multi-Service Ambulatory Care Center (MACC) / Antelope Valley Rehabilitation Center (AVRC)**	$265,392,000	$ --	$ 265,392,000	$ --	$ --	$ --	2,176.1

Authority: Mandated program - California Welfare and Institutions Code Section 17000.

State law and case law mandate that the County ensure the availability of health services that alleviate substantial pain, treat infection, maintain basic function and adequate nutrition and care for conditions posing serious health risks for certain groups without health insurance or financial resources. Operating the CHCs, HCs, MACC, and the AVRC is one of the ways the County has chosen to fulfill its obligation to deliver these services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Public/Private Partnerships (PPP) and General Relief (GR)**	$50,902,000	$ --	$ 7,581,000	$ 43,321,000	$ 43,321,000	$ --	18.0

Authority: Mandated program - California Welfare and Institutions Code Section 17000.

State law and case law mandate that the County ensure the availability of health services that alleviate substantial pain, treat infection, maintain basic function and adequate nutrition and care for conditions posing serious health risks for certain groups without health insurance or financial resources. The PPP/GR program is one of the ways the County has chosen to fulfill its obligation to deliver these services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. **Office of Managed Care**	$127,756,000	$ --	$ 127,856,000	$ -100,000	$ -100,000	$ --	136.0

Authority: Non-mandated, discretionary program.

The Office of Managed Care administers the Department's health plan, "Community Health Plan," under California's Knox-Keene Act, which governs the operations of the health plan's product lines.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Juvenile Court Health Services (JCHS)						
$23,818,000	$ 17,518,000	$ 84,000	$ 6,216,000	$ 6,216,000	$ --	190.3

Authority: Mandated program - California Welfare and Institutions Code Section 17000.

JCHS is responsible for protecting and promoting the physical well-being of juveniles in the Los Angeles County Probation Department's detention and residential treatment facilities. This program is partially funded by the Probation Department.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Public Health						
$660,891,000	$ 37,342,000	$ 459,329,000	$ 164,220,000	$ 164,220,000	$ --	4,062.1

Authority: Mandated program - California Health and Safety Code Sections 101025, 101400, 101030, 101000, 101040, 101045, and 101050 and Title 17 of the California Code of Regulations, Section 1276.

State law mandates that the County must have a Health Officer and is responsible for taking measures necessary to preserve and protect the public health.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Administration						
$243,299,000	$ 46,232,000	$ 217,109,000	$ -20,042,000	$ -20,042,000	$ --	1,438.8

Authority: Non-mandated, discretionary program.

Administration includes the Director's Office, operations office, finance, intergovernmental relations, communications, and various other administrative functions with department-wide impact.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8. Tobacco Settlement Budget Unit						
$22,791,000	$ --	$ --	$ 22,791,000	$ 22,791,000	$ --	--

Authority: Not applicable.

The Tobacco Settlement Programs budget unit reflects appropriation for health services related costs funded by the County's allocation from the Master Settlement Agreement between 46 states, including California, and the tobacco manufacturers.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
9. Other						
$1,007,869,000	$ --	$ 607,005,000	$ 400,864,000	$ 400,864,000	$ --	--

Authority: Not applicable.

Represents the following four non-operating budget units:

Health Care - Represents funding of $390.9 million from the Hospital Enterprise Funds to provide for the intergovernmental transfer required by the State in order to participate in and draw down federal revenue under the Medicaid Disproportionate Share Hospital (DSH) Supplementary Payment Program (Senate Bill 855).

Realignment - Represents $128.9 million of Realignment Sales Tax revenues, which may be used for any County health services program.

Contributions to Hospital Enterprise Funds - Provides a financial subsidy of General Fund resources in the amount of $529.7 million to support the operations of the hospitals, CHCs, HCs, MACC, and AVRC.

Senate Bill 855 - Represents the use of designation funds in the amount of $87.3 million to support the operations of the hospitals, CHCs, HCs, MACC, and AVRC.

Total Programs						
$4,907,250,000	**$ 101,092,000**	**$4,188,888,000**	**$ 617,270,000**	**$ 617,270,000**	**$ 0**	**24,302.6**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	1,192,467,000	1,257,817,000	1,261,430,000	3,613,000
Employee Benefits	444,970,000	481,602,000	544,274,000	62,672,000
Total Salaries and Employee Benefits	1,637,437,000	1,739,419,000	1,805,704,000	66,285,000
Services and Supplies				
Clothing and Personal Supplies	5,827,000	6,086,000	5,609,000	-477,000
Communications	23,829,000	24,520,000	25,027,000	507,000
Food	328,000	392,000	446,000	54,000
Household Expenses	7,985,000	8,168,000	7,864,000	-304,000
Insurance	16,594,000	16,825,000	16,445,000	-380,000
Maintenance-Buildings and Improvements	10,875,000	10,797,000	10,697,000	-100,000
Maintenance-Equipment	14,377,000	21,290,000	18,125,000	-3,165,000
Medical Dental and Laboratory Supplies	326,007,000	348,308,000	343,355,000	-4,953,000
Memberships	867,000	1,059,000	869,000	-190,000
Miscellaneous Expense	148,000	469,000	263,000	-206,000
Office Expense-Other	13,680,000	13,650,000	15,847,000	2,197,000
Office Expense-Postage	2,648,000	2,800,000	2,614,000	-186,000
Office Expense-Stat and Forms	8,869,000	7,641,000	7,927,000	286,000
Professional and Specialized Services	1,102,512,000	1,097,072,000	1,125,273,000	28,201,000
Publication and Legal Notices	173,000	273,000	151,000	-122,000
Rents and Leases-Bldg and Improvemts	13,789,000	13,871,000	48,634,000	34,763,000
Rents and Leases-Equipment	18,938,000	18,540,000	19,361,000	821,000
Small Tools and Instruments	621,000	885,000	646,000	-239,000
Special Departmental Expense	4,672,000	3,728,000	4,844,000	1,116,000
Transportation and Travel-Auto Mileage	1,254,000	1,302,000	1,292,000	-10,000
Transportation and Travel-Auto Service	2,071,000	2,195,000	1,790,000	-405,000
Transportation and Travel-Other	262,000	385,000	297,000	-88,000
Transportation and Travel-Traveling	1,160,000	1,677,000	1,433,000	-244,000
Utilities	33,428,000	34,081,000	33,983,000	-98,000
Expense Applicable to Prior Years	-10,148,000	0	0	0
Less: Expenditure Distribution	85,786,000	92,837,000	94,983,000	2,146,000
Total Services and Supplies	1,514,980,000	1,543,177,000	1,597,809,000	54,632,000
Other Charges				
Other Charges	504,282,000	512,275,000	484,416,000	-27,859,000
Total Other Charges	504,282,000	512,275,000	484,416,000	-27,859,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	81,000	0	0	0
Computer Info and Data Processing Sys	5,261,000	4,701,000	4,714,000	13,000
Electronic Equipment	24,000	24,000	24,000	0
Major Office Equipment	124,000	124,000	184,000	60,000
Medical Equipment	4,591,000	4,405,000	5,707,000	1,302,000
Vehicle-Automobile	41,000	141,000	41,000	-100,000
Vehicle-Heavy Use	40,000	40,000	40,000	0
Other Undefined Assets	496,000	430,000	430,000	0
Total Equipment	10,658,000	9,865,000	11,140,000	1,275,000
Total Fixed Assets	10,658,000	9,865,000	11,140,000	1,275,000
Other Financing Uses				
Operating Transfers Out	1,008,229,000	962,091,000	1,008,181,000	46,090,000
Total Other Financing Uses	1,008,229,000	962,091,000	1,008,181,000	46,090,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	127,478,000	0	0	0
Total Reserves	127,478,000	0	0	0
Gross Total	**4,803,064,000**	**4,766,827,000**	**4,907,250,000**	**140,423,000**
Less: Intrafund Transfers	91,042,000	94,299,000	101,092,000	6,793,000
TOTAL NET REQUIREMENTS	4,712,022,000	4,672,528,000	4,806,158,000	133,630,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	31,808,000	31,808,000	87,265,000	55,457,000
REVENUES:				
Fines, Forfeitures and Penalties	4,404,000	2,677,000	2,717,000	40,000
Revenue from Use of Money and Property	1,439,000	212,000	1,366,000	1,154,000
Intergovernmental Revenues-Federal	194,910,000	188,501,000	197,716,000	9,215,000
Intergovernmental Revenues-State	342,835,000	356,358,000	359,533,000	3,175,000
Charges for Services	2,314,693,000	2,301,439,000	2,331,201,000	29,762,000
Miscellaneous Revenues	11,663,000	11,142,000	6,481,000	-4,661,000
Other Financing Sources	1,201,422,000	1,157,204,000	1,202,609,000	45,405,000
TOTAL AVAILABLE FINANCING	4,103,174,000	4,049,341,000	4,188,888,000	139,547,000
NET COUNTY COST	**608,848,000**	**623,187,000**	**617,270,000**	**-5,917,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	61,266,000	63,478,000	75,199,000	11,721,000
Employee Benefits	25,256,000	26,031,000	31,190,000	5,159,000
Total Salaries and Employee Benefits	86,522,000	89,509,000	106,389,000	16,880,000
Services and Supplies				
Clothing and Personal Supplies	581,000	464,000	476,000	12,000
Communications	2,158,000	2,271,000	2,691,000	420,000
Food	0	0	0	0
Household Expenses	32,000	237,000	118,000	-119,000
Insurance	633,000	701,000	700,000	-1,000
Maintenance-Buildings and Improvements	500,000	863,000	663,000	-200,000
Maintenance-Equipment	597,000	671,000	653,000	-18,000
Medical Dental and Laboratory Supplies	278,000	328,000	302,000	-26,000
Memberships	153,000	0	0	0
Miscellaneous Expense	0	5,000	10,000	5,000
Office Expense-Other	846,000	954,000	458,000	-496,000
Office Expense-Postage	91,000	63,000	64,000	1,000
Office Expense-Stat and Forms	21,000	23,000	13,000	-10,000
Professional and Specialized Services	146,551,000	141,074,000	172,259,000	31,185,000
Publication and Legal Notices	85,000	62,000	64,000	2,000
Rents and Leases-Bldg and Improvemts	425,000	274,000	304,000	30,000
Rents and Leases-Equipment	326,000	634,000	535,000	-99,000
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	209,000	183,000	725,000	542,000
Transportation and Travel-Auto Mileage	0	35,000	35,000	0
Transportation and Travel-Auto Service	162,000	162,000	162,000	0
Transportation and Travel-Other	0	42,000	22,000	-20,000
Transportation and Travel-Traveling	121,000	309,000	318,000	9,000
Utilities	1,554,000	1,731,000	1,820,000	89,000
Expense Applicable to Prior Years	-2,180,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	153,143,000	151,086,000	182,392,000	31,306,000
Other Charges				
Other Charges	1,304,000	1,535,000	1,451,000	-84,000
Total Other Charges	1,304,000	1,535,000	1,451,000	-84,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	3,023,000	2,585,000	2,535,000	-50,000
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	1,434,000	1,434,000
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	3,023,000	2,585,000	3,969,000	1,384,000
Total Fixed Assets	3,023,000	2,585,000	3,969,000	1,384,000
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**243,992,000**	**244,715,000**	**294,201,000**	**49,486,000**
Less: Intrafund Transfers	35,653,000	39,999,000	46,232,000	6,233,000
TOTAL NET REQUIREMENTS	208,339,000	204,716,000	247,969,000	43,253,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	4,404,000	2,677,000	2,717,000	40,000
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	19,427,000	1,957,000	16,246,000	14,289,000
Intergovernmental Revenues-State	853,000	760,000	760,000	0
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	208,951,000	178,643,000	203,204,000	24,561,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	978,000	1,800,000	1,763,000	-37,000
TOTAL AVAILABLE FINANCING	234,613,000	185,837,000	224,690,000	38,853,000
NET COUNTY COST	**-26,274,000**	**18,879,000**	**23,279,000**	**4,400,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	6,489,000	5,411,000	7,666,000	2,255,000
Employee Benefits	1,176,000	1,895,000	2,242,000	347,000
Total Salaries and Employee Benefits	7,665,000	7,306,000	9,908,000	2,602,000
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	353,000	304,000	380,000	76,000
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	0	12,000	3,000	-9,000
Maintenance-Buildings and Improvements	0	0	0	0
Maintenance-Equipment	0	0	0	0
Medical Dental and Laboratory Supplies	14,021,000	21,594,000	17,864,000	-3,730,000
Memberships	38,000	1,000	23,000	22,000
Miscellaneous Expense	0	0	15,000	15,000
Office Expense-Other	501,000	1,271,000	653,000	-618,000
Office Expense-Postage	712,000	962,000	737,000	-225,000
Office Expense-Stat and Forms	0	95,000	0	-95,000
Professional and Specialized Services	125,406,000	120,383,000	107,986,000	-12,397,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	1,086,000	1,086,000	1,073,000	-13,000
Rents and Leases-Equipment	0	0	0	0
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	215,000	188,000	208,000	20,000
Transportation and Travel-Auto Mileage	5,000	0	7,000	7,000
Transportation and Travel-Auto Service	0	0	0	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	15,000	80,000	21,000	-59,000
Utilities	0	0	0	0
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	10,367,000	8,658,000	11,127,000	2,469,000
Total Services and Supplies	131,985,000	137,318,000	117,843,000	-19,475,000
Other Charges				
Other Charges	0	0	5,000	5,000
Total Other Charges	0	0	5,000	5,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**139,650,000**	**144,624,000**	**127,756,000**	**-16,868,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	139,650,000	144,624,000	127,756,000	-16,868,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	1,227,000	0	1,227,000	1,227,000
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	20,601,000	21,665,000	18,833,000	-2,832,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	117,932,000	123,029,000	107,796,000	-15,233,000
Miscellaneous Revenues	5,000	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	139,765,000	144,694,000	127,856,000	-16,838,000
NET COUNTY COST	**-115,000**	**-70,000**	**-100,000**	**-30,000**

HEALTH SERVICES - TOBACCO SETTLEMENT

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	0	0	0	0
Employee Benefits	0	0	0	0
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	0	0	0	0
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	0	0	0	0
Maintenance-Buildings and Improvements	0	0	0	0
Maintenance-Equipment	0	0	0	0
Medical Dental and Laboratory Supplies	0	0	0	0
Memberships	0	0	0	0
Miscellaneous Expense	0	0	0	0
Office Expense-Other	0	0	0	0
Office Expense-Postage	0	0	0	0
Office Expense-Stat and Forms	0	0	0	0
Professional and Specialized Services	22,291,000	22,291,000	22,791,000	500,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	0	0	0	0
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	0	0	0	0
Transportation and Travel-Auto Mileage	0	0	0	0
Transportation and Travel-Auto Service	0	0	0	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	0	0	0	0
Utilities	0	0	0	0
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	22,291,000	22,291,000	22,791,000	500,000
Other Charges				
Other Charges	0	0	0	0
Total Other Charges	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**22,291,000**	**22,291,000**	**22,791,000**	**500,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	22,291,000	22,291,000	22,791,000	500,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	0	0	0	0
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	0	0	0	0
NET COUNTY COST	**22,291,000**	**22,291,000**	**22,791,000**	**500,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	9,086,000	9,971,000	10,534,000	563,000
Employee Benefits	3,826,000	3,877,000	4,481,000	604,000
Total Salaries and Employee Benefits	12,912,000	13,848,000	15,015,000	1,167,000
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	444,000	417,000	286,000	-131,000
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	9,000	9,000	5,000	-4,000
Maintenance-Buildings and Improvements	16,000	11,000	0	-11,000
Maintenance-Equipment	15,000	15,000	15,000	0
Medical Dental and Laboratory Supplies	47,000	47,000	99,000	52,000
Memberships	98,000	98,000	98,000	0
Miscellaneous Expense	60,000	186,000	60,000	-126,000
Office Expense-Other	649,000	378,000	697,000	319,000
Office Expense-Postage	24,000	1,000	23,000	22,000
Office Expense-Stat and Forms	8,000	90,000	8,000	-82,000
Professional and Specialized Services	74,557,000	74,882,000	75,631,000	749,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	738,000	663,000	728,000	65,000
Rents and Leases-Equipment	55,000	45,000	87,000	42,000
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	900,000	614,000	0	-614,000
Transportation and Travel-Auto Mileage	30,000	37,000	26,000	-11,000
Transportation and Travel-Auto Service	15,000	15,000	19,000	4,000
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	481,000	481,000	332,000	-149,000
Utilities	794,000	794,000	0	-794,000
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	78,940,000	78,783,000	78,114,000	-669,000
Other Charges				
Other Charges	5,000	5,000	5,000	0
Total Other Charges	5,000	5,000	5,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	20,000	20,000	43,000	23,000
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	20,000	20,000	43,000	23,000
Total Fixed Assets	20,000	20,000	43,000	23,000
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**91,877,000**	**92,656,000**	**93,177,000**	**521,000**
Less: Intrafund Transfers	3,665,000	3,665,000	3,177,000	-488,000
TOTAL NET REQUIREMENTS	88,212,000	88,991,000	90,000,000	1,009,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	64,831,000	65,610,000	66,280,000	670,000
Intergovernmental Revenues-State	7,451,000	7,480,000	7,819,000	339,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	29,000	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	72,311,000	73,090,000	74,099,000	1,009,000
NET COUNTY COST	**15,901,000**	**15,901,000**	**15,901,000**	**0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	9,832,000	10,422,000	10,474,000	52,000
Employee Benefits	3,686,000	3,704,000	4,377,000	673,000
Total Salaries and Employee Benefits	13,518,000	14,126,000	14,851,000	725,000
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	170,000	168,000	142,000	-26,000
Food	0	0	0	0
Household Expenses	14,000	0	0	0
Insurance	9,000	8,000	21,000	13,000
Maintenance-Buildings and Improvements	35,000	35,000	35,000	0
Maintenance-Equipment	30,000	30,000	30,000	0
Medical Dental and Laboratory Supplies	0	0	0	0
Memberships	15,000	15,000	15,000	0
Miscellaneous Expense	24,000	45,000	46,000	1,000
Office Expense-Other	220,000	304,000	524,000	220,000
Office Expense-Postage	4,000	4,000	4,000	0
Office Expense-Stat and Forms	46,000	73,000	74,000	1,000
Professional and Specialized Services	174,920,000	174,984,000	161,226,000	-13,758,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	1,449,000	1,449,000	1,384,000	-65,000
Rents and Leases-Equipment	63,000	41,000	43,000	2,000
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	66,000	35,000	36,000	1,000
Transportation and Travel-Auto Mileage	32,000	32,000	32,000	0
Transportation and Travel-Auto Service	18,000	18,000	18,000	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	45,000	45,000	45,000	0
Utilities	10,000	10,000	9,000	-1,000
Expense Applicable to Prior Years	-300,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	176,870,000	177,296,000	163,684,000	-13,612,000
Other Charges				
Other Charges	6,000	6,000	7,000	1,000
Total Other Charges	6,000	6,000	7,000	1,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	60,000	60,000	60,000	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	60,000	60,000	60,000	0
Total Fixed Assets	60,000	60,000	60,000	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**190,454,000**	**191,488,000**	**178,602,000**	**-12,886,000**
Less: Intrafund Transfers	29,507,000	30,537,000	29,508,000	-1,029,000
TOTAL NET REQUIREMENTS	160,947,000	160,951,000	149,094,000	-11,857,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	74,421,000	73,390,000	68,715,000	-4,675,000
Intergovernmental Revenues-State	25,808,000	25,808,000	21,925,000	-3,883,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	10,659,000	10,659,000	11,044,000	385,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	46,287,000	47,022,000	43,667,000	-3,355,000
TOTAL AVAILABLE FINANCING	157,175,000	156,879,000	145,351,000	-11,528,000
NET COUNTY COST	**3,772,000**	**4,072,000**	**3,743,000**	**-329,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	133,913,000	139,476,000	138,720,000	-756,000
Employee Benefits	47,310,000	51,505,000	58,554,000	7,049,000
Total Salaries and Employee Benefits	181,223,000	190,981,000	197,274,000	6,293,000
Services and Supplies				
Clothing and Personal Supplies	251,000	251,000	40,000	-211,000
Communications	3,302,000	3,302,000	3,209,000	-93,000
Food	0	0	0	0
Household Expenses	672,000	672,000	693,000	21,000
Insurance	908,000	908,000	1,143,000	235,000
Maintenance-Buildings and Improvements	367,000	367,000	269,000	-98,000
Maintenance-Equipment	184,000	184,000	184,000	0
Medical Dental and Laboratory Supplies	7,083,000	7,083,000	7,410,000	327,000
Memberships	11,000	11,000	11,000	0
Miscellaneous Expense	6,000	6,000	6,000	0
Office Expense-Other	706,000	706,000	722,000	16,000
Office Expense-Postage	505,000	505,000	413,000	-92,000
Office Expense-Stat and Forms	1,049,000	1,049,000	1,064,000	15,000
Professional and Specialized Services	55,757,000	70,524,000	74,636,000	4,112,000
Publication and Legal Notices	48,000	48,000	17,000	-31,000
Rents and Leases-Bldg and Improvemts	6,844,000	6,844,000	7,230,000	386,000
Rents and Leases-Equipment	494,000	494,000	507,000	13,000
Small Tools and Instruments	1,000	1,000	1,000	0
Special Departmental Expense	90,000	90,000	93,000	3,000
Transportation and Travel-Auto Mileage	834,000	834,000	834,000	0
Transportation and Travel-Auto Service	294,000	294,000	244,000	-50,000
Transportation and Travel-Other	50,000	50,000	51,000	1,000
Transportation and Travel-Traveling	226,000	226,000	226,000	0
Utilities	2,123,000	1,514,000	1,430,000	-84,000
Expense Applicable to Prior Years	-4,170,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	77,635,000	95,963,000	100,433,000	4,470,000
Other Charges				
Other Charges	1,847,000	2,572,000	2,333,000	-239,000
Total Other Charges	1,847,000	2,572,000	2,333,000	-239,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	1,882,000	1,882,000	1,882,000	0
Electronic Equipment	17,000	17,000	17,000	0
Major Office Equipment	94,000	94,000	94,000	0
Medical Equipment	133,000	133,000	133,000	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	490,000	424,000	424,000	0
Total Equipment	2,616,000	2,550,000	2,550,000	0
Total Fixed Assets	2,616,000	2,550,000	2,550,000	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**263,321,000**	**292,066,000**	**302,590,000**	**10,524,000**
Less: Intrafund Transfers	4,458,000	2,641,000	4,566,000	1,925,000
TOTAL NET REQUIREMENTS	258,863,000	289,425,000	298,024,000	8,599,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	35,814,000	46,985,000	45,758,000	-1,227,000
Intergovernmental Revenues-State	46,537,000	56,848,000	65,336,000	8,488,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	53,749,000	54,079,000	54,082,000	3,000
Miscellaneous Revenues	11,658,000	11,142,000	6,481,000	-4,661,000
Other Financing Sources	6,106,000	6,469,000	6,469,000	0
TOTAL AVAILABLE FINANCING	153,864,000	175,523,000	178,126,000	2,603,000
NET COUNTY COST	**104,999,000**	**113,902,000**	**119,898,000**	**5,996,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	11,787,000	12,733,000	12,336,000	-397,000
Employee Benefits	4,196,000	4,776,000	4,807,000	31,000
Total Salaries and Employee Benefits	15,983,000	17,509,000	17,143,000	-366,000
Services and Supplies				
Clothing and Personal Supplies	14,000	11,000	15,000	4,000
Communications	75,000	85,000	84,000	-1,000
Food	1,000	1,000	1,000	0
Household Expenses	44,000	57,000	45,000	-12,000
Insurance	126,000	102,000	125,000	23,000
Maintenance-Buildings and Improvements	79,000	148,000	69,000	-79,000
Maintenance-Equipment	9,000	10,000	6,000	-4,000
Medical Dental and Laboratory Supplies	1,256,000	1,270,000	1,386,000	116,000
Memberships	0	0	0	0
Miscellaneous Expense	4,000	2,000	4,000	2,000
Office Expense-Other	68,000	92,000	70,000	-22,000
Office Expense-Postage	10,000	10,000	9,000	-1,000
Office Expense-Stat and Forms	30,000	30,000	31,000	1,000
Professional and Specialized Services	4,064,000	4,092,000	4,131,000	39,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	40,000	14,000	41,000	27,000
Small Tools and Instruments	3,000	3,000	3,000	0
Special Departmental Expense	32,000	29,000	33,000	4,000
Transportation and Travel-Auto Mileage	18,000	18,000	19,000	1,000
Transportation and Travel-Auto Service	34,000	34,000	34,000	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	3,000	2,000	3,000	1,000
Utilities	30,000	30,000	28,000	-2,000
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	5,940,000	6,040,000	6,137,000	97,000
Other Charges				
Other Charges	94,000	189,000	538,000	349,000
Total Other Charges	94,000	189,000	538,000	349,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**22,017,000**	**23,738,000**	**23,818,000**	**80,000**
Less: Intrafund Transfers	17,668,000	17,366,000	17,518,000	152,000
TOTAL NET REQUIREMENTS	4,349,000	6,372,000	6,300,000	-72,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	137,000	547,000	0	-547,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	79,000	79,000	84,000	5,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	216,000	626,000	84,000	-542,000
NET COUNTY COST	**4,133,000**	**5,746,000**	**6,216,000**	**470,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	40,188,000	45,501,000	45,887,000	386,000
Employee Benefits	13,929,000	14,156,000	15,827,000	1,671,000
Total Salaries and Employee Benefits	54,117,000	59,657,000	61,714,000	2,057,000
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	528,000	528,000	501,000	-27,000
Food	11,000	0	11,000	11,000
Household Expenses	0	0	0	0
Insurance	103,000	91,000	77,000	-14,000
Maintenance-Buildings and Improvements	2,000	1,000	2,000	1,000
Maintenance-Equipment	32,000	32,000	32,000	0
Medical Dental and Laboratory Supplies	80,000	80,000	82,000	2,000
Memberships	0	0	0	0
Miscellaneous Expense	0	0	0	0
Office Expense-Other	1,786,000	1,584,000	1,765,000	181,000
Office Expense-Postage	552,000	552,000	567,000	15,000
Office Expense-Stat and Forms	152,000	152,000	157,000	5,000
Professional and Specialized Services	5,742,000	6,078,000	6,924,000	846,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	3,796,000	3,992,000	4,233,000	241,000
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	606,000	606,000	616,000	10,000
Transportation and Travel-Auto Mileage	120,000	120,000	120,000	0
Transportation and Travel-Auto Service	13,000	13,000	13,000	0
Transportation and Travel-Other	32,000	32,000	32,000	0
Transportation and Travel-Traveling	58,000	58,000	58,000	0
Utilities	0	0	0	0
Expense Applicable to Prior Years	-200,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	13,413,000	13,919,000	15,190,000	1,271,000
Other Charges				
Other Charges	8,113,000	9,499,000	9,518,000	19,000
Total Other Charges	8,113,000	9,499,000	9,518,000	19,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	130,000	0	40,000	40,000
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	60,000	60,000
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	100,000	0	-100,000
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	130,000	100,000	100,000	0
Total Fixed Assets	130,000	100,000	100,000	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**75,773,000**	**83,175,000**	**86,522,000**	**3,347,000**
Less: Intrafund Transfers	91,000	91,000	91,000	0
TOTAL NET REQUIREMENTS	75,682,000	83,084,000	86,431,000	3,347,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	50,443,000	57,237,000	59,152,000	1,915,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	2,336,000	2,172,000	2,601,000	429,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	52,779,000	59,409,000	61,753,000	2,344,000
NET COUNTY COST	**22,903,000**	**23,675,000**	**24,678,000**	**1,003,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	0	0	0	0
Employee Benefits	0	0	0	0
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	0	0	0	0
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	0	0	0	0
Maintenance-Buildings and Improvements	0	0	0	0
Maintenance-Equipment	0	0	0	0
Medical Dental and Laboratory Supplies	0	0	0	0
Memberships	0	0	0	0
Miscellaneous Expense	0	0	0	0
Office Expense-Other	0	0	0	0
Office Expense-Postage	0	0	0	0
Office Expense-Stat and Forms	0	0	0	0
Professional and Specialized Services	0	0	0	0
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	0	0	0	0
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	0	0	0	0
Transportation and Travel-Auto Mileage	0	0	0	0
Transportation and Travel-Auto Service	0	0	0	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	0	0	0	0
Utilities	0	0	0	0
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	0	0	0	0
Other Charges				
Other Charges	385,924,000	382,329,000	390,888,000	8,559,000
Total Other Charges	385,924,000	382,329,000	390,888,000	8,559,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**385,924,000**	**382,329,000**	**390,888,000**	**8,559,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	385,924,000	382,329,000	390,888,000	8,559,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	0	0	0	0
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	385,924,000	382,329,000	390,888,000	8,559,000
TOTAL AVAILABLE FINANCING	385,924,000	382,329,000	390,888,000	8,559,000
NET COUNTY COST	**0**	**0**	**0**	**0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	0	0	0	0
Employee Benefits	0	0	0	0
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	0	0	0	0
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	0	0	0	0
Maintenance-Buildings and Improvements	0	0	0	0
Maintenance-Equipment	0	0	0	0
Medical Dental and Laboratory Supplies	0	0	0	0
Memberships	0	0	0	0
Miscellaneous Expense	0	0	0	0
Office Expense-Other	0	0	0	0
Office Expense-Postage	0	0	0	0
Office Expense-Stat and Forms	0	0	0	0
Professional and Specialized Services	0	0	0	0
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	0	0	0	0
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	0	0	0	0
Transportation and Travel-Auto Mileage	0	0	0	0
Transportation and Travel-Auto Service	0	0	0	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	0	0	0	0
Utilities	0	0	0	0
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	0	0	0	0
Other Charges				
Other Charges	0	0	0	0
Total Other Charges	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**0**	**0**	**0**	**0**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	0	0	0	0
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	128,852,000	128,756,000	128,852,000	96,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	128,852,000	128,756,000	128,852,000	96,000
NET COUNTY COST	**-128,852,000**	**-128,756,000**	**-128,852,000**	**-96,000**

HEALTH SERVICES - CONTRIBUTIONS TO HOSPITAL ENTERPRISE FUNDS

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	0	0	0	0
Employee Benefits	0	0	0	0
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	0	0	0	0
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	0	0	0	0
Maintenance-Buildings and Improvements	0	0	0	0
Maintenance-Equipment	0	0	0	0
Medical Dental and Laboratory Supplies	0	0	0	0
Memberships	0	0	0	0
Miscellaneous Expense	0	0	0	0
Office Expense-Other	0	0	0	0
Office Expense-Postage	0	0	0	0
Office Expense-Stat and Forms	0	0	0	0
Professional and Specialized Services	0	0	0	0
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	0	0	0	0
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	0	0	0	0
Transportation and Travel-Auto Mileage	0	0	0	0
Transportation and Travel-Auto Service	0	0	0	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	0	0	0	0
Utilities	0	0	0	0
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	0	0	0	0
Other Charges				
Other Charges	0	0	0	0
Total Other Charges	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	590,090,000	547,547,000	529,716,000	-17,831,000
Total Other Financing Uses	590,090,000	547,547,000	529,716,000	-17,831,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**590,090,000**	**547,547,000**	**529,716,000**	**-17,831,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	590,090,000	547,547,000	529,716,000	-17,831,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	0	0	0	0
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	0	0	0	0
NET COUNTY COST	**590,090,000**	**547,547,000**	**529,716,000**	**-17,831,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	25,373,000	25,860,000	27,250,000	1,390,000
Employee Benefits	14,894,000	13,898,000	15,068,000	1,170,000
Total Salaries and Employee Benefits	40,267,000	39,758,000	42,318,000	2,560,000
Services and Supplies				
Clothing and Personal Supplies	50,000	64,000	61,000	-3,000
Communications	427,000	427,000	405,000	-22,000
Food	163,000	237,000	232,000	-5,000
Household Expenses	231,000	209,000	216,000	7,000
Insurance	711,000	711,000	649,000	-62,000
Maintenance-Buildings and Improvements	889,000	841,000	841,000	0
Maintenance-Equipment	250,000	239,000	202,000	-37,000
Medical Dental and Laboratory Supplies	5,584,000	5,584,000	5,360,000	-224,000
Memberships	25,000	25,000	26,000	1,000
Miscellaneous Expense	0	1,000	1,000	0
Office Expense-Other	191,000	180,000	182,000	2,000
Office Expense-Postage	25,000	37,000	37,000	0
Office Expense-Stat and Forms	167,000	150,000	154,000	4,000
Professional and Specialized Services	22,969,000	17,358,000	22,068,000	4,710,000
Publication and Legal Notices	32,000	10,000	11,000	1,000
Rents and Leases-Bldg and Improvemts	44,000	44,000	1,788,000	1,744,000
Rents and Leases-Equipment	454,000	283,000	359,000	76,000
Small Tools and Instruments	18,000	18,000	18,000	0
Special Departmental Expense	279,000	293,000	408,000	115,000
Transportation and Travel-Auto Mileage	88,000	72,000	74,000	2,000
Transportation and Travel-Auto Service	132,000	82,000	98,000	16,000
Transportation and Travel-Other	1,000	3,000	3,000	0
Transportation and Travel-Traveling	1,000	1,000	1,000	0
Utilities	1,506,000	1,506,000	1,485,000	-21,000
Expense Applicable to Prior Years	-267,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	33,970,000	28,375,000	34,679,000	6,304,000
Other Charges				
Other Charges	3,455,000	4,710,000	1,654,000	-3,056,000
Total Other Charges	3,455,000	4,710,000	1,654,000	-3,056,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	5,000	26,000	26,000	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	18,000	73,000	73,000	0
Vehicle-Automobile	14,000	14,000	14,000	0
Vehicle-Heavy Use	11,000	11,000	11,000	0
Other Undefined Assets	6,000	6,000	6,000	0
Total Equipment	54,000	130,000	130,000	0
Total Fixed Assets	54,000	130,000	130,000	0
Other Financing Uses				
Operating Transfers Out	0	0	0	0
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**77,746,000**	**72,973,000**	**78,781,000**	**5,808,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	77,746,000	72,973,000	78,781,000	5,808,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	31,000	31,000	6,000	-25,000
Intergovernmental Revenues-Federal	0	159,000	0	-159,000
Intergovernmental Revenues-State	1,465,000	2,828,000	1,385,000	-1,443,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	29,990,000	34,830,000	29,085,000	-5,745,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	1,719,000	1,719,000	7,065,000	5,346,000
TOTAL AVAILABLE FINANCING	33,205,000	39,567,000	37,541,000	-2,026,000
COUNTY CONTRIBUTION	**44,541,000**	**33,406,000**	**41,240,000**	**7,834,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	176,622,000	191,681,000	182,550,000	-9,131,000
Employee Benefits	58,581,000	60,282,000	70,568,000	10,286,000
Total Salaries and Employee Benefits	235,203,000	251,963,000	253,118,000	1,155,000
Services and Supplies				
Clothing and Personal Supplies	1,565,000	1,667,000	1,617,000	-50,000
Communications	2,867,000	3,193,000	2,939,000	-254,000
Food	38,000	47,000	39,000	-8,000
Household Expenses	1,956,000	1,131,000	1,113,000	-18,000
Insurance	2,461,000	2,465,000	2,382,000	-83,000
Maintenance-Buildings and Improvements	1,065,000	1,464,000	1,096,000	-368,000
Maintenance-Equipment	2,215,000	2,755,000	2,290,000	-465,000
Medical Dental and Laboratory Supplies	49,067,000	53,745,000	51,742,000	-2,003,000
Memberships	153,000	466,000	173,000	-293,000
Miscellaneous Expense	45,000	45,000	31,000	-14,000
Office Expense-Other	1,604,000	757,000	1,634,000	877,000
Office Expense-Postage	204,000	185,000	207,000	22,000
Office Expense-Stat and Forms	1,368,000	2,164,000	1,434,000	-730,000
Professional and Specialized Services	89,153,000	88,373,000	94,352,000	5,979,000
Publication and Legal Notices	0	90,000	3,000	-87,000
Rents and Leases-Bldg and Improvemts	553,000	700,000	3,143,000	2,443,000
Rents and Leases-Equipment	1,828,000	2,024,000	1,793,000	-231,000
Small Tools and Instruments	0	221,000	16,000	-205,000
Special Departmental Expense	552,000	0	580,000	580,000
Transportation and Travel-Auto Mileage	17,000	40,000	32,000	-8,000
Transportation and Travel-Auto Service	97,000	97,000	97,000	0
Transportation and Travel-Other	48,000	52,000	54,000	2,000
Transportation and Travel-Traveling	59,000	37,000	52,000	15,000
Utilities	4,929,000	5,433,000	4,924,000	-509,000
Expense Applicable to Prior Years	-426,000	0	0	0
Less: Expenditure Distribution	11,532,000	11,532,000	12,517,000	985,000
Total Services and Supplies	149,886,000	155,619,000	159,226,000	3,607,000
Other Charges				
Other Charges	11,049,000	15,985,000	12,707,000	-3,278,000
Total Other Charges	11,049,000	15,985,000	12,707,000	-3,278,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	81,000	0	0	0
Computer Info and Data Processing Sys	29,000	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	1,694,000	889,000	889,000	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	29,000	29,000	29,000	0
Other Undefined Assets	0	0	0	0
Total Equipment	1,833,000	918,000	918,000	0
Total Fixed Assets	1,833,000	918,000	918,000	0
Other Financing Uses				
Operating Transfers Out	77,766,000	77,043,000	79,043,000	2,000,000
Total Other Financing Uses	77,766,000	77,043,000	79,043,000	2,000,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**475,737,000**	**501,528,000**	**505,012,000**	**3,484,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	475,737,000	501,528,000	505,012,000	3,484,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	30,000	30,000	25,000	-5,000
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	7,777,000	9,024,000	7,993,000	-1,031,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	385,199,000	388,448,000	396,009,000	7,561,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	34,154,000	34,154,000	39,576,000	5,422,000
TOTAL AVAILABLE FINANCING	427,160,000	431,656,000	443,603,000	11,947,000
COUNTY CONTRIBUTION	**48,577,000**	**69,872,000**	**61,409,000**	**-8,463,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	367,503,000	392,710,000	388,585,000	-4,125,000
Employee Benefits	143,940,000	152,245,000	173,463,000	21,218,000
Total Salaries and Employee Benefits	511,443,000	544,955,000	562,048,000	17,093,000
Services and Supplies				
Clothing and Personal Supplies	3,099,000	2,975,000	3,095,000	120,000
Communications	7,205,000	7,198,000	7,028,000	-170,000
Food	112,000	105,000	160,000	55,000
Household Expenses	3,672,000	4,026,000	4,066,000	40,000
Insurance	5,467,000	5,467,000	5,303,000	-164,000
Maintenance-Buildings and Improvements	5,066,000	5,074,000	5,137,000	63,000
Maintenance-Equipment	5,204,000	7,711,000	6,387,000	-1,324,000
Medical Dental and Laboratory Supplies	175,827,000	186,210,000	188,371,000	2,161,000
Memberships	192,000	211,000	207,000	-4,000
Miscellaneous Expense	9,000	150,000	31,000	-119,000
Office Expense-Other	5,321,000	5,328,000	5,579,000	251,000
Office Expense-Postage	93,000	126,000	101,000	-25,000
Office Expense-Stat and Forms	2,007,000	1,928,000	2,041,000	113,000
Professional and Specialized Services	213,548,000	212,974,000	226,421,000	13,447,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	2,461,000	2,461,000	28,349,000	25,888,000
Rents and Leases-Equipment	5,114,000	4,823,000	4,939,000	116,000
Small Tools and Instruments	518,000	593,000	519,000	-74,000
Special Departmental Expense	1,171,000	1,186,000	1,401,000	215,000
Transportation and Travel-Auto Mileage	26,000	28,000	29,000	1,000
Transportation and Travel-Auto Service	834,000	942,000	603,000	-339,000
Transportation and Travel-Other	100,000	99,000	98,000	-1,000
Transportation and Travel-Traveling	55,000	55,000	47,000	-8,000
Utilities	9,784,000	9,784,000	9,970,000	186,000
Expense Applicable to Prior Years	-1,349,000	0	0	0
Less: Expenditure Distribution	63,887,000	72,647,000	71,339,000	-1,308,000
Total Services and Supplies	381,649,000	386,807,000	428,543,000	41,736,000
Other Charges				
Other Charges	41,729,000	42,581,000	18,278,000	-24,303,000
Total Other Charges	41,729,000	42,581,000	18,278,000	-24,303,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	52,000	52,000	52,000	0
Electronic Equipment	0	0	0	0
Major Office Equipment	30,000	30,000	30,000	0
Medical Equipment	1,258,000	1,360,000	1,360,000	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	1,340,000	1,442,000	1,442,000	0
Total Fixed Assets	1,340,000	1,442,000	1,442,000	0
Other Financing Uses				
Operating Transfers Out	159,560,000	158,073,000	161,170,000	3,097,000
Total Other Financing Uses	159,560,000	158,073,000	161,170,000	3,097,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**1,095,721,000**	**1,133,858,000**	**1,171,481,000**	**37,623,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	1,095,721,000	1,133,858,000	1,171,481,000	37,623,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	52,000	52,000	40,000	-12,000
Intergovernmental Revenues-Federal	17,000	0	317,000	317,000
Intergovernmental Revenues-State	27,411,000	22,308,000	22,210,000	-98,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	792,558,000	777,656,000	792,140,000	14,484,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	82,279,000	82,279,000	108,927,000	26,648,000
TOTAL AVAILABLE FINANCING	902,317,000	882,295,000	923,634,000	41,339,000
COUNTY CONTRIBUTION	**193,404,000**	**251,563,000**	**247,847,000**	**-3,716,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	67,388,000	75,421,000	73,271,000	-2,150,000
Employee Benefits	31,395,000	34,561,000	35,810,000	1,249,000
Total Salaries and Employee Benefits	98,783,000	109,982,000	109,081,000	-901,000
Services and Supplies				
Clothing and Personal Supplies	68,000	100,000	102,000	2,000
Communications	1,131,000	1,727,000	1,348,000	-379,000
Food	0	0	0	0
Household Expenses	257,000	462,000	470,000	8,000
Insurance	828,000	878,000	885,000	7,000
Maintenance-Buildings and Improvements	1,392,000	939,000	1,109,000	170,000
Maintenance-Equipment	785,000	1,470,000	1,384,000	-86,000
Medical Dental and Laboratory Supplies	9,648,000	12,454,000	11,486,000	-968,000
Memberships	28,000	72,000	72,000	0
Miscellaneous Expense	0	20,000	20,000	0
Office Expense-Other	348,000	1,082,000	1,093,000	11,000
Office Expense-Postage	67,000	80,000	82,000	2,000
Office Expense-Stat and Forms	165,000	115,000	120,000	5,000
Professional and Specialized Services	24,300,000	28,738,000	27,953,000	-785,000
Publication and Legal Notices	8,000	54,000	54,000	0
Rents and Leases-Bldg and Improvemts	0	4,000	2,687,000	2,683,000
Rents and Leases-Equipment	1,350,000	1,169,000	1,350,000	181,000
Small Tools and Instruments	5,000	6,000	6,000	0
Special Departmental Expense	60,000	152,000	153,000	1,000
Transportation and Travel-Auto Mileage	0	0	0	0
Transportation and Travel-Auto Service	217,000	235,000	217,000	-18,000
Transportation and Travel-Other	0	5,000	5,000	0
Transportation and Travel-Traveling	49,000	233,000	233,000	0
Utilities	4,504,000	4,845,000	4,528,000	-317,000
Expense Applicable to Prior Years	-37,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	45,173,000	54,840,000	55,357,000	517,000
Other Charges				
Other Charges	17,249,000	18,170,000	15,264,000	-2,906,000
Total Other Charges	17,249,000	18,170,000	15,264,000	-2,906,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	60,000	76,000	76,000	0
Electronic Equipment	7,000	7,000	7,000	0
Major Office Equipment	0	0	0	0
Medical Equipment	81,000	141,000	141,000	0
Vehicle-Automobile	27,000	27,000	27,000	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	175,000	251,000	251,000	0
Total Fixed Assets	175,000	251,000	251,000	0
Other Financing Uses				
Operating Transfers Out	35,862,000	35,528,000	31,757,000	-3,771,000
Total Other Financing Uses	35,862,000	35,528,000	31,757,000	-3,771,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**197,242,000**	**218,771,000**	**211,710,000**	**-7,061,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	197,242,000	218,771,000	211,710,000	-7,061,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	18,000	18,000	18,000	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	8,347,000	7,771,000	8,307,000	536,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	133,254,000	145,368,000	138,972,000	-6,396,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	3,200,000	3,200,000	8,937,000	5,737,000
TOTAL AVAILABLE FINANCING	144,819,000	156,357,000	156,234,000	-123,000
COUNTY CONTRIBUTION	**52,423,000**	**62,414,000**	**55,476,000**	**-6,938,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	109,562,000	117,159,000	115,869,000	-1,290,000
Employee Benefits	42,232,000	42,038,000	50,022,000	7,984,000
Total Salaries and Employee Benefits	151,794,000	159,197,000	165,891,000	6,694,000
Services and Supplies				
Clothing and Personal Supplies	122,000	251,000	128,000	-123,000
Communications	1,769,000	2,023,000	2,650,000	627,000
Food	0	0	0	0
Household Expenses	488,000	526,000	506,000	-20,000
Insurance	1,603,000	1,680,000	1,805,000	125,000
Maintenance-Buildings and Improvements	946,000	726,000	975,000	249,000
Maintenance-Equipment	2,715,000	5,126,000	4,563,000	-563,000
Medical Dental and Laboratory Supplies	31,382,000	32,911,000	32,732,000	-179,000
Memberships	74,000	74,000	150,000	76,000
Miscellaneous Expense	0	8,000	39,000	31,000
Office Expense-Other	750,000	982,000	946,000	-36,000
Office Expense-Postage	194,000	173,000	198,000	25,000
Office Expense-Stat and Forms	1,321,000	1,174,000	1,084,000	-90,000
Professional and Specialized Services	58,006,000	55,273,000	62,740,000	7,467,000
Publication and Legal Notices	0	9,000	2,000	-7,000
Rents and Leases-Bldg and Improvemts	61,000	179,000	1,405,000	1,226,000
Rents and Leases-Equipment	2,762,000	2,469,000	2,855,000	386,000
Small Tools and Instruments	75,000	35,000	82,000	47,000
Special Departmental Expense	318,000	181,000	417,000	236,000
Transportation and Travel-Auto Mileage	73,000	73,000	73,000	0
Transportation and Travel-Auto Service	77,000	97,000	97,000	0
Transportation and Travel-Other	27,000	22,000	29,000	7,000
Transportation and Travel-Traveling	39,000	92,000	64,000	-28,000
Utilities	1,757,000	1,997,000	3,599,000	1,602,000
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	104,559,000	106,081,000	117,139,000	11,058,000
Other Charges				
Other Charges	16,261,000	14,984,000	13,923,000	-1,061,000
Total Other Charges	16,261,000	14,984,000	13,923,000	-1,061,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	350,000	426,000	244,000	-182,000
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	350,000	426,000	244,000	-182,000
Total Fixed Assets	350,000	426,000	244,000	-182,000
Other Financing Uses				
Operating Transfers Out	59,174,000	58,626,000	60,700,000	2,074,000
Total Other Financing Uses	59,174,000	58,626,000	60,700,000	2,074,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**332,138,000**	**339,314,000**	**357,897,000**	**18,583,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	332,138,000	339,314,000	357,897,000	18,583,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	54,000	54,000	30,000	-24,000
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	8,399,000	7,077,000	8,818,000	1,741,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	254,796,000	263,259,000	269,429,000	6,170,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	23,641,000	23,641,000	29,322,000	5,681,000
TOTAL AVAILABLE FINANCING	286,890,000	294,031,000	307,599,000	13,568,000
COUNTY CONTRIBUTION	**45,248,000**	**45,283,000**	**50,298,000**	**5,015,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	173,458,000	167,994,000	173,089,000	5,095,000
Employee Benefits	54,549,000	72,634,000	77,865,000	5,231,000
Total Salaries and Employee Benefits	228,007,000	240,628,000	250,954,000	10,326,000
Services and Supplies				
Clothing and Personal Supplies	77,000	303,000	75,000	-228,000
Communications	3,400,000	2,877,000	3,364,000	487,000
Food	3,000	2,000	3,000	1,000
Household Expenses	619,000	848,000	637,000	-211,000
Insurance	3,736,000	3,793,000	3,347,000	-446,000
Maintenance-Buildings and Improvements	518,000	328,000	501,000	173,000
Maintenance-Equipment	2,341,000	3,047,000	2,379,000	-668,000
Medical Dental and Laboratory Supplies	31,734,000	27,002,000	26,521,000	-481,000
Memberships	80,000	86,000	94,000	8,000
Miscellaneous Expense	0	1,000	0	-1,000
Office Expense-Other	690,000	32,000	1,524,000	1,492,000
Office Expense-Postage	167,000	102,000	172,000	70,000
Office Expense-Stat and Forms	2,535,000	598,000	1,747,000	1,149,000
Professional and Specialized Services	85,248,000	80,048,000	66,155,000	-13,893,000
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	128,000	167,000	543,000	376,000
Rents and Leases-Equipment	2,656,000	2,552,000	2,619,000	67,000
Small Tools and Instruments	1,000	8,000	1,000	-7,000
Special Departmental Expense	174,000	171,000	174,000	3,000
Transportation and Travel-Auto Mileage	11,000	13,000	11,000	-2,000
Transportation and Travel-Auto Service	178,000	206,000	188,000	-18,000
Transportation and Travel-Other	4,000	80,000	3,000	-77,000
Transportation and Travel-Traveling	8,000	58,000	33,000	-25,000
Utilities	6,437,000	6,437,000	6,190,000	-247,000
Expense Applicable to Prior Years	-1,219,000	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	139,526,000	128,759,000	116,281,000	-12,478,000
Other Charges				
Other Charges	17,246,000	19,710,000	17,845,000	-1,865,000
Total Other Charges	17,246,000	19,710,000	17,845,000	-1,865,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	1,057,000	1,383,000	1,433,000	50,000
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	1,057,000	1,383,000	1,433,000	50,000
Total Fixed Assets	1,057,000	1,383,000	1,433,000	50,000
Other Financing Uses				
Operating Transfers Out	53,969,000	53,466,000	58,530,000	5,064,000
Total Other Financing Uses	53,969,000	53,466,000	58,530,000	5,064,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	0	0	0	0
Total Reserves	0	0	0	0
Gross Total	**439,805,000**	**443,946,000**	**445,043,000**	**1,097,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	439,805,000	443,946,000	445,043,000	1,097,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	0	0	0	0
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	27,000	27,000	20,000	-7,000
Intergovernmental Revenues-Federal	400,000	400,000	400,000	0
Intergovernmental Revenues-State	8,754,000	8,249,000	8,143,000	-106,000
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	325,161,000	323,217,000	326,755,000	3,538,000
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	27,044,000	27,044,000	36,279,000	9,235,000
TOTAL AVAILABLE FINANCING	361,386,000	358,937,000	371,597,000	12,660,000
COUNTY CONTRIBUTION	**78,419,000**	**85,009,000**	**73,446,000**	**-11,563,000**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	0	0	0	0
Employee Benefits	0	0	0	0
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Clothing and Personal Supplies	0	0	0	0
Communications	0	0	0	0
Food	0	0	0	0
Household Expenses	0	0	0	0
Insurance	0	0	0	0
Maintenance-Buildings and Improvements	0	0	0	0
Maintenance-Equipment	0	0	0	0
Medical Dental and Laboratory Supplies	0	0	0	0
Memberships	0	0	0	0
Miscellaneous Expense	0	0	0	0
Office Expense-Other	0	0	0	0
Office Expense-Postage	0	0	0	0
Office Expense-Stat and Forms	0	0	0	0
Professional and Specialized Services	0	0	0	0
Publication and Legal Notices	0	0	0	0
Rents and Leases-Bldg and Improvemts	0	0	0	0
Rents and Leases-Equipment	0	0	0	0
Small Tools and Instruments	0	0	0	0
Special Departmental Expense	0	0	0	0
Transportation and Travel-Auto Mileage	0	0	0	0
Transportation and Travel-Auto Service	0	0	0	0
Transportation and Travel-Other	0	0	0	0
Transportation and Travel-Traveling	0	0	0	0
Utilities	0	0	0	0
Expense Applicable to Prior Years	0	0	0	0
Less: Expenditure Distribution	0	0	0	0
Total Services and Supplies	0	0	0	0
Other Charges				
Other Charges	0	0	0	0
Total Other Charges	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	0	0
Computer Info and Data Processing Sys	0	0	0	0
Electronic Equipment	0	0	0	0
Major Office Equipment	0	0	0	0
Medical Equipment	0	0	0	0
Vehicle-Automobile	0	0	0	0
Vehicle-Heavy Use	0	0	0	0
Other Undefined Assets	0	0	0	0
Total Equipment	0	0	0	0
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Operating Transfers Out	31,808,000	31,808,000	87,265,000	55,457,000
Total Other Financing Uses	31,808,000	31,808,000	87,265,000	55,457,000
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	0	0
Total Residual Equity Transfers	0	0	0	0
Reserves				
Designations	127,478,000	0	0	0
Total Reserves	127,478,000	0	0	0
Gross Total	**159,286,000**	**31,808,000**	**87,265,000**	**55,457,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	159,286,000	31,808,000	87,265,000	55,457,000
AVAILABLE FINANCING:				
Cancellation of Reserves/Designations	31,808,000	31,808,000	87,265,000	55,457,000
REVENUES:				
Fines, Forfeitures and Penalties	0	0	0	0
Revenue from Use of Money and Property	0	0	0	0
Intergovernmental Revenues-Federal	0	0	0	0
Intergovernmental Revenues-State	0	0	0	0
Intergovernmental Revenues-Other	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
TOTAL AVAILABLE FINANCING	31,808,000	31,808,000	87,265,000	55,457,000
COUNTY CONTRIBUTION	**127,478,000**	**0**	**0**	**0**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Health Care Value Improvement (Personal Health Services)

Program Description: To improve the value, quality and efficiency of health care provided by DHS by reducing disparity in care and enhancing cultural sensitivity across DHS.

Program Result: Los Angeles County residents will have improved health outcomes resulting from quality care in an efficient health care system.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated [1] 2003-04	Projected [1] 2004-05
Indicators				
Percentage of Diabetics who received blood sugar testing (Glycosylated Hemoglobin) in the past year	n/a	n/a	n/a	n/a
Percentage of Diabetics who received a retinal exam in the past year	n/a	n/a	n/a	n/a
Percentage of Diabetics who received Low-Density Lipoprotein (LDL) cholesterol testing in the past year	n/a	n/a	n/a	n/a
Percentage of Asthmatic children ages 0 - 17 with a subsequent DHS admission	n/a	n/a	n/a	n/a
Percentage of Asthmatic adults with a subsequent DHS admission	n/a	n/a	n/a	n/a
Percentage of Asthmatic children ages 0 - 17 with an Emergency Department visit for Asthma	n/a	n/a	n/a	n/a
Percentage of Asthmatic adults with an Emergency Department visit for asthma	n/a	n/a	n/a	n/a
Percentage of inpatients with Congestive Heart Failure who are appropriately prescribed Angiotensin-Converting Enzyme (ACE) inhibitors at or before discharge	n/a	n/a	n/a	n/a
Percentage of 1-year old DHS patients who are up-to-date on required vaccinations	n/a	67.5%	n/a	n/a
Percentage of 2-year old DHS patients who are up-to-date on required vaccinations	n/a	57.7%	n/a	n/a
Percentage of DHS accounts receivable that are unbilled after 150 days	n/a	n/a	n/a	n/a
Operational Measures				
Average cost per discharge (excluding Rancho Los Amigos National Rehabilitation Center)	n/a	$11,440	n/a	n/a
Percentage of inpatient discharges with summaries available in the Hospital Information Systems within 30 days of discharge	n/a	n/a	n/a	n/a
Percentage of adult triaged Emergency Department patients who leave without being seen	n/a	n/a	n/a	n/a
Average number of patients in the Emergency Department at 11:00 p.m. who are waiting for an inpatient bed	n/a	n/a	n/a	n/a
Percentage of Operating Room patients with documentation of site verification in chart, as per the 2003 National Patient Safety Goals	n/a	n/a	n/a	n/a
Percentage of controllable days denied among all full-scope Medi-Cal Treatment Authorization Requests (TARs) processed	n/a	n/a	n/a	n/a

Explanatory Note(s):

(1) DHS is currently working on the Estimated FY 2003-04 and the Proposed FY 2004-05 Performance Measures and anticipates completion by October 2004.

n/a = not available

PROGRAM NAME: Population Health Enhancement and Protection (Public Health)

Program Description: To enhance and protect the health of the residents of Los Angeles County.

Program Result: Los Angeles County residents will have improved health outcomes.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated [1] 2003-04	Projected [1] 2004-05
Indicators				
Percentage of live births in which the mother received adequate prenatal care [2]	n/a	86.5%	n/a	n/a
Percentage of children who are adequately immunized at age 2 years [3]	n/a	72.4%	n/a	n/a
Percentage of persons 18 years or older who are currently smoking tobacco [4]	n/a	15.6%	n/a	n/a
Percentage of persons 65 years or older who were vaccinated against influenza in the past year [4]	n/a	69.6%	n/a	n/a
Percentage of persons 40 years or older who have diabetes [4]	n/a	12.3%	n/a	n/a
Percentage of uninsured children between ages 0-17 in Los Angeles County [4]	n/a	10.3%	n/a	n/a
Cumulative number of AIDS cases [5]	n/a	47,628	n/a	n/a
Percentage of students in public school districts with district-wide healthy nutritional environmental policies	n/a	n/a	n/a	n/a
Percentage of skilled nursing facilities that meet the federal standard for maintaining certification	n/a	n/a	n/a	n/a
Operational Measures				
Percentage of Public Health programs using one or more evidenced-based interventions	n/a	n/a	n/a	n/a
Percentage of Public Health programs with approved goals and measures	0%	0%	30%	90%
Percentage of Public Health programs that have had one or more staff complete leadership training (LAPH Institute)	0%	0%	75%	90%
Percentage of Public Health programs who completed the Service Planning Area improvement process	0%	0%	n/a	n/a
Percentage of Public Health programs that use population-based data for Los Angeles County to guide their planning and monitoring activities	n/a	n/a	50%	90%
Percentage of tuberculosis cases for whom less than 12 months of therapy is recommended and for whom treatment is completed in 12 months or less	n/a	n/a	n/a	n/a
Number of Public Health programs, number of laboratories, and number of hospitals that participate in electronic disease reporting	n/a	n/a	n/a	n/a
Percentage of food facilities in the Environmental Health Inventory whose operator participated in the Food Official Inspection Reporting training	n/a	n/a	n/a	n/a
Number of California Health and Disability Prevention (CHDP) Program examinations performed annually	n/a	n/a	n/a	n/a
Number of eligible children enrolled or case managed in California Children Services (CCS) annually	n/a	n/a	n/a	n/a
Percentage of chlamydia/gonorrhea cases and percentage of primary and secondary syphilis cases interviewed for sexual contacts	n/a	n/a	n/a	n/a

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated (1) 2003-04	Projected (1) 2004-05
Operational Measures (cont'd)				
Percentage of chlamydia/gonorrhea cases and percentage of primary and secondary syphilis cases in whom treatment was confirmed	n/a	n/a	n/a	n/a
Number of disaster planning exercises conducted annually	n/a	2	n/a	n/a
Number of disaster exercises analyzed for annual revision to plan	n/a	2	n/a	n/a
Number of skilled nursing facilities surveyed annually	n/a	n/a	n/a	n/a
Number of drug offenders treated by Alcohol and Drug Programs Administration contracted programs through the Substance Abuse and Crime Prevention Act of 2000 (Proposition 36) program	n/a	n/a	n/a	n/a

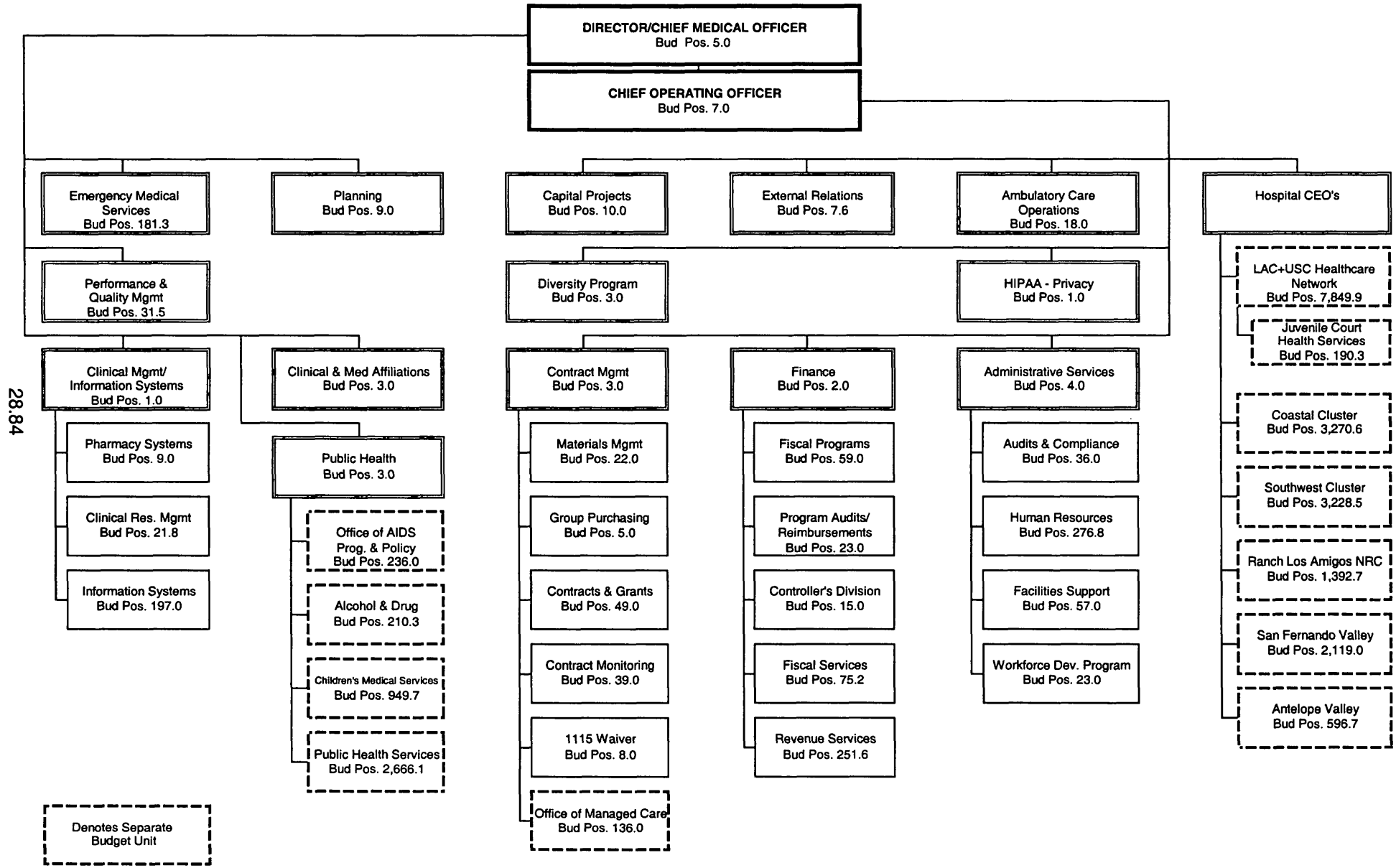
Explanatory Note(s):

(1) DHS is currently working on the Estimated FY 2003-04 and the Proposed FY 2004-05 Performance Measures and anticipates completion by June 2004.
(2) Los Angeles County Department of Health Services, Maternal, Child and Adolescent Health Program; 2002 Data.
(3) Los Angeles County Department of Health Services, Immunization Program; 2002 Data.
(4) Los Angeles County Health Survey, 2002-03.
(5) HIV/AIDS Semi-Annual Surveillance Summary January 2004, HIV Epidemiology Program.

n/a = not available

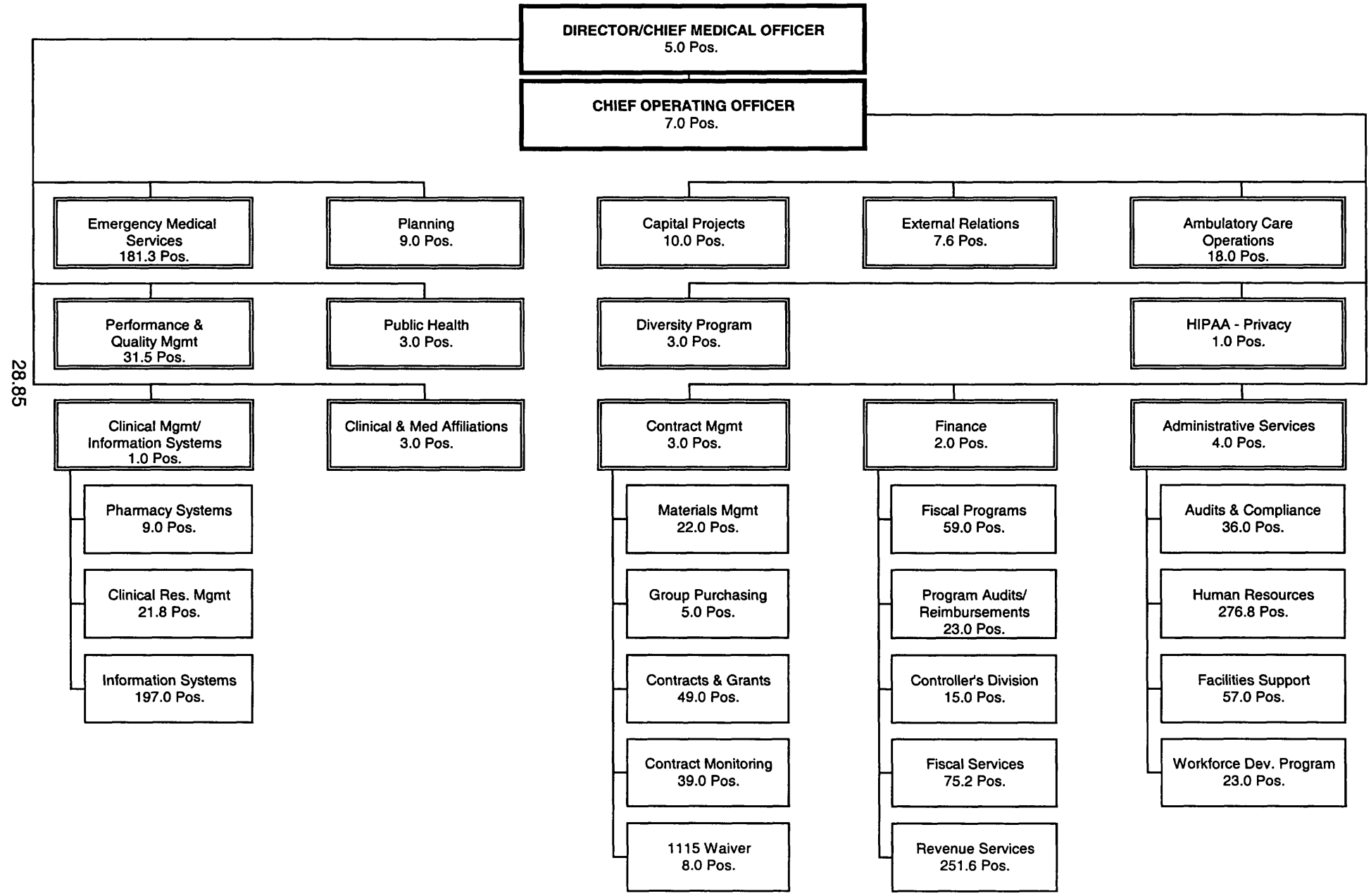
Health Services

2004-05 Proposed Budget Total Positions: 24,302.6

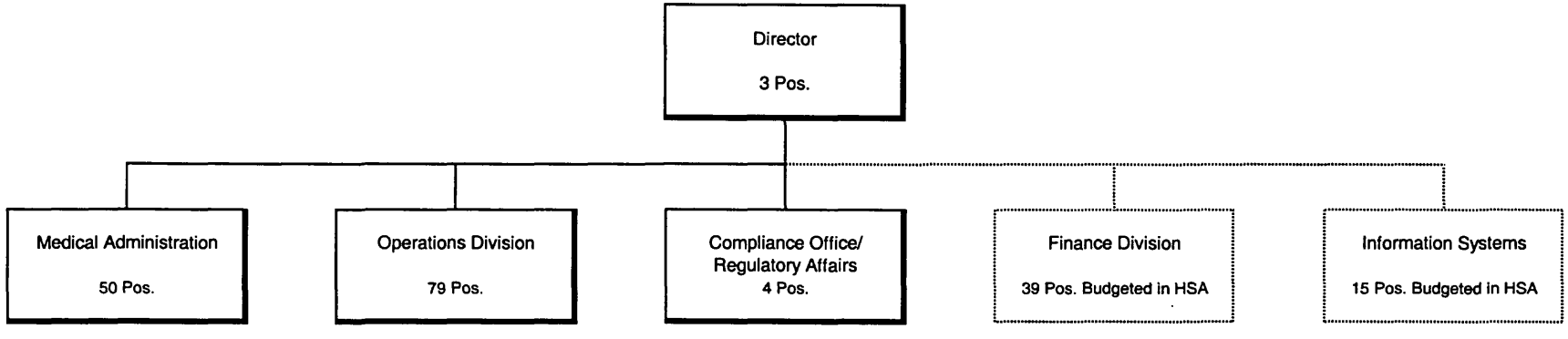


Health Services - Administration

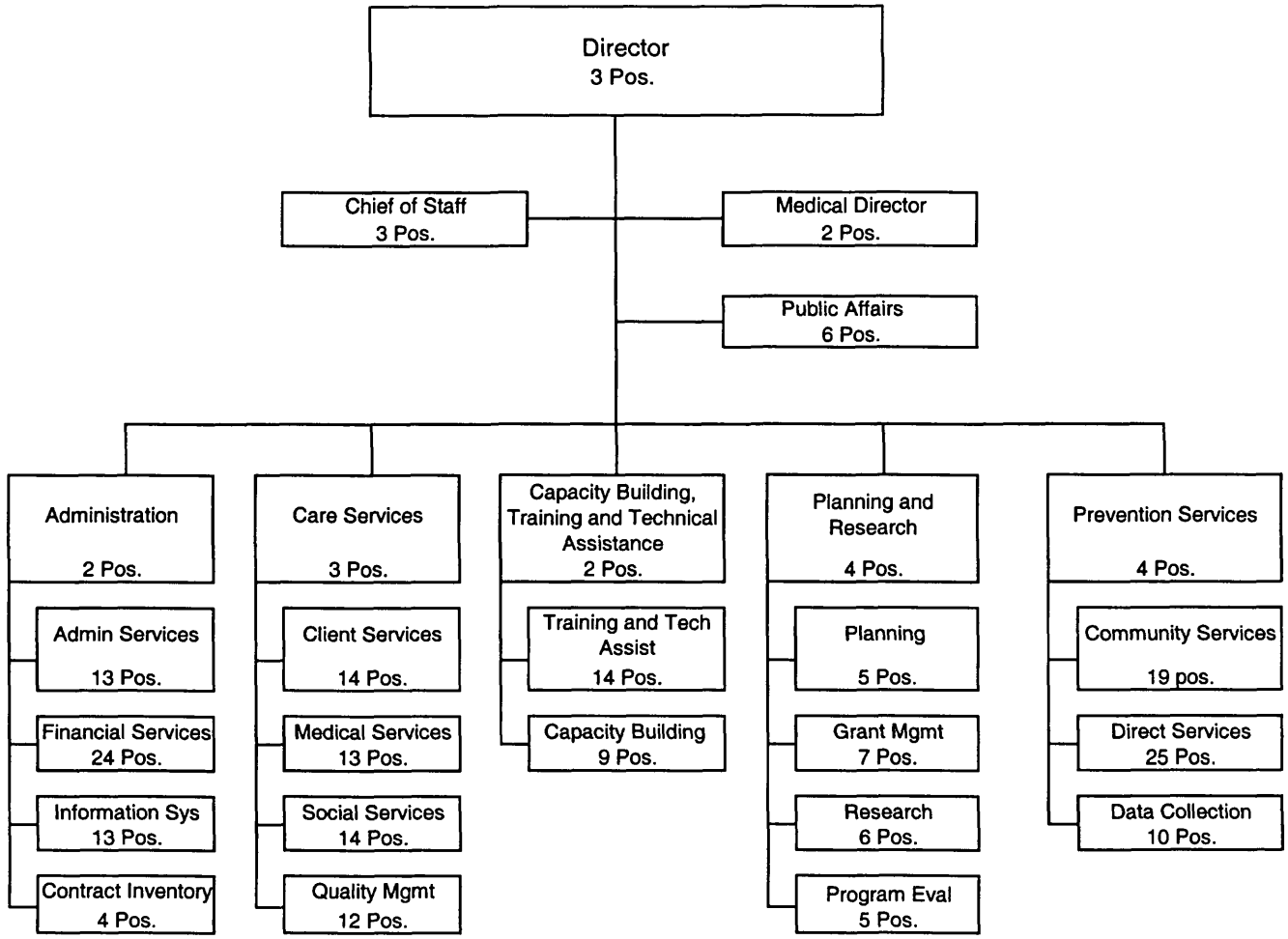
2004-05 Proposed Budget Total Positions: 1,456.8



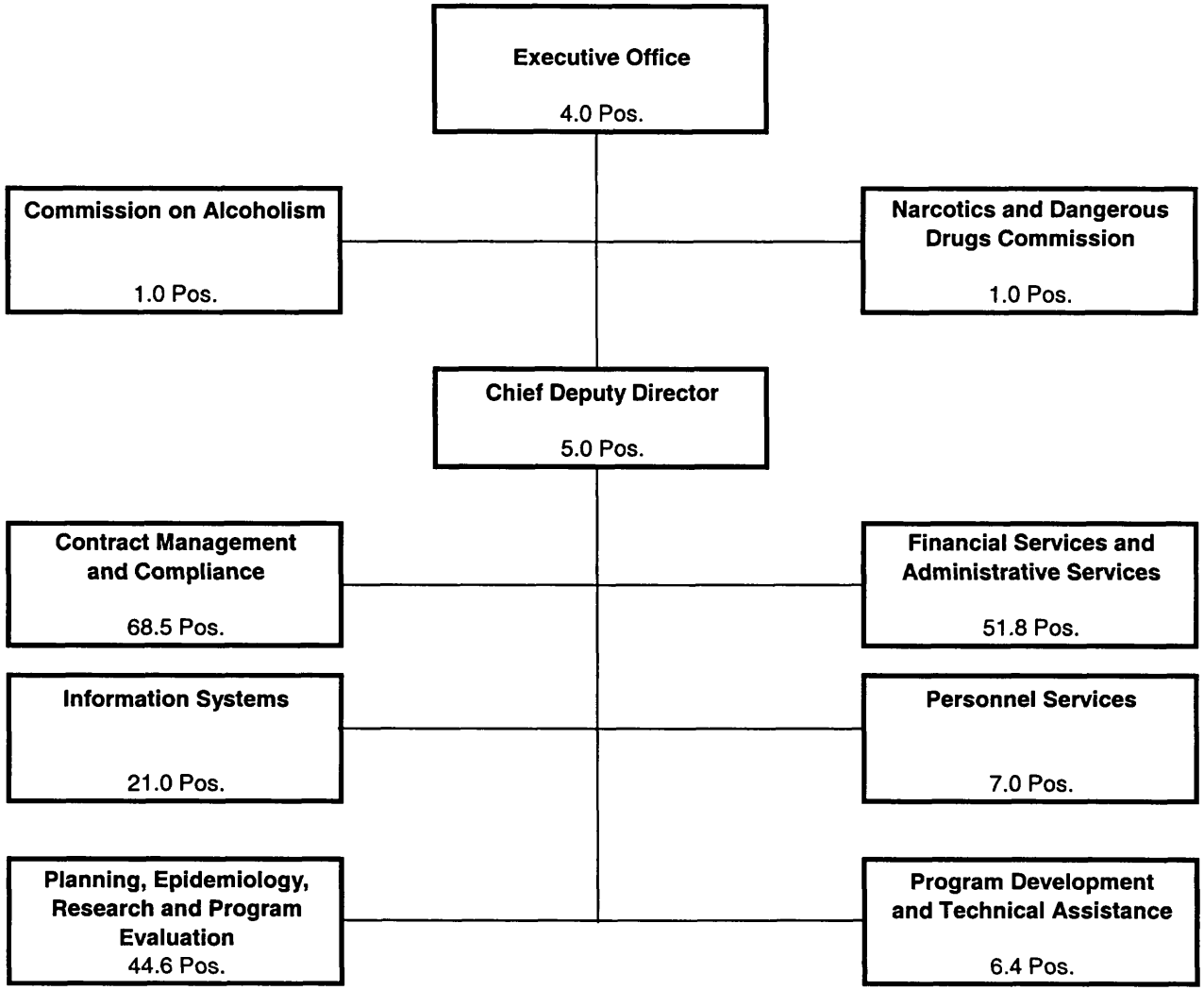
Health Services - Office of Managed Care
2004-05 Proposed Budget Total Positions: 136



Health Services - Office of AIDS Programs and Policy
2004-05 Proposed Budget Total Positions: 236.0

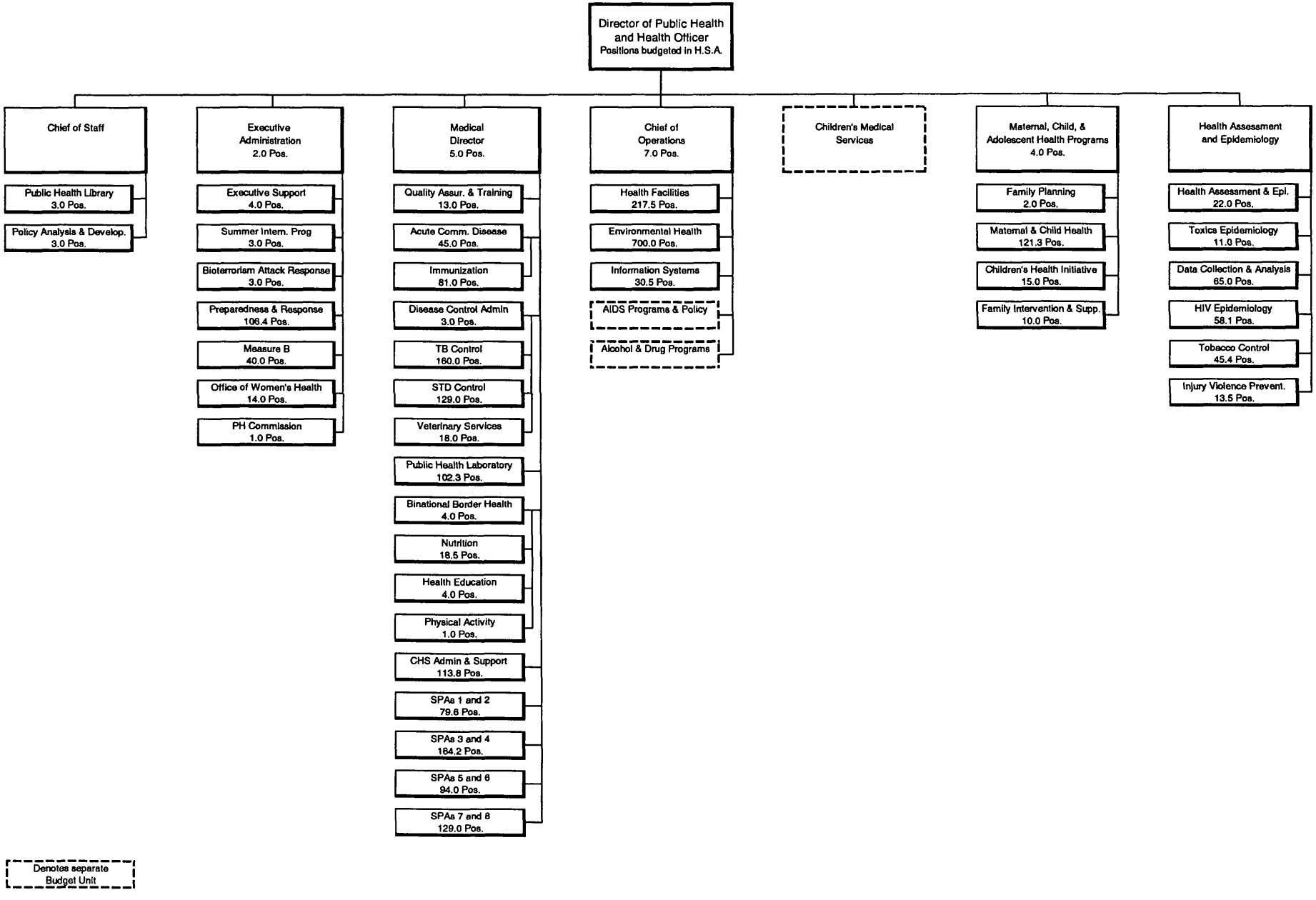


Health Services - Alcohol and Drug Programs Administration
2004-05 Proposed Budget Total Positions: 210.3

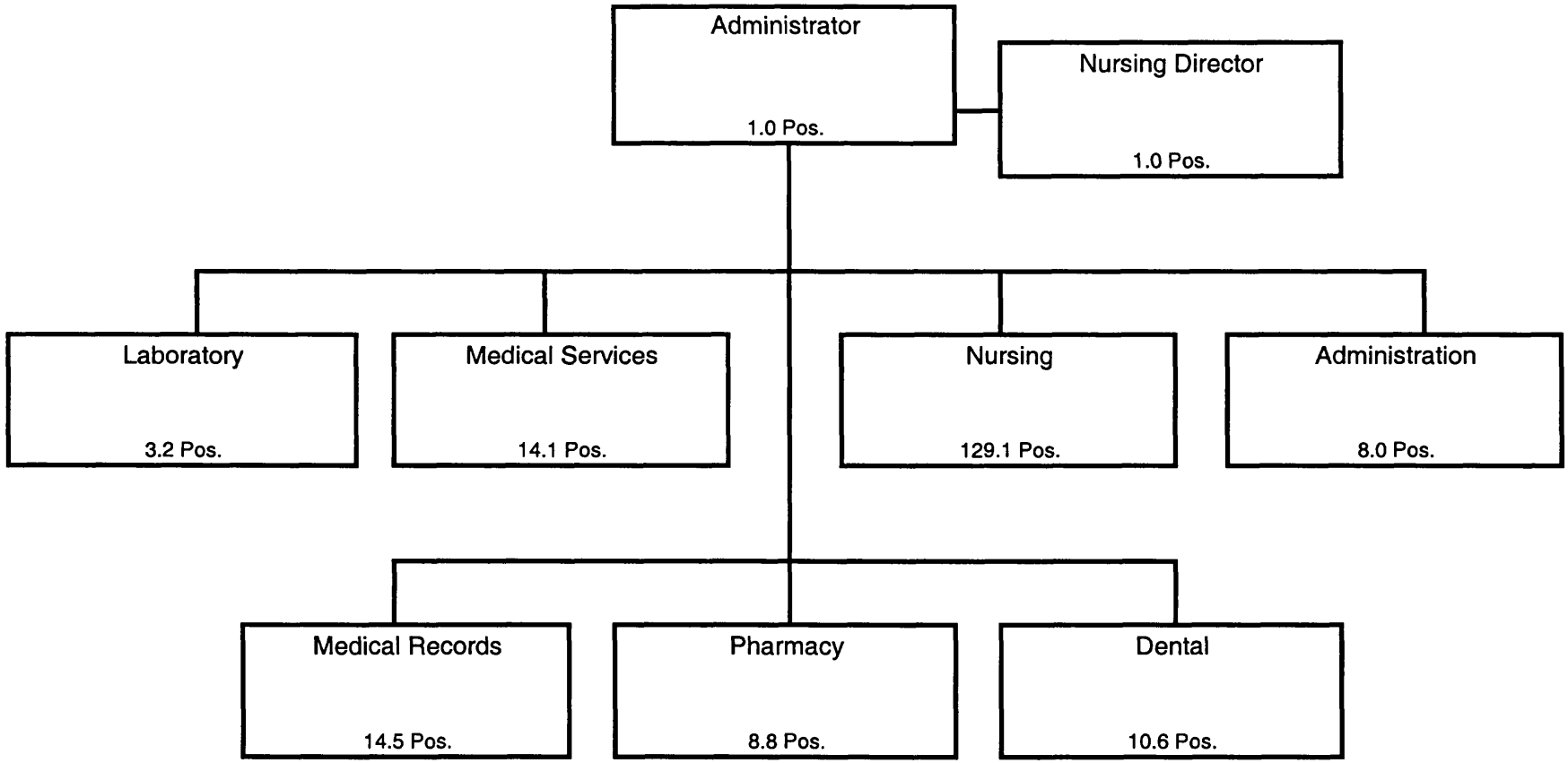


Health Services - Public Health

2004-05 Proposed Budget Total Positions: 2,666.1

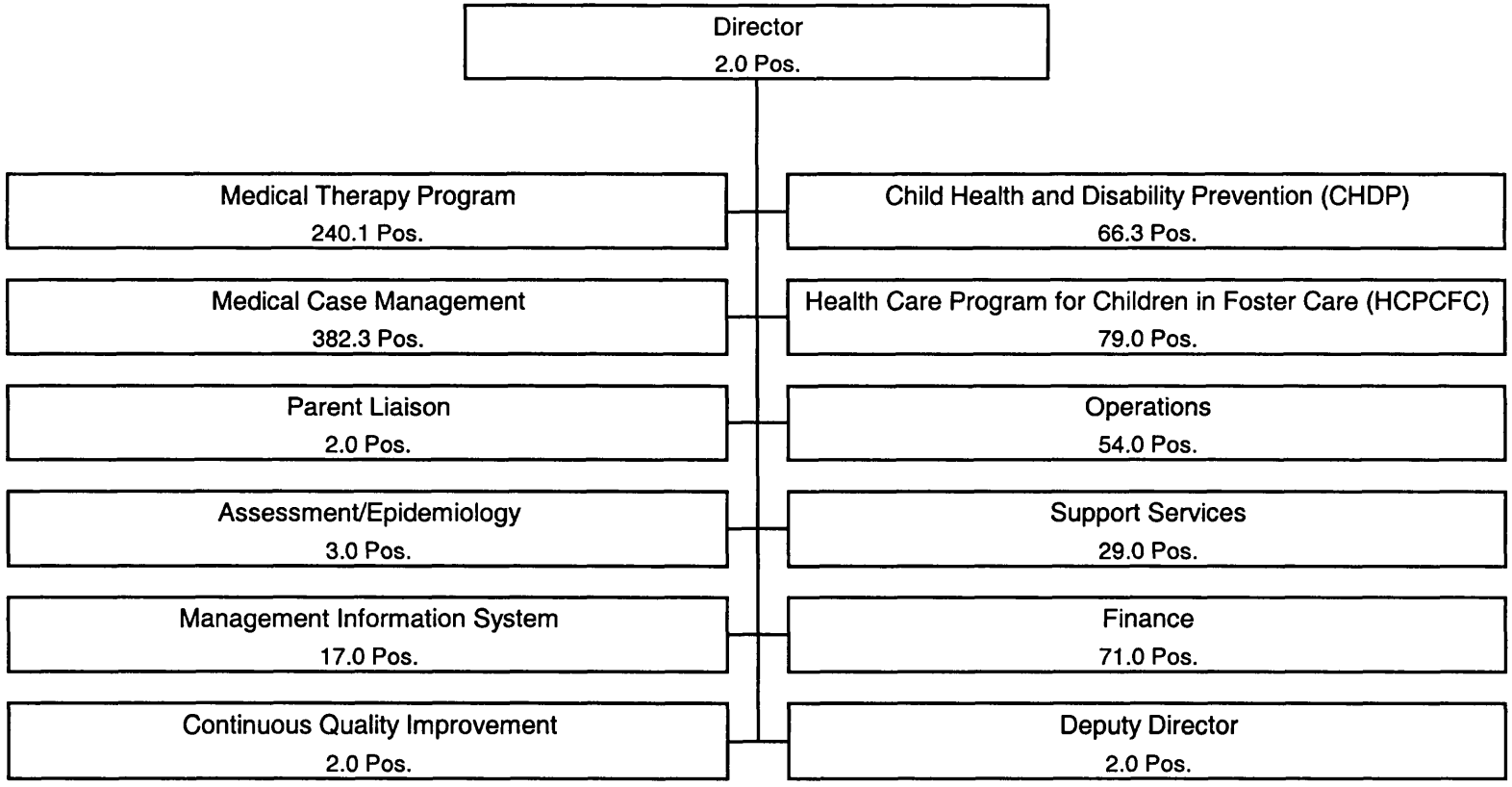


Health Services - Juvenile Court Health Services
2004-05 Proposed Budget Total Positions: 190.3



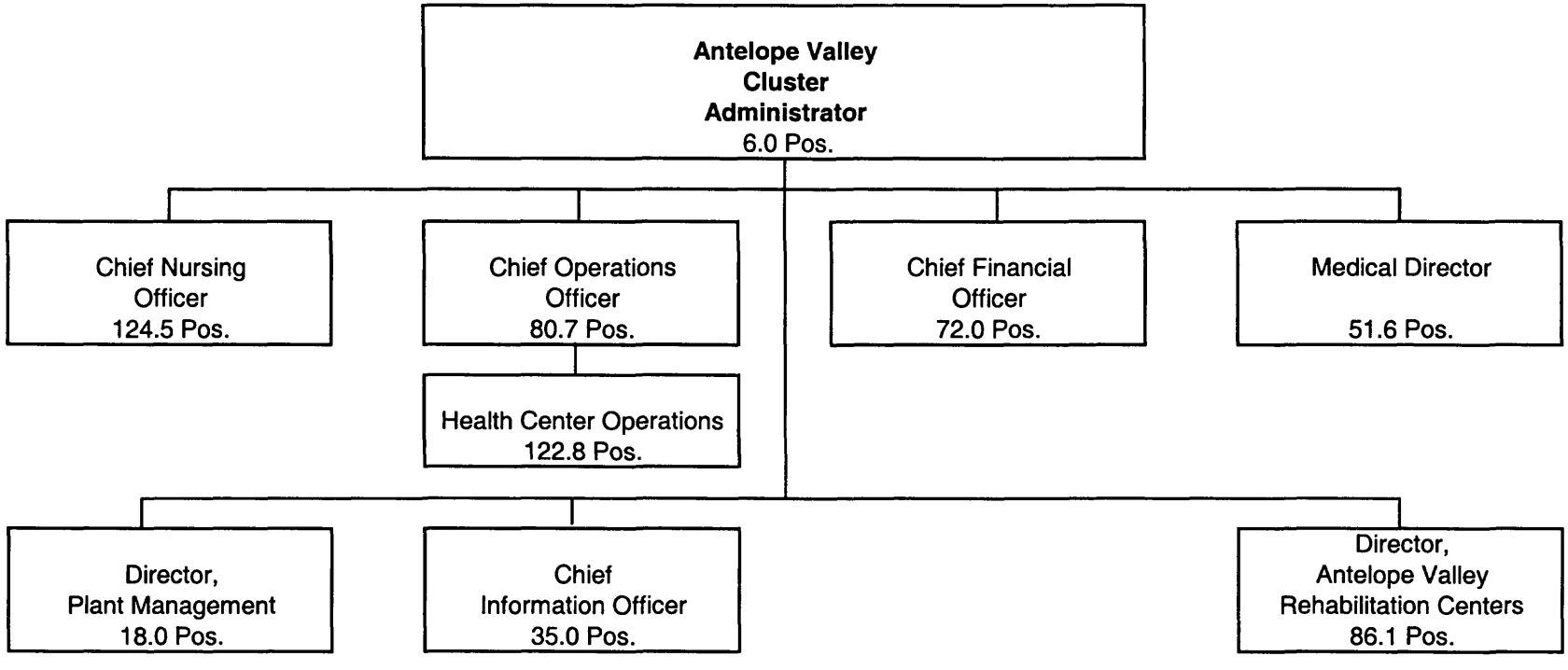
Health Services - Children's Medical Services

2004-05 Proposed Budget Total Positions: 949.7

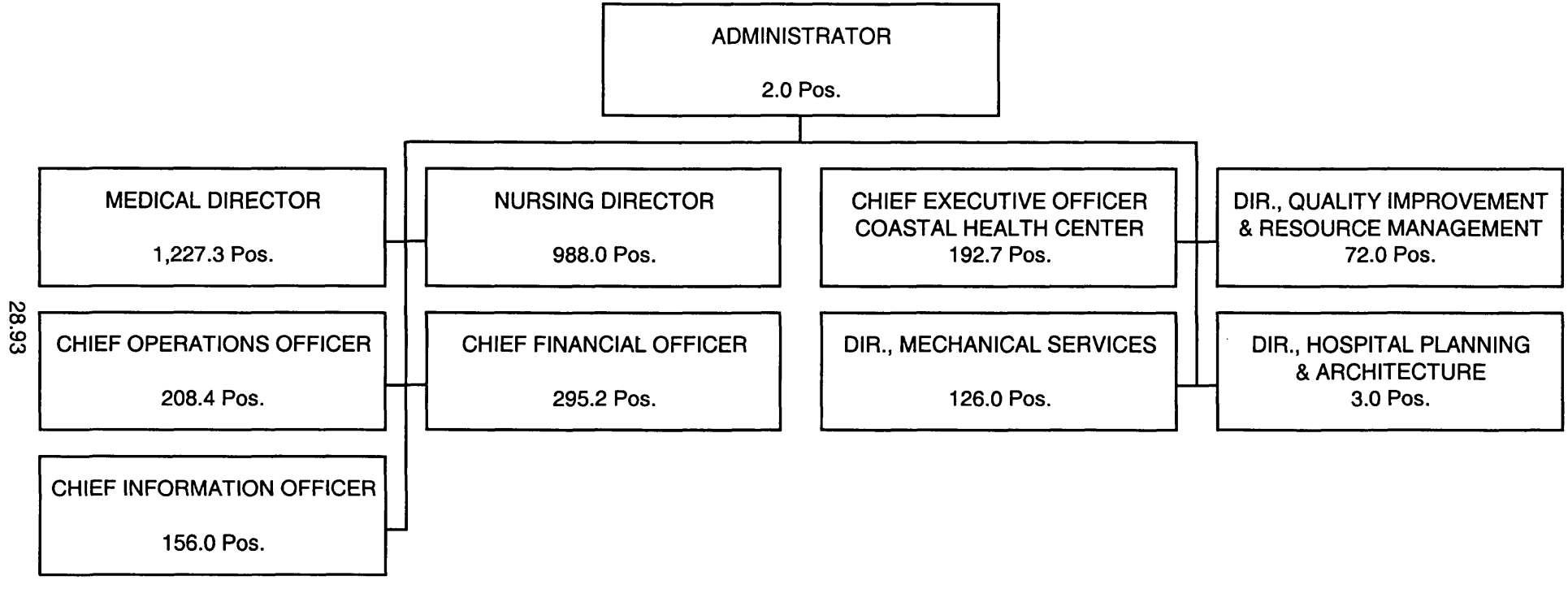


Health Services - Antelope Valley Cluster

2004-05 Proposed Budget Total Positions: 596.7

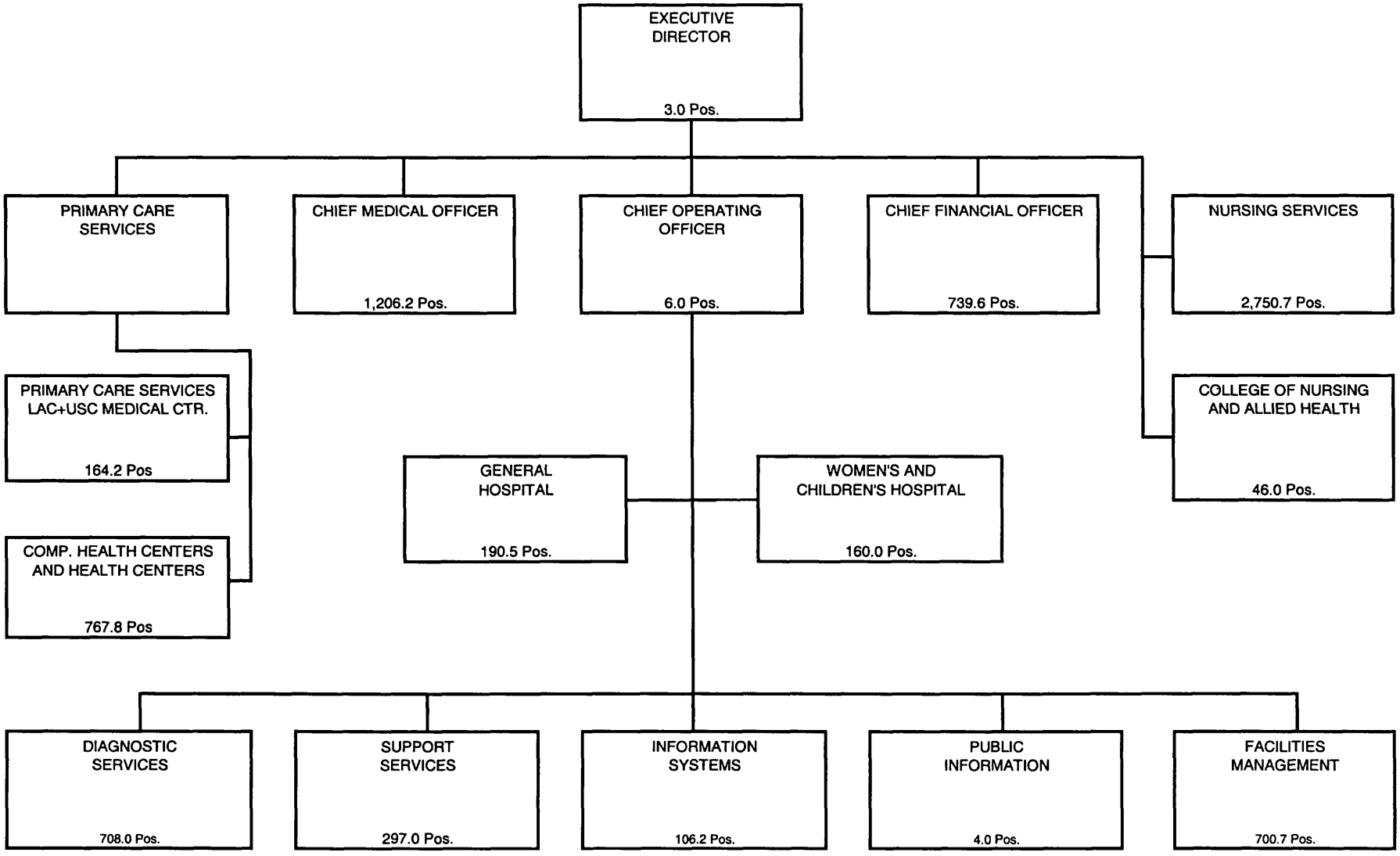


Health Services - Coastal Cluster
2004-05 Proposed Budget Total Positions: 3,270.6



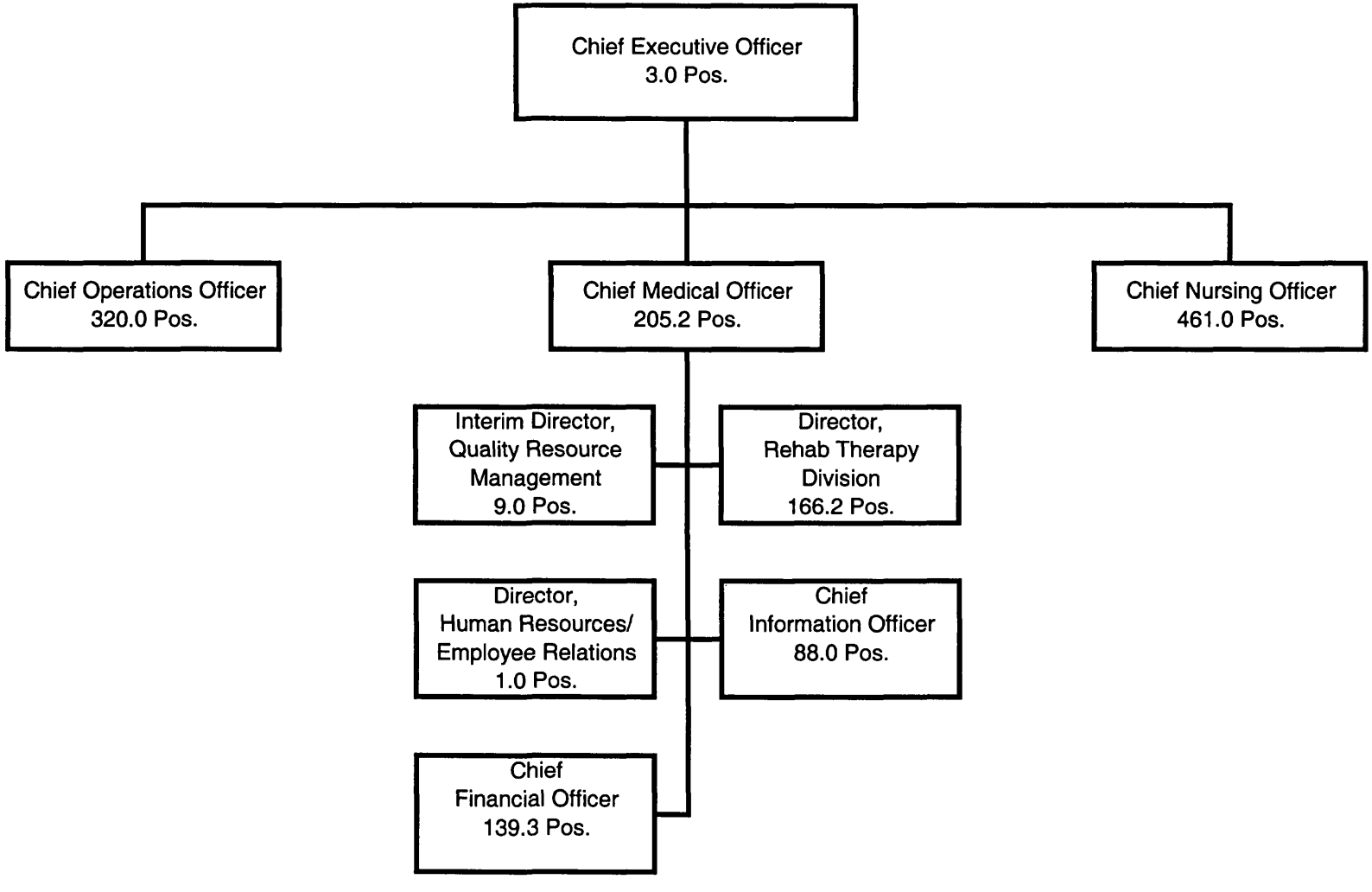
28.93

Health Services - LAC+USC Healthcare Network
2004-05 Proposed Budget Total Positions: 7,849.9

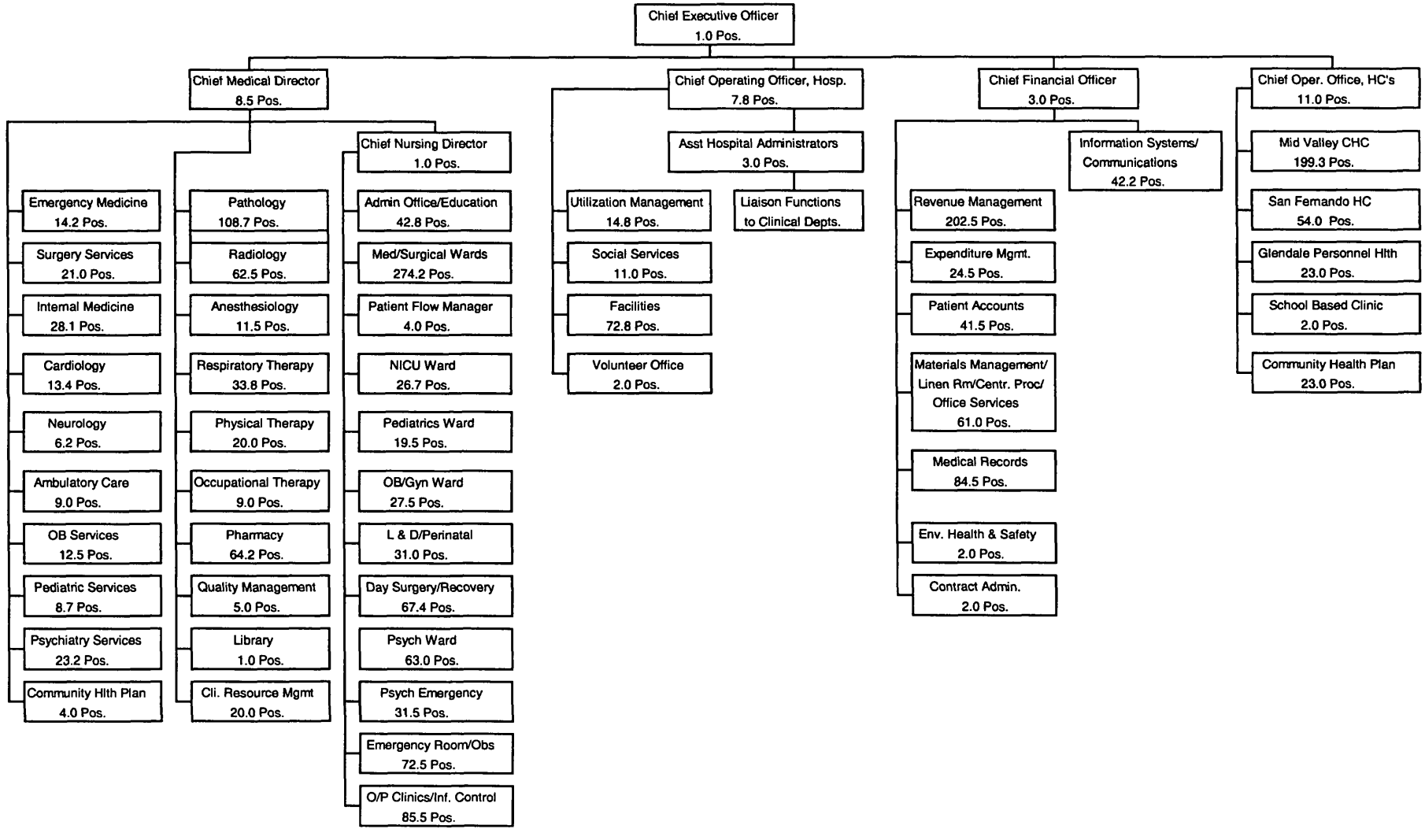


Health Services - Rancho Los Amigos National Rehabilitation Center

2004-05 Proposed Budget Total Positions: 1,392.7

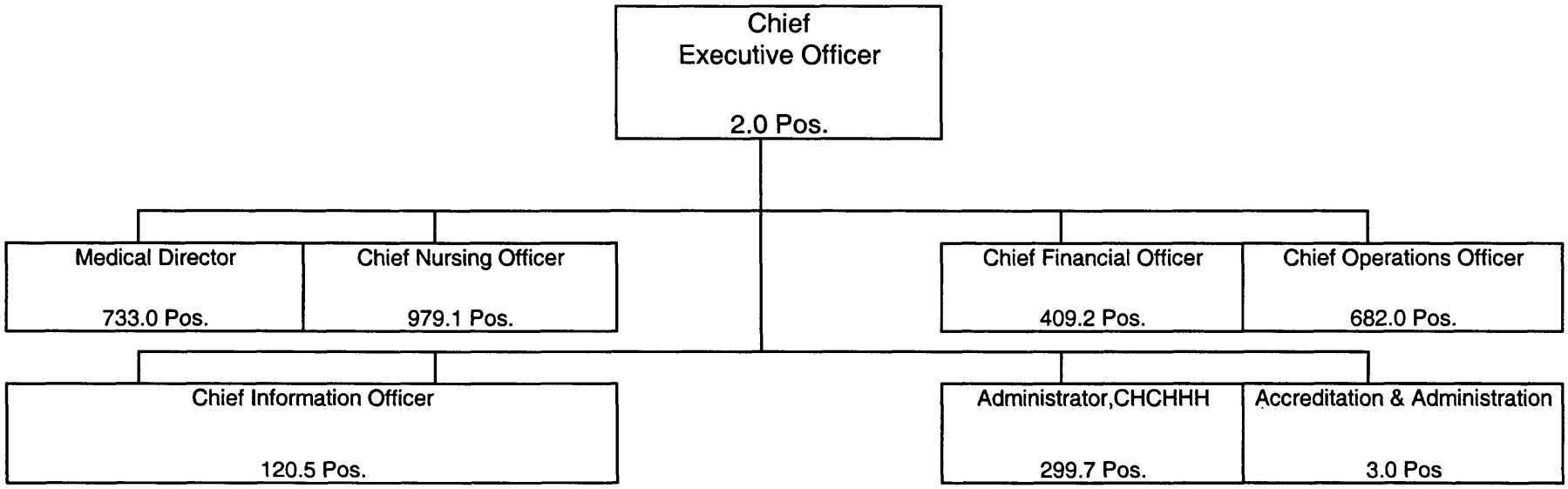


Health Services - San Fernando Valley Cluster
2004-05 Proposed Budget Total Positions: 2,119.0



Health Services - Southwest Cluster

2004-05 Proposed Budget Total Positions: 3,228.5



HUMAN RELATIONS COMMISSION
ROBIN S. TOMA, EXECUTIVE DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 1,406,393	$ 1,503,000	$ 1,503,000	$ 1,703,000	$ 1,549,000	$ 46,000
SERVICES & SUPPLIES	1,306,102	723,000	723,000	723,000	723,000	
OTHER CHARGES	20,301	28,000	28,000	28,000	27,000	-1,000
GROSS TOTAL	$ 2,732,796	$ 2,254,000	$ 2,254,000	$ 2,454,000	$ 2,299,000	$ 45,000
REVENUE	686,788	86,000	86,000	86,000	86,000	
NET COUNTY COST	$ 2,046,008	$ 2,168,000	$ 2,168,000	$ 2,368,000	$ 2,213,000	$ 45,000
BUDGETED POSITIONS	19.0	19.0	19.0	22.5	19.0	
REVENUE DETAIL						
STATE-OTHER	$ 246,021	$	$	$	$	$
CHRGS FOR SVCS-OTHER	120,000					
MISCELLANEOUS	80,767	86,000	86,000	86,000	86,000	
OPERATING TRANSFER IN	240,000					
TOTAL	$ 686,788	$ 86,000	$ 86,000	$ 86,000	$ 86,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

To foster harmonious and equitable intergroup relations, empower communities and institutions to engage in non-violent conflict resolution, and promote an informed and inclusive multi-cultural Los Angeles County.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects funding of Board-approved increases in salaries and employee benefits and a decrease in other charges for countywide cost allocation (A-87) adjustment. The budget includes funding for the annual John Anson Ford Award Event, which is offset by a donation.

Strategic Planning

The Human Relations Commission reviewed its strategic priorities in the context of its multi-year plan, the Countywide Strategic Plan, and the current social-economic-political environment. The Commission will continue to pursue its multi-pronged strategy as follows:

- Public Safety: Enhance public safety through prevention of and planned response to hate crime and discrimination
- Our Youth: Equip youth with the knowledge and skills to improve intergroup relations in a multicultural society
- Capacity Building: Build or strengthen the capacity of local government and other key institutions to more effectively handle human relations issues in the region
- Crisis Response: Lead in responding to crises threatening intergroup relations due to civil unrest, war, terrorism and other critical incidents.

Critical Needs

The Commission has an unmet critical need for $200,000 and 3.5 positions. This request consists of three components: first, an additional $131,000 is sought to provide for two full-time positions to address the significant increase in service needs of county schools which are experiencing intergroup conflict and hate violence, and to provide for adequate staffing for building school capacity to sustain integrated human relations programs through the Commission's Youth Initiative; second, an additional $54,000 to provide a staff assistant position to assist the chief deputy on clerical tasks, and permit greater time to be dedicated to seeking grant funding as well as other programmatic functions; and third, an additional $15,000 is requested for a half-time student professional worker to address the critical need for basic information technology support and training for Commission staff and maintenance of the Commission's web-site on a regular basis.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 41,000	$ --	$ 41,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 5,000	$ --	$ 5,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -1,000	$ --	$ -1,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office and Management and Budget claiming guidelines.			
Total	**$ 45,000**	**$ 0**	**$ 45,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Executive Office**	$ 279,000	$ --	$ --	$ 279,000	$ --	$ 279,000	2.0

Authority: Non-mandated, discretionary program - Article XXX of County Ordinance number (No). 4099, and No. 7425, as amended by Ordinance No. 8118, No. 10, 5325, and No. 10, 921, and the County Administrative Code.

Provides overall administrative, operational and programmatic management of Commission programs, services, and activities.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Administration**	$ 393,000	$ --	$ 26,000	$ 367,000	$ --	$ 367,000	3.0

Authority: Non-mandated, discretionary program - Article XXX of County Ordinance No. 4099, No. 7425, as amended by Ordinance No. 8118, No. 10, 5325, and No. 10, 921, and the County Administrative Code.

Provides operational support, management and control of Commission fiscal/budgetary, administrative services, personnel, material assets, and assists in the overall administration of the Department.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Community Crises Response and Public Safety**	$ 482,000	$ --	$ --	$ 482,000	$ --	$ 482,000	5.0

Authority: Non-mandated, discretionary program - Article XXX of County Ordinance No. 4099, No. 7425, as amended by Ordinance No. 8118, No. 10, 5325, and No. 10, 921, and the County Administrative Code.

Provides County residents, communities, schools, and other stakeholder communities experiencing intergroup tensions with intervention services, including leadership in developing a response plan, asset mapping, mediation, technical assistance, outreach, advocacy with elected officials and other stakeholders, community organizing and building collaborations, all in multi-cultural, multi-lingual settings. Also seeks to provide victims of hate crimes direct, appropriate victim assistance services including how to access victim assistance funds, manage the criminal justice proceedings, and respond to media attention relating to their cases. Additionally, provides analysis of hate crimes in the County to ensure communities that are at risk of damage to persons, property or communities receive needed County human relations services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. **Hate Crime, Bias, and Discrimination Awareness and Education**	$ 518,000	$ --	$ --	$ 518,000	$ --	$ 518,000	3.0

Authority: Non-mandated, discretionary program - Article XXX of County Ordinance No. 4099, No. 7425, as amended by Ordinance No. 8118, No. 10, 5325, and No. 10, 921, and the County Administrative Code.

4. **Hate Crime, Bias, and Discrimination Awareness and Education** (cont'd)

Provides County residents with education, outreach, skills and tools to prevent hate crimes, bias and discrimination; provide law enforcement with additional tools and skills to prevent and respond to hate crimes, bias and hate incidents; educate potential hate crime victims and their advocates on how to access needed services; and build the capacity of hate crime victim assistance advocates to more effectively do multi-cultural, multi-lingual community education, outreach and advocacy to targeted communities.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Promoting Positive Intergroup Relations						
$ 281,000	$ --	$ 60,000	$ 221,000	$ --	$ 221,000	2.0

Authority: Non-mandated, discretionary program - Article XXX of County Ordinance No. 4099, No. 7425, as amended by Ordinance No. 8118, No. 10, 5325, and No. 10, 921, and the County Administrative Code.

To provide training, community education, media advocacy and increased awareness to needs of a pluralistic, changing society; to change behavior and influence the news and entertainment industry in media portrayals and hiring practices; provides appropriate intergroup skills training to teachers, administrators, youth leaders, County human relations practitioners and general public; to conduct special events to acknowledge human relations leaders and build awareness of the importance of human relations; to produce appropriate community education materials; and to provide public policy and legislative advocacy.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Building Countywide Human Relations Infrastructure						
$ 346,000	$ --	$ --	$ 346,000	$ --	$ 346,000	4.0

Authority: Non-mandated, discretionary program - Article XXX of County Ordinance No. 4099, No. 7425, as amended by Ordinance No. 8118, No. 10, 5325, and No. 10, 921, and the County Administrative Code.

Builds networks in communities to support countywide human relations plans and programs; provides communities with tools to support tone-setting educational programs that value diversity and similarities; builds networks in corporations, schools, law enforcement and other key stakeholder groups to support countywide human relations plans and programs; assists stakeholders in building local networks and capacity to support human relations mechanisms; analyze and evaluate human relations community-based programs and procedures for effectiveness; and provides resources, trainings and materials to support community-based human relations plans and programs.

Total Programs						
$ 2,299,000	**$ 0**	**$ 86,000**	**$ 2,213,000**	**$ 0**	**$ 2,213,000**	**19.0**

HUMAN RELATIONS COMMISSION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	1,108,000	1,089,000	1,102,000	13,000
Employee Benefits	395,000	414,000	447,000	33,000
Total Salaries and Employee Benefits	1,503,000	1,503,000	1,549,000	46,000
Services and Supplies				
Communications	33,000	33,000	33,000	0
Computer Equipment-noncapital	4,000	4,000	4,000	0
Information Technology Services	50,000	50,000	50,000	0
Insurance	7,000	7,000	7,000	0
Maintenance-Buildings and Improvements	73,000	73,000	73,000	0
Maintenance-Equipment	13,000	13,000	13,000	0
Office Expense-Other	58,000	58,000	58,000	0
Professional and Specialized Services	260,000	260,000	260,000	0
Publication and Legal Notices	20,000	20,000	20,000	0
Rents and Leases-Equipment	6,000	6,000	6,000	0
Special Departmental Expense	60,000	60,000	60,000	0
Incidental Expenses	5,000	5,000	5,000	0
Training	15,000	15,000	15,000	0
Transportation and Travel-Auto Mileage	14,000	14,000	14,000	0
Transportation and Travel-Auto Service	7,000	7,000	7,000	0
Transportation and Travel-Traveling	8,000	8,000	8,000	0
Utilities	89,000	89,000	89,000	0
Data Warehouse	1,000	1,000	1,000	0
Total Services and Supplies	723,000	723,000	723,000	0
Other Charges				
Judgments and Damages	2,000	2,000	2,000	0
Other Charges	26,000	26,000	25,000	-1,000
Total Other Charges	28,000	28,000	27,000	-1,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Gross Total	**2,254,000**	**2,254,000**	**2,299,000**	**45,000**
Less: Intrafund Transfers				0
TOTAL NET REQUIREMENTS	2,254,000	2,254,000	2,299,000	45,000
REVENUES:				
Miscellaneous Revenues	86,000	86,000	86,000	0
TOTAL REVENUES	86,000	86,000	86,000	0
NET COUNTY COST	**2,168,000**	**2,168,000**	**2,213,000**	**45,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Community Crisis Response and Public Safety

Program Description: To provide an array of crisis intervention services to County residents, communities, schools, and other stakeholder communities experiencing crisis due to intergroup tensions, conflict and/or violence. These crisis intervention services include leadership in developing a response plan, asset mapping, mediation, technical assistance, outreach, intervention services, advocacy with elected officials and other stakeholders, community organizing, building collaborations, all in multi-cultural, multi-lingual settings. Through analyses of hate crime, we can identify and give priority attention to those communities which are at a higher risk of personal injury, property damage, and/or community insecurity and conflict due to bias-related behavior.

Program Result: Communities, institutions and individuals directly threatened or victimized due to intergroup bias, community conflict, crisis or public controversy are provided appropriate services, funds or tools that: a) lessen or avoid tension, anxiety, personal injury or property damage due to bias-related behavior; and b) promote long-term solutions and healthy, diverse communities.

Performance Measures	Actual (1) 2001-02	Actual (1) 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of communities, institutions, and individuals provided assistance that rank the services provided as useful or high quality to lessen anxiety, tension, damage or injury	n/a	n/a	75%	77%
Percentage of crisis response requests for Human Relations Commission (HRC) services that resulted in action by the HRC, compared to crisis where HRC services were requested but not obtained	n/a	n/a	70%	70%
Operational Measures				
Number of communities, institutions, and individuals requesting HRC crisis intervention assistance	n/a	n/a	25	30
Number of communities, institutions, and individuals provided crisis intervention services, funds, or tools	n/a	n/a	25	25
Number of staff hours spent on crisis response program area	n/a	n/a	8,700	8,700

Explanatory Note(s):
(1) Data currently not available. Data collection was started in fiscal year (FY) 2003-04.
n/a = not available

PROGRAM NAME: Hate Crime, Bias and Discrimination Awareness and Education

Program Description: To provide County residents with education, outreach, skills and tools to prevent hate crimes, bias and discrimination; provide law enforcement with necessary tools and skills to prevent and respond to hate crimes, bias, and hate incidents; educate potential hate crime victims and their advocates on how to access needed services; and building the capacity of hate crime victim assistance advocates to more effectively do multi-cultural, multi-lingual community education, outreach and advocacy to targeted communities. To provide victims of hate crime direct, appropriate victim assistance services including how to access victim assistance funds, manage the criminal justice proceedings, and respond to media attention relating to their cases.

Program Result: County residents and law enforcement officials are better prepared to effectively prevent and respond to hate crimes, hate incidents, bias and discriminatory acts or behaviors.

Performance Measures	Actual [1] 2001-02	Actual [1] 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of training/education participants who rank services provided as satisfactory or higher	n/a	n/a	80%	82%
Percentage of hate crime victims served by HRC program rank services provided as satisfactory or higher	n/a	n/a	75%	77%
Percentage of hate crime victims served by HRC program who rank law enforcement services as satisfactory or higher	n/a	n/a	50%	55%
Percentage of service providers surveyed who indicate change in practices due to HRC training	n/a	n/a	75%	77%
Operational Measures				
Number of law enforcement personnel or County residents receiving education or training by HRC program	n/a	n/a	1,500	1,600
Number of hits on pages of HRC web-sites related to this program	n/a	n/a	3,000	5,000
Cost per County resident of public education campaigns	n/a	n/a	$0.05	$0.05

Explanatory Note(s):
(1) Data currently not available. Data collection was started in FY 2003-04.
n/a = not available

PROGRAM NAME: Promoting Positive Intergroup Relations

Program Description: To provide training, community education, media advocacy and increased awareness to needs of a pluralistic, changing County; to change behavior and influence the news and entertainment industry in media portrayals and hiring practices; provides appropriate intergroup skills training to teachers, administrators, youth leaders, County human relations practitioners and general public; to conduct special events to acknowledge human relations leaders and building awareness of the importance of human relations; to produce appropriate community education materials, and to provide public policy and legislative advocacy.

Program Result: County residents increase their understanding, appreciation and valuing of differences and similarities of individuals and cultures.

Performance Measures	Actual [1] 2001-02	Actual [1] 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of consumers of HRC programs which surveys indicate have a change in value, attitude, or behavior towards targeted group	n/a	n/a	75%	75%
Number of human relations programs institutionalized in communities, schools or workplace due to HRC work	n/a	n/a	10	12
Operational Measures				
Number of web-site hits on HRC web-site pages related to this program	n/a	n/a	3,000	5,000
Number of publications or materials distributed related to this program	n/a	n/a	12,000	14,000

Explanatory Note(s):
(1) Data currently not available. Data collection was started in FY 2003-04.
n/a = not available

PROGRAM NAME: Building Countywide Human Relations Infrastructure

Program Description: To build networks in communities to support countywide human relations plans and programs; provide communities with tools to support tone-setting education programs that value diversity and similarities; build networks in corporations, schools, law enforcement and other key stakeholder groups; assist stakeholders in building local networks and capacity to support human relations mechanisms; analyze and evaluate human relations community-based programs and procedures for effectiveness; and provide resources, trainings and materials to support community-based human-relations plans and programs. Through these networks, we can more effectively access and leverage resources to avert crisis and major conflict or to respond more effectively to lessen tensions and damage during a crisis.

Program Result: Communities are provided the tools to better address human relations issues.

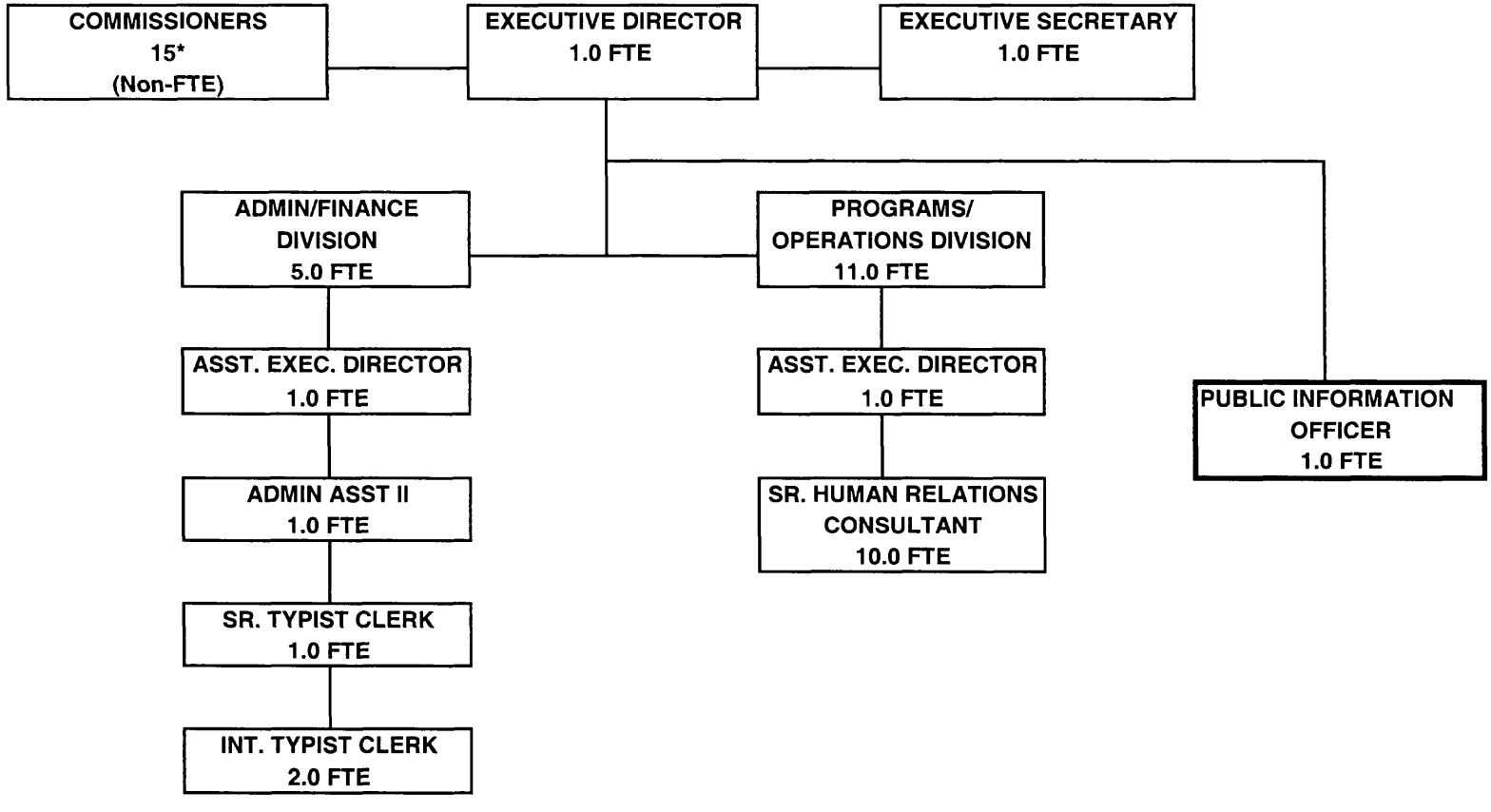
Performance Measures	Actual (1) 2001-02	Actual (1) 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of human relations communities that are part of HRC's networks or programs	n/a	n/a	30	32
Percent of Los Angeles County population served by human relations communities	n/a	n/a	25%	27%
Percent of existing human relations communities who maintain or increase human relations resources	n/a	n/a	95%	95%
Operational Measures				
Number of HRC or partner staff/volunteer hours provided to human relations communities	n/a	n/a	110,000	115,000
Number of request for HRC assistance, capacity building expertise received from public	n/a	n/a	100	115

Explanatory Note(s):
(1) Data currently not available. Data collection was started in FY 2003-04.
n/a = not available

HUMAN RELATIONS COMMISSION

Robin S. Toma, Executive Director

Total 2004-05 Proposed Budgeted Positions = 19.0



* Not included in budgeted positions

HUMAN RESOURCES
MICHAEL J. HENRY, DIRECTOR OF PERSONNEL
MARGARET A. YORK, OFFICE OF PUBLIC SAFETY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 17,716,590	$ 18,229,000	$ 22,778,000	$ 24,235,000	$ 22,619,000	$ -159,000
SERVICES & SUPPLIES	8,264,542	9,934,000	14,043,000	14,893,000	13,442,000	-601,000
OTHER CHARGES	51,021	50,000	51,000	51,000	47,000	-4,000
FIXED ASSETS-EQUIP	7,726	75,000	75,000	135,000	75,000	
OTHER FINANCING USES	124,071	103,000	103,000	34,000	34,000	-69,000
GROSS TOTAL	$ 26,163,950	$ 28,391,000	$ 37,050,000	$ 39,348,000	$ 36,217,000	$ -833,000
LESS INTRAFD TRANSFER	10,449,108	12,031,000	13,462,000	14,810,000	14,450,000	988,000
NET TOTAL	$ 15,714,842	$ 16,360,000	$ 23,588,000	$ 24,538,000	$ 21,767,000	$ -1,821,000
REVENUE	7,562,468	8,045,000	15,273,000	15,206,000	14,653,000	-620,000
NET COUNTY COST	$ 8,152,374	$ 8,315,000	$ 8,315,000	$ 9,332,000	$ 7,114,000	$ -1,201,000
BUDGETED POSITIONS	249.5	247.5	247.5	260.0	245.0	-2.5
REVENUE DETAIL						
AUDITING-ACCTG FEES	$ 247	$	$	$	$	
COURT FEES & COSTS	135					
CHRGS FOR SVCS-OTHER	7,418,762	7,876,000	14,667,000	14,664,000	14,115,000	-552,000
MISCELLANEOUS	88,324	74,000	74,000	74,000	70,000	-4,000
OPERATING TRANSFER IN	55,000	95,000	532,000	468,000	468,000	-64,000
TOTAL	$ 7,562,468	$ 8,045,000	$ 15,273,000	$ 15,206,000	$ 14,653,000	$ -620,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	PERSONNEL

Mission Statement

Enhance public service through recruitment, retention, and development of employees committed to quality performance.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects an overall reduction in net County cost of $1,201,000. The reduction is attributable to a transfer of the Service Employees International Union (SEIU) Local 660 Joint Labor-Management Retraining Fund ($1,376,000) to the Chief Administrative Office's Nondepartmental Special Accounts (NDSA) which is only partially offset by additional funding for Board-approved increases in salaries and employee benefits. The Proposed Budget continues to provide central policy development and administration of a wide spectrum of human resources functions and the delivery of specialized personnel services to client departments.

Strategic Planning

The Department of Human Resources (DHR) is committed to advancing the implementation of the ongoing County Strategic organizational goals. Our strategic planning initiatives continue to focus on assisting County departments in their implementation of fair and equitable human resources systems and services to County employees.

As we enter an era where a projected 28 percent of County managers and key staff will retire within the next four to five years, we must maintain our efforts in succession planning and employee development. Any reduced service levels in the area of training may delay the Countywide Strategic Plan efforts toward workforce excellence and organizational effectiveness.

Critical Needs

The critical needs for the Department remain in the areas of classification and the development of the Learning Management System and other information technology initiatives.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ -26,000	$ 1,350,000	$ -1,376,000	--
	Joint Labor-Management Retraining Fund: Reflects a ministerial transfer of retraining funds to the Chief Administrative Office ($26,000) and Nondepartmental Special Accounts ($1,350,000).			
2.	$ 353,000	$ 202,000	$ 151,000	--
	Salaries and Employee Benefits: Reflects the funding of Board-approved increases in salaries and employee benefits.			
3.	$ 48,000	$ 28,000	$ 20,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
4.	$ 4,000	$ --	$ 4,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
5.	$ -249,000	$ -249,000	$ --	-2.5
	Temporary Positions: Reflects the deletion of long-term vacant temporary positions.			
6.	$ -119,000	$ -119,000	$ --	--
	Intrafund Transfers (IFT)/Revenue Projects: Reflects ministerial adjustments for one-time IFT/Revenue projects such as the Productivity Improvement Fund (PIF) grant/loan projects (-$64,000) and the California Work Opportunities and Responsibility to Kids (CalWORKs) apprenticeship grant project (-$55,000).			
7.	$ -844,000	$ -844,000	$ --	--
	Miscellaneous Adjustments: Reflects ministerial adjustments in salaries and employee benefits (-$401,000), rent/lease payments (-$439,000), and cogeneration revenue (-$4,000) based on current and anticipated trends.			
Total	**$ -833,000**	**$ 368,000**	**$ -1,201,000**	**-2.5**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Countywide Human Resources and Benefits Administration	$29,941,000	$ 13,140,000	$ 10,843,000	$ 5,958,000	$ 2,307,000	$ 3,651,000	177.5

Authority: Non-mandated, discretionary program. The County Charter Section 22 3/4, Civil Service Rule 3-24, County Code Title 5.31.010 requires Countywide Human Resources and Benefits Administration.

Provides central policy development and administration of human resources functions such as employee development training, recruitment, classification, employee appeals, and compensation programs; completes special studies of Human Resources Policies and Procedures; monitors compliance by departments with delegated human resources programs; and provides administration of employee benefit programs such as the Cafeteria Benefit Plans and Deferred Income Programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Examinations and Recruitments	$ 3,487,000	$ 786,000	$ 2,198,000	$ 503,000	$ 133,000	$ 370,000	40.8

Authority: Non-mandated, discretionary program. The County Charter Section 22 3/4, Civil Service Rule 3-24, County Code defines Examinations and Recruitments rules and procedures.

Provides examination services for executive, selective, and centralized countywide classifications.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Civil Service Advocacy	$ 697,000	$ 262,000	$ 293,000	$ 142,000	$ 27,000	$ 115,000	12.0

Authority: Non-mandated, discretionary program.

Represents County departments in matters involving employee discipline, discrimination, and exam appeals before the Civil Service Commission. The unit provides a high level of advocacy which is uniform, effective, and professional with special emphasis on fully sustaining the Department's recommended discipline while minimizing demands on departmental resources.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Administration	$ 2,092,000	$ 262,000	$ 1,319,000	$ 511,000	$ 186,000	$ 325,000	14.7

Authority: Non-mandated, discretionary program.

Provides executive management and administrative support to the Department including executive office, agenda preparation, departmental budgeting and fiscal/accounting, personnel, and office support services.

Total Programs	**$36,217,000**	**$ 14,450,000**	**$ 14,653,000**	**$ 7,114,000**	**$ 2,653,000**	**$ 4,461,000**	**245.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	12,712,000	16,438,000	16,502,000	64,000
Employee Benefits	5,517,000	6,340,000	6,117,000	-223,000
Total Salaries and Employee Benefits	18,229,000	22,778,000	22,619,000	-159,000
Services and Supplies				
Communications	267,000	350,000	360,000	10,000
Computer Equipment-noncapital	34,000	158,000	158,000	0
Computer Software	7,000	200,000	200,000	0
Information Technology Services	375,000	1,732,000	1,699,000	-33,000
Insurance	10,000	16,000	29,000	13,000
Maintenance-Buildings and Improvements	47,000	100,000	131,000	31,000
Maintenance-Equipment	11,000	25,000	25,000	0
Memberships	142,000	175,000	175,000	0
Miscellaneous Expense	2,000	1,000	10,000	9,000
Office Expense-Other	113,000	240,000	300,000	60,000
Office Expense-Postage	265,000	50,000	50,000	0
Office Expense-Stat and Forms	1,000	141,000	141,000	0
Professional and Specialized Services	7,098,000	8,487,000	8,223,000	-264,000
Rents and Leases-Bldg and Improvemts	585,000	1,000,000	569,000	-431,000
Rents and Leases-Equipment	272,000	300,000	300,000	0
Special Departmental Expense	282,000	608,000	595,000	-13,000
Telecommunications	100,000	51,000	57,000	6,000
Training	60,000	33,000	33,000	0
Transportation and Travel-Auto Mileage	10,000	25,000	25,000	0
Transportation and Travel-Auto Service	14,000	10,000	20,000	10,000
Transportation and Travel-Traveling	32,000	114,000	114,000	0
Utilities	207,000	227,000	228,000	1,000
Total Services and Supplies	9,934,000	14,043,000	13,442,000	-601,000
Other Charges				
Interest on Other Long-Term Debt	50,000	51,000	46,000	-5,000
Taxes and Assessments	0	0	1,000	1,000
Total Other Charges	50,000	51,000	47,000	-4,000
Fixed Assets				
Equipment:				
Communications Equipment	30,000	25,000	0	-25,000
Computer Info and Data Processing Sys	45,000	50,000	75,000	25,000
Total Equipment	75,000	75,000	75,000	0
Total Fixed Assets	75,000	75,000	75,000	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Operating Transfers Out	103,000	103,000	34,000	-69,000
Total Other Financing Uses	103,000	103,000	34,000	-69,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**28,391,000**	**37,050,000**	**36,217,000**	**-833,000**
Less: Intrafund Transfers	12,031,000	13,462,000	14,450,000	988,000
TOTAL NET REQUIREMENTS	16,360,000	23,588,000	21,767,000	-1,821,000
REVENUES:				
Charges for Services	7,876,000	14,667,000	14,115,000	-552,000
Miscellaneous Revenues	74,000	74,000	70,000	-4,000
Other Financing Sources	95,000	532,000	468,000	-64,000
TOTAL REVENUES	8,045,000	15,273,000	14,653,000	-620,000
NET COUNTY COST	**8,315,000**	**8,315,000**	**7,114,000**	**-1,201,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Delegated Examination Compliance Review Program

Program Description: The Human Resources Departmental Support Division administers the Delegated Examination Compliance Review Program, an essential component of the Department of Human Resource's (DHR) overall accountability and oversight of County departments delegated to conduct their own examination activities. The program is designed to monitor and ensure compliance with program standards, Civil Service Rules, and DHR policies, procedures and guidelines; identify areas requiring possible changes in policies and procedures to improve the effectiveness and efficiency of the examination system; determine if program objectives are being met; and identify and develop examination-specific training programs for professional and technical examinations staff.

Program Result: County departments delegated to conduct examination activities are in full compliance with applicable rules, policies, and standards for recruitment and selection.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of appeals denied to appellant/ applicant on an annual basis [1]	n/a	n/a	80%	85%
Percentage of eligible lists terminated annually due to improper exam administration	5%	5%	4%	4%
Percentage of corrective actions implemented by departments annually, within 6 months of completion of review	n/a	n/a	75%	80%
Operational Measures				
Number of departments reviewed on an annual basis	6	6	8	7
Number of examinations reviewed on an annual basis	31	29	40	35
Number of applications reviewed on an annual basis	1,224	736	1,125	1,000

Explanatory Note(s):
(1) The current appeals database system does not have the capability of extracting this information for reporting purposes. A new database system is scheduled for completion and implementation in 2003.
n/a = not available

PROGRAM NAME: Appeals

Program Description: The Appeals Unit is responsible for analyzing and responding in writing to appeals regarding issues involving examinations, discipline and personnel matters; conducting inquiries into issues raised by employees and applicants with the Director of Personnel and Board of Supervisors and preparing appropriate written responses; assisting operating departments in the resolution of appeals problems; and answering telephonic inquiries from appellants and departments.

Program Result: Appellants receive fair and timely responses to appeals and inquiries.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of appeals that are closed within 120 days of receipt	92%	82% [1]	90%	90%
Percentage of appeals that are overturned by the Civil Service Commission	n/a	n/a	5%	5%
Operational Measures				
Number of appeals received annually	4,182	2,203	2,500	2,500
Number of appeals closed annually	3,786 [2]	2,443	2,400	2,400
Number of appeals closed within 120 days	3,487	2,018 [1]	2,250	2,250

Explanatory Note(s):
(1) In more than 200 of these cases, materials from departments were received after 120 days. If those cases were removed from the statistics, then the percentage of appeals closed within 120 days would increase to 90 percent.
(2) During this rating period, analysts worked frequent overtime shifts to reduce substantial appeals backlog.
n/a = not available

PROGRAM NAME: Community-Based Enterprise Education Program/Human Services Academy

Program Description: The Community-Based Enterprise Education Program (C-BEEP) places interns in County departments for the completion of specific projects, research or studies. C-BEEP internships are designed to offer students a practical and meaningful work experience. The Human Services Academy (HSA) is a partnership between the County of Los Angeles, the Mental Health Association and the Los Angeles Unified School District. Located within the First and Fourth Districts, the HSA provides primarily low-income, ethnic minority high school students with education and paid work experience guiding them toward career opportunities in the human services field.

Program Result: High school, undergraduate and graduate students gain hands-on work-related experience that will assist them in their future careers.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage change from previous year of C-BEEP students applying to program	+98%	+52%	+15%	+15%
Percentage of C-BEEP students placed	22%	40%	40%	40%
Number of HSA students hired	42	6	6	6
Operational Measures				
Annual number of C-BEEP applicants	111	169	195	225
Number of C-BEEP students placed	24	68	78	90
Number of C-BEEP university partnerships	14	19	20	20
Number of C-BEEP recruitment fairs/information sessions attended annually	15	16	20	25
Number of HSA students interviewed	70	43	54	54

PROGRAM NAME: Los Angeles County Training Academy

Program Description: The Organizational and Employment Development Division is responsible for the development of customized programs to develop and enhance the skills of the County workforce. The County Training Academy offers a variety of certificate programs that provide continuing education units or college credits in topic areas such as budget and finance, fiscal operations, human resources, section/division management and analytical skills. The Academy also offers skill-building courses for clerical competencies, supervision and performance management, and technical aspects of human resources administration. Certain Academy programs may allow candidates to receive credit on applicable Civil Service examinations.

Program Result: Employees are prepared to meet current and future operational needs of the County.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of program participants who report using knowledge and skills acquired in the program on their jobs	n/a	n/a	94%	97%
Percentage of Academy programs for which statistically significant knowledge gain is demonstrated	n/a	n/a	77% (1)	80%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures [2]				
Percentage of certificate programs that incorporate at least one learning experience involving the application of learned knowledge or skill to a work activity, problem, or issue	80%	85%	90%	90%
Number of employees trained	12,583 [3]	13,675 [4]	9,059	8,931
Number of training hours delivered	245,525 [3]	234,147 [4]	233,929	219,725
Number of training classes conducted	900 [3]	1,022 [4]	346	340

Explanatory Note(s):
(1) Data for 20 percent of the programs is currently being collected and analyzed.
(2) These operational measures include trainings conducted by all divisions of DHR.
(3) This number includes 600 software training sessions of 6 hours, training 4,805 employees.
(4) This number includes 588 software training sessions of 6 hours, training 3,749 employees.
n/a = not available

PROGRAM NAME: Classification and Salary

Program Description: The Classification and Salary Division has responsibility for the management and administration of the Countywide Classification Program, which includes establishing goals and objectives; developing policies, procedures, and administrative systems; and providing technical guidance and support to line departments on all classification related matters. It is the policy of the County of Los Angeles that the administration and maintenance of the Classification Program shall be consistent with Civil Service Rules (CSR), charter provisions, DHR guidelines, and federal and State laws relating to equal pay and nondiscrimination. In addition, as a merit system employer, the Classification Program shall promote the merit system principles of fair and equitable treatment of all employees.

Program Result: The County has a Classification Plan that is up-to-date, is representative of the various ways jobs are designed, has sufficient levels within class series and groups, and is supportive of County departments' missions and goals.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of County class specifications that have been reviewed, revised, or restructured in collaboration with representative departments within the last five years	n/a	n/a	100% [1]	99%
Operational Measures				
Annual number of class specifications that have been reviewed and/or revised	461	463	477 [2]	391
Total number of positions reviewed and/or evaluated [3]	n/a	n/a	30,869 [2]	10,298
Number of occupational groups studied annually	n/a	n/a	18 [2]	10

Explanatory Note(s):
(1) 2003-04 represents the final year of a five year plan.
(2) The estimated 2003-04 numbers are higher because the occupational groups reviewed/studied contain a large number of classes and positions.
(3) The total number of positions reviewed and/or evaluated is a function of the specific class specifications that have been reviewed and/or revised for each fiscal year.
n/a = not available

PROGRAM NAME: Employee Benefits Administration

Program Description: This Division administers the County benefit programs that include group insurance programs (medical, dental, and life), deferred compensation plans (Horizons, Savings, Deferred Earnings and Pension Savings Plans) and the unemployment insurance program. These programs are provided through quality cost-effective services that involve interaction, negotiation and administration of various County contracts with insurance carriers, consultants and third party administrators. The Division delivers employee benefit services to all County employees through administration of annual benefits open enrollment campaigns for Choices, Options, Flex/MegaFlex, and COBRA. The Division also administers ongoing monthly benefit enrollments for new employees and maintains a customer service telephone hotline and an employee benefits web-site to assist employees. In addition, health fairs and wellness seminars coordinated with health care providers are conducted to raise employee awareness of health-related issues.

Program Result: County employees receive employee benefits in a timely, efficient, fair, and compliant manner that is communicated to them in a customer supportive environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of employee benefit enrollment and coverage problems resolved by end of month following receipt	97%	98%	95% (1)	95%
Average time to answer the telephone hotline during peak months (minutes)	n/a	1.32	1.80	1.50
Operational Measures				
Annual number of benefit problem cases closed within 60 days	2,323	1,920	2,200	2,000
Number of calls answered on telephone hotline during peak months	27,186	24,991	28,000	25,000
Annual number of calls answered on telephone hotline	46,578	43,203	48,000	45,000
Daily average wait time on telephone hotline (minutes)	n/a	1.15	1.60 (1)	1.30

Explanatory Note(s):
(1) First year experience with a new third party administrator (Mellon).
n/a = not available

PROGRAM NAME: Centralized Examining and Test Research

Program Description: The Centralized Examining and Test Research Division is responsible for test development and administration of countywide civil service examinations. The Division conducts recruitments for sensitive and critical positions, provides examination services for various countywide classifications on an open competitive or promotional bases, and conducts test research and validation activities. In addition, the Division operates the Employment Information Services Office, which provides a one-stop general information center for County employees and members of the public.

Program Result: County departments are provided eligible lists of qualified candidates for hiring in a timely and efficient manner for both promotional and open competitive examinations.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Average number of days to complete promotional exams (1)	187	186	160	160
Average number of days to complete open competitive exams	137	81	70	70

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of promotional exams conducted	82	74	86	88
Number of open competitive exams conducted	62	68	82	85
Number of job analyses conducted	30	30	37	32
Number of written tests developed	13	15	17	17
Number of applications received	38,927	34,287	42,000	45,000
Number of written test administered	17,477	13,790	16,000	17,000
Number of appraisal of promotability (APs) processed	5,097	4,045	5,000	5,500
Number of performance tests administered	2,302	2,473	2,600	2,900
Number of rating from records processed	2,069	1,569	2,000	2,200
Number of interviews administered	3,086	1,171	2,000	2,300
Number of clerical applicants taking the written test	7,024	5,279	5,450	6,200

Explanatory Note(s):
(1) Completion of promotional exams is dependent upon timely submission of APs by departments.

PROGRAM NAME: Executive Recruitment

Program Description: Executive recruitments are conducted on behalf of the Board of Supervisors for department heads and for other unclassified positions at the request of County departments, where a search firm is involved.

Program Result: County departments and the Board of Supervisors are provided with a sufficient number of highly qualified candidates to fill positions being recruited for within requested timelines.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of recruitment applicants	751	861	861	861
Number of appointments made by appointing authorities for completed recruitments	17	8	10	10
Percentage of recruitments completed within requested timelines	n/a	100%	100%	100%
Operational Measures				
Number of recruitments	17	21	21	21
Number of applicants per recruitment	44	41	41	41
Number of consultations provided to line departments on unclassified recruitments	9	5	5	5

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Civil Service Advocacy

Program Description: The Civil Service Advocacy Division represents County line departments in appeals before the County of Los Angeles Civil Service Commission on matters of: 1) discipline – suspensions of more than five days, reductions and discharges; 2) examinations – appraisal of promotability, rating from records and interview scores; and 3) claims of discrimination. The Division also provides advice to County departments on performance management issues and case presentations before the Commission and its assigned hearing officers. Additionally, the Division is involved in advising County departments regarding proposed administrative actions and reviews County departments proposed action letters to ensure compliance with Civil Service Rules, County Code and applicable departmental policies.

Program Result: County managers and human resource professionals obtain favorable outcomes in appeals relating to disciplinary actions, examinations, and claims of discrimination that go before the County of Los Angeles Civil Service Commission.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of successful Civil Service Commission case outcomes on disciplinary actions, examination appeals, or matters involving claims of discrimination	71%	77%	80%	80%
Operational Measures				
Number of consultations provided to line departments regarding performance management issues	329	375	400	400
Percentage of County departments referring civil service cases to Civil Service Advocacy Division	38%	51%	55%	55%
Annual number of closed cases	87	75	80	80

PROGRAM NAME: Central and Administrative Services

Program Description: The Central and Administrative Services Program is responsible for centralized/administrative support to the Department; including departmental budgeting, accounting operations, personnel, information technology, procurement, and other office support impacting countywide services.

Program Result: DHR employees have the goods, materials, support and information they need, when they need them.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percentage of departmental employees surveyed that rated Personnel Services level of support as 75 percent or better	n/a	n/a	90%	91%
Percentage of departmental employees surveyed that rated Information Technology Services level of support as 75 percent or better	n/a	n/a	88%	89%
Percentage of departmental employees surveyed that rated Accounting Services level of support as 75 percent or better	n/a	n/a	100%	100%
Percentage of departmental employees surveyed that rated Procurement Services level of support as 75 percent or better	n/a	n/a	67%	78%
Percentage of departmental employees surveyed that rated Budget and Contracting Services level of support as 75 percent or better	n/a	n/a	93%	94%
Operational Measures				
Number of hire/promotional/transfer transactions processed by Personnel Services	n/a	n/a	50	35
Number of "Help Desk" requests received by Information Technology Services	n/a	n/a	1,596	1,400
Number of technical maintenance updates required by Information Technology Services [2]	n/a	n/a	6,802	6,500
Number of invoices prepared and paid by Accounting Services	n/a	n/a	3,227	3,518
Number of requisitions received by Procurement Services	n/a	n/a	1,201	1,050
Number of payroll warrants issued by Budget Services	n/a	n/a	2,800	2,800

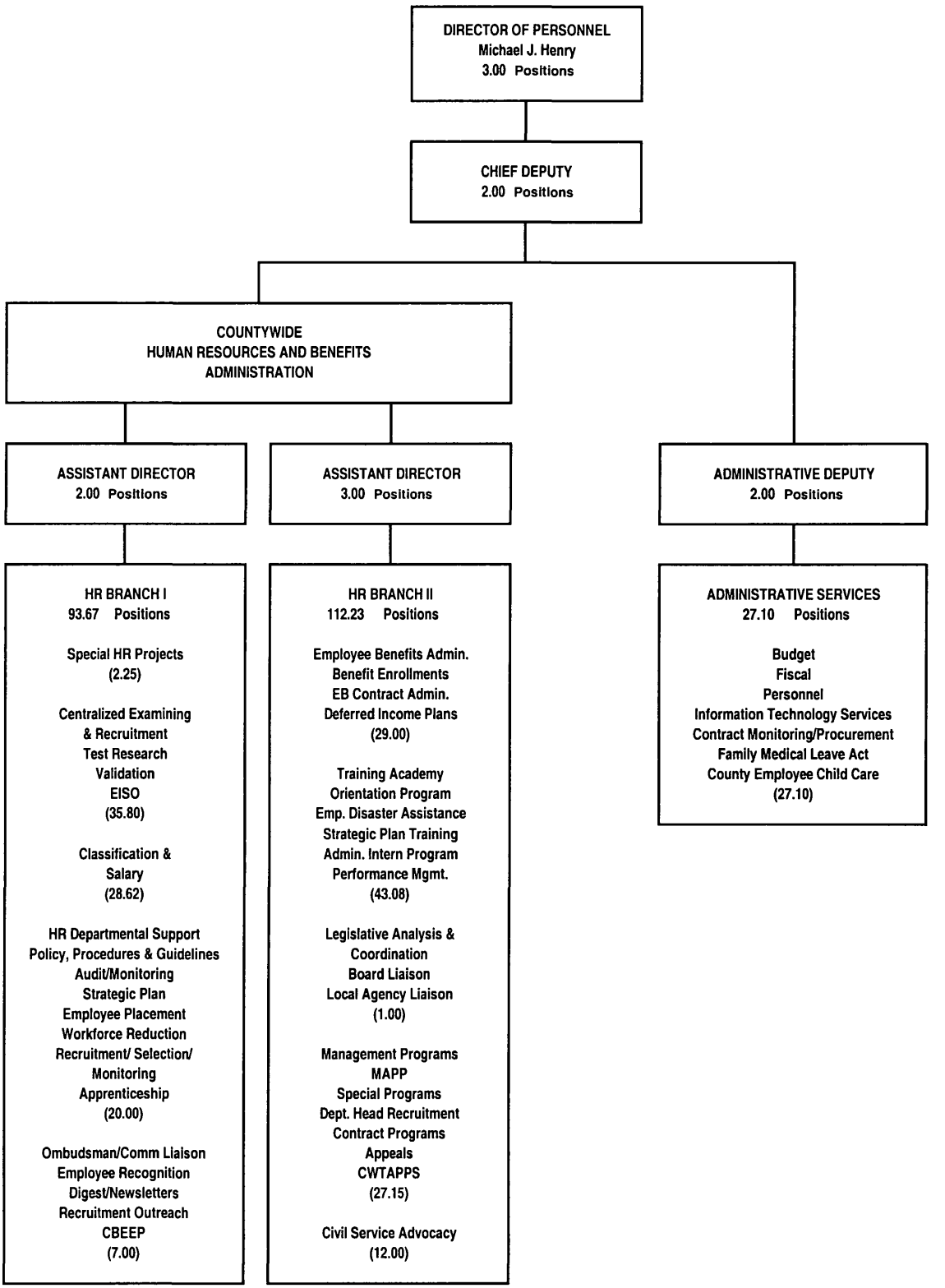
Explanatory Note(s):

(1) Survey responses were based on a scale of 1 to 5, the rating of 5 being the highest. Each unit was individually represented by a survey. Survey performed in September 2003 of fiscal year 2003-04 will represent the "Base Year" from which future ratings are compared.

(2) Represents the number of servers and workstations requiring technical maintenance updates.

n/a = not available

HUMAN RESOURCES
Fiscal Year 2004-05
Proposed Positions = 245.00



HUMAN RESOURCES - OFFICE OF PUBLIC SAFETY
MICHAEL J. HENRY, DIRECTOR OF PERSONNEL
MARGARET A. YORK, CHIEF, OFFICE OF PUBLIC SAFETY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 40,727,171	$ 42,197,000	$ 43,021,000	$ 45,705,000	$ 45,705,000	$ 2,684,000
SERVICES & SUPPLIES	26,862,916	28,368,000	29,044,000	35,696,000	34,594,000	5,550,000
OTHER CHARGES	573,589	385,000	390,000	995,000	484,000	94,000
FIXED ASSETS-EQUIP	440,956	453,000	533,000	2,538,000	533,000	
GROSS TOTAL	$ 68,604,632	$ 71,403,000	$ 72,988,000	$ 84,934,000	$ 81,316,000	$ 8,328,000
LESS INTRAFD TRANSFER	26,239,440	29,338,000	32,914,000	34,512,000	34,512,000	1,598,000
NET TOTAL	$ 42,365,192	$ 42,065,000	$ 40,074,000	$ 50,422,000	$ 46,804,000	$ 6,730,000
REVENUE	32,389,675	31,769,000	29,778,000	36,437,000	36,437,000	6,659,000
NET COUNTY COST	$ 9,975,517	$ 10,296,000	$ 10,296,000	$ 13,985,000	$ 10,367,000	$ 71,000
BUDGETED POSITIONS	668.0	610.0	610.0	622.0	620.0	10.0
REVENUE DETAIL						
VEHICLE CODE FINES	$ 490,779	$ 392,000	$ 277,000	$ 487,000	$ 487,000	$ 210,000
FEDERAL-OTHER	482,152					
PERSONNEL SERVICES	3,695					
CHRGS FOR SVCS-OTHER	31,344,324	31,329,000	29,453,000	35,902,000	35,902,000	6,449,000
OTHER SALES	176					
MISCELLANEOUS	59,355	48,000	48,000	48,000	48,000	
SALE OF FIXED ASSETS	9,194					
TOTAL	$ 32,389,675	$ 31,769,000	$ 29,778,000	$ 36,437,000	$ 36,437,000	$ 6,659,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

Mission Statement

To provide protection for patrons, employees, and properties of County departments which contract for such services, and to provide a safe environment for those who use County parks and recreation areas. The Office of Public Safety (OPS) is committed to maintaining a level of professional competence among its sworn personnel that will ensure the safety of those receiving services, as well as protecting the safety of our police officers.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects an increase of $71,000 in net County cost, primarily due to negotiated increases in employee salaries and benefits. Given the economy and the challenges our client departments face, the OPS budget continues to focus on efficiency and a prudent fiscal strategy to stay within available funding.

Strategic Planning

OPS continues to focus on strategic planning with an emphasis on becoming the premier "specialized" police department in the country. OPS completed its fifth annual Strategic Planning Conference with a focus on ethical behavior in the workplace.

Critical Needs

The critical needs of OPS include: 1) relocation of the communication center from the Hollywood Bowl to the Hall of Records; 2) replacement of aging patrol vehicles; and 3) increased litigation costs.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 2,047,000	$ 2,047,000	$ --	--
	Health Services Bureau: Reflects an increase in security contract services levels, fully offset by charges for services. *Supports Countywide Strategic Plan Goals 4 and 8.*			
2.	$ 3,471,000	$ 3,471,000	$ --	10.0
	Rancho Los Amigos National Rehabilitation Center (RLANRC): Reflects the restoration of 10.0 safety police officer positions and contract security services for RLANRC to support its continued operations pending resolution of current litigation, fully offset by charges for services. *Supports Countywide Strategic Plan Goals 4 and 8.*			
3.	$ 1,000,000	$ 1,000,000	$ --	--
	Facilities Services Bureau: Reflects an increase in security services for contingency security contract costs to accommodate client departments' emergency and one-time service requests. *Supports Countywide Strategic Plan Goals 3 and 4.*			
Other Changes				
1.	$ 400,000	$ 340,000	$ 60,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 88,000	$ 75,000	$ 13,000	--
	Retirement Debt Services: Reflects Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -2,000	$ --	$ -2,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
4.	$ 1,228,000	$ 1,228,000	$ --	--
	Other Employee Benefits: Reflects unavoidable cost increases in employee benefits, such as workers' compensation and retiree health insurance, offset by revenue from the recovery of billable overhead costs, as well as an anticipated increase in parking citation and third-party revenues based on current trends.			
5.	$ 96,000	$ 96,000	$ --	--
	Other Charges: Reflects an estimated increase in insurance claims and administration cost, fully offset by revenue from the recovery of billable overhead costs.			
Total	**$ 8,328,000**	**$ 8,257,000**	**$ 71,000**	**10.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Parks Services Bureau**	$ 9,280,000	$ --	$ 768,000	$ 8,512,000	$ 3,000,000	$ 5,512,000	116.0

Authority: Non-mandated, discretionary program.

Provides policing services in order to maintain a safe environment at all County of Los Angeles parks and recreational facilities. This includes the volunteer Mounted Unit and support from the Police Explorers' Program.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Health Services Bureau**	$33,166,000	$ 2,014,000	$ 31,152,000	$ --	$ --	$ --	236.0

Authority: Non-mandated, discretionary program.

Provides policing and contract security services in order to maintain a safe environment at all County hospitals and health clinics.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Facilities Services Bureau**	$28,603,000	$ 28,523,000	$ 80,000	$ --	$ --	$ --	175.0

Authority: Non-mandated, discretionary program.

Provides policing and contract security services in order to maintain a safe environment at all County facilities including Department of Public Social Services, Mental Health, Children and Family Services, Child Support Services, and the Kenneth Hahn Hall of Administration.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. **Administrative Services Bureau**	$10,267,000	$ 3,975,000	$ 4,437,000	$ 1,855,000	$ --	$ 1,855,000	93.0

Authority: Non-mandated, discretionary program.

Provides central administrative support to the Office of Public Safety. Includes Executive Office, Internal Affairs, Training and Planning, Budget and Fiscal Services, Contract Development and Monitoring, Information Systems, Personnel/Payroll, and Fleet Management.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs						
$81,316,000	**$ 34,512,000**	**$ 36,437,000**	**$ 10,367,000**	**$ 3,000,000**	**$ 7,367,000**	**620.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	30,310,000	31,125,000	31,997,000	872,000
Employee Benefits	11,887,000	11,896,000	13,708,000	1,812,000
Total Salaries and Employee Benefits	42,197,000	43,021,000	45,705,000	2,684,000
Services and Supplies				
Clothing and Personal Supplies	78,000	90,000	90,000	0
Communications	303,000	309,000	339,000	30,000
Computer Equipment-noncapital	132,000	132,000	132,000	0
Computer Software	143,000	178,000	143,000	-35,000
Household Expenses	10,000	10,000	1,000	-9,000
Information Technology Services	35,000	25,000	35,000	10,000
Insurance	143,000	190,000	159,000	-31,000
Maintenance-Buildings and Improvements	38,000	40,000	43,000	3,000
Maintenance-Equipment	427,000	430,000	467,000	37,000
Memberships	1,000	1,000	1,000	0
Office Expense-Other	209,000	410,000	380,000	-30,000
Office Expense-Postage	5,000	10,000	10,000	0
Office Expense-Stat and Forms	25,000	47,000	47,000	0
Professional and Specialized Services	26,326,000	26,471,000	32,061,000	5,590,000
Publication and Legal Notices	5,000	5,000	5,000	0
Rents and Leases-Bldg and Improvemts	7,000	7,000	8,000	1,000
Rents and Leases-Equipment	87,000	100,000	100,000	0
Small Tools and Instruments	4,000	10,000	10,000	0
Special Departmental Expense	193,000	175,000	165,000	-10,000
Training	20,000	215,000	200,000	-15,000
Transportation and Travel-Auto Mileage	2,000	5,000	5,000	0
Transportation and Travel-Other	3,000	24,000	21,000	-3,000
Transportation and Travel-Traveling	3,000	0	3,000	3,000
Utilities	169,000	160,000	169,000	9,000
Total Services and Supplies	28,368,000	29,044,000	34,594,000	5,550,000
Other Charges				
Insurance Claims and Administration	44,000	50,000	146,000	96,000
Judgments and Damages	284,000	280,000	280,000	0
Retirement of Other Long-Term Debt	57,000	60,000	58,000	-2,000
Total Other Charges	385,000	390,000	484,000	94,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	0	80,000	80,000	0
Vehicle-Automobile	453,000	453,000	453,000	0
Total Equipment	453,000	533,000	533,000	0
Total Fixed Assets	453,000	533,000	533,000	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**71,403,000**	**72,988,000**	**81,316,000**	**8,328,000**
Less: Intrafund Transfers	29,338,000	32,914,000	34,512,000	1,598,000
TOTAL NET REQUIREMENTS	42,065,000	40,074,000	46,804,000	6,730,000
REVENUES:				
Fines, Forfeitures and Penalties	392,000	277,000	487,000	210,000
Charges for Services	31,329,000	29,453,000	35,902,000	6,449,000
Miscellaneous Revenues	48,000	48,000	48,000	0
TOTAL REVENUES	31,769,000	29,778,000	36,437,000	6,659,000
NET COUNTY COST	**10,296,000**	**10,296,000**	**10,367,000**	**71,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Parks Services Bureau

Program Description: See Departmental Program Summary

Program Result: Park patrons and County employees at all County parks and recreational facilities will have a safe environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of calls for police services [1]	22,360	24,831	26,073	27,376
Number of Uniform Recording Number (URN) recorded:				
Criminal	3,576	3,105	3,260	3,423
Non-criminal	775	868	911	957
Number of parking citations issued	4,424	5,012	5,263	5,526
Operational Measures				
County Police Officers	113	109	92	92
Calls for police services per Police Officer [1]	197.9	227.8	283.4	297.6
Criminal URN recorded per Police Officer	31.6	28.5	35.4	37.2
Non-criminal URN recorded per Police Officer	6.9	8.0	9.9	10.4
Parking citations issued per Police Officer	39.2	46.0	57.2	60.1

Explanatory Note(s):
(1) Number of calls for police services in Parks Services Bureau is combined with Facilities Services Bureau because the existing Computer Aided Dispatch System does not have the ability to track the two bureaus separate. The Office of Public Safety is targeting fiscal year (FY) 2004-05 to upgrade the system so bureau-specific statistics can be collected.

PROGRAM NAME: Health Services Bureau

Program Description: See Departmental Program Summary

Program Result: Patients, visitors, and County employees at County hospitals and clinics will have a safe environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of calls for police services	74,391	63,028	66,179	69,488
Number of URN recorded:				
Criminal	1,596	1,605	1,685	1,770
Non-criminal	10,025	7,766	8,154	8,562
Number of parking citations issued	3,219	6,178	6,487	6,811
Operational Measures				
County Police Officers	169	159	144	144
Calls for police services per Police Officer	440.2	396.4	459.6	482.6
Criminal URN recorded per Police Officer	9.4	10.1	11.7	12.3
Non-criminal URN recorded per Police Officer	59.3	48.8	56.6	59.5
Parking citations issued per Police Officer	19.0	38.9	45.0	47.3

PROGRAM NAME: Facilities Services Bureau

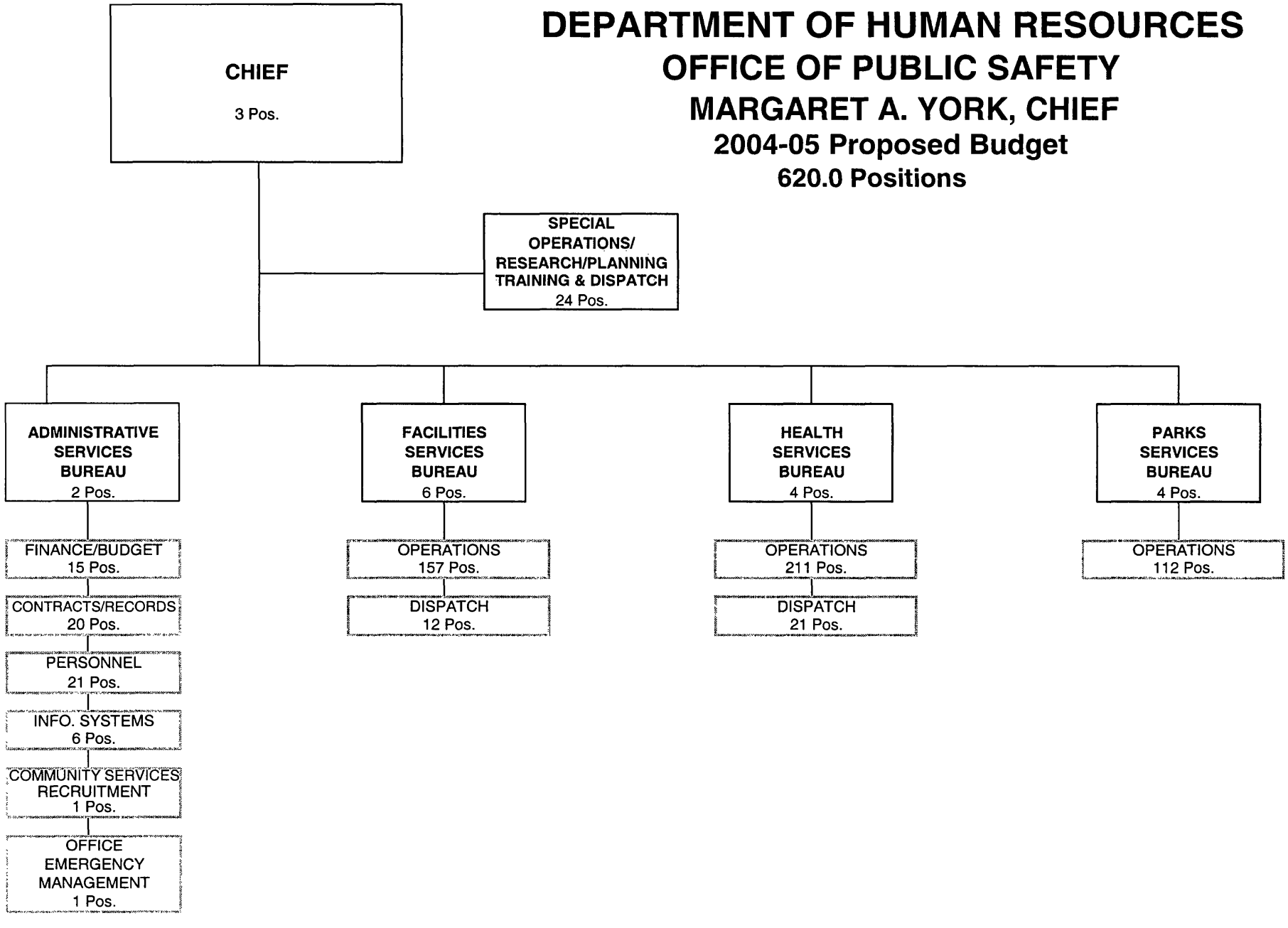
Program Description: See Departmental Program Summary

Program Result: Visitors and County employees at County facilities, including Department of Public Social Services, Mental Health, and the Kenneth Hahn Hall of Administration, will have a safe environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of calls for police services [1]	--	--	--	--
Number of URN recorded:				
Criminal	445	821	862	905
Non-criminal	485	667	700	735
Number of parking citations issued	1,421	2,699	2,834	2,976
Operational Measures				
County Police Officers	150	130	130	130
Calls for police services per Police Officer [1]	--	--	--	--
Criminal URN recorded per Police Officer	3.0	6.3	6.6	7.0
Non-criminal URN recorded per Police Officer	3.2	5.1	5.4	5.7
Parking citations issued per Police Officer	9.5	20.8	21.8	22.9

Explanatory Note(s):
(1) Number of calls for police services in Parks Services Bureau is combined with Facilities Services Bureau because the existing Computer Aided Dispatch System does not have the ability to track the two bureaus separate. The Office of Public Safety is targeting FY 2004-05 to upgrade the system so bureau-specific statistics can be collected.

DEPARTMENT OF HUMAN RESOURCES
OFFICE OF PUBLIC SAFETY
MARGARET A. YORK, CHIEF
2004-05 Proposed Budget
620.0 Positions



INFORMATION SYSTEMS ADVISORY BODY
JOHN RUEGG, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 11,197,952	$ 13,339,000	$ 13,339,000	$ 12,620,000	$ 12,620,000	$ -719,000
FIXED ASSETS-EQUIP	301,324	200,000	200,000	200,000	200,000	
GROSS TOTAL	$ 11,499,276	$ 13,539,000	$ 13,539,000	$ 12,820,000	$ 12,820,000	$ -719,000
LESS INTRAFD TRANSFER	9,112,069	9,572,000	9,572,000	9,605,000	9,605,000	33,000
NET TOTAL	$ 2,387,207	$ 3,967,000	$ 3,967,000	$ 3,215,000	$ 3,215,000	$ -752,000
REVENUE	2,688,562	3,817,000	3,817,000	3,215,000	3,215,000	-602,000
NET COUNTY COST	$ -301,355	$ 150,000	$ 150,000	$	$	$ -150,000
REVENUE DETAIL						
FEDERAL-OTHER	$ 4,870	$ 443,000	$ 443,000	$ 618,000	$ 618,000	$ 175,000
MISCELLANEOUS	2,407,972	2,708,000	2,708,000	1,792,000	1,792,000	-916,000
OPERATING TRANSFER IN	275,720	666,000	666,000	805,000	805,000	139,000
TOTAL	$ 2,688,562	$ 3,817,000	$ 3,817,000	$ 3,215,000	$ 3,215,000	$ -602,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

To coordinate the development and implementation of justice information systems; to assist in the protection of the community by efficiently and effectively providing accessible, accurate information for the speedy apprehension and legal processing of alleged law violators, and to enhance the management of justice programs.

2004-05 Budget Message

The 2004-05 Proposed Budget provides funding to continue the development of the Los Angeles Document and Object Exchange (LADOX) project to allow for the electronic sharing of documents among of justice agencies; the Consolidated Criminal History Reporting System (CCHRS); the Conditions of Probation System (COPS); the expansion of the Justice Video Inmate Conferencing System (JVICS) on-line legal research project; migration from the existing Proactive Information eXchange (PIX) application to Quovadx middleware to allow the delivery of data from one justice database application to another; and to maintain the existing Information System Advisory Body (ISAB) systems portfolio.

Strategic Planning

ISAB continues to develop multi-year plans to upgrade network accessibility at each criminal justice facility, expand system integration tools for interagency data and document exchange, and prioritize the development and enhancement of new and existing interagency justice systems.

Critical Needs

ISAB continues to have a critical need for funds to replace 10- to 15- year old criminal justice systems such as the Juvenile Automated Index (JAI) and the Trial Court Information System (TCIS), for the development of additional statistical and ad hoc reporting capabilities for the Justice Automated Information Management System (JAIMS), the continued development of the Los Angeles Document and Object Exchange (LADOX) project, and for the expansion of other workflow and document imaging projects.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ -569,000	$ --	$ -569,000	--
	Services and Supplies: Reflects cost decreases associated with the renegotiation of the On-line Legal Research Project agreement.			
2.	$ -150,000	$ --	$ -150,000	--
	Services and Supplies: Reflects elimination of one-time carry-over funding for the Trial Court Information System-Automated Jail Information System (TCIS-AJIS) Interface.			
3.	$ --	$ 33,000	$ -33,000	--
	Intrafund Transfer: Reflects an increase associated with services rendered to other County departments.			
4.	$ --	$ -602,000	$ 602,000	--
	Revenue Adjustments: Reflects adjustment in services requested by the Superior Court, partially offset by federal grant revenue for the Conditions of Probation and Drug Court Management Information Systems.			
Total	**$ -719,000**	**$ -569,000**	**$ -150,000**	**0.0**

INFORMATION SYSTEMS ADVISORY BODY

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Information System Advisory Body (ISAB) Systems Support**							
	$11,689,000	$ 9,605,000	$ 2,084,000	$ --	$ 287,000	$ -287,000	--

Authority: Non-mandated, discretionary program.

This program provides funding to support the criminal justice systems participating in ISAB, coordinate and ensure appropriate systems interface, provide technical and administrative support, and workload data analysis. Unavoidable fixed costs reflect lease payment expense.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Marketing**							
	$ 645,000	$ --	$ 645,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program.

This program provides for the collection of revenue generated from the sale of data and software by County justice agencies, primarily from the sale of the civil index data to private vendor information providers. Other marketing efforts will focus on the sale of the Attorney Case Management System and the Consolidated Criminal History Reporting System.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Video Conferencing**							
	$ 486,000	$ --	$ 486,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program.

This program provides for the management of ISAB's video conferencing program efforts. The program covers maintenance, operations, and video conferencing expansion to additional video conference and interviewer stations throughout the County.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs							
	$12,820,000	**$ 9,605,000**	**$ 3,215,000**	**$ 0**	**$ 287,000**	**$ -287,000**	**0.0**

INFORMATION SYSTEMS ADVISORY BODY

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Administration and General	973,000	973,000	973,000	0
Communications	150,000	150,000	150,000	0
Computer Equipment-noncapital	3,123,000	3,123,000	3,203,000	80,000
Computer Software	1,235,000	1,235,000	1,275,000	40,000
Information Technology Services	4,991,000	4,991,000	4,904,000	-87,000
Professional and Specialized Services	2,507,000	2,507,000	1,768,000	-739,000
Rents and Leases-Bldg and Improvemts	285,000	285,000	287,000	2,000
Training	75,000	75,000	60,000	-15,000
Total Services and Supplies	13,339,000	13,339,000	12,620,000	-719,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	200,000	200,000	200,000	0
Total Equipment	200,000	200,000	200,000	0
Total Fixed Assets	200,000	200,000	200,000	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**13,539,000**	**13,539,000**	**12,820,000**	**-719,000**
Less: Intrafund Transfers	9,572,000	9,572,000	9,605,000	33,000
TOTAL NET REQUIREMENTS	3,967,000	3,967,000	3,215,000	-752,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REVENUES:				
Intergovernmental Revenues-Federal	415,000	415,000	468,000	53,000
Intergovernmental Revenues-Other	28,000	28,000	150,000	122,000
Miscellaneous Revenues	2,708,000	2,708,000	1,792,000	-916,000
Other Financing Sources	666,000	666,000	805,000	139,000
TOTAL REVENUES	3,817,000	3,817,000	3,215,000	-602,000
NET COUNTY COST	**150,000**	**150,000**	**0**	**-150,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Information Systems Advisory Body (ISAB) Systems Support

Program Description: See Departmental Program Summary

Program Result: Ensure appropriate justice information systems interface. Provide technical and administrative support for the various criminal justice enterprise systems participating in ISAB.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of ISAB clients who received requested technical support on schedule	n/a	90%	95%	97%
Percentage of ISAB clients whose justice system applications and interfaces were satisfactorily managed	n/a	90%	95%	97%
Percentage of ISAB clients with Criminal Justice Information System (CJIS) network wiring upgrades completed on schedule	n/a	90%	95%	97%
Operational Measures				
Number of requests for technical support	n/a	4	4	4
Number of justice system interface enhancements performed	n/a	48	48	55
Number of wiring upgrades completed	n/a	4	3	15
Number of systems managed	8	8	8	9

Explanatory Note(s):
n/a = not available. Information not tracked.

PROGRAM NAME: Marketing

Program Description: See Departmental Program Summary

Program Result: Provide adequate guidance and support to ISAB's marketing effort to enhance revenue resources and collections.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of customers satisfied with products marketed	100%	100%	100%	100%
Percentage of customers satisfied with accuracy of data marketed	100%	100%	100%	100%
Operational Measures				
Revenue collected	$243,320	$301,074	$269,000	$319,000
Number of revenue resources identified	1	2	3	3
Number of existing systems and justice information data Developed into marketing opportunities	n/a	4	4	4

Explanatory Note(s):
n/a = not available. Efforts to seek new revenue sources began in fiscal year 2002-03.

PROGRAM NAME: Video Conferencing

Program Description: See Departmental Program Summary

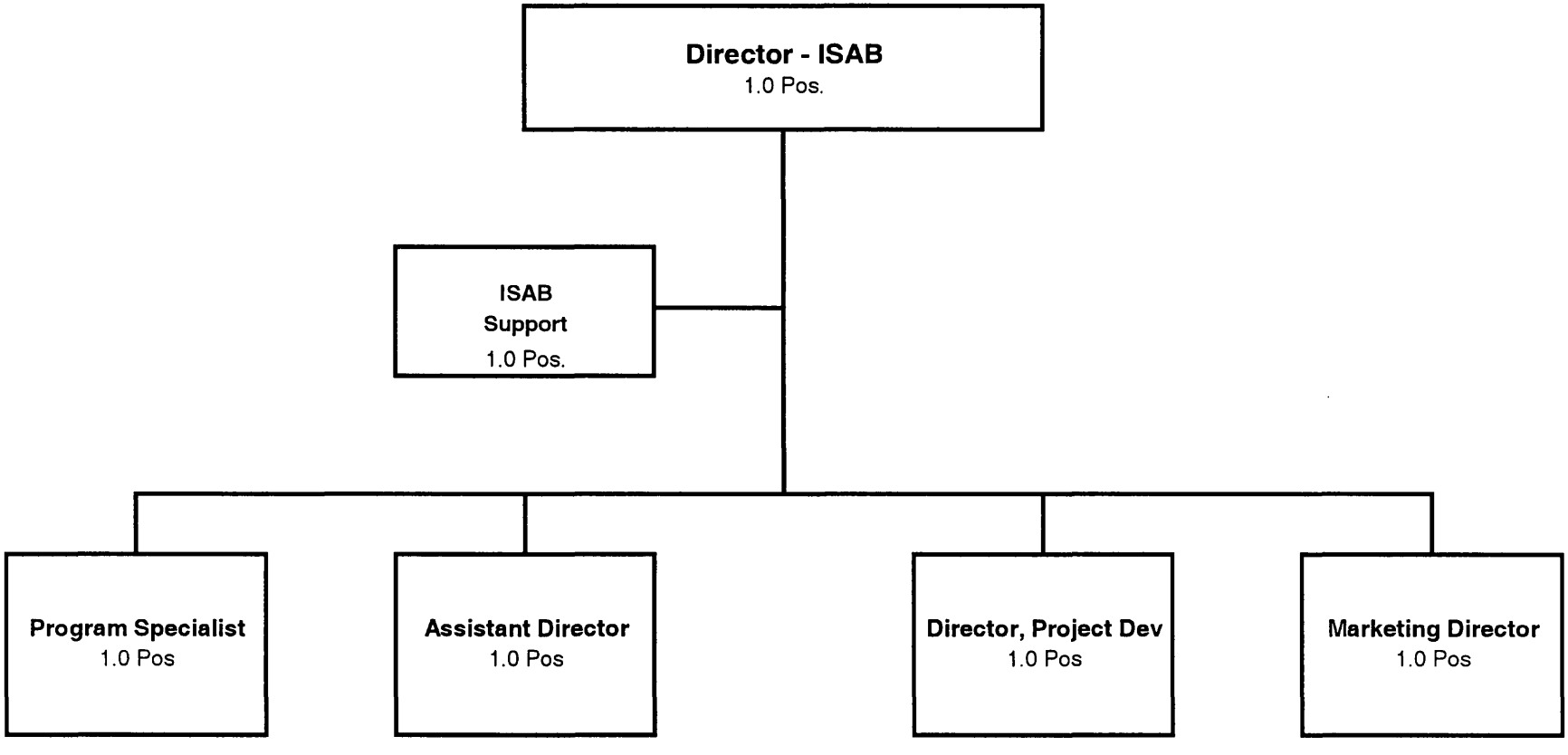
Program Result: Provide video conferencing capability to existing justice community and allow for the expansion of additional video conferencing and interviewer stations throughout the County.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of interviewer trips avoided	1,050	1,266	1,600	1,666
Percentage of successful video conference calls	95%	98%	98%	98%
Operational Measures				
Reduced travel time in hours	2,500	2,900	2,640	2,750
Average number of video conference calls each month	1,500	1,900	2,400	2,500
Number of users reporting successful interviews				
Probation	250	300	350	400
Public Defender	175	225	250	275

INFORMATION SYSTEMS ADVISORY BODY (ISAB)

FISCAL YEAR 2004 -05

PROPOSED POSITIONS = 6.0



INTERNAL SERVICES
DAVE LAMBERTSON, INTERIM DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 178,623,162	$ 179,935,000	$ 188,376,000	$ 195,213,000	$ 193,070,000	$ 4,694,000
SERVICES & SUPPLIES	109,520,155	117,182,000	127,081,000	126,048,000	126,048,000	-1,033,000
OTHER CHARGES	11,024,590	11,250,000	12,536,000	15,034,000	12,229,000	-307,000
FIXED ASSETS-EQUIP	4,115,431	2,915,000	2,915,000	2,873,000	2,873,000	-42,000
GROSS TOTAL	$ 303,283,338	$ 311,282,000	$ 330,908,000	$ 339,168,000	$ 334,220,000	$ 3,312,000
LESS INTRAFD TRANSFER	232,910,502	239,450,000	251,439,000	261,381,000	256,520,000	5,081,000
NET TOTAL	$ 70,372,836	$ 71,832,000	$ 79,469,000	$ 77,787,000	$ 77,700,000	$ -1,769,000
REVENUE	66,836,289	68,138,000	75,775,000	74,092,000	74,092,000	-1,683,000
NET COUNTY COST	$ 3,536,547	$ 3,694,000	$ 3,694,000	$ 3,695,000	$ 3,608,000	$ -86,000
BUDGETED POSITIONS	2,485.0	2,329.0	2,329.0	2,307.0	2,307.0	-22.0
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 4,046,545	$ 6,057,000	$ 5,587,000	$ 6,631,000	$ 6,631,000	$ 1,044,000
LEGAL SERVICES	155,495					
RECORDING FEES	274,833					
CHRGS FOR SVCS-OTHER	58,410,455	60,445,000	70,188,000	67,461,000	67,461,000	-2,727,000
OTHER SALES	37,462					
MISCELLANEOUS	3,826,731	1,618,000				
SALE OF FIXED ASSETS	84,768	18,000				
TOTAL	$ 66,836,289	$ 68,138,000	$ 75,775,000	$ 74,092,000	$ 74,092,000	$ -1,683,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	PROPERTY MANAGEMENT

Mission Statement

The Internal Services Department (ISD) supports the County by providing excellent in-house, contracted and advisory services in the areas of purchasing, contracting, facilities, information technology and other essential support and administrative services.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost (NCC) decrease of $86,000, primarily attributable to the countywide cost allocation plan adjustment, which is partially offset by increased funding for non-reimbursable salaries and employee benefits increases approved by the Board. The Proposed Budget also reflects a $3.3 million increase in gross appropriation and deletion of 22.0 budgeted positions. The increase in gross appropriation is mainly attributable to negotiated increases in salaries and employee benefits mostly offset by reimbursable funding. The reduction in budgeted positions mainly reflects increased contracting out of custodial services through attrition, reductions in administrative services, telecommunications services, and project management.

Strategic Planning

During the current and upcoming fiscal years, ISD continues to focus on accomplishing strategic goals. The following were completed or are currently in progress:

Goal One - Service Excellence

-- Implemented the countywide Enterprise Network in the Department of Health Services. Fifty-five sites, including all major facilities, were added, resulting in faster data transfer for local area network (LAN) to LAN communications.

-- Worked with the Sheriff's Department and others to create the ability for radio systems used by federal, State and local agencies to communicate with each other.

-- Implemented a Voice Over Internet Protocol (VOIP) telephone system at ISD's Telecommunications Office as a pilot of this new technology. Will complete a VOIP project and pilot deployment at selected sites.

Goal Two - Workforce Excellence

-- Participated in the acquisition and deployment of a County standard Learning Management System.

-- Continued to conduct ISD's Supervision Academies as well as conducting customer service training programs.

-- Graduated the third class from the Youth Career Development Program comprised of emancipated foster youth as identified by the Department of Children and Family Services. Graduating the fourth class in June 2004.

-- Continued to develop career opportunities with contractors for Youth Career Development Program participants, determining the feasibility of partnering with County contractors for job training and placement.

Goal Three - Organizational Effectiveness

-- Implemented, with the Chief Information Office's Cyber-Terrorism Task Force, systems and software to strengthen the County's response to cyber-terrorist threats. Continue to implement recommended improvements, including virus protection, network management software, and remote access security standards. Plan to fully develop the countywide Computer Emergency Response Team.

-- Developed an online contracting manual including best practices, contract solicitation documents and checklists.

-- Implemented Phase II of the Facilities Automated Management Information System (FAMIS) including testing handheld wireless devices allowing crafts personnel to get new work orders while they are in the field.

-- Provided training for other County departments on the Local Small Business Enterprise Preference Program and are assisting with a countywide Contract Management and Administration certification course. Will continue working with the Office of Small Business to increase small business outreach.

Goal Four - Fiscal Responsibility

-- Implemented energy-saving retrofit projects providing over $4.0 million in savings; will install energy efficiency equipment and save energy by retro-commissioning selected existing facilities using a $3.6 million grant recently awarded from the California Public Utility Commission.

-- Finalized a fixed price, three-year contract for natural gas purchases that mitigates the County's exposure to price volatility.

-- Implemented formalized financial analyses to reduce departmental costs, particularly indirect costs.

-- Implemented a new automated fleet management information system to track contractor performance and provide County departments online inquiry for the status of fleet repairs.

Critical Needs

Data Center: Based on a comprehensive review conducted in 1999, it was determined that the County's Data Center in Downey is unsuitable and that a new facility should be built or acquired to handle the processing currently done in that facility as well as in various departmental processing centers throughout the County. A capital project was established and an architectural program was completed in fiscal year (FY) 2002-03. The next step is development of a detail design, which is funded in the FY 2003-04 Capital Projects Budget. The construction and completion of this project remains a critical need of the Department.

Deferred Maintenance: Deferred maintenance remains a critical County unmet need. Additional funding has been requested in the prior three fiscal years; however, this funding has not been provided due to economic conditions impacting the State and County. Unfunded deferred maintenance requirements for facilities maintained by ISD are currently estimated to exceed $143.0 million.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -64,000	$ -64,000	$ --	-15.0

Custodial Services: Reflects the deletion of 15.0 Custodian positions in continuation of the Department's ongoing program to contract out custodial services through attrition. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 324,000	$ 324,000	$ --	--

Grounds Maintenance Services: Reflects an increase in reimbursable costs for Grounds Maintenance contracts requested by the Departments of Health Services, Mental Health, Children and Family Services, Probation, and Community and Senior Services. S*upports Countywide Strategic Plan Goal 4.*

3.	$ -2,237,000	$ -2,237,000	$ --	-4.0

Administrative and Overhead Services: Reflects a net reduction in reimbursable costs for Departmental administrative functions primarily in the area of training, personal computers, internal systems support, and Information Technology Services (ITS) overhead positions, partially offset by increases for insurance and general liability claims. Also reflects the net decrease of 4.0 administrative and overhead positions and alignment of other budgeted positions in risk management and ITS based on workload factors. *Supports Countywide Strategic Plan Goals 2 and 4.*

4.	$ -1,164,000	$ -1,164,000	$ --	--

Data Center Operations: Reflects a net reduction in reimbursable costs in services and supplies ($626,000), other charges ($496,000), and fixed assets ($42,000) primarily attributable to savings in operating system software, outsourced services, and existing Los Angeles County Capital Asset Leasing equipment being paid off for the Data Center Operations, partially offset by increases to equipment maintenance costs, and disaster recovery equipment acquisitions. *Supports Countywide Strategic Plan Goal 4.*

5.	$ 492,000	$ 492,000	$ --	--

Mid-Range Services: Reflects an increase in reimbursable costs in services and supplies ($56,000) for equipment maintenance costs, and other charges ($436,000) for the full-year funding of equipment purchased in 2003-04 for Mid-Range Services. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
6.	$ -220,000	$ -220,000	$ --	--
	Output Services: Reflects a net decrease in reimbursable costs associated with the outsourcing of Computer Output Microfiche. *Supports Countywide Strategic Plan Goal 4.*			
7.	$ 429,000	$ 429,000	$ --	-1.0
	Telecommunications Services: Reflects a net increase in reimbursable costs for hardware maintenance and communications parts for Telecommunications Services, partially offset by the deletion of 1.0 vacant Electronic Audio Technician Supervisor position due to a consolidation in the Audio Video Services. *Supports Countywide Strategic Plan Goal 4.*			
8.	$ -428,000	$ -428,000	$ --	-2.0
	Project Management: Reflects a reduction in reimbursable costs and the deletion of 1.0 vacant Senior Telecommunications Systems Engineer position and 1.0 vacant Telecommunications Systems Consultant Engineer position for Project Management, as a result of reduced client demands. *Supports Countywide Strategic Plan Goal 4.*			
9.	$ -107,000	$ -107,000	$ --	--
	Customer Assistance: Reflects a net reduction in reimbursable costs for computer hardware and software needed in the Customer Assistance operations, partially offset by the conversion of 4.0 Telephone Operator temporary items to permanent items in recognition of the on-going, full-time nature of the telephone operations workload. *Supports Countywide Strategic Plan Goal 4.*			
10.	$ -736,000	$ -736,000	$ --	--
	Fleet Management Services: Reflects a net reduction in reimbursable costs primarily associated with savings generated from the new fleet services agreement, partially offset by new information technology support for fleet management services. S*upports Countywide Strategic Plan Goal 4.*			
11.	$ 769,000	$ 769,000	$ --	--
	Parking Services: Reflects an increase in reimbursable costs primarily for the Parking Management contract at the Walt Disney Concert Hall parking facility. S*upports Countywide Strategic Plan Goal 4.*			
12.	$ 752,000	$ 752,000	$ --	--
	Business Machines Maintenance Contract Services: Reflects an increase in reimbursable costs for Business Machines Maintenance Contract costs as equipment warranties expire. S*upports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 2,349,000	$ 2,301,000	$ 48,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
2.	$ 623,000	$ 611,000	$ 12,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ 2,676,000	$ 2,676,000	$ --	--
	Other Employee Benefits: Reflects an increase in reimbursable funding for non-discretionary employee benefits.			
4.	$ -146,000	$ --	$ -146,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
Total	**$ 3,312,000**	**$ 3,398,000**	**$ -86,000**	**-22.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Purchasing and Contract Service**							
	$37,401,000	$ 21,155,000	$ 15,836,000	$ 410,000	$ 3,657,000	$ -3,247,000	238.0

Authority: Non-mandated, discretionary program.

The County Charter requires centralized purchasing services for the County. Purchasing and Contracts provides purchasing, contracting, messenger/mail, parking, vehicle and contract administration, and monitoring services. Purchasing and Contracts is increasing efficiency through expanding the use of vendor agreements, effectively using technology to enhance the purchasing process, developing purchasing strategies to reduce County costs and enhancing vendor outreach programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Facilities Operations Service**							
	$107,066,000	$ 87,975,000	$ 18,191,000	$ 900,000	$ 11,072,000	$ -10,172,000	808.0

Authority: Non-mandated, discretionary program.

No specific mandate or authority, except to the extent that the Board of Supervisors established the countywide Energy Management Program. Facilities Operations provides building and energy related services for customer departments. The major activities are building maintenance and grounds maintenance, custodial services, building crafts and energy management services, including the operation of power plants and cogeneration facilities.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Information Technology Service (ITS)**							
	$163,191,000	$ 122,167,000	$ 39,405,000	$ 1,619,000	$ 28,414,000	$ -26,795,000	1,079.0

Authority: Non-mandated, discretionary program.

County Code Section 2.81.700 delegates to the Internal Services Department (ISD) responsibility for approval of requisitions related to the operations and maintenance of all countywide and multi-user communications, networks, and facilities. ITS plans, builds, and runs computer and communications systems for customer departments. The two major components of ITS are data processing and telecommunications. Data processing includes information systems planning, systems development, and maintenance (including internet/web-enabling) as well as operating the County Data Center. Telecommunications includes network design, installation maintenance and operation, radio systems design and support, communications equipment installation and maintenance, and other telecommunications functions.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Administration and Finance Service, Support, Net County Cost (NCC) and Contingency						
$26,562,000	$ 25,223,000	$ 660,000	$ 679,000	$ 8,192,000	$ -7,513,000	182.0

Authority: Non-mandated, discretionary program.

Administration consists of costs associated with the operation of the Departmental administration functions including the executive office, accounting, budgeting, personnel, payroll, and procurement. Support represents costs incurred for the benefit of ISD's programs. These include training, emergency preparedness, internal affairs, risk management, rents, utilities, and building proprietorship/facility services for ISD facilities. NCC and contingency includes unallowable A-87 costs (e.g., debt service, vacant space, etc.) because federal/State guidelines prohibit ISD from including these costs in billings to customers. Contingency appropriation is budgeted each year to provide for continuation of critical services, staff shortages, and/or other unforeseen events. The contingency budget has no NCC impact, since it is spent only to the extent that customers will reimburse costs.

Total Programs						
$334,220,000	**$ 256,520,000**	**$ 74,092,000**	**$ 3,608,000**	**$ 51,335,000**	**$ -47,727,000**	**2,307.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	125,125,000	132,140,000	132,788,000	648,000
Employee Benefits	54,810,000	56,236,000	60,282,000	4,046,000
Total Salaries and Employee Benefits	179,935,000	188,376,000	193,070,000	4,694,000
Services and Supplies				
Clothing and Personal Supplies	165,000	179,000	169,000	-10,000
Communications	2,053,000	2,226,000	2,230,000	4,000
Computer Equipment	3,498,000	3,793,000	3,696,000	-97,000
Computer Software	13,502,000	14,643,000	13,709,000	-934,000
Household Expenses	621,000	674,000	463,000	-211,000
Information Technology Services	4,734,000	5,134,000	4,476,000	-658,000
Insurance	122,000	132,000	169,000	37,000
Maintenance-Buildings and Improvements	8,351,000	9,057,000	9,325,000	268,000
Maintenance-Equipment	21,108,000	22,891,000	22,907,000	16,000
Medical Dental and Laboratory Supplies	44,000	48,000	48,000	0
Memberships	24,000	26,000	24,000	-2,000
Miscellaneous Expense	258,000	280,000	87,000	-193,000
Office Expense-Other	2,006,000	2,175,000	2,404,000	229,000
Office Expense-Postage	42,000	46,000	56,000	10,000
Office Expense-Stat and Forms	307,000	333,000	144,000	-189,000
Professional and Specialized Services	45,700,000	49,560,000	50,569,000	1,009,000
Publication and Legal Notices	14,000	15,000	7,000	-8,000
Rents and Leases-Bldg and Improvemts	786,000	852,000	874,000	22,000
Rents and Leases-Equipment	566,000	614,000	530,000	-84,000
Small Tools and Instruments	266,000	288,000	289,000	1,000
Special Departmental Expense	2,863,000	3,105,000	2,602,000	-503,000
Telecommunications	4,454,000	4,830,000	5,256,000	426,000
Training	1,774,000	1,924,000	1,519,000	-405,000
Transportation and Travel-Auto Mileage	350,000	380,000	372,000	-8,000
Transportation and Travel-Other	84,000	91,000	22,000	-69,000
Transportation and Travel-Traveling	339,000	368,000	365,000	-3,000
Utilities	3,151,000	3,417,000	3,736,000	319,000
Total Services and Supplies	117,182,000	127,081,000	126,048,000	-1,033,000
Other Charges				
Judgments and Damages	1,540,000	1,716,000	1,726,000	10,000
Retirement of Other Long-Term Debt	9,710,000	10,820,000	10,503,000	-317,000
Total Other Charges	11,250,000	12,536,000	12,229,000	-307,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	663,000	663,000	693,000	30,000
Computer Info and Data Processing Sys	2,221,000	2,221,000	2,180,000	-41,000
Major Office Equipment	31,000	31,000	0	-31,000
Total Equipment	2,915,000	2,915,000	2,873,000	-42,000
Total Fixed Assets	2,915,000	2,915,000	2,873,000	-42,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**311,282,000**	**330,908,000**	**334,220,000**	**3,312,000**
Less: Intrafund Transfers	239,450,000	251,439,000	256,520,000	5,081,000
TOTAL NET REQUIREMENTS	71,832,000	79,469,000	77,700,000	-1,769,000
REVENUES:				
Revenue from Use of Money and Property	6,057,000	5,587,000	6,631,000	1,044,000
Charges for Services	60,445,000	70,188,000	67,461,000	-2,727,000
Miscellaneous Revenues	1,618,000	0	0	0
Other Financing Sources	18,000	0	0	0
TOTAL REVENUES	68,138,000	75,775,000	74,092,000	-1,683,000
NET COUNTY COST	**3,694,000**	**3,694,000**	**3,608,000**	**-86,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Acquisition Services

Program Description: Centralized purchasing services as mandated by County Charter to assure that the acquisition process is fair and even-handed, and provide the best value in goods and services to County departments. Serves an advisory and training function for Board-mandated programs for County contracts.

Program Result: The acquisition of goods and services are procured or contracted on behalf of County departments in a cost-efficient and timely manner and in accordance with County Charter.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Overall customer satisfaction rating of acquisition services on annual customer survey (1)	4.1	4.1	4.0	4.0
Average rating on annual customer survey for timeliness of acquisition services delivery (1)	3.8	3.7	3.9	4.0
Average customer satisfaction rating with training, advisory, and consulting services for purchasing and contracting	4.0	4.0	4.0	4.0
Operational Measures				
Percent of on-time service delivery:				
Percent of routine direct purchase orders (POs) issued within 30 days	n/a	n/a	85%	90%
Percent of complex direct POs issued within 60 days	76% (2)	74% (2)	85%	90%
Percent of benchmarked expenditures within 10 percent of market -- percent of purchasing fees that are equal to or lower than other government agencies	100%	100%	100%	100%
Percent of scheduled monitoring activities completed on Internal Services Department (ISD) contracts by the scheduled date	100%	98%	98%	98%

Explanatory Note(s):
(1) The contracting services and purchasing services are the customer survey areas included for acquisition services. Survey scale is 1 (lowest) to 5 (highest).
(2) Timeliness of processing purchasing orders will be tracked separately for routine versus complex purchases beginning fiscal year 2003-04.
n/a = not available

PROGRAM NAME: Building Support

Program Description: Provides facility related support services to County departments.

Program Result: County buildings (supported by ISD) are available for use in a clean, safe, pleasant, and energy efficient condition. Building support services are provided in a cost-efficient and timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Overall customer satisfaction rating of building support services on annual customer survey (1)	3.9	3.9	4.0	4.0
Percentage of County departments that ISD is primary building maintenance service provider (by square feet excluding hospitals)	44%	45%	45%	48%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (cont'd)				
Average building support services rating on annual customer survey for timeliness of service delivery [1]	3.8	3.6	3.8	3.9
Percentage of County power plants managed by ISD (by number of power plants)	29%	29%	29%	42%
Percent of uptime for ISD managed power plants	99.8%	99.7%	99.5%	99.5%
Average overall building support services rating from annual customer survey on reasonableness of costs [1]	3.2	3.1	3.4	3.7
Percent of departments receiving energy conservation consultation from ISD	100%	100%	100%	100%
Operational Measures				
Percent of on-time service delivery for:				
Building trouble calls completed within published standards for routine (3 days); emergency (2 hours); and discomfort (4 hours)	n/a	79%	80%	85%
Percent of square feet of viable County buildings that have completed energy retrofits	44%	66%	68%	73%
Percent of County buildings (50,000 square feet or greater) that have been retro-commissioned by ISD	n/a	n/a	10%	25%
Percent of benchmarked expenditures within 10 percent of market (includes custodial, grounds maintenance, HVAC, electrical, plumbing, elevators, heating and frost services) [2]	75%	79%	76%	76%

Explanatory Note(s):
(1) Alterations and improvements, building maintenance, custodial services, energy management, and parking are the building support areas included in the customer survey. Survey scale is 1 (lowest) to 5 (highest).
(2) Benchmark to market reflects overall percentage. The details reflect that all but one line of service are within the target.
n/a = not available

PROGRAM NAME: Communication Services

Program Description: Provide network and communication systems such as wide area network, building infrastructure, and radio systems.

Program Result: County networks and communications systems (supported by ISD) are available for use in a cost-efficient and timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Overall customer satisfaction rating of communication services on annual customer survey	3.8	4.0	4.0	4.0
Average rating on annual customer survey for timeliness of communication services delivery	3.7	3.7	3.9	4.0
Average overall communication services rating from annual customer survey on reasonableness of costs	3.1	3.1	3.4	3.7

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Percent of on-time service delivery for service requests and projects completed as scheduled for Information Technology Service's network services, radio services, telephones, data services (within 15, 20, and 40 days), and premises systems engineering	77.9%	85.4%	92.5%	92.5%
Percent of benchmarked expenditures within 10 percent of market for telecommunications services	100%	100%	100%	100%
Percent of system uptime for:				
Network	n/a	n/a	99.95%	99.96%
Microwave	n/a	n/a	99.98%	99.98%
CWIRS countywide radio	n/a	n/a	99.90%	99.90%
Telephone	99.99%	99.99%	99.99%	99.99%

Explanatory Note(s):
(1) Audio video, network services, radio systems, and telephone systems are the customer survey areas included for communication services. Survey scale is 1 (lowest) to 5 (highest).
n/a = not available

PROGRAM NAME: Data Center Management

Program Description: Provide computing and data security services for mainframe, mid-range, and web-based computer and internet systems.

Program Result: County computer and internet systems (supported by ISD) are accessible and available for use in a cost-efficient and timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Overall customer satisfaction rating of Data Center services on annual customer survey	3.8	4.0	4.0	4.0
Average rating on annual customer survey for timeliness of Data Center service delivery	3.4	3.9	4.0	4.0
Average overall Data Center services rating from annual customer survey on reasonableness of costs	3.3	3.4	3.7	4.0
Operational Measures				
Percent of on-time service delivery for Help Desk calls on hold for 60 seconds or less	70%	76%	78%	80%
Percent of benchmarked expenditures within 10 percent of market for Data Centers	100%	100%	100%	100%
Percent of Data Center uptime	99.90%	99.90%	99.90%	99.90%

Explanatory Note(s):
(1) Computer operations and maintenance and Information Technology Help Desk are the customer survey areas included for Data Center management. Survey scale is 1 (lowest) to 5 (highest).

PROGRAM NAME: Other Services

Program Description: Provide mail, fleet maintenance, ceremonies/special events services, sign shop, and printing/reprographic services.

Program Result: Mail, fleet maintenance, ceremonies/special events services, sign shop, and printing/reprographic services are accessible and provided to customers in a cost-efficient and timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Overall customer satisfaction rating of other ISD services on annual customer survey	4.2	4.0	4.0	4.0
Average rating on annual customer survey for timeliness of other ISD services delivery	4.1	3.9	4.0	4.0
Average overall other ISD services rating from annual customer survey on reasonableness of costs	3.6	3.5	3.7	4.0
Operational Measures				
Percent of on-time service delivery:				
Percent of mail stops kept on schedule	99.5%	99.9%	99.0%	99.0%
Percent of fleet preventive maintenance jobs completed within published standards	n/a	n/a	80%	85%
Average number of days a vehicle is in the shop for non-body shop repair services	n/a	10.6	5.0	3.0

Explanatory Note(s):
(1) Mail, vehicle services, special events, sign shop, and printing/reprographics are the customer survey areas included for other services. Survey scale is 1 (lowest) to 5 (highest).
n/a = not available

PROGRAM NAME: Programming Services

Program Description: Provide applications development, maintenance and enhancements for existing systems and web infrastructure support.

Program Result: County computer applications (supported by ISD) are developed and maintained in accordance with customer needs and most suitable program languages and platform to be available for use in a cost-efficient and timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Overall customer satisfaction rating of programming services on annual customer survey	3.7	3.8	3.9	4.0
Average rating on annual customer survey for timeliness of programming services delivery	3.4	3.6	3.8	3.9
Average overall programming services rating from annual customer survey on reasonableness of costs	3.2	3.2	3.5	3.8

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Percent of on-time service delivery for computer applications programming completed as scheduled	n/a	85%	87%	89%
Percent of benchmarked expenditures within 10 percent of market for computer applications programming	100%	100%	100%	100%
Percent of ISD services that are accessible via the internet and meet "ease of accessibility" objective for customers:				
Request services	14%	17%	17%	25%
Obtain job status information	21%	21%	21%	39%

Explanatory Note(s):

(1) Customer applications and development and internet development are the survey areas that are included for programming services. Survey scale is 1 (lowest) to 5 (highest).

n/a = not available

CUSTOMER DIRECT SERVICES AND SUPPLIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 26,616,275	$ 25,732,000	$ 35,288,000	$ 35,288,000	$ 35,288,000	$
LESS EXPENDITURE DIST	26,616,275	25,732,000	35,288,000	35,288,000	35,288,000	
TOT S & S						
GROSS TOTAL	$	$	$	$	$	$
NET COUNTY COST	$	$	$	$	$	$
	FUND GENERAL FUND		FUNCTION GENERAL		ACTIVITY OTHER GENERAL	

2004-05 Budget Message

Customer Direct Services and Supplies is a "pass through" budget to account for various services and supplies that the Internal Services Department purchases directly from outside vendors on behalf of customer departments.

The 2004-05 Proposed Budget reflects continued financing to fund anticipated requirements from customer departments.

DEPARTMENTAL DETAIL SUMMARY

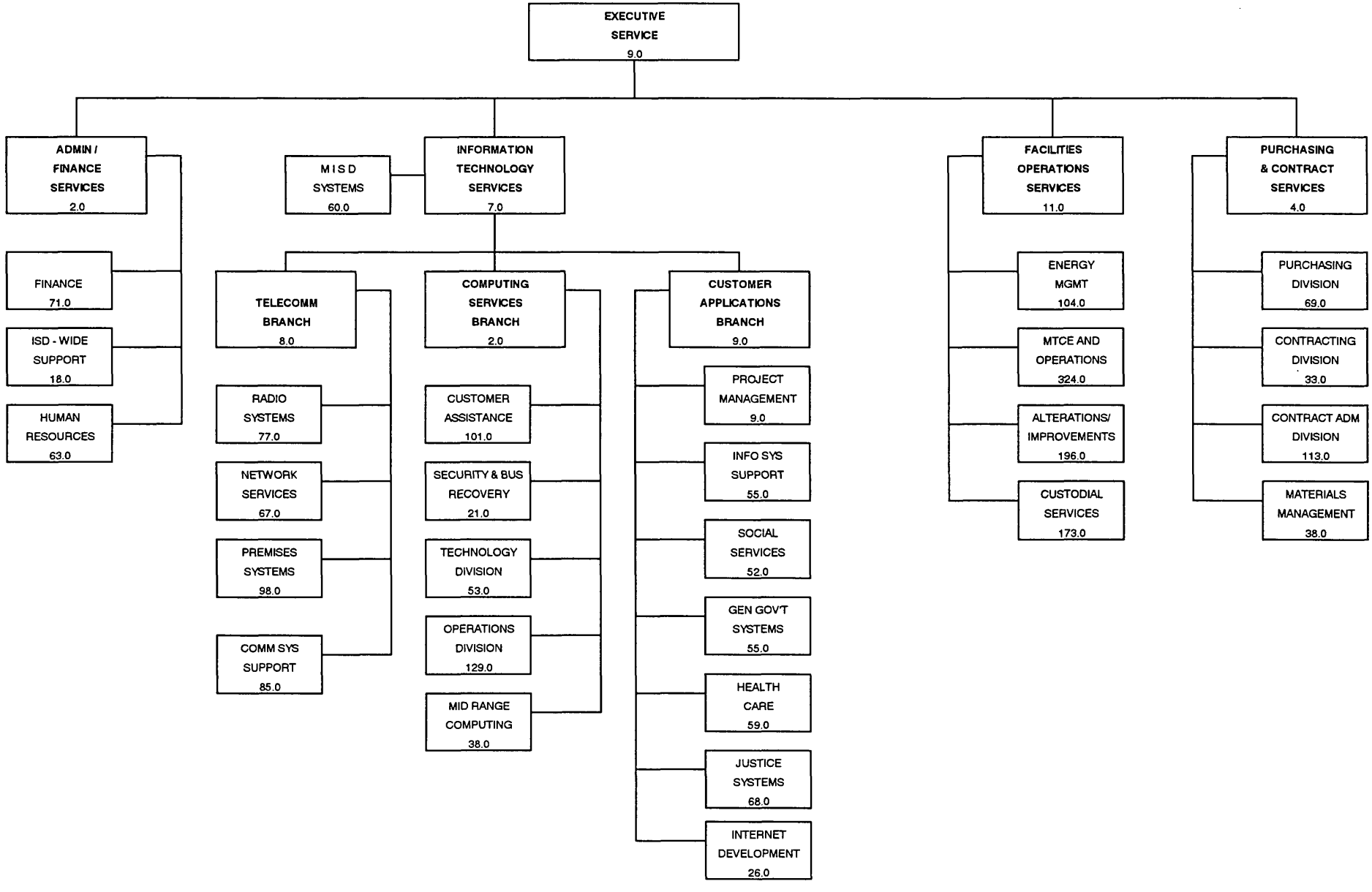
Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Computer Software	169,000	261,000	261,000	0
Information Technology Services	25,300,000	34,767,000	34,677,000	-90,000
Professional and Specialized Services	263,000	260,000	350,000	90,000
Less: Expenditure Distribution	25,732,000	35,288,000	35,288,000	0
Total Services and Supplies	0	0	0	0
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**0**	**0**	**0**	**0**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	0	0	0	0
REVENUES:				
TOTAL REVENUES	0	0	0	0
NET COUNTY COST	**0**	**0**	**0**	**0**

Internal Services Department

FY 2004-05 Proposed Budget

2,307.0 Positions

Dave Lambertson, Interim Director



JUDGMENTS AND DAMAGES/INSURANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 82,951,526	$ 121,406,000	$ 122,472,000	$ 122,078,000	$ 122,078,000	$ -394,000
LESS EXPENDITURE DIST	63,297,536	103,459,000	104,525,000	104,131,000	104,131,000	-394,000
TOT S & S	19,653,990	17,947,000	17,947,000	17,947,000	17,947,000	
OTHER CHARGES	50,866,796	76,848,000	84,095,000	81,934,000	81,934,000	-2,161,000
LESS EXPENDITURE DIST	44,939,426	70,898,000	78,145,000	75,984,000	75,984,000	-2,161,000
TOT OTH CHRG	5,927,370	5,950,000	5,950,000	5,950,000	5,950,000	
GROSS TOTAL	$ 25,581,360	$ 23,897,000	$ 23,897,000	$ 23,897,000	$ 23,897,000	$
REVENUE	5,093,844	2,203,000	2,203,000	2,203,000	2,203,000	
NET COUNTY COST	$ 20,487,516	$ 21,694,000	$ 21,694,000	$ 21,694,000	$ 21,694,000	$
REVENUE DETAIL						
CHRGS FOR SVCS-OTHER	$ 519,084	$	$	$	$	$
OTHER SALES	193,678					
MISCELLANEOUS	4,381,082	2,203,000	2,203,000	2,203,000	2,203,000	
TOTAL	$ 5,093,844	$ 2,203,000	$ 2,203,000	$ 2,203,000	$ 2,203,000	$

Mission Statement

The Judgments and Damages/Insurance budget provides funding for payment of judgments and settlements of uninsured claims against the County, as well as, attorney fees and other litigation costs. In addition, this budget reflects the purchase of various insurance policies, where available, at a reasonable cost, or as required by law or agreement.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects funding for anticipated judgments and/or settlements, attorney fees and litigation costs, and insurance premiums for various commercial insurance policies. In addition, this budget includes a central appropriation to fund large, unanticipated losses and losses of a countywide nature.

JUDGMENTS AND DAMAGES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 41,454,417	$ 77,192,000	$ 77,192,000	$ 77,192,000	$ 77,192,000	$
LESS EXPENDITURE DIST	21,613,656	59,245,000	59,245,000	59,245,000	59,245,000	
TOT S & S	19,840,761	17,947,000	17,947,000	17,947,000	17,947,000	
OTHER CHARGES	29,779,847	50,334,000	50,334,000	50,334,000	50,334,000	
LESS EXPENDITURE DIST	24,255,543	44,384,000	44,384,000	44,384,000	44,384,000	
TOT OTH CHRG	5,524,304	5,950,000	5,950,000	5,950,000	5,950,000	
GROSS TOTAL	$ 25,365,065	$ 23,897,000	$ 23,897,000	$ 23,897,000	$ 23,897,000	$
REVENUE	4,883,764	2,203,000	2,203,000	2,203,000	2,203,000	
NET COUNTY COST	$ 20,481,301	$ 21,694,000	$ 21,694,000	$ 21,694,000	$ 21,694,000	$
REVENUE DETAIL						
CHRGS FOR SVCS-OTHER	$ 502,682	$	$	$	$	$
MISCELLANEOUS	4,381,082	2,203,000	2,203,000	2,203,000	2,203,000	
TOTAL	$ 4,883,764	$ 2,203,000	$ 2,203,000	$ 2,203,000	$ 2,203,000	$

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ --	$ --	$ --	--

Legal/Settlement Costs: Reflects no changes at this time. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ 0**	**$ 0**	**$ 0**	**0.0**

INSURANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 41,497,109	$ 44,214,000	$ 45,280,000	$ 44,886,000	$ 44,886,000	$ -394,000
LESS EXPENDITURE DIST	41,683,880	44,214,000	45,280,000	44,886,000	44,886,000	-394,000
TOT S & S	-186,771					
OTHER CHARGES	21,086,949	26,514,000	33,761,000	31,600,000	31,600,000	-2,161,000
LESS EXPENDITURE DIST	20,683,883	26,514,000	33,761,000	31,600,000	31,600,000	-2,161,000
TOT OTH CHRG	403,066					
GROSS TOTAL	$ 216,295	$	$	$	$	$
REVENUE	210,080					
NET COUNTY COST	$ 6,215	$	$	$	$	$
REVENUE DETAIL						
CHRGS FOR SVCS-OTHER	$ 16,402	$	$	$	$	$
OTHER SALES	193,678					
TOTAL	$ 210,080	$	$	$	$	$
	FUND GENERAL FUND		FUNCTION GENERAL		ACTIVITY OTHER GENERAL	

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -1,025,000	$ -1,025,000	$ --	--

General Fund: Reflects the transfer of $961,000 employee benefits and unemployment insurance programs administrative costs to the Department of Human Resources (DHR); an increase of $979,000 in projected medical malpractice settlement costs related to the Departments of Children and Family Services (DCFS), Coroner, and Health Services; and a decrease of $1,043,000 in projected auto and general liability settlement costs related to DCFS and the Sheriff's Department. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -1,068,000	$ -1,068,000	$ --	--

Enterprise Fund: Reflects the transfer of $227,000 employee benefits and unemployment insurance programs administrative costs to DHR; and a decrease of $841,000 in projected medical malpractice liability settlement costs related to the Hospital Facilities. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -819,000	$ -819,000	$ --	--

Special Funds: Reflects the transfer of $497,000 employee benefits and unemployment insurance programs administrative costs to DHR; and a decrease of $322,000 in projected general liability settlement costs related to the Department of Public Works. *Supports Countywide Strategic Plan Goal 4.*

4.	$ 357,000	$ 357,000	$ --	--

Other Funds: Reflects an increase in projected auto and general liability settlement costs related to Special Districts. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -2,555,000**	**$ -2,555,000**	**$ 0**	**0.0**

LOCAL AGENCY FORMATION COMMISSION
LARRY J. CALEMINE, EXECUTIVE DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 565,564	$ 348,000	$ 348,000	$	$	$ -348,000
NET COUNTY COST	$ 565,564	$ 348,000	$ 348,000	$	$	$ -348,000

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

Mission Statement

To review proposed changes of organization and reorganization (e.g., annexation, incorporations, detachments, and consolidations) to ensure that local government services are provided as efficiently and economically as possible. Also, to conduct sphere of influence and other special studies and to recommend to government restructuring which will result in more economical and accountable governmental entities.

2004-05 Budget Message

Assembly Bill (AB) 2838, Government Code Section 56381.6, which became effective January 1, 2001, established the formula to be used for the allocation of operational costs for the Local Agency Formation Commission (LAFCO) among the County, cities, and special districts. The Commission is required annually, following noticed public hearings, to prepare a proposed budget by May 1, and a final budget by June 15. The 2004-05 Proposed Budget reflects the elimination of LAFCO as a separate budget unit. County contributions are now financed in Nondepartmental Special Accounts (NDSA).

LOS ANGELES COUNTY CAPITAL ASSET LEASING

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 120,009	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$
OTHER CHARGES	29,719,577	20,500,000	20,500,000	25,500,000	25,500,000	5,000,000
LESS EXPENDITURE DIST	28,064,084	20,650,000	20,650,000	25,650,000	25,650,000	5,000,000
TOT OTH CHRG	1,655,493	-150,000	-150,000	-150,000	-150,000	
GROSS TOTAL	$ 1,775,502	$	$	$	$	$
REVENUE	1,804,095	375,000	375,000	300,000	300,000	-75,000
NET COUNTY COST	$ -28,593	$ -375,000	$ -375,000	$ -300,000	$ -300,000	$ 75,000
REVENUE DETAIL						
OPERATING TRANSFER IN	$ 1,804,095	$ 375,000	$ 375,000	$ 300,000	$ 300,000	$ -75,000
TOTAL	$ 1,804,095	$ 375,000	$ 375,000	$ 300,000	$ 300,000	$ -75,000

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

Mission Statement

The Los Angeles County Capital Asset Leasing Corporation (LAC-CAL) was established as a non-profit corporation by the Board of Supervisors in 1983 to assist the County in the financing of its critical fixed asset equipment needs. Equipment purchases are initially financed by LAC-CAL through the issuance of bond anticipation notes. Outstanding bond anticipation notes are periodically redeemed through the issuance of intermediate-term tax-exempt bonds or certificates of participation, or through leases with third-party lessors. The term of each bond issue or lease reflects the useful life of the financed equipment. The Corporation's outstanding bonds or leases are redeemed through semi-annual payments from the County.

2004-05 Budget Message

The LAC-CAL General Fund budget unit provides for the collection of lease payments due on LAC-CAL equipment leases from County departmental budget units and the transfer of such payments to the LAC-CAL Corporation. The LAC-CAL General Fund budget unit also reflects the payment of insurance premiums and the receipt of revenues generated by the LAC-CAL Corporation from investment earnings and surplus reserve funds.

The Proposed 2004-05 LAC-CAL budget reflects an increase in appropriation to accommodate lease payments associated with the 2004 Series A bonds. Expenditure distributions will also increase in 2004-05 while revenue will decrease based on a reduction in anticipated interest earnings.

Strategic Planning

The LAC-CAL Equipment Program provides County departments with a mechanism to stabilize ongoing fixed asset costs and provide support for critical operations and programs. The Corporation's access to the tax-exempt bond market and the relative stability of its interest rates assist County departments in their strategic planning efforts.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ --	$ -75,000	$ **75,000**	--
	Revenue: Reflects decreased revenue due to a reduction in anticipated interest earnings on deposited funds. *Supports Countywide Strategic Plan Goal 3.*			
Total	**$ 0**	**$ -75,000**	**$ 75,000**	**0.0**

MENTAL HEALTH
MARVIN J. SOUTHARD, D.S.W., DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 200,749,737	$ 212,326,000	$ 226,860,000	$ 307,555,000	$ 234,812,000	$ 7,952,000
SERVICES & SUPPLIES	767,600,646	828,613,000	807,042,000	967,275,000	742,995,000	-64,047,000
OTHER CHARGES	47,687,877	51,970,000	47,281,000	47,281,000	47,244,000	-37,000
FIXED ASSETS-EQUIP	1,206,332	826,000	826,000	759,000	759,000	-67,000
GROSS TOTAL	$ 1,017,244,592	$ 1,093,735,000	$ 1,082,009,000	$ 1,322,870,000	$ 1,025,810,000	$ -56,199,000
LESS INTRAFD TRANSFER	40,229,964	45,935,000	48,471,000	46,190,000	43,009,000	-5,462,000
NET TOTAL	$ 977,014,628	$ 1,047,800,000	$ 1,033,538,000	$ 1,276,680,000	$ 982,801,000	$ -50,737,000
REVENUE	861,422,020	954,812,000	937,321,000	889,767,000	889,490,000	-47,831,000
NET COUNTY COST	$ 115,592,608	$ 92,988,000	$ 96,217,000	$ 386,913,000	$ 93,311,000	$ -2,906,000
BUDGETED POSITIONS	2,802.1	2,856.6	2,856.6	3,723.6	2,851.6	-5.0
REVENUE DETAIL						
INTEREST	$ 14,682	$	$	$	$	$
STATE AID-MENTAL HLTH	76,986,847	72,271,000	72,896,000	72,896,000	72,896,000	
OTHER STATE AID-HLTH	104,371,924	170,981,000	185,343,000	146,831,000	146,831,000	-38,512,000
STATE-OTHER	108,042,081	39,007,000	39,117,000	38,574,000	38,502,000	-615,000
STATE-REALIGNMENT REV	231,103,454	286,011,000	261,645,000	265,543,000	265,543,000	3,898,000
FEDERAL-OTHER	15,453,107	19,278,000	17,583,000	20,101,000	20,101,000	2,518,000
FED AID-MENTAL HLTH	291,033,011	362,921,000	355,771,000	341,134,000	340,930,000	-14,841,000
OTHER GOVT AGENCIES	570,280	727,000	727,000	662,000	727,000	
COURT FEES & COSTS	45					
ESTATE FEES	1,080,922	1,309,000	2,031,000	2,031,000	2,031,000	
MENTAL HEALTH SVCS	481,206	478,000	478,000	478,000	413,000	-65,000
CHRGS FOR SVCS-OTHER	29,653,697	773,000	758,000	545,000	544,000	-214,000
MISCELLANEOUS	2,620,631	1,056,000	972,000	972,000	972,000	
SALE OF FIXED ASSETS	10,133					
TOTAL	$ 861,422,020	$ 954,812,000	$ 937,321,000	$ 889,767,000	$ 889,490,000	$ -47,831,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	HEALTH AND SANITATION	HEALTH

Mission Statement

"We make our community better by providing world class mental health care," is the vision adopted by the Department of Mental Health (DMH), its stakeholders, and community partners in the County's public mental health system. The framework of Comprehensive Community Care was established to achieve this vision and guide the system's mission to provide clinically competent, culturally sensitive and linguistically appropriate mental health services to its clients in the least restrictive manner possible; and to ensure services are tailored to help individuals achieve their personal goals, increase their ability to achieve independence, and develop skills to support their leading the most constructive and satisfying life possible.

2004-05 Budget Message

The 2004-05 Proposed Budget for DMH reflects a $56.2 million reduction in appropriation, due to the elimination of $41.1 million in 2003-04 one-time funding, coupled with an anticipated $2.5 million reduction in Vehicle License Fees-Realignment revenue, the scheduled reduction of $7.8 million in federal 1115 Waiver Medicaid Demonstration Project funding, and an additional net reduction of $4.8 million in available revenue. The one-time funding in the 2003-04 Adopted Budget included $32.9 million in one-time Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) funds, $3.5 million for the federal Temporary State Relief legislation that temporarily increased the Federal Medicaid Assistance Percentage (FMAP) beyond the standard 50 percent, and a net $4.7 million one-time Realignment Sales Tax revenue, all of which was used to fund ongoing costs.

To address the deficit related to the elimination of one-time funding and the 1115 Waiver funding reduction, the Department plans to engage its stakeholders and community partners in a process to develop a consensus approach to restructuring the mental health service delivery system to achieve $44.6 million in cost savings. It is anticipated that the reductions will primarily focus on services to the uninsured, given the more severe service impact of curtailing services that receive State and federal funding. Details on the specific components of the reductions will be provided in the final changes portion of the 2004-05 budget process.

The Proposed Budget includes a net reduction in positions; however, it reflects $1.6 million in additional appropriation to fund 7.0 positions related to the State mandated authorization process for the Therapeutic Behavioral Services and Day Treatment programs, 14.0 positions to strengthen the Department's directly operated and contracted service delivery programs and fiscal monitoring activities and 3.0 positions to handle an increased employee relations workload. In addition, the Proposed Budget provides $2.0 million in additional appropriation to support inpatient mental health services provided by the Department of Health Services (DHS), $1.1 million to fund homeless services, $0.5 million to handle increased operational needs related to the implementation of the federal Health Insurance Portability and Accountability Act (HIPAA) compliant Integrated System and $5.7 million to fund projected salaries and employee benefits increases.

In addition to the $44.6 million in unspecified service reductions, the Proposed Budget includes reductions of $7.4 million for discretionary information technology expenditures and other miscellaneous services and supplies costs, $3.2 million in savings from the elimination of 29.0 positions previously funded by Community Re-integration of Mentally Ill Offenders (CROMIO) and Supportive Housing Initiative Act (SHIA) grants that expire at the end of the current fiscal year, and $11.9 million in reductions based on a reconciliation of actual expenditure trends to budgeted costs.

Strategic Planning

The Department continues to implement strategic approaches designed to provide the highest quality and most cost-effective services to all persons with serious mental illnesses/disorders. This includes implementation of the recommendations of the Comprehensive Community Care system design process and of the State Department of Mental Health's plan for Managed Mental Health Care. DMH will continue to involve its stakeholders and community partners in developing world class mental health services in support of the County's Strategic Plan.

Critical Needs

The Department's critical unmet needs include recommendations from the community-based meetings conducted by the Department's Strategic Planning Committee to address services for uninsured consumers, including homeless and dually diagnosed substance abusing mentally ill persons. In addition, the Department has critical unmet needs for additional administrative and clinical support infrastructure to meet increased workload needs.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -44,592,000	$ --	$ -44,592,000	--

Unspecified Service Reductions: Reflects a reduction in services and supplies costs to address the Department's projected structural funding deficit for 2004-05. The Department of Mental Health (DMH) is in the process of developing a specific curtailment plan with stakeholders and community partners to restructure service delivery to achieve these savings. Final details on the components of the reduction will be submitted in the final changes portion of the budget process, and are expected to focus primarily on services to the uninsured. *Supports Countywide Strategic Plan Goal 4.*

2.	$ --	$ 10,000,000	$ -10,000,000	--

One-Time Revenue: Reflects the use of one-time funds, retained in the 2003-04 Realignment Sales Tax trust account, to fund ongoing operations. The $10.0 million was reserved to mitigate the impact of the loss of one-time funding included in the 2003-04 Adopted Budget. *Supports Countywide Strategic Plan Goal 4.*

3.	$ 2,000,000	$ --	$ 2,000,000	--

Inpatient Services: Reflects an increase in financial support for the provision of inpatient mental health services in the Department of Health Service's hospitals. *Supports Countywide Strategic Plan Goal 7.*

4.	$ 472,000	$ 151,000	$ 321,000	7.0

Children's System of Care: Reflects funding for 7.0 positions related to the State mandated authorization process for the Therapeutic Behavioral Services and Day Treatment programs. *Supports Countywide Strategic Plan Goals 1, 4 and 5.*

5.	$ 1,125,000	$ 1,323,000	$ -198,000	--

Adult Systems of Care: Reflects an increase in Federal Block Grant funds for homeless services. *Supports Countywide Strategic Plan Goals 1 and 4.*

6.	$ -3,224,000	$ -3,206,000	$ -18,000	-29.0

Adult Systems of Care: Reflects the elimination of 23.0 positions due to the expiration of the Community Re-integration of Mentally Ill Offenders (CROMIO) grant and the elimination of 6.0 positions due to the expiration of three grants including the Supportive Housing Initiative Act (SHIA) grant. *Supports Countywide Strategic Plan Goal 4.*

7.	$ 1,644,000	$ 384,000	$ 1,260,000	17.0

Administrative Support: Reflects funding for 14.0 positions to strengthen the Department's directly operated and contracted service delivery programs and fiscal compliance monitoring and 3.0 positions to handle an increased employee relations workload and cost of activities related to the implementation of the federal Health Insurance Portability and Accountability Act (HIPAA) compliant Integrated System. *Supports Countywide Strategic Plan Goal 4.*

8.	$ --	$ -7,800,000	$ 7,800,000	--

1115 Waiver Medicaid: Reflects the scheduled reduction of 1115 Waiver Medicaid Demonstration Project funding. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
9.	$ --	$ -3,450,000	$ 3,450,000	--

Federal Medicaid Assistance Percentage (FMAP) Decrease: Reflects the expiration of the federal Temporary State Relief legislation that temporarily increased the FMAP. *Supports Countywide Strategic Plan Goal 4.*

10.	$ -11,927,000	$ -50,695,000	$ 38,768,000	--

Other Revenue Reductions: Reflects the net impact of the elimination of several one-time 2003-04 revenue sources, including $32.9 million in one-time Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) funding and $4.7 million in one-time Realignment Sales Tax revenue, partially offset by savings in payments for prior year Senate Bill 90 costs. *Supports Countywide Strategic Plan Goal 4.*

Other Changes

1.	$ 1,131,000	$ --	$ 1,131,000	--

Salaries and Employee Benefits: Reflects funding of Board–approved increases in salaries and employee benefits. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 512,000	$ --	$ 512,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system. *Supports Countywide Strategic Plan Goal 4.*

3.	$ 4,062,000	$ --	$ 4,062,000	--

Unavoidable Cost Increases: Reflects unavoidable cost increases absorbed by the Department to fund increases in workers' compensation, retiree health insurance and retirement costs, as well as an increase in overtime costs based on current year trends. *Supports Countywide Strategic Plan Goal 4.*

4.	$ -7,402,000	$ --	$ -7,402,000	--

Operating Costs: Reflects reductions in discretionary information technology, alteration and improvements, training, and miscellaneous operating cost accounts that will further deteriorate the Department's infrastructure. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -56,199,000**	**$ -53,293,000**	**$ -2,906,000**	**-5.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Fee-for-Service (FFS) Medi-Cal/Managed Care						
$88,388,000	$ 136,000	$ 88,252,000	$ --	$ --	$ --	98.0

Authority: Mandated program – Sections 5600, 5775 of the California Welfare and Institutions (W&I) Code.

Provides treatment authorization and payment approval for acute psychiatric inpatient hospital services and for professional and nursing facilities mental health services, including specialty mental health outpatient services for Medi-Cal beneficiaries. This includes follow-up planning, case management services, beneficiary and provider relations, 24-hour/7 days/week access, linkage and coordinating services, quality management and grievance and appeals processes to assure appropriate community services are provided to beneficiaries.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Crisis Emergency Services						
$13,388,000	$ --	$ 8,452,000	$ 4,936,000	$ 4,936.000	$ --	141.3

Authority: Mandated program – Section 5600.4 of the California W&I Code and Chapter 3, Article 13, Title 9 of the California Government Code.

Provides emergency evaluation, assessment, and crisis intervention services throughout Los Angeles County through field assessments and services delivered in psychiatric emergency rooms, group homes, board and care facilities, schools, private residences, and any venue in which a crisis is being experienced.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Patient Advocacy						
$ 3,438,000	$ --	$ 2,141,000	$ 1,297,000	$ 1,297,000	$ --	45.0

Authority: Mandated program – Sections 5530 (a) and 5600.2 (a)(6), of the California Code of Regulations Title 9, Section 863.1 (a).

Provides patient advocacy services for approximately 15,000 client complaints and inquiries annually. Responds to approximately 3,000 inquiries per year from mental health providers and the public. Also provides representation for clients at over 17,800 administrative hearings each year. Monitors seven inpatient psychiatric facilities for compliance with patients' rights statutes. Trains staff and clients about patient and mental health law and acts as consultant in this area. Assists in the formulation of policies, procedures, and legislation to protect patients' rights. Compiles statistics on involuntary holds and patients' rights denials.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Public Guardian						
$12,484,000	$ 279,000	$ 9,290,000	$ 2,915,000	$ 2,915,000	$ --	129.0

Authority: Mandated program – Sections 5350, 5350.1, 5352.5 and 5354.5 of the California W&I Code and Sections 37430 and 27432 of the California Government Code.

4. **Public Guardian** (cont'd)

The Public Guardian investigates the need for conservatorship and acts as the public conservator on behalf of the County for individuals found by the courts to be: gravely disabled due to a mental disorder; unable to provide properly for their food, clothing, shelter, or health needs; and/or unable to manage their finances or resist undue influence or fraud. The Public Guardian also provides mobile health and mental health services to older adults age 50 and over who need either in-home or community-based services to live safely in the community with maximum independence and dignity. Additional services provided include homeless conservatorship outreach and the recruitment, training and supervision of master social worker candidates completing their fieldwork requirements.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. **Children's System of Care**						
$416,947,000	$ 14,850,000	$ 356,764,000	$ 45,333,000	$ 45,333,000	$ --	622.0

Authority: Mandated program – Sections 4380, 5600.1, 5672, 5695, 5600.4, 5670, 5671, and 6002.1 of the California W&I Code and California Government Code, Chapter 26.5, Sections 7570, 7576, and 7572.5.

Provides mental health services to children and their families through outpatient, day treatment, and case management programs, including crisis intervention, short-term psychotherapy, and consultation services. Also provides inpatient mental health services to children and youth that are severely emotionally disturbed, at risk of harming themselves or others, or at risk of hospitalization. Also provides crisis intervention and short-term psychotherapy for incarcerated minors.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. **Adult System of Care**						
$419,291,000	$ 26,673,000	$ 337,363,000	$ 55,255,000	$ 55,255,000	$ --	1,133.6

Authority: Mandated program – Sections 5001, 5600.4, 5670, 5671, 6003.2 and 6004 of the California W&I Code, California Code of Regulations, Title 9 Section 522.

Provides a full spectrum of mental health services within a capitated rate to adults with serious and persistent mental illnesses. Services include hospitalization, residential treatment, day treatment, day rehabilitation, individual, group, medication support, crisis intervention, and case management/brokerage.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. **Justice Programs**						
$46,612,000	$ 729,000	$ 34,275,000	$ 11,608,000	$ 11,608,000	$ --	275.2

Authority: Mandated program – Section 5695 of the California W&I Code, California Code of Regulations, Title 9, Chapter 7, Sections 1101 and 1103.

Provides services to mentally ill offenders which include early identification of acute psychiatric problems, provision of short-term crisis intervention, mental health housing/placement, treatment and medications to incarcerated mentally ill. Provides assessment, placement, and supervision of adult mentally ill offenders in the court system. Also identifies and assists mentally ill defendants and diverts them out of the legal system and links them with mental health treatment in the community.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8. Support Services						
$48,808,000	$ 116,000	$ 37,274,000	$ 11,418,000	$ 11,418,000	$ --	148.0

Authority: Mandated program – Sections 17001and 5600.2 of the California W&I Code.

Provides support services that cannot be directly identified to programs. Includes contracts for training and computer programming, utilities, rent, and miscellaneous services and supplies.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
9. Administration						
$21,405,000	$ 226,000	$ 15,679,000	$ 5,500,000	$ 5,500,000	$ --	259.5

Authority: Mandated program – Sections 17001and 5600.2 of the California W&I Code.

Provides support services in the provision of mental health services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
10. Unspecified Service Reduction						
$-44,951,000	$ --	$ --	$ -44,951,000	$ -44,951,000	$ --	--

The Department is in the process of developing a curtailment plan to address the shortfall. To address this shortfall, the Department intends to reduce services to indigent clients.

Total Programs						
$1,025,810,000	**$ 43,009,000**	**$ 889,490,000**	**$ 93,311,000**	**$ 93,311,000**	**$ 0**	**2,851.6**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	161,321,000	167,711,000	170,648,000	2,937,000
Employee Benefits	51,005,000	59,149,000	64,164,000	5,015,000
Total Salaries and Employee Benefits	212,326,000	226,860,000	234,812,000	7,952,000
Services and Supplies				
Communications	3,854,000	3,781,000	3,424,000	-357,000
Computer Equipment-noncapital	1,558,000	2,187,000	2,265,000	78,000
Computer Software	750,000	750,000	750,000	0
Food	110,000	130,000	112,000	-18,000
Household Expenses	42,000	51,000	51,000	0
Information Technology Services	16,993,000	17,678,000	12,291,000	-5,387,000
Insurance	30,000	30,000	70,000	40,000
Maintenance-Buildings and Improvements	81,000	2,012,000	1,776,000	-236,000
Maintenance-Equipment	2,694,000	81,000	61,000	-20,000
Medical Dental and Laboratory Supplies	37,713,000	39,494,000	39,494,000	0
Memberships	66,000	66,000	66,000	0
Office Expense-Other	3,582,000	3,605,000	2,486,000	-1,119,000
Office Expense-Postage	175,000	175,000	200,000	25,000
Professional and Specialized Services	742,567,000	718,255,000	707,554,000	-10,701,000
Publication and Legal Notices	420,000	420,000	300,000	-120,000
Rents and Leases-Bldg and Improvements	9,614,000	9,981,000	9,401,000	-580,000
Rents and Leases-Equipment	1,117,000	1,098,000	1,198,000	100,000
Special Departmental Expense	1,116,000	1,011,000	991,000	-20,000
Telecommunications	1,173,000	1,385,000	1,065,000	-320,000
Training	1,360,000	1,314,000	1,219,000	-95,000
Transportation and Travel-Auto Mileage	541,000	545,000	545,000	0
Transportation and Travel-Auto Service	18,000	18,000	18,000	0
Transportation and Travel-Other	575,000	575,000	475,000	-100,000
Transportation and Travel-Traveling	361,000	331,000	325,000	-6,000
Utilities	1,484,000	1,450,000	1,450,000	0
Expenditures Applicable to Prior Years	619,000	619,000	0	-619,000
Unspecified Service Reduction	0	0	-44,592,000	-44,592,000
Total Services and Supplies	828,613,000	807,042,000	742,995,000	-64,047,000
Other Charges				
Capital Leases	554,000	554,000	357,000	-197,000
Insurance Claims and Administration	664,000	664,000	664,000	0
Judgments and Damages	994,000	994,000	994,000	0
Support and Care of Persons	49,758,000	45,069,000	45,229,000	160,000
Total Other Charges	51,970,000	47,281,000	47,244,000	-37,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	600,000	600,000	533,000	-67,000
Vehicle-Automobile	190,000	190,000	190,000	0
Vehicle-Heavy Use	36,000	36,000	36,000	0
Total Equipment	826,000	826,000	759,000	-67,000
Total Fixed Assets	826,000	826,000	759,000	-67,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**1,093,735,000**	**1,082,009,000**	**1,025,810,000**	**-56,199,000**
Less: Intrafund Transfers	45,935,000	48,471,000	43,009,000	-5,462,000
TOTAL NET REQUIREMENTS	1,047,800,000	1,033,538,000	982,801,000	-50,737,000
REVENUES:				
Intergovernmental Revenues-Federal	382,199,000	373,354,000	361,031,000	-12,323,000
Intergovernmental Revenues-State	568,270,000	559,001,000	523,772,000	-35,229,000
Intergovernmental Revenues-Other	727,000	727,000	727,000	0
Charges for Services	2,560,000	3,267,000	2,988,000	-279,000
Miscellaneous Revenues	1,056,000	972,000	972,000	0
TOTAL REVENUES	954,812,000	937,321,000	889,490,000	-47,831,000
NET COUNTY COST	**92,988,000**	**96,217,000**	**93,311,000**	**-2,906,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Outpatient Mental Health Services

Program Description: Provides, through a network of County-operated and contracted licensed agencies, an array of outpatient mental health services to individuals with severe and persistent mental illnesses and to severely emotionally disturbed children and adolescents and their families. These services include case management, individual and group therapy, medication support, crisis intervention and psychological testing. In 2002-03, 183,112 individuals received outpatient mental health services.

Program Result: Children, youth, adults and older adults will have timely access to appropriate outpatient mental health care. Access to and ongoing involvement in these services will result in clients who are satisfied with their services and whose quality of life has improved.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients who are satisfied or very satisfied with services and the quality of life: [1]				
Youth (13-17 years)	n/a	n/a	n/a	n/a
Families of children 0-17 years	n/a	n/a	n/a	n/a
Adults (18 – 59 years)	n/a	n/a	n/a	n/a
Older adults (60 years and over)	n/a	n/a	n/a	n/a
Percent of all clients receiving outpatient services who are identified with substance related disorders:				
Children, youth and young adults (<18 years)	9%	8%	9%	10%
Adults (18 – 59 years)	26%	30%	33%	35%
Older adults (60 years and over)	8%	11%	12%	15%
Average monthly percent of clients with open outpatient cases that have received services within 90 days of previous service:				
Children, youth and young adults (<18 years)	87%	86%	88%	90%
Adults (18 – 59 years)	85%	82%	87%	90%
Older adults (60 years and over)	81%	76%	83%	90%
Operational Measures				
Total number of unique clients who received outpatient mental health services:				
Children, youth and young Adults (<21 years)	59,832	67,530	70,500	73,500
Adults (21 – 59 years)	99,767	105,507	106,000	106,300
Older adults (60 years and over)	8,274	9,400	9,700	9,800
Total annual cost of outpatient care	$448,705,000	$496,583,000	$525,600,000	$557,333,000
Average annual costs per outpatient client	$2,673	$2,722	$2,823	$2,940

Explanatory Note(s):
(1) This data will be available on the State's performance outcome survey in which DMH participated. No comparable data is available for 2001-02.
n/a = not available

PROGRAM NAME: Post-Acute Psychiatric Hospitalization Services

Program Description: To ensure continuity of care for clients discharged from acute psychiatric hospitals, mental health staff from both inpatient and community-based outpatient programs plan, coordinate and link consumers to post-hospital outpatient mental health services.

Program Result: Children, youth, adults and older adults will have timely and appropriate access to outpatient mental health services upon discharge from acute psychiatric hospitalizations. Access to these aftercare services will reduce the number and frequency of re-hospitalizations.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of clients who were seen within 7 days of discharge from an acute hospital: (1)				
Children and youth (<18 years)	49%	51%	53%	55%
Adults (18 – 59 years)	33%	38%	44%	50%
Older adults (60 years and over)	18%	24%	29%	34%
Percent of clients re-hospitalized within 1-30 days of discharge:				
Children and youth (<18 years)	8%	8%	8%	7%
Adults (18 – 59 years)	9%	9%	8%	7%
Older adults (60 years and over)	4%	5%	5%	4%
Percent of clients re-hospitalized within 31 - 90 days of discharge:				
Children and youth (<18 years)	11%	12%	11%	9%
Adults (18 – 59 years)	10%	12%	12%	10%
Older adults (60 years and over)	6%	6%	6%	5%
Percent of clients re-hospitalized after more than 90 days of discharge:				
Children and youth (<18 years)	8%	10%	8%	8%
Adults (18 – 59 years)	9%	9%	8%	8%
Older adults (60 years and over)	5%	4%	4%	3%
Operational Measures				
Total number of clients hospitalized in acute psychiatric facilities:				
Children and youth (<18 years)	3,425	3,852	4,000	4,200
Adults (18 – 59 years)	13,173	13,918	14,600	15,400
Older adults (60 years and over)	1,006	1,002	1,000	1,000
Total number of acute psychiatric hospital discharges:				
Children and youth (<18 years)	5,109	4,622	4,400	4,200
Adults (18 – 59 years)	24,030	25,306	25,600	25,800
Older adults (60 years and over)	1,564	1,515	1,500	1,400
Average length of stay per hospitalization (days):	10.79	9.82	9.25	9.00
Average number of hospitalizations per client	1.75	1.76	1.60	1.45
Average inpatient cost per inpatient client	$6,042	$5,499	$5,200	$5,000

Explanatory Note(s):
(1) 2002-03 data is available for the first three quarters only.

PROGRAM NAME: Crisis Emergency Services

Program Description: See Departmental Program Summary

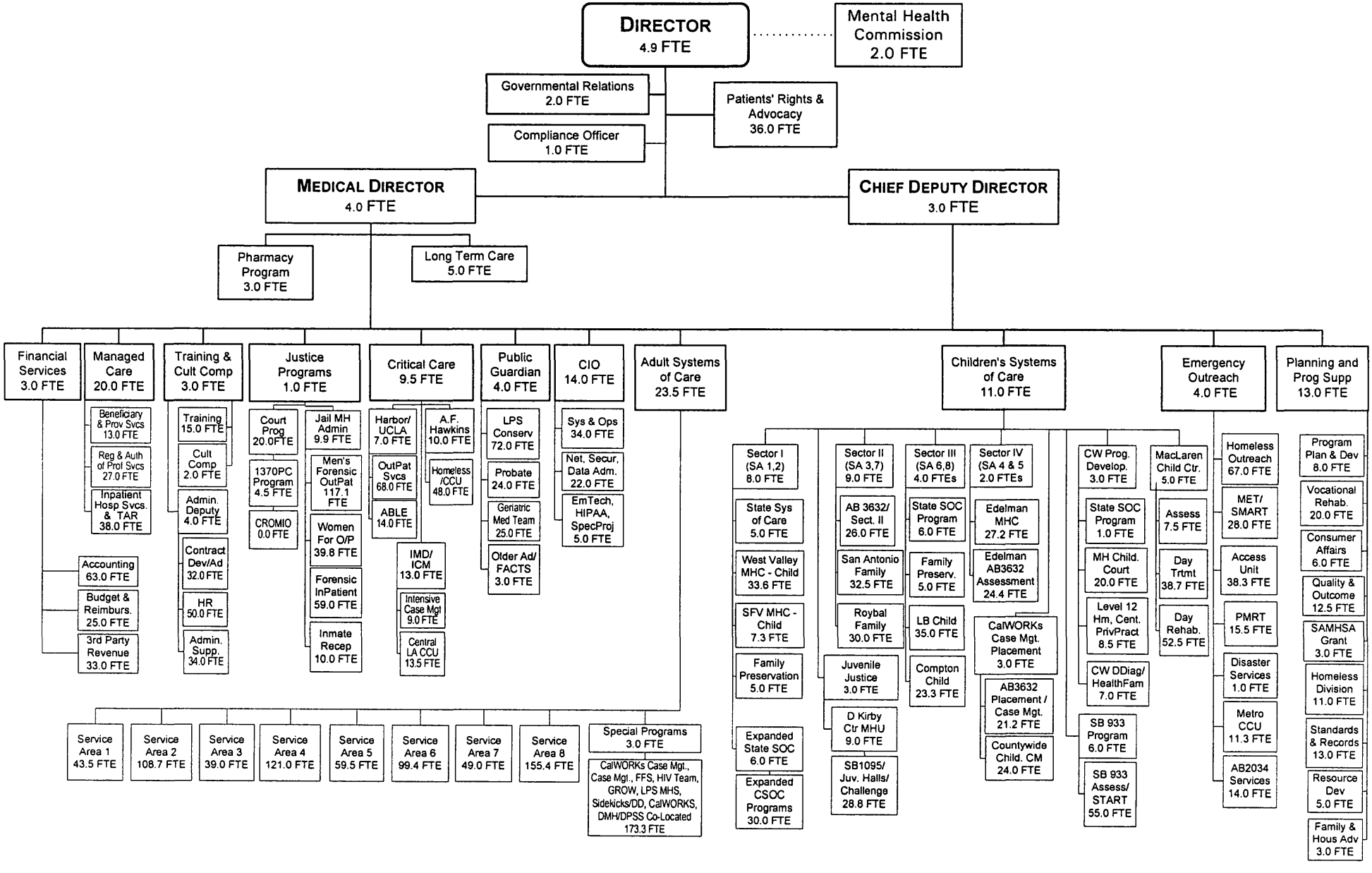
Program Result: Persons with mental illness in Los Angeles County receive timely access to urgent mental health services.

Performance Measures (1)	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of field visits made in 45 minutes or less	n/a	n/a	30%	33%
Percent of field visits made in 46 – 60 minutes	n/a	n/a	20%	27%
Percent of field visits made in 61 – 90 minutes	n/a	n/a	24%	22%
Percent of field visits made in 90+ minutes	n/a	n/a	26%	18%

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of urgent field visits in 45 minutes or less	n/a	n/a	3,500	4,000
Number of urgent field visits in 46 – 60 minutes	n/a	n/a	2,300	3,200
Number of urgent field visits in 61 – 90 minutes	n/a	n/a	2,800	2,600
Number of urgent field visits in 90+ minutes	n/a	n/a	3,000	2,200
Total number of field Visits	n/a	7,810	11,600	12,000

Explanatory Note(s):
(1) No historic data available. Data collection began in 2003-04.
n/a = not available

DEPARTMENT OF MENTAL HEALTH
Marvin J. Southard, D.S.W., Director
Fiscal Year 2004-05
Proposed Positions = 2,851.6



MILITARY AND VETERANS AFFAIRS
JOSEPH N. SMITH, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 1,328,392	$ 1,397,000	$ 1,443,000	$ 1,592,000	$ 1,592,000	$ 149,000
SERVICES & SUPPLIES	527,379	509,000	467,000	521,000	485,000	18,000
OTHER CHARGES	36,370	44,000	60,000	60,000	40,000	-20,000
OTHER FINANCING USES	30,140					
GROSS TOTAL	$ 1,922,281	$ 1,950,000	$ 1,970,000	$ 2,173,000	$ 2,117,000	$ 147,000
LESS INTRAFD TRANSFER	2,270	1,000	1,000	1,000	1,000	
NET TOTAL	$ 1,920,011	$ 1,949,000	$ 1,969,000	$ 2,172,000	$ 2,116,000	$ 147,000
REVENUE	746,441	753,000	817,000	831,000	775,000	-42,000
NET COUNTY COST	$ 1,173,570	$ 1,196,000	$ 1,152,000	$ 1,341,000	$ 1,341,000	$ 189,000
BUDGETED POSITIONS	25.5	25.5	25.5	25.5	25.5	
REVENUE DETAIL						
BUSINESS LICENSES	$ 5,100	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$
RENTS AND CONCESSIONS	359,960	351,000	351,000	365,000	365,000	14,000
STATE AID-VET AFFAIRS	145,742	116,000	180,000	180,000	120,000	-60,000
STATE-OTHER	103,561	167,000	167,000	167,000	167,000	
CHRGS FOR SVCS-OTHER	131,094	110,000	110,000	110,000	114,000	4,000
MISCELLANEOUS	984	1,000	1,000	1,000	1,000	
TOTAL	$ 746,441	$ 753,000	$ 817,000	$ 831,000	$ 775,000	$ -42,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	VETERANS' SERVICES

Mission Statement

To assist veterans, their dependents, and survivors in pursuing legal claims and benefits to which they are eligible under federal and State legislation, and to operate and maintain the Bob Hope Patriotic Hall for use by veterans' organizations and the public.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost (NCC) increase of $189,000 primarily attributable to Board-approved increases in salaries and employee benefits.

Strategic Planning

As part of the County's Strategic Plan, the Department will focus on maintaining adequate service levels with increased emphasis on quality and efficiency, and continue to explore and utilize technology, where appropriate, to improve performance and increase productivity.

Service Excellence
- -- Expand web page data to advertise and promote Department services, facilities, and public information items.
- -- Expand outreach services to elderly veterans and widows confined to nursing homes and convalescent hospitals.
- -- Improve access to and responsiveness of the United States Veterans Administration Benefits Delivery Network (BDN) system.

Strategic Planning (cont'd)

Workforce Excellence
-- Establish a "One-Stop" Service Center at Bob Hope Patriotic Hall to provide a seamless service delivery system to assess individual needs for benefits assistance, employment, and referral to service provider agencies.
-- Collaborate with Southern California County Veterans Service Offices (CVSO) to conduct quarterly regional training sessions pertaining to legal decisions, new veterans' benefits, and changes in the United States Department of Veterans Policies and Procedures.
-- Integrate the in-house Veterans Program (VETPRO) computer system with the United States Veterans Administration BDN system.
-- Enhance all employees' computer skills to include Microsoft Office and Access applications.

Organizational Effectiveness
-- Establish a publicly accessible Internet Reservation system for Bob Hope Patriotic Hall to improve the responsiveness to requests for space needs and the efficiency of departmental operations.
-- Integrate the current Bob Hope Patriotic Hall reservations system with an accounting system that will create invoices for accounts receivable and contain an automated deposit system.

Fiscal Responsibility
-- Increase subvention funding from the California Veterans (CAL-VET) College Tuition Fee Waiver Program for dependents of veterans disabled or deceased while in service by expanding distribution of flyers to local places of worship.
-- Increase revenue from Veterans License Plate sales through increased advertising.
-- Seek grants and in-kind donations from veterans' organizations, public and private corporations to assist in upgrading the displays, décor, and facilities at Bob Hope Patriotic Hall.

Critical Needs

Bob Hope Patriotic Hall has a critical need for a multi-level parking structure to meet client demand.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ --	$ -60,000	$ 60,000	--
	State Cost-Avoidance Revenue: Reflects a decrease in State veteran affairs revenue. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ 18,000	$ 18,000	$ --	--
	Bob Hope Patriotic Hall: Reflects unavoidable cost increases in services and supplies, fully offset by revenue from increased building usage. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 124,000	$ --	$ 124,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
2.	$ 5,000	$ --	$ 5,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

Total	**$ 147,000**	**$ -42,000**	**$ 189,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Veterans Welfare Referral and Claims Benefits**	$ 883,000	$ --	$ 287,000	$ 596,000	$ --	$ 596,000	14.0

Authority: Non-mandated, discretionary program – California Military and Veterans Code Title 12, Sections 450 through 455, Sections 890 through 899, Sections 940 through 946, and California Education Code Section 32320.

This program includes the following services: veterans claims, senior Medi-Cal, veteran burials, and college fee waivers. Veterans claims requires referral of veterans, their dependents, and survivors who apply for welfare benefits to also undergo determination of eligibility for federal benefits. Senior Medi-Cal provides services to elderly veterans and their dependents who are confined in nursing home facilities. The Department assists these seniors in pursuing claims for Veterans Administration pensions, compensation, aid, and attendant care. The college fee waiver is administered for the dependents of disabled veterans. The Department also provides decent burials to indigent veterans and their widows.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Bob Hope Patriotic Hall Operation**	$ 807,000	$ 1,000	$ 488,000	$ 318,000	$ --	$ 318,000	6.5

Authority: Non-mandated, discretionary program.

Bob Hope Patriotic Hall is used to provide valuable services to veterans' organizations, employee groups, and the community at large.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Administration**	$ 427,000	$ --	$ --	$ 427,000	$ --	$ 427,000	5.0

Authority: Non-mandated, discretionary program.

The Administrative Division provides support in areas such as executive office and departmental budgeting, accounting, personnel, payroll, contracts, and procurement operations.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs	**$ 2,117,000**	**$ 1,000**	**$ 775,000**	**$ 1,341,000**	**$ 0**	**$ 1,341,000**	**25.5**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	911,000	993,000	1,035,000	42,000
Employee Benefits	486,000	450,000	557,000	107,000
Total Salaries and Employee Benefits	1,397,000	1,443,000	1,592,000	149,000
Services and Supplies				
Communications	37,000	29,000	30,000	1,000
Household Expenses	18,000	12,000	15,000	3,000
Information Technology Services	0	15,000	15,000	0
Insurance	1,000	1,000	1,000	0
Jury and Witness Expense	1,000	2,000	0	-2,000
Maintenance-Buildings and Improvements	54,000	34,000	50,000	16,000
Maintenance-Equipment	0	2,000	0	-2,000
Office Expense-Other	10,000	15,000	15,000	0
Office Expense-Postage	5,000	4,000	4,000	0
Office Expense-Stat and Forms	25,000	18,000	18,000	0
Professional and Specialized Services	267,000	263,000	263,000	0
Rents and Leases-Bldg and Improvemts	2,000	4,000	4,000	0
Rents and Leases-Equipment	6,000	6,000	6,000	0
Special Departmental Expense	28,000	7,000	9,000	2,000
Transportation and Travel-Auto Mileage	3,000	2,000	2,000	0
Transportation and Travel-Traveling	2,000	3,000	3,000	0
Utilities	50,000	50,000	50,000	0
Total Services and Supplies	509,000	467,000	485,000	18,000
Other Charges				
Judgments and Damages	0	4,000	0	-4,000
Retirement of Other Long-Term Debt	29,000	29,000	29,000	0
Support and Care of Persons	12,000	21,000	8,000	-13,000
Taxes and Assessments	3,000	6,000	3,000	-3,000
Total Other Charges	44,000	60,000	40,000	-20,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**1,950,000**	**1,970,000**	**2,117,000**	**147,000**
Less: Intrafund Transfers	1,000	1,000	1,000	0
TOTAL NET REQUIREMENTS	1,949,000	1,969,000	2,116,000	147,000
REVENUES:				
Licenses, Permits and Franchises	8,000	8,000	8,000	0
Revenue from Use of Money and Property	351,000	351,000	365,000	14,000
Intergovernmental Revenues-State	116,000	180,000	120,000	-60,000
Intergovernmental Revenues-Other	167,000	167,000	167,000	0
Charges for Services	110,000	110,000	114,000	4,000
Miscellaneous Revenues	1,000	1,000	1,000	0
TOTAL REVENUES	753,000	817,000	775,000	-42,000
NET COUNTY COST	**1,196,000**	**1,152,000**	**1,341,000**	**189,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Veterans Services

Program Description: See Departmental Program Summary

Program Result: Veterans, their dependents, and survivors receive monetary benefits from the United States Department of Veterans Affairs (USDVA), California Department of Veterans Affairs (CDVA), and other State and local benefits to enrich the quality of lives.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Monetary benefits awarded to veterans, their dependents, and survivors	$4,409,206	$5,392,688	$5,500,540	$5,610,550
Number of college tuition/fees waived for the dependents of disabled veterans	850	897	914	932
Assistance to pursue monetary benefits for aid and attendant care provided to elderly veterans and their dependents who are confined to long-term care facilities	$58,082	$36,066	$36,127	$36,849
Number of burial benefits to indigent veterans and their widows to ensure a proper and a decent burial at Veterans National cemeteries	310	237	241	246
Welfare cost avoidance	$321,660	$516,674	$517,787	$528,143
Operational Measures				
Number of counselors	12	12	12	12
Total cost of veterans services operation	$811,000	$832,000	$ 846,000	$883,000
Number of claims filed	4,841	5,341	5,434	5,542
Number of clients assisted	18,473	18,553	18,860	19,237
Average number of claims filed per counselor	403	445	453	462
Number of clients assisted per month	1,539	1,546	1,572	1,603
Claims approved/awarded	2,130	2,307	2,353	2,400

PROGRAM NAME: Bob Hope Patriotic Hall

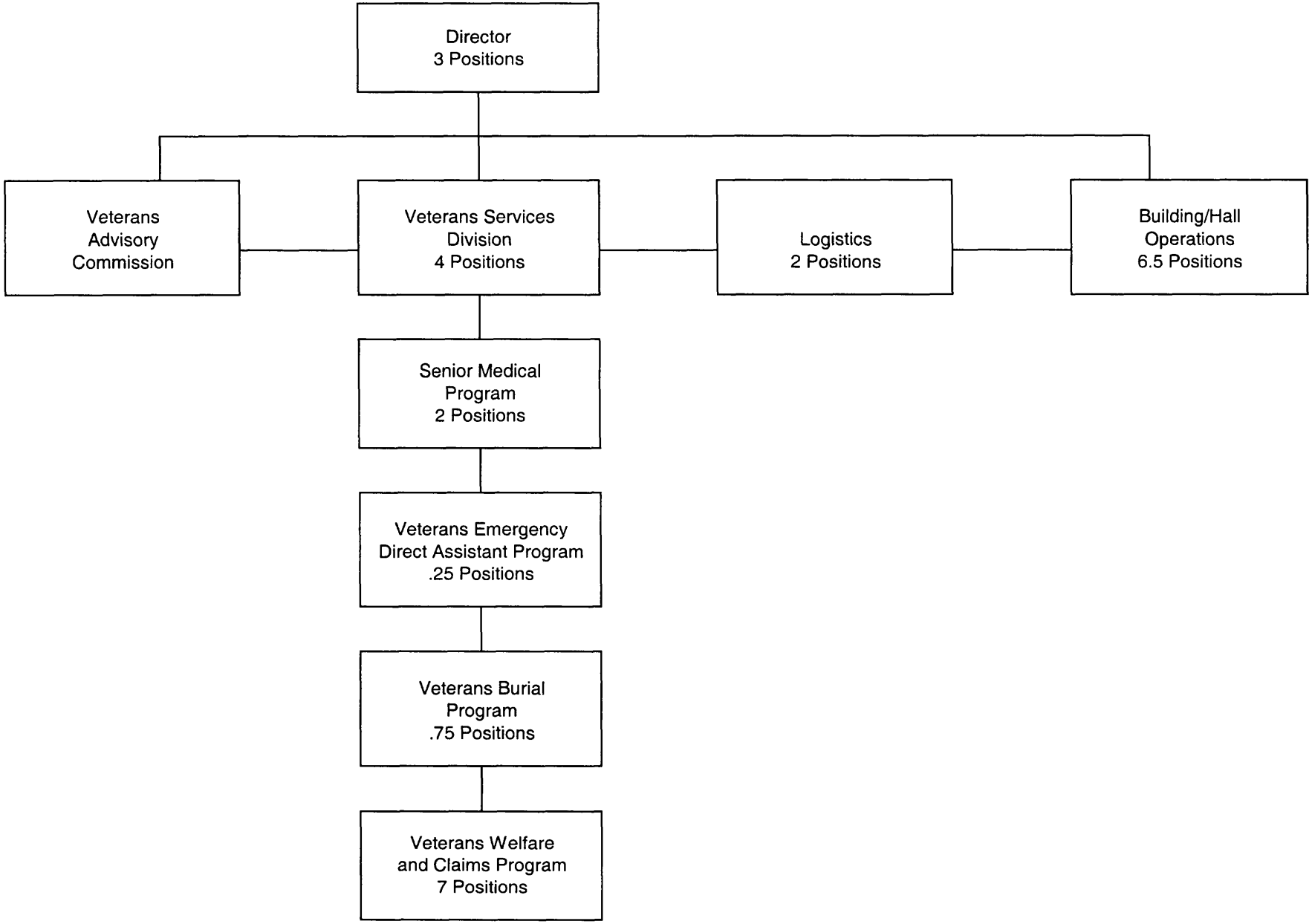
Program Description: See Departmental Program Summary

Program Result: Veterans, veterans' organizations, government agencies, non-profit companies, and the general public use Bob Hope Patriotic Hall to hold meetings, gatherings, or celebrations in a centrally located facility just south of Downtown Los Angeles.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Monthly veteran participants attending Bob Hope Patriotic Hall events	18,556	20,685	20,715	20,900
Monthly non-veteran participants attending Bob Hope Patriotic Hall events	201,923	209,836	211,000	219,000
Meeting room usage by veterans	8,000	7,000	8,000	8,240
Meeting room usage by non-veterans	93,000	102,000	110,000	115,000
Special events room usage by veterans	2,000	2,000	2,000	2,000
Special events room usage by non-veterans	95,000	118,000	120,000	122,000

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Total building staff hours	11,174	8,635	8,793	11,981
Total cost of Bob Hope Patriotic Hall operation	$651,000	$715,000	$734,000	$807,000
Revenue from veterans monthly leases	34,072	49,063	41,611	44,408
Revenue from non-veterans monthly leases	$437,815	$447,091	$427,389	$443,592
Percentage of revenue from non-veterans monthly leases to offset cost	5%	6%	5%	6%
Percentage of revenue from non-veterans monthly leases to offset cost	67%	62%	58%	55%

MILITARY AND VETERANS AFFAIRS
Joseph N. Smith, Director
Total 2004-05 Proposed Budget Positions = 25.5



MUSEUM OF ART
DR. ANDREA L. RICH, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 4,282,744	$ 4,277,000	$ 4,536,000	$ 4,582,000	$ 4,555,000	$ 19,000
SERVICES & SUPPLIES	12,926,101	13,174,000	13,053,000	13,034,000	13,034,000	-19,000
OTHER CHARGES	452,524	434,000	431,000	926,000	926,000	495,000
GROSS TOTAL	$ 17,661,369	$ 17,885,000	$ 18,020,000	$ 18,542,000	$ 18,515,000	$ 495,000
REVENUE	381,848	150,000	150,000	150,000	150,000	
NET COUNTY COST	$ 17,279,521	$ 17,735,000	$ 17,870,000	$ 18,392,000	$ 18,365,000	$ 495,000
BUDGETED POSITIONS	58.0	51.0	51.0	48.0	48.0	-3.0
REVENUE DETAIL						
MISCELLANEOUS	$ 176,703	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$
SALE OF FIXED ASSETS	3,145					
OPERATING TRANSFER IN	202,000					
TOTAL	$ 381,848	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	RECREATION & CULTURAL SERVICES	CULTURAL SERVICES

Mission Statement

The Los Angeles County Museum of Art (LACMA), established by County ordinance, administers the Museum of Art complex in Hancock Park. The facilities, opened in 1965, were financed by Museum Associates, a private non-profit corporation, and made a gift to the County by this group. Museum Associates acts as the governing body of LACMA, subject to the direction of the Board of Supervisors. LACMA's mission is to serve the public through the collection, conservation, exhibition, and interpretation of significant works of art from a broad range of cultures and historical periods; and to translate art collections into meaningful, educational, aesthetic, intellectual, and cultural experiences for the widest array of audiences.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $495,000. This increase is primarily due to increased rent expenses ($491,000), and a Consumer Price Index (CPI) based cost-of-living adjustment ($309,000) offset by the deletion of one-time carryover funding ($305,000). Vacant positions are deleted to offset higher costs for salaries and employee benefits and unavoidable costs increases in services and supplies.

Strategic Planning

The Museum of Art will continue implementation of its long-range strategic objectives; raising the Museum's pre-eminence in the local, national, and international arts community through development of quality scholarship, collections, exhibitions, and educational programs; reorganizing its internal structure to enhance productivity; continuing a capital and endowment campaign; and reallocating existing resources to direct public service needs.

Critical Needs

The Department continues to face unfunded deferred maintenance needs; specifically in the areas of heating, ventilation, and air conditioning system upgrades, elevators, electrical, and other needs related to building infrastructure.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -305,000	$ --	$ -305,000	--
	One-time Carryover: Reflects a reduction in one-time carryover funding, consistent with the 1994 Funding Agreement. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ -158,000	$ --	$ -158,000	-3.0
	Art Administration and Collections: Reflects the deletion of funding for 3.0 positions to offset cost increases not covered by the cost-of-living adjustment. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 47,000	$ --	$ 47,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 19,000	$ --	$ 19,000	--
	Retirement Debt Service: Reflects the Department's proportional share of the scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ 491,000	$ --	$ 491,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ 111,000	$ --	$ 111,000	--
	Other Salaries and Employee Benefits: Reflects various adjustments to salaries and employee benefits based on the current hiring plan and expenditure trends.			
5.	$ 77,000	$ --	$ 77,000	--
	Utilities: Reflects an increase from the funding levels provided in 2003-04 based on expenditure trends.			
6.	$ 213,000	$ --	$ 213,000	--
	Miscellaneous: Reflects adjustments to services provided by other County departments; including insurance, building maintenance, special assessments, professional and specialized services, and the Museum Associates.			
Total	**$ 495,000**	**$ 0**	**$ 495,000**	**-3.0**

MUSEUM OF ART

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Permanent Collection and Exhibitions**	$13,055,000	$ --	$ 150,000	$ 12,905,000	$ 12,905,000	$ --	35.0

Authority: 1994 Funding Agreement; however, the cost-of-living adjustment (COLA) can be negotiated if the County experiences a two percent reduction of permanent budgeted positions.

Public programs include the permanent collection, exhibition, and collections management functions of the Museum. The permanent collection consists of over 110,000 objects, and 15 to 25 major exhibitions are presented annually. Between 600,000 and one million people visit the Museum each year. This program includes revenue from parking services. The primary aim is to serve the public through presentation of installations and exhibitions representing the highest levels of artistic achievement from all historical periods and cultures, and translation of the collections into meaningful experiences for the widest array of audiences.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Education**	$ 462,000	$ --	$ --	$ 462,000	$ 462,000	$ --	1.0

Authority: 1994 Funding Agreement; however, the COLA can be negotiated if the County experiences a two percent reduction of permanent budgeted positions.

Over 650,000 individuals are served annually through programs of art workshops, lectures, tours, outreach programs, and in-service teacher training in conjunction with the public programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Administration and Operations**	$ 4,998,000	$ --	$ --	$ 4,998,000	$ 4,998,000	$ --	12.0

Authority: 1994 Funding Agreement; however, the COLA can be negotiated if the County experiences a two percent reduction of permanent budgeted positions.

Provides administrative and operations support to the department; including executive office, accounting and legal services, facility maintenance, and insurance. The museum consists of over 750,000 square feet and ten acres; including galleries, offices, parking facilities, and gardens.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs	**$18,515,000**	**$ 0**	**$ 150,000**	**$ 18,365,000**	**$ 18,365,000**	**$ 0**	**48.0**

MUSEUM OF ART

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	2,882,000	3,092,000	2,949,000	-143,000
Employee Benefits	1,395,000	1,444,000	1,606,000	162,000
Total Salaries and Employee Benefits	4,277,000	4,536,000	4,555,000	19,000
Services and Supplies				
Communications	9,000	10,000	10,000	0
Insurance	274,000	274,000	341,000	67,000
Maintenance-Buildings and Improvements	75,000	82,000	89,000	7,000
Professional and Specialized Services	87,000	104,000	84,000	-20,000
Rents and Leases-Bldg and Improvemts	50,000	50,000	50,000	0
Special Departmental Expense	12,377,000	12,298,000	12,155,000	-143,000
Transportation and Travel-Auto Service	7,000	17,000	10,000	-7,000
Utilities	295,000	218,000	295,000	77,000
Total Services and Supplies	13,174,000	13,053,000	13,034,000	-19,000
Other Charges				
Judgments and Damages	10,000	10,000	10,000	0
Retirement of Other Long-Term Debt	403,000	403,000	894,000	491,000
Taxes and Assessments	21,000	18,000	22,000	4,000
Total Other Charges	434,000	431,000	926,000	495,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**17,885,000**	**18,020,000**	**18,515,000**	**495,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	17,885,000	18,020,000	18,515,000	495,000
REVENUES:				
Miscellaneous Revenues	150,000	150,000	150,000	0
TOTAL REVENUES	150,000	150,000	150,000	0
NET COUNTY COST	**17,735,000**	**17,870,000**	**18,365,000**	**495,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Permanent Collection and Exhibitions

Program Description: Develop permanent collections representing the highest levels of achievement from all historical periods and cultures; and present special exhibitions of artistic, scholarly, social, and historical significance.

Program Result: Audiences of all ages, ethnicities, nationalities, and socio-economic statuses have access to relevant and enjoyable permanent collections and special exhibitions.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total attendance	647,766	764,199	800,000	765,000
Free admissions (1)	105,818	121,498	140,000	161,000
Operational Measures				
Art acquisitions	1,595 (2)	997	900	900
Private revenues and support	$43,661,664 (2)	$32,097,652	$33,000,000	$32,000,000

Explanatory Note(s):
(1) Free-After-Five audience initiative commenced in fiscal year 2003-04. Prior data reflects Free Tuesday and educational outreach.
(2) Reflects significant one-time expenditures for art acquisitions.

PROGRAM NAME: Education

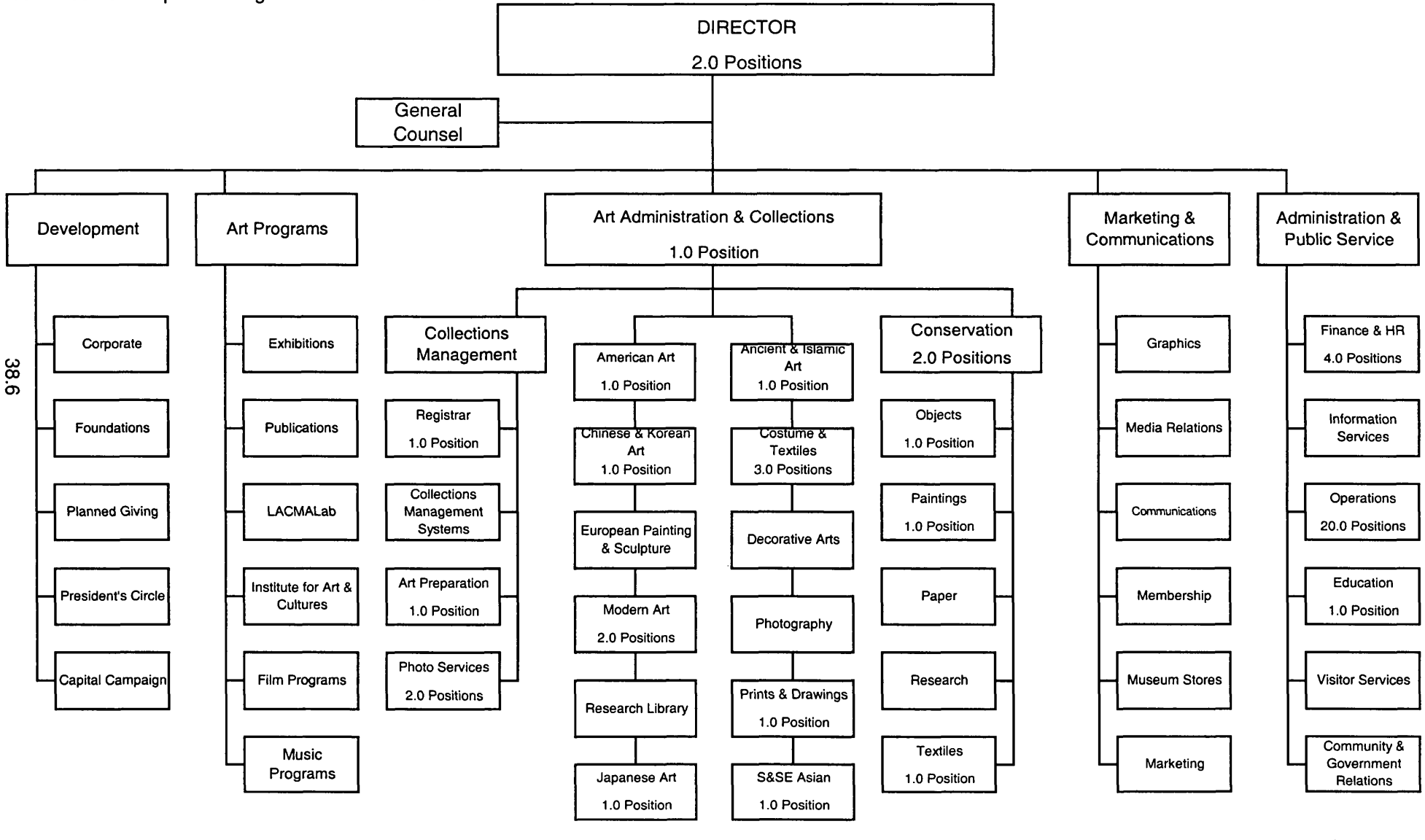
Program Description: Present educational, outreach, and access programs that extend the Museum experience in the fullest possible way to the widest possible current and future audiences.

Program Result: Audience will have the opportunity to participate in education programs designed to broaden understanding and enjoyment of fine art, and which promote art education as a means of ensuring the existence of future Museum patrons and audiences.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (1)				
Percent of Family Day/Maya Mobile participants who enroll in NexGen	n/a	44%	47%	50%
Percent of NexGen members from non-member households	n/a	99%	99%	99%
Operational Measures				
Total participants (2)	85,356	104,164	108,000	110,000
Percent of customer satisfaction (measured by teachers' evaluation of school tour)	93%	94%	94%	95%

Explanatory Note(s):
(1) Arts for NexGen Los Angeles County Museum of Art initiative commenced in April 2003. Information is not available for prior years.
(2) Includes participants for all educational programs.

MUSEUM OF ART
Andrea L. Rich, Director
Total 2004-05 Proposed Budgeted Positions = 48.0



MUSEUM OF NATURAL HISTORY
DR. JANE G. PISANO, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 3,468,176	$ 3,621,000	$ 3,621,000	$ 3,803,000	$ 3,803,000	$ 182,000
SERVICES & SUPPLIES	7,451,329	8,059,000	8,059,000	7,500,000	7,475,000	-584,000
OTHER CHARGES	338,941	355,000	355,000	352,000	312,000	-43,000
FIXED ASSETS-EQUIP				60,000	60,000	60,000
GROSS TOTAL	$ 11,258,446	$ 12,035,000	$ 12,035,000	$ 11,715,000	$ 11,650,000	$ -385,000
REVENUE	9,850	70,000	70,000	70,000	70,000	
NET COUNTY COST	$ 11,248,596	$ 11,965,000	$ 11,965,000	$ 11,645,000	$ 11,580,000	$ -385,000
BUDGETED POSITIONS	49.0	44.0	44.0	42.0	42.0	-2.0
REVENUE DETAIL						
LIBRARY SERVICES	$ 23,200	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$
CHRGS FOR SVCS-OTHER	90,175	45,000	45,000	45,000	45,000	
MISCELLANEOUS	-107,221					
SALE OF FIXED ASSETS	3,696					
TOTAL	$ 9,850	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	RECREATION & CULTURAL SERVICES	CULTURAL SERVICES

Mission Statement

The mission of the Natural History Museum of Los Angeles County is to inspire wonder, discovery and responsibility for our natural and cultural worlds.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects the Board of Supervisors (Board) approved operating agreement of July 12, 1994 between the County and the Museum of Natural History Foundation, which established each entity's operational and financial responsibilities. This public-private partnership has enabled the Museum to maintain educational and research programs and basic operations at the Museum of Natural History in Exposition Park, the George C. Page Museum and the William S. Hart Museum within the funding amounts established by the agreement. The Proposed Budget includes a net County cost decrease of $385,000. This decrease is primarily due to an increase in the Consumer Price Index (CPI) based cost-of-living adjustment ($198,000) offset by the deletion of one-time carryover funding ($542,000) and an adjustment of rent charges for the purpose of countywide cost allocation ($41,000).

Strategic Planning

Consistent with the County's Strategic Plan, the Museum has developed a plan that identifies operational priorities based on achieving critical success factors. These priorities include increased visibility and credibility for the Museum. The Museum's overall attendance has increased by 49 percent over the last fiscal year and free educational services to Los Angeles County school children have increased by 35 percent.

Critical Needs

The Department is requesting to carryover $658,000 in funds allocated last fiscal year to complete critical capital projects, including an Americans with Disabilities Act (ADA) public access ramp. The Museum will continue to work with the Internal Services Department and the Department of Public Works to complete these projects in fiscal year 2004-05.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -542,000	$ --	$ -542,000	--
	One-Time Carryover: Reflects the deletion of one-time carryover funding, consistent with the 1994 Funding Agreement. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ -16,000	$ --	$ -16,000	-2.0
	Administration and Operations: Reflects the elimination of 2.0 positions which were vacant (-$76,000) and the replacement of automobiles ($60,000). *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 101,000	$ --	$ 101,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 16,000	$ --	$ 16,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -41,000	$ --	$ -41,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ 179,000	$ --	$ 179,000	--
	Utilities: Reflects an increase from the funding levels provided in 2003-04 due to anticipated rate changes in 2004-05.			
5.	$ 141,000	$ --	$ 141,000	--
	Other Salaries and Employee Benefits: Reflects various adjustments to employee benefits based on the current hiring plan and expenditure trends.			
6.	$ -223,000	$ --	$ -223,000	--
	Miscellaneous: Reflects reductions to services provided by other County departments ($220,000), insurance ($26,000), and other charges ($2,000) offset by an increase in leases ($4,000) and the portion of the cost-of-living adjustment transferred to the Museum Foundation ($21,000).			
Total	**$ -385,000**	**$ 0**	**$ -385,000**	**-2.0**

MUSEUM OF NATURAL HISTORY

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Research and Collections						
$ 1,861,000	$ --	$ --	$ 1,861,000	$ 1,861,000	$ --	13.0

Authority: 1994 Funding Agreement; however, the cost-of-living adjustment (COLA) can be negotiated if the County experiences a two percent reduction of permanent budgeted positions.

Provides collection management, preservation and restoration services, and conducts research to advance knowledge, and to enhance the education and exhibit components of the Museum. Curatorial staff is actively engaged in collections-based research in the natural sciences, anthropology, and history. Their research interests form the basis for exhibitions, educational programs, and publications. Research and Collections includes the Research Library, Registrar/Conservator, and Scholarly Publications departments.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Public Programs						
$ 1,492,000	$ --	$ 25,000	$ 1,467,000	$ 1,467,000	$ --	8.0

Authority: 1994 Funding Agreement; however, the COLA can be negotiated if the County experiences a two percent reduction of permanent budgeted positions.

The Museum's Education Division provides services and programs both on-site and throughout the County that engage individuals – especially children and their families with opportunities for educational enrichment. The Museum offers significant and award-winning educational programs to schools throughout the County through an extensive outreach initiative. The Public Programs Division is responsible for developing special exhibits, maintaining existing exhibits, and coordinating public programming.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Administration						
$ 8,297,000	$ --	$ 45,000	$ 8,252,000	$ 8,252,000	$ --	21.0

Authority: 1994 Funding Agreement; however, the COLA can be negotiated if the County experiences a two percent reduction of permanent budgeted positions.

Provides administrative support to the Museum and includes Executive Office, Finance, Human Resources, Legal, and Operations/Facilities Support.

Total Programs						
$11,650,000	**$ 0**	**$ 70,000**	**$ 11,580,000**	**$ 11,580,000**	**$ 0**	**42.0**

MUSEUM OF NATURAL HISTORY

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	2,390,000	2,390,000	2,477,000	87,000
Employee Benefits	1,231,000	1,231,000	1,326,000	95,000
Total Salaries and Employee Benefits	3,621,000	3,621,000	3,803,000	182,000
Services and Supplies				
Computer Equipment-noncapital	322,000	343,000	149,000	-194,000
Insurance	159,000	159,000	133,000	-26,000
Maintenance-Buildings and Improvements	150,000	150,000	150,000	0
Professional and Specialized Services	704,000	704,000	690,000	-14,000
Rents and Leases-Bldg and Improvemts	200,000	200,000	204,000	4,000
Special Departmental Expense	5,595,000	5,595,000	5,074,000	-521,000
Transportation and Travel-Auto Mileage	2,000	2,000	2,000	0
Transportation and Travel-Auto Service	50,000	50,000	38,000	-12,000
Utilities	877,000	856,000	1,035,000	179,000
Total Services and Supplies	8,059,000	8,059,000	7,475,000	-584,000
Other Charges				
Judgments and Damages	17,000	17,000	17,000	0
Retirement of Other Long-Term Debt	324,000	324,000	283,000	-41,000
Taxes and Assessments	14,000	14,000	12,000	-2,000
Total Other Charges	355,000	355,000	312,000	-43,000
Fixed Assets				
Equipment:				
Vehicle-Automobile	0	0	60,000	60,000
Total Equipment	0	0	60,000	60,000
Total Fixed Assets	0	0	60,000	60,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**12,035,000**	**12,035,000**	**11,650,000**	**-385,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	12,035,000	12,035,000	11,650,000	-385,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REVENUES:				
Charges for Services	70,000	70,000	70,000	0
TOTAL REVENUES	70,000	70,000	70,000	0
NET COUNTY COST	**11,965,000**	**11,965,000**	**11,580,000**	**-385,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Research and Collections

Program Description: See Departmental Program Summary

Program Result: The public, academic, and scientific communities will increase their knowledge and appreciation for our natural and cultural worlds.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of grants awarded versus grant applications	n/a	n/a	n/a	n/a
Number of scholarly papers and books published	n/a	n/a	n/a	n/a
Operational Measures				
Number of scholarly papers published in high impact journals	n/a	n/a	n/a	n/a
Number of collections digitally catalogued	n/a	n/a	n/a	n/a
Number of collections prepared for use	n/a	n/a	n/a	n/a
Percent of staff employed for these purposes	n/a	n/a	n/a	n/a
Cost per grant application	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection was started in fiscal year (FY) 2003-04.
n/a = not available

PROGRAM NAME: Public Programs

Program Description: See Departmental Program Summary

Program Result: Visitors to the Museum have a positive educational and cultural experience.

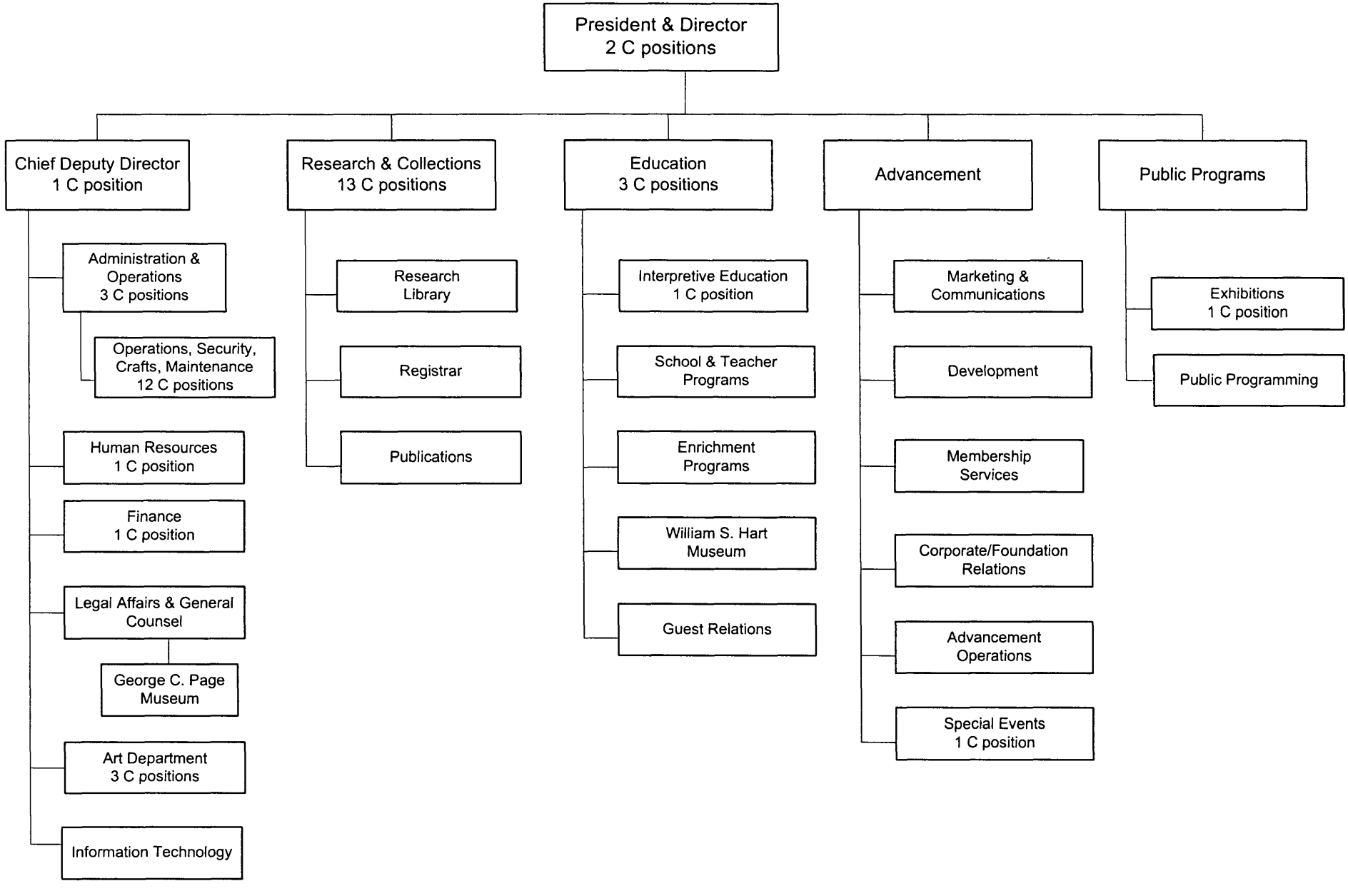
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Annual attendance [1]	411,298	618,834	626,990	626,990
Annual members [2]	n/a	n/a	n/a	n/a
Percent of visitors reporting a positive experience [2]	n/a	n/a	n/a	n/a
Operational Measures				
Number of hours open to the public [2]	n/a	n/a	n/a	n/a
Number of volunteer hours [2]	n/a	n/a	n/a	n/a
Average experience level of volunteers (in years) [2]	n/a	n/a	n/a	n/a
Concession revenue per visitor [2]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Reflects admissions to Exposition Park campus only. Complete data currently not available. Data collection was started in FY 2003-04.
(2) Data currently not available. Data collection was started in FY 2003-04.
n/a = not available

Museum of Natural History

Dr. Jane G. Pisano, Director

Total FY 2004-05 Proposed Budget Positions = 42.0



THE MUSIC CENTER
STEPHEN D. ROUNTREE, PRESIDENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 10,493,564	$ 14,990,000	$ 15,390,000	$ 16,406,000	$ 16,104,000	$ 714,000
OTHER CHARGES	1,153,741	1,115,000	1,115,000	1,115,000	1,083,000	-32,000
GROSS TOTAL	$ 11,647,305	$ 16,105,000	$ 16,505,000	$ 17,521,000	$ 17,187,000	$ 682,000
REVENUE	3,657,682	3,801,000	4,201,000	3,801,000	3,757,000	-444,000
NET COUNTY COST	$ 7,989,623	$ 12,304,000	$ 12,304,000	$ 13,720,000	$ 13,430,000	$ 1,126,000
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 2,826,351	$ 2,929,000	$ 3,329,000	$ 2,929,000	$ 2,929,000	$ -400,000
MISCELLANEOUS	831,331	872,000	872,000	872,000	828,000	-44,000
TOTAL	$ 3,657,682	$ 3,801,000	$ 4,201,000	$ 3,801,000	$ 3,757,000	$ -444,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	RECREATION & CULTURAL SERVICES	CULTURAL SERVICES

Mission Statement

The County of Los Angeles, in partnership with the Music Center (Center), a private non-profit corporation, provides high quality music, opera, theatre, dance, arts education programs, and community special events to the Southern California community and visitors. Each year, the Center welcomes more than 1.3 million people to performances by its four internationally renowned performing arts companies and, in addition, provides the finest in arts education to more than 1.0 million students and teachers in schools and community centers throughout the region.

Los Angeles County supports the Center through a budget that provides for the building and grounds maintenance; custodial, security, and usher services; utilities; insurance; long-term lease; and miscellaneous administrative support services at the Center.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $1,126,000 primarily attributable to cost-of-living adjustments for insurance, building and grounds maintenance, custodial, security, and usher services, increases in rent charges and utilities, and additional security costs at Walt Disney Concert Hall (WDCH). Consistent with established contractual obligations, the Proposed Budget provides County funds to maintain and operate the facility.

Strategic Planning

Consistent with the County's vision to improve the quality of life in Los Angeles County, the Center has created a design concept to re-develop the existing structure into a vibrant urban arts park and public gathering place. The new design will enlarge existing public space, improve accessibility to the Center, create a more welcoming pedestrian environment, and integrate the existing structure with the new WDCH complex. The long-anticipated 2,290 seat WDCH has expanded the campus to 11 acres.

Critical Needs

The Center continues to identify unmet needs for numerous deferred maintenance projects and the implementation of various best practices approaches.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 680,000	$ --	$ 680,000	--
	Walt Disney Concert Hall (WDCH) Security: Reflects additional funding to provide adequate security levels at the WDCH. *Supports Countywide Strategic Plan Goal 1.*			
Other Changes				
1.	$ 194,000	$ --	$ 194,000	--
	Cost-of-Living Adjustments: Reflects cost-of-living adjustments for insurance, building and grounds maintenance, custodial, security, and usher services.			
2.	$ 220,000	$ -44,000	$ 264,000	--
	Utilities: Reflects an increase from the funding levels provided in 2003-04 based on expenditure trends and a decrease in anticipated cogeneration revenue.			
3.	$ -32,000	$ --	$ -32,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ 20,000	$ --	$ 20,000	--
	Miscellaneous: Reflects an increase for insurance administration costs.			
5.	$ -400,000	$ -400,000	$ --	--
	Revenue Adjustment: Reflects a reduction in anticipated utility costs at WDCH as well as a corresponding reduction in parking revenues.			
Total	**$ 682,000**	**$ -444,000**	**$ 1,126,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Contractual Services**	$11,633,000	$ --	$ --	$ 11,633,000	$ 11,633,000	$ --	--

Authority: Non-mandated, discretionary program.

The 1996 Operating Services Agreement established provisions for the Music Center, a private non-profit corporation, to provide insurance, building and grounds maintenance, custodial, security, and ushering services, and for the County to pay the Center for services performed at the amount allocated within the budget.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Support Services**	$ 5,540,000	$ --	$ 3,757,000	$ 1,783,000	$ 1,783,000	$ --	--

Authority: Non-mandated, discretionary program.

Provides central support services that cannot be directly identified to programs. Includes communications, capital lease/long-term debt, utilities, mail delivery, security and risk management, and revenues from parking and the cogeneration plant.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Administration**	$ 14,000	$ --	$ --	$ 14,000	$ 14,000	$ --	--

Authority: Non-mandated, discretionary program.

Provides administrative services to the Music Center budget, including budgeting, accounting, and legal services.

Total Programs	**$17,187,000**	**$ 0**	**$ 3,757,000**	**$ 13,430,000**	**$ 13,430,000**	**$ 0**	**0.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Communications	7,000	7,000	7,000	0
Insurance	853,000	853,000	868,000	15,000
Maintenance-Buildings and Improvements	5,016,000	5,016,000	5,107,000	91,000
Professional and Specialized Services	3,049,000	3,049,000	3,784,000	735,000
Rents and Leases-Bldg and Improvemts	90,000	90,000	110,000	20,000
Special Departmental Expense	1,870,000	1,870,000	1,903,000	33,000
Utilities	4,105,000	4,505,000	4,325,000	-180,000
Total Services and Supplies	14,990,000	15,390,000	16,104,000	714,000
Other Charges				
Judgments and Damages	5,000	5,000	5,000	0
Retirement of Other Long-Term Debt	1,110,000	1,110,000	1,078,000	-32,000
Total Other Charges	1,115,000	1,115,000	1,083,000	-32,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**16,105,000**	**16,505,000**	**17,187,000**	**682,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	16,105,000	16,505,000	17,187,000	682,000
REVENUES:				
Revenue from Use of Money and Property	2,929,000	3,329,000	2,929,000	-400,000
Miscellaneous Revenues	872,000	872,000	828,000	-44,000
TOTAL REVENUES	3,801,000	4,201,000	3,757,000	-444,000
NET COUNTY COST	**12,304,000**	**12,304,000**	**13,430,000**	**1,126,000**

NONDEPARTMENTAL REVENUE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALES AND USE TAX	$ 45,074,009	$ 44,000,000	$ 44,000,000	$ 33,800,000	$ 33,800,000	$ -10,200,000
DEED TRANSFER TAX	59,827,310	47,000,000	47,000,000	55,000,000	55,000,000	8,000,000
TRANSIENT OCCUPANCY TX	8,820,146	8,700,000	8,700,000	9,000,000	8,700,000	
UTILITY USERS' TAX	51,419,828	45,000,000	45,000,000	53,200,000	45,000,000	
BUSINESS LICENSE TAX	11,917,636	12,000,000	12,000,000	12,750,000	12,000,000	
LICENSE, PERMITS, AND FRANCHISES	7,572,792	6,500,000	6,500,000	7,080,000	6,500,000	
RENTS, CONCESSIONS, AND ROYALTIES	2,954,310	1,750,000	1,750,000	1,820,000	1,750,000	
VEHICLE LICENSE FEES IN-LIEU	690,853,571	540,000,000	540,000,000	707,000,000	707,000,000	167,000,000
VEHICLE LICENSE FEES REALIGNMENT	407,711,598	407,712,000	425,570,000	411,770,000	411,770,000	-13,800,000
PENALTIES ON DELINQUENT TAXES	38,530,553	38,940,000	38,940,000	45,260,000	41,000,000	2,060,000
HOMEOWNERS' PROPERTY TAX RELIEF (HOX)	20,726,284	20,500,000	20,500,000	20,500,000	20,500,000	
OTHER GOVERNMENTAL AGY	59,208,807	50,000,000	50,000,000	50,000,000	50,000,000	
OTHER REVENUE	159,220,493	133,196,000	32,180,000	26,325,000	27,790,000	-4,390,000
TOTAL REVENUE	$ 1,563,837,337	$ 1,355,298,000	$ 1,272,140,000	$ 1,433,505,000	$ 1,420,810,000	$ 148,670,000

2004-05 Budget Message

Nondepartmental revenues are derived largely from shared programs administered by the State, and are not related to the revenue-generating activities of any specific County department.

The 2004-05 Proposed Budget primarily reflects:

-- A decrease of $10.2 million in Local 1 percent Sales Tax due to the "Triple Flip" legislation which shifts one-quarter percent to the State to fund the California Economic Recovery Bond Act of 2004.

-- An increase of $8.0 million in Deed Transfer Tax based on continued strength in the County of Los Angeles housing market.

-- An increase of $167.0 million for Motor Vehicle License Fees In-Lieu including the restoration of the 3-month backfill loss of $160.0 million in the 2003-04 budget and a decrease of $13.8 million from Vehicle License Fees-Realignment based on the current year's activity level, partially offset by forecasted growth rates.

-- An increase of $2.1 million in Penalties on Delinquent Taxes due to increases in the secured and unsecured tax rolls.

-- Other revenue decreases due to reductions in Duplicate/Outlawed Warrants and Operating Transfers In, partially offset by an increase in Forfeits and Escheats.

NONDEPARTMENTAL SPECIAL ACCOUNTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$	$ 31,942,000	$ 31,942,000	$ 54,478,000	$ 54,478,000	$ 22,536,000
SERVICES & SUPPLIES	9,608,126	57,741,000	57,741,000	58,800,000	58,800,000	1,059,000
OTHER CHARGES	11,213,978	5,964,000	19,359,000	19,780,000	19,780,000	421,000
OTHER FINANCING USES	23,099,856	26,217,000	26,224,000	22,529,000	22,529,000	-3,695,000
GROSS TOTAL	$ 43,921,960	$ 121,864,000	$ 135,266,000	$ 155,587,000	$ 155,587,000	$ 20,321,000
LESS INTRAFD TRANSFER	1,008,453	1,100,000	1,100,000	1,100,000	1,100,000	
NET TOTAL	$ 42,913,507	$ 120,764,000	$ 134,166,000	$ 154,487,000	$ 154,487,000	$ 20,321,000
REVENUE	52,634,563	32,098,000	45,500,000	45,350,000	45,350,000	-150,000
NET COUNTY COST	$ -9,721,056	$ 88,666,000	$ 88,666,000	$ 109,137,000	$ 109,137,000	$ 20,471,000
REVENUE DETAIL						
INTEREST	$ 52,618,905	$ 32,098,000	$ 45,500,000	$ 45,350,000	$ 45,350,000	$ -150,000
CHRGS FOR SVCS-OTHER	10,884					
MISCELLANEOUS	4,774					
TOTAL	$ 52,634,563	$ 32,098,000	$ 45,500,000	$ 45,350,000	$ 45,350,000	$ -150,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

2004-05 Budget Message

The Nondepartmental Special Accounts (NDSA) budget provides for special General Fund expenditures and revenues, which are not directly related to any single County department and, if included in any department's budget, would distort the true operating costs of that budget. The appropriation reflects charges for services of countywide benefit and for special contracts that are not related to a single department's main mission. Also, included are interest expense and earnings associated with the Treasury Management Program.

The 2004-05 Proposed Budget reflects:

-- An increase in services and supplies primarily due to the transfer of the Labor Management Retraining Program from the Department of Human Resources to the NDSA budget.

-- An increase in other charges to reflect the transfer of the Local Agency Formation Commission budget to the NDSA budget.

-- A decrease in other financing uses primarily due to the reduction of one-time General Fund contribution for the Public Library.

OMBUDSMAN
ROBERT B. TAYLOR, OMBUDSMAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 624,230	$ 635,000	$ 681,000	$ 734,000	$ 734,000	$ 53,000
SERVICES & SUPPLIES	132,826	222,000	117,000	170,000	110,000	-7,000
OTHER CHARGES	3,205	1,000	6,000	6,000	6,000	
GROSS TOTAL	$ 760,261	$ 858,000	$ 804,000	$ 910,000	$ 850,000	$ 46,000
REVENUE	143	70,000				
NET COUNTY COST	$ 760,118	$ 788,000	$ 804,000	$ 910,000	$ 850,000	$ 46,000
BUDGETED POSITIONS	9.0	9.0	9.0	9.0	9.0	
REVENUE DETAIL						
MISCELLANEOUS	$ 143	$	$	$	$	$
OPERATING TRANSFER IN		70,000				
TOTAL	$ 143	$ 70,000	$	$	$	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

The Department of Ombudsman serves residents with issues and concerns involving the Los Angeles County Sheriff's Department, Office of Public Safety, and other County departments and agencies as directed by the Board of Supervisors.

The Department provides a professional, neutral, and impartial forum for residents to seek solutions to pertinent issues. With integrity and objectivity as the guiding principles, the Ombudsman staff reviews and assesses investigations for fairness and thoroughness, and seeks to obtain proper resolution to issues.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects additional net County cost for negotiated increases in salaries and employee benefits.

Strategic Planning

The Department of Ombudsman continues to make significant progress on implementation of its Strategic Plan. The Department achieved a major goal when it relocated to office space on Vermont Avenue in Los Angeles, a more centralized location which provides the public with greater access to the Department. In the area of organizational effectiveness and workforce excellence, a study of the Department's organizational structure is underway to determine whether existing classifications and structure meet the Department's needs. In addition to increasing our community outreach activities (a strategic plan goal), the Ombudsman staff published its first annual report and co-hosted the National Association of Civilian Oversight of Law Enforcement conference. The staff is working collaboratively with the Los Angeles County Police Chiefs' Association on the Helpful Information on Police Practices (HIPP) project. HIPP is an informational guide that will be distributed to middle school and high school students for the purpose of helping them understand how laws and police practices affect them. The project is being funded by the Quality and Productivity Commission.

Critical Needs

The Department's critical needs include funding for office expenses, replacement of irreparable office equipment, and computer monitors. These needs are consistent with the Countywide Strategic Plan goals and objectives.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 45,000	$ --	$ 45,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 1,000	$ --	$ 1,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ --	$ --	$ --	--
	Unavoidable cost increases: Reflects an increase in retiree health insurance costs, fully offset by a reduction in miscellaneous services and supplies.			
Total	**$ 46,000**	**$ 0**	**$ 46,000**	**0.0**

OMBUDSMAN

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Ombudsman Services**							
	$ 412,000	$ --	$ --	$ 412,000	$ --	$ 412,000	5.0

Authority: Non-mandated, discretionary program – established by Los Angeles County Ordinance 2.37.10.

The Department of Ombudsman serves residents by monitoring the timely and thorough investigation of complaints and objectively reviewing complaint investigations concerning the Los Angeles County Sheriff's Department, Office of Public Safety, and other County departments and agencies at the direction of the Board of Supervisors. The Judges Review Panel reviews cases involving excessive force. The Ombudsman staff responds to over 500 complaints and 1,000 inquiries annually.

Program performance includes: Community Outreach, Inquiry Referrals, and Investigative Reviews.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Administration**							
	$ 438,000	$ --	$ --	$ 438,000	$ --	$ 438,000	4.0

Authority: Non-mandated, discretionary program.

Provides administrative support to the Department and includes Executive Office, departmental accounting, budgeting, personnel/payroll, and procurement.

Total Programs						
$ 850,000	**$ 0**	**$ 0**	**$ 850,000**	**$ 0**	**$ 850,000**	**9.0**

OMBUDSMAN

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	440,000	525,000	526,000	1,000
Employee Benefits	195,000	156,000	208,000	52,000
Total Salaries and Employee Benefits	635,000	681,000	734,000	53,000
Services and Supplies				
Communications	15,000	12,000	15,000	3,000
Computer Equipment-noncapital	10,000	0	0	0
Information Technology Services	4,000	4,000	4,000	0
Maintenance-Buildings and Improvements	23,000	0	8,000	8,000
Memberships	1,000	1,000	1,000	0
Office Expense-Other	93,000	18,000	18,000	0
Professional and Specialized Services	22,000	17,000	37,000	20,000
Rents and Leases-Bldg and Improvemts	16,000	38,000	0	-38,000
Rents and Leases-Equipment	3,000	0	0	0
Special Departmental Expense	17,000	4,000	4,000	0
Telecommunications	6,000	12,000	12,000	0
Training	5,000	5,000	5,000	0
Transportation and Travel-Auto Mileage	1,000	1,000	1,000	0
Transportation and Travel-Auto Service	1,000	0	0	0
Transportation and Travel-Traveling	5,000	5,000	5,000	0
Total Services and Supplies	222,000	117,000	110,000	-7,000
Other Charges				
Insurance Claims and Administration	1,000	6,000	6,000	0
Total Other Charges	1,000	6,000	6,000	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**858,000**	**804,000**	**850,000**	**46,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	858,000	804,000	850,000	46,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REVENUES:				
Other Financing Sources	70,000	0	0	0
TOTAL REVENUES	70,000	0	0	0
NET COUNTY COST	**788,000**	**804,000**	**850,000**	**46,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Community Outreach

Program Description: The goal of the Community Outreach Program is to educate the public on the services provided by the Department of Ombudsman. See Departmental Program Summary - Ombudsman Services.

Program Result: Los Angeles County residents, businesses, employees, and others eligible for services are aware of the Department of Ombudsman and our services through community outreach efforts.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Community members know about the services of the Ombudsman and how to access those services [1]	n/a	n/a	n/a	n/a
Operational Measures				
Number of community events attended or participated in	n/a	137	150	160
Number of participants attending events [1]	n/a	n/a	n/a	n/a
Percentage of individuals who learned about the Department [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection will begin in 2004.
n/a = not available

PROGRAM NAME: Inquiry Referrals

Program Description: The goal of the Inquiry Referral Program is to assist anyone contacting the Department with an issue or concern by providing accurate information and referrals. See Departmental Program Summary - Ombudsman Services.

Program Result: Constituent concerns are carefully assessed or evaluated to make a proper and appropriate referral, when necessary, to the agency or organization which may be of assistance to the client.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Client is satisfied with the service or referral received [1]	n/a	n/a	n/a	n/a
Operational Measures				
Number of referrals	1,259	1,177	1,200	1,210
Percentage of clients who found information helpful [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection will begin in 2004.
n/a = not available

PROGRAM NAME: Investigative Reviews

Program Description: The goal of the Investigative Review Program is to conduct a thorough, objective review of complaints involving the Sheriff's Department and Office of Public Safety personnel as well as other departments and agencies as directed by the Board of Supervisors. See Departmental Program Summary - Ombudsman Services.

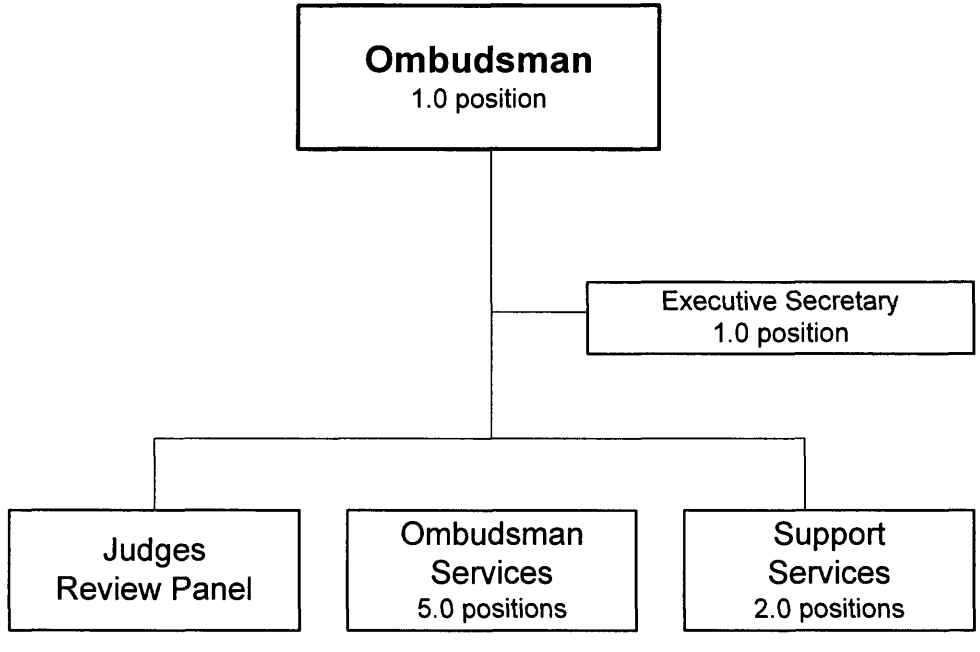
Program Result: The public or inquiring person will be provided with a complete and thorough review of his/her investigation. The investigation results will be communicated to the concerned party.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Client has received the findings of the investigative review process [1]	n/a	n/a	n/a	n/a
Results and recommendations of the review are communicated to the concerned department [1]	n/a	n/a	n/a	n/a
Operational Measures				
Number of reviews conducted	432	490	520	540
Number of cases in compliance with departmental policies and procedures [1]	n/a	n/a	n/a	n/a
Number of clients satisfied with the review process [1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data currently not available. Data collection will begin in 2004.
n/a = not available

OMBUDSMAN

Robert B. Taylor, Ombudsman
2004-05 Proposed Budget
9.0 Positions



PARKS AND RECREATION
TIM GALLAGHER, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 60,632,842	$ 62,412,000	$ 63,631,000	$ 71,643,000	$ 65,823,000	$ 2,192,000
SERVICES & SUPPLIES	27,916,202	27,680,000	26,902,000	32,045,000	27,248,000	346,000
OTHER CHARGES	6,482,069	7,738,000	7,787,000	6,580,000	6,580,000	-1,207,000
FIXED ASSETS-EQUIP	441,139	452,000	452,000	1,222,000	328,000	-124,000
GROSS TOTAL	$ 95,472,252	$ 98,282,000	$ 98,772,000	$ 111,490,000	$ 99,979,000	$ 1,207,000
LESS INTRAFD TRANSFER	1,923,464	1,902,000	2,698,000	2,208,000	2,208,000	-490,000
NET TOTAL	$ 93,548,788	$ 96,380,000	$ 96,074,000	$ 109,282,000	$ 97,771,000	$ 1,697,000
REVENUE	33,494,891	33,817,000	34,355,000	36,286,000	36,286,000	1,931,000
NET COUNTY COST	$ 60,053,897	$ 62,563,000	$ 61,719,000	$ 72,996,000	$ 61,485,000	$ -234,000
BUDGETED POSITIONS	1,276.0	1,162.5	1,162.5	1,304.5	1,161.0	-1.5
REVENUE DETAIL						
BUSINESS LICENSES	$ 280,099	$ 280,000	$ 231,000	$ 295,000	$ 295,000	$ 64,000
VEHICLE CODE FINES	2,528	3,000	4,000	3,000	3,000	-1,000
OTHER COURT FINES	2,212	3,000	3,000	3,000	3,000	
FORFEIT & PENALTIES	25,554					
RENTS AND CONCESSIONS	376,485	460,000	502,000	460,000	460,000	-42,000
STATE-OTHER	45,000					
FEDERAL-OTHER	1,513,146	1,417,000	1,818,000	1,313,000	1,313,000	-505,000
LEGAL SERVICES	3,481,747	4,001,000	4,607,000	4,705,000	4,705,000	98,000
PLANNING & ENG SVCS	3,853,796	3,900,000	3,900,000	3,900,000	3,900,000	
PARK & RECREATION SVS	16,564,264	16,134,000	16,274,000	16,259,000	16,259,000	-15,000
CHRGS FOR SVCS-OTHER	6,282,475	6,184,000	5,804,000	7,426,000	7,426,000	1,622,000
OTHER SALES	7,424					
MISCELLANEOUS	1,052,337	1,228,000	1,010,000	1,917,000	1,917,000	907,000
SALE OF FIXED ASSETS	7,824	5,000		5,000	5,000	5,000
RES EQUITY TRANS IN		202,000	202,000			-202,000
TOTAL	$ 33,494,891	$ 33,817,000	$ 34,355,000	$ 36,286,000	$ 36,286,000	$ 1,931,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	RECREATION & CULTURAL SERVICES	RECREATION FACILITIES

Mission Statement

"Creating Community through People, Parks and Programs" - To provide the residents of Los Angeles County with quality recreational opportunities that promote a healthy lifestyle and strengthen the community through diverse physical, educational and cultural programs and to positively enhance their environment through the acquisition, development and maintenance of County parks, gardens, golf courses, trails, and open space areas.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a number of adjustments to redirect the Department's existing resources to absorb unavoidable cost increases in workers' compensation, retiree health insurance, and other employee benefits. The Proposed Budget also reflects the results of the first year of a multi-year effort to examine the Department's programs, practices, and organizational structures in order to provide cost-effective and beneficial recreational programs and to maintain and protect the physical infrastructure of the Department's facilities.

2004-05 Budget Message (cont'd)

To this end, the Proposed Budget includes targeted reductions in recreational staffing during non-peak times. It also includes an increase in the Department's Los Angeles County Capital Asset Leasing (LAC-CAL) budget for the purchase or replacement of major maintenance equipment necessary to increase the efficiency of maintenance staff. Finally, operations of Castaic Lake State Recreation Area will continue using a revised operating model that minimizes the cost to the County and partially restores positions to maintain trails that are funded through an agreement with the Flood Control District.

Strategic Planning

The Department remains committed to furthering the County's Strategic Plan Goals and Strategies. Building upon initiatives begun in fiscal year (FY) 2003-04, including Healthy Parks, a collaborative effort with various public and private agencies designed to promote a healthy lifestyle through physical activity and education in an effort to reduce childhood and adult obesity and associated diseases, such as Type II diabetes, and a playground inspection, repair, and replacement program, the Department's 2004-05 Proposed Budget redirects Departmental resources to support Workforce Excellence (Goal 2), Organizational Effectiveness (Goal 3), Fiscal Responsibility (Goal 4), Children and Families' Well-Being (Goal 5), and Community Services (Goal 6).

Critical Needs

Although the Department's 2004-05 Proposed Budget makes more efficient use of the Department's existing funding, the Department still lacks sufficient resources to address its most critical needs, especially in the area of facility maintenance. Therefore, the Department's most critical need continues to be sufficient staff and supplies to properly maintain the Department's facilities, including the establishment of tree trimming crews to perform routine maintenance necessary to preserve the health of the Department's extensive tree inventory and to provide emergency tree trimming services throughout the park system.

Other critical needs that also remain unfunded include:

-- Supplementing existing staff in the areas of contracting, marketing, human resources and budget to identify and negotiate additional concession/lease opportunities; market and promote the County's golf system; coordinate volunteer recruitment and activities countywide; and develop and analyze cost-based performance measures to increase financial and non-financial resources and evaluate the effectiveness of Department programs and activities;

-- Re-establishing the ten-week pool season at the Department's 27 seasonal pools;

-- Restoring operations at Placerita Canyon Natural Area, which was returned to the County in February 2004;

-- Reinstating the trails crew to maintain the County's trail system, which includes more than 340 miles of riding, hiking and biking trails; and

-- Increasing information technology staffing and resources to support departmental staff and community-based programs and manage the Department's web-site.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 693,000	$ 842,000	$ -149,000	18.2

Castaic Lake State Recreation Area: Reflects the reinstatement of positions and services and supplies, offset by an anticipated increase in revenue resulting from fee increases to support the County's continued operation of Castaic Lake State Recreation Area at reduced levels. *Supports Countywide Strategic Plan Goal 1.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ 19,000	$ --	$ 19,000	--

Placerita Canyon Natural Area: Reflects an increase in services and supplies in order to fund the cost of utilities, rubbish disposal, and chemical toilets for this facility, the operation of which was returned to the County in February 2004, to allow the area to remain open to the public for hiking activities. *Supports Countywide Strategic Plan Goal 1.*

3.	$ 144,000	$ --	$ 144,000	3.0

Trails: Reflects the reinstatement of 1.0 Grounds Maintenance Worker II, 1.0 Utility Tractor Operator, and 1.0 Power Equipment Operator positions to address health and safety issues related to maintenance of the County's trail system. *Supports Countywide Strategic Plan Goals 1 and 4.*

4.	$ -679,000	$ -613,000	$ -66,000	-19.4

Recreation: Reflects the temporary removal of positions, services and supplies, and revenue associated with recreational programs supported by Community Development Block Grants as a result of a 40 percent decrease in available funds for public activities. Also reflects a reduction in temporary recreation positions and revenue resulting from the elimination of staffing on Sundays at local and community regional parks based upon attendance. *Supports Countywide Strategic Plan Goal 3.*

5.	$ -260,000	$ --	$ -260,000	-4.9

Aquatics: Reflects a reduction in temporary staffing and services and supplies from the elimination of security services at all but four of the County's pools and from the closure of Roosevelt Park and Jesse Owens Park pools during the months of November, December and January, when attendance is low, to allow for maintenance of the pools and pool buildings. *Supports Countywide Strategic Plan Goals 3 and 4.*

6.	$ -65,000	$ --	$ -65,000	--

Catalina Interpretative Center: Reflects the elimination of no-count custodial positions and services and supplies from the closure or transfer of the facility, which has low attendance. *Supports Countywide Strategic Plan Goal 3.*

7.	$ -115,000	$ -115,000	$ --	-3.0

Greater Avenues for Independence (GAIN) Supervisors: Reflects the deletion of 3.0 temporary Senior Grounds Maintenance Worker positions funded through the Department of Public Social Services, due to discontinuation of the program in fiscal year (FY) 2004-05. *Supports Countywide Strategic Plan Goal 4.*

8.	$ --	$ -121,000	$ 121,000	--

Federal Family Support Program: Reflects a realignment in intrafund transfers from the Department of Children and Family Services for providing after-school educational and recreational programs at several local parks. *Supports Countywide Strategic Plan Goal 3.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
9.	$ 145,000	$ 296,000	$ -151,000	1.0

Golf Program: Reflects the addition of 1.0 Assistant Golf Director position to coordinate the Department's Junior Golf Program and an increase in services and supplies for system-wide advertising and marketing to promote the County's 19 golf courses, offset by an increase in revenue from Board-approved fee increases and reimbursement of expenses associated with the technical review of plans for capital improvements performed by golf course lessees. *Supports Countywide Strategic Plan Goal 1.*

10.	$ -174,000	$ 50,000	$ -224,000	--

Planning Agency: Reflects a reduction in planning services provided from contracted temporary personnel as well as an anticipated increase in revenue for the review of development proposals. *Supports Countywide Strategic Plan Goal 3.*

11.	$ -271,000	$ -219,000	$ -52,000	--

Capital Projects: Reflects a reduction in services and supplies budgeted for contracted temporary personnel and a reduction in intrafund transfers to reflect the estimated reimbursement for project and contract management on capital projects in FY 2004-05. *Supports Countywide Strategic Plan Goals 3 and 4.*

12.	$ 101,000	$ 101,000	$ --	3.6

Aquatics Contracts: Reflects the addition of temporary positions, services and supplies, and revenue to provide aquatic programs at Victoria Park and Ted Watkins Park pools, funded by the Aquatics Foundation of Metropolitan Los Angeles, and at Temple City High School. Also reflects the elimination of temporary positions, services and supplies, and intrafund transfers due to the closure of MacLaren Hall Pool, and of one-time appropriation and revenue at Roosevelt Park Pool provided through a Community Development Block Grant. *Supports Countywide Strategic Plan Goal 1.*

Other Changes

1.	$ 913,000	$ --	$ 913,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 138,000	$ --	$ 138,000	--

Retirement Debt Services: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ -873,000	$ --	$ -873,000	--

Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.

4.	$ -245,000	$ -245,000	$ --	--

Maintenance: Reflects the deletion of one-time funding for maintenance projects at Belvedere Park, Whittier Narrows, and the Arboretum.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
5.	$ -202,000	$ -202,000	$ --	--

Trust Fund Closure: Reflects the elimination of one-time services and supplies appropriation and revenue allocated in FY 2003-04 to close-out two trust funds.

6.	$ 358,000	$ 300,000	$ 58,000	--

Utilities: Reflects an increase in services and supplies to fund anticipated electricity and water cost rate increases and an increase in services and supplies for water costs at Los Amigos Golf Course, which are reimbursed by the golf course lessee.

7.	$ 32,000	$ 71,000	$ -39,000	--

Regional Park and Open Space District (RPOSD): Reflects a net increase in services and supplies and an increase in intrafund transfers and revenue related to the Department's assumption of building management responsibility when the RPOSD staff moved into the County-owned 510 S. Vermont Avenue building.

8.	$ --	$ --	$ --	--

Playground Repairs: Reflects a one-time increase in services and supplies, fully offset by a one-time decrease in other charges for future Cerritos Park lease payments, to provide funding to repair playgrounds throughout the County to meet current safety standards.

9.	$ 1,633,000	$ --	$ 1,633,000	--

Other Employee Benefits: Reflects unavoidable cost increases in employee benefits, such as workers' compensation, unemployment, and retiree health insurance as well as current service level adjustment to other employee benefits categories.

10.	$ --	$ 1,336,000	$ -1,336,000	--

Revenue: Reflects increased revenues primarily from Board-approved fee increases in December 2003, and the transfer of interest revenue and principal from the Virginia Robinson Gardens trust account and William S. Hart Trust Fund, respectively, to offset maintenance costs at the Gardens and William S. Hart Park and Museum. Also reflects proceeds from the sale of memorabilia associated with the recently replaced Hollywood Bowl Shell and adjustments to other revenues based on projections for FY 2004-05.

11.	$ -44,000	$ -44,000	$ --	--

Fixed Assets: Reflects an increase in other charges to fund the purchase and replacement of construction and grounds maintenance equipment through the Los Angeles County Capital Asset Leasing Program, fully offset by a decrease in fixed assets. Also reflects a reduction in fixed assets funded by revenue from Special Districts and the RPOSD.

12.	$ -41,000	$ 4,000	$ -45,000	--

Miscellaneous Adjustments: Reflects realignments within various services and supplies, other charges, and intrafund transfers based on projections for FY 2004-05.

Total	**$ 1,207,000**	**$ 1,441,000**	**$ -234,000**	**-1.5**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Park Services						
Incorporated Area						
$32,086,000	$ 92,000	$ 12,243,000	$ 19,751,000	$ 5,688,000	$ 14,063,000	385.8
Unincorporated Area						
$50,502,000	$ 972,000	$ 4,801,000	$ 44,729,000	$ 8,896,000	$ 35,833,000	610.3

Authority: Non-mandated, discretionary program.

Provide recreational, maintenance, construction and special operations services at local, community, and regional parks.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Capital Projects Agency						
$ 2,909,000	$ 1,132,000	$ --	$ 1,777,000	$ 558,000	$ 1,219,000	17.0

Authority: Non-mandated, discretionary program.

Coordinate the project management for the Department's Proposition A, Quimby and various capital projects.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Auxiliary Services						
$ 7,479,000	$ 12,000	$ 19,242,000	$ -11,775,000	$ 1,266,000	$ -13,041,000	67.0

Authority: Non-mandated, discretionary program.

Provide departmental support including contract services, golf, management services, information technology services, planning, special districts, and voter-approved Proposition A management (Regional Park and Open Space District).

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Administration						
$ 7,003,000	$ --	$ --	$ 7,003,000	$ 1,229,000	$ 5,774,000	80.9

Authority: Non-mandated, discretionary program.

Administration provides executive management, budget, payroll, personnel, accounting, and procurement services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs						
$ 99,979,000	**$ 2,208,000**	**$ 36,286,000**	**$ 61,485,000**	**$ 17,637,000**	**$ 43,848,000**	**1,161.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	44,242,000	45,843,000	45,908,000	65,000
Employee Benefits	18,170,000	17,788,000	19,915,000	2,127,000
Total Salaries and Employee Benefits	62,412,000	63,631,000	65,823,000	2,192,000
Services and Supplies				
Clothing and Personal Supplies	70,000	70,000	70,000	0
Communications	900,000	850,000	925,000	75,000
Computer Equipment-noncapital	105,000	105,000	128,000	23,000
Computer Software	2,000	2,000	13,000	11,000
Food	26,000	26,000	26,000	0
Household Expenses	480,000	300,000	325,000	25,000
Information Technology Services	343,000	23,000	299,000	276,000
Insurance	435,000	440,000	418,000	-22,000
Maintenance-Buildings and Improvements	4,303,000	3,767,000	4,205,000	438,000
Maintenance-Equipment	679,000	500,000	659,000	159,000
Medical Dental and Laboratory Supplies	13,000	14,000	14,000	0
Memberships	3,000	2,000	2,000	0
Miscellaneous Expense	527,000	152,000	152,000	0
Office Expense-Other	302,000	250,000	291,000	41,000
Office Expense-Postage	22,000	22,000	22,000	0
Office Expense-Stat and Forms	36,000	36,000	36,000	0
Professional and Specialized Services	7,323,000	8,232,000	7,481,000	-751,000
Publication and Legal Notices	15,000	15,000	15,000	0
Rents and Leases-Bldg and Improvemts	304,000	304,000	136,000	-168,000
Rents and Leases-Equipment	140,000	118,000	118,000	0
Small Tools and Instruments	140,000	140,000	200,000	60,000
Special Departmental Expense	1,404,000	1,250,000	1,000,000	-250,000
Telecommunications	10,000	10,000	10,000	0
Training	71,000	71,000	86,000	15,000
Transportation and Travel-Auto Mileage	179,000	167,000	174,000	7,000
Transportation and Travel-Auto Service	818,000	861,000	656,000	-205,000
Transportation and Travel-Other	80,000	80,000	80,000	0
Transportation and Travel-Traveling	25,000	25,000	25,000	0
Utilities	8,925,000	9,070,000	9,682,000	612,000
Total Services and Supplies	27,680,000	26,902,000	27,248,000	346,000
Other Charges				
Interest on Other Long-Term Debt	7,134,000	7,134,000	5,836,000	-1,298,000
Judgments and Damages	523,000	523,000	523,000	0
Retirement of Other Long-Term Debt	50,000	100,000	190,000	90,000
Taxes and Assessments	31,000	30,000	31,000	1,000
Total Other Charges	7,738,000	7,787,000	6,580,000	-1,207,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	18,000	0	0	0
Construction and Heavy Maintenance	287,000	0	28,000	28,000
Vehicle-Automobile	147,000	0	270,000	270,000
Other Undefined Assets	0	452,000	30,000	-422,000
Total Equipment	452,000	452,000	328,000	-124,000
Total Fixed Assets	452,000	452,000	328,000	-124,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**98,282,000**	**98,772,000**	**99,979,000**	**1,207,000**
Less: Intrafund Transfers	1,902,000	2,698,000	2,208,000	-490,000
TOTAL NET REQUIREMENTS	96,380,000	96,074,000	97,771,000	1,697,000
REVENUES:				
Business Licenses	280,000	231,000	295,000	64,000
Fines, Forfeitures and Penalties	6,000	7,000	6,000	-1,000
Rents and Concessions	460,000	502,000	460,000	-42,000
Intergovernmental Revenues-Federal	1,417,000	1,818,000	1,313,000	-505,000
Charges for Services	30,218,000	30,585,000	32,290,000	1,705,000
Miscellaneous Revenues	1,229,000	1,010,000	1,917,000	907,000
Other Financing Sources	5,000	0	5,000	5,000
Residual Equity Transfers In	202,000	202,000	0	-202,000
TOTAL REVENUES	33,817,000	34,355,000	36,286,000	1,931,000
NET COUNTY COST	**62,563,000**	**61,719,000**	**61,485,000**	**-234,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Healthy Communities

Program Description: Healthy Communities consists of programs designed to allow community members of all ages to participate in activities that promote physical health - including competitive athletics, aquatics, exercise and fitness classes, hiking, golfing, and other active recreation - as well as special events that promote and educate the public on a healthy lifestyle, including health fairs and health screenings.

Program Result: Support the public with opportunities to be a healthy community by providing opportunities to participate in low or no cost physical and other health-related activities.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of physical activity programs provided	n/a	11	11	11
Number of health-related (medical and social) programs provided	n/a	6	7	7
Percentage of participants that have previously participated in a Departmental physical activity or health program (1)	n/a	75%	77%	81%
Percentage of participants expressing satisfaction based upon random survey (1)	n/a	90%	92%	92%
Operational Measures				
Number of participants by activity category: (1)				
Sports and fitness programs:				
Baseball, softball, and t-ball	n/a	5,658	5,779	6,200
Basketball	n/a	7,212	7,991	8,391
Flag and tackle football	n/a	1,939	2,231	2,873
Soccer/indoor soccer	n/a	2,849	3,073	3,324
Aquatics:				
Swim lessons	89,814	94,927	108,000	113,000
Competitive swim program	46,219	37,914	43,500	61,000
Recreational swimming	542,059	541,498	530,000	565,000
Instructional programs:				
Junior golf program	n/a	502	585	550
Average time on waiting list for participation in organized physical activity (2)	n/a	n/a	n/a	n/a
Number of staff to participants (2)	n/a	n/a	n/a	n/a
Number of volunteer hours	221,757	190,833	200,000	200,000
Average cost per participant (2)	n/a	n/a	n/a	n/a
Percent of cost offset by participant fees (2)	n/a	n/a	n/a	n/a
Average value of sponsorship, partnership, donations and grant revenues generated per activity type (2)	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Information based on programs that had data available.
(2) Data will be collected beginning in fiscal year (FY) 2004-05.
n/a = not available

PROGRAM NAME: Community Enrichment

Program Description: Community Enrichment consists of programs designed to strengthen the community and foster a sense of community through participation in activities that support educational efforts, promote cultural understanding, and provide opportunities for social interaction and includes after-school computer clubs, day camps, senior programs, cultural promotions and programs, and special events.

Program Result: Public gains a sense of community through participation in diverse education, social and cultural activities at low or no cost.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of cultural, educational and social programs provided	n/a	16	16	16
Percentage of participants that have previously participated in a Departmental program instructional programs	n/a	82%	75%	77%
Percentage of participants expressing satisfaction based upon random survey:				
Information/technology programs	n/a	100%	100%	100%
Instructional programs	n/a	75%	73%	73%
Operational Measures				
Number of participants by activity category:				
Information technology programs	n/a	718	785	826
Instructional programs	n/a	1,643	2,227	2,876
After-school programs	n/a	1,680	2,188	1,043
Summer food service program	n/a	2,587	3,269	3,406
Average time on waiting list for participation in organized physical activity (1)	n/a	n/a	n/a	n/a
Ratio of staff to participants:				
Instructional programs (excluding day camps)	n/a	1:27	1:32	1:32
Day camps and tiny tots	n/a	1:29	1:23	1:25
After-school programs	n/a	1:18	1:20	1:26
Number of volunteer hours	409,565	360,144	385,000	385,000
Average cost per participant (1)	n/a	n/a	n/a	n/a
Percent of cost offset by participant fees (1)	n/a	n/a	n/a	n/a
Average value of sponsorship, partnership, donations and grant revenues generated per activity type (1)	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Data will be collected beginning in FY 2004-05.
n/a = not available

PROGRAM NAME: Parks and Facilities

Program Description: Parks and Facilities consist of maintenance and improvements to County facilities under control of the Department.

Program Result: The public is provided with a safe, clean and healthy environment to engage in active and passive recreational, social, educational and cultural activities.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of liability claims related to facility maintenance	35	25	20	25
Number of complaints regarding the cleanliness of facilities (1)	660	688	744	850
Percentage of customers expressing satisfaction with facility reservations (2)	n/a	n/a	n/a	n/a
Number of people accessing parks for passive recreation	8,818,430	9,611,217	10,406,000	11,337,000
Capital Projects: (3)				
Number completed	6	13	13	15
Percent of projects completed within established timeframes	0%	0%	0%	0%
Percent of projects completed within original budget	83%	31%	50%	50%
Number of new grant (non-formula based) applications submitted in support of capital projects	n/a	17	25	20
Operational Measures				
Maintenance costs per acre by facility type:				
Community regional parks	$2,686	$2,939	$2,933	$2,850
Arboreta and botanical gardens	$5,961	$6,152	$6,014	$5,900
Local parks	$12,812	$12,940	$12,531	$12,100
Natural areas/nature centers	$126	$100	$113	$105
Regional parks	$603	$629	$625	$620
Frequency of specialized maintenance activities in comparison to accepted industry standards (2)	n/a	n/a	n/a	n/a
Estimated cost of unfunded extraordinary maintenance	n/a	3,500,000	7,860,000	8,096,000
Average completion time for work orders (days) (4)	28-45	28-45	28-45	28-45
Total amount of facility reservation and equipment fees waived	$55,596	$124,312	$59,610	$60,000
Percentage of grant applications funded	n/a	29%	32%	50%

Explanatory Note(s):
(1) Based upon facilities that recorded information. Full data collections to begin in FY 2004-05.
(2) Data collection to begin in FY 2004-05.
(3) Reflects projects managed by Parks and Recreation only.
(4) Non-emergency repairs only.
n/a = not available

PROGRAM NAME: Environmental Stewardship

Program Description: Environmental Stewardship consists of activities for which the main goal is to promote and preserve parkland and open space in Los Angeles County and to encourage environmentally friendly behavior and practices.

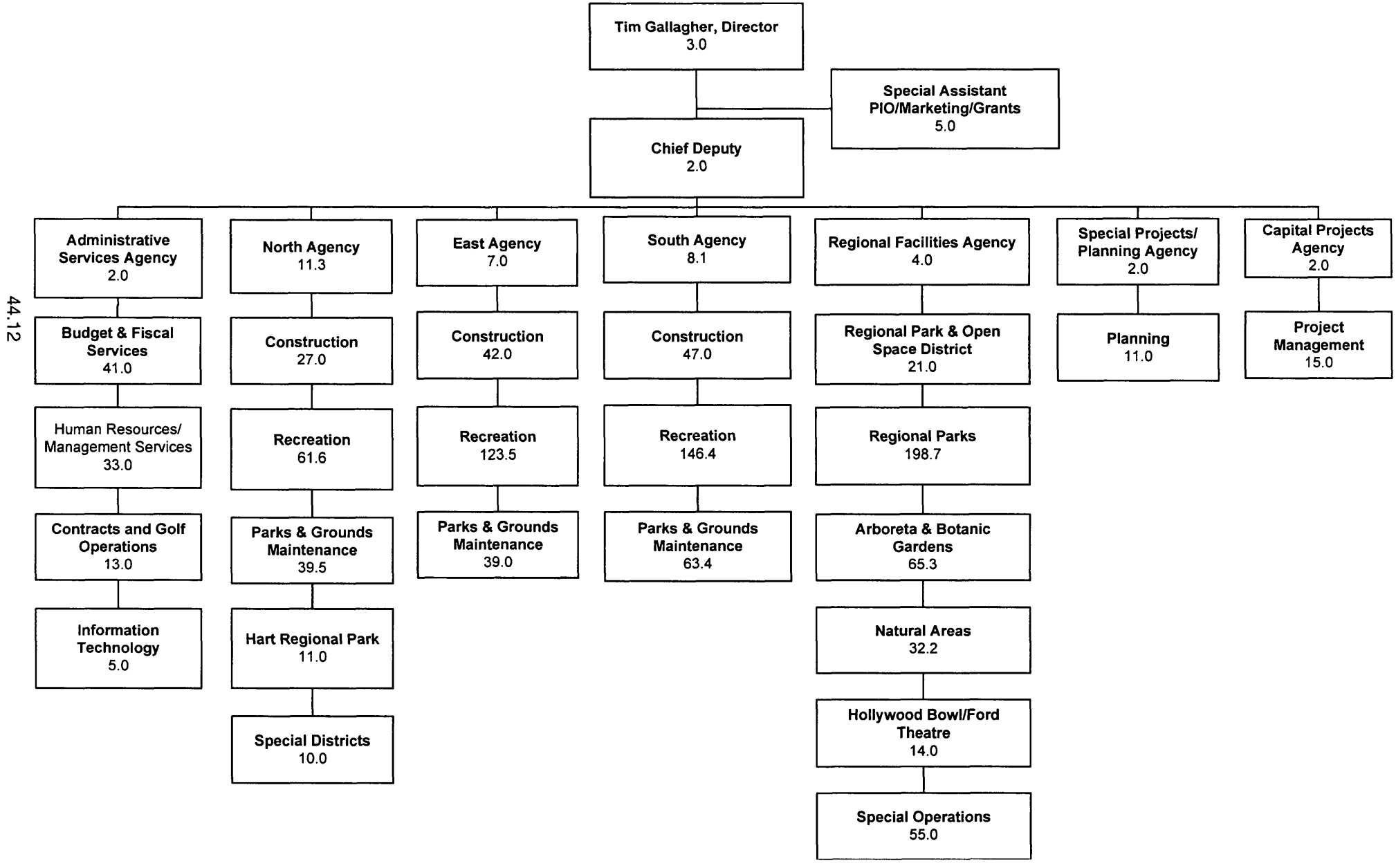
Program Result: Current and future generations enjoy the benefit of natural habitats, environments and open space through the acquisition, protection and preservation of natural habitat, environments and open space.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of acres of open space per Los Angeles County resident	n/a	0.081	0.083	0.082
Total number of new acres of open space acquired by County or in conjunction with conservancies and other non-profit agencies	0	0	2,700	3,900
Total number of acres on non-native vegetation removed (1)	n/a	n/a	20	40
Percentage of facilities with recycling receptacles (1)	n/a	n/a	n/a	80%
Percentage of days with acceptable levels and quality of lake water	90%	89%	86%	95%
Operational Measures				
Average cost per acre to remove non-native vegetation	n/a	n/a	$20,000	$20,000
Number of land development referrals from the the Department of Regional Planning for review and comment on trail and park obligations	40	45	50	55
Average amount of time to review land development referrals (hours)	14	14	14	14
Percentage of competitive grant applications funded for new land acquisition and/or habitat restoration	50%	100%	60%	60%

Explanatory Note(s):
(1) Data will be collected beginning in FY 2004-05.
n/a = not available

Parks and Recreation
Fiscal Year 2004-05

Total 2004-05 Budget Positions = 1,161.0



PROBATION
RICHARD SHUMSKY, CHIEF PROBATION OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 353,623,846	$ 370,281,000	$ 362,200,000	$ 405,639,000	$ 369,800,000	$ 7,600,000
SERVICES & SUPPLIES	125,836,679	120,633,000	125,454,000	128,388,000	112,224,000	-13,230,000
OTHER CHARGES	25,876,195	18,250,000	23,169,000	22,696,000	19,164,000	-4,005,000
FIXED ASSETS-EQUIP	384,538	200,000	200,000	48,049,000	200,000	
OTHER FINANCING USES				351,000	351,000	351,000
GROSS TOTAL	$ 505,721,258	$ 509,364,000	$ 511,023,000	$ 605,123,000	$ 501,739,000	$ -9,284,000
LESS INTRAFD TRANSFER	94,952,456	12,188,000	12,494,000	11,549,000	11,549,000	-945,000
NET TOTAL	$ 410,768,802	$ 497,176,000	$ 498,529,000	$ 593,574,000	$ 490,190,000	$ -8,339,000
REVENUE	195,923,028	188,861,000	190,214,000	189,884,000	185,699,000	-4,515,000
NET COUNTY COST	$ 214,845,774	$ 308,315,000	$ 308,315,000	$ 403,690,000	$ 304,491,000	$ -3,824,000
BUDGETED POSITIONS	5,145.0	5,097.0	5,097.0	5,646.0	5,029.0	-68.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 400	$	$	$	$	
OTHER COURT FINES	1,458,224					
FORFEIT & PENALTIES		1,472,000	1,572,000	1,572,000	1,572,000	
RENTS AND CONCESSIONS	207,788	188,000	188,000	188,000	188,000	
ROYALTIES		32,000	82,000	82,000	82,000	
STATE-OTHER	48,272,631	43,221,000	44,687,000	39,648,000	37,861,000	-6,826,000
STATE-REALIGNMENT REV	4,035,000	4,035,000	4,035,000	4,035,000	4,035,000	
FEDERAL-PUB ASST-ADM	83,019,312	83,033,000	82,580,000	83,001,000	83,001,000	421,000
FEDERAL-OTHER	35,480,974	37,861,000	37,553,000	42,076,000	39,678,000	2,125,000
COURT FEES & COSTS	1,590,480	1,375,000	1,733,000	1,733,000	1,733,000	
INSTIT CARE & SVS	13,430,308	12,463,000	12,804,000	12,807,000	12,807,000	3,000
CHRGS FOR SVCS-OTHER	3,302,520	3,447,000	3,676,000	3,677,000	3,677,000	1,000
MISCELLANEOUS	5,121,774	812,000	382,000	487,000	487,000	105,000
SALE OF FIXED ASSETS	3,617					
OPERATING TRANSFER IN		922,000	922,000	578,000	578,000	-344,000
TOTAL	$ 195,923,028	$ 188,861,000	$ 190,214,000	$ 189,884,000	$ 185,699,000	$ -4,515,000

FUND: GENERAL FUND
FUNCTION: PUBLIC PROTECTION
ACTIVITY: DETENTION AND CORRECTION

Mission Statement

To promote and enhance public safety, ensure victim's rights, and facilitate a positive change in adult and juvenile probationers.

The Department recommends and enforces court-ordered sanctions for probationers, including the detention of juvenile offenders and the arrest of adult offenders; provides supervision and monitoring of probationers; and prevents and reduces criminal activity by developing and implementing strategies from early intervention through suppression. The Department proactively seeks out and maximizes all opportunities to positively impact the behavior of probationers by providing them with educational and vocational services, as well as access to health and mental health services that will build upon the strengths and capabilities of probationers, their families, and their communities.

Departmental services are administered and financed through four separate budget units. The Probation-Main budget includes juvenile and adult investigation and supervision services as well as administrative and support services. The Detention budget funds intake and detention control, and the three juvenile halls. The Residential Treatment budget funds 18 probation camps and the Dorothy Kirby Center. The Care of Court Wards budget provides funding for the placement of juvenile court wards in residential facilities, foster homes, and the California Youth Authority.

2004-05 Budget Message

The Proposed Budget includes $3.7 million for Board-approved increases in salaries and employee benefits; $1.2 million for retirement debt service cost increases; and reallocation of $2.2 million from the Care of Court Wards budget to fund continuing operation of Camp Rockey.

The 2004-05 Proposed Budget reflects a net County cost decrease of $3.8 million primarily due to the elimination of one-time funds including: $1.1 million for a portion of the School-Based Probation Supervision Program; $0.8 million for the Operation Read Program; $0.3 million for the Post Disposition Program; $2.7 million for completion of projects to address Department of Justice's facility maintenance concerns at the three juvenile halls; and $1.5 million for completion of renovation projects at Central and Los Padrinos Juvenile Halls.

The Proposed Budget also includes curtailments necessary to fund unavoidable cost increases: $1.2 million elimination of the remaining County-funded School-Based Probation Supervision Program; $0.3 million elimination of the Kirby Intensive Continuing Care Program; $1.2 million reduction in adult investigation and supervision services; and $0.6 million reduction in Volunteer Action Centers.

Strategic Planning

In 2003-04, the Probation Department revised its Strategic Plan. The revised strategies include:

Service Excellence: The Department will provide a full range of programs and services to prevent and reduce delinquency, in partnership with families, schools, communities, law enforcement, and other agencies. The Department will ensure that probationers are held accountable for meeting their conditions of probation, including consequences for non-compliance with financial obligations and victim restitution, and for their criminal behavior. This approach will increase public safety, provide Department and offender accountability, and afford opportunities for juvenile offenders to develop into responsible citizens.

Workforce Excellence: The Department will build and develop workforce excellence through recruitment, career development skills, training, and monitoring of performance. This strategy will be accomplished through clear and comprehensive policies and procedures that promote standards of excellence, training linked directly to improving staff performance, more effective human resources recruitment and examination efforts, timely and objective administrative investigations and discipline processes, and an aggressive early return-to-work program.

Organizational Effectiveness: The Department is implementing performance-based effectiveness and efficiency measures designed to gauge the success of its programs and services, the use of resources, the development of culturally competent, results-based, gender and racially equitable programs, and adherence to exemplary administrative practices. In addition, the Department is expanding its capacity to utilize technology innovations and develop automated solutions to facilitate its reporting, case management, monitoring, tracking, and record-keeping functions to make its operations more efficient and effective.

Fiscal Responsibility: The Department will maintain operational oversight, management control, and executive decision-making in its utilization of resources necessary to accomplish its strategies. The Department will manage resources within budget; improve forecasting, fiscal controls, planning and resource allocation; enhance its ability to secure, manage, and utilize new resources for programs, capital projects, and deferred maintenance; provide services to ensure compliance with mandated fiscal and administrative standards; and support countywide energy conservation.

Children and Families' Well-Being: The Probation Department will advocate and support the implementation of initiatives that lead to improved health, economic well-being, safety, education and workforce readiness, and emotional and social well-being of children and families. The Department will promote education, literacy, and employment as primary tools for intervention for at-risk youth and their families.

Community Services: The Department will support the countywide effort to implement integrated delivery systems with a priority to target the unincorporated communities.

Health and Mental Health: The Department will develop and implement a data sharing model for critical health, mental health, school and probation data for juvenile clients.

Strategic Planning (cont'd)

Public Safety: The Probation Department will support the countywide effort to prepare for and participate in a response to any terrorist incidents.

Critical Needs

The Proposed Budget reflects curtailments necessary to fund unavoidable cost increases. The Department requests restoration of the School-Based Probation Supervision Program, $1.2 million in adult investigation supervision services, the Operation Read Program, and the Post Disposition Program.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -4,616,000	$ -2,334,000	$ -2,282,000	-65.0

School-Based Probation Supervision: Reflects the elimination of the School-Based Probation Supervision program and 65.0 Deputy Probation Officer positions and includes the elimination of $1.1 million in one-time funds. This program provides early prevention and intervention efforts by targeting approximately 1,766 first-time offenders and identifying at-risk youth at approximately 30 middle schools and 25 high schools. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -1,170,000	$ --	$ -1,170,000	-17.0

Adult Investigation and Supervision Services: Reflects a reduction in Deputy Probation Officer positions that provide adult investigation and supervision services and support the courts and the community. This action will increase caseloads to 1,000 cases per Deputy Probation Officer, reducing direct contact with probationers. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -815,000	$ --	$ -815,000	-3.0

Operation Read Program: Reflects the elimination of one-time funding to community-based organizations and related counseling, community, and clerical services positions supporting the Operation Read Program. This program provides tutoring services to approximately 135 minors. An increase in academic failures and dropouts in the community is anticipated as a result of eliminating this program. *Supports Countywide Strategic Plan Goal 4.*

4.	$ -340,000	$ --	$ -340,000	--

Post Disposition Program: Reflects the elimination of one-time funding for the Post Disposition Program which enhances a minor's opportunity to successfully complete probation. Psychiatric social services provided by the Public Defender to minors who have been court-ordered to camp placement, have mental health issues, and/or are suspected to have learning, developmental, behavioral or physical disabilities will be discontinued. S*upports Countywide Strategic Plan Goal 5.*

5.	$ -348,000	$ --	$ -348,000	-5.0

Kirby Intensive Continuing Care (KICC) Program: Reflects the elimination of the KICC Program and Deputy Probation Officer positions which provide after-care services to approximately 236 wards in an effort to assist their transition back into the community. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
6.	$ -594,000	$ --	$ -594,000	--

Volunteer Action Centers: Reflects a reduction in contract services provided through Volunteer Action Centers which will impact approximately 79,000 community service referrals from the courts and the Probation Department. *Supports Countywide Strategic Plan Goal 4.*

7.	$ -117,000	$ --	$ -117,000	--

Border Youth Project: Reflects completion of the Border Youth Project which formerly provided contract services to unify undocumented minors with their families. *Supports Countywide Strategic Plan Goal 4.*

8.	$ -4,650,000	$ -4,650,000	$ --	--

Juvenile Justice Crime Prevention Act (JJCPA): Reflects a reduction in State funding for JJCPA Programs. The JJCPA provides funding for programs that have been demonstrated to be effective in reducing delinquency and addressing juvenile crime. The Department's Board of Corrections (BOC) approved plan continues to focus on enhancing mental health services to probation youth, and providing a comprehensive array of services to youth and families living in highly crime-impacted neighborhoods with an emphasis on education. *Supports Countywide Strategic Plan Goal 4.*

9.	$ --	$ --	$ --	26.0

As-Needed Employees: Reflects reallocation of $1.0 million from overtime to fund temporary, as-needed detention services staff to meet operational requirements at the juvenile halls. *Supports Countywide Strategic Plan Goal 4.*

10.	$ -1,260,000	$ -1,787,000	$ 527,000	-4.0

Standards and Training for Corrections (STC) Program: Reflects the net cost of mandatory peace officer training for approximately 3,200 peace officers annually, due to the elimination of State reimbursement, partially funded by the elimination of 4.0 Probation Director positions and $344,000 in overtime appropriation, which may limit the Department's ability to respond to emergencies and comply with BOC mandated staffing levels. Although State funding for this program has been eliminated, a consistent curriculum of training is mandatory pursuant to Title 15 of the California Code of Regulations. *Supports Countywide Strategic Plan Goal 2.*

Other Changes

1.	$ 3,805,000	$ 129,000	$ 3,676,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 1,176,000	$ --	$ 1,176,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
3.	$ -472,000	$ --	$ -472,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ 9,526,000	$ --	$ 9,526,000	--
	Other Salaries and Employee Benefits: Reflects unavoidable increases in employee benefits costs including $6.2 million in workers' compensation, $2.8 million in retiree health insurance, $0.2 million in long-term disability and $0.3 million in unemployment insurance benefits costs.			
5.	$ -3,533,000	$ --	$ -3,533,000	--
	Reallocation of Funding: Reflects reallocation of anticipated savings in California Youth Authority and group home costs based on historical expenditure patterns, to backfill one-time funding for continued operation of Camp Rockey and to offset further reductions in overtime costs.			
6.	$ -4,176,000	$ --	$ -4,176,000	--
	One-Time Facility Expense: Reflects the elimination of $2.7 million in one-time carryover funds to address facility maintenance concerns related to the Department of Justice investigation of the three juvenile halls, and $1.5 million to provide furnishings, fixtures, and equipment related to the renovation of Central and Los Padrinos Juvenile Halls.			
7.	$ --	$ 3,526,000	$ -3,526,000	--
	Revenue: Reflects an anticipated increase in federal Title IV-E claim revenue based on an increase in departmental billing rates.			
8.	$ -1,700,000	$ -344,000	$ -1,356,000	--
	Miscellaneous Changes: Reflects net services and supplies reductions, including elimination of $344,000 in one-time Productivity Investment Fund-offset projects for information technology services, $56,000 full-year funding for the California Youth Authority contract to house minors the Court deems not appropriate for housing in a juvenile facility, a $1.0 million decrease in funding of audit services, and miscellaneous reductions in various accounts due to funding constraints.			
Total	**$ -9,284,000**	**$ -5,460,000**	**$ -3,824,000**	**-68.0**

PROBATION - MAIN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 186,374,554	$ 194,275,000	$ 193,726,000	$ 211,224,000	$ 194,318,000	$ 592,000
SERVICES & SUPPLIES	70,752,550	66,182,000	70,972,000	74,257,000	62,433,000	-8,539,000
OTHER CHARGES	3,563,390	3,846,000	3,847,000	3,551,000	3,551,000	-296,000
FIXED ASSETS-EQUIP	384,538	200,000	200,000	48,049,000	200,000	
OTHER FINANCING USES				351,000	351,000	351,000
GROSS TOTAL	$ 261,075,032	$ 264,503,000	$ 268,745,000	$ 337,432,000	$ 260,853,000	$ -7,892,000
LESS INTRAFD TRANSFER	11,264,551	9,274,000	9,577,000	9,034,000	9,034,000	-543,000
NET TOTAL	$ 249,810,481	$ 255,229,000	$ 259,168,000	$ 328,398,000	$ 251,819,000	$ -7,349,000
REVENUE	98,307,861	94,885,000	96,544,000	95,808,000	91,797,000	-4,747,000
NET COUNTY COST	$ 151,502,620	$ 160,344,000	$ 162,624,000	$ 232,590,000	$ 160,022,000	$ -2,602,000
BUDGETED POSITIONS	2,833.0	2,807.0	2,807.0	3,047.0	2,722.0	-85.0
REVENUE DETAIL						
OTHER COURT FINES	$ 1,458,224	$	$	$	$	$
FORFEIT & PENALTIES		1,472,000	1,572,000	1,572,000	1,572,000	
STATE-OTHER	42,803,892	37,764,000	38,850,000	34,196,000	32,409,000	-6,441,000
STATE-REALIGNMENT REV	1,342,000	1,342,000	1,342,000	1,342,000	1,342,000	
FEDERAL-PUB ASST-ADM	1,322,431	3,386,000	10,842,000	3,386,000	3,386,000	-7,456,000
FEDERAL-OTHER	28,038,337	31,954,000	24,480,000	36,089,000	33,865,000	9,385,000
COURT FEES & COSTS	1,590,480	1,375,000	1,733,000	1,733,000	1,733,000	
INSTIT CARE & SVS	13,406,269	12,436,000	12,777,000	12,780,000	12,780,000	3,000
CHRGS FOR SVCS-OTHER	3,294,690	3,425,000	3,660,000	3,661,000	3,661,000	1,000
MISCELLANEOUS	5,048,393	809,000	366,000	471,000	471,000	105,000
SALE OF FIXED ASSETS	3,145					
OPERATING TRANSFER IN		922,000	922,000	578,000	578,000	-344,000
TOTAL	$ 98,307,861	$ 94,885,000	$ 96,544,000	$ 95,808,000	$ 91,797,000	$ -4,747,000

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
DETENTION AND CORRECTION

PROBATION - DETENTION BUREAU

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 95,228,605	$ 100,452,000	$ 95,092,000	$ 116,725,000	$ 100,548,000	$ 5,456,000
SERVICES & SUPPLIES	36,792,004	36,874,000	36,905,000	33,750,000	32,458,000	-4,447,000
OTHER CHARGES	562,762	543,000	549,000	523,000	524,000	-25,000
GROSS TOTAL	$ 132,583,371	$ 137,869,000	$ 132,546,000	$ 150,998,000	$ 133,530,000	$ 984,000
LESS INTRAFD TRANSFER	44,167,549	128,000	128,000	128,000	128,000	
NET TOTAL	$ 88,415,822	$ 137,741,000	$ 132,418,000	$ 150,870,000	$ 133,402,000	$ 984,000
REVENUE	44,571,202	42,933,000	43,130,000	42,941,000	42,941,000	-189,000
NET COUNTY COST	$ 43,844,620	$ 94,808,000	$ 89,288,000	$ 107,929,000	$ 90,461,000	$ 1,173,000
BUDGETED POSITIONS	1,327.0	1,305.0	1,305.0	1,591.0	1,331.0	26.0
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 180,838	$ 160,000	$ 160,000	$ 160,000	$ 160,000	$
ROYALTIES		32,000	82,000	82,000	82,000	
STATE-OTHER	2,253,625	2,258,000	2,685,000	2,300,000	2,300,000	-385,000
FEDERAL-PUB ASST-ADM	34,591,793	34,534,000	28,727,000	34,534,000	34,534,000	5,807,000
FEDERAL-OTHER	7,486,220	5,907,000	11,424,000	5,813,000	5,813,000	-5,611,000
INSTIT CARE & SVS	15,993	18,000	21,000	21,000	21,000	
CHRGS FOR SVCS-OTHER	7,830	22,000	16,000	16,000	16,000	
MISCELLANEOUS	34,667	2,000	15,000	15,000	15,000	
SALE OF FIXED ASSETS	236					
TOTAL	$ 44,571,202	$ 42,933,000	$ 43,130,000	$ 42,941,000	$ 42,941,000	$ -189,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	DETENTION AND CORRECTION

PROBATION - RESIDENTIAL TREATMENT BUREAU

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 72,020,687	$ 75,554,000	$ 73,382,000	$ 77,690,000	$ 74,934,000	$ 1,552,000
SERVICES & SUPPLIES	18,292,125	17,577,000	17,577,000	20,381,000	17,333,000	-244,000
OTHER CHARGES	873,186	919,000	925,000	774,000	774,000	-151,000
GROSS TOTAL	$ 91,185,998	$ 94,050,000	$ 91,884,000	$ 98,845,000	$ 93,041,000	$ 1,157,000
LESS INTRAFD TRANSFER	39,320,356	2,786,000	2,789,000	2,387,000	2,387,000	-402,000
NET TOTAL	$ 51,865,642	$ 91,264,000	$ 89,095,000	$ 96,458,000	$ 90,654,000	$ 1,559,000
REVENUE	52,795,379	50,961,000	50,458,000	51,053,000	50,879,000	421,000
NET COUNTY COST	$ -929,737	$ 40,303,000	$ 38,637,000	$ 45,405,000	$ 39,775,000	$ 1,138,000
BUDGETED POSITIONS	985.0	985.0	985.0	1,008.0	976.0	-9.0
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 26,950	$ 28,000	$ 28,000	$ 28,000	$ 28,000	$
STATE-OTHER	3,048,928	3,199,000	3,152,000	3,152,000	3,152,000	
STATE-REALIGNMENT REV	2,611,000	2,611,000	2,611,000	2,611,000	2,611,000	
FEDERAL-PUB ASST-ADM	47,105,088	45,113,000	43,011,000	45,081,000	45,081,000	2,070,000
FEDERAL-OTHER	-43,583		1,649,000	174,000		-1,649,000
INSTIT CARE & SVS	8,046	9,000	6,000	6,000	6,000	
MISCELLANEOUS	38,714	1,000	1,000	1,000	1,000	
SALE OF FIXED ASSETS	236					
TOTAL	$ 52,795,379	$ 50,961,000	$ 50,458,000	$ 51,053,000	$ 50,879,000	$ 421,000

FUND: GENERAL FUND
FUNCTION: PUBLIC PROTECTION
ACTIVITY: DETENTION AND CORRECTION

PROBATION - CARE OF JUVENILE COURT WARDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 20,876,857	$ 12,942,000	$ 17,848,000	$ 17,848,000	$ 14,315,000	$ -3,533,000
LESS INTRAFD TRANSFER	200,000					
NET TOTAL	$ 20,676,857	$ 12,942,000	$ 17,848,000	$ 17,848,000	$ 14,315,000	$ -3,533,000
REVENUE	248,586	82,000	82,000	82,000	82,000	
NET COUNTY COST	$ 20,428,271	$ 12,860,000	$ 17,766,000	$ 17,766,000	$ 14,233,000	$ -3,533,000
REVENUE DETAIL						
BUSINESS LICENSES	$ 400	$	$	$	$	$
STATE-OTHER	166,186					
STATE-REALIGNMENT REV	82,000	82,000	82,000	82,000	82,000	
TOTAL	$ 248,586	$ 82,000	$ 82,000	$ 82,000	$ 82,000	$

FUND: GENERAL FUND
FUNCTION: PUBLIC PROTECTION
ACTIVITY: OTHER PROTECTION

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Detention Services						
$133,530,000	$ 128,000	$ 42,941,000	$ 90,461,000	$ 18,945,000	$ 71,516,000	1,331.0

Authority: Mandated program with mandated service level - California Welfare and Institutions (W&I) Code Section 850.

Provides through juvenile halls temporary housing for youth who have been arrested for criminal or delinquent activity. The juvenile halls assess the youth as to the risk they pose to the community, the need to remove them from the community, and their service needs. Those youth who pose a significant threat to the community are then detained pending the court process. While in juvenile hall, the minors are provided physical health, mental health, and educational assessments, and treatment as required. Minors are also required to attend school daily, to be involved in life skills training, and to engage in recreation and social activities.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Residential Treatment						
$93,041,000	$ 2,387,000	$ 50,879,000	$ 39,775,000	$ 13,439,000	$ 26,336,000	976.0

Authority: Non-mandated, discretionary program with mandated service level – California W&I Code Section 881.

Aids in reducing through the camp program the incidence and impact of crime in the community by providing a residential experience that introduces effective life skills to each ward. The camps provide a valuable intermediate sanction alternative to probation in the community or incarceration in the California Youth Authority. The program provides intensive intervention in a residential setting over an average stay of six months for youth committed by the Juvenile Court. Each minor receives health, educational and family assessments that allow for treatment to be tailored to meet individual needs. The camps provide structured work experience, vocational training, education, specialized tutoring, athletic participation and various kinds of social enrichment. The goal of the program is to reunify the minor and family, to reintegrate the minor into the community, and to assist the minor in achieving a productive, crime-free life. The camps house approximately 2,200 minors per day.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Juvenile Services						
$85,078,000	$ 837,000	$ 60,550,000	$ 23,691,000	$ 5,517,000	$ 18,174,000	706.0

Authority: Mandated program with discretionary service level – California W&I Code Sections 206, 280, 602, 652, 653, and 654.

Prepares an investigation report on the minor's offense that assists the court in selecting a case disposition appropriate for the offense. A minor subsequently placed on probation by the court is assigned to a supervision caseload that meets the needs of the minor and the community.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Juvenile Suitable Placement						
$29,336,000	$ 1,642,000	$ 9,437,000	$ 18,257,000	$ 1,318,000	$ 16,939,000	176.0

Authority: Mandated program with discretionary service level - California W&I Code Section 16516.

Provides through suitable placement, a dispositional option for the Juvenile Court for minors whose delinquent behavior may be explained by a contributory family environment and/or emotional/psychiatric problems. Most suitable placement minors are removed from their homes and placed in a safe environment (group home, psychiatric hospital, etc.) pending resolution of the minor's issues. Deputy Probation Officers (DPO) work with the minor and the family to identify needed services and prepare case plans to assist them with accessing the services. Through monitoring the minor's progress, the DPO is able to determine what long-term living arrangement would be in the best interest of the minor and develop/implement a permanency plan to return the minor to a safe and stable environment, such as reunification with family, emancipation, placement in a relative/non-relative home or long-term foster care.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Adult Services						
$82,905,000	$ 785,000	$ 13,748,000	$ 68,372,000	$ 6,498,000	$ 61,874,000	934.0

Authority: Mandated program with discretionary service level - California Penal Code (PC) Sections 1202.7, 1202.8, and 1203.

Prepares investigation reports that provide the court with recommendations on the most appropriate sentencing option. A defendant subsequently placed on probation by the court is assigned to a supervision caseload, such as child threat, domestic violence, or narcotic testing based on the needs of the defendant and the community.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Pretrial Services						
$18,120,000	$ --	$ 380,000	$ 17,740,000	$ 2,836,000	$ 14,904,000	247.0

Authority: Non-mandated, discretionary program, except bail deviation services - mandated program with discretionary service level - California PC Section 810.

Investigates and makes recommendations on applications for own recognizance and bail deviation requests in felony cases. Specialized programs include electronic monitoring, name change, drug court and bail deviation.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
7. Information System						
$18,089,000	$ --	$ 578,000	$ 17,511,000	$ 388,000	$ 17,123,000	59.0

Authority: Non-mandated, discretionary program.

Provides support and maintenance for all systems in production, while developing new systems and updating current systems as technology advances.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8.	**Support Program**						
	$21,977,000	$ 5,567,000	$ 7,186,000	$ 9,224,000	$ 1,656,000	$ 7,568,000	343.0

Authority: Non-mandated, discretionary program.

Provides support services not directly identified to programs and includes planning, development, and maintenance of facilities, contracting, staff training, and other miscellaneous services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
9.	**Administration**						
	$19,663,000	$ 203,000	$ --	$ 19,460,000	$ 1,732,000	$ 17,728,000	257.0

Authority: Non-mandated, discretionary program.

Provides administrative support to the Department which includes executive office, budget and fiscal, personnel, payroll, and procurement.

$501,739,000	**$ 11,549,000**	**$ 185,699,000**	**$ 304,491,000**	**$ 52,329,000**	**$ 252,162,000**	**5,029.0**

PROBATION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	239,311,000	245,128,000	241,919,000	-3,209,000
Employee Benefits	130,970,000	117,072,000	127,881,000	10,809,000
Total Salaries and Employee Benefits	370,281,000	362,200,000	369,800,000	7,600,000
Services and Supplies				
Clothing and Personal Supplies	1,041,000	836,000	844,000	8,000
Communications	5,621,000	5,495,000	5,384,000	-111,000
Computer Equipment-noncapital	2,985,000	3,344,000	2,875,000	-469,000
Computer Software	470,000	470,000	470,000	0
Food	10,120,000	10,277,000	10,136,000	-141,000
Household Expenses	3,712,000	3,457,000	1,647,000	-1,810,000
Information Technology Services	7,622,000	8,086,000	7,159,000	-927,000
Insurance	611,000	611,000	697,000	86,000
Maintenance-Buildings and Improvements	10,698,000	11,665,000	8,487,000	-3,178,000
Maintenance-Equipment	126,000	114,000	114,000	0
Medical Dental and Laboratory Supplies	2,000	0	2,000	2,000
Memberships	111,000	100,000	100,000	0
Miscellaneous Expense	6,000	6,000	6,000	0
Office Expense-Other	1,073,000	1,296,000	1,481,000	185,000
Office Expense-Postage	41,000	60,000	60,000	0
Office Expense-Stat and Forms	620,000	644,000	634,000	-10,000
Professional and Specialized Services	32,360,000	34,556,000	33,285,000	-1,271,000
Publication and Legal Notices	12,000	12,000	12,000	0
Rents and Leases-Bldg and Improvemts	1,653,000	1,778,000	1,940,000	162,000
Rents and Leases-Equipment	1,048,000	1,026,000	998,000	-28,000
Small Tools and Instruments	214,000	118,000	118,000	0
Special Departmental Expense	28,606,000	28,608,000	23,194,000	-5,414,000
Telecommunications	1,161,000	1,161,000	1,417,000	256,000
Training	421,000	921,000	391,000	-530,000
Transportation and Travel-Auto Mileage	1,023,000	1,032,000	1,032,000	0
Transportation and Travel-Auto Service	874,000	1,127,000	1,076,000	-51,000
Transportation and Travel-Other	342,000	363,000	342,000	-21,000
Transportation and Travel-Traveling	177,000	177,000	145,000	-32,000
Utilities	7,883,000	8,114,000	8,178,000	64,000
Total Services and Supplies	120,633,000	125,454,000	112,224,000	-13,230,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Charges				
Judgments and Damages	590,000	602,000	602,000	0
Retirement of Other Long-Term Debt	4,709,000	4,709,000	4,237,000	-472,000
Support and Care of Persons	12,942,000	17,848,000	14,315,000	-3,533,000
Taxes and Assessments	9,000	10,000	10,000	0
Total Other Charges	18,250,000	23,169,000	19,164,000	-4,005,000
Fixed Assets				
Equipment:				
Food Preparation Equipment	10,000	0	0	0
Manufactured or Prefabricated Structures	5,000	0	0	0
Vehicle-Automobile	145,000	200,000	200,000	0
Other Undefined Assets	40,000	0	0	0
Total Equipment	200,000	200,000	200,000	0
Total Fixed Assets	200,000	200,000	200,000	0
Other Financing Uses				
Operating Transfers Out	0	0	351,000	351,000
Total Other Financing Uses	0	0	351,000	351,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**509,364,000**	**511,023,000**	**501,739,000**	**-9,284,000**
Less: Intrafund Transfers	12,188,000	12,494,000	11,549,000	-945,000
TOTAL NET REQUIREMENTS	497,176,000	498,529,000	490,190,000	-8,339,000
REVENUES:				
Fines, Forfeitures and Penalties	1,472,000	1,572,000	1,572,000	0
Revenue from Use of Money and Property	220,000	270,000	270,000	0
Intergovernmental Revenues-Federal	120,894,000	120,133,000	122,679,000	2,546,000
Intergovernmental Revenues-State	47,256,000	48,722,000	41,896,000	-6,826,000
Charges for Services	17,285,000	18,213,000	18,217,000	4,000
Miscellaneous Revenues	812,000	382,000	487,000	105,000
Other Financing Sources	922,000	922,000	578,000	-344,000
TOTAL REVENUES	188,861,000	190,214,000	185,699,000	-4,515,000
NET COUNTY COST	**308,315,000**	**308,315,000**	**304,491,000**	**-3,824,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Detention Services: Juvenile Halls

Program Description: See Departmental Program Summary

Program Result: The community is protected from juveniles who are determined to pose a significant risk, through housing them in a safe, secure, and enriching environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of youth who are securely held throughout their detention (no escapes)	99%	99%	99%	99%
Percentage of eligible youth who receive a mental health screening within 72 hours of admission	82%	98%	98%	99%
Percentage of eligible youth who receive 300 minutes of education per day	92%	96%	97%	98%
Percentage of youth who do not incur any major injury during their stay in juvenile hall	99%	99%	99%	99%
Operational Measures				
Total new admissions per year	28,260	27,932	25,503	25,250
Average daily juvenile hall population	1,830	1,600	1,580	1,560
Number of eligible youth who receive a mental health screening within 72 hours of admission	7,106	13,589	10,107	10,500
Number of eligible youth who receive 300 minutes of education per day	25,999	25,698	24,738	25,000
Average length of stay (in days)	22	19	17	16
Total number of escapes	3	5	3	1
Total number of major injuries	183	123	31(1)	28

Explanatory Note(s):
(1) In 2003-04, the definition for major injuries was revised to reflect only those youth transported to an outside medical facility.

PROGRAM NAME: Residential Treatment Services Bureau: Camp Program

Program Description: See Departmental Program Summary

Program Result: Probation youth meet their obligations to the Juvenile Court and learn the life skills necessary to successfully reunite with their families and reintegrate into the community.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage and number of minors who meet their target release date or achieve early release	n/a	77% ; n/a	85% ; tbd	85% ; tbd
Percentage of minors completing the camp program without a new sustained offense	n/a	n/a	95%	95%
Percentage and number of minors who receive 300 minutes of education per day	n/a	96% ; 5,660	98% ; tbd	98% ; tbd

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of minors ordered to camp	4,704	5,464	tbd	tbd
Percentage and number of minors whose case plan is completed in 30 days	n/a	n/a	80% ; tbd	80% ; tbd
Percentage and number of minors whose risk and needs assessment is completed in 30 days	n/a	n/a	80% ; tbd	80% ; tbd
Average length of stay (in days)	tbd	181	181	181
Percentage and number of required progress reports received by the Juvenile Court at the time of hearing	n/a	n/a	98% ; tbd	98% ; tbd

Explanatory Note(s):
tbd = to be determined
n/a = not available

PROGRAM NAME: Juvenile Field Services: High School-Based Supervision Program

Program Description: As a collaboration between school districts and the Probation Department, this program serves as an effective intervention and prevention model for youth who are on probation and for providing services to children at risk. Deputy Probation Officers (DPOs) located at selected high school campuses monitor the daily attendance, behavior and school performance of youth on their caseloads. DPOs, parents and school staff develop strength-based case plans to help each youth achieve satisfactory school performance and adjustment in the community.

Program Result: At risk youth and youth on probation attend selected high school campuses until graduation or attainment of their General Educational Development (GED).

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage and number of eligible Probation youth who graduate	n/a	85% ; n/a	85% ; tbd	85% ; tbd
Percentage and number of eligible Probation youth who obtain their GED	n/a	85% ; n/a	85% ; tbd	85% ; tbd
Percentage and number of Probation youth with improved school attendance	n/a	n/a	70% ; tbd	70% ; tbd
Percentage of Probation youth who complete probation with no subsequent sustained petition	n/a	98%	90%	90%
Percent reduction in suspensions and expulsions from the previous year	n/a	2%	10%	10%
Operational Measures				
At-risk youth served	102	659	500	550
Probationers served	4,378	5,330	5,500	5,550
Percentage and number of Probation youth who receive program orientation	98% ; 4,290	99% ; 5,277	85% ; tbd	85% ; tbd
Percentage and number of Probation youth with at least two DPO contacts each month	n/a	98% ; 5,223	95% ; tbd	95% ; tbd
Percentage and number of Probation youth whose case plan is completed within 30 days of case assignment	n/a	92% ; 4,904	95% ; tbd	95% ; tbd

Explanatory Note(s):
tbd = to be determined
n/a = not available

PROGRAM NAME: Juvenile Field Services: Suitable Placement

Program Description: See Departmental Program Summary

Program Result: Suitable placement minors receive needed services to enhance their health and well-being in order to return them successfully to a safe and stable environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of minors who successfully meet the goals of their permanency plan within 18 months	n/a	40%	90%	90%
Percentage of minors completing Probation without a new sustained offense	n/a	90%	80%	80%
Percentage of minors who have no abuse cases reported while in placement	n/a	n/a	80%	80%
Operational Measures				
Total number of minors under suitable placement	n/a	3,850	tbd	tbd
Percentage and number of required judicial reviews provided to the Juvenile Court	n/a	98% ; 3,773	98% ; tbd	98% ; tbd
Percentage and number of minors visited on a monthly basis	n/a	85% ; 3,273	90% ; tbd	90% ; tbd
Percentage of minors placed within 30 days of court order	n/a	80%	85%	85%
Percentage of minors placed with health and education documentation provided	n/a	50%	90%	90%

Explanatory Note(s):
tbd = to be determined
n/a = not available

PROGRAM NAME: Field Services: Adult Investigations

Program Description: Adult investigations provides court reports for referrals from the Los Angeles County Superior Court, each requiring either a pre-sentence, diversion/deferred entry of judgment, sentencing, bench-warrant pickup or post-sentencing report, with corresponding case investigation, evaluation, and recommendation to the court. Investigations are efficiently and accurately processed, which ensures timely and appropriate reports to court.

Program Result: Courts receive thorough, accurate, timely reports that assist in making appropriate decisions to promote public safety and ensure defendant and victim rights.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of investigation reports available to court at the time of hearing	99%	100%	99%	99%
Percentage of risk assessments completed	95%	97%	99%	99%
Percentage of victims identified and contacted	n/a	n/a	n/a	tbd
Percentage of adult investigation reports meeting quality standards	99%	100%	99%	99%
Stakeholders Survey-Adult Courts: [1]				
Satisfied with the timeliness of court reports	n/a	4.0	4.5	4.5
Court reports contain required information	n/a	4.0	4.5	4.5

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of investigations processed	64,218	74,033	70,000	70,000
Number of investigation reports monitored for quality standards	3,853	7,403	7,000	7,000
Number of victims identified and contacted	n/a	n/a	tbd	tbd
Number of adult investigators	n/a	n/a	tbd	tbd

Explanatory Note(s):
(1) Rating scale 1 to 5 with 5 being highest level of satisfaction.
tbd = to be determined
n/a = not available

COMMUNITY-BASED CONTRACTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 2,789,966	$ 4,133,000	$ 4,133,000	$ 2,802,000	$ 2,802,000	$ -1,331,000
REVENUE	812,000	812,000	812,000	812,000	812,000	
NET COUNTY COST	$ 1,977,966	$ 3,321,000	$ 3,321,000	$ 1,990,000	$ 1,990,000	$ -1,331,000
REVENUE DETAIL						
STATE-REALIGNMENT REV	$ 812,000	$ 812,000	$ 812,000	$ 812,000	$ 812,000	$
TOTAL	$ 812,000	$ 812,000	$ 812,000	$ 812,000	$ 812,000	$

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
DETENTION AND CORRECTION

2004-05 Budget Message

The Community-Based Contracts budget funds private contracts, administered by the Probation Department, to reduce juvenile crime and provide juvenile delinquency prevention services.

The 2004-05 Proposed Budget reflects the elimination of one-time carryover funding, while continuing to fund various community delinquency prevention programs and the Anti-Gang and Strategies Program.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -1,331,000	$ --	$ -1,331,000	--
	Elimination of One-Time Funding: Reflects the elimination of one-time carryover funds.			
Total	**$ -1,331,000**	**$ 0**	**$ -1,331,000**	**0.0**

PROBATION DEPARTMENT - COMMUNITY-BASED CONTRACTS

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1.	**Community-Based Contracts**						
	$ 2,802,000	$ --	$ 812,000	$ 1,990,000	$ --	$ 1,990,000	--
	Total Programs						
	$ 2,802,000	**$ 0**	**$ 812,000**	**$ 1,990,000**	**$ 0**	**$ 1,990,000**	**0.0**

Authority: Non-mandated, discretionary program.

Provides violence prevention and juvenile delinquent services by funding various programs, as well as the Anti-Gang and Strategies Program, which support juvenile delinquency prevention, intervention, and suppression services in the community.

PROBATION DEPARTMENT - COMMUNITY-BASED CONTRACTS

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Professional and Specialized Services	4,133,000	4,133,000	2,802,000	-1,331,000
Total Services and Supplies	4,133,000	4,133,000	2,802,000	-1,331,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**4,133,000**	**4,133,000**	**2,802,000**	**-1,331,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	4,133,000	4,133,000	2,802,000	-1,331,000
REVENUES:				
Intergovernmental Revenues-State	812,000	812,000	812,000	0
TOTAL REVENUES	812,000	812,000	812,000	0
NET COUNTY COST	**3,321,000**	**3,321,000**	**1,990,000**	**-1,331,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Community-Based Contracts

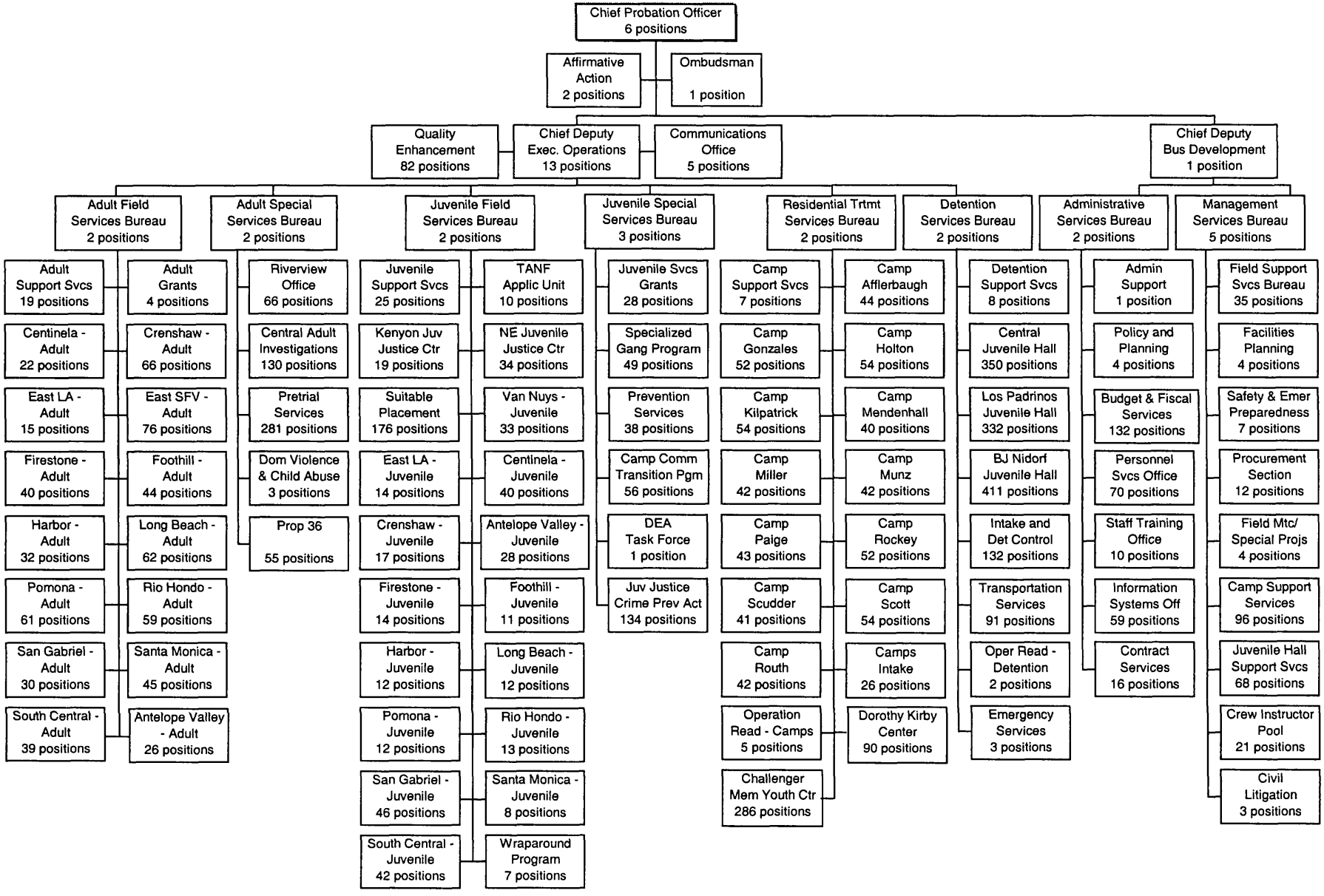
Program Description: See Departmental Program Summary

Program Result: Community juvenile delinquency programs are provided effectively.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of participants completing program	n/a	n/a	n/a	n/a
Operational Measures				
Number of clients served	n/a	n/a	n/a	n/a

Explanatory Note(s):
n/a = not available. Department is in the process of developing and compiling performance measures.

LOS ANGELES COUNTY PROBATION DEPARTMENT
RICHARD SHUMSKY, CHIEF PROBATION OFFICER
Total 2004-05 Budgeted Positions = 5,029.0



PROJECT AND FACILITY DEVELOPMENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 3,534,810	$ 2,370,000	$ 16,715,000	$ 16,174,000	$ 16,174,000	$ -541,000
OTHER CHARGES	11,978,080	5,259,000	3,398,000	1,028,000	1,028,000	-2,370,000
GROSS TOTAL	$ 15,512,890	$ 7,629,000	$ 20,113,000	$ 17,202,000	$ 17,202,000	$ -2,911,000
REVENUE	3,124,403	292,000	292,000			-292,000
NET COUNTY COST	$ 12,388,487	$ 7,337,000	$ 19,821,000	$ 17,202,000	$ 17,202,000	$ -2,619,000
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 1,046,284	$	$	$	$	$
STATE-OTHER	-19,440					
FEDERAL-OTHER	182,600					
CHRGS FOR SVCS-OTHER	199,959					
MISCELLANEOUS		292,000	292,000			-292,000
OPERATING TRANSFER IN	1,715,000					
TOTAL	$ 3,124,403	$ 292,000	$ 292,000	$	$	$ -292,000

FUND: GENERAL FUND
FUNCTION: GENERAL
ACTIVITY: OTHER GENERAL

Mission Statement

The Project and Facility Development Budget was established to reflect and account for appropriation necessary to fund specialized County services and consultant activities related to projects that are under development as well as improvements to County facilities being implemented by other governmental agencies or jurisdictions pursuant to funding agreements approved by the Board of Supervisors.

2004-05 Budget Message

The Proposed 2004-05 Project and Facility Development Budget appropriates $16.2 million in Services and Supplies to fund consultant studies that quantify departmental space needs; provide technical, structural, and environmental impact assessments; and assist in the development of facility programs and capital planning efforts. The Proposed 2004-05 Budget also incorporates $1.0 million in Other Charges to fund County contributions for improvements to County facilities provided by other agencies or jurisdictions.

Strategic Planning

The Project and Facility Development Budget provides a funding mechanism for departmental and Countywide capital development and planning activities. The activities funded from this budget unit contribute to the multi-year planning efforts of departments, and the County as a whole, by ensuring that capital programs appropriately reflect operational and programmatic requirements and departmental strategic plans.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -541,000	$ --	$ -541,000	--

Services and Supplies: The decrease in appropriation and net County cost reflects the completion of $2.4 million in various planning, site assessment, and facility studies. The change also reflects the reappropriation of $11.5 million and addition of $4.7 million for additional high priority studies that will support the capital program. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -2,370,000	$ -292,000	$ -2,078,000	--

Other Charges: The decrease in appropriation, revenue and net County cost reflects the transfer of funds to the Capital Projects/Refurbishments Budget for the Lakewood Sheriff Station Expansion Project and the deletion of one-time, trust fund revenue. *Supports Countywide Strategic Plan 4.*

Total	**$ -2,911,000**	**$ -292,000**	**$ -2,619,000**	**0.0**

PROVISIONAL FINANCING USES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$	$ 3,451,000	$ 3,451,000	$	$	$ -3,451,000
SERVICES & SUPPLIES		2,000,000	74,200,000	97,263,000	97,263,000	23,063,000
LESS EXPENDITURE DIST			2,791,000			-2,791,000
TOT S & S		2,000,000	71,409,000	97,263,000	97,263,000	25,854,000
OTHER CHARGES		12,492,000	79,827,000	66,976,000	66,976,000	-12,851,000
LESS EXPENDITURE DIST			3,810,000			-3,810,000
TOT OTH CHRG		12,492,000	76,017,000	66,976,000	66,976,000	-9,041,000
GROSS TOTAL	$	$ 17,943,000	$ 150,877,000	$ 164,239,000	$ 164,239,000	$ 13,362,000
REVENUE		4,970,000	9,268,000	2,298,000	2,298,000	-6,970,000
NET COUNTY COST	$	$ 12,973,000	$ 141,609,000	$ 161,941,000	$ 161,941,000	$ 20,332,000
REVENUE DETAIL						
STATE-OTHER	$	$ 3,394,000	$ 4,963,000	$ 1,569,000	$ 1,569,000	$ -3,394,000
FED AID-PUB ASST PROG		892,000	1,305,000	413,000	413,000	-892,000
MISCELLANEOUS			2,000,000			-2,000,000
OPERATING TRANSFER IN		684,000	1,000,000	316,000	316,000	-684,000
TOTAL	$	$ 4,970,000	$ 9,268,000	$ 2,298,000	$ 2,298,000	$ -6,970,000

2004-05 Budget Message

The Provisional Financing Uses (PFU) budget provides funding for expenditures which may be required during the fiscal year. In the event an expenditure is determined to be necessary, funds are transferred from PFU to the affected budget unit by Board order.

The 2004-05 Proposed Budget for PFU reflects a total of $161.9 million. Following is a detailed description of each expenditure category.

Justice Departments

Reflects the deletion of $5.5 million of one-time funding for Sheriff gang suppression services and appropriation to offset retention of civil jury fees by the Superior Court, pending resolution of a claim filed by the County for reimbursement.

Administrative Officer

Reflects deletion of $6.6 million offset by expenditure distribution for five percent of the estimated costs to settle or adjudicate lawsuits against Los Angeles County, for use by the County Counsel if required.

Department of Children and Family Services

Reflects $3.4 million held in PFU for the Department of Children and Family Services (DCFS) to augment the assistance budget in the event of caseload increases. Also reflects net County cost (NCC) formerly funding operation of the MacLaren Children's Center (MCC). Of the total $17.8 million operational cost, $9.3 million has been included in the DCFS operating budget. The balance of $8.5 million has been set aside in PFU pending identification by DCFS of programs to be provided to the types of youth previously served at MCC.

2004-05 Budget Message (cont'd)

Parks and Recreation - Operational Requirements

Reflects $1.0 million base level of contingency funding for unanticipated operational costs associated with newly constructed or refurbished park facilities.

Department of Public Social Services

Reflects $81.1 million for Los Angeles County's portion of the State Food Stamp sanction for federal fiscal years 2001 and 2002 pending resolution of the State appeal on this matter. Also reflects $47.1 million carryover of NCC Performance Incentives funding for projects providing services to California Work Opportunities and Responsibility to Kids (CalWORKs) participants and/or needy families as approved by the Board of Supervisors.

Provisional Financing Uses

Reflects $0.1 million in countywide funding for fingerprinting departmental employees directly interfacing with children and $20.6 million for the initial implementation of an automated financial system. Also reflects the deletion of $2.0 million in one-time revenue offset appropriation for estimated increases in natural gas costs.

PUBLIC DEFENDER
MICHAEL P. JUDGE, PUBLIC DEFENDER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 113,558,369	$ 117,320,000	$ 117,320,000	$ 119,420,000	$ 119,420,000	$ 2,100,000
SERVICES & SUPPLIES	10,793,092	11,419,000	11,514,000	10,802,000	10,802,000	-712,000
OTHER CHARGES	896,431	849,000	1,142,000	1,482,000	1,482,000	340,000
OTHER FINANCING USES	57,800					
GROSS TOTAL	$ 125,305,692	$ 129,588,000	$ 129,976,000	$ 131,704,000	$ 131,704,000	$ 1,728,000
LESS INTRAFD TRANSFER	446,470	470,000	591,000	130,000	130,000	-461,000
NET TOTAL	$ 124,859,222	$ 129,118,000	$ 129,385,000	$ 131,574,000	$ 131,574,000	$ 2,189,000
REVENUE	3,976,204	3,320,000	3,587,000	3,426,000	3,426,000	-161,000
NET COUNTY COST	$ 120,883,018	$ 125,798,000	$ 125,798,000	$ 128,148,000	$ 128,148,000	$ 2,350,000
BUDGETED POSITIONS	1,008.0	1,016.0	1,016.0	1,015.0	1,015.0	-1.0
REVENUE DETAIL						
STATE-OTHER	$ 2,350,729	$ 2,178,000	$ 2,178,000	$ 2,092,000	$ 2,092,000	$ -86,000
STATE-REALIGNMENT REV	14,000	14,000	14,000	14,000	14,000	
FEDERAL-OTHER	487,000	271,000	487,000	289,000	289,000	-198,000
LEGAL SERVICES	188,714			200,000	200,000	200,000
COURT FEES & COSTS	399,324	549,000	600,000	400,000	400,000	-200,000
CHRGS FOR SVCS-OTHER	135,000			135,000	135,000	135,000
OTHER SALES	18,470					
MISCELLANEOUS	323,967	308,000	308,000	237,000	237,000	-71,000
OPERATING TRANSFER IN	59,000			59,000	59,000	59,000
TOTAL	$ 3,976,204	$ 3,320,000	$ 3,587,000	$ 3,426,000	$ 3,426,000	$ -161,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	JUDICIAL

Mission Statement

The Los Angeles County Public Defender provides constitutionally mandated legal representation to indigent criminal defendants and juveniles in the Superior Court of Los Angeles County as well as in State and Federal Appellate Courts. The Department strives to ensure equal treatment within the justice system by safeguarding liberty interests and upholding the rights of individuals.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $2.4 million, primarily attributable to Board-approved increases in salaries and employee benefits. The Proposed Budget also reflects the elimination of 6.0 attorney positions due to workload reductions in the Rampart Investigations section, as well as reductions in various grant-funded programs and the deletion of the juvenile Post Disposition Program and 4.0 Psychiatric Social Worker II positions due to the loss of one-time funding partially offset by an increase of 10.0 paralegal and information technology staff, fully funded by a decrease in contract costs. The Proposed Budget also reflects the addition of 1.0 Legal Office Support Assistant II position to staff the new Michael D. Antonovich Antelope Valley Courthouse.

Strategic Planning

The Department completed its five-year Strategic Plan in July 2001. The Plan includes sixteen goals linked to the Countywide Strategic Plan and fifty objectives to be implemented over a period of five years. The Department has implemented twenty-four objectives of the initial Strategic Plan and has reevaluated its Strategic Plan and reprioritized the remaining objectives in order to ensure compliance with the revised County Strategic Plan adopted by the Board of Supervisors on December 17, 2002.

Critical Needs

The Department has a critical need for additional staff to meet newly mandated juvenile post-disposition services required by the passage of Senate Bill 459. The Department continues to have critical needs for an information systems network to provide technical support. The Department continues to need additional information systems staff to provide systems support; warehouse space and staff to handle department-wide file storage issues; new office space for the Long Beach area branch; additional investigative staff to handle increasing workloads; paralegal staff to provide required attorney support in capital and serious case defense; administrative staff to address new risk management and personnel-related assignments; and secretarial support for line operations and management.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -340,000	$ -340,000	$ --	-4.0

Post Disposition Program: Reflects the deletion of 4.0 Psychiatric Social Worker II positions due to the elimination of one-time funding. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 62,000	$ --	$ 62,000	1.0

Michael D. Antonovich Antelope Valley Courthouse: Reflects the addition of 1.0 Legal Office Support Assistant II position to staff the new Michael D. Antonovich Antelope Valley Courthouse. *Supports Countywide Strategic Plan Goals 1 and 4.*

3.	$ -644,000	$ --	$ -644,000	-6.0

Public Integrity Assistance Section (PIAS): Reflects the reduction of 6.0 attorney positions attributable to workload reductions in the PIAS/Rampart Investigations section. *Supports Countywide Strategic Plan Goals 1 and 4.*

4.	$ -296,000	$ -296,000	$ --	-2.0

Grant Program Adjustment: Reflects an $86,000 reduction in the Juvenile Accountability Incentive Block Grant, resulting in the deletion of 2.0 Psychiatric Social Worker II positions, a $12,000 reduction in State Juvenile Justice Crime Prevention Act funds for the Juvenile Mental Health Court program, and a $198,000 reduction in Local Law Enforcement Block Grant funding for the Alternate Sentencing Program. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 1,368,000	$ --	$ 1,368,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
2.	$ 834,000	$ --	$ 834,000	--
	Other Salaries and Employee Benefits: Reflects unavoidable cost increases in employee benefits, including $572,000 for retiree health and $262,000 for workers' compensation.			
3.	$ 390,000	$ --	$ 390,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
4.	$ 92,000	$ --	$ 92,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
5.	$ 262,000	$ 14,000	$ 248,000	10.0
	Miscellaneous Changes: Reflects a $248,000 increase for insurance claims administration, a $26,000 increase in salaries and employee benefits costs for shared justice information systems work, offset by intrafund transfers from the Information Systems Advisory Body, and a $12,000 decrease in cogeneration revenue. Also reflects realignment of funding to provide 6.0 full-time, permanent paralegal staff, fully offset by a reduction in funding for contract paralegal services. Also reflects realignment of funding to provide 2.0 full-time, permanent information technology staff and 2.0 full-time, permanent legal office support assistant positions, fully offset by a reduction in funding for contract services.			
Total	**$ 1,728,000**	**$ -622,000**	**$ 2,350,000**	**-1.0**

PUBLIC DEFENDER

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1.	**Felony Representation**						
	$63,979,000	$ --	$ 516,000	$ 63,463,000	$ 710,000	$ 62,753,000	480.0

Authority: Mandated program - federal and State Constitutions and California Penal Code Section 987.2

Felony representation is undertaken for all individuals facing felony charges who qualify for Public Defender representation and for whom there is no conflict of interest. This is a mandatory program with discretionary service levels. Unavoidable fixed costs reflect lease payment expense.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2.	**Misdemeanor Representation**						
	$45,829,000	$ --	$ 399,000	$ 45,430,000	$ 555,000	$ 44,875,000	369.0

Authority: Mandated program - federal and State Constitutions and California Penal Code Section 987.2.

Misdemeanor representation is undertaken for all individuals facing misdemeanor charges who qualify for Public Defender representation and for whom there is no conflict of interest. This is a mandatory program with discretionary service levels. Unavoidable fixed costs reflect lease payment expense.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3.	**Juvenile Representation**						
	$11,020,000	$ --	$ 1,075,000	$ 9,945,000	$ 137,000	$ 9,808,000	93.0

Authority: Mandated program - federal and State Constitutions.

Juvenile representation is undertaken for all minors facing criminal charges who qualify for Public Defender representation and for whom there is no conflict of interest. This is a mandatory program with discretionary service levels. Unavoidable fixed costs reflect lease payment expense.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4.	**Mental Health Representation**						
	$ 3,460,000	$ --	$ 1,403,000	$ 2,057,000	$ 37,000	$ 2,020,000	25.0

Authority: Mandated program - federal and State Constitutions and California Penal Code Section 987.2.

The Mental Health program provides representation for mentally ill conservatees and persons alleged by the State Department of Corrections to be sexually violent predators, individuals charged with a crime and unable to stand trial because of mental incapacity, and individuals who have mental disorders that would prevent their being released from State Prison at the conclusion of their sentenced prison term. This is a mandatory program with discretionary service levels. Unavoidable fixed costs reflect lease payment expense.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Information Technology						
$ 3,859,000	$ 130,000	$ 2,000	$ 3,727,000	$ 18,000	$ 3,709,000	12.0

Authority: Non-mandated, discretionary program.

The Information Technology program provides and maintains automated tools that enhance the quality of work and productivity of attorneys and support staff in providing legal representation for indigents. It also provides collaborative justice agency tools that enhance the quality and productivity of the Los Angeles County justice process. Unavoidable fixed costs reflect building proprietorship payment expense.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Administration and Support						
$ 3,557,000	$ --	$ 31,000	$ 3,526,000	$ 53,000	$ 3,473,000	36.0

Authority: Non-mandated, discretionary program.

The Administration and Support program provides executive and policy guidance to the Department that results in effective risk management and fiscal control, and provides for quality professional services by all staff. It includes the executive office, administrative and facilities support, budget and fiscal services, human resources support services, procurement and supply services, grants management, contract management, strategic planning and process improvement, and revenue generation services. Unavoidable fixed costs reflect building proprietorship payment expense.

Total Programs						
$131,704,000	**$ 130,000**	**$ 3,426,000**	**$ 128,148,000**	**$ 1,510,000**	**$ 126,638,000**	**1,015.0**

PUBLIC DEFENDER

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	83,355,000	83,355,000	83,638,000	283,000
Employee Benefits	33,965,000	33,965,000	35,782,000	1,817,000
Total Salaries and Employee Benefits	117,320,000	117,320,000	119,420,000	2,100,000
Services and Supplies				
Communications	1,789,000	1,896,000	1,880,000	-16,000
Computer Equipment-noncapital	35,000	62,000	47,000	-15,000
Information Technology Services	994,000	1,359,000	1,184,000	-175,000
Insurance	444,000	244,000	120,000	-124,000
Maintenance-Buildings and Improvements	1,546,000	1,556,000	1,610,000	54,000
Maintenance-Equipment	0	19,000	0	-19,000
Memberships	271,000	269,000	273,000	4,000
Office Expense-Other	914,000	760,000	772,000	12,000
Office Expense-Postage	65,000	50,000	65,000	15,000
Office Expense-Stat and Forms	10,000	10,000	10,000	0
Professional and Specialized Services	2,381,000	2,372,000	1,839,000	-533,000
Rents and Leases-Bldg and Improvemts	613,000	613,000	584,000	-29,000
Rents and Leases-Equipment	352,000	383,000	383,000	0
Special Departmental Expense	29,000	26,000	26,000	0
Telecommunications	251,000	255,000	254,000	-1,000
Training	36,000	52,000	52,000	0
Transportation and Travel-Auto Mileage	164,000	160,000	160,000	0
Transportation and Travel-Auto Service	15,000	15,000	15,000	0
Transportation and Travel-Traveling	77,000	75,000	75,000	0
Utilities	1,433,000	1,338,000	1,453,000	115,000
Total Services and Supplies	11,419,000	11,514,000	10,802,000	-712,000
Other Charges				
Capital Leases	831,000	831,000	923,000	92,000
Insurance Claims and Administration	16,000	16,000	264,000	248,000
Judgement and Damages	0	293,000	293,000	0
Taxes and Assessments	2,000	2,000	2,000	0
Total Other Charges	849,000	1,142,000	1,482,000	340,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**129,588,000**	**129,976,000**	**131,704,000**	**1,728,000**
Less: Intrafund Transfers	470,000	591,000	130,000	-461,000
TOTAL NET REQUIREMENTS	129,118,000	129,385,000	131,574,000	2,189,000
REVENUES:				
Intergovernmental Revenues-Federal	271,000	487,000	289,000	-198,000
Intergovernmental Revenues-State	994,000	994,000	908,000	-86,000
Intergovernmental Revenues-Realignment	14,000	14,000	14,000	0
Intergovernmental Revenues-SB 90	1,184,000	1,184,000	1,184,000	0
Charges for Services	549,000	600,000	735,000	135,000
Miscellaneous Revenues	308,000	308,000	237,000	-71,000
Other Financing Sources	0	0	59,000	59,000
TOTAL REVENUES	3,320,000	3,587,000	3,426,000	-161,000
NET COUNTY COST	**125,798,000**	**125,798,000**	**128,148,000**	**2,350,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Felony Representation

Program Description: See Departmental Program Summary

Program Result: Indigent criminal defendants who have been charged with a felony criminal offense are provided constitutionally mandated, fully competent and effective legal representation.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [2]				
Number of appellate court findings of inadequacy of representation provided by the Public Defender	n/a	n/a	n/a	n/a
Operational Measure				
Number of cases in which the Public Defender represented a criminal defendant charged with felony offenses	76,279	90,904	93,000	93,000

Explanatory Note(s):
(1) Additional indicators are not applicable to criminal defense work. Elapsed time measurements as indicators are inappropriate because external factors dictate the cycle time in each case. Measurements such as acquittal rates as an indicator are inappropriate because justice cannot be quantitatively measured.
(2) Data not collected for this time period. Data will be collected from this point in time forward.
n/a=not available

PROGRAM NAME: Misdemeanor Representation

Program Description: See Departmental Program Summary

Program Result: Indigent criminal defendants who have been charged with a misdemeanor criminal offense are provided constitutionally mandated, fully competent and effective legal representation.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [2]				
Number of appellate court findings of inadequacy of representation provided by the Public Defender	n/a	n/a	n/a	n/a
Operational Measures				
Number of cases in which the Public Defender represented a criminal defendant charged with misdemeanor offenses	385,622	385,442	422,000	422,000

Explanatory Note(s):
(1) Additional indicators are not applicable to criminal defense work. Elapsed time measurements as indicators are inappropriate because external factors dictate the cycle time in each case. Measurements such as acquittal rates as an indicator are inappropriate because justice cannot be quantitatively measured.
(2) Data not collected for this time period. Data will be collected from this point in time forward.
n/a=not available

PROGRAM NAME: Juvenile Representation

Program Description: See Departmental Program Summary

Program Result: Indigent children in the juvenile delinquency justice system who have been charged with misdemeanor and/or felony charges are provided constitutionally mandated, fully competent and effective legal representation.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of appellate court findings of inadequacy of representation provided by the Public Defender [2]	n/a	n/a	n/a	n/a
Percent of Client Assessment, Referral, and Evaluation Program (CARE) recommendations followed by the Court	n/a	85%	85%	85%
Operational Measures				
Number of cases in which the Public Defender represented a child in the juvenile delinquency justice system	38,300	40,186	43,000	43,000
Percent of children referred to the CARE program who receive assessment within 45 days of referral	n/a	100%	100%	100%

Explanatory Note(s):
(1) Additional indicators are not applicable to criminal defense work. Elapsed time measurements as indicators are inappropriate because external factors dictate the cycle time in each case. Measurements such as acquittal rates as an indicator are inappropriate because justice cannot be quantitatively measured.
(2) Data not collected for this time period. Data will be collected from this point in time forward.
n/a=not available

PROGRAM NAME: Mental Health Representation

Program Description: See Departmental Program Summary

Program Result: Indigent mentally ill conservatees and persons alleged by the State Department of Corrections to be sexually violent predators, individuals charged with a crime and unable to stand trial because of mental incapacity, and individuals who have mental disorders that would prevent their being released from State Prison at the conclusion of their sentenced prison term are provided constitutionally mandated, fully competent and effective legal representation.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [2]				
Number of appellate court findings of inadequacy n/a of representation provided by the Public Defender	n/a	n/a	n/a	n/a
Operational Measures				
Number of cases in which the Public Defender represented a mentally ill conservatee or person alleged to be a sexually violent predator	11,418	11,609	12,000	12,000

Explanatory Note(s):
(1) Additional indicators are not applicable to criminal defense work. Elapsed time measurements as indicators are inappropriate because external factors dictate the cycle time in each case. Measurements such as acquittal rates as an indicator are inappropriate because justice cannot be quantitatively measured.
(2) Data not collected for this time period. Data will be collected from this point in time forward.
n/a=not available

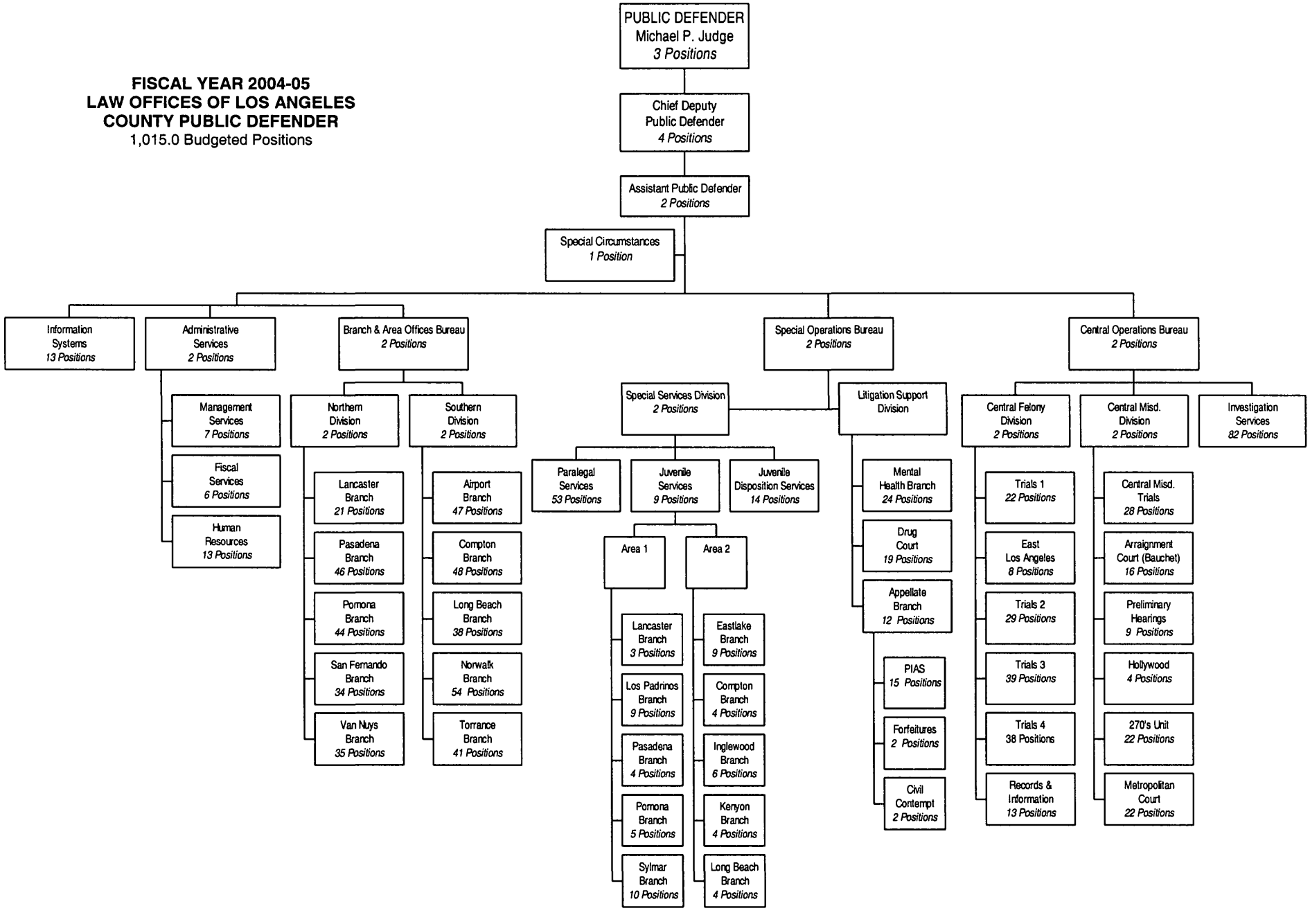
PROGRAM NAME: Information Technology

Program Description: See Departmental Program Summary

Program Result: Attorneys and support staff are provided automation tools that enhance their productivity and the quality of their work in providing legal representation to the clients represented by the Department. Los Angeles County justice departments and agencies are provided tools that enhance their quality and productivity through collaborative information technology systems.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of work orders handled within two days	33%	34%	35%	25%
Percentage of information technology budget dedicated to shared justice agency systems	30%	29%	29%	29%
Operational Measures				
Number of departmental systems users	1,007	1,008	1,016	1,015
Number of work orders generated from help desk requests that cannot be immediately resolved	1,369	1,472	1,772	2,109

FISCAL YEAR 2004-05
LAW OFFICES OF LOS ANGELES COUNTY PUBLIC DEFENDER
1,015.0 Budgeted Positions



PUBLIC LIBRARY
MARGARET DONNELLAN TODD, COUNTY LIBRARIAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SALARIES & EMP BEN	$ 49,669,415	$ 52,492,000	$ 53,912,000	$ 66,047,000	$ 56,417,000	$ 2,505,000
SERVICES & SUPPLIES	26,055,856	30,252,000	31,123,000	49,428,000	22,294,000	-8,829,000
OTHER CHARGES	685,736	791,000	843,000	785,000	785,000	-58,000
FIXED ASSETS-B & I	1,002,964	700,000	850,000	25,850,000	850,000	
FIXED ASSETS-EQUIP	605,622	625,000	868,000	4,664,000	2,264,000	1,396,000
TOT FIX ASSET	1,608,586	1,325,000	1,718,000	30,514,000	3,114,000	1,396,000
OTHER FINANCING USES		4,355,000	4,355,000	1,285,000	1,285,000	-3,070,000
GROSS TOTAL	$ 78,019,593	$ 89,215,000	$ 91,951,000	$ 148,059,000	$ 83,895,000	$ -8,056,000
DESIGNATIONS	1,039,000	1,023,000	1,023,000	1,193,000	1,193,000	170,000
TOT FIN REQMTS	$ 79,058,593	$ 90,238,000	$ 92,974,000	$ 149,252,000	$ 85,088,000	$ -7,886,000
AVAIL FINANCE						
FUND BALANCE	$ 4,606,000	$ 7,494,000	$ 7,494,000	$ 3,576,000	$ 3,576,000	$ -3,918,000
CANCEL RES/DES	1,519,397	1,039,000	1,039,000	1,023,000	1,023,000	-16,000
PROPERTY TAXES	37,832,779	40,900,000	40,729,000	43,918,000	43,918,000	3,189,000
VOTER APPRVD SPCL TAX	10,517,039	11,175,000	11,103,000	11,400,000	11,400,000	297,000
SPECIAL ASSESSMENT	33,617	17,000	30,000	30,000	30,000	
REVENUE	32,043,353	33,189,000	32,579,000	89,305,000	25,141,000	-7,438,000
TOT AVAIL FIN	$ 86,552,185	$ 93,814,000	$ 92,974,000	$ 149,252,000	$ 85,088,000	$ -7,886,000
BUDGETED POSITIONS	871.1	870.1	870.1	975.1	870.1	
REVENUE DETAIL						
PROP TAXES-CURR-SEC	$ 34,650,662	$ 40,900,000	$ 40,729,000	$ 43,918,000	$ 43,918,000	$ 3,189,000
PROP TAXES-CURR-UNSEC	2,071,386					
PROP TAXES-PRIOR-SEC	-286,667					
PROP TAXES-PRIOR-UNS	-32,675					
SUPP PROP TAXES-CURR	1,005,022					
SUPP PROP TAXES-PRIOR	425,051					
VOTER APPR SPEC TAXES	10,517,039	11,175,000	11,103,000	11,400,000	11,400,000	297,000
BUSINESS LICENSES	500					
PEN/INT/COSTS-DEL TAX	451,932					
INTEREST	149,964	62,000	38,000	63,000	63,000	25,000
RENTS AND CONCESSIONS	32,270	52,000	38,000	50,000	50,000	12,000
OTHER STATE IN-LIEU	1,178					
HOMEOWNER PRO TAX REL	497,269	500,000	500,000	500,000	500,000	
STATE-OTHER	3,903,242	2,057,000	2,018,000	1,923,000	1,923,000	-95,000
FEDERAL-OTHER	69,344	6,000	48,000			-48,000
OTHER GOVT AGENCIES	1,186,658	1,371,000	1,025,000	1,582,000	1,582,000	557,000
ELECTION SERVICES	328					
LIBRARY SERVICES	2,139,345	2,014,000	2,100,000	2,115,000	2,115,000	15,000
CHRGS FOR SVCS-OTHER	712,563	375,000	422,000	312,000	312,000	-110,000
SPECIAL ASSESSMENTS	33,617	17,000	30,000	30,000	30,000	
OTHER SALES	439					
MISCELLANEOUS	889,363	557,000	1,116,000	1,158,000	1,158,000	42,000
SALE OF FIXED ASSETS	14,645					
OPERATING TRANSFER IN	21,994,313	26,195,000	25,274,000	81,602,000	17,438,000	-7,836,000
TOTAL	$ 80,426,788	$ 85,281,000	$ 84,441,000	$ 144,653,000	$ 80,489,000	$ -3,952,000

Mission Statement

The County of Los Angeles Public Library is a network of community-focused libraries that meets the informational, educational, and recreational needs of a highly diverse public. The Department is committed to supporting lifelong learning and knowledge through self-education and expert staff is dedicated to providing information, quality services, and public programs in a welcoming environment. Through expanded information networks and new technology, the Department offers a broad range of learning resources to local residents.

2004-05 Budget Message

The 2004-05 Proposed Budget presents severe challenges to the Public Library as it requires significant reductions in the Public Library's programs to offset the deletion of one-time General Fund Contributions of $7,264,000 and $1,572,000. The Department also faces potentially significant funding curtailments due to the State budget deficit. Since 2000-01, State Public Library Foundation funding has been reduced by 72 percent.

The Department's primary sources of funding include a dedicated share of property tax, a $14,649,000 General Fund contribution, a voter-approved special tax, and State assistance. The 2004-05 Proposed Budget reflects moderate growth in property tax revenue ($3,189,000), a slight growth in other revenues ($398,000), and assumes Board approval of the two percent cost-of-living increase in the voter-approved special tax ($297,000). This funding is used primarily to finance salaries and employee benefit increases. However, the Department needs to identify funding for its many critical unmet needs, including the replacement of the Integrated Library System, which is obsolete. If this system fails, the Department will be unable to provide library services.

Strategic Planning

The Library is updating its strategic plan consistent with the revised Countywide Strategic Plan. This updated strategic plan considers how to develop financing sources, and revise the service delivery model to ensure the best possible services to children, adults, and communities. The strategic plan also considers the needs of changing demographics in the service population, and other Departmental priorities including technology, collections, facilities, and organizational development.

Critical Needs

East Los Angeles Library Replacement: The Department needs $1.1 million for 6.0 positions, books and library materials, and other operating costs at the larger East Los Angeles replacement library that is scheduled to be completed in summer 2004. This funding is needed to meet the service demands and community expectations for the larger new facility.

Books and Library Materials: The Base Budget provides only 27 percent of the funding needed to meet the average national expenditure per capita for books and other library materials. The Department needs a $12.0 million augmentation to purchase books and materials to meet the educational and informational needs of 3.6 million residents in the service area.

Integrated Library System (ILS) Replacement: The Department's Legacy ILS is obsolete, provides only limited ability to meet present needs, and cannot meet future program requirements. The ILS is the Department's core library business system, and supports several mission critical functions including the circulation and acquisition of library materials, cataloging of library materials, and access to online reference databases. The Department needs an additional $4.5 million beyond what is included in the Accumulative Capital Outlay (ACO) Fund to replace the system, including funding for the replacement of central site servers, 1,100 terminals/workstations, application software, updated reference databases, and professional services for system migration.

Technology Upgrades: The Department requires $4.4 million to replace outdated public access and staff computers, obsolete book detection security systems, circulation and reference desks with furniture that is designed to accommodate new technology and meet American Disability Act requirements, and provide an additional 252 public access computers to meet the increased demand for Internet access by the public.

Expanded Library Service Hours: The Department needs $5.0 million and 96.0 positions to provide adequate service hours and levels at existing facilities based on current usage patterns. In addition, to fill existing service gaps throughout the Department, there is a need for $4.2 million to fill 68.0 vacant positions.

Critical Needs (cont'd)

Facility Replacements: The County Library has not made a capital investment to replace the aging stock of existing library facilities. The Department needs to begin replacing existing libraries which are outdated and undersized to meet projected service requirements. The total estimated cost would be $625.6 million, which does not include land acquisition and operating costs. Initially, $25.0 million is needed for the construction of at least one new library facility.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes			
1.	$ -4,070,000	$ -4,070,000	--

Operating Transfer Out: Reflects the deletion of the operating transfer that moved excess fund balance to the County's General Fund in 2003-04. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -7,264,000	$ -7,264,000	--

Services and Supplies: Reflects the reduction of services and supplies to offset the deletion of one-time General Fund Contributions. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -1,572,000	$ -1,572,000	--

Books and Library Materials: Reflects a curtailment to books and library materials due to the loss of one-time fund balance savings to offset the loss of State Public Library Foundation funds. *Supports Countywide Strategic Plan Goal 4.*

4.	$ 1,000,000	$ 1,000,000	--

Integrated Library System (ILS): Reflects the transfer of funds to the Accumulative Capital Outlay (ACO) Fund for the purchase of the ILS. *Supports Countywide Strategic Plan Goal 1.*

Other Changes			
1.	$ 2,336,000	$ 2,336,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits offset by increases in property tax revenue.

2.	$ 169,000	$ 169,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ -58,000	$ -58,000	--

Capital Lease Payments: Reflects a reduction in costs of capital lease payments.

4.	$ 80,000	$ 80,000	--

Designation for West Hollywood: Reflects an adjustment to transfer the unspent voter-approved special tax funds reserved for a replacement library facility in the City of West Hollywood.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Other Changes (cont'd)			
5.	$ 108,000	$ 108,000	--
	Fixed Assets Equipment: Reflects the anticipated cost of purchasing book detection systems for placement in libraries.		
6.	$ 7,000	$ 7,000	--
	Miscellaneous: Reflects an increase in miscellaneous services and supplies which is more than offset by increased revenue collections from the Community Redevelopment Agencies and other various revenues.		
7.	$ 287,000	$ 287,000	--
	Equipment: Reflects increases in the ACO Fund appropriation for one-time refurbishments, partially offset by additional fund balance.		
8.	$ 91,000	$ 91,000	--
	Canyon City Designation: Reflects the transfer of proceeds from the sale of the Canyon Country library site into a designation account for a future capital project.		
9.	$ 1,000,000	$ 1,000,000	--
	ACO Fund: Reflects the transfer of funding from the operating budget to the ACO Fund to finance the purchase of the ILS.		
Total	**$ -7,886,000**	**$ -7,886,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Financing Uses	Financing Available	Budgeted Positions
1. Public Services		
$ 39,570,000	$ 39,570,000	631.0

Authority: Non-mandated, discretionary program.

Provides direct services to meet the informational, educational, cultural, and recreational needs of a highly diverse public. The Public Services Program serves customers' needs through circulation of books and materials and the provision of a variety of services and specialized programs.

Financing Uses	Financing Available	Budgeted Positions
2. Library Materials		
$ 4,662,000	$ 4,662,000	--

Authority: Non-mandated, discretionary program.

Provides for the purchase and processing of books, periodicals, videotapes, and other items for circulation to the public and for answering reference questions from customers.

Financing Uses	Financing Available	Budgeted Positions
3. Support Services - Facilities		
$ 17,112,000	$ 17,112,000	55.0

Authority: Non-mandated, discretionary program.

Provides for the general maintenance and operation of the Department's 87 facilities including building maintenance and repair, grounds maintenance, custodial services, trash disposal, utilities, lease payments, procurement and warehousing of supplies, and delivery of books and supplies to libraries.

Financing Uses	Financing Available	Budgeted Positions
4. Support Services - Information Systems		
$ 13,572,000	$ 13,572,000	100.1

Authority: Non-mandated, discretionary program.

Provides strategic planning, management, operation, and support of computer, data network, telecommunications, office automation and wireless systems including public access to library materials through the automated circulation and online public access catalog systems and public access computers. This program also acquires, catalogues, and processes library materials through integrated library systems software; distributes these materials for customer use at community libraries; and secures materials not available at the Public Library through interlibrary loans from other systems.

Financing Uses	Financing Available	Budgeted Positions
5. Administration		
$ 10,172,000	$ 10,172,000	84.0

Authority: Non-mandated, discretionary program.

Provides management direction through finance, budget, human resources, office automation, cost accounting, city relations, legislative monitoring, capital planning, and other support services.

Total Programs		
$ 85,088,000	**$ 85,088,000**	**870.1**

PUBLIC LIBRARY

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	39,570,000	40,984,000	41,537,000	553,000
Employee Benefits	12,922,000	12,928,000	14,880,000	1,952,000
Total Salaries and Employee Benefits	52,492,000	53,912,000	56,417,000	2,505,000
Services and Supplies				
Administrative and General	79,000	91,000	91,000	0
Communications	1,159,000	1,330,000	1,330,000	0
Computer Equipment-noncapital	1,078,000	750,000	750,000	0
Computer Software	782,000	171,000	171,000	0
Household Expenses	1,174,000	349,000	349,000	0
Information Technology Services	2,499,000	1,972,000	1,972,000	0
Insurance	815,000	897,000	897,000	0
Maintenance-Buildings and Improvements	5,558,000	4,901,000	4,901,000	0
Maintenance-Equipment	72,000	76,000	76,000	0
Memberships	33,000	34,000	34,000	0
Miscellaneous Expense	0	0	7,000	7,000
Office Expense-Other	265,000	440,000	440,000	0
Office Expense-Postage	407,000	413,000	413,000	0
Professional and Specialized Services	2,898,000	3,061,000	3,061,000	0
Rents and Leases-Bldg and Improvemts	878,000	896,000	896,000	0
Rents and Leases-Equipment	138,000	189,000	189,000	0
Special Departmental Expense	7,705,000	10,405,000	1,569,000	-8,836,000
Telecommunications	226,000	211,000	211,000	0
Training	164,000	184,000	184,000	0
Transportation and Travel-Auto Mileage	110,000	98,000	98,000	0
Transportation and Travel-Auto Service	192,000	192,000	192,000	0
Transportation and Travel-Other	454,000	454,000	454,000	0
Transportation and Travel-Traveling	65,000	80,000	80,000	0
Utilities	3,501,000	3,929,000	3,929,000	0
Total Services and Supplies	30,252,000	31,123,000	22,294,000	-8,829,000
Other Charges				
Capital Lease Payment	40,000	41,000	41,000	0
Capital Lease Payment-Rent	592,000	621,000	569,000	-52,000
Claims Settlement	5,000	10,000	10,000	0
Judgments and Damages	0	15,000	15,000	0
LAC-CAL Lease Payment	142,000	133,000	128,000	-5,000
Other Charges	10,000	21,000	20,000	-1,000
Taxes and Assessments	2,000	2,000	2,000	0
Total Other Charges	791,000	843,000	785,000	-58,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Buildings and Improvements	700,000	850,000	850,000	0
Equipment:				
Computer Info and Data Processing Sys	125,000	325,000	57,000	-268,000
Vehicle-Automobile	360,000	234,000	325,000	91,000
Other Undefined Assets	140,000	309,000	1,882,000	1,573,000
Total Equipment	625,000	868,000	2,264,000	1,396,000
Total Fixed Assets	1,325,000	1,718,000	3,114,000	1,396,000
Other Financing Uses				
Operating Transfers Out	4,355,000	4,355,000	1,285,000	-3,070,000
Total Other Financing Uses	4,355,000	4,355,000	1,285,000	-3,070,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Appropriation for Contingencies	0	0	0	0
Reserves				
Designations	1,023,000	1,023,000	1,193,000	170,000
Total Reserves	1,023,000	1,023,000	1,193,000	170,000
TOTAL FINANCING REQUIREMENTS	**90,238,000**	**92,974,000**	**85,088,000**	**-7,886,000**
AVAILABLE FINANCING:				
Fund Balance	7,494,000	7,494,000	3,576,000	-3,918,000
Cancellation of Reserves/Designations	1,039,000	1,039,000	1,023,000	-16,000
REVENUES:				
Property Taxes	40,900,000	40,729,000	43,918,000	3,189,000
Voter Approved Special Taxes	11,175,000	11,103,000	11,400,000	297,000
Revenue from Use of Money Property	114,000	76,000	113,000	37,000
Intergovernmental Revenues-Federal	6,000	48,000	0	-48,000
Intergovernmental Revenues-State	2,557,000	2,518,000	2,423,000	-95,000
Intergovernmental Revenues-Other	1,371,000	1,025,000	1,582,000	557,000
Charges for Services	2,406,000	2,552,000	2,457,000	-95,000
Miscellaneous Revenues	557,000	1,116,000	1,158,000	42,000
Other Financing Sources	26,195,000	25,274,000	17,438,000	-7,836,000
TOTAL REVENUES	85,281,000	84,441,000	80,489,000	-3,952,000
TOTAL AVAILABLE FINANCING	**93,814,000**	**92,974,000**	**85,088,000**	**-7,886,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Public Services

Program Description: See Departmental Program Summary

Program Result: (1) Individuals in Los Angeles County will receive accurate answers to their reference questions in a timely and professional manner. (2) Pre-school children in Los Angeles County will be better prepared to learn to read.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of reference and information questions	10,522,061	10,571,648	10,677,364	10,784,138
Percent of surveyed customers indicating satisfaction with staff responses to their inquiries	n/a	n/a	85%	85%
Number of children attending library storytimes	111,796	105,102	106,153	107,215
Number of picture books checked out	2,646,596	2,613,910	2,640,049	2,666,450
Percent of surveyed parents indicating that their children demonstrate pre-reading skills as a result of participation	n/a	74%	75%	76%
Operational Measures				
Ratio of reference questions per open hour	57	57	57	58
Ratio of reference questions per full time equivalent (FTE)	8,887	8,944	9,033	9,124
Percent of picture book circulation per total book circulation	26%	26%	26%	26%
Percent of library programs offered to pre-schoolers	54%	44%	46%	46%
Percent of book budget expended on pre-school books	n/a	12%	14%	15%

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Library Materials

Program Description: See Departmental Program Summary

Program Result: Library customers of all ages will find print, non-print materials and electronic data to support their information, recreation, and educational needs.

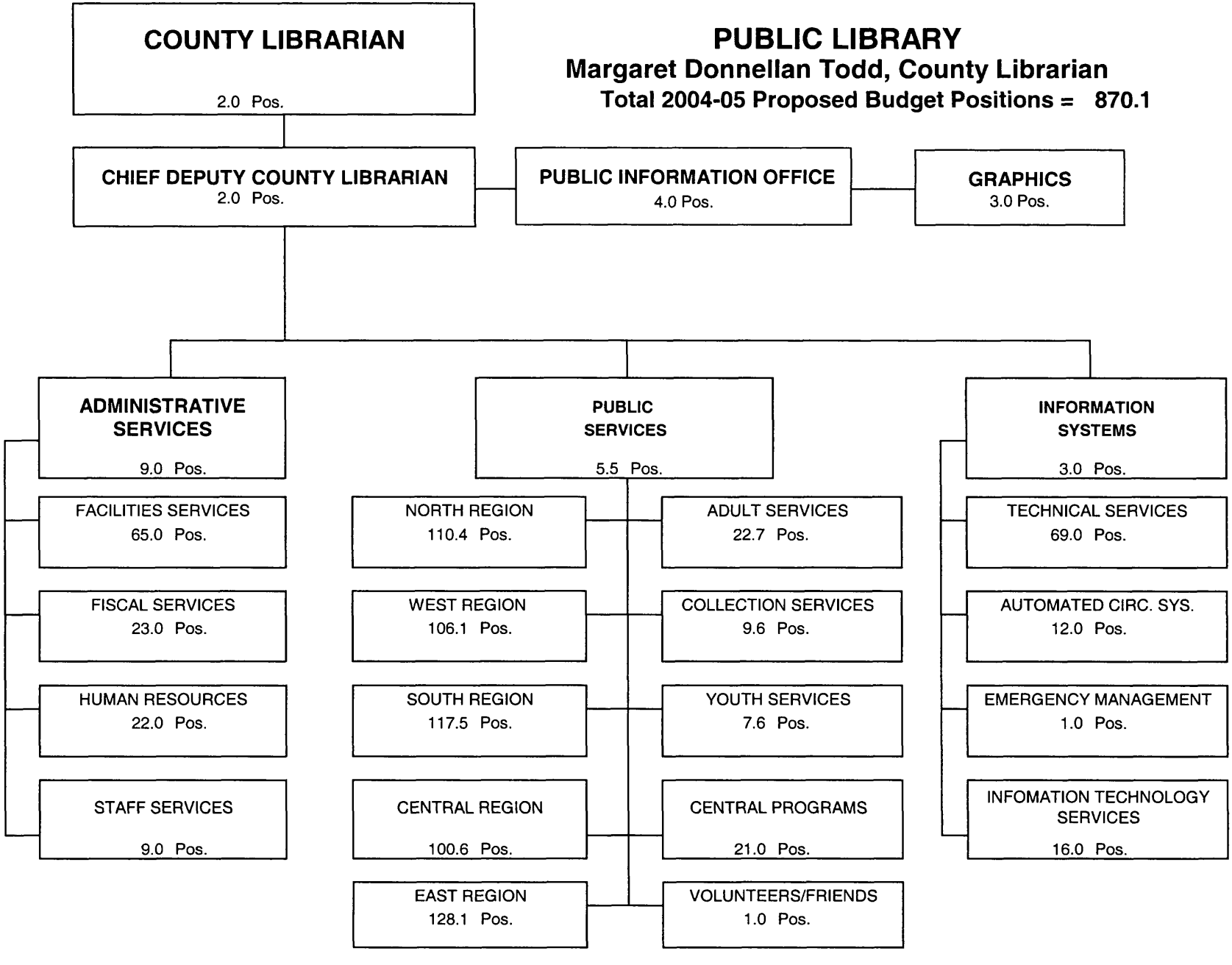
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of items which circulate to the public	15,800,870	15,912,865	16,071,994	16,232,714
Number of requests for materials not on the shelf	614,950	882,391	864,743	847,448
Percent of response to customer satisfaction survey	n/a	n/a	85%	85%
Operational Measures				
Circulation per hours open	85	85	86	87
Circulation per registered borrower	7.80	7.20	7.27	7.34
Materials budget per capita	$2.01	$1.96	$1.86	$1.22
Requests as a percentage of circulation	4%	6%	5%	5%
Circulation per FTE	13,345	13,463	13,597	13,733

Explanatory Note(s):
n/a = not available

PUBLIC LIBRARY

Margaret Donnellan Todd, County Librarian

Total 2004-05 Proposed Budget Positions = 870.1



PUBLIC SOCIAL SERVICES
BRYCE YOKOMIZO, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 660,414,875	$ 702,062,000	$ 748,363,000	$ 941,346,000	$ 782,436,000	$ 34,073,000
SERVICES & SUPPLIES	543,083,894	500,208,000	493,836,000	496,408,000	462,668,000	-31,168,000
OTHER CHARGES	1,711,244,684	1,716,843,000	1,833,966,000	1,830,789,000	1,827,258,000	-6,708,000
FIXED ASSETS-EQUIP	580,050	2,823,000	2,823,000	2,725,000	2,725,000	-98,000
GROSS TOTAL	$ 2,915,323,503	$ 2,921,936,000	$ 3,078,988,000	$ 3,271,268,000	$ 3,075,087,000	$ -3,901,000
LESS INTRAFD TRANSFER	1,264,539	863,000	1,213,000	862,000	862,000	-351,000
NET TOTAL	$ 2,914,058,964	$ 2,921,073,000	$ 3,077,775,000	$ 3,270,406,000	$ 3,074,225,000	$ -3,550,000
REVENUE	2,573,369,803	2,515,259,000	2,629,043,000	2,755,043,000	2,656,770,000	27,727,000
NET COUNTY COST	$ 340,689,161	$ 405,814,000	$ 448,732,000	$ 515,363,000	$ 417,455,000	$ -31,277,000
BUDGETED POSITIONS	12,938.0	13,330.0	13,330.0	16,556.0	13,330.0	
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 25,261	$	$	$	$	$
ST-PUB ASSIST-ADMIN	604,172,712	544,693,000	414,361,000	640,113,000	429,444,000	15,083,000
ST AID-PUB ASST PROG	129,410,521	158,639,000	167,768,000	176,147,000	174,973,000	7,205,000
STATE-OTHER	3,492,833					
STATE-REALIGNMENT REV	108,670,264	117,034,000	122,173,000	123,892,000	123,892,000	1,719,000
FEDERAL-PUB ASST-ADM	706,401,459	670,292,000	822,403,000	715,136,000	828,706,000	6,303,000
FED AID-PUB ASST PROG	1,000,717,655	999,503,000	1,078,596,000	1,076,084,000	1,076,084,000	-2,512,000
FEDERAL-OTHER	1,010,816	13,493,000	13,332,000	13,480,000	13,480,000	148,000
OTHER GOVT AGENCIES	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	
CHRGS FOR SVCS-OTHER	625					
WELFARE REPAYMENTS	7,354,238	5,118,000	5,510,000	5,508,000	5,508,000	-2,000
MISCELLANEOUS	10,094,704	4,487,000	2,900,000	2,683,000	2,683,000	-217,000
SALE OF FIXED ASSETS	18,715					
TOTAL	$ 2,573,369,803	$ 2,515,259,000	$ 2,629,043,000	$ 2,755,043,000	$ 2,656,770,000	$ 27,727,000

PUBLIC SOCIAL SERVICES - ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 660,414,875	$ 702,062,000	$ 748,363,000	$ 941,346,000	$ 782,436,000	$ 34,073,000
SERVICES & SUPPLIES	523,409,330	469,854,000	470,017,000	445,403,000	411,663,000	-58,354,000
OTHER CHARGES	209,665,086	174,004,000	185,093,000	173,135,000	173,135,000	-11,958,000
FIXED ASSETS-EQUIP	580,050	2,823,000	2,823,000	2,725,000	2,725,000	-98,000
GROSS TOTAL	$ 1,394,069,341	$ 1,348,743,000	$ 1,406,296,000	$ 1,562,609,000	$ 1,369,959,000	$ -36,337,000
LESS INTRAFD TRANSFER	1,264,539	863,000	1,213,000	862,000	862,000	-351,000
NET TOTAL	$ 1,392,804,802	$ 1,347,880,000	$ 1,405,083,000	$ 1,561,747,000	$ 1,369,097,000	$ -35,986,000
REVENUE	1,308,487,739	1,215,785,000	1,236,958,000	1,355,443,000	1,258,344,000	21,386,000
NET COUNTY COST	$ 84,317,063	$ 132,095,000	$ 168,125,000	$ 206,304,000	$ 110,753,000	$ -57,372,000
BUDGETED POSITIONS	12,938.0	13,330.0	13,330.0	16,556.0	13,330.0	
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 25,261	$	$	$	$	$
ST-PUB ASSIST-ADMIN	604,172,712	544,693,000	414,361,000	640,113,000	429,444,000	15,083,000
ST AID-PUB ASST PROG	3,814,874					
STATE-OTHER	3,652,906					
FEDERAL-PUB ASST-ADM	706,401,459	670,292,000	822,403,000	715,136,000	828,706,000	6,303,000
FED AID-PUB ASST PROG	3,956					
FEDERAL-OTHER	-11,936,043					
CHRGS FOR SVCS-OTHER	625					
WELFARE REPAYMENTS	44,279					
MISCELLANEOUS	2,288,995	800,000	194,000	194,000	194,000	
SALE OF FIXED ASSETS	18,715					
TOTAL	$ 1,308,487,739	$ 1,215,785,000	$ 1,236,958,000	$ 1,355,443,000	$ 1,258,344,000	$ 21,386,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	ADMINISTRATION

Mission Statement

To enrich lives by providing accurate and timely benefits and effective services to individuals and families in need, which both alleviate hardship and promote personal responsibility and economic independence; through effective and caring service, focusing on positive outcomes, quality, innovation and leadership; and maintaining a high standard of excellence departmentwide.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a decrease of $36.3 million in gross appropriation and $57.4 million in net County cost (NCC) primarily due to the elimination of one-time Performance Incentives (PI) funding approved by the Board to support projects providing services to California Work Opportunities and Responsibility to Kids (CalWORKs) participants and/or needy families. There is no change in the total number of positions, although staff have been shifted between programs to maximize resources and funding. The reductions include:

-- $62.7 million and 164.0 positions due to elimination of one-time PI funding;
-- $5.2 million and 125.0 positions in the Medi-Cal program;
-- $0.5 million and 11.0 positions in the Cash Assistance Program for Immigrants;
-- $0.3 million and 8.0 positions in the Refugee Cash Assistance program;
-- $3.2 million in operating costs due to implementation of the Electronic Benefit Transfer system; and

2004-05 Budget Message (cont'd)

-- $18.7 million in gross appropriation and $2.6 million in NCC due to elimination of one-time funding allocated for the Los Angeles Eligibility, Automated Determination, Evaluation and Reporting (LEADER) system modifications and enhancements for various programs.

The reductions are partially offset by the following increases:

-- $8.1 million and 192.0 positions to fully staff the CalWORKs eligibility determination;
-- $2.1 million for projected increases in ancillary and transportation services for CalWORKs participants;
-- $4.6 million in gross appropriation and $0.7 million in NCC and 86.0 positions due to a projected 9.1 percent increase in In-Home Supportive Services caseload;
-- $4.1 million for the continuation of Youth Jobs program approved by the Board on June 23, 2003; and
-- $7.2 million in gross appropriation and $0.7 million in NCC and 30.0 positions for increased contract monitoring, information technology infrastructure and increased overtime, rent, utilities and other operating costs.

The Proposed Budget also includes $14.5 million for previously negotiated increases in salaries and employee benefits and $13.9 million in unavoidable cost increases primarily due to increased costs for retiree health insurance, workers' compensation and long-term disability.

The Department is in the process of reconvening the stakeholders to develop recommendations for the Board regarding the utilization of any PI funds available for fiscal year (FY) 2004-05. Based on the recommendations developed by the stakeholders and subsequent Board action, the Department would be able to restore After-School Enrichment, homelessness prevention and other projects providing services to CalWORKs participants and/or low income families.

Strategic Planning

The Department completed development of its five year strategic plan in 2002. Some of the objectives for next fiscal year include:

Service Excellence: Ensure that Food Stamp benefits are issued timely and accurately and that the Food Stamp error rate is maintained at a level that meets federal and State tolerance levels; ensure that the Medi-Cal performance standards meet or exceed the State's performance standards; and maximize job placements and participation in Welfare-to-Work activities.

Workforce Excellence: Continue to raise employee awareness about internal and external fraud, and use technology to more quickly and efficiently provide employees with policies, procedures and changes.

Organizational Effectiveness: Continue improvements to worker responsiveness, staff training, management accountability, and technology improvements to maintain the Food Stamp error rate below the federal and State tolerance levels. Update technology to assist and enhance employee performance and ensure the delivery of accurate and timely benefits to participants. Strengthen the quality and monitoring of all contracts and Memorandum of Understandings (MOU).

Fiscal Responsibility: Maintain strong controls on spending and strategically prioritize needs. Intensify efforts to identify and secure additional funding, and maximize revenue through collaborative efforts.

Children and Families' Well-Being: Continue to improve the nutrition of children and families through Food Stamp Program outreach. Maintain health care services by complying with the 1115 Waiver Medicaid Demonstration Project targeted enrollment goals.

Critical Needs

Available State and federal funding is projected to remain consistent with the FY 2003-04 levels. Legislative and advocacy efforts at the State and federal levels continue to be critical to restore or maintain funding for programs that provide the public with services that lead to personal responsibility and economic self-sufficiency.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -62,726,000	$ --	$ -62,726,000	-164.0

Performance Incentives (PI): Reflects elimination of one-time funding approved by the Board to support staffing for California Work Opportunities and Responsibility to Kids (CalWORKs) eligibility determination and projects providing services to CalWORKs participants and/or needy families. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 8,110,000	$ 8,110,000	$ --	192.0

CalWORKs Eligibility: Reflects an increase in staffing to fully staff the CalWORKs eligibility determination and to redirect positions previously funded with PI. *Supports Countywide Strategic Plan Goal 5.*

3.	$ 2,056,000	$ 2,056,000	$ --	--

Welfare-to-Work: Reflects an increase in ancillary and transportation services to CalWORKs participants. *Supports Countywide Strategic Plan Goal 5.*

4.	$ -5,218,000	$ -5,218,000	$ --	-125.0

Medi-Cal: Reflects a decrease in staffing to remain within available State and federal funding. *Supports Countywide Strategic Plan Goal 4.*

5.	$ 4,605,000	$ 3,915,000	$ 690,000	86.0

In-Home Supportive Services: Reflects an increase in staffing to support a projected 9.1 percent caseload increase. *Supports Countywide Strategic Plan Goal 5.*

6.	$ -458,000	$ -458,000	$ --	-11.0

Cash Assistance Program for Immigrants: Reflects a reduction in staffing due to lower than anticipated caseload growth. *Supports Countywide Strategic Plan Goal 4.*

7.	$ -335,000	$ -335,000	$ --	-8.0

Refugee Cash Assistance: Reflects a reduction in staffing due to lower than anticipated caseload growth. *Supports Countywide Strategic Plan Goal 4.*

8.	$ -3,240,000	$ -3,240,000	$ --	--

Non-Assistance Food Stamps: Reflects a reduction in operating costs due to the implementation of the Electronic Benefit Transfer system. *Supports Countywide Strategic Plan Goal 4.*

9.	$ -18,740,000	$ -16,116,000	$ -2,624,000	--

LEADER: Reflects elimination of one-time funding allocated for modifications and enhancements for the Quarterly Reporting, Welfare Data Tracking Implementation Project and Medi-Cal program. *Supports Countywide Strategic Plan Goal 4.*

10.	$ 4,050,000	$ --	$ 4,050,000	--

Youth Jobs: Reflects funding for the continuation of the Youth Jobs program approved by the Board on June 23, 2003. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 12,093,000	$ 11,011,000	$ 1,082,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits. *Supports Countywide Strategic Plan Goal 2.*			
2.	$ 2,358,000	$ 2,147,000	$ 211,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system. *Supports Countywide Strategic Plan Goal 2.*			
3.	$ 13,873,000	$ 12,633,000	$ 1,240,000	--
	Unavoidable Cost Increases: Reflects increased funding primarily due to increases in workers' compensation, retiree health insurance and long-term disability costs. *Supports Countywide Strategic Plan Goal 2.*			
4.	$ 11,000	$ --	$ 11,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment to rent charges to comply with Federal Office of Management and Budget claiming guidelines. *Supports Countywide Strategic Plan Goal 4.*			
5.	$ 7,224,000	$ 6,530,000	$ 694,000	30.0
	Administration and Support: Reflects funding for additional staff dedicated to monitoring contracts, information technology infrastructure and program oversight, and adjustments for increases in overtime, rent, utilities and other operating costs. *Supports Countywide Strategic Plan Goal 3.*			
Total	**$ -36,337,000**	**$ 21,035,000**	**$ -57,372,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1.	**Social Services**						
	$125,818,000	$ --	$ 107,258,000	$ 18,560,000	$ 190,000	$ 18,370,000	1,256.0

Authority: Mandated programs - California Welfare & Institutions (W&I) Code Division 9.

Programs included are In-Home Supportive Services, Out-of-Home Care for adult Supplemental Security Income recipients and Adult Protective Services. Programs provide supportive services to aged, blind or disabled persons who are unable to perform the services themselves and who cannot safely remain in their homes without support services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2.	**California Work Opportunities and Responsibility to Kids (CalWORKs)**						
	$567,441,000	$ --	$ 561,775,000	$ 5,666,000	$ 857,000	$ 4,809,000	5,012.0

Authority: Mandated programs – California W&I Code Division 9.

Programs included are CalWORKs Eligibility, Welfare-to-Work, Cal-Learn, and Child Care. Programs provide temporary assistance to children and families for basic needs and child care services, and help participants with a full range of training, educational, employment, post-employment and supportive services.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3.	**Other Public Welfare**						
	$629,798,000	$ 862,000	$ 546,602,000	$ 82,334,000	$ 952,000	$ 81,382,000	6,391.0

Authority: Mandated programs – California W&I Code Division 9 and Food Stamp Act of 1985.

Programs included are Non-Assistance Food Stamps, Medi-Cal, General Relief, Refugee Cash Assistance, Food Stamps Employment and Training, and Cash Assistance Program for Immigrants. Programs provide benefits for low-income households to obtain food and health care services, as well as financial assistance to indigent adults, refugees, and blind or disabled legal immigrants.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4.	**Administration**						
	$46,902,000	$ --	$ 42,709,000	$ 4,193,000	$ --	$ 4,193,000	671.0

Authority: Non-mandated, discretionary program.

Provides executive management and administrative support to the Department, which includes the executive office, budget planning and control, accounting, contracting, property management, benefit issuance, procurement, personnel, and payroll services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Public Assistance						
$1,705,128,000	$ --	$1,398,426,000	$ 306,702,000	$ 306,702,000	$ --	--

Authority: Mandated programs – California W&I Code Division 9.

Aid programs for children, families, and individuals designed to provide temporary assistance to meet basic needs and supportive services to aged, blind, or disabled persons.

Total Programs						
$3,075,087,000	**$ 862,000**	**$2,656,770,000**	**$ 417,455,000**	**$ 308,701,000**	**$ 108,754,000**	**13,330.0**

PUBLIC SOCIAL SERVICES - ADMINISTRATION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	473,296,000	511,867,000	522,824,000	10,957,000
Employee Benefits	228,766,000	236,496,000	259,612,000	23,116,000
Total Salaries and Employee Benefits	702,062,000	748,363,000	782,436,000	34,073,000
Services and Supplies				
Administrative and General	238,000	227,000	331,000	104,000
Communications	13,834,000	14,078,000	18,631,000	4,553,000
Computer Equipment-noncapital	9,367,000	3,201,000	7,788,000	4,587,000
Computer Software	827,000	716,000	1,960,000	1,244,000
Information Technology Services	17,494,000	18,954,000	19,156,000	202,000
Insurance	874,000	874,000	621,000	-253,000
Maintenance-Buildings and Improvements	13,271,000	8,671,000	9,699,000	1,028,000
Maintenance-Equipment	10,000	10,000	10,000	0
Memberships	55,000	55,000	100,000	45,000
Office Expense-Other	1,491,000	1,468,000	1,930,000	462,000
Office Expense-Postage	10,686,000	11,400,000	10,500,000	-900,000
Office Expense-Stat and Forms	10,611,000	10,621,000	11,121,000	500,000
Professional and Specialized Services	271,879,000	293,685,000	253,605,000	-40,080,000
Rents and Leases-Bldg and Improvements	53,687,000	53,687,000	53,720,000	33,000
Rents and Leases-Equipment	5,075,000	5,135,000	5,590,000	455,000
Special Departmental Expense	48,183,000	31,983,000	4,771,000	-27,212,000
Telecommunications	3,442,000	3,492,000	2,640,000	-852,000
Training	220,000	3,250,000	1,150,000	-2,100,000
Transportation and Travel-Auto Mileage	1,600,000	1,600,000	1,600,000	0
Transportation and Travel-Auto Service	148,000	148,000	112,000	-36,000
Transportation and Travel-Other	14,000	14,000	14,000	0
Transportation and Travel-Traveling	681,000	581,000	681,000	100,000
Utilities	6,167,000	6,167,000	5,933,000	-234,000
Total Services and Supplies	469,854,000	470,017,000	411,663,000	-58,354,000
Other Charges				
Judgments and Damages	250,000	250,000	250,000	0
Other Charges	139,873,000	154,562,000	139,881,000	-14,681,000
Retirement of Other Long-Term Debt	1,976,000	1,976,000	1,999,000	23,000
Support and Care of Persons	31,900,000	28,300,000	31,000,000	2,700,000
Taxes and Assessments	5,000	5,000	5,000	0
Total Other Charges	174,004,000	185,093,000	173,135,000	-11,958,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	2,638,000	2,823,000	2,725,000	-98,000
Electronic Equipment	90,000	0	0	0
Vehicle-Automobile	95,000	0	0	0
Total Equipment	2,823,000	2,823,000	2,725,000	-98,000
Total Fixed Assets	2,823,000	2,823,000	2,725,000	-98,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**1,348,743,000**	**1,406,296,000**	**1,369,959,000**	**-36,337,000**
Less: Intrafund Transfers	863,000	1,213,000	862,000	-351,000
TOTAL NET REQUIREMENTS	1,347,880,000	1,405,083,000	1,369,097,000	-35,986,000
REVENUES:				
Intergovernmental Revenues-Federal	670,292,000	822,403,000	828,706,000	6,303,000
Intergovernmental Revenues-State	544,693,000	414,361,000	429,444,000	15,083,000
Miscellaneous Revenues	800,000	194,000	194,000	0
TOTAL REVENUES	1,215,785,000	1,236,958,000	1,258,344,000	21,386,000
NET COUNTY COST	**132,095,000**	**168,125,000**	**110,753,000**	**-57,372,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: California Work Opportunities and Responsibility to Kids (CalWORKs)

Program Description: Provides temporary financial assistance and employment focused services to families with minor children who have income and property below State maximum limits for their family size.

Program Result: Low-income families are employed and children are lifted out of poverty.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of households with children in Los Angeles County living below the federal poverty level (1)	n/a	n/a	n/a	n/a
Current CalWORKs participants:				
Number of job placements (2)	5,181	3,466	3,000	3,100
Average wage at job placement	$7.59	$7.88	$8.05	$8.10
Percentage of adult participants reporting earnings	29.6%	26.2%	22.0%	24.0%
Number of participants receiving mental health services (2)	2,801	3,310	3,300	3,500
Number of participants receiving substance abuse services (2)	459	489	500	530
Number of participants receiving domestic violence services (2)	1,213	1,448	1,600	1,700
Number of adults engaged in education and training (2)	11,722	11,233	9,100	9,200
Number of children receiving Stage 1/Stage 2 Child Care (2)	53,858	54,650	50,900	51,000
Former CalWORKs participants:				
Percentage of households back on aid after 12 months (3)	n/a	20.5%	24.7%	23.0%
Percentage of households receiving Food Stamps 12 months after cash aid is terminated (3)	n/a	23.3%	25.9%	30.0%
Percentage of households receiving Medi-Cal 12 months after cash aid is terminated (3)	n/a	43.0%	40.9%	41%.0
Operational Measures				
Number of cases (2)	195,887	177,215	171,900	174,600
Number of applications taken	128,040	130,696	129,500	128,700
Percentage of applications for which eligibility is determined within 45 days	82.6%	84.2%	88.0%	90.0%
Number of redeterminations completed (3)	n/a	135,436	147,600	156,700
Number of Greater Avenues for Independence (GAIN) participants (2)	96,773	82,519	69,600	62,500

Explanatory Note(s):
(1) Data will be available June 1, 2004.
(2) Reflects monthly average.
(3) Tracking mechanisms were not in place during 2001-02.
n/a = not available

PROGRAM NAME: Food Stamps

Program Description: The Food Stamp program was established to improve the nutrition of people in low-income households. It does that by increasing their food-buying power, so they are able to purchase the amount of food their household needs.

Program Result: Low-income households increase their ability to purchase food through use of Food Stamp benefits.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of households receiving Food Stamp benefits (1)	281,451	270,969	267,400	275,000
Number of potentially eligible Food Stamps households not receiving Food Stamp benefits (2)	n/a	n/a	n/a	n/a
Number of persons informed and educated on the availability of the Food Stamp program beyond department locations and on the availability of the Food Stamp program community engagement (e.g., schools, food pantries, and health fairs)	11,445	23,300	25,000	35,000
Operational Measures				
Percentage of Food Stamp applications for which eligibility is determined within 30 days	77.8%	77.6%	78.0%	85.0%
Percentage of accurate Food Stamp payments (based on County, rather than federal fiscal year)	80.7%	90.9%	92.0%	93.0%
Number of community-based organizations and faith-based organizations that received Food Stamp program training	3	5	5	7

Explanatory Note(s):
(1) Reflects monthly average.
(2) Data will be available June 1, 2004.
n/a = not available

PROGRAM NAME: In-Home Supportive Services (IHSS)

Program Description: Enables low-income elderly, disabled, or blind individuals to remain safely at home by providing funds for in-home personal care and domestic services.

Program Result: Aged, disabled and blind low-income individuals remain safely in their own homes - enhancing their lives and enabling them to remain active participants in their community.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of applications approved	52.6%	49.9%	48.0%	48.0%
Percentage of applications for which eligibility is determined in a timely manner	95.8%	92.9%	92.0%	95.0%
Percentage of reassessments completed in a timely manner	99.9%	99.7%	99.8%	99.9%
Percent of reassessments resulting in service hours increase (1)	n/a	n/a	n/a	n/a
Percentage of recipients receiving personal care services	81.0%	86.3%	89.0%	90.0%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of applications processed	48,029	55,343	58,000	62,700
Number of applications processed within the 30 days timeframe	45,996	50,689	53,800	60,800
Number of applications approved	25,277	27,613	28,500	29,700
Number of reassessments completed within the 12 months timeframe	111,903	125,191	129,500	141,000
Number of IHSS consumers served	115,336	125,467	136,800	149,300
Total number of hours authorized	105,035,332	116,474,656	133,662,000	148,172,000

Explanatory Note(s):
(1) Data will be available June 1, 2004.
n/a = not available

PROGRAM NAME: General Relief (GR)

Program Description: County-funded program that provides temporary cash aid to indigent adults and certain sponsored legal immigrant families who are ineligible for federal or State programs.

Program Result: Indigent adults without minor children are either working or receiving State/federal disability benefits, and experience less homelessness.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of General Relief Opportunities for Work (GROW) participants placed in jobs [1]	907	948	860	900
Average wage at job placement	$7.82	$7.65	$8.05	$8.10
Number of GROW participants engaged in education and training [2]	n/a	n/a	n/a	n/a
Number of GROW participants receiving mental health, substance abuse, and/or domestic violence services [2]	n/a	n/a	n/a	n/a
Number of disabled participants who were approved for Supplemental Security Income (SSI) or Cash Assistance Program for Immigrants [2]	n/a	n/a	n/a	n/a
Percentage of former participants back on aid after three months [2]	n/a	n/a	n/a	n/a
Operational Measures				
Number of GR applications received	177,328	178,985	176,000	174,700
Percent of GR applications for which eligibility is determined within 30 days	82.2%	79.8%	81.0%	85.0%
Number of employable GR participants [1]	24,934	25,168	24,400	24,900
Number of unemployable GR participants [1]	35,808	33,767	35,500	36,100
Number of individuals evaluated for mental health issues	14,110	12,965	14,000	13,900
Number of disabled participants evaluated for eligibility to SSI by the Department	12,987	16,569	14,500	14,400
Number of participants who applied for SSI	4,482	4,397	4,300	4,400
Number of homeless applicants issued a voucher for emergency shelters	10,411	10,827	11,700	13,200

Explanatory Note(s):
(1) Represents monthly average.
(2) Data will be available June 1, 2004.
n/a = not available

PROGRAM NAME: Medi-Cal

Program Description: Provides free or low-cost health care coverage to low-income children, families and adults who are elderly or disabled.

Program Result: Low-income children, families and elderly/disabled adults have comprehensive health care coverage.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of children enrolled in Medi-Cal [1]	1,069,647	1,142,506	1,100,000	1,150,000
Number of uninsured children potentially eligible for Medi-Cal [2]	n/a	n/a	n/a	n/a
Number of adults enrolled in Medi-Cal [1]	594,164	670,146	668,400	670,000
Number of uninsured adults potentially eligible for Medi-Cal	n/a	n/a	n/a	n/a
Number of persons enrolled through outreach [2]	n/a	n/a	n/a	n/a
Operational Measures				
Percent of applications for which eligibility is determined within 45 days [3]	n/a	n/a	n/a	n/a
Number of redeterminations due [3]	n/a	520,224	569,100	575,000
Number of redeterminations completed [3]	n/a	177,926	540,500	545,000

Explanatory Note(s):
(1) Represents monthly average.
(2) Data will be available June 1, 2004.
(3) Tracking mechanisms were not in place during 2001-02.
n/a = not available

PROGRAM NAME: Contract Management and Monitoring

Program Description: Contract Management and Monitoring Division is responsible for initiating, developing and maintaining departmental contracts, and monitoring contractors' compliance with the contract terms, and with federal, State, and County regulations as they relate to the contracts.

Program Result: Program service participants and program managers have the cost-effective contracted services they need to achieve program results.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of new/renewal contracts with results-oriented performance measures [1]	n/a	n/a	90.0%	100.0%
Percent of new/renewal contracts meeting results-oriented performance measures [1]	n/a	n/a	90.0%	95.0%
Percent of new/renewal contracts with a corrective action plan where performance has improved as a result of contract monitoring [1]	n/a	n/a	90.0%	95.0%

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Total number of contracts [1]	n/a	n/a	629	539
Number of new/renewal contracts [1]	n/a	n/a	394	375
Percentage of contracts approved timely [1]	n/a	n/a	100.0%	100.0%
Percentage of contracts monitored [1]	n/a	n/a	98.0%	100.0%
Number of contract amendments [1]	n/a	n/a	213	64

Explanatory Note(s):
(1) Tracking mechanisms were not in place during 2001-02 and 2002-03.
n/a = not available

PUBLIC SOCIAL SERVICES - ASSISTANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 19,674,564	$ 30,354,000	$ 23,819,000	$ 51,005,000	$ 51,005,000	$ 27,186,000
OTHER CHARGES	1,501,579,598	1,542,839,000	1,648,873,000	1,657,654,000	1,654,123,000	5,250,000
GROSS TOTAL	$ 1,521,254,162	$ 1,573,193,000	$ 1,672,692,000	$ 1,708,659,000	$ 1,705,128,000	$ 32,436,000
REVENUE	1,264,882,064	1,299,474,000	1,392,085,000	1,399,600,000	1,398,426,000	6,341,000
NET COUNTY COST	$ 256,372,098	$ 273,719,000	$ 280,607,000	$ 309,059,000	$ 306,702,000	$ 26,095,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 125,595,647	$ 158,639,000	$ 167,768,000	$ 176,147,000	$ 174,973,000	$ 7,205,000
STATE-OTHER	-160,073					
STATE-REALIGNMENT REV	108,670,264	117,034,000	122,173,000	123,892,000	123,892,000	1,719,000
FED AID-PUB ASST PROG	1,000,713,699	999,503,000	1,078,596,000	1,076,084,000	1,076,084,000	-2,512,000
FEDERAL-OTHER	12,946,859	13,493,000	13,332,000	13,480,000	13,480,000	148,000
OTHER GOVT AGENCIES	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	
WELFARE REPAYMENTS	7,309,959	5,118,000	5,510,000	5,508,000	5,508,000	-2,000
MISCELLANEOUS	7,805,709	3,687,000	2,706,000	2,489,000	2,489,000	-217,000
TOTAL	$ 1,264,882,064	$ 1,299,474,000	$ 1,392,085,000	$ 1,399,600,000	$ 1,398,426,000	$ 6,341,000

2004-05 Budget Message

The Public Social Services - Assistance Budget funds public assistance and social services programs mandated by the federal, State and County governments. These programs include: California Work Opportunities and Responsibility to Kids (CalWORKs); Indigent Aid (General Relief - GR); In-Home Supportive Services (IHSS); Refugee Resettlement Program/Refugee Cash Assistance; and the Cash Assistance Program for Immigrants.

The 2004-05 Proposed Budget for Assistance costs reflects a $32.4 million increase in gross appropriation and a net County cost (NCC) increase of $26.1 million primarily due to higher assistance costs and provider payments in the GR and IHSS programs. Key components of the NCC change include:

-- IHSS: An additional funding need of $25.0 million is projected due to caseload growth and expansion of the IHSS provider health care plan, which increases the eligible enrollees.

-- GR: Reflects a $1.2 million NCC increase primarily due to implementation of the Electronic Benefits Transfer (EBT) system and bus fare increases.

-- CalWORKs: Reflects a $0.1 million NCC decrease primarily attributed to a 2.8 percent reduction in caseload, partially offset by cost-of-living adjustment increases, effective June 2003, and increased case costs resulting from a change from monthly to quarterly reporting/prospective budgeting.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 21,400,000	$ --	$ 21,400,000	--

In-Home Supportive Services (IHSS): Reflects an estimated 11.8 percent caseload increase from the current budgeted level.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ 27,186,000	$ 21,850,000	$ 5,336,000	--
	IHSS: Reflects an increase in provider health care plan costs due to increased enrollments as a result of Board approval to lower the minimum number of hours worked from 112 to 80 hours per month.			
3.	$ 769,000	$ 116,000	$ 653,000	--
	General Relief (GR): Reflects an increase in expenditures as a result of implementation of quarterly reporting and the Electronic Benefits Transfer system.			
4.	$ 588,000	$ 88,000	$ 500,000	--
	GR: Reflects a Metropolitan Transit Authority (MTA) rate increase effective January 1, 2004.			
5.	$ 3,733,000	$ 3,640,000	$ 93,000	--
	California Work Opportunities and Responsibility to Kids (CalWORKs): Reflects an increase in the average cost per case associated with quarterly reporting/prospective budgeting.			
6.	$ 41,589,000	$ 40,549,000	$ 1,040,000	--
	CalWORKs: Reflects the June 2003 cost-of-living adjustment increase.			
7.	$ -14,364,000	$ -14,005,000	$ -359,000	--
	CalWORKs: Reflects lower than budgeted average cost per case.			
8.	$ -33,955,000	$ -33,106,000	$ -849,000	--
	CalWORKs: Reflects a 2.8 percent decrease due to caseload reductions.			
9.	$ -665,000	$ -665,000	$ --	--
	Refugee Cash Assistance: Reflects a 29.8 percent decrease in caseloads.			
10.	$ -13,845,000	$ -13,845,000	$ --	--
	Cash Assistance Program For Immigrants: Reflects a 34.1 percent decline in caseloads.			
Other Changes				
1.	$ --	$ 1,719,000	$ -1,719,000	--
	IHSS: Reflects an increase in Realignment Sales Tax revenue.			
Total	**$ 32,436,000**	**$ 6,341,000**	**$ 26,095,000**	**0.0**

PSS-CALIFORNIA WORK OPPORTUNITIES AND RESPONSIBILITY TO KIDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 1,143,780,847	$ 1,135,092,000	$ 1,217,479,000	$ 1,214,482,000	$ 1,214,482,000	$ -2,997,000
REVENUE	1,120,002,806	1,110,015,000	1,189,068,000	1,186,146,000	1,186,146,000	-2,922,000
NET COUNTY COST	$ 23,778,041	$ 25,077,000	$ 28,411,000	$ 28,336,000	$ 28,336,000	$ -75,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 118,455,233	$ 117,596,000	$ 114,632,000	$ 125,820,000	$ 125,820,000	$ 11,188,000
STATE-OTHER	437					
FED AID-PUB ASST PROG	990,055,361	983,875,000	1,066,525,000	1,052,690,000	1,052,690,000	-13,835,000
WELFARE REPAYMENTS	6,863,964	4,994,000	5,367,000	5,344,000	5,344,000	-23,000
MISCELLANEOUS	4,627,811	3,550,000	2,544,000	2,292,000	2,292,000	-252,000
TOTAL	$ 1,120,002,806	$ 1,110,015,000	$ 1,189,068,000	$ 1,186,146,000	$ 1,186,146,000	$ -2,922,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	AID PROGRAMS

PSS-CASH ASSISTANCE PROGRAM FOR IMMIGRANTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$	$ 30,076,000	$ 43,029,000	$ 30,358,000	$ 29,184,000	$ -13,845,000
REVENUE		30,076,000	43,029,000	30,358,000	29,184,000	-13,845,000
NET COUNTY COST	$	$	$	$	$	$
REVENUE DETAIL						
ST AID-PUB ASST PROG	$	$ 30,076,000	$ 43,029,000	$ 30,358,000	$ 29,184,000	$ -13,845,000
TOTAL	$	$ 30,076,000	$ 43,029,000	$ 30,358,000	$ 29,184,000	$ -13,845,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	AID PROGRAMS

PSS-INDIGENT AID

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 163,478,327	$ 167,567,000	$ 168,193,000	$ 171,907,000	$ 169,550,000	$ 1,357,000
REVENUE	15,542,034	15,754,000	15,637,000	15,841,000	15,841,000	204,000
NET COUNTY COST	$ 147,936,293	$ 151,813,000	$ 152,556,000	$ 156,066,000	$ 153,709,000	$ 1,153,000
REVENUE DETAIL						
FEDERAL-OTHER	$ 12,946,859	$ 13,493,000	$ 13,332,000	$ 13,480,000	$ 13,480,000	$ 148,000
OTHER GOVT AGENCIES	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	
WELFARE REPAYMENTS	395,708	124,000	143,000	164,000	164,000	21,000
MISCELLANEOUS	199,467	137,000	162,000	197,000	197,000	35,000
TOTAL	$ 15,542,034	$ 15,754,000	$ 15,637,000	$ 15,841,000	$ 15,841,000	$ 204,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	GENERAL RELIEF

PSS-IN HOME SUPPORTIVE SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 19,674,564	$ 30,354,000	$ 23,819,000	$ 51,005,000	$ 51,005,000	$ 27,186,000
OTHER CHARGES	191,908,000	207,958,000	216,948,000	238,348,000	238,348,000	21,400,000
GROSS TOTAL	$ 211,582,564	$ 238,312,000	$ 240,767,000	$ 289,353,000	$ 289,353,000	$ 48,586,000
REVENUE	126,859,126	141,483,000	141,127,000	164,696,000	164,696,000	23,569,000
NET COUNTY COST	$ 84,723,438	$ 96,829,000	$ 99,640,000	$ 124,657,000	$ 124,657,000	$ 25,017,000
REVENUE DETAIL						
ST AID-PUB ASST PROG	$ 7,140,414	$ 10,967,000	$ 10,107,000	$ 19,969,000	$ 19,969,000	$ 9,862,000
STATE-OTHER	-160,510					
STATE-REALIGNMENT REV	108,670,264	117,034,000	122,173,000	123,892,000	123,892,000	1,719,000
FED AID-PUB ASST PROG	8,183,252	13,482,000	8,847,000	20,835,000	20,835,000	11,988,000
WELFARE REPAYMENTS	48,847					
MISCELLANEOUS	2,976,859					
TOTAL	$ 126,859,126	$ 141,483,000	$ 141,127,000	$ 164,696,000	$ 164,696,000	$ 23,569,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC ASSISTANCE	AID PROGRAMS

PSS-REFUGEE RESETTLEMENT PROGRAM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
OTHER CHARGES	$ 2,412,424	$ 2,146,000	$ 3,224,000	$ 2,559,000	$ 2,559,000	$ -665,000
REVENUE	2,476,306	2,146,000	3,224,000	2,559,000	2,559,000	-665,000
NET COUNTY COST	$ -63,882	$	$	$	$	$
REVENUE DETAIL						
FED AID-PUB ASST PROG	$ 2,475,086	$ 2,146,000	$ 3,224,000	$ 2,559,000	$ 2,559,000	$ -665,000
MISCELLANEOUS	1,220					
TOTAL	$ 2,476,306	$ 2,146,000	$ 3,224,000	$ 2,559,000	$ 2,559,000	$ -665,000

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: AID PROGRAMS

PSS-SPECIAL CIRCUMSTANCES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
REVENUE	1,792					
NET COUNTY COST	$ -1,792	$	$	$	$	$
REVENUE DETAIL						
WELFARE REPAYMENTS	$ 1,440	$	$	$	$	$
MISCELLANEOUS	352					
TOTAL	$ 1,792	$	$	$	$	$

FUND: GENERAL FUND
FUNCTION: PUBLIC ASSISTANCE
ACTIVITY: AID PROGRAMS

PUBLIC SOCIAL SERVICES - ASSISTANCE

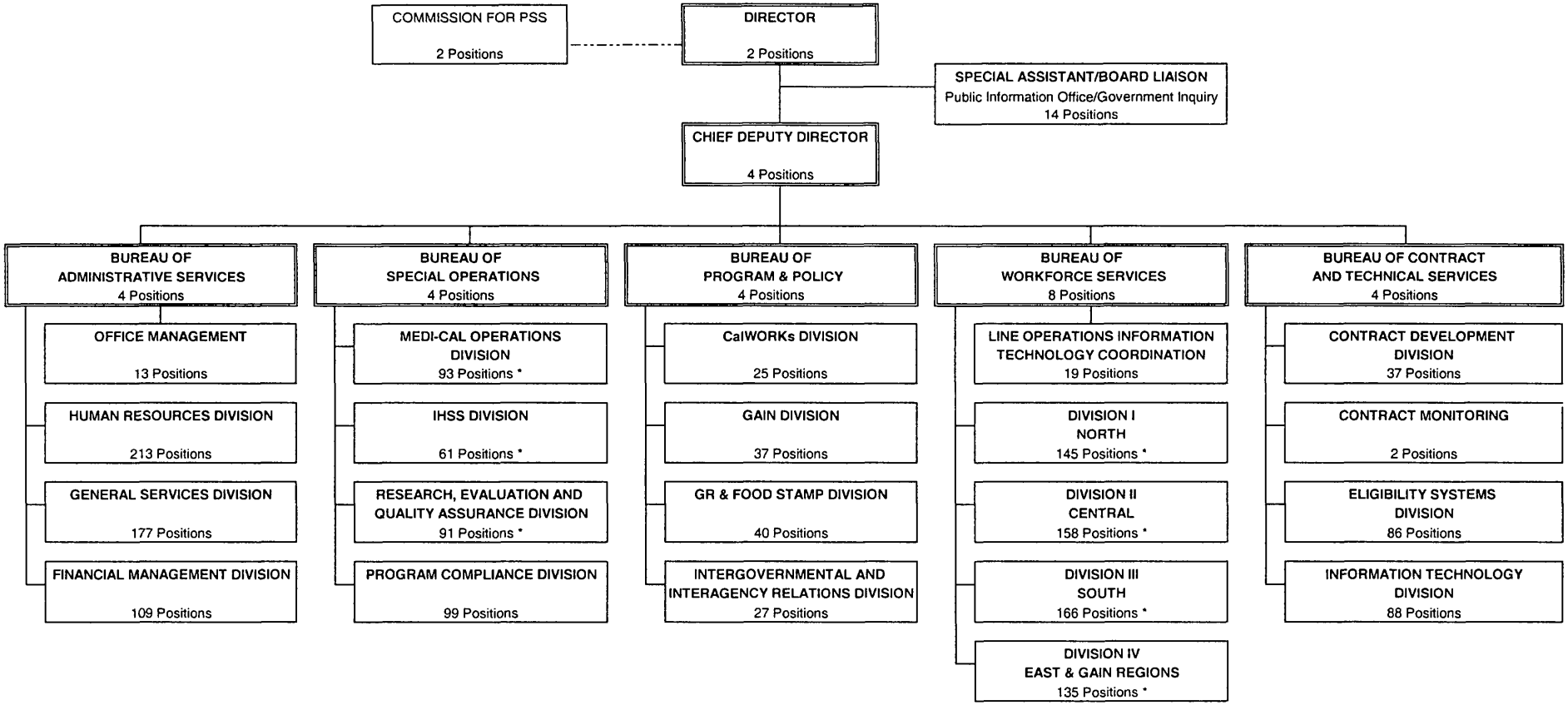
DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Professional and Specialized Services	30,354,000	23,819,000	51,005,000	27,186,000
Total Services & Supplies	30,354,000	23,819,000	51,005,000	27,186,000
Other Charges				
Other Charges	1,542,839,000	1,648,873,000	1,654,123,000	5,250,000
Total Other Charges	1,542,839,000	1,648,873,000	1,654,123,000	5,250,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	1,573,193,000	1,672,692,000	1,705,128,000	32,436,000
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	**1,573,193,000**	**1,672,692,000**	**1,705,128,000**	**32,436,000**
REVENUES:				
Intergovernmental Revenues-Federal	1,012,996,000	1,091,928,000	1,089,564,000	-2,364,000
Intergovernmental Revenues-State	275,673,000	289,941,000	298,865,000	8,924,000
Intergovernmental Revenues-Other	2,000,000	2,000,000	2,000,000	0
Miscellaneous Revenues	8,805,000	8,216,000	7,997,000	-219,000
TOTAL REVENUES	1,299,474,000	1,392,085,000	1,398,426,000	6,341,000
NET COUNTY COST	**273,719,000**	**280,607,000**	**306,702,000**	**26,095,000**

DEPARTMENT OF PUBLIC SOCIAL SERVICES

BRYCE YOKOMIZO, DIRECTOR

FY 2004-05 Proposed Budget Total Positions = 13,330.0



* Line Operations direct service staffing is budgeted as a whole. All districts / regions are budgeted management and support staff only. District / regional office caseloads determine the number of direct service positions allocated to each location including the first line supervisors and clerical support. Direct service positions driven by caseloads total 11,463.

PUBLIC WORKS
JAMES A. NOYES, DIRECTOR

Mission Statement

To provide public works services in a responsive, efficient, and cost-effective manner. Public works services include planning, engineering, design, construction, project management, operation, and/or maintenance of roads, highways, bridges, flood control facilities, water conservation programs, sanitary sewers, water distribution systems, airports, facility capital projects, and regulatory programs, such as hazardous and solid waste, land development, and other activities for the County of Los Angeles and contract cities.

COUNTY ENGINEER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 37,751,405	$ 44,454,000	$ 44,733,000	$ 48,365,000	$ 47,576,000	$ 2,843,000
OTHER CHARGES	311,457	400,000	435,000	449,000	449,000	14,000
FIXED ASSETS-EQUIP	415,023	154,000	154,000	220,000	220,000	66,000
OTHER FINANCING USES	1,700,000					
RESIDUAL EQUITY TRANS	138,822	370,000	370,000	221,000	221,000	-149,000
GROSS TOTAL	$ 40,316,707	$ 45,378,000	$ 45,692,000	$ 49,255,000	$ 48,466,000	$ 2,774,000
LESS INTRAFD TRANSFER	5,509					
NET TOTAL	$ 40,311,198	$ 45,378,000	$ 45,692,000	$ 49,255,000	$ 48,466,000	$ 2,774,000
REVENUE	41,887,819	44,556,000	44,870,000	47,633,000	47,633,000	2,763,000
NET COUNTY COST	$ -1,576,621	$ 822,000	$ 822,000	$ 1,622,000	$ 833,000	$ 11,000
REVENUE DETAIL						
CONSTRUCTION PERMITS	$ 14,752,916	$ 17,681,000	$ 16,085,000	$ 18,544,000	$ 18,544,000	$ 2,459,000
PEN/INT/COSTS-DEL TAX	59,800	34,000		49,000	49,000	49,000
INTEREST	382,884	264,000	544,000	295,000	295,000	-249,000
STATE-OTHER	140,213	228,000	185,000	235,000	235,000	50,000
FEDERAL-OTHER	962,249	990,000	1,003,000	990,000	990,000	-13,000
PLANNING & ENG SVCS	19,494,708	19,979,000	21,445,000	22,224,000	22,224,000	779,000
AGRICULTURAL SERVICES	7,449					
SANITATION SERVICES	3,233,581	3,092,000	2,979,000	3,084,000	3,084,000	105,000
CHRGS FOR SVCS-OTHER	2,507,139	1,974,000	2,315,000	1,904,000	1,904,000	-411,000
OTHER SALES	2,807					
MISCELLANEOUS	344,073	314,000	314,000	308,000	308,000	-6,000
TOTAL	$ 41,887,819	$ 44,556,000	$ 44,870,000	$ 47,633,000	$ 47,633,000	$ 2,763,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

2004-05 Budget Message

The 2004-05 Proposed Budget reflects increased activities associated with building plan check and inspection, land development, and regulation of industrial waste and underground tanks. The increase is partially offset by decreases in mapping and information services and various public works services to cities and agencies.

Strategic Planning

The County Engineer Budget is primarily based upon fees for services. Review is done annually of all fee schedules, with fee increases submitted to the Board of Supervisors where needed. A strategic plan is prepared detailing anticipated financing sources and uses. The strategic plan also projects the appropriate staffing level, which mitigates the necessity for layoffs. Additionally, each year the activity in the County Engineer Budget is reviewed to determine whether economic or legislative influences will affect the level of activity that is being projected.

Critical Needs

-- National Pollution Discharge Elimination System (NPDES) Phase II General Permit - $70,000: Under the requirements of the NPDES, the County of Los Angeles was identified as a permittee separate from the Flood Control District. In fiscal year 2004-05, the County will be required to pay a $70,000 permit fee to the Regional Water Quality Control Board as required by the Federal Clean Water Act. As the NPDES coordinator, Public Works request an additional $70,000 net County cost to pay permit fee on behalf of the County.

-- Property Rehabilitation Program - $610,000: Reflects funding needed for higher demand of property rehabilitation services. Without this additional funding, the department will not be able to respond to all requests for investigations from the public.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 1,301,000	$ 1,301,000	$ --	--

Building Permits and Inspections: Reflects an anticipated increase in services associated with building permits and plan check activities. This cost is partially offset by a decrease in the purchase of fund-specific equipment for County Engineer and costs allocated for headquarters rent. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 6,000	$ 6,000	$ --	--

Encroachment Permit Issuance and Inspection: Reflects an increase in geotechnical/report review. *Supports Countywide Strategic Plan Goal 4.*

3.	$ 1,108,000	$ 1,108,000	$ --	--

Land Development: Reflects an increase in anticipated Land Development Management Agency (LDMA) activities. LDMA provides aid to developers and subdividers in processing their projects through Public Works and provides guidance on completing those projects expeditiously. *Supports Countywide Strategic Plan Goal 4.*

4.	$ -173,000	$ -173,000	$ --	--

Mapping and Information Services: Reflects a decrease in mapping services and public information services for development regulation on anticipated building construction. *Supports Countywide Strategic Plan Goal 4.*

5.	$ 225,000	$ 214,000	$ 11,000	--

Property Rehabilitation and Nuisance Abatement: Reflects an increase in property rehabilitation services, partially offset by a decrease in nuisance abatement activities. *Supports Countywide Strategic Plan Goal 4.*

6.	$ -236,000	$ -236,000	$ --	--

Public Works Services to Cities and Agencies: Reflects a decrease in services provided to cities that are funded by fees, partially offset by an increase in industrial waste management activities. *Supports Countywide Strategic Plan Goal 4.*

7.	$ 304,000	$ 304,000	$ --	--

Regulation of Industrial Waste and Underground Tanks: Reflects an increase in services associated with industrial waste enforcement and underground tank permit monitoring activities. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
8.	$ 170,000	$ 170,000	$ --	--

Stormwater and Urban Runoff Quality: Reflects funding for a new program created for compliance with the stormwater quality permit issued under the Federal Clean Water Act. This program will carry out National Pollutant Discharge Elimination System compliance activities and update the stormwater pollution prevention plan following best management practice at our facilities. *Supports Countywide Strategic Plan Goal 4.*

9.	$ 69,000	$ 69,000	$ --	--

Survey Support Services: Reflects an increase in activities related to the Monument Preservation Program and record of checking survey. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ 2,774,000**	**$ 2,763,000**	**$ 11,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Building Permits and Inspection						
A. Unincorporated						
$27,293,000	$ --	$ 27,254,000	$ 39,000	$ 39,000	$ --	--
B. Incorporated						
$ --	$ --	$ --	$ --	$ --	$ --	--
Total						
$27,293,000	$ --	$ 27,254,000	$ 39,000	$ 39,000	$ --	--

Authority: Mandated program – established by California Code of Regulations, Title 24, Part 2, Volume 1, Section 101; County Code Titles 26 to 29; California Public Resources Code; Alquist-Priolo Earthquake Fault Zone Act, Title 14, Division 2, Chapter 7.5; Seismic Hazards Mapping Act, Title 14, Division 2, Chapter 7.8; and County Subdivision Code Title 21, Zoning Code Title 22, and Building Code Title 26.

Provides for a safe, habitable environment by assisting builder and design professionals in complying with County building laws.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Encroachment Permit Issuance and Inspection						
A. Unincorporated						
$ 7,000	$ --	$ 7,000	$ --	$ --	$ --	--
B. Incorporated						
$ --	$ --	$ --	$ --	$ --	$ --	--
Total						
$ 7,000	$ --	$ 7,000	$ --	$ --	$ --	--

Authority: Mandated program – expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

Provides for the issuance of permits, inspection of activities, and construction within public right-of-way.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Land Development						
A. Unincorporated						
$ 4,507,000	$ --	$ 4,507,000	$ --	$ --	$ --	--

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3	**Land Development** (cont'd)						
	B. Incorporated						
	$ 487,000	$ --	$ 487,000	$ --	$ --	$ --	--
	Total						
	$ 4,994,000	$ --	$ 4,994,000	$ --	$ --	$ --	--

Authority: Mandated program - established by California Health and Safety Code, Divisions 5 and 6; California Government Code Title 5, Division 2, Part 1, and Title 7, Division 2; California Code of Regulations, Title 24, Part 2, Volume 1, Section 101; and County Code Titles 20 and 26. Subdivision Map Analysis program is mandated by California State Subdivision Map Act and County Code Titles 21 and 22.

Provides for the review of tentative maps, tract maps, and parcel maps. Also reviews and inspects subdivision improvement plans for compliance with State and local codes, standards and policies to ensure the health and safety of residents of Los Angeles County.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4.	**Property Rehabilitation and Nuisance Abatement**						
	A. Unincorporated						
	$ 2,273,000	$ --	$ 1,479,000	$ 794,000	$ --	$ 794,000	--
	B. Incorporated						
	$ --	$ --	$ --	$ --	$ --	$ --	--
	Total						
	$ 2,273,000	$ --	$ 1,479,000	$ 794,000	$ --	$ 794,000	--

Authority: Mandated program - established by California Health and Safety Code, Division 13, Part 1.5 and County Code Titles 26 to 29.

Upon request, inspects property to verify maintenance in accordance with the Los Angeles County Codes and cites substandard buildings, structures, and properties that are in violation of applicable codes and ordinances.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5.	**Public Works Services to Cities and Agencies**						
	A. Unincorporated						
	$ --	$ --	$ --	$ --	$ --	$ --	--
	B. Incorporated						
	$10,000,000	$ --	$ 10,000,000	$ --	$ --	$ --	--

5. Public Works Services to Cities and Agencies (cont'd)

Total

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$10,000,000	$ --	$ 10,000,000	$ --	$ --	$ --	--

Authority: Mandated program - established by the California Code of Regulations, Title 24, Part 2, Volume 1, Section 101; County Code Titles 26 to 29; Code of Federal Regulation, Title 40, Part 403.8; California Health and Safety Code, Division 7, Chapters 5.5 and 5.9; and County Code Title 20, Division 2.

Provides a wide variety of public works services to various cities, County departments, and other agencies.

6. Regulation of Industrial Waste and Underground Tanks

A. Unincorporated

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$ 758,000	$ --	$ 758,000	$ --	$ --	$ --	--

B. Incorporated

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$ 2,365,000	$ --	$ 2,365,000	$ --	$ --	$ --	--

Total

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$ 3,123,000	$ --	$ 3,123,000	$ --	$ --	$ --	--

Authority: Mandated program - established by the Code of Federal Regulation, Title 40, Part 403.8; California Health and Safety Code, Division 7, Chapters 5.5 and 5.9; County Code Title 20, Division 2, Code of Federal Regulation, Title 40, Part 280; California Heath and Safety Code, Division 20, Chapter 6.7; and County Code Title 11, Division 4.

Ensures proper handling of industrial waste in unincorporated County areas and the proper construction and monitoring of hazardous materials underground storage tanks in the unincorporated County areas and 76 cities.

7. Stormwater and Urban Runoff Quality

A. Unincorporated

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$ 170,000	$ --	$ 170,000	$ --	$ --	$ --	--

B. Incorporated

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$ --	$ --	$ --	$ --	$ --	$ --	--

Total

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
$ 170,000	$ --	$ 170,000	$ --	$ --	$ --	--

Authority: Mandated program - established by Federal Clean Water Act.

Complies with the stormwater quality permit issued under the Federal Clean Water Act by, among other things, sweeping streets, installing water quality improvement devices, implementing good housekeeping procedures at Public Works field facilities, and conducting public outreach.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
8. Survey Support Services						
A. Unincorporated						
$ 314,000	$ --	$ 314,000	$ --	$ --	$ --	--
B. Incorporated						
$ 292,000	$ --	$ 292,000	$ --	$ --	$ --	--
Total						
$ 606,000	$ --	$ 606,000	$ --	$ --	$ --	--

Authority: Mandated program – established by Land Surveyor's Act.

Provides accurate and timely boundary determinations for developers and the public.

Sub Total Programs						
A. Unincorporated						
$35,322,000	$ 0	$ 34,489,000	$ 833,000	$ 39,000	$ 794,000	0.0
B. Incorporated						
$ 13,144,000	$ 0	$ 13,144,000	$ 0	$ 0	$ 0	0.0
Total Programs						
$48,466,000	**$ 0**	**$ 47,633,000**	**$ 833,000**	**$ 39,000**	**$ 794,000**	**0.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Communications	150,000	165,000	10,000	-155,000
Computer Equipment-noncapital	363,000	400,000	0	-400,000
Computer Software	5,000	5,000	0	-5,000
Household Expenses	29,000	32,000	0	-32,000
Information Technology Services	5,000	5,000	142,000	137,000
Insurance	54,000	60,000	70,000	10,000
Jury and Witness Expense	145,000	160,000	100,000	-60,000
Maintenance-Buildings and Improvements	45,000	50,000	25,000	-25,000
Maintenance-Equipment	18,000	20,000	20,000	0
Memberships	3,000	3,000	3,000	0
Office Expense-Stat and Forms	35,000	39,000	53,000	14,000
Professional and Specialized Services	2,673,000	2,947,000	3,242,000	295,000
Publication and Legal Notices	27,000	30,000	26,000	-4,000
Rents and Leases-Bldg and Improvemts	54,000	60,000	40,000	-20,000
Rents and Leases-Equipment	23,000	25,000	0	-25,000
Special Departmental Expense	40,661,000	40,551,000	43,657,000	3,106,000
Training	27,000	29,000	28,000	-1,000
Transportation and Travel-Traveling	24,000	27,000	35,000	8,000
Utilities	113,000	125,000	125,000	0
Total Services and Supplies	44,454,000	44,733,000	47,576,000	2,843,000
Other Charges				
Capital Lease-Rent Charges	150,000	150,000	130,000	-20,000
Judgments and Damages	250,000	285,000	319,000	34,000
Total Other Charges	400,000	435,000	449,000	14,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	154,000	154,000	220,000	66,000
Total Equipment	154,000	154,000	220,000	66,000
Total Fixed Assets	154,000	154,000	220,000	66,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Residual Equity Transfers Out	370,000	370,000	221,000	-149,000
Total Residual Equity Transfers	370,000	370,000	221,000	-149,000
Gross Total	**45,378,000**	**45,692,000**	**48,466,000**	**2,774,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	45,378,000	45,692,000	48,466,000	2,774,000
REVENUES:				
Licenses, Permits and Franchises	17,681,000	16,085,000	18,544,000	2,459,000
Fines, Forfeitures and Penalties	34,000	0	49,000	49,000
Revenue from Use of Money and Property	264,000	544,000	295,000	-249,000
Intergovernmental Revenues-Federal	228,000	1,003,000	235,000	-768,000
Intergovernmental Revenues-State	990,000	185,000	990,000	805,000
Charges for Services	25,045,000	26,739,000	27,212,000	473,000
Miscellaneous Revenues	314,000	314,000	308,000	-6,000
TOTAL REVENUES	44,556,000	44,870,000	47,633,000	2,763,000
NET COUNTY COST	**822,000**	**822,000**	**833,000**	**11,000**

FACILITY PROJECT MANAGEMENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 24,460,388	$ 25,598,000	$ 29,837,000	$ 26,326,000	$ 26,326,000	$ -3,511,000
FIXED ASSETS-EQUIP				20,000	20,000	20,000
RESIDUAL EQUITY TRANS	46,967			78,000	78,000	78,000
GROSS TOTAL	$ 24,507,355	$ 25,598,000	$ 29,837,000	$ 26,424,000	$ 26,424,000	$ -3,413,000
LESS INTRAFD TRANSFER	15,355,566	15,409,000	20,171,000	15,970,000	15,970,000	-4,201,000
NET TOTAL	$ 9,151,789	$ 10,189,000	$ 9,666,000	$ 10,454,000	$ 10,454,000	$ 788,000
REVENUE	9,573,710	10,189,000	9,666,000	10,454,000	10,454,000	788,000
NET COUNTY COST	$ -421,921	$	$	$	$	$
REVENUE DETAIL						
CONSTRUCTION PERMITS	$ 43,107	$	$	$	$	$
INTEREST	39,782	56,000	100,000	96,000	96,000	-4,000
RENTS AND CONCESSIONS	144,202	168,000	168,000	168,000	168,000	
OTHER GOVT AGENCIES	138					
PLANNING & ENG SVCS	386					
CHRGS FOR SVCS-OTHER	9,290,878	9,905,000	9,348,000	10,130,000	10,130,000	782,000
OTHER SALES	22,189					
MISCELLANEOUS	33,028	60,000	50,000	60,000	60,000	10,000
TOTAL	$ 9,573,710	$ 10,189,000	$ 9,666,000	$ 10,454,000	$ 10,454,000	$ 788,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a $3,413,000 reduction in appropriations from the fiscal year 2003-04 level. This decrease is due to a lower volume of support work anticipated for construction management of capital projects from various County departments, as well as a decrease in the Earthquake Recovery Program.

Strategic Planning

The Facility Project Management Budget presents Public Works with a challenge in projecting future budgetary requirements for the construction management of capital projects and for valuation/acquisition activities. The activities of this budget rely heavily on the Board of Supervisors (Board) approval of funding for County capital projects. A work plan is prepared for the coming budget year to detail the capital project work that is projected. However, capital project funding is volatile and the planned work will not always materialize. In spite of this volatility, an analysis is done each year to determine whether sufficient revenues are available to perform the projected service requests. The analysis allows Public Works to determine whether fees need adjusting or whether workforce adjustments need to be made to ensure that net County cost requirements do not increase beyond the level allocated by the Board.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -3,511,000	$ -3,511,000	$ --	--
	Capital Projects: Reflects an anticipated decrease in requirements due to termination or completion of various capital projects. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ 20,000	$ 20,000	$ --	--
	Fixed Assets - Equipment: Reflects increased requirements for fund specific equipment. *Supports Countywide Strategic Plan Goal 4.*			
3.	$ 78,000	$ 78,000	$ --	--
	Residual Equity Transfers Out: Reflects increased requirements for the Internal Service Fund equipment. *Supports Countywide Strategic Plan Goal 4.*			
Total	**$ -3,413,000**	**$ -3,413,000**	**$ 0**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **County Projects**	$23,122,000	$ 12,931,000	$ 10,191,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program - County Ordinance Chapter 2.18 of the Los Angeles County Code.

Funds all activities required to provide construction management for capital projects for the County of Los Angeles.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Non-County Projects**	$ 115,000	$ --	$ 115,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program - County Ordinance Chapter 2.18 of the Los Angeles County Code.

Funds all activities required to provide construction management for capital projects for contract cities, private individuals, and other governmental agencies.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Disaster Projects**	$ 2,837,000	$ 2,837,000	$ --	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program - County Ordinance Chapter 2.18 of the Los Angeles County Code.

Funds all activities required to provide construction management for earthquake recovery work.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. **Reimbursable Real Property Services**	$ 252,000	$ 202,000	$ 50,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program - County Ordinance Chapter 2.18 of the Los Angeles County Code.

Funds all activities associated with the valuation, acquisition, and processing of real estate parcels.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5.	**Fixed Assets - Equipment**						
	$ 20,000	$ --	$ 20,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program - County Ordinance Chapter 2.18 of the Los Angeles County Code.

Funds purchase of fund specific fixed assets - equipment.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6.	**Residual Equity Transfer**						
	$ 78,000	$ --	$ 78,000	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program - County Ordinance Chapter 2.18 of the Los Angeles County Code.

Funds requirements associated with the purchase of Internal Service Fund equipment.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
	Total Program						
	$26,424,000	**$ 15,970,000**	**$ 10,454,000**	**$ 0**	**$ 0**	**$ 0**	**0.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Communications	2,000	2,000	2,000	0
Information Technology Services	16,000	16,000	32,000	16,000
Office Expense-Other	9,000	32,000	10,000	-22,000
Professional and Specialized Services	6,494,000	9,080,000	5,975,000	-3,105,000
Publication and Legal Notices	38,000	62,000	42,000	-20,000
Special Departmental Expense	19,039,000	20,645,000	20,265,000	-380,000
Total Services and Supplies	25,598,000	29,837,000	26,326,000	-3,511,000
Fixed Assets				
Equipment:	0	0	20,000	20,000
Computer Info and Data Processing Sys	0	0	20,000	20,000
Total Equipment	0	0	20,000	20,000
Total Fixed Assets	0	0	20,000	20,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	0	0	78,000	78,000
Total Residual Equity Transfers	0	0	78,000	78,000
Gross Total	**25,598,000**	**29,837,000**	**26,424,000**	**-3,413,000**
Less: Intrafund Transfers	15,409,000	20,171,000	15,970,000	-4,201,000
TOTAL NET REQUIREMENTS	10,189,000	9,666,000	10,454,000	788,000
REVENUES:				
Revenue from Use of Money and Property	224,000	268,000	264,000	-4,000
Charges for Services	9,905,000	9,348,000	10,130,000	782,000
Miscellaneous Revenues	60,000	50,000	60,000	10,000
TOTAL REVENUES	10,189,000	9,666,000	10,454,000	788,000
NET COUNTY COST	**0**	**0**	**0**	**0**

PRE-COUNTY IMPROVEMENT DISTRICT STUDIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 150,008	$ 162,000	$ 166,000	$ 1,665,000	$ 164,000	$ -2,000
REVENUE	51,086	57,000	61,000	57,000	57,000	-4,000
NET COUNTY COST	$ 98,922	$ 105,000	$ 105,000	$ 1,608,000	$ 107,000	$ 2,000
REVENUE DETAIL						
CHRGS FOR SVCS-OTHER	$ 51,086	$ 52,000	$ 56,000	$ 52,000	$ 52,000	$ -4,000
MISCELLANEOUS		5,000	5,000	5,000	5,000	
TOTAL	$ 51,086	$ 57,000	$ 61,000	$ 57,000	$ 57,000	$ -4,000

FUND: GENERAL FUND
FUNCTION: GENERAL
ACTIVITY: OTHER GENERAL

2004-05 Budget Message

This request provides financing for the Pre-County Improvement District Studies. Financing in this budget is used to perform feasibility studies associated with requests for the formation of new County Improvement (CI) Districts. County Improvements, once formed, provide needed infrastructure without public funding. Some reimbursement from formed County Improvements is expected but net County cost is still the primary source of financing in this fund.

Strategic Planning

The Pre-County Improvement District Studies Budget relies on net County cost to fund the various activities in the budget unit unless there are funds owed to Public Works from previously formed County Improvements. Public Works projects future activity to determine the funding level for those activities. Public Works will adjust the activity level to the adjusted allowance approved by the Board of Supervisors. Strategic planning is difficult as future net County cost curtailments are usually not known until the budget is submitted. Public Works continually looks for other funding opportunities to supplement the net County cost.

Critical Needs

The Official Budget is requesting sufficient financing for five requests that must be postponed from the current year due to a lack of available financing, an average year's number of pre-CI studies, and non-reimbursable post-CI work.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -4,000	$ -4,000	$ --	--
	Reimbursements: Reflects decrease in reimbursements from previously formed County Improvement Districts. *Supports Countywide Strategic Plan Goal 4.*			
2.	-2,000	$ -2,000	$ --	--
	Salaries and Employee Benefits Distribution: Reflects an adjustment for non-reimbursable salaries and employee benefits distributed from the Internal Service Fund. *Supports Countywide Strategic Plan Goal 4.*			
Total	**$ -2,000**	**$ 0.0**	**$ 2,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Petition/Formation of County Improvements**							
	$ 164,000	$ --	$ 57,000	$ 107,000	$ --	$ 107,000	--

Authority: Non-mandated, discretionary program.

Provides for studies associated with forming County Improvement projects anticipated in the future. These studies are done in response to requests from the Board of Supervisors. The budgeted revenue reflects assessment and miscellaneous revenue reimbursing Public Works for the costs of preparing studies for previously formed County Improvements. Net County cost (NCC) remains the primary source of financing in this fund. The Proposed Budget reflects no change in NCC from the current year.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs							
	$ 164,000	**$ 0**	**$ 57,000**	**$ 107,000**	**$ 0**	**$ 107,000**	**0.0**

PUBLIC WORKS - PRE-COUNTY IMPROVEMENT DISTRICT STUDIES

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies	161,000	165,000	162,000	-3,000
Professional and Specialized Services	0	0	1,000	1,000
Special Departmental Expense	1,000	1,000	1,000	0
Transportation and Travel-Traveling				
Total Services and Supplies	162,000	166,000	164,000	-2,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**162,000**	**166,000**	**164,000**	**-2,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	162,000	166,000	164,000	-2,000
REVENUES:				
Charges for Services	52,000	56,000	52,000	-4,000
Miscellaneous Revenues	5,000	5,000	5,000	0
TOTAL REVENUES	57,000	61,000	57,000	-4,000
NET COUNTY COST	**105,000**	**105,000**	**107,000**	**2,000**

PUBLIC WAYS/PUBLIC FACILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 3,265,067	$ 3,206,000	$ 3,810,000	$ 3,710,000	$ 3,294,000	$ -516,000
LESS INTRAFD TRANSFER	955,361	1,000,000	1,663,000	1,663,000	1,221,000	-442,000
NET TOTAL	$ 2,309,706	$ 2,206,000	$ 2,147,000	$ 2,047,000	$ 2,073,000	$ -74,000
REVENUE		39,000				
NET COUNTY COST	$ 2,309,706	$ 2,167,000	$ 2,147,000	$ 2,047,000	$ 2,073,000	$ -74,000
REVENUE DETAIL						
OPERATING TRANSFER IN	$	$ 39,000	$	$	$	$
TOTAL	$	$ 39,000	$	$	$	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

Mission Statement

To provide public works services in a responsive, efficient, and cost-effective manner. Public works services include planning, engineering, design, construction, project management, operation, and/or maintenance of roads, highways, bridges, flood control facilities, water conservation programs, sanitary sewers, water distribution systems, airports, facility capital projects, and regulatory programs such as hazardous and solid waste, land development, and other activities for the County of Los Angeles and contract cities.

2004-05 Budget Message

This budget provides funding for management of the countywide Anti-Graffiti Program, non-reimbursable crossing guard services in the unincorporated areas of the County of Los Angeles, and the Red Light Photo Enforcement Program.

Strategic Planning

The Public Ways/Public Facilities budget relies on net County cost or intrafund transfers to fund the various activities in the budget unit. Public Works projects the available net County cost from the previous year to determine the funding level for the activities in the coming year and will adjust each activity accordingly so that net County cost does not exceed the adjusted allowance approved by the Board of Supervisors. Activities that cannot be funded within the Board-approved allowance are included in the unfunded project request. Public Works continually looks for other funding opportunities to leverage and supplement the net County cost.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -442,000	$ -442,000	$ --	--

Red Light Photo Enforcement: Reflects a reduction in anticipated program reimbursements. *Supports Countywide Strategic Plan Goal 1.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ -100,000	$ --	$ -100,000	--
	One-time Funding: Reflects the elimination of funding for Special Projects. *Supports Countywide Strategic Plan Goal 4.*			
Other Changes				
1.	$ 26,000	$ --	$ 26,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.			
Total	**$ -516,000**	**$ -442,000**	**$ -74,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Graffiti Abatement							
	$ 526,000	$ --	$ --	$ 526,000	$ --	$ 526,000	--

Authority: Non-mandated, discretionary program.

Provides for public education programs recommended by the Grand Jury and the Multi-Agency Graffiti Intervention Committee (MAGIC) to promote the countywide anti-graffiti message and for graffiti abatement in areas not included in flood or road rights of way. Without net County cost, the special graffiti programs such as zero tolerance zones in the five Supervisory Districts, mostly financed with Flood and/or Road Funds, would have to be terminated as well as all MAGIC support.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Special Projects – Red Light Photo Enforcement							
	$ 1,221,000	$ 1,221,000	$ --	$ --	$ --	$ --	--

Authority: Non-mandated, discretionary program under Sections 21455.5 and 21455.6 of the California Vehicle Code.

This program provides for a system that utilizes camera technology to photograph motorists violating the red light traffic signal phase. The photographs, including additional information obtained through the Department of Motor Vehicles, are submitted to the California Highway Patrol for review and approval. Once approved, citation notices are generated and mailed to the registered vehicle owner for payment.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Crossing Guard Services							
	$ 1,547,000	$ --	$ --	$ 1,547,000	$ --	$ 1,547,000	--

Authority: Non-mandated, discretionary program.

Provides funding for non-reimbursable crossing guard services at elementary schools in the unincorporated areas of Los Angeles County.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
Total Programs							
	$ 3,294,000	**$ 1,221,000**	**$ 0**	**$ 2,073,000**	**$ 0**	**$ 2,073,000**	**0.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Office Expense-Other	100,000	100,000	200,000	100,000
Professional and Specialized Services	112,000	112,000	112,000	0
Special Departmental Expense	2,994,000	3,598,000	2,982,000	-616,000
Total Services and Supplies	3,206,000	3,810,000	3,294,000	-516,000
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**3,206,000**	**3,810,000**	**3,294,000**	-516,000
Less: Intrafund Transfers	1,000,000	1,663,000	1,221,000	-442,000
TOTAL NET REQUIREMENTS	2,206,000	2,147,000	2,073,000	-74,000
REVENUES:				
Other Financing Sources	39,000	0	0	0
TOTAL REVENUES	39,000	0	0	0
NET COUNTY COST	**2,167,000**	**2,147,000**	**2,073,000**	**-74,000**

REIMBURSEMENT FOR SEWER CONSTRUCTION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$	$	$ 210,000	$ 210,000	$ 210,000	$
REVENUE			210,000	210,000	210,000	
NET COUNTY COST	$	$	$	$	$	$
REVENUE DETAIL						
CHRGS FOR SVCS-OTHER	$	$	$ 210,000	$ 210,000	$ 210,000	$
TOTAL	$	$	$ 210,000	$ 210,000	$ 210,000	$

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	OTHER GENERAL

2004-05 Budget Message

The Reimbursement for Sewer Construction Budget funds reimbursement to developers who are required to install larger sewer lines than their projects would otherwise require allowing for future development and growth. Funding for reimbursement to a developer of a project in the North County area is being budgeted in fiscal year 2004-05.

Strategic Planning

The Reimbursement for Sewer Construction Budget unit is reviewed each year to determine whether there is a possibility of development in a particular area that would require the installation of oversized sewers to facilitate future growth in the area. Strategic planning is difficult as development is volatile and depends upon economic factors that are unpredictable.

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Unincorporated Services							
	$ 210,000	$ --	$ 210,000	$ --	$ --	$ --	--
Total Programs							
	$ 210,000	**$ 0**	**$ 210,000**	**$ 0**	**$ 0**	**$ 0**	**0.0**

Authority: Non-mandated, discretionary program. Established by Los Angeles County Code Title 20.

Funds provide reimbursement to developers who are required to install larger sewer lines than their projects would otherwise require allowing for future development. Because this is a budget unit to provide reimbursement to developers for sewer construction under conditions that are not predictable, performance measures will not be developed.

PUBLIC WORKS - REIMBURSEMENT FOR SEWER CONSTRUCTION

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Professional and Specialized Services	0	210,000	210,000	0
Total Services and Supplies	0	210,000	210,000	0
Other Charges				
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**0**	**210,000**	**210,000**	**0**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	0	210,000	210,000	0
REVENUES:				
Charges for Services	0	210,000	210,000	0
TOTAL REVENUES	0	210,000	210,000	0
NET COUNTY COST	**0**	**0**	**0**	**0**

FLOOD CONTROL DISTRICT SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SERVICES & SUPPLIES	$ 176,696,090	$ 177,405,000	$ 184,395,000	$ 188,587,000	$ 188,587,000	$ 4,192,000
OTHER CHARGES	29,759,547	26,591,000	26,591,000	23,843,000	23,843,000	-2,748,000
FIXED ASSETS-B & I	6,842,408	25,503,000	21,887,000	4,837,000	4,837,000	-17,050,000
FIXED ASSETS-EQUIP	97	50,000	50,000	73,000	73,000	23,000
TOT FIX ASSET	6,842,505	25,553,000	21,937,000	4,910,000	4,910,000	-17,027,000
RESIDUAL EQUITY TRANS	903,358	2,118,000	2,118,000	1,874,000	1,874,000	-244,000
APPR FOR CONTINGENCY			1,131,000			-1,131,000
GROSS TOTAL	$ 214,201,500	$ 231,667,000	$ 236,172,000	$ 219,214,000	$ 219,214,000	$ -16,958,000
RESERVES						
GENERAL RESERVES	$ 3,247,000	$ 2,206,000	$ 2,206,000	$ 528,000	$ 528,000	$ -1,678,000
DESIGNATIONS	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	
EST DELINQUENCY			109,000	49,000	49,000	-60,000
TOTAL RESERVES	$ 15,247,000	$ 14,206,000	$ 14,315,000	$ 12,577,000	$ 12,577,000	$ -1,738,000
TOT FIN REQMTS	$ 229,448,500	$ 245,873,000	$ 250,487,000	$ 231,791,000	$ 231,791,000	$ -18,696,000
AVAIL FINANCE						
FUND BALANCE	$ 11,599,000	$ 14,025,000	$ 14,025,000	$ 8,890,000	$ 8,890,000	$ -5,135,000
CANCEL RES/DES	28,477,001	15,247,000	15,247,000	15,585,000	15,585,000	338,000
PROPERTY TAXES	69,524,796	69,865,000	66,172,000	70,388,000	70,388,000	4,216,000
SPECIAL ASSESSMENT	108,685,200	108,503,000	108,344,000	108,503,000	108,503,000	159,000
REVENUE	25,187,205	47,123,000	46,699,000	28,425,000	28,425,000	-18,274,000
TOT AVAIL FIN	$ 243,473,202	$ 254,763,000	$ 250,487,000	$ 231,791,000	$ 231,791,000	$ -18,696,000
REVENUE DETAIL						
PROP TAXES-CURR-SEC	$ 64,445,419	$ 64,046,000	$ 60,999,000	$ 64,612,000	$ 64,612,000	$ 3,613,000
PROP TAXES-CURR-UNSEC	3,099,025	2,798,000	2,843,000	2,755,000	2,755,000	-88,000
PROP TAXES-PRIOR-SEC	-454,040	592,000	548,000	592,000	592,000	44,000
PROP TAXES-PRIOR-UNS	-1,698					
SUPP PROP TAXES-CURR	1,811,899	2,262,000	1,628,000	2,262,000	2,262,000	634,000
SUPP PROP TAXES-PRIOR	624,191	167,000	154,000	167,000	167,000	13,000
OTHER LIC & PERMITS	534,713	622,000	550,000	622,000	622,000	72,000
FORFEIT & PENALTIES	250,000					
PEN/INT/COSTS-DEL TAX	1,431,175	1,530,000	1,332,000	1,526,000	1,526,000	194,000
INTEREST	2,253,760	1,866,000	5,057,000	2,021,000	2,021,000	-3,036,000
RENTS AND CONCESSIONS	6,014,155	7,769,000	6,981,000	7,533,000	7,533,000	552,000
ROYALTIES	119,299	932,000	1,200,000	435,000	435,000	-765,000
OTHER STATE IN-LIEU	6,365					
HOMEOWNER PRO TAX REL	804,478	800,000	800,000	800,000	800,000	
STATE-OTHER	295,551	3,330,000	3,369,000	4,614,000	4,614,000	1,245,000
FED AID-CONSTRUCT/CP	1,448,039	4,415,000	7,206,000	3,198,000	3,198,000	-4,008,000
FEDERAL AID-DISASTER	285,550	3,100,000	4,545,000			-4,545,000
FEDERAL-OTHER	613,132		812,000	1,429,000	1,429,000	617,000
OTHER GOVT AGENCIES	2,232,309	1,400,000	1,752,000	1,891,000	1,891,000	139,000
PLANNING & ENG SVCS	1,133,466	377,000	250,000	400,000	400,000	150,000
ROAD & STREET SVCS	4,721,235	806,000	1,453,000	138,000	138,000	-1,315,000
CHRGS FOR SVCS-OTHER	246,179	1,233,000	880,000	3,356,000	3,356,000	2,476,000
SPECIAL ASSESSMENTS	108,685,200	108,503,000	108,344,000	108,503,000	108,503,000	159,000
OTHER SALES	162,843	129,000	60,000	112,000	112,000	52,000
MISCELLANEOUS	690,582	1,270,000	150,000	150,000	150,000	
MISCELLANEOUS/CP	1,386					
SALE OF FIXED ASSETS	242,988	300,000	150,000	200,000	200,000	50,000
OPERATING TRANS IN/CP	1,700,000					
LT DEBT PROCEEDS/CP		17,244,000	10,152,000			-10,152,000
TOTAL	$ 203,397,201	$ 225,491,000	$ 221,215,000	$ 207,316,000	$ 207,316,000	$ -13,899,000

2004-05 Budget Message

This budget unit contains the appropriations necessary for the operations of the Flood Control District and to service the District's long-term debt. In the past, the Flood Control District has constructed numerous storm drain systems to provide regional and local flood protection in the County. In recent years, however, the available financial resources for new storm drains have been strained due to the increasing costs of the efforts to improve storm water quality through the Municipal Storm Water National Pollutant Discharge Elimination System permit and the various Total Maximum Daily Loads. Additionally, the cost to maintain and rehabilitate the existing flood control facilities continues to increase. Therefore, the Department will be concentrating its efforts on storm water quality enhancement to comply with the regulatory requirements, which will necessitate curtailing construction of new storm drains. The Department will, however, continue to maintain the existing storm drains.

The 2004-05 Flood Fund Proposed Request of $231.8 million reflects an overall decrease of $18.7 million from the fiscal year (FY) 2003-04 Adopted Budget. The decrease is mainly due to the Headquarters Hazard Mitigation Grant Capital Project contract which is anticipated to be awarded in May 2004. This budget requests a cancellation of $1,379,000 of the Los Angeles County Drainage Area Designation reserves to finance the River Master Plan projects.

Strategic Planning

A strategic plan is prepared every year for the Flood Control District to determine the financing requirements/sources for future years. The main sources of revenue for the District are benefit assessment and property taxes. The benefit assessment is projected based on the approved assessment rate. Property taxes are projected based on historical information. Financing requirements are established based upon need for construction of infrastructure improvements, maintenance of infrastructure, and auxiliary functions. Public Works determines from the strategic plan whether construction or maintenance can be delayed or whether a benefit assessment increase is appropriate for a given year. The strategic plan helps Public Works identify alternative funding sources for future needs that will partially offset or eliminate the amount of the benefit assessment increases. The strategic plan also helps Public Works identify the appropriate staffing level for the District for future years, which mitigates the necessity for unexpected layoffs.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes			
1.	$ 77,000	$ 77,000	--

Encroachment Permit Issuance and Inspection: Reflects anticipated increase in requirement for issuance of permits and inspection of activities. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 37,000	$ 37,000	--

Environmental Document Coordination and Review Non-Regional Planning: Reflects a new category in fiscal year (FY) 2004-05 for activities related to the coordination and review of environmental documents received from outside agencies other than the Department of Regional Planning. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -16,127,000	$ -16,127,000	--

Flood Control: Reflects a decrease mainly due to the Headquarters Hazard Mitigation Grant Capital Project contract which is anticipated to be awarded in FY 2003-04. *Supports Countywide Strategic Plan Goal 4.*

4.	$ -97,000	$ -97,000	--

Flood Plain Management: Reflects an anticipated decrease in the costs associated with engineering studies and coordination of floodways, processing revisions of flood insurance rate maps, and floodway violation enforcement. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes (cont'd)			
5.	$ 148,000	$ 148,000	--

Graffiti Abatement: Reflects an anticipated increase in requirements for graffiti removal within Flood Control District's various right of way. *Supports Countywide Strategic Plan Goal 4.*

6.	$ -26,000	$ -26,000	--

Land Development: Reflects an anticipated decrease in land development services and decrease in subdivision plan checking costs. *Supports Countywide Strategic Plan Goal 4.*

7.	$ -621,000	$ -621,000	--

Mapping and Information Services: Reflects an anticipated decrease in requirements for mapping and geographic information system services. *Supports Countywide Strategic Plan Goal 4.*

8.	$ -3,000	$ -3,000	--

Public Works Services to Cities and Agencies: Reflects an anticipated decrease in services provided to cities and other agencies. *Supports Countywide Strategic Plan Goal 4.*

9.	$ 314,000	$ 314,000	--

Real Property Management: Reflects an anticipated increase in requirements for leasing and sales of real property, including management and incidental services. *Supports Countywide Strategic Plan Goal 4.*

10.	$ 6,098,000	$ 6,098,000	--

Storm Water and Urban Runoff Quality: Reflects an anticipated increase for the channel cleanup contracts, an increase in the number of sites to be checked for Total Maximum Daily Load development, and the construction phase of some projects for implementation of Total Maximum Daily Discharge. *Supports Countywide Strategic Plan Goal 4.*

11.	$ 87,000	$ 87,000	--

Survey Support Services: Reflects an anticipated increase in requirements to establish and maintain Precise Bench Marks throughout the County for purpose of consistency of vertical control data for the County, other agencies, and private construction projects. *Supports Countywide Strategic Plan Goal 4.*

12.	$ -5,718,000	$ -5,718,000	--

Water Conservation: Reflects an anticipated decrease in spreading grounds operation improvement projects and completion of legal advice for the Whittier Narrow Litigation. *Supports Countywide Strategic Plan Goal 4.*

13.	$ -2,865,000	$ -2,865,000	--

Debt Service: Reflects a reduction in overall debt requirements for debt service payments and reserves. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -18,696,000**	**$ -18,696,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Financing Uses	Financing Available	Budgeted Positions
1. Encroachment Permit Issuance and Inspection		
$ 1,309,000	$ 1,309,000	--

Authority: Mandated program - Flood Control Act - California Water Code - Uncodified Acts, Act 4463.

This program is used for the issuance of permits and inspection of permittee activities in Flood Control District right of way.

Financing Uses	Financing Available	Budgeted Positions
2. Environmental Documents Coordination and Review Non-Regional Planning Service		
$ 37,000	$ 37,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used for activities related to the coordination and review of environmental documents received from outside agencies/entities other than the Department of Regional Planning.

Financing Uses	Financing Available	Budgeted Positions
3. Flood Control		
$ 148,126,000	$ 148,126,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to construct, operate, and maintain flood control facilities within the Los Angeles County Flood Control District.

Financing Uses	Financing Available	Budgeted Positions
4. Flood Plain Management		
$ 686,000	$ 686,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used for engineering studies and coordination of flood ways, processing revisions of flood insurance rate maps, and floodway violation enforcement.

Financing Uses	Financing Available	Budgeted Positions
5. Graffiti Abatement		
$ 745,000	$ 745,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to reduce the blight of graffiti through effective public education programs and swift removal of graffiti when it occurs.

Financing Uses	Financing Available	Budgeted Positions
6. Land Development		
$ 2,466,000	$ 2,466,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to review tentative tract and parcel maps, and review and inspect subdivision improvement plans for compliance with State and local codes, standards, and policies to ensure the health and safety of residents of Los Angeles County.

Financing Uses	Financing Available	Budgeted Positions
7. Mapping and Information Services		
$ 2,167,000	$ 2,167,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used for general mapping and to provide information regarding existing flood control facilities, water conservation facilities, and right of way as well as rainfall, evaporation, groundwater levels, groundwater, recharge, dam, reservoir storage, and construction program information.

Financing Uses	Financing Available	Budgeted Positions
8. Public Works Services to Cities and Agencies		
$ 294,000	$ 294,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to provide a wide variety of public works services to various cities, County departments, and other agencies.

Financing Uses	Financing Available	Budgeted Positions
9. Real Property Management		
$ 2,190,000	$ 2,190,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to provide support in the sale, rental, lease, and management of existing Flood Control District properties.

Financing Uses	Financing Available	Budgeted Positions
10. Storm Water and Urban Runoff Quality		
$ 40,460,000	$ 40,460,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to provide compliance with the storm water quality permit issued under the Clean Water Act by, among other things, sweeping streets, installing water quality improvement devices, implementing good housekeeping procedures at our field facilities, and conducting public outreach.

Financing Uses	Financing Available	Budgeted Positions
11. Survey Support Services		
$ 320,000	$ 320,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to establish and maintain Precise Bench Marks throughout the County for purposes of consistency of vertical control data for the County, other agency, and private construction projects.

Financing Uses	Financing Available	Budgeted Positions
12. Water Conservation		
$ 16,253,000	$ 16,253,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

This program is used to construct, operate, and maintain water conservation facilities within the Los Angeles County Flood District.

Financing Uses	Financing Available	Budgeted Positions
13. Designation		
$ 12,000,000	$ 12,000,000	--

Authority: Mandated program - California Water Code - Uncodified Acts, Act 4463.

The Designation is established to finance large infrastructure improvement projects including, but not limited to, the Santa Anita Dam Spillway and Seismic Rehabilitation project and the Sun Valley Watershed Management and Replenishment project in the Los Angeles County Flood Control District.

Financing Uses	Financing Available	Budgeted Positions
14. Debt Service		
$ 4,738,000	$ 4,738,000	--

Authority: Mandated program - California Water Code and California Government Code.

This program provides for the issuance of long-term debt with voter approval is permitted under California law. Repayment of the debt is mandatory.

Total Programs		
$ 231,791,000	**$ 231,791,000**	**0.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
REQUIREMENTS:				
Services and Supplies				
Clothing and Personal Supplies	11,000	15,000	21,000	6,000
Communications	118,000	158,000	157,000	-1,000
Computer Equipment-noncapital	57,000	77,000	64,000	-13,000
Computer Software	31,000	41,000	37,000	-4,000
Food	0	0	1,000	1,000
Household Expense	7,000	9,000	4,000	-5,000
Information Technology Services	42,000	57,000	39,000	-18,000
Insurance	371,000	498,000	508,000	10,000
Jury and Witness Expense	243,000	326,000	286,000	-40,000
Maintenance-Equipment	547,000	734,000	674,000	-60,000
Maintenance-Buildings and Improvements	7,149,000	9,596,000	11,081,000	1,485,000
Memberships	13,000	17,000	39,000	22,000
Miscellaneous Expense	39,000	53,000	0	-53,000
Office Expense	40,000	54,000	172,000	118,000
Professional and Specialized Services	27,418,000	29,294,000	28,749,000	-545,000
Publications and Legal Notices	133,000	179,000	397,000	218,000
Rents and Leases-Equipment	23,000	31,000	1,028,000	997,000
Small Tools and Instruments	130,000	175,000	85,000	-90,000
Special Departmental Expense	140,222,000	141,993,000	144,025,000	2,032,000
Telecommunications	45,000	60,000	116,000	56,000
Training	12,000	16,000	15,000	-1,000
Travel	45,000	61,000	59,000	-2,000
Utilities	709,000	951,000	1,030,000	79,000
Total Services and Supplies	177,405,000	184,395,000	188,587,000	4,192,000
Other Charges				
Judgments and Damages	2,788,000	1,203,000	700,000	-503,000
Retirement of Other Long Term Debt	23,624,000	25,148,000	22,943,000	-2,205,000
Right of Way	179,000	240,000	200,000	-40,000
Total Other Charges	26,591,000	26,591,000	23,843,000	-2,748,000
Fixed Assets				
Buildings and Improvements	25,503,000	21,887,000	4,837,000	-17,050,000
Equipment:				
Other Undefined Assets	50,000	50,000	73,000	23,000
Total Equipment	50,000	50,000	73,000	23,000
Total Fixed Assets	25,553,000	21,937,000	4,910,000	-17,027,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	2,118,000	2,118,000	1,874,000	-244,000
Total Residual Equity Transfers	2,118,000	2,118,000	1,874,000	-244,000
Appropriation for Contingencies	0	1,131,000	0	-1,131,000
Reserves				
General Reserves	2,206,000	2,206,000	528,000	-1,678,000
Designations	12,000,000	12,000,000	12,000,000	0
Estimated Delinquencies	0	109,000	49,000	-60,000
Total Reserves	14,206,000	14,315,000	12,577,000	-1,738,000
TOTAL FINANCING REQUIREMENTS	**245,873,000**	**250,487,000**	**231,791,000**	**-18,696,000**
AVAILABLE FINANCING:				
Fund Balance	14,025,000	14,025,000	8,890,000	-5,135,000
Cancellation of Reserves/Designations	15,247,000	15,247,000	15,585,000	338,000
REVENUES:				
Taxes	69,865,000	66,172,000	70,388,000	4,216,000
Licenses, Permits and Franchises	622,000	550,000	622,000	72,000
Fines, Forfeitures and Penalties	1,522,000	1,318,000	1,522,000	204,000
Revenue from Use of Money and Property	10,575,000	13,252,000	9,993,000	-3,259,000
Intergovernmental Revenues-Federal	7,515,000	12,563,000	4,627,000	-7,936,000
Intergovernmental Revenues-State	4,130,000	4,169,000	5,414,000	1,245,000
Intergovernmental Revenues-Other	1,400,000	1,752,000	1,891,000	139,000
Charges for Services	110,919,000	110,927,000	112,397,000	1,470,000
Miscellaneous Revenues	1,399,000	210,000	262,000	52,000
Other Financing Sources	17,544,000	10,302,000	200,000	-10,102,000
TOTAL REVENUES	225,491,000	221,215,000	207,316,000	-13,899,000
TOTAL AVAILABLE FINANCING	**254,763,000**	**250,487,000**	**231,791,000**	**-18,696,000**

ROAD FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
SERVICES & SUPPLIES	$ 186,336,486	$ 171,580,000	$ 193,630,000	$ 173,718,000	$ 173,718,000	$ -19,912,000
OTHER CHARGES	10,755,073	2,701,000	5,360,000	2,122,000	2,122,000	-3,238,000
FIXED ASSETS-LAND			485,000	2,000,000	2,000,000	1,515,000
FIXED ASSETS-EQUIP	59,661	200,000	200,000	200,000	200,000	
TOT FIX ASSET	59,661	200,000	685,000	2,200,000	2,200,000	1,515,000
RESIDUAL EQUITY TRANS	1,849,143	3,226,000	3,226,000	2,451,000	2,451,000	-775,000
APPR FOR CONTINGENCY			10,650,000			-10,650,000
GROSS TOTAL	$ 199,000,363	$ 177,707,000	$ 213,551,000	$ 180,491,000	$ 180,491,000	$ -33,060,000
TOT FIN REQMTS	$ 199,000,363	$ 177,707,000	$ 213,551,000	$ 180,491,000	$ 180,491,000	$ -33,060,000
AVAIL FINANCE						
FUND BALANCE	$ 8,671,000	$ 20,650,000	$ 20,650,000	$ 8,747,000	$ 8,747,000	$ -11,903,000
CANCEL RES/DES	20,325,040	8,000,000				
REVENUE	190,654,201	157,804,000	192,901,000	171,744,000	171,744,000	-21,157,000
TOT AVAIL FIN	$ 219,650,241	$ 186,454,000	$ 213,551,000	$ 180,491,000	$ 180,491,000	$ -33,060,000
REVENUE DETAIL						
SALES & USE TAXES	$ 3,564,955	$ 3,601,000	$ 3,601,000	$ 3,601,000	$ 3,601,000	$
CONSTRUCTION PERMITS	1,814,237	1,185,000	1,258,000	1,653,000	1,653,000	395,000
ROAD PRIVIL & PERMITS	146,481	57,000	72,000	87,000	87,000	15,000
FRANCHISES	1,900	3,000	3,000			-3,000
OTHER LIC & PERMITS	13,151	20,000	6,000	6,000	6,000	
PEN/INT/COSTS-DEL TAX	5	1,000	1,000			-1,000
INTEREST	1,632,230	821,000	1,700,000	821,000	821,000	-879,000
RENTS AND CONCESSIONS	73,024	3,000	3,000	68,000	68,000	65,000
ST-HIGHWAY USERS TAX	134,515,827	120,000,000	128,310,000	119,500,000	119,500,000	-8,810,000
STATE AID-CONSTR/CP			485,000	2,000,000	2,000,000	1,515,000
STATE AID-DISASTER		212,000				
STATE-OTHER	18,221,292	2,170,000	4,225,000	1,200,000	1,200,000	-3,025,000
FEDERAL AID-DISASTER	58,350	241,000				
FED-FOREST RESRVE REV	278,524		208,000			-208,000
FEDERAL-OTHER	6,171,232	17,004,000	38,700,000	30,288,000	30,288,000	-8,412,000
OTHER GOVT AGENCIES	700,216	500,000	871,000	500,000	500,000	-371,000
PLANNING & ENG SVCS	1,998,846	905,000	2,290,000	2,035,000	2,035,000	-255,000
RECORDING FEES	376					
ROAD & STREET SVCS	15,064,450	1,501,000	1,001,000	1,000,000	1,000,000	-1,000
CHRGS FOR SVCS-OTHER	6,441,628	6,889,000	9,915,000	8,743,000	8,743,000	-1,172,000
OTHER SALES	1,665	1,000	2,000	2,000	2,000	
MISCELLANEOUS	-76,561	236,000	236,000	220,000	220,000	-16,000
SALE OF FIXED ASSETS	32,373	2,454,000	14,000	20,000	20,000	6,000
TOTAL	$ 190,654,201	$ 157,804,000	$ 192,901,000	$ 171,744,000	$ 171,744,000	$ -21,157,000

FUND	FUNCTION	ACTIVITY
PW-ROAD FUND	PUBLIC WAYS AND FACILITIES	PUBLIC WAYS

2004-05 Budget Message

The 2004-05 Road Fund Proposed Budget of $180.5 million reflects a net decrease of $33.1 million from the fiscal year 2003-04 Adopted Budget. The request reflects: 1) a significant decline in federal and/or State funded reimbursable projects including the construction of roads and highways, and construction of bridges/tunnels projects; and 2) increases in pavement patching, vegetation control, street sweeping, bridge inspection and maintenance, traffic signal operations, and capital projects for soil remediation programs.

Strategic Planning

A strategic plan is prepared every year for the Road Fund to determine the financing requirements/sources for future years. The main sources of revenue for the Road Fund are State Highway Users Tax and reimbursable services from other governmental agencies. The users tax is projected based on historical information and is relatively stable. However, economic influences, such as the price of gasoline, can impact the projected revenue. Reimbursable services revenue is projected based upon reimbursable projects scheduled for a particular year. Financing requirements are established based upon need for construction of infrastructure improvements, maintenance of infrastructure, and auxiliary functions. Public Works determines from the strategic plan what mix of reimbursable construction, nonreimbursable construction, and infrastructure maintenance will maximize our financing and meet the needs of the residents of the County. Public Works aggressively pursues various funding sources to ensure that the State Highway Users Tax is utilized where it is most beneficial. The strategic plan also helps Public Works identify the appropriate staffing level for the Road Fund for future years, which mitigates the necessity for unexpected layoffs.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes			
1.	$ 848,000	$ 848,000	--

Encroachment Permit Issuance and Inspection: Reflects an anticipated increase in requirements for issuance of permits, inspection of activities, and construction within public right-of-way services. *Supports Countywide Strategic Plan Goal 4.*

2.	$ 59,000	$ 59,000	--

Graffiti Abatement: Reflects an anticipated increase in requirements for graffiti removal within road right-of-way services. *Supports Countywide Strategic Plan Goal 4.*

3.	$ 623,000	$ 623,000	--

Land Development: Reflects an anticipated increase in requirements for issuance of permits and inspection of road construction associated with subdivisions. *Supports Countywide Strategic Plan Goal 4.*

4.	$ -1,058,000	$ -1,058,000	--

Mapping and Information Services: Reflects an anticipated decrease in requirements for mapping and geographic information system services. This includes street maps, substructures, and associated data management. *Supports Countywide Strategic Plan Goal 4.*

5.	$ 16,558,000	$ 16,558,000	--

Public Works Services to Other Cities and Agencies: Reflects an anticipated increase in requirements for the design and construction or maintenance of traffic control devices and road projects within the jurisdictional boundaries of incorporated cities or other agencies. The increase includes charges for engineering support, right-of-way issues, utility relocation, and contract administration. *Supports Countywide Strategic Plan Goal 4.*

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes (cont'd)			
6.	$ -529,000	$ -529,000	--

Real Property Management: Reflects an anticipated decrease in requirements for street vacations, leasing and sales of real property, including management and incidental services. *Supports Countywide Strategic Plan Goal 4.*

7.	$ 3,479,000	$ 3,479,000	--

Stormwater and Urban Runoff Quality: Reflects an anticipated increase in requirements for public agency drainage systems. *Supports Countywide Strategic Plan Goal 4.*

8.	$ 72,000	$ 72,000	--

Survey Support Services: Reflects an anticipated increase in requirements for the surveying and staking of projects in various supervisorial districts and maintenance of the level network. *Supports Countywide Strategic Plan Goal 4.*

9.	$ 42,462,000	$ -42,462,000	--

Unincorporated County Roads: Reflects a significant decline in federal and/or State funded reimbursable projects particularly in the road construction and maintenance programs including the construction of roads and highways and construction of bridges/tunnels projects. Partially offsetting these decreases are increases in pavement patching and capital projects for soil remediation programs. *Supports Countywide Strategic Plan Goal 4.*

10.	$ -10,650,000	$ -10,650,000	--

Appropriation for Contingencies: No provision for contingencies is anticipated in the Road Fund. The contingency in fiscal year 2003-04 is a result of year-end final fund balance adjustments. *Supports Countywide Strategic Plan Goal 4.*

Total	**$ -33,060,000**	**$ -33,060,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
1. Encroachment Permit Issuance and Inspection		
$ 4,318,000	$ 4,318,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

This program is used for the issuance of permits, inspection of activities, and construction within public right-of-way.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
2. Graffiti Abatement		
$ 701,000	$ 701,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

Reduce the blight of graffiti through effective public education programs and the swift removal of graffiti when it occurs.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
3. Land Development		
$ 2,498,000	$ 2,498,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

Review tentative maps, tract maps, parcel maps and review and inspect subdivision improvement plans for compliance with State and local codes, standards, and policies to ensure the health and safety of residents of Los Angeles County.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
4. Mapping and Information Services		
$ 1,715,000	$ 1,715,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

This program is used for all mapping and geographic information system services originating from County and department administrative requests identifiable to the streets and highway system which includes street maps, substructures and associated data management. This program is also used for providing information to the public at various divisions' public counters. In addition, it is also used to update County publications such as the Road Design manual and to prepare the State Road reports.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
5. Public Works Services to Other Cities and Agencies		
$ 25,109,000	$ 25,109,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

Provide a wide variety of public works services to various cities, County departments, and other agencies.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
6. Real Property Management		
$ 792,000	$ 792,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

This program is used for street vacations, leasing and sales of real property, including management and incidental services.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
7. Stormwater and Urban Runoff Quality		
$ 5,555,000	$ 5,555,000	--

Authority: Mandated program - Federal Clean Water Act.

Compliance with the stormwater quality permit issued under the Clean Water Act by, among other things, sweeping streets, installing water quality improvement devices, implementing good housekeeping procedures at our field facilities, and conducting public outreach.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
8. Survey Support Services		
$ 616,000	$ 616,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

This program is for the surveying and staking of projects in various supervisorial districts and maintenance of the level network.

Available Financing	Unavoidable, Financing Uses	Budgeted Positions
9. Unincorporated County Roads		
$ 139,187,000	$ 139,187,000	--

Authority: Mandated program - expenditure authority is governed by the California Constitution, Article XIX, and California Streets and Highways Code, Section 2101.

Construction operation and maintenance of unincorporated County roadways and adjacent right-of-way.

Total Programs		
$ 180,491,000	**$ 180,491,000**	**0.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Clothing and Personal Supplies	10,000	13,000	13,000	0
Communications	8,000	11,000	11,000	0
Computer Equipment-noncapital	23,000	16,000	16,000	0
Computer Software	54,000	61,000	61,000	0
Food	13,000	7,000	15,000	8,000
Household Expenses	11,000	20,000	20,000	0
Information Technology Services	153,000	173,000	173,000	0
Insurance	1,930,000	1,930,000	2,008,000	78,000
Jury and Witness Expense	576,000	650,000	650,000	0
Maintenance-Buildings and Improvements	6,408,000	623,000	7,127,000	6,504,000
Maintenance-Equipment	556,000	5,160,000	600,000	-4,560,000
Memberships	14,000	12,000	12,000	0
Office Expense-Other	68,000	76,000	69,000	-7,000
Professional and Specialized Services	6,200,000	6,557,000	5,315,000	-1,242,000
Publication and Legal Notices	71,000	23,000	23,000	0
Rents and Leases-Equipment	6,000	3,000	3,000	0
Small Tools and Instruments	54,000	52,000	52,000	0
Special Departmental Expense	153,599,000	177,013,000	156,566,000	-20,447,000
Telecommunications	2,000	1,000	1,000	0
Training	20,000	20,000	5,000	-15,000
Transportation and Travel-Traveling	21,000	21,000	19,000	-2,000
Utilities	1,783,000	1,188,000	959,000	-229,000
Total Services and Supplies	171,580,000	193,630,000	173,718,000	-19,912,000
Other Charges				
Contributions to Non-County Agencies	252,000	500,000	500,000	0
Judgments and Damages	2,318,000	4,600,000	1,622,000	-2,978,000
Right of Way	131,000	260,000	0	-260,000
Total Other Charges	2,701,000	5,360,000	2,122,000	-3,238,000
Fixed Assets				
Equipment:				
Other Undefined Assets	200,000	200,000	200,000	0
Total Equipment	200,000	200,000	200,000	0
Land	0	485,000	2,000,000	1,515,000
Total Fixed Assets	200,000	685,000	2,200,000	1,515,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Residual Equity Transfers Out	3,226,000	3,226,000	2,451,000	-775,000
Total Residual Equity Transfers	3,226,000	3,226,000	2,451,000	-775,000
Appropriation for Contingencies	0	10,650,000	0	-10,650,000
Reserves				
Total Reserves	0	0	0	0
TOTAL FINANCING REQUIREMENTS	**177,707,000**	**213,551,000**	**180,491,000**	**-33,060,000**
AVAILABLE FINANCING:				
Fund Balance	20,650,000	20,650,000	8,747,000	-11,903,000
Cancellation of Reserves/Designations	8,000,000	0	0	0
REVENUES:				
Taxes	3,601,000	3,601,000	3,601,000	0
Licenses, Permits and Franchises	1,265,000	1,339,000	1,746,000	407,000
Fines, Forfeitures and Penalties	1,000	1,000	0	-1,000
Revenue from Use of Money and Property	824,000	1,703,000	889,000	-814,000
Intergovernmental Revenues-Federal	17,245,000	38,908,000	30,288,000	-8,620,000
Intergovernmental Revenues-State	122,382,000	133,020,000	122,700,000	-10,320,000
Intergovernmental Revenues-Other	500,000	871,000	500,000	-371,000
Charges for Services	9,295,000	13,206,000	11,778,000	-1,428,000
Miscellaneous Revenues	237,000	238,000	222,000	-16,000
Other Financing Sources	2,454,000	14,000	20,000	6,000
TOTAL REVENUES	157,804,000	192,901,000	171,744,000	-21,157,000
TOTAL AVAILABLE FINANCING	**186,454,000**	**213,551,000**	**180,491,000**	**-33,060,000**

INTERNAL SERVICE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
FINANCE REQMTS						
OPERATING EXP						
SALARIES & EMP BEN	$ 254,234,374	$ 271,779,000	$ 297,668,000	$ 306,825,000	$ 306,825,000	$ 9,157,000
SERVICES & SUPPLIES	49,210,472	58,513,000	67,229,000	70,702,000	70,702,000	3,473,000
OTHER CHARGES	254,633	467,000	576,000	651,000	651,000	75,000
FIXED ASSETS-EQUIP	10,048,090	12,918,000	12,918,000	11,904,000	11,904,000	-1,014,000
TOT OP EXP	313,747,569	343,677,000	378,391,000	390,082,000	390,082,000	11,691,000
GROSS TOTAL	$ 313,747,569	$ 343,677,000	$ 378,391,000	$ 390,082,000	$ 390,082,000	$ 11,691,000
DESIGNATIONS	5,800,000	6,500,000	6,500,000	6,500,000	6,500,000	
TOT FIN REQMTS	$ 319,547,569	$ 350,177,000	$ 384,891,000	$ 396,582,000	$ 396,582,000	$ 11,691,000
AVAIL FINANCE						
FUND BALANCE	$ 161,000	$ 123,000	$ 123,000	$	$	$ -123,000
CANCEL RES/DES	10,032,682	5,800,000	5,800,000	6,500,000	6,500,000	700,000
OP REVENUE	305,688,853	337,836,000	372,550,000	384,678,000	384,678,000	12,128,000
OTH FIN SOURCE	587,657					
RES EQ TRANS	3,200,139	6,418,000	6,418,000	5,404,000	5,404,000	-1,014,000
TOT AVAIL FIN	$ 319,670,331	$ 350,177,000	$ 384,891,000	$ 396,582,000	$ 396,582,000	$ 11,691,000
BUDGETED POSITIONS	3,964.0	3,964.0	3,964.0	3,964.0	3,964.0	
REVENUE DETAIL						
OTHER LIC & PERMITS	$	$	$ 1,000	$	$	$ -1,000
RENTS AND CONCESSIONS	315					
ROYALTIES	57,863	64,000	53,000	73,000	73,000	20,000
STATE-OTHER			4,000			-4,000
FEDERAL AID-DISASTER	-33,778		1,354,000			-1,354,000
FEDERAL-OTHER			1,000			-1,000
OTHER GOVT AGENCIES	100,000	111,000		126,000	126,000	126,000
AGRICULTURAL SERVICES	754	1,000	12,000	1,000	1,000	-11,000
RECORDING FEES	466	1,000		1,000	1,000	1,000
CHRGS FOR SVCS-OTHER	304,452,813	336,480,000	370,892,000	383,138,000	383,138,000	12,246,000
OTHER SALES	164,020	182,000	19,000	206,000	206,000	187,000
MISCELLANEOUS	946,400	997,000	214,000	1,133,000	1,133,000	919,000
SALE OF FIXED ASSETS	587,657					
RES EQUITY TRANS IN	3,200,139	6,418,000	6,418,000	5,404,000	5,404,000	-1,014,000
TOTAL	$ 309,476,649	$ 344,254,000	$ 378,968,000	$ 390,082,000	$ 390,082,000	$ 11,114,000

Mission Statement

To provide public works services in a responsive, efficient, and cost-effective manner. Public works services include planning, engineering, design, construction, project management, operation, and/or maintenance of roads, highways, bridges, flood control facilities, water conservation programs, sanitary sewers, water distribution systems, airports, facility capital projects, and regulatory programs such as hazardous and solid waste, land development, and other activities for the County of Los Angeles and contract cities.

2004-05 Budget Message

The Internal Service Fund is designed to simplify billings for services provided between the multiple funds that finance the Public Works' operations. This fund allows for salaries and employee benefits, materials and supplies, and equipment charges for Public Works to be paid through the fund, and the appropriation amounts recovered from each special fund.

The 2004-05 Proposed Budget of $396.6 million reflects an increase of $11.7 million primarily due to a decrease in salary savings and increases in employee benefits along with an increase in the requirements for services received from other County departments, equipment maintenance, and various information technology services. This request also reflects: 1) a decrease in anticipated requirements for services rendered to other County departments; and 2) a decrease in fixed assets equipment requirements.

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Program Changes			
1.	$ 7,000	$ 7,000	--
	Realignment of Technical Positions: Reflects the addition of 21.0 positions requiring specific technical expertise offset by vacant fully funded items budgeted in disciplines with declining workload. *Supports Countywide Strategic Plan Goal 3.*		
Other Changes			
1.	$ 985,000	$ 985,000	--
	Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.		
2.	$ 985,000	$ 985,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.		
3.	$ 1,339,000	$ 1,339,000	--
	Workers' Compensation: Reflects anticipated increase in workers' compensation benefits.		
4.	$ 5,841,000	$ 5,841,000	--
	Other Employee Benefits: Reflects increased funding for various employee benefits and a reduction in salary savings in anticipation of reduced vacancies.		
5.	$ 3,473,000	$ 3,473,000	--
	Services and Supplies: Reflects an increase in anticipated requirements for services received from other County departments, equipment maintenance, and various information technology services. Partially offsetting this increase is the decrease in services rendered to other County departments.		

Changes From 2003-04 Budget

	Financing Uses	Financing Available	Budgeted Positions
Other Changes (cont'd)			
6.	$ 75,000	$ 75,000	--
	Other Charges: Reflects an anticipated increase in requirements for capital lease payments for office equipment.		
7.	$ -1,014,000	$ -1,014,000	--
	Fixed Assets: Reflects a decrease in anticipated requirements for fixed assets equipment.		
Total	**$ 11,691,000**	**$ 11,691,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Financing Uses	Financing Available	Budgeted Positions
1. Internal Service Fund		
$ 396,582,000	$ 396,582,000	3,964.0

Authority: Non-mandated, discretionary program.

This fund provides public works services in a responsive, efficient, and cost-effective manner. It is designed to simplify billings for services provided between the multiple funds that finance Public Works operations, and it functions primarily as a clearing account.

Total Programs		
$ 396,582,000	**$ 396,582,000**	**3,964.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	197,615,000	217,923,000	218,855,000	932,000
Employee Benefits	74,164,000	79,745,000	87,970,000	8,225,000
Total Salaries and Employee Benefits	271,779,000	297,668,000	306,825,000	9,157,000
Services and Supplies				
Clothing and Personal Supplies	73,000	76,000	76,000	0
Communications	1,679,000	937,000	2,410,000	1,473,000
Computer Equipment-noncapital	1,866,000	2,322,000	2,264,000	-58,000
Computer Software	1,428,000	1,529,000	1,382,000	-147,000
Food	2,000	40,000	7,000	-33,000
Household Expenses	370,000	463,000	479,000	16,000
Information Technology Services	2,501,000	2,460,000	3,223,000	763,000
Insurance	207,000	262,000	534,000	272,000
Jury and Witness Expense	91,000	339,000	350,000	11,000
Maintenance-Buildings and Improvements	4,140,000	4,469,000	4,262,000	-207,000
Maintenance-Equipment	6,652,000	6,323,000	7,190,000	867,000
Memberships	128,000	125,000	128,000	3,000
Miscellaneous Expense	93,000	165,000	165,000	0
Office Expense-Other	851,000	778,000	951,000	173,000
Other Operations	49,000	0	49,000	49,000
Professional and Specialized Services	8,659,000	10,975,000	10,863,000	-112,000
Publication and Legal Notices	448,000	204,000	227,000	23,000
Rents and Leases-Bldg and Improvemts	0	0	4,000	4,000
Rents and Leases-Equipment	349,000	288,000	413,000	125,000
Small Tools and Instruments	170,000	150,000	226,000	76,000
Special Departmental Expense	24,949,000	28,478,000	28,572,000	94,000
Telecommunications	273,000	263,000	400,000	137,000
Training	779,000	838,000	804,000	-34,000
Transportation and Travel-Traveling	880,000	786,000	827,000	41,000
Utilities	1,876,000	4,959,000	4,896,000	-63,000
Total Services and Supplies	58,513,000	67,229,000	70,702,000	3,473,000
Other Charges				
Capital Lease Payments	332,000	441,000	516,000	75,000
Judgments and Damages	125,000	125,000	125,000	0
Taxes and Assessments	10,000	10,000	10,000	0
Total Other Charges	467,000	576,000	651,000	75,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	1,848,000	1,848,000	1,291,000	-557,000
Construction and Heavy Maintenance	5,976,000	5,976,000	5,993,000	17,000
Electronic Equipment	22,000	22,000	30,000	8,000
Machinery Equipment	585,000	585,000	220,000	-365,000
Major Office Equipment	81,000	81,000	0	-81,000
Non-Medical Laboratory and Testing Equip	572,000	572,000	366,000	-206,000
Vehicle-Automobile	2,679,000	2,679,000	2,972,000	293,000
Other Undefined Assets	1,155,000	1,155,000	1,032,000	-123,000
Total Equipment	12,918,000	12,918,000	11,904,000	-1,014,000
Total Fixed Assets	12,918,000	12,918,000	11,904,000	-1,014,000
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Appropriation for Contingencies	0	0	0	0
Reserves				
Designations	6,500,000	6,500,000	6,500,000	0
Total Reserves	6,500,000	6,500,000	6,500,000	0
TOTAL FINANCING REQUIREMENTS	**350,177,000**	**384,891,000**	**396,582,000**	**11,691,000**
AVAILABLE FINANCING:				
Fund Balance	123,000	123,000	0	-123,000
Cancellation of Reserves/Designations	5,800,000	5,800,000	6,500,000	700,000
REVENUES:				
Miscellaneous Revenues	337,836,000	372,550,000	384,678,000	12,128,000
Residual Equity Transfers	6,418,000	6,418,000	5,404,000	-1,014,000
TOTAL REVENUES	344,254,000	378,968,000	390,082,000	11,114,000
TOTAL AVAILABLE FINANCING	**350,177,000**	**384,891,000**	**396,582,000**	**11,691,000**

DEPARTMENTAL PERFORMANCE MEASURES *

PROGRAM NAME: Building Permits and Inspection

Program Description: Create a safe, habitable environment by assisting builders and design professionals in complying with County building laws.

Program Result: Ensure public health and safety by inspecting all new buildings and structures in unincorporated County areas and certifying that minimum standards are met prior to occupancy.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [2]				
Percentage of projects issued a permit that receive final inspection approval	n/a	n/a	n/a	60%
Operational Measures				
Percentage of inspections performed within 24 hours of request for inspection	n/a	n/a	n/a	90%
Cost of permit	n/a	n/a	n/a	$710

Explanatory Note(s):
(1) Indicators and Operational Measures will commence with implementation of the electronic Development and Permit Tracking System (eDAPTS).
(2) The indicator are based on permits issued and finalized in a fiscal year.
n/a = not available

PROGRAM NAME: Crossing Guard Services

Program Description: Upon request, provide crossing guard services to elementary school age pedestrians walking to and from school at intersections in unincorporated County areas that meet Board-accepted criteria.

Program Result: Elementary school age pedestrians cross safely at those intersections where a crossing guard is present.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of accidents involving elementary school age pedestrians where a crossing guard is present	4	1	3	3
Percentage of accidents involving elementary school age pedestrians where a crossing guard is present as compared to all accidents involving elementary school age pedestrians walking to and from school	12%	3%	10%	10%
Operational Measures				
Percentage of crossing guards deployed within the adopted time standard [1]	n/a [4]	n/a	100%	100%
Number of crossing guards in service	199	203	209	215
Number of crossing guard studies conducted [2]	n/a	20	24	100 [5]
Average cost per crossing guard study	n/a	n/a	$250	$250
Percentage of studies completed within the adopted time standard [3]	n/a	n/a	70%	70%

Explanatory Note(s):
(1) In some cases, commencement of service would be intentionally delayed to coincide with the first day of a new school period.
(2) Studies are conducted at new locations by request as well as at existing locations triennially to determine feasibility of continued service.
(3) Adopted time standard: 8 hours allotted per study and 12 weeks of elapsed time allotted per study.
(4) Data not available. Data gathering methodologies have not yet been established.
(5) Beginning fiscal year (FY) 2004-05 one-third of all existing locations will be restudied. In addition, new locations will be studied upon request.
n/a = not available

PROGRAM NAME: Flood Control

Program Description: Construct, operate, and maintain flood control facilities within the Los Angeles County Flood Control District.

Program Result: Flood Control District residents and properties are provided with flood control facilities that function as designed during storm events.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
By facility type, the percentage of flood control facilities that function as designed during storm events	100%	100%	100%	100%
Operational Measures				
Operation and maintenance (O&M) costs per mile of storm drain maintained	$1,891	$1,088	$1,488	$1,481
O&M costs per mile of channel maintained	$52,690	$41,173	$52,846	$52,846
O&M costs per 1,000 cubic yard of debris basin capacity	$672	$1,666	$545	$687
O&M costs per acre-foot of dam capacity	$125	$148	$159	$164

PROGRAM NAME: Graffiti Abatement

Program Description: Reduce the blight of graffiti through effective public education programs and the swift removal of graffiti when it occurs.

Program Result: County residents' quality of life is improved by minimal graffiti in County unincorporated areas.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of graffiti removed within 48 hours of notification [1]	94.5%	95.7%	96.0%	96.0%
Operational Measures				
Number of calls received on the Graffiti Hotline	32,102	59,943	65,000	70,000
Number of elementary school students educated through our Totally Against Graffiti (T.A.G.) Program [2]	80,000	180,000	200,000	250,000
Number of parents reached through an aggressive T.A.G. Program which educates parents on the costs and consequences of graffiti [2]	80,000	180,000	200,000	250,000
Number of persons reached through various venues, events, and mass media outlets	800,000	1,200,000	1,400,000	1,600,000

Explanatory Note(s):
(1) A prompt cleanup is considered preventative from the standpoint that if marks do not remain for long periods, vandals' satisfaction from seeing their marks and having others see them is limited.
(2) The County's education and outreach program is designed to motivate and educate children about graffiti while inspiring them to make a difference in their own neighborhoods. Through an aggressive public outreach campaign and community involvement, residents are encouraged to report graffiti and identify where vandalism is present.

PROGRAM NAME: Land Development

Program Description: Review tentative maps, tract maps, parcel maps, and review and inspect subdivision improvement plans for compliance with State and local codes, standards, and policies to ensure the health and safety of residents of Los Angeles County.

Program Result: County residents within new developments are provided properly surveyed property and a safe, efficient, functional, and adequate infrastructure system.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of property survey or subdivision related infrastructure complaints per 1,000 parcels developed	6	6	5	5
Operational Measures				
Cost per map/plan reviewed	$2,264	$2,886	$2,617	$2,718
Inspection fee per $1,000 in construction inspected	$51	$50	$52	$50
Percentage of submittals reviewed within four weeks	87%	89%	90%	95%
Percentage of Notice of Completion processed within three weeks of final inspection	79%	82%	84%	88%

PROGRAM NAME: Property Rehabilitation and Nuisance Abatement

Program Description: Upon request, inspect property to verify maintenance in accordance with the Los Angeles County codes and cite substandard buildings, structures, and properties that are in violation of applicable codes and ordinances.

Program Result: Residents in unincorporated County areas are exposed to minimal nuisances, blight, and unsanitary conditions.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Property rehabilitation cases closed within a fiscal year as a percentage of all active cases	n/a	n/a	n/a	50%
Operational Measures				
Percentage of cases received from the Board of Supervisors that are investigated within three business days	n/a	n/a	n/a	90%

Explanatory Note(s):
(1) Indicators and Operational Measures will commence with implementation of eDAPTS.
n/a = not available

PROGRAM NAME: Public Works Services to Cities and Agencies

Program Description: Provide a wide variety of public works services to various cities, County departments, and other agencies.

Program Result: The public served by various agencies benefits by receiving quality and efficient public works services without the need for those agencies to add public works staff or to contract with private providers.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percentage of cities and agencies satisfied with services provided	80%	n/a	83%	85%
Percentage of requests for services accommodated	n/a	n/a	90%	92%
Operational Measures				
Percentage of work completed on schedule	68%	67%	75%	78%
Percentage of projects and services completed within budget	71%	73%	75%	78%

Explanatory Note(s):
(1) This information is gathered by the City and Unincorporated Area Services Section of Programs Development Division. Customer satisfaction was based on the results of a confidential survey administered to various cities in May of 2002. Cities will be surveyed annually to reassess their level of satisfaction.
n/a = not available

PROGRAM NAME: Red Light Photo Enforcement

Program Description: Administer the operation of traffic cameras at selected traffic signal controlled intersections for automated enforcement of the California Vehicle Code. [1]

Program Result: Motorists at locations covered by this program will be at reduced risk of right-angle type traffic accidents resulting from red light running, and there will be a reduction in the number of red light running incidences.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage decline in accidents following the deployment of Red Light Photo Enforcement [2]	54%	36%	43%	70%
Percentage decline in red light running violations following the deployment of Red Light Photo Enforcement [3]	30%	50%	30%	50%
Operational Measures				
Average number of Red Light Photo Enforcement citations issued per intersection served [4]	1,450	1,004	2,871	2,207
Percentage of program cost recovered through citation fines [4]	86%	57% [5]	100%	100%

Explanatory Note(s):
(1) Five locations are currently in operation as pilot projects. The number of locations may expand upon desired results obtained from the pilot project locations.
(2) The average accident rate reported for FY 2003-04 may be higher than FY 2002-03 due to the expansion of the original scope of the program and the addition of new locations.
(3) Pertains to the 30-day period during which only warning notices were issued compared to the 30-day period after deployment of the Red Light Photo.
(4) Based on the assumption that the County received the entire amount of $132.54 multiplied by the total citations reported as "Paid and at a 70 percent payment rate."
(5) The California Highway Patrol had halted the issuance of citations at all locations for approximately three months due to investigation.

PROGRAM NAME: Regulation of Industrial Waste and Underground Tanks

Program Description: Ensure proper handling of industrial waste in unincorporated County areas and the proper construction and monitoring of hazardous materials underground storage tanks in County areas and 76 cities.

Program Result: County residents experience reduced exposure to hazardous materials from regulated facilities.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of routine industrial inspections resulting in a finding of substantial compliance with regulatory requirements	91.83%	89.04%	85.32%	82.13%
Number of industrial waste complaint investigations resulting in a finding of noncompliance with regulatory requirements per 100 permitted facilities	1.00	0.46	0.83	0.94
Percentage of routine industrial hazardous materials underground storage tank inspections resulting in a finding of substantial compliance with regulatory requirements	44.20%	44.46%	54.42%	62.72%
Number of hazardous materials underground storage tank self-monitoring reports resulting in a finding of noncompliance with regulatory requirements per 100 permitted facilities	0.04	0.22	0.27	0.83
Operational Measures				
Cost per inspection conducted	$93.39	$191.71	$113.39	$149.92
Cost per plan review	$42.36	$48.28	$43.31	$40.17
Cost per enforcement notice of violation	$207.64	$429.01	$341.54	$488.80
Cost per enforcement action	$890.00	$2,940.00	$2,000.00	$1,500.00

PROGRAM NAME: Sanitary Sewer Facilities - Consolidated Sewer Maintenance Districts

Program Description: Operate and maintain the sewer system facilities within the Consolidated Sewer Maintenance Districts.

Program Result: Customers of the Consolidated Sewer Maintenance Districts are provided with a reliable sewer collection system at competitive rates, meeting or exceeding mandated system maintenance standards.

Performance Measures [1]	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Annual number of customer complaints per 100 miles system-wide compared to base year	12	14	13	13
Annual number of sewer overflows per 100 miles system-wide compared to base year	1.3	1.5	1.5	1.5
Annual service charge per sewage unit	$18.50	$21.50	$21.50	$30.50 [2]
Operational Measures				
Annual costs of inspecting sewer manholes per manhole system-wide compared to base year	$9.45	$9.57	$9.87	$9.87
Annual costs of cleaning sewer mains per mile actually maintained system-wide compared to base year	$1,355	$1,761	$1,857	$1,860
Annual cost to operate and maintain the collection system per mile system wide	$3,893	$3,731	$3,825	$5,100

Explanatory Note(s):

(1) The results below assume normal operating conditions and might not be attained under abnormal conditions such as a major disaster or sudden shift in priorities. The annual total cost for operation and maintenance includes the total actual or budgeted expenditures in each of the Consolidated Sewer Maintenance Districts.

(2) The annual sewer service charge will be increased by $9 per year broken down as follows: $4 per year to establish a continuous condition assessment program (closed circuit television inspection); $3 to match increased operating costs and provide sufficient fund balance for emergencies; $1 to maintain equipment fleet; and $1 for litigation and lawsuits.

PROGRAM NAME: Solid Waste Management

Program Description: Administer solid waste management activities to meet the solid waste disposal needs of County residents, conserve natural resources, and comply with State laws and regulations. These activities include solid waste collection, recycling, public education, household hazardous waste collection, and disposal planning for in County and out of County landfill facilities.

Program Result: County residents are assured adequate landfill capacity to properly dispose of their household waste and are protected from the effects of improper handling and disposal of solid waste.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Remaining permitted capacity of municipal solid waste (Class III) landfills in the County of Los Angeles (tons)	82,000,000	81,000,000	110,000,000	101,000,000
Remaining permitted capacity of municipal solid waste (Class III) landfills in the unincorporated County areas (tons)	56,000,000	55,000,000	87,000,000	80,000,000
Total solid waste disposed at municipal solid waste (Class III) landfills in the County of Los Angeles (tons)	9,400,000	9,200,000	9,200,000	9,200,000
Total solid waste disposed at municipal solid waste (Class III) landfills in the unincorporated County areas (tons)	7,400,000	7,700,000	6,600,000	6,600,000
Available disposal capacity at landfills located outside the County of Los Angeles (tons)	2,000,000	2,400,000	2,400,000	2,400,000
Total tonnage of household hazardous waste diverted from municipal solid waste (Class III) landfills in the County of Los Angeles	2,478	2,838	2,900	2,900
Operational Measures				
Number of household hazardous waste collection events conducted	55	52	52	52
Number of participants in household hazardous waste collection events	57,803	58,134	58,500	58,500
Cost per ton of household hazardous	$1,744	$1,580	$1,600	$1,600
Number of years of remaining capacity at municipal solid waste (Class III) landfills in the County of Los Angeles	8.8	8.9	12	11
Number of years of remaining capacity at municipal solid waste (Class III) landfills outside the County of Los Angeles	5	4	3	2
County unincorporated area waste diversion rate (percent)	23%	20%	20%	25%

PROGRAM NAME: Stormwater and Urban Runoff Quality

Program Description: Compliance with the storm water quality permit issued under the Clean Water Act by, among other things, sweeping streets, installing water quality improvement devices, implementing good housekeeping procedures at our field facilities, and conducting public outreach.

Program Result: Businesses, residents, and visitors within the County obtain improved water quality of stream, rivers, lakes, and the ocean.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
100 percent compliance with the National Pollutant Discharge Elimination System (NPDES) and Total Maximum Daily Loads	100%	100%	100%	100%
Percent of trash reduction from the baseline allocated to unincorporated County area (1)	n/a	n/a	n/a	20%
Operational Measures				
Cumulative number of structural Best Management Practices installed by Public Works	n/a	1,651	2,300	3,000
Number of public outreach events conducted	120	61	100	120
Number of media impressions made	56,000,000	40,000,000	50,000,000	55,000,000

Explanatory Note(s):
(1) The Regional Water Quality Control Board is expected to develop baseline trash allocations in Fall 2004.
n/a = not available

PROGRAM NAME: Transportation Systems Management (TSM)

Program Description: Coordination across jurisdictional boundaries of traffic signal synchronization and other Intelligent Transportation Systems.

Program Result: Minimize the impact of increasing traffic volumes on public transit routes throughout the County.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators (1)				
Percent of transit routes which have been equipped with Transportation Systems	48.3%	51.3%	55.6%	69.4%
Level of service index for sample intersections which are served by Transportation Systems	10.35	9.68	12.9	n/a
Operational Measures				
Engineering support costs as a percentage of construction contract costs for TSM projects completed during the fiscal year	0.36	0.44	0.45	0.39
Total annual operational cost (monitoring of intersections, signal timing plan changes, staffing of the Traffic Management Center)	$0	$0	$0	$0

Explanatory Note(s):
(1) Exclude the territory within the City of Los Angeles and are generally referred to as the Traffic Forum areas. Level of service index is an indicator of the annual hours of travel time saved per vehicle.
n/a = not available

PROGRAM NAME: Unincorporated County Roads

Program Description: Construction, operation, and maintenance of unincorporated County roadways and adjacent rights-of-way.

Program Result: Motorists are provided roadways within unincorporated County areas that are safe, smooth, aesthetically pleasing, and well managed relative to operational capacity.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of road pavements in acceptable condition	74%	72%	70%	68%
Percentage of rights-of-way areas with good appearance	n/a	n/a	n/a	n/a
Percentage of street intersections operating at acceptable level of service during AM peak hours (1)	86%	86%	85%	85%
Number of accidents per million vehicle miles traveled annually	3.35	3.22	3.22	3.22
Percentage of street intersections operating at acceptable level of service during PM peak hours (1)	80%	62%	65%	65%
Operational Measures				
Total resurface, restoration, and rehabilitation expenditures per lane mile	n/a	n/a	$5,229	$5,053
Cost per square foot for pavement rehabilitation projects	n/a	n/a	$2.99	n/a
Total maintenance and aesthetic costs per lane mile	n/a	n/a	$6,711	$5,256
Annual unit cost per curb mile swept	$17.50	$19.30	$22.60	$24.50
Total capacity enhancement expenditures per million vehicle miles traveled	$461.79	$507.61	$2,256.28	$2,213.37
Total Congestion Management Program Credits earned (2)	n/a	4,100	n/a	4,500
Total operations expenditures per million vehicle miles traveled	$10,262.04	$10,913.62	$12,419.06	$9,619.43
Annual periodic maintenance unit cost per traffic control device	$4.09	$3.98	$3.98	$3.98

Explanatory Note(s):
(1) Data has been collected at the 15 sample intersections biennially as part of the County's adoption of the Congestion Management Program. Department has begun to collect this data annually.
(2) Congestion Management Program Credits claimed biennially and amount shown is that portion of our credits that are associated with the Unincorporated County Roads. Future accounting for Performance Counts! will be conducted annually.
n/a = not available

PROGRAM NAME: Water Conservation

Program Description: Construct, operate, and maintain water conservation facilities within the Los Angeles County Flood Control District.

Program Result: Flood Control District residents are provided with increased local water availability through conservation efforts.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicator				
Percentage of available water conserved (to the extent of conservation facilities' design capacities) (1)	97%	81%	90% (2)	90% (2)
Percent of allowable reclaimed water conserved	100%	100%	100%	100%
Percent of requests to spread imported water fulfilled	100%	100%	100%	100%
Operational Measures				
Operation and maintenance costs of water conservation facilities per acre-foot of facility capacity	$195	$188	$200	$200
Operation and maintenance costs per acre-foot of water injected at the sea water intrusion barriers	$94	$123 (3)	$101	$92

Explanatory Note(s):

(1) Depending on the frequency and the magnitude of storm events, water conservation facilities design capacities may be exceeded.

(2) The percent of available storm water conserved is based on historical data for an average year. Actual water conserved is highly dependent on the intensity and duration of storm events.

(3) Cost is higher due to the repair cost of a water supply pipeline break.

PROGRAM NAME: Waterworks - Los Angeles County Waterworks District Number (No.) 40, Antelope Valley

Program Description: Construct, operate, and maintain water supply system and distribution facilities within the Los Angeles County Waterworks District No. 40, Antelope Valley.

Program Result: Customers of the Waterworks District No. 40, Antelope Valley, are provided with reliable water supply meeting or exceeding mandated quality standards.

Performance Measures (1) (2)	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Annually, the number of leaks per 100 miles system-wide, compared to base year	5	8	8	7
Operational Measures				
Costs of water system inspections annually, compared to base year	$233,000	$268,000	$287,000	$307,000
Annual costs of meter reading per 100 service connections, compared to base year	$49	$50	$51	$53

Explanatory Note(s):

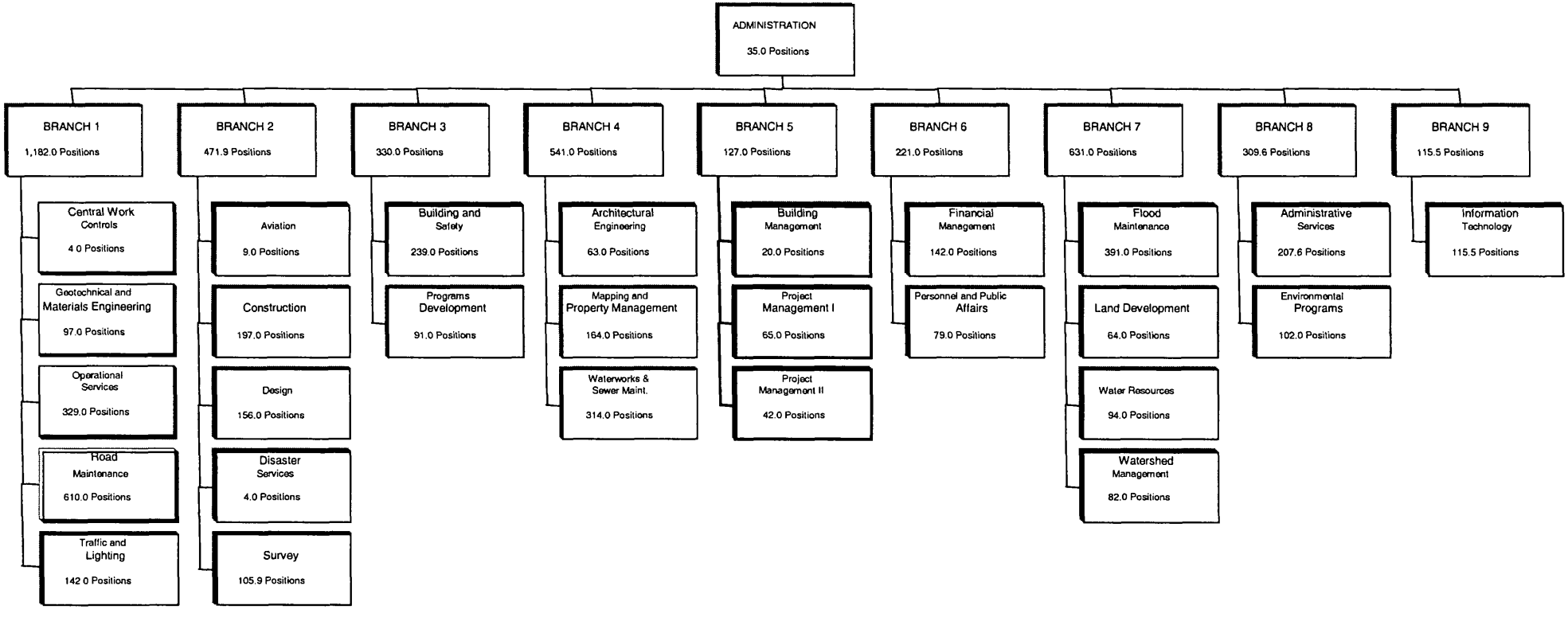
(1) The results below assume normal operating conditions and might not be attained under abnormal conditions such as a major disaster.

(2) This water system is aged and undersized and requires at least $107 million to upgrade to current standards. The District currently generates $3.2 million per year to improve the system.

* The following reflects programs that apply to a specific fund, while the other programs (Building Permits and Inspection, Graffiti Abatement, Land Development, Services to Cities and Agencies, Stormwater and Urban Runoff Quality, and Unincorporated County Roads) apply across various funds administered by the Department.

PUBLIC WORKS
JAMES A. NOYES, DIRECTOR

TOTAL 2004-05 BUDGETED POSITIONS = 3,964.0



Footnotes:

* Include 48 temporary positions.

REGIONAL PLANNING
JAMES E. HARTL, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 9,341,255	$ 9,918,000	$ 10,692,000	$ 12,986,000	$ 10,854,000	$ 162,000
SERVICES & SUPPLIES	2,630,516	3,123,000	3,014,000	4,565,000	3,364,000	350,000
OTHER CHARGES	108,838	90,000	90,000	95,000	92,000	2,000
FIXED ASSETS-EQUIP	23,945	5,000	5,000	30,000	30,000	25,000
OTHER FINANCING USES				10,000	10,000	10,000
GROSS TOTAL	$ 12,104,554	$ 13,136,000	$ 13,801,000	$ 17,686,000	$ 14,350,000	$ 549,000
LESS INTRAFD TRANSFER	76,634	100,000	133,000	172,000	132,000	-1,000
NET TOTAL	$ 12,027,920	$ 13,036,000	$ 13,668,000	$ 17,514,000	$ 14,218,000	$ 550,000
REVENUE	4,722,361	5,344,000	5,149,000	6,062,000	6,056,000	907,000
NET COUNTY COST	$ 7,305,559	$ 7,692,000	$ 8,519,000	$ 11,452,000	$ 8,162,000	$ -357,000
BUDGETED POSITIONS	125.0	130.0	130.0	159.0	130.0	
REVENUE DETAIL						
ZONING PERMITS	$ 2,248,450	$ 2,287,000	$ 1,867,000	$ 2,077,000	$ 2,077,000	$ 210,000
STATE-OTHER	51					
OTHER GOVT AGENCIES	985,607	935,000	1,228,000	1,317,000	1,317,000	89,000
LEGAL SERVICES	236,269	516,000	252,000	515,000	515,000	263,000
PLANNING & ENG SVCS	1,028,727	1,089,000	1,652,000	1,019,000	1,019,000	-633,000
COURT FEES & COSTS	750					
CHRGS FOR SVCS-OTHER	102,618	375,000	11,000	935,000	935,000	924,000
MISCELLANEOUS	119,889	142,000	139,000	139,000	133,000	-6,000
OPERATING TRANSFER IN				60,000	60,000	60,000
TOTAL	$ 4,722,361	$ 5,344,000	$ 5,149,000	$ 6,062,000	$ 6,056,000	$ 907,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

Mission Statement

To improve the quality of life through innovative and resourceful physical and environmental planning, balancing individual rights and community needs.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost (NCC) decrease of $357,000 primarily due to the replacement funding of $449,000 from the Land Development Management Agency (LDMA) Trust to finance 6.0 positions added by the Board in 2003-04 to extend public counter hours. The Proposed Budget also includes funding for Board-approved increases in salaries and employee benefits. In addition, the Proposed Budget provides for the maintenance of core mission activities including planning processes, public service, and business retention efforts. Regional Planning will maintain its Land Development Coordinating Center, One-Stop counseling, selected field office services in nine different locations, concurrent case processing, concentrated zoning enforcement activities, and review of major development and low-income housing projects. Environmental Impact Review and the activities of the Environmental Review Board and the Significant Ecological Area Technical Advisory Committee will continue as well as specifically funded programs, including public hearings and workshops on the amendment proposals of the countywide General Plan Update, Santa Monica Mountains Local Coastal Program, and Santa Monica Mountains North Area Plan Implementation strategies.

Strategic Planning

The Department of Regional Planning will continue to implement the County's Strategic Plan. Also, the Department continues to support the County's Vision through its development of land use, circulation, open space, noise, safety elements of the countywide General Plan Update as well as securing Regional Planning Commission and Board approval of Community Standards Districts and zone changes for Castaic-Val Verde, Littlerock, Agua Dulce, Quartz Hill and Lake Los Angeles. We will also continue to implement programs through improved development of the permit process and web-based environmental and case processing materials.

The Department will continue its focus on efforts to implement its County Vision and components of the strategic plan. By carefully allocating resources to incorporate local area network enhancements and other web-based technologies, the Department will promote productivity, efficiency, and effectiveness while enhancing communication with the public and other governmental agencies.

Critical Needs

The Department has a critical need to fund the electronic Development and Permit Tracking System (eDAPTS) implementation project, continue the investigation of the certificate of compliance process, develop environmental documents for the General Plan, augment ordinance streamlining, and support housing element implementation and monitoring. Programs in the following areas would greatly assist the Board and benefit the citizens of Los Angeles County: (1) funding to support ordinance streamlining, (2) continuing public hearings on amendments for the General Plan Update; and (3) securing complex geographic information and local area network databases.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 410,000	$ 410,000	$ --	--

Information Technology Implementation: Reflects increases in computer equipment, software licensing, and consultant services related to the implementation of electronic Development and Permit Tracking System (eDAPTS) and the Geographic Information System (GIS)/Zoning MAP Conversion and Integration Project (ZCIP) offset by funding from a Productivity Investment Fund (PIF) loan and the Department of Public Works and increases in case processing revenue. *Supports Countywide Strategic Plan Goal 1.*

Other Changes				
1.	$ 91,000	$ 21,000	$ 70,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 33,000	$ 8,000	$ 25,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ 38,000	$ 38,000	$ --	--

Other Employee Benefits: Reflects an increase in various employee benefits based on experience, offset by increases in case processing revenue.

Changes From 2004-05 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
4.	$ -3,000	$ --	$ -3,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
5.	$ --	$ 449,000	$ -449,000	--
	Land Development Management Agency (LDMA) Trust: Reflects funding from the LDMA Trust to finance the Board-approved extension of public counter hours.			
6.	$ 20,000	$ 20,000	$ --	--
	Fixed Assets: Reflects an increase in fixed assets for Geographic Positioning System (GPS) units funded by a loan from the PIF.			
7.	$ -40,000	$ -40,000	$ --	--
	Miscellaneous Adjustments: Reflects ministerial adjustments in services and supplies (-$60,000), other charges for insurance premiums ($5,000), fixed assets ($5,000), other financing uses for PIF loan repayment ($10,000), and revenues (-$40,000) based on current and anticipated trends.			
Total	**$ 549,000**	**$ 906,000**	**$ -357,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Contract City Services**							
	$ 5,000	$ --	$ 5,000	$ --	$ --	$ --	--

Authority: Mandated program with discretionary service level - California statutes.

The Current Planning program, including the Regional Planning Commission, provides the necessary planning policy, review and analysis to meet the mandates of local and State law pertaining to land use, subdivision processing and general plan development and implementation. To meet these planning mandates, staff performs land development case processing activities using efficient procedures conforming with all County codes, State and federal regulations, including the California Environmental Quality Act (CEQA) and the State Subdivision Map Act.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Unincorporated Area Services**							
	$14,345,000	$ 132,000	$ 6,051,000	$ 8,162,000	$ 1,914,000	$ 6,248,000	130.0
A. Current Planning Services							
	$ 3,210,000	$ 132,000	$ 2,540,000	$ 538,000	$ 413,000	$ 125,000	28.0

Authority: Mandated program with discretionary service level - California statutes.

The Current Planning program, including the Regional Planning Commission, provides the necessary planning policy, review and analysis to meet the mandates of local and State law pertaining to land use, subdivision processing, and general plan development and implementation. To meet these planning mandates, staff performs land development case processing activities using efficient procedures conforming with all County codes, State and federal regulations, including the CEQA and the State Subdivision Map Act.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
B. Land Use Regulation Services							
	$ 3,786,000	$ --	$ 1,963,000	$ 1,823,000	$ 633,000	$ 1,190,000	43.0

Authority: Mandated program with discretionary service level - California statutes.

The Land Use Regulation Program is aimed at correcting zoning code violations in numerous communities by conducting code inspections and enforcing land development, zoning and subdivision regulations in the unincorporated County areas in accordance with County and State regulations. Staff also provides selected field office services in nine different areas, zoning and land development information counseling at our downtown headquarters, and encourages business retention by providing expanded "One-Stop" counseling services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
C. Advance Planning Services						
$ 2,437,000	$ --	$ 799,000	$ 1,638,000	$ 353,000	$ 1,285,000	24.0

Authority: Mandated program with discretionary service level - California statutes.

The Advance Planning Program provides for the preparation of plans, programs and implementation measures to guide development and growth utilizing public input in conjunction with the countywide General Plan, community plans, various ordinances and Community Standards Districts. Staff prepares plans which contain goals, policies, objectives, standards and procedures to guide land use growth along with revitalization strategies and proactive planning measures to improve the quality of life.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
D. Information Technology Services						
$ 2,354,000	$ --	$ 569,000	$ 1,785,000	$ 221,000	$ 1,564,000	15.0

Authority: Non-mandated, discretionary program.

Provides information technology services to the Department; including the development, operation, maintenance, support, and expansion of information systems, local area network, intranet, data base, and geographic information systems.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
E. Administration						
$ 1,569,000	$ --	$ 5,000	$ 1,564,000	$ 265,000	$ 1,299,000	18.0

Authority: Non-mandated, discretionary program.

Provides administrative support to the Department and includes executive office and departmental budgeting, accounting, payroll, procurement services, and human resources. Reflects reimbursement from the Fire Department for accounting services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
F. Support Services						
$ 989,000	$ --	$ 175,000	$ 814,000	$ 29,000	$ 785,000	2.0

Authority: Non-mandated, discretionary program.

Provides support services not directly identified to programs. Includes contracting, emergency preparedness, strategic planning, facilities services, utilities, rent, insurance, Internal Services, Countywide Integrated Radio System, training, equipment leases and capital lease costs. Revenue reflects surcharges collected for the operation of the departmental case tracking system (CTRAK), cogeneration revenue, the sale of publications, and witness fees.

Total Programs						
$14,350,000	**$ 132,000**	**$ 6,056,000**	**$ 8,162,000**	**$ 1,914,000**	**$ 6,248,000**	**130.0**

REGIONAL PLANNING

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	7,399,000	8,130,000	8,158,000	28,000
Employee Benefits	2,519,000	2,562,000	2,696,000	134,000
Total Salaries and Employee Benefits	9,918,000	10,692,000	10,854,000	162,000
Services and Supplies				
Administration and General	0	1,000	1,000	0
Communications	107,000	120,000	107,000	-13,000
Computer Equipment-noncapital	209,000	195,000	224,000	29,000
Computer Software	23,000	30,000	177,000	147,000
Information Technology Services	438,000	111,000	428,000	317,000
Insurance	5,000	24,000	24,000	0
Maintenance-Buildings and Improvemts	348,000	323,000	323,000	0
Memberships	8,000	7,000	7,000	0
Miscellaneous Expense	2,000	2,000	2,000	0
Office Expense-Other	85,000	82,000	100,000	18,000
Office Expense-Postage	66,000	96,000	76,000	-20,000
Office Expense-Stat and Forms	83,000	100,000	90,000	-10,000
Professional and Specialized Services	1,123,000	1,120,000	1,004,000	-116,000
Publication and Legal Notices	74,000	80,000	80,000	0
Rents and Leases-Bldg and Improvemts	7,000	3,000	7,000	4,000
Rents and Leases-Equipment	46,000	41,000	44,000	3,000
Special Departmental Expense	12,000	91,000	37,000	-54,000
Telecommunications	17,000	27,000	41,000	14,000
Training	16,000	90,000	90,000	0
Transportation and Travel-Auto Mileage	65,000	45,000	55,000	10,000
Transportation and Travel-Auto Service	11,000	20,000	20,000	0
Transportation and Travel-Traveling	18,000	10,000	15,000	5,000
Utilities	360,000	396,000	412,000	16,000
Total Services and Supplies	3,123,000	3,014,000	3,364,000	350,000
Other Charges				
Capital Leases	90,000	90,000	87,000	-3,000
Insurance Claims and Administration	0	0	5,000	5,000
Total Other Charges	90,000	90,000	92,000	2,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Total Fixed Assets	5,000	5,000	30,000	25,000
Other Financing Uses				
Total Other Financing Uses	0	0	10,000	10,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**13,136,000**	**13,801,000**	**14,350,000**	**549,000**
Less: Intrafund Transfers	100,000	133,000	132,000	-1,000
TOTAL NET REQUIREMENTS	13,036,000	13,668,000	14,218,000	550,000
REVENUES:				
Licenses, Permits and Franchises	2,287,000	1,867,000	2,077,000	210,000
Intergovernmental Revenues-Other	935,000	1,228,000	1,317,000	89,000
Miscellaneous Revenues	142,000	139,000	133,000	-6,000
Charges for Services	1,980,000	1,915,000	2,469,000	554,000
Other Financing Sources	0	0	60,000	60,000
TOTAL REVENUES	5,344,000	5,149,000	6,056,000	907,000
NET COUNTY COST	**7,692,000**	**8,519,000**	**8,162,000**	**-357,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Land Use Application Processing

Program Description: Land Use Case Processing is a local program relating to the implementation of zoning regulations adopted by the County pursuant to State and federal enabling legislation. Zoning regulations are the mechanism by which the County's General Plan is carried forth. Zoning regulations are embodied in Title 22 of the County Code. Zoning of land and development standards constitute the County's use of its police power to ensure for the proper distribution of land uses for the protection of public health, safety and welfare. Because of their unique characteristics, certain uses require discretionary permitting which is accomplished through the filing of various types of permits. Other discretionary actions include changes of zoning and even changes to the General Plan.

Program Result: The timely processing of applications, both from the private and public sectors, results in optimal confidence in the County's service delivery by project applicants as well as a healthy and robust economy for the County by allowing for a variety of land uses to serve the needs of all county residents. Appropriate review of those applications, including ensuring consistency with the County General Plan and other applicable provisions, allows for resolution of conflicts, protects the community from incompatible land uses, and protects existing natural resources wherever possible.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of non-hearing applications with final action completed within 16 weeks	n/a (1)	85%	85%	85%
Percentage of hearing applications scheduled within 180 days of environmental/subdivision clearance per State Permit Streamlining Act	n/a (1)	92%	92%	92%
Operational Measures				
Number of applications requiring a public hearing	n/a (1)	259	285	300
Number of applications not requiring a public hearing	n/a (1)	1,330	1,465	1,610
Number of public hearings conducted by the Regional Planning Commission and Department of Regional Planning (DRP) Hearing Officers on land use applications requiring public hearings	n/a (1)	67	70	75

Explanatory Note(s):
(1) DRP is in the process of gathering this information.
n/a = not available

PROGRAM NAME: Planning For the Future

Program Description: The Advance Planning Program is a State mandated program to prepare and implement a general plan for the County. This is accomplished by preparing a long-range countywide general plan for the entire unincorporated area of the County and by preparing more detailed area, coastal and community plans for certain unincorporated areas. In order to implement these plans, the Zoning Ordinance (Title 22 of the County Code) must be amended, and Community Standards Districts (CSDs) and zoning studies need to be prepared. Periodic reports are prepared for the Board of Supervisors to advise the supervisors on a variety of land use planning issues. Citizens' participation is an important part of the Advance Planning Program and is accomplished through a variety of community outreach events including public workshops, town council meetings, and public hearings.

Program Result: An improved quality of life for the citizens of Los Angeles County through the adoption and implementation of innovative and resourceful land use plans that balance individual rights and community needs.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of plans, CSDs, ordinances and zoning studies being updated or prepared	24	26	22	22
Number of planning reports completed and submitted to the Board of Supervisors	6	4	10	7
Number of citizens attending community outreach events	4,249	3,054	3,470	4,350

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of draft plans, CSDs, ordinances and zoning studies completed for public hearing	13	7	10	16
Number of public hearings, conducted by the Regional Planning Commission, Board of Supervisors on draft plans, CSDs, ordinances and zoning studies	23	16	21	19
Number of planning reports being prepared for the Board	7	4	10	8
Number of notices mailed for community outreach events	56,300	27,450	35,675	52,750
Number of community outreach events attended (1)	102	109	129	138

Explanatory Note(s):

(1) Includes, but not limited to, homeowner associations, merchants associations, public service announcements, block clubs/Neighborhood Watch, chambers of commerce, and town hall/council meetings, advisory committee meetings, other public agencies, community informational fairs, and community workshops.

PROGRAM NAME: Zoning Enforcement

Program Description: The Zoning Enforcement Program is a State mandated program with discretionary service levels. This program is aimed at correcting zoning code violations in Los Angeles County unincorporated communities. This is accomplished by conducting code inspections and enforcing land development, zoning and subdivision regulations in the unincorporated County areas in accordance with County and State regulations and statues. The Neighborhood Enhancement Team (NET) is a comprehensive zoning code enforcement pilot program (e.g., Florence – Firestone). The NET provides a seamless service delivery composed of representatives from various Los Angeles County Departments: DRP, Sheriff; Board field deputies, Department of Health Services-Environmental Management, and Department of Public Works-Building and Safety. This proactive program is an intense systematic evaluation, lot-by-lot, for code violations. The violations are significant issues raised by citizens to their respective Board of Supervisors' offices. Prior to evaluating an area, advance notice is given to the neighborhood occupants through community outreach events.

Program Result: Protecting the community by eliminating illegal and objectionable land uses.

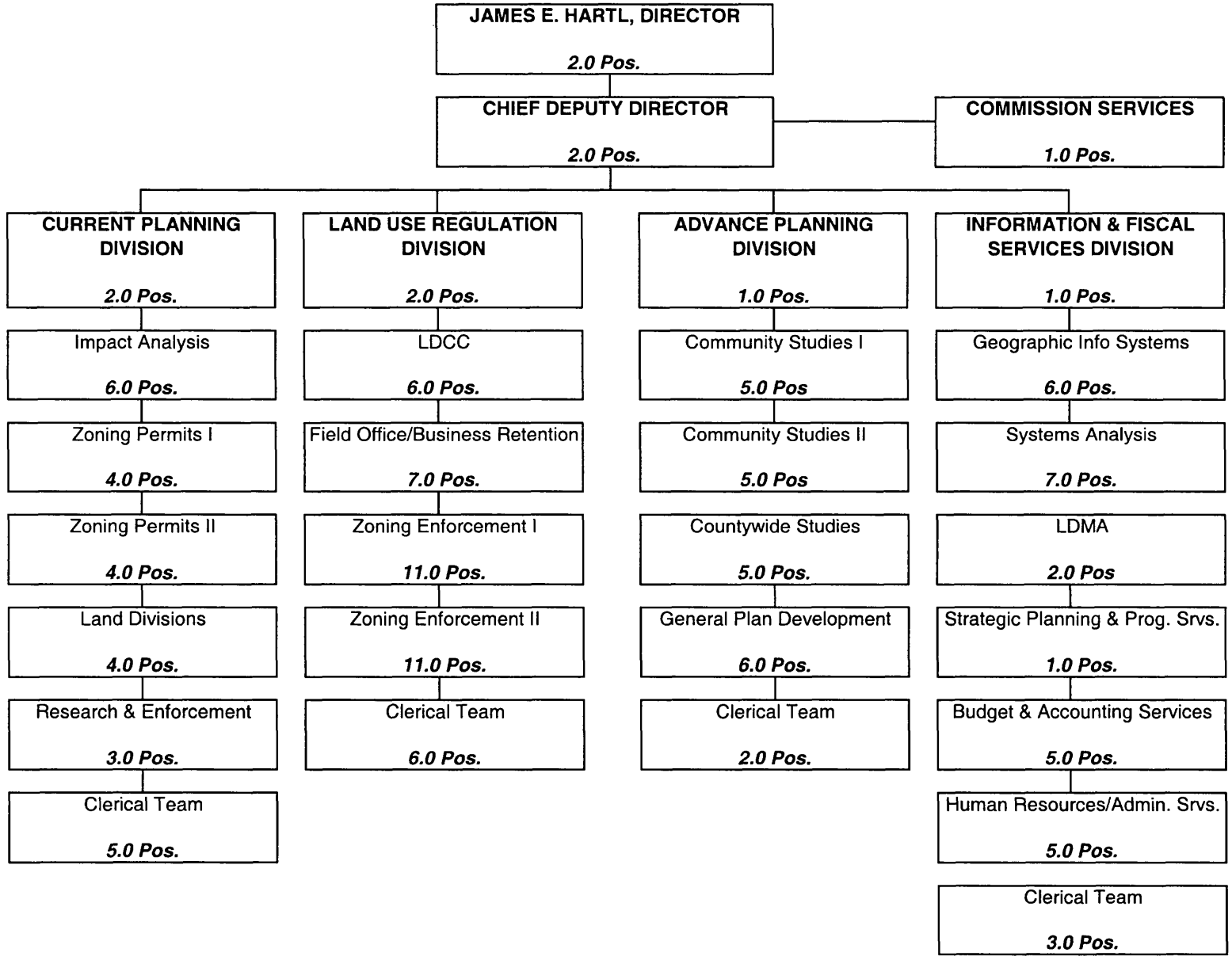
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of response to complaints completed within 30 days of receipt of compliant	100%	100%	100%	100%
Percentage of NET cases brought into compliance within 6 months/3 months/1 month	n/a	70%	70%	70%
Number of community outreach events with planning staff participation (1)	59	51	54	65
Operational Measures				
Total number of hours of zoning investigators	43,645	43,533	43,589	43,589
Total number of enforcement inspections completed	21,538	18,741	20,139	20,139
Compliant responses completed per investigator	338	287	349	349
Number of public participants in community outreach events	3,512	2,862	4,374	5,265
Total number of NET cases completed	n/a	682	682	682

Explanatory Note(s):

(1) Includes, but not limited to, homeowner associations, merchants associations, public service announcements, block clubs/Neighborhood Watch, chambers of commerce, and town hall/council meetings, advisory committee meetings, other public agencies, community informational fairs, and community workshops.

n/a = not available

REGIONAL PLANNING
Fiscal Year 2004-05
Proposed Positions = 130.0



REGISTRAR-RECORDER/COUNTY CLERK
CONNY B. McCORMACK, REGISTRAR-RECORDER/COUNTY CLERK

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 46,147,123	$ 57,266,000	$ 52,165,000	$ 57,789,000	$ 54,713,000	$ 2,548,000
SERVICES & SUPPLIES	49,066,882	49,072,000	44,393,000	61,151,000	57,271,000	12,878,000
OTHER CHARGES	2,253,980	2,638,000	2,744,000	3,101,000	3,093,000	349,000
FIXED ASSETS-EQUIP	1,020,947	1,589,000	1,589,000	1,649,000	1,649,000	60,000
OTHER FINANCING USES	1,075,896	60,000	76,000	100,000	100,000	24,000
GROSS TOTAL	$ 99,564,828	$ 110,625,000	$ 100,967,000	$ 123,790,000	$ 116,826,000	$ 15,859,000
LESS INTRAFD TRANSFER	584,947	559,000	541,000	551,000	551,000	10,000
NET TOTAL	$ 98,979,881	$ 110,066,000	$ 100,426,000	$ 123,239,000	$ 116,275,000	$ 15,849,000
REVENUE	71,011,962	87,811,000	78,171,000	94,604,000	94,388,000	16,217,000
NET COUNTY COST	$ 27,967,919	$ 22,255,000	$ 22,255,000	$ 28,635,000	$ 21,887,000	$ -368,000
BUDGETED POSITIONS	866.0	866.0	866.0	946.0	866.0	
REVENUE DETAIL						
OTHER LIC & PERMITS	$ 1,234,844	$ 1,240,000	$ 1,207,000	$ 1,238,000	$ 1,238,000	$ 31,000
STATE-OTHER	2,522,657	3,342,000	2,270,000	18,205,000	18,205,000	15,935,000
ELECTION SERVICES	7,757,882	7,181,000	7,609,000	4,520,000	4,520,000	-3,089,000
RECORDING FEES	57,021,065	73,286,000	64,650,000	69,405,000	69,189,000	4,539,000
CHRGS FOR SVCS-OTHER	683,106	625,000	445,000	571,000	571,000	126,000
OTHER SALES	47,679	48,000	42,000	48,000	48,000	6,000
MISCELLANEOUS	744,257	651,000	510,000	617,000	617,000	107,000
SALE OF FIXED ASSETS	472					
OPERATING TRANSFER IN	1,000,000	1,438,000	1,438,000			-1,438,000
TOTAL	$ 71,011,962	$ 87,811,000	$ 78,171,000	$ 94,604,000	$ 94,388,000	$ 16,217,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	ELECTIONS

Mission Statement

To register voters; conduct federal, State, local and special elections; verify initiatives and referendum petitions; record real estate documents; maintain birth, death and marriage records; issue marriage licenses; and file business documents. All these activities are conducted under the provisions of the federal and State Constitutions, State Codes and County Ordinances.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a decrease of $368,000 in net County cost (NCC) primarily due to an adjustment in rent charges, partially offset by funding for Board of Supervisors (Board) approved increases in salaries and employee benefits. The Proposed Budget funds the re-engineering of the Real Property Documents Recording System to enhance customer service and maximize the efficiency of operations, and includes resources necessary to conduct the November 2004 Presidential Election as well as mandated Recorder and County Clerk activities. In addition, the Proposed Budget reflects $15.0 million in one-time Help America Vote Act (HAVA) funding for future enhancements to the InkaVote system.

Strategic Planning

The Department's Strategic Plan will continue to focus on implementing automated and enhanced processes to improve elections, voter registration, recorder and county clerk services.

Key objectives for fiscal year (FY) 2004-05 include the following:

-- Continue re-engineering the Real Property Documents Recording System to improve customer service levels and response times in providing real estate record, fictitious business name, and vital record services.

-- Continue implementation of the integrated Election Tally and Automatic Ballot Layout Systems.

-- Expand electronic processing of data by developing the technical capability to exchange/import digital images between the Department, the Department of Health Services, and the State Office of Vital Records to reduce lag time for birth, death, and marriage record availability to the public.

-- Continue pursuing State-enabling legislation to allow electronic recording of property documents submitted by title companies.

-- Continue the Vital Records Imaging System by converting microfilm of past years' birth certificates to digital images.

-- Organize an internal compliance review unit responsible for monitoring fiscal operations and review fiscal and cash handling security operations to determine areas for improvement.

Major accomplishments for FY 2003-04 include the following:

-- Conducted the October 7, 2003 Statewide Special Recall Election with no additional NCC.

-- Implemented InkaVote, a Secretary of State certified interim paper-based optical scan voting system for precinct and absentee voting which began with the November 2003 Uniform District Election Law Election and was utilized countywide in the March 2004 Presidential Primary Election.

-- Installed a new surveillance camera system to better monitor cash handling and improve overall building security.

Critical Needs

The Department has a critical unmet need for a new election warehouse (estimated at $3.0 million) to replace their current warehouse which will no longer meet the Department's space requirements after new HAVA compliant systems are acquired by 2006. Additionally, unmet needs of $800,000 are required for various facility improvements, such as carpet replacement and re-painting at the Department's headquarters and field offices.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -509,000	$ -509,000	$ --	--

Recorder Activity: Reflects a decrease in the usage of Fraud Notification services as a result of declining Recorder activity trends. *Supports Countywide Strategic Plan Goals 2 and 4.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
2.	$ -1,089,000	$ -2,154,000	$ 1,065,000	--

Election Changes: Reflects cyclical adjustments between odd-numbered Uniform District Election Law (UDEL)/Primary Election years and even-numbered General Election years. *Supports Countywide Strategic Plan Goals 3 and 4.*

3.	$ -1,400,000	$ --	$ -1,400,000	--

Computer Equipment and Information Technology: Reflects a decrease in computer-related equipment such as personal computers, printers/peripherals, software, and computer supplies. Also, reflects a decrease in Internal Services Department/Information Technology Programming Support. *Supports Countywide Strategic Plan Goal 1.*

4.	$ 1,605,000	$ 1,605,000	$ --	--

Recorder Re-engineering: Reflects appropriation for the re-engineering of the Real Property Documents Recording System to maximize the efficiency of operations, offset by increases in Recorder revenue. *Supports Countywide Strategic Plan Goals 1, 3, and 4.*

5.	$ 15,000,000	$ 15,000,000	$ --	--

Election Funding: Reflects one-time Help America Vote Act (HAVA) funding for future election system enhancements to the InkaVote system in compliance with HAVA requirements. *Supports Countywide Strategic Plan Goals 1, 3, and 4.*

Other Changes				
1.	$ 881,000	$ 663,000	$ 218,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 132,000	$ 99,000	$ 33,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

3.	$ -619,000	$ --	$ -619,000	--

Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.

4.	$ 1,535,000	$ 1,535,000	$ --	--

Other Employee Benefits: Reflects an increase in various employee benefits based on experience, offset by increases in Recorder revenue.

5.	$ 60,000	$ 60,000	$ --	--

Fixed Assets: Reflects an increase in fixed assets primarily due to a telephone system upgrade requirement.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
6.	$ 1,701,000	$ 1,366,000	$ 335,000	--
	Miscellaneous Adjustments: Reflects increases of $709,000 in services and supplies; $968,000 in other charges for insurance claims; $24,000 in other financing uses for the Accumulated Capital Outlay fund; partially offset by revenues based on current and anticipated trends.			
7.	$ -1,438,000	$ -1,438,000	$ --	--
	Budgetary Accounting Adjustment: Reflects changes in budgetary accounting for election equipment purchases funded by a grant from the Information Technology Infrastructure Fund.			
Total	**$ 15,859,000**	**$ 16,227,000**	**$ -368,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Elections						
$57,725,000	$ --	$ 22,350,000	$ 35,375,000	$ 4,528,000	$ 30,847,000	238.0

Authority: Mandated program by United States Constitution, Articles I, II and Amendment XVII; California Constitution Article II, Sections 3 through 5, California Government Code Section 26802 and the Los Angeles County Charter Article IV, Section 14. Fulfills the legal role of the Registrar-Recorder/County Clerk as the principal election officer through the conduct of federal, State, local and special elections.

The Election Program includes election functions consisting of program planning and development, precincting, ballot preparation, signature verification, absentee voting, tally and canvass, pollworker services and candidate services. Through these functions, the Election Program ensures Los Angeles County's eligible registered voters receive accurate sample ballots for every upcoming election within legal deadlines; provides voters with convenient access to election information; verifies signatures on initiatives, referendums, candidate nominations, petitions, absentee and provisional ballots; mails and processes absentee ballot requests; tallies and canvasses ballots within legal deadlines; issues appropriate legal documents to candidates and provides instructions on how to access candidate information; ensures that eligible voters are assigned to correct precincts; trains pollworkers; and distributes voting instructions and materials at each voting precinct.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Voter Registration, Education and Outreach						
$12,365,000	$ --	$ 530,000	$ 11,835,000	$1,838,000	$9,997,000	123.0

Authority: Mandated program by United State Constitution, Articles I, II and Amendment XVII; California Constitution Article II, Sections 3 through 5, California Government Code Section 26802; and the Los Angeles County Charter Article IV, Section 14. Fulfills the legal role of the Registrar-Recorder/County Clerk as the principal voter registration official through promoting voter registration, maintaining voter registration files, providing public access to the registration records for the County and verifying petition, nomination and absent voter signatures.

The Voter Registration, Education and Outreach Program ensures that eligible County residents have access to information and locations to obtain voter registration materials; educates voters, including those with specific needs, about registration and the voting process; and fosters partnerships with advocacy and community-based organizations to maximize resources and the dissemination of election process information. This program oversees various committees such as the Educational and Promotional Material Development Committee, the Community Voter Outreach Committee, and other action-oriented subcommittees; analyzes precinct statistical data including demographic data; and recruits and establishes permanent voter outreach distribution sites.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Recorder/County Clerk						
$33,603,000	$ 551,000	$ 71,508,000	$ -38,456,000	$ 4,651,000	$ -43,107,000	368.0

Authority: Mandated program by California Government Code, Section 27201, Civil Code Section 1172 and the non-judicial portions of the California Government Code Section 26800. Fulfills the legal role of the Registrar-Recorder/County Clerk as the principal recording officer through recording documents, maintaining birth, death and marriage records, issuing marriage licenses, filing fictitious business names and notary bonds and collecting Documentary Transfer Tax for the County General Fund.

The Recorder/County Clerk Program meets the legal requirement of the Registrar-Recorder/County Clerk as the principal recording officer through recording documents, maintaining birth, death and marriage records, issuing marriage licenses, issuing real estate records, filing fictitious business names and notary bonds and collection of Documentary Transfer Tax for the County General Fund.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Administration						
$13,133,000	$ --	$ --	$ 13,133,000	$ 2,836,000	$ 10,297,000	137.0

Authority: Non-mandated, discretionary program. Supports the Registrar-Recorder/County Clerk through management of fiscal and purchasing services, facility management coordination, legislative analysis and review, media interaction and community relations.

The Administration Program allocates funding to provide services within financial constraints, adheres to procurement and contracting policies, programs and procedures; maintains efficient budget monitoring, accounting and recordkeeping; provides human resources-related services and activities to all Departmental employees; coordinates facility management; provides information technology support; ensures compliance with County policies; and provides timely and reliable information to the media and general public.

Total Programs						
$116,826,000	**$ 551,000**	**$ 94,388,000**	**$ 21,887,000**	**$ 13,853,000**	**$ 8,034,000**	**866.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	42,379,000	38,698,000	39,149,000	451,000
Employee Benefits	14,887,000	13,467,000	15,564,000	2,097,000
Total Salaries and Employee Benefits	57,266,000	52,165,000	54,713,000	2,548,000
Services and Supplies				
Administrative and General	16,000	15,000	16,000	1,000
Other Operations	13,000	13,000	13,000	0
Communications	1,144,000	1,004,000	911,000	-93,000
Computer Equipment-noncapital	1,682,000	2,482,000	1,757,000	-725,000
Computer Software	177,000	259,000	100,000	-159,000
Household Expenses	25,000	5,000	6,000	1,000
Information Technology Services	6,946,000	6,820,000	21,290,000	14,470,000
Insurance	114,000	58,000	94,000	36,000
Maintenance-Buildings and Improvements	2,096,000	1,946,000	2,401,000	455,000
Maintenance-Equipment	152,000	115,000	143,000	28,000
Medical Dental and Laboratory Supplies	1,000	1,000	1,000	0
Memberships	6,000	10,000	10,000	0
Miscellaneous Expense	63,000	3,000	65,000	62,000
Office Expense-Other	415,000	526,000	485,000	-41,000
Office Expense-Postage	3,487,000	3,684,000	3,470,000	-214,000
Office Expense-Stat and Forms	941,000	972,000	802,000	-170,000
Professional and Specialized Services	13,228,000	10,906,000	10,437,000	-469,000
Publication and Legal Notices	72,000	70,000	70,000	0
Rents and Leases-Bldg and Improvemts	981,000	979,000	942,000	-37,000
Rents and Leases-Equipment	211,000	56,000	79,000	23,000
Special Departmental Expense	14,697,000	12,647,000	11,667,000	-980,000
Telecommunications	609,000	307,000	526,000	219,000
Training	6,000	14,000	14,000	0
Transportation and Travel-Auto Mileage	5,000	7,000	5,000	-2,000
Transportation and Travel-Auto Service	894,000	427,000	856,000	429,000
Transportation and Travel-Other	29,000	9,000	29,000	20,000
Transportation and Travel-Traveling	55,000	51,000	31,000	-20,000
Utilities	1,007,000	1,007,000	1,051,000	44,000
Total Services and Supplies	49,072,000	44,393,000	57,271,000	12,878,000
Other Charges				
Judgments and Damages	150,000	150,000	150,000	0
Capital Lease Payments	2,461,000	2,461,000	1,842,000	-619,000
Other Charges	27,000	133,000	1,101,000	968,000
Total Other Charges	2,638,000	2,744,000	3,093,000	349,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Communications Equipment	0	0	900,000	900,000
Computer Info and Data Processing Sys	1,496,000	1,496,000	521,000	-975,000
Electronic Equipment	34,000	34,000	0	-34,000
Major Office Equipment	59,000	59,000	228,000	169,000
Total Equipment	1,589,000	1,589,000	1,649,000	60,000
Total Fixed Assets	1,589,000	1,589,000	1,649,000	60,000
Other Financing Uses				
Operating Transfers Out	60,000	76,000	100,000	24,000
Total Other Financing Uses	60,000	76,000	100,000	24,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**110,625,000**	**100,967,000**	**116,826,000**	**15,859,000**
Less: Intrafund Transfers	559,000	541,000	551,000	10,000
TOTAL NET REQUIREMENTS	110,066,000	100,426,000	116,275,000	15,849,000
REVENUES:				
Licenses, Permits and Franchises	1,240,000	1,207,000	1,238,000	31,000
Intergovernmental Revenues-State	3,342,000	2,270,000	18,205,000	15,935,000
Charges for Services	81,092,000	72,704,000	74,280,000	1,576,000
Miscellaneous Revenues	699,000	552,000	665,000	113,000
Other Financing Sources	1,438,000	1,438,000	0	-1,438,000
TOTAL REVENUES	87,811,000	78,171,000	94,388,000	16,217,000
NET COUNTY COST	**22,255,000**	**22,255,000**	**21,887,000**	**-368,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Elections

Program Description: See Departmental Program Summary

Program Result: Ensures that County residents are provided with timely and accurate election services.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent of registered voters who are mailed election materials within legal deadlines	100%	100%	100%	100%
Percent of election activities which meet legally required deadlines	100%	100%	100%	100%
Percent of petition voters signatures verified within legal parameters	100%	100%	100%	100%
Percent of registered voters who cast ballots via absentee ballot	6%	10%	14%	18%
Percent of registered voters who cast ballots early via touchscreen	n/a	n/a	n/a	n/a
Percent of precinct ballots delivered to tally headquarters by midnight	n/a	n/a	n/a	n/a
Reduce the cost of multi-lingual program expenditures by 10 percent (1)	$4,400,000	$5,900,000	$5,000,000	$4,500,000
Percent of pollworker teams who complete ballot statement paperwork accurately	n/a	n/a	n/a	n/a
Percent of internet hits regarding voter service	n/a	n/a	n/a	n/a
Operational Measures				
Number of registered voters	3,473,989	3,808,679	4,175,613	4,576,472
Number of voter signatures verified on petitions	476,360	280,982	n/a	n/a
Number of returned absentee ballots issued	524,576	522,422	708,961	n/a
Number of absentee ballots processed	387,625	383,157	559,715	n/a
Cost per registered voter	$3.80	$5.73	n/a	n/a
Cost per absentee voter	$6.23	$10.98	n/a	n/a
Number of telephone inquiries received	34,781	36,819	40,000	38,000
Number of polling places recruited	5,985	5,037	7,503	4,885
Number of candidate filings	1079	353	985	360
Number of pollworkers recruited	n/a	n/a	n/a	n/a
Number of pollworkers trained	16,269	18,844	25,000	21,000
Number of voters using electronic voting system	n/a	n/a	n/a	n/a
Number of elections (2)	4	5	4	5
Number of internet hits	n/a	n/a	n/a	n/a

Explanatory Notes(s):

(1) The comparison for multi-lingual expenditures should be between odd-numbered years or even-numbered years. The 2001-02 Actual includes Consolidated Election 2001 and Primary Election 2002. The 2002-03 Actual includes Gubernatorial 2002. The estimates for 2003-04 include October 7, 2003 Statewide Special Election, November 4, 2003 Consolidated Election and March 2004 Presidential Primary. Figures are rounded.

(2) The increase in the number of phone calls for the fiscal year (FY) 2003-04 is due to the Statewide Special Election. This count includes the 2001-02 Consolidated Election, Gubernatorial Primary, and various special elections. The 2002-03 count includes the Gubernational General Election and various special elections. The 2003-04 count includes the Statewide Special Election, Consolidated Elections, the Presidential Primary Election, and various special elections.

n/a = not available

PROGRAM NAME: Voter Registration, Education and Outreach

Program Description: See Departmental Program Summary

Program Result: Ensures that eligible County residents are provided with multiple opportunities to obtain information and materials needed to become a registered voter and to learn how to utilize new voting technology.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percent change in the number of voter registration/selection information	n/a	n/a	n/a	n/a
Percent change in involvement at community outreach meetings and events	n/a	50-100%	0-25%	25%
Operational Measures				
Number of voter registration forms received	367,059	421,034	482,945	553,960
Number of community outreach events and meetings attended	30	60	75	100
Number of community-based organizations participating in Community Voter Outreach Committee (CVOC)	129 n/a	169 n/a	170 n/a	189 n/a

Explanatory Notes(s):
n/a = not available

PROGRAM NAME: Recorder/County Clerk Services

Program Description: See Departmental Program Summary

Program Result: Ensures the public is provided timely and accurate Recorder/County Clerk services including recording property documents, receipt of vital records (birth, death and marriage), and applications for and receipt of marriage licenses, fictitious business names and other statutory oath and filings.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators [1]				
Percent of property documents recorded/filed within 20 working days	n/a	n/a	n/a	n/a
Percent of customers who request/receive certified copies of vital records	n/a	n/a	n/a	n/a
Percent of customers who receive same day service for certified copies of vital records	n/a	n/a	n/a	n/a
Operational Measures				
Number of documents examined and recorded/filed	2,785,736	3,489,089	3,982,020	4,181,000
Number of customers receiving certified copies of vital records	693,005	705,546	740,000	777,000
Number of customers receiving same day service for certified copies of vital records[1]	n/a	n/a	n/a	n/a

Explanatory Note(s):
(1) Documentation of this data will begin with FY 2004-05.
n/a = not available

PROGRAM NAME: Administration

Program Description: See Departmental Program Summary

Program Result: Ensures the Department is provided with effective support management as it relates to fiscal and human resources, facility operations, information technology, media and community relations.

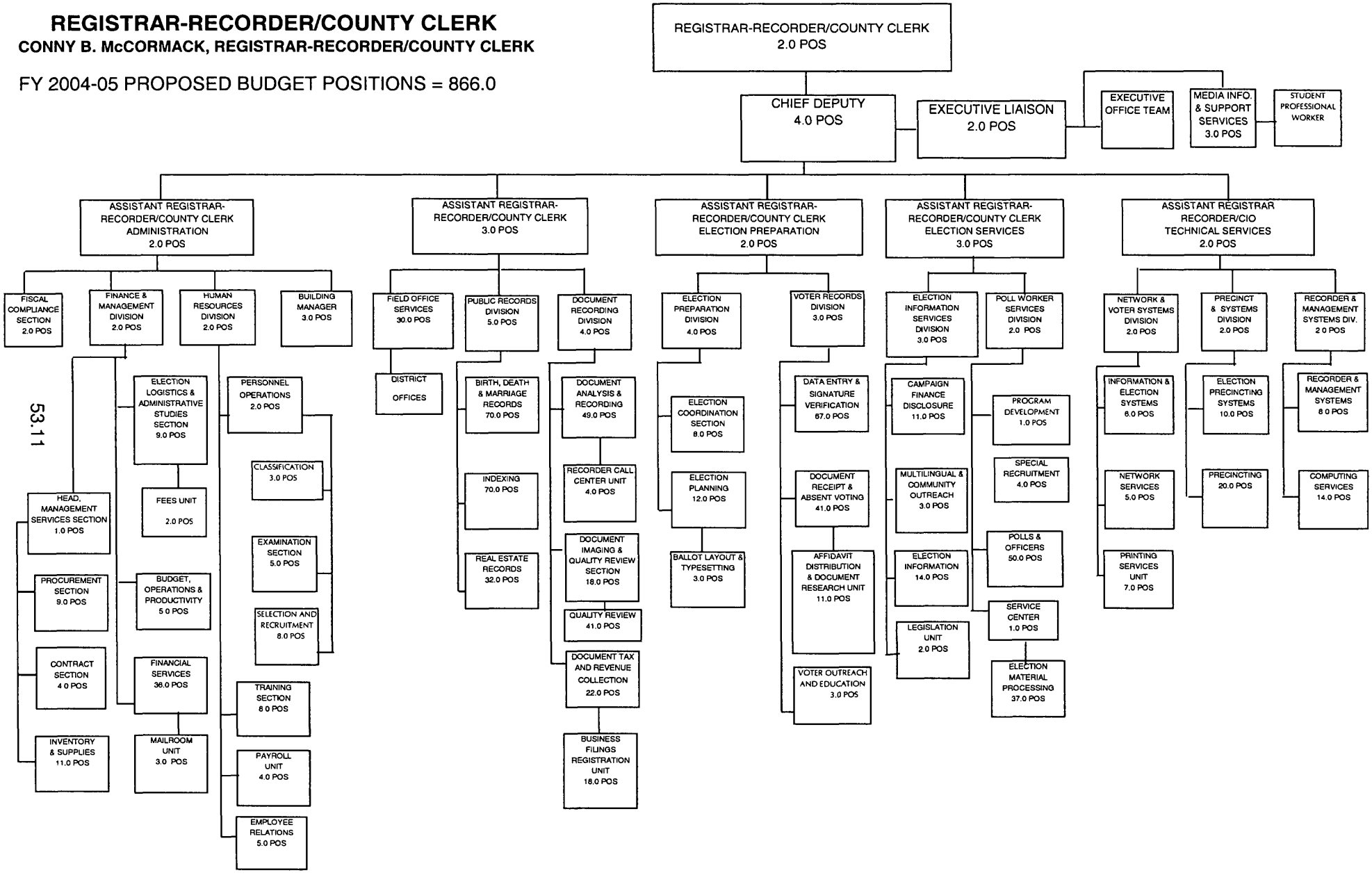
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Average number of days between date of approval to hire and date vacant positions were filled	n/a	n/a	n/a	n/a
Percent of authorized examinations administered	n/a	n/a	n/a	n/a
Percent of payroll adjustments completed within 30 days	n/a	n/a	n/a	n/a
Percent of 2nd level or higher grievances	n/a	n/a	n/a	n/a
Percent of performance evaluations completed by due date	n/a	n/a	n/a	n/a
Percent of Help desk inquiries responded to within one day	71%	88%	85%	85%
Percent of purchases processed through agreement/vendor sources	n/a	73%	80%	80%
Percent of supply requisitions filled within three days from receipt of request	n/a	n/a	77%	80%
Percent of invoices processed within 30 days of the date of goods/services or invoices are received	n/a	n/a	85%	90%
Percent difference between budgeted net County cost (NCC) and NCC at closing	2.14%	0.19%	0.00%	0.00%
Percent of facility service requests responded to within 24-48 hours	n/a	n/a	90%	100%
Operational Measures				
Number of vacant positions with approval to hire	n/a	n/a	n/a	n/a
Number of informational packages and press releases provided annually	17,700	17,700	36,500	19,000
Number of personnel examinations conducted by Department	n/a	n/a	n/a	n/a
Number of applicants	n/a	n/a	n/a	n/a
Number of grievances filed	n/a	n/a	n/a	n/a
Number of performance evaluations to be completed annually	n/a	n/a	n/a	n/a
Percent of performance evaluations completed on time	n/a	n/a	n/a	n/a
Number of information technology projects completed as scheduled	n/a	n/a	n/a	n/a
Number of positions authorized to be recruited and hired	n/a	n/a	n/a	n/a
Number of supply requests processed	1,500	1,846	2,200	2,500
Number of supply stock requisitions processed	n/a	n/a	2,001	2,001
Number of invoices processed	2,029	1,953	2,700	3,000

Explanatory note(s):
n/a = not available

REGISTRAR-RECORDER/COUNTY CLERK

CONNY B. McCORMACK, REGISTRAR-RECORDER/COUNTY CLERK

FY 2004-05 PROPOSED BUDGET POSITIONS = 866.0



RENT EXPENSE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 141,805,324	$ 150,542,000	$ 157,510,000	$ 198,541,000	$ 198,541,000	$ 41,031,000
LESS EXPENDITURE DIST	134,150,766	143,599,000	148,462,000	189,144,000	189,144,000	40,682,000
TOT S & S	7,654,558	6,943,000	9,048,000	9,397,000	9,397,000	349,000
OTHER CHARGES	195,102,931	202,118,000	210,477,000	167,019,000	167,019,000	-43,458,000
LESS EXPENDITURE DIST	174,614,391	181,234,000	185,956,000	149,930,000	149,930,000	-36,026,000
TOT OTH CHRG	20,488,540	20,884,000	24,521,000	17,089,000	17,089,000	-7,432,000
GROSS TOTAL	$ 28,143,098	$ 27,827,000	$ 33,569,000	$ 26,486,000	$ 26,486,000	$ -7,083,000
REVENUE	518,550	1,351,000	4,561,000	4,475,000	4,475,000	-86,000
NET COUNTY COST	$ 27,624,548	$ 26,476,000	$ 29,008,000	$ 22,011,000	$ 22,011,000	$ -6,997,000
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 517,562	$ 1,351,000	$ 4,561,000	$ 4,475,000	$ 4,475,000	$ -86,000
CHRGS FOR SVCS-OTHER	609					
MISCELLANEOUS	379					
TOTAL	$ 518,550	$ 1,351,000	$ 4,561,000	$ 4,475,000	$ 4,475,000	$ -86,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	PROPERTY MANAGEMENT

Mission Statement

This budget funds centralized financing of real property lease payments, annual obligations for long-term debt financing of capital construction, and other costs necessary to facilitate compliance with the Board-approved Strategic Asset Management Plan (SAMP) Principles. With the exception of court-related space costs, the Emergency Operations Center (EOC), and the Walt Disney Concert Hall including the garage, all federally allowable lease and debt service costs are financed from respective departmental operating budgets of the benefiting departments.

2004-05 Budget Message

The proposed changes reflect a $7.0 million decrease in net County cost due primarily to a partial prepayment of outstanding debt which is partially offset by increased insurance costs for the new Walt Disney Concert Hall and Antelope Valley and Chatsworth Courthouses and various other cost changes.

Strategic Planning

The Countywide Strategic Plan requires that the County implement a plan to preserve and protect critical public infrastructure, as well as implement an ongoing process for continuous improvement of work place environment. The Rent Expense budget supports these strategies by financing real estate costs in compliance with SAMP principles.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ 5,664,000	$ 5,339,000	$ 325,000	--

New Facilities: Reflects an increase in debt service and/or insurance requirements for two new facilities, the Michael D. Antonovich Antelope Valley Courthouse and the Walt Disney Concert Hall, as well as the annualization of Chatsworth Courthouse payments. These costs are partially offset by revenue from the Walt Disney Concert Hall Garage.

2.	$ -3,800,000	$ -5,062,000	$ -8,738,000-	--

Prepayment of an Existing Debt: This decrease in expenditure is due to a partial prepayment from external sources of outstanding debt which would otherwise have to be paid for in the Rent Expense budget. A portion of this savings ($5.1 million) accrues to departments; the balance is net County cost savings in the Rent Expense budget.

3.	$ 5,709,000	$ 4,293,000	$ 1,416,000	--

Various Leases and Operating Costs: Reflects adjustments associated with A-87 billing limitations and various operating lease cost changes, including lease rate changes, new leases and lease terminations, as well as other miscellaneous changes.

Total	**$ -2,427,000**	**$ 4,570,000**	**$ -6,997,000**	**0.0**

SHERIFF
LEROY D. BACA, SHERIFF

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 1,346,928,311	$ 1,389,954,000	$ 1,385,359,000	$ 1,538,292,000	$ 1,422,233,000	$ 36,874,000
SERVICES & SUPPLIES	261,038,013	296,746,000	294,919,000	359,528,000	260,986,000	-33,933,000
LESS EXPENDITURE DIST	50,583,592	75,000,000	75,000,000	75,000,000	75,000,000	
TOT S & S	210,454,421	221,746,000	219,919,000	284,528,000	185,986,000	-33,933,000
OTHER CHARGES	73,882,631	76,851,000	80,246,000	78,946,000	74,845,000	-5,401,000
FIXED ASSETS-EQUIP	4,147,470	9,714,000	5,777,000	33,178,000	4,815,000	-962,000
OTHER FINANCING USES	532,535	399,000	533,000	272,000	272,000	-261,000
GROSS TOTAL	$ 1,635,945,368	$ 1,698,664,000	$ 1,691,834,000	$ 1,935,216,000	$ 1,688,151,000	$ -3,683,000
LESS INTRAFD TRANSFER	3,555,705	10,056,000	4,415,000	3,512,000	3,512,000	-903,000
NET TOTAL	$ 1,632,389,663	$ 1,688,608,000	$ 1,687,419,000	$ 1,931,704,000	$ 1,684,639,000	$ -2,780,000
REVENUE	944,570,924	976,298,000	978,560,000	1,003,455,000	1,000,094,000	21,534,000
NET COUNTY COST	$ 687,818,739	$ 712,310,000	$ 708,859,000	$ 928,249,000	$ 684,545,000	$ -24,314,000
BUDGETED POSITIONS	15,825.0	15,558.0	15,558.0	17,306.0	15,530.0	-28.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 27,000	$ 49,000	$ 61,000	$ 53,000	$ 53,000	$ -8,000
VEHICLE CODE FINES	5,606,890	5,604,000	5,604,000	5,721,000	5,721,000	117,000
FORFEIT & PENALTIES	1,021,220	1,019,000	1,196,000	924,000	924,000	-272,000
STATE-OTHER	18,180,602	21,660,000	31,753,000	21,961,000	20,297,000	-11,456,000
STATE-PROP 172 PSAF	425,524,840	425,448,000	425,448,000	461,048,000	458,848,000	33,400,000
STATE-COPS	5,298,042					
FEDERAL-OTHER	22,474,309	17,182,000	29,631,000	15,646,000	15,646,000	-13,985,000
OTHER GOVT AGENCIES	299,215					
LEGAL SERVICES	178,925,473	183,252,000	183,252,000	179,705,000	179,705,000	-3,547,000
CIVIL PROCESS SERVICE	5,523,267	6,000,000	7,000,000	5,523,000	5,523,000	-1,477,000
COURT FEES & COSTS	887,953	1,000,000	1,000,000	820,000	820,000	-180,000
LAW ENFORCEMENT SVCS	50,664,040	57,731,000	58,693,000	70,970,000	70,970,000	12,277,000
RECORDING FEES	877,024	1,000,000	1,000,000	911,000	911,000	-89,000
INSTIT CARE & SVS	96,760,622	98,405,000	78,639,000	86,296,000	86,296,000	7,657,000
EDUCATIONAL SERVICES	2,239,113	3,482,000	3,482,000	637,000	637,000	-2,845,000
CHRGS FOR SVCS-OTHER	109,753,655	121,802,000	109,780,000	114,057,000	114,560,000	4,780,000
OTHER SALES	149,982	67,000		114,000	114,000	114,000
MISCELLANEOUS	14,881,479	19,153,000	18,303,000	15,744,000	15,744,000	-2,559,000
SALE OF FIXED ASSETS	1,286,844	2,000,000	2,046,000	383,000	383,000	-1,663,000
OPERATING TRANSFER IN	4,189,354	11,444,000	21,672,000	22,942,000	22,942,000	1,270,000
TOTAL	$ 944,570,924	$ 976,298,000	$ 978,560,000	$ 1,003,455,000	$ 1,000,094,000	$ 21,534,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

Mission Statement

State law charges the Sheriff with the responsibility of being the chief law enforcement officer of the County. The Sheriff enforces State laws and County ordinances in the unincorporated area, which covers seventy-five percent of the total square miles within Los Angeles County, and is responsible for maintaining law and order in all cities within the County. The Sheriff provides direct traffic and general law enforcement services, through contract, to 40 cities, the Los Angeles Superior Court, the Southern California Regional Rail Authority (Metrolink), the Los Angeles County Metropolitan Transportation Authority, and the Community College Districts.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a $24.3 million decrease in net County Cost (NCC) primarily due to anticipated growth in public safety sales tax receipts, partially offset by funding of Board-approved increases in salaries and employee benefits. The Proposed Budget also reflects unavoidable cost increases totaling $24.2 million and an estimated $10.6 million reduction in State Criminal Alien Assistance Program (SCAAP) reimbursement revenue. The Proposed Budget temporarily reduces services and supplies by $34.8 million to allow additional time to develop a curtailment plan prior to July 1.

Strategic Planning

The Sheriff has developed LASD2, a long-term strategic plan to realign functions in order to streamline law enforcement and support services, and maximize the Department's use of available resources.

Critical Needs

The Sheriff's Department's most critical needs include the following: 1) $17.8 million to fund 303.0 positions to address the Medical Services Bureau staffing needs to improve inmate care and increase clinic access; 2) $3.1 million to fund 36.0 positions in the Safe Streets Bureau, Office of Homeland Security, for the Gang Enforcement Team and gang investigators; 3) $5.0 million to fund 19.0 professional positions to address the DNA casework demands and legal mandates placed upon the Department; 4) $4.0 million to fund 46.0 law enforcement personnel to staff the Community Impact Team, formerly known as the Community Problems Assessment and Suppression Team, to focus on the most violent gangs in the unincorporated area funded by the Board in 2003-04 with one-time funding; and 5) restoration of State Citizens' Option for Public Safety program to focus on quality of life concerns in the unincorporated area.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -34,815,000	$ --	$ -34,815,000	--

Structural Funding Deficit: Reflects the temporary reduction of miscellaneous services and supplies funding to allow sufficient time to develop a curtailment plan prior to July 1. *Supports Countywide Strategic Plan Goal 4.*

2.	$ -1,100,000	$ -1,100,000	$ --	-6.0

Cold Hit Grant: Reflects the expiration of the State Cold Hit grant, resulting in the elimination of 3.0 Senior Criminalist, 2.0 Crime Lab Technician, and 1.0 Operations Assistant II positions and fixed assets funding used to reduce the backlog for DNA testing of sexual assault cases. *Supports Countywide Strategic Plan Goal 4.*

3.	$ -879,000	$ -879,000	$ --	-7.0

State Citizens' Option for Public Safety (COPS) Fund: Reflects the deletion of 7.0 Deputy positions and fixed assets funding due to a reduction in State COPS funding the unincorporated area. *Supports Countywide Strategic Plan Goal 4.*

4.	$ 600,000	$ 600,000	$ --	4.0

Traffic School Monitoring Program: Reflects the addition of 2.0 Deputy, 1.0 Sergeant, and 1.0 Operations Assistant II positions, and services and supplies requirements to implement the Board-approved Traffic School Monitoring Program, fully offset by revenue from the Los Angeles Superior Court. *Supports Countywide Strategic Plan Goal 3.*

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes (cont'd)				
5.	$ 620,000	$ 620,000	$ --	-4.0

Contract Cities Changes: Reflects the elimination of 4.0 contract positions and a net increase in salaries and employee benefits requirements due to requested deployment changes from contract cities. These changes are fully offset through contracts with 40 incorporated cities. *Supports Countywide Strategic Plan Goal 4.*

6.	$ -31,000	$ -31,000	$ --	-2.0

Other Contract Changes: Reflects a net decrease of 2.0 positions due to changes requested per contract requirements in Mira Loma Correctional services, Success Through Awareness and Resistance Program and the City of Torrance Police Department. *Supports Countywide Strategic Plan Goal 4.*

7.	$ -503,000	$ -503,000	$ --	-13.0

Court Services: Reflects a decrease in Court Services service requirements resulting in the elimination of 8.0 Deputy and 10.0 Security Assistant positions, partially offset by an increase of 3.0 Sergeant and 2.0 Security Officer positions. *Supports Countywide Strategic Plan Goal 4.*

8.	$ -29,000	$ --	$ -29,000	--

California Youth Authority (CYA): Reflects a net decrease in one-time funding associated with the CYA contract for housing and transportation of unfit youth. *Supports Countywide Strategic Plan Goal 4.*

Other Changes

1.	$ 10,790,000	$ --	$ 10,790,000	--

Salaries and Employee Benefits: Reflects funding of Board-approved increases in salaries and employee benefits.

2.	$ 24,242,000	$ --	$ 24,242,000	--

Workers' Compensation, Retiree Health, Long-Term Disability, and Unemployment Insurance: Reflects unavoidable cost increases in workers' compensation, retiree health, long-term disability, and unemployment insurance.

3.	$ 2,426,000	$ --	$ 2,426,000	--

Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.

4.	$ --	$ 33,400,000	$ -33,400,000	--

Public Safety Sales Tax: Reflects anticipated growth in public safety sales tax receipts.

5.	$ -903,000	$ -903,000	$ --	--

Budget Realignment: Reflects a decrease in other charges and other financing uses, fully offset by an increase in services and supplies, and a decrease in intrafund transfers to more accurately reflect funding levels based on experience.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
6.	$ -4,101,000	$ --	$ -4,101,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
7.	$ --	$ -10,573,000	$ 10,573,000	--
	State Criminal Alien Assistance Program (SCAAP): Reflects a decrease in federal SCAAP revenue based on actual experience.			
Total	**$ -3,683,000**	**$ 20,631,000**	**$ -24,314,000**	**-28.0**

SHERIFF - ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 42,274,075	$ 48,195,000	$ 48,195,000	$ 53,061,000	$ 50,696,000	$ 2,501,000
SERVICES & SUPPLIES	7,683,010	12,670,000	12,670,000	22,747,000	9,166,000	-3,504,000
FIXED ASSETS-EQUIP		50,000	50,000	444,000	50,000	
GROSS TOTAL	$ 49,957,085	$ 60,915,000	$ 60,915,000	$ 76,252,000	$ 59,912,000	$ -1,003,000
LESS INTRAFD TRANSFER	547,417	802,000	802,000	810,000	810,000	8,000
NET TOTAL	$ 49,409,668	$ 60,113,000	$ 60,113,000	$ 75,442,000	$ 59,102,000	$ -1,011,000
REVENUE	4,274,982	4,266,000	3,733,000	3,662,000	3,661,000	-72,000
NET COUNTY COST	$ 45,134,686	$ 55,847,000	$ 56,380,000	$ 71,780,000	$ 55,441,000	$ -939,000
BUDGETED POSITIONS	549.0	607.0	607.0	655.0	613.0	6.0
REVENUE DETAIL						
FORFEIT & PENALTIES	$ 3,311	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$
STATE-OTHER	91,728	125,000	125,000			-125,000
STATE-PROP 172 PSAF	2,203,662	2,202,000	2,202,000	2,386,000	2,385,000	183,000
LAW ENFORCEMENT SVCS	458,124	550,000	375,000			-375,000
CHRGS FOR SVCS-OTHER	686,698	803,000	445,000	682,000	682,000	237,000
OTHER SALES	67,469			67,000	67,000	67,000
MISCELLANEOUS	763,616	585,000	585,000	526,000	526,000	-59,000
SALE OF FIXED ASSETS	374					
TOTAL	$ 4,274,982	$ 4,266,000	$ 3,733,000	$ 3,662,000	$ 3,661,000	$ -72,000

SHERIFF - CLEARING ACCOUNT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 51,080,222	$ 75,000,000	$ 75,000,000	$ 75,000,000	$ 75,000,000	$
LESS EXPENDITURE DIST	50,583,592	75,000,000	75,000,000	75,000,000	75,000,000	
TOT S & S	496,630					
GROSS TOTAL	$ 496,630	$	$	$	$	$
NET COUNTY COST	$ 496,630	$	$	$	$	$

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
POLICE PROTECTION

SHERIFF - COURT SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 184,520,828	$ 183,560,000	$ 183,560,000	$ 193,109,000	$ 192,118,000	$ 8,558,000
SERVICES & SUPPLIES	8,752,928	10,182,000	10,182,000	11,206,000	8,721,000	-1,461,000
FIXED ASSETS-EQUIP	9,023	100,000	100,000	3,564,000	100,000	
GROSS TOTAL	$ 193,282,779	$ 193,842,000	$ 193,842,000	$ 207,879,000	$ 200,939,000	$ 7,097,000
LESS INTRAFD TRANSFER	111,762	205,000	205,000	80,000	80,000	-125,000
NET TOTAL	$ 193,171,017	$ 193,637,000	$ 193,637,000	$ 207,799,000	$ 200,859,000	$ 7,222,000
REVENUE	115,170,810	123,880,000	113,701,000	114,901,000	114,901,000	1,200,000
NET COUNTY COST	$ 78,000,207	$ 69,757,000	$ 79,936,000	$ 92,898,000	$ 85,958,000	$ 6,022,000
BUDGETED POSITIONS	2,207.0	2,001.0	2,001.0	2,005.0	1,987.0	-14.0
REVENUE DETAIL						
STATE-OTHER	$ 42,804	$	$ 37,000	$ 676,000	$ 173,000	$ 136,000
FEDERAL-OTHER	601,800	650,000	311,000			-311,000
CIVIL PROCESS SERVICE	5,523,267	6,000,000	7,000,000	5,523,000	5,523,000	-1,477,000
LAW ENFORCEMENT SVCS	1,667,190	3,226,000	1,349,000	1,670,000	1,670,000	321,000
CHRGS FOR SVCS-OTHER	107,212,784	114,000,000	105,000,000	107,028,000	107,531,000	2,531,000
MISCELLANEOUS	2,965	4,000	4,000	4,000	4,000	
OPERATING TRANSFER IN	120,000					
TOTAL	$ 115,170,810	$ 123,880,000	$ 113,701,000	$ 114,901,000	$ 114,901,000	$ 1,200,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

SHERIFF - CUSTODY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 368,459,043	$ 389,469,000	$ 389,469,000	$ 432,825,000	$ 397,286,000	$ 7,817,000
SERVICES & SUPPLIES	86,779,921	80,952,000	80,952,000	86,812,000	81,896,000	944,000
FIXED ASSETS-EQUIP	355,151	521,000	521,000	3,382,000	521,000	
GROSS TOTAL	$ 455,594,115	$ 470,942,000	$ 470,942,000	$ 523,019,000	$ 479,703,000	$ 8,761,000
LESS INTRAFD TRANSFER	143,174	201,000	201,000	60,000	60,000	-141,000
NET TOTAL	$ 455,450,941	$ 470,741,000	$ 470,741,000	$ 522,959,000	$ 479,643,000	$ 8,902,000
REVENUE	273,093,466	274,846,000	274,509,000	262,887,000	262,212,000	-12,297,000
NET COUNTY COST	$ 182,357,475	$ 195,895,000	$ 196,232,000	$ 260,072,000	$ 217,431,000	$ 21,199,000
BUDGETED POSITIONS	5,092.0	4,919.0	4,919.0	5,512.0	4,921.0	2.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 24,500	$ 47,000	$ 57,000	$ 49,000	$ 49,000	$ -8,000
FORFEIT & PENALTIES			1,000			-1,000
STATE-OTHER	6,644,658	7,765,000	11,064,000	4,888,000	4,888,000	-6,176,000
STATE-PROP 172 PSAF	141,403,865	141,378,000	141,378,000	153,208,000	152,533,000	11,155,000
STATE-COPS	3,359,042					
FEDERAL-OTHER	19,206,978	14,910,000	26,581,000	14,434,000	14,434,000	-12,147,000
COURT FEES & COSTS	849,593	1,000,000	1,000,000	788,000	788,000	-212,000
LAW ENFORCEMENT SVCS	59,490	200,000	200,000			-200,000
INSTIT CARE & SVS	96,760,476	98,405,000	78,639,000	86,296,000	86,296,000	7,657,000
EDUCATIONAL SERVICES	1,666,526	2,560,000	2,560,000			-2,560,000
CHRGS FOR SVCS-OTHER	3,114,807	3,000,000	2,000,000	3,218,000	3,218,000	1,218,000
OTHER SALES	980					
MISCELLANEOUS	2,551	6,000	6,000	6,000	6,000	
OPERATING TRANSFER IN		5,575,000	11,023,000			-11,023,000
TOTAL	$ 273,093,466	$ 274,846,000	$ 274,509,000	$ 262,887,000	$ 262,212,000	$ -12,297,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

SHERIFF - DETECTIVE SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 81,142,795	$ 81,482,000	$ 81,482,000	$ 91,426,000	$ 84,296,000	$ 2,814,000
SERVICES & SUPPLIES	3,411,326	4,294,000	4,294,000	6,605,000	3,664,000	-630,000
FIXED ASSETS-EQUIP	393,101	1,000,000	1,000,000	4,124,000	1,000,000	
GROSS TOTAL	$ 84,947,222	$ 86,776,000	$ 86,776,000	$ 102,155,000	$ 88,960,000	$ 2,184,000
LESS INTRAFD TRANSFER	549,767	683,000	683,000	500,000	500,000	-183,000
NET TOTAL	$ 84,397,455	$ 86,093,000	$ 86,093,000	$ 101,655,000	$ 88,460,000	$ 2,367,000
REVENUE	40,083,876	38,268,000	42,841,000	40,726,000	40,578,000	-2,263,000
NET COUNTY COST	$ 44,313,579	$ 47,825,000	$ 43,252,000	$ 60,929,000	$ 47,882,000	$ 4,630,000
BUDGETED POSITIONS	750.0	693.0	693.0	781.0	691.0	-2.0
REVENUE DETAIL						
BUSINESS LICENSES	$	$	$ 3,000	$ 3,000	$ 3,000	$
STATE-OTHER	5,556,680	3,852,000	5,362,000	4,569,000	4,569,000	-793,000
STATE-PROP 172 PSAF	31,147,438	31,141,000	31,141,000	33,747,000	33,599,000	2,458,000
FEDERAL-OTHER	45,525	19,000	19,000			-19,000
OTHER GOVT AGENCIES	299,215					
LAW ENFORCEMENT SVCS	1,766,856	2,255,000	5,269,000	860,000	860,000	-4,409,000
RECORDING FEES	877,024	1,000,000	1,000,000	911,000	911,000	-89,000
EDUCATIONAL SERVICES	3,221					
CHRGS FOR SVCS-OTHER	-55,800	1,000	1,000	629,000	629,000	628,000
MISCELLANEOUS	-38					
SALE OF FIXED ASSETS	4,718		46,000	7,000	7,000	-39,000
OPERATING TRANSFER IN	439,037					
TOTAL	$ 40,083,876	$ 38,268,000	$ 42,841,000	$ 40,726,000	$ 40,578,000	$ -2,263,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

SHERIFF - GENERAL SUPPORT SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 159,864,969	$ 167,633,000	$ 166,642,000	$ 183,469,000	$ 169,491,000	$ 2,849,000
SERVICES & SUPPLIES	89,670,781	96,374,000	96,324,000	135,991,000	69,021,000	-27,303,000
OTHER CHARGES	73,882,631	76,851,000	80,246,000	78,946,000	74,845,000	-5,401,000
FIXED ASSETS-EQUIP	2,463,974	3,099,000	3,099,000	12,166,000	2,417,000	-682,000
OTHER FINANCING USES	532,535	399,000	533,000	272,000	272,000	-261,000
GROSS TOTAL	$ 326,414,890	$ 344,356,000	$ 346,844,000	$ 410,844,000	$ 316,046,000	$ -30,798,000
LESS INTRAFD TRANSFER	582,540	326,000	326,000	684,000	684,000	358,000
NET TOTAL	$ 325,832,350	$ 344,030,000	$ 346,518,000	$ 410,160,000	$ 315,362,000	$ -31,156,000
REVENUE	56,817,749	76,884,000	77,136,000	81,078,000	80,931,000	3,795,000
NET COUNTY COST	$ 269,014,601	$ 267,146,000	$ 269,382,000	$ 329,082,000	$ 234,431,000	$ -34,951,000
BUDGETED POSITIONS	2,027.0	1,880.5	1,880.5	2,077.5	1,886.5	6.0
REVENUE DETAIL						
FORFEIT & PENALTIES	$ 1,015,782	$ 1,016,000	$ 1,192,000	$ 921,000	$ 921,000	$ -271,000
STATE-OTHER	3,699,485	9,600,000	9,600,000	6,263,000	6,263,000	-3,337,000
STATE-PROP 172 PSAF	30,780,796	30,776,000	30,776,000	33,351,000	33,204,000	2,428,000
FEDERAL-OTHER	18,015					
LEGAL SERVICES	420,509	1,500,000	1,500,000			-1,500,000
LAW ENFORCEMENT SVCS	1,647,430	3,000,000	3,000,000	1,540,000	1,540,000	-1,460,000
EDUCATIONAL SERVICES	569,246	922,000	922,000	637,000	637,000	-285,000
CHRGS FOR SVCS-OTHER	1,884,298	3,604,000	1,859,000	2,000,000	2,000,000	141,000
OTHER SALES	81,448	67,000		47,000	47,000	47,000
MISCELLANEOUS	13,999,023	18,551,000	17,701,000	15,201,000	15,201,000	-2,500,000
SALE OF FIXED ASSETS	1,271,400	2,000,000	2,000,000	376,000	376,000	-1,624,000
OPERATING TRANSFER IN	1,430,317	5,848,000	8,586,000	20,742,000	20,742,000	12,156,000
TOTAL	$ 56,817,749	$ 76,884,000	$ 77,136,000	$ 81,078,000	$ 80,931,000	$ 3,795,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

SHERIFF - PATROL

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 510,666,601	$ 519,615,000	$ 516,011,000	$ 584,402,000	$ 528,346,000	$ 12,335,000
SERVICES & SUPPLIES	13,659,825	17,274,000	15,497,000	21,167,000	13,518,000	-1,979,000
FIXED ASSETS-EQUIP	926,221	4,944,000	1,007,000	9,498,000	727,000	-280,000
GROSS TOTAL	$ 525,252,647	$ 541,833,000	$ 532,515,000	$ 615,067,000	$ 542,591,000	$ 10,076,000
LESS INTRAFD TRANSFER	1,621,045	7,839,000	2,198,000	1,378,000	1,378,000	-820,000
NET TOTAL	$ 523,631,602	$ 533,994,000	$ 530,317,000	$ 613,689,000	$ 541,213,000	$ 10,896,000
REVENUE	455,130,041	458,154,000	466,640,000	500,201,000	497,811,000	31,171,000
NET COUNTY COST	$ 68,501,561	$ 75,840,000	$ 63,677,000	$ 113,488,000	$ 43,402,000	$ -20,275,000
BUDGETED POSITIONS	5,200.0	5,457.5	5,457.5	6,275.5	5,431.5	-26.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 2,500	$ 2,000	$ 1,000	$ 1,000	$ 1,000	$
VEHICLE CODE FINES	5,606,890	5,604,000	5,604,000	5,721,000	5,721,000	117,000
FORFEIT & PENALTIES	2,127	2,000	2,000	2,000	2,000	
STATE-OTHER	2,145,247	318,000	5,565,000	5,565,000	4,404,000	-1,161,000
STATE-PROP 172 PSAF	219,989,079	219,951,000	219,951,000	238,356,000	237,127,000	17,176,000
STATE-COPS	1,939,000					
FEDERAL-OTHER	2,601,991	1,603,000	2,720,000	1,212,000	1,212,000	-1,508,000
LEGAL SERVICES	178,504,964	181,752,000	181,752,000	179,705,000	179,705,000	-2,047,000
COURT FEES & COSTS	38,360			32,000	32,000	32,000
LAW ENFORCEMENT SVCS	45,064,950	48,500,000	48,500,000	66,900,000	66,900,000	18,400,000
INSTIT CARE & SVS	146					
EDUCATIONAL SERVICES	120					
CHRGS FOR SVCS-OTHER	-3,089,132	394,000	475,000	500,000	500,000	25,000
OTHER SALES	85					
MISCELLANEOUS	113,362	7,000	7,000	7,000	7,000	
SALE OF FIXED ASSETS	10,352					
OPERATING TRANSFER IN	2,200,000	21,000	2,063,000	2,200,000	2,200,000	137,000
TOTAL	$ 455,130,041	$ 458,154,000	$ 466,640,000	$ 500,201,000	$ 497,811,000	$ 31,171,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	POLICE PROTECTION

DEPARTMENTAL PROGRAM SUMMARY

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. **Total Patrol**	$ 542,591,000	$ 1,378,000	$ 497,811,000	$ 43,402,000	$ 43,402,000	$ --	5,431.5
Incorporated Area Patrol	$ 294,277,000	$ --	$ 294,277,000	$ --	$ --	$ --	2,939.5

Authority: Mandated program with discretionary service level - Sections 26600-26777 of the California Government Code.

Provides traffic control and law enforcement services through contract, to 40 cities, the Southern California Regional Rail Authority (Metrolink), the Los Angeles County Metropolitan Transportation Authority, and the Community College Districts.

Unincorporated Area Patrol	$ 248,314,000	$ 1,378,000	$ 203,534,000	$ 43,402,000	$ 43,402,000	$ --	2,492.0

Authority: Mandated program with discretionary service level - Sections 26699-26777 of the California Government Code.

Unincorporated Area Patrol provides law enforcement services in the unincorporated area. Program funding is estimated as these costs are not tracked separately.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. **Detective**	$ 88,960,000	$ 500,000	$ 40,578,000	$ 47,882,000	$ 47,882,000	$ --	691.0

Authority: Mandated program with discretionary service level – Sections 26600-26777 of the California Government Code.

Detective investigates criminal activity including homicides, missing persons, narcotics offenses, organized crime, child abuse, and fugitive warrant offenses.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. **Court Services**	$ 200,939,000	$ 80,000	$ 114,901,000	$ 85,958,000	$ 85,958,000	$ --	1,987.0

Authority: Mandated program with discretionary service level – Sections 26699-26777 of the California Government Code.

Court Services provides bailiff services to the Superior Court, inmate incarceration and security during court proceedings, and transportation of in-custody defendants to and from courts throughout the County. Other mandated responsibilities include notice and process service, courthouse security, and execution of court orders.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Custody							
	$ 479,703,000	$ 60,000	$ 262,212,000	$ 217,431,000	$217,431,000	$ --	4,921.0

Authority: Mandated program with discretionary service level - Sections 26699-26777 of the California Government Code.

Custody provides placement and secure housing and care for daily average population of 17,500 pre-sentenced and sentenced County jail inmates at Central Jail, Peter J. Pitchess Detention Center, North County Correctional Facility, and Twin Towers Detention Facility. Additional responsibilities include the supervision of persons participating in work furlough/in-lieu of custody programs.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. General Support							
	$ 316,046,000	$ 684,000	$ 80,931,000	$ 234,431,000	$ 234,431,000	$ --	1,886.5

Authority: Mandated program with discretionary service level – Sections 26699-26777 of the California Government Code.

General Support provides support that cannot be directly identified to programs. Includes data processing and facilities management services, fingerprint identification and classification, internal investigations, training, facilities planning, and maintenance.

	Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
6. Administration							
	$ 59,912,000	$ 810,000	$ 3,661,000	$ 55,441,000	$ 55,441,000	$ --	613.0

Authority: Mandated program with discretionary service level – Sections 26699-26777 of the California Government Code.

Administration provides departmental management and administrative services including accounting, budget, personnel, recruitment, payroll, and timekeeping.

Total Programs						
$1,688,151,000	**$ 3,512,000**	**$1,000,094,000**	**$ 684,545,000**	**$684,545,000**	**$ 0**	**15,530.0**

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	837,817,000	835,545,000	893,237,000	57,692,000
Employee Benefits	552,137,000	549,814,000	528,996,000	-20,818,000
Total Salaries and Employee Benefits	1,389,954,000	1,385,359,000	1,422,233,000	36,874,000
Services and Supplies				
Capital Leases and Equipments	75,000,000	75,000,000	75,000,000	0
Clothing and Personal Supplies	3,961,000	3,961,000	3,968,000	7,000
Communications	12,965,000	12,915,000	7,941,000	-4,974,000
Computer Equipment-noncapital	1,971,000	1,971,000	5,050,000	3,079,000
Computer Software	2,420,000	2,420,000	2,500,000	80,000
Food	23,103,000	23,103,000	20,000,000	-3,103,000
Household Expenses	4,233,000	4,233,000	4,075,000	-158,000
Information Technology Services	2,501,000	2,501,000	0	-2,501,000
Insurance	6,807,000	6,807,000	6,740,000	-67,000
Jury and Witness Expense	325,000	325,000	0	-325,000
Maintenance-Buildings and Improvements	5,153,000	5,153,000	4,830,000	-323,000
Maintenance-Equipment	17,568,000	17,568,000	17,764,000	196,000
Medical Dental and Laboratory Supplies	9,646,000	9,646,000	10,323,000	677,000
Memberships	128,000	128,000	63,000	-65,000
Miscellaneous Expense	3,055,000	3,055,000	2,947,000	-108,000
Office Expense-Other	111,000	111,000	111,000	0
Office Expense-Postage	199,000	199,000	199,000	0
Office Expense-Stat and Forms	11,000	11,000	11,000	0
Professional and Specialized Services	33,878,000	32,101,000	17,014,000	-15,087,000
Rents and Leases-Bldg and Improvemts	12,916,000	12,916,000	12,221,000	-695,000
Rents and Leases-Equipment	295,000	295,000	282,000	-13,000
Special Departmental Expense	33,226,000	33,226,000	22,240,000	-10,986,000
Telecommunications	5,901,000	5,901,000	1,460,000	-4,441,000
Training	816,000	816,000	487,000	-329,000
Transportation and Travel-Auto Mileage	280,000	280,000	280,000	0
Transportation and Travel-Auto Service	6,062,000	6,062,000	5,965,000	-97,000
Transportation and Travel-Other	599,000	599,000	603,000	4,000
Transportation and Travel-Traveling	199,000	199,000	288,000	89,000
Utilities	33,417,000	33,417,000	38,624,000	5,207,000
Less: Expense Distribution	75,000,000	75,000,000	75,000,000	0
Total Services and Supplies	221,746,000	219,919,000	185,986,000	-33,933,000
Other Charges				
Interest on Bonds	10,054,000	8,000,000	8,531,000	531,000
Interest on Other Long-Term Debt	45,575,000	49,000,000	40,199,000	-8,801,000
Judgments and Damages	14,719,000	20,831,000	21,000,000	169,000
Retirement of Other Long-Term Debt	6,183,000	2,000,000	4,700,000	2,700,000
Support and Care of Persons	308,000	400,000	400,000	0
Taxes and Assessments	12,000	15,000	15,000	0
Total Other Charges	76,851,000	80,246,000	74,845,000	-5,401,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Fixed Assets				
Equipment:				
Agricultural and Landscaping Equipment	11,000	11,000	0	-11,000
Communications Equipment	539,000	165,000	0	-165,000
Computer Info and Data Processing Sys	2,013,000	1,677,000	77,000	-1,600,000
Construction and Heavy Maintenance	120,000	120,000	156,000	36,000
Electronic Equipment	667,000	174,000	208,000	34,000
Food Preparation Equipment	0	0	92,000	92,000
Major Office Equipment	156,000	115,000	0	-115,000
Medical Equipment	120,000	0	0	0
Non-Medical Laboratory and Testing Equip	321,000	6,000	1,358,000	1,352,000
Vehicle-Automobile	2,207,000	1,927,000	2,509,000	582,000
Vehicle-Bus	158,000	158,000	0	-158,000
Vehicle-Heavy Use	2,696,000	888,000	297,000	-591,000
Watercraft	0	0	82,000	82,000
Other Undefined Assets	706,000	536,000	36,000	-500,000
Total Equipment	9,714,000	5,777,000	4,815,000	-962,000
Total Fixed Assets	9,714,000	5,777,000	4,815,000	-962,000
Other Financing Uses				
Operating Transfers Out	399,000	533,000	272,000	-261,000
Total Other Financing Uses	399,000	533,000	272,000	-261,000
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**1,698,664,000**	**1,691,834,000**	**1,688,151,000**	**-3,683,000**
Less: Intrafund Transfers	10,056,000	4,415,000	3,512,000	-903,000
TOTAL NET REQUIREMENTS	1,688,608,000	1,687,419,000	1,684,639,000	-2,780,000
REVENUES:				
Licenses, Permits and Franchises	49,000	61,000	53,000	-8,000
Fines, Forfeitures and Penalties	6,623,000	6,800,000	6,645,000	-155,000
Intergovernmental Revenues-Federal	17,182,000	29,631,000	15,646,000	-13,985,000
Intergovernmental Revenues-State	447,108,000	457,201,000	479,145,000	21,944,000
Charges for Services	472,672,000	442,846,000	459,422,000	16,576,000
Miscellaneous Revenues	19,220,000	18,303,000	15,858,000	-2,445,000
Other Financing Sources	13,444,000	23,718,000	23,325,000	-393,000
TOTAL REVENUES	976,298,000	978,560,000	1,000,094,000	21,534,000
NET COUNTY COST	**712,310,000**	**708,859,000**	**684,545,000**	**-24,314,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Medical Services

Program Description: The Medical Services Bureau, within Correctional Services Division, provides medical care to the Custody Operations Division inmate population of approximately 17,500 to 20,000 persons. This population is generally older and sicker than the general public with many untreated illnesses and diseases. There are approximately 6,000 inmates in the care of the Medical Services Bureau at any given time.

Program Result: Inmates are provided medical care consistent with community standards, compliant with Title 15 regulations and the standards required for Medical Treatment Center Licensure.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of inmate complaints per month	492	396	212	275
Inmate deaths (non-suicide)	12	9	12	8
Operational Measures				
Nurses clinic/co-pay/over-the-counter medication delivery (1)	n/a	n/a	n/a	n/a
Percentage of electronic medical records generated by Jail Hospital Information System (JHIS)	70%	70%	70%	70%
Number of patients seen, per doctor, per day	257	236	222	179
Medical line backlog (monthly)	1,211	864	880	739
Court orders received (monthly)	984	1,196	1,089	817
Number of inmates on self-medication yearly	8,413	10,625	9,318	7,089
Number of inmates on Automeds daily (2)	200	800	1,200	2,000

Explanatory Note(s):
(1) This is a new concept being implemented in Medical Services Bureau.
(2) Automeds = packaged medication.
n/a = not available

PROGRAM NAME: Court Services

Program Description: Court Services Division provides quality service to ensure a safe and secure environment in which the judicial system can operate.

Program Result: Visitors and employees of the courthouse experience a safe environment; inmates experience a secure and safe environment and are released in a timely manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of in-custody inmates over detained	18	9	2	0
Number of courthouse incidents	360	293	321	300
Number of weapons denied	96,787	111,329	108,387	109,000
Number of inmate assaults incidents	45	49	11	33
Operational Measures				
Number of total custodies	541,273	533,389	539,040	541,866
Number of in-court releases	67,125	70,921	78,160	83,989
Number of courthouse visitors	23,781,079	24,720,131	25,000,000	25,950,000

PROGRAM NAME: Court Services Transportation

Program Description: Court Services Transportation (CST) provides transportation services for prisoners, juries, civilians, and deputies and from courts throughout the County.

Program Result: Prisoners, juries, civilians, and deputies are provided safe transportation for court related proceedings.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total number of traffic collisions	36	42	64	42
Total number of injuries	n/a	426	438	368
Operational Measures				
Total inmates transported via CST	1,288,782	1,285,371	1,306,546	1,315,000
Total non-inmates transported by CST (juries, deputies, civilians)	4,478	1,770	1,504	1,600
Total miles driven by CST	2,496,204	2,494,481	2,465,026	2,468,000

Explanatory Note(s):
n/a = not available

PROGRAM NAME: Alternatives to Formal Custody

Program Description: The Alternatives to Formal Custody program is designed to release inmates from formal jail confinement to alternative programs, such as the Home Confinement Program, Electronic Monitoring Program, or Work Release Program.

Program Result: The Department adequately monitors eligible inmates in a low-cost or fee-supported system.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of participants returning to formal custody setting	15%	13%	14% (1)	-- (2)
Formal custody annual cost savings resulting from inmates participating in alternative programs (3)	$48,369,232	$61,909,914	$53,624,428 (1)	-- (2)
Operational Measures				
Total number of inmates participating in programs	5,990	6,775	6,052	-- (2)
Total number of inmates completing programs	5,248	5,073	5,314	-- (2)
Total number of inmates returning to formal custody environment due to noncompliance of alternative programs	898	895	846	-- (2)
Department's cost per inmate participant (4)	$0	$0	$0	$0
Average daily inmate population (ADIP)	19,258	19,141	17,405	17,500

Explanatory Note(s):
(1) Number or amount estimated is based upon fiscal year (FY) 2003-04 Quarters 1 and 2 statistics (July - December 2003). Formal custody annual cost savings is based on Quarters 1 and 2: $26,812,324.
(2) Unable to project due to budget constraints.
(3) Formal custody annual cost savings is based upon the number of inmates participating in each program, daily average cost per inmate in formal custody, and the following average sentences: Home Confinement - ten days; Work Release - 90 days and Electronic Monitoring - eight months (240 days).
(4) Inmates pay an initial $120 set up fee to participate in the Electronic Monitoring System and a monthly fee based on the inmate's ability to pay.
(5) Number or amount estimated is based upon FY 2003-04 Quarters 1 and 2 statistics (July - December 2003). Due to budget constraints, the Department is trying to keep the average daily inmate population near 17,500.

PROGRAM NAME: Jail Enterprises

Program Description: The Jail Enterprises Program, within the Custody Division, utilizes inmate labor to create products or provide services in areas such as the print shop, sewing shop, laundry services, and composting system.

Program Result: The inmates experience an increased sense of responsibility and a reduction of idleness, as well as post-release employment opportunities; the Department has a savings which offsets a portion of custody expenditures.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of inmates receiving certificates for vocational programs: laundry, sewing, and printing	43%	28%	29%	-- (1)
Overall vocational cost savings	$4,863,785	$5,151,527	$4,612,775	-- (1)
Total average daily attendance (ADA) reimbursement	$701,409	$825,328	$1,227,092	-- (1)
Total vocational program revenues (2)	n/a	n/a	n/a	n/a
Operational Measures				
Number of inmates participating in jail enterprise programs for laundry, sewing, and printing	1,922	2,249	2,395 (3)	-- (1)
Number of inmates receiving certificates of completion for laundry, sewing, and printing	820	625	702	-- (1)
Cost savings through in-house laundry processing	$2,009,680	$1,966,530	$2,327,538 (4)	-- (1)
Cost savings through in-house sewing production	$1,274,270	$1,137,700	$1,011,956 (4)	-- (1)
Cost savings through in-house printing production	$1,579,835	$2,004,147	$1,273,281 (4)	-- (1)
ADA reimbursement for laundry program (5)	n/a	n/a	$230,364 (6)	-- (1)
ADA reimbursement for sewing program	$393,862	$469,984	$579,784 (6)	-- (1)
ADA reimbursement for printing program	$307,547	$355,344	$416,944 (6)	-- (1)
Revenue generated through composting system	$0	$0	$0	$1,348,683 (7)
Cost savings through composting system	$0	$0	$0	$1,186,683 (7)

Explanatory Note(s):
(1) Unable to project due to budget constraints.
(2) Revenue from vocational programs is not available at this time. It is anticipated that the vocational programs will be producing revenue from various programs in future fiscal years.
(3) Actuals.
(4) Projected number based upon fiscal year 2003-04 Quarters 1 and 2 statistics (July - December 2003): Laundry $1,163,769; Sewing $505,978; and Printing $636,640.
(5) The Hacienda - La Puente School District started the vocational training program at the laundry on July 8, 2003.
(6) Projected number based upon FY 2003-04 Quarters 1 and 2 statistics (July - December 2003): Laundry $115,182; Sewing $289,892; and Printing $208,472.
(7) It is anticipated that the composting program will have cost savings and revenues when it begins (anticipated in FY 2004-05). The amounts listed are only estimates.
n/a = not available

PROGRAM NAME: Jail Operations

Program Description: The Jail Operations Program, within the Custody Division creates a safer environment for inmates and Department personnel, by reducing inmate violence and assaults on staff, thus increasing overall jail security and safety.

Program Result: Inmates are incarcerated in a safe and secure environment; Department employees work in a safe environment.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Significant inmate disturbances per ADIP, per 1,000 inmates	1.14	1.88	0.57 (1)	-- (2)
Assaults on staff per ADIP, per 1,000 inmates	10.33	12.64	6.7 (1)	-- (2)
Percentage of inmates using Justice Inmate Video Conferencing Systems (JIVCS) (3)	0.51%	0.59%	0.63% (1)	-- (2)
Operational Measures				
Significant inmate disturbances in County jails	22	36	10 (1)	-- (2)
Total number of assaults on staff	199	242	117 (1)	-- (2)
ADIP (4)	19,258	19,141	17,405	17,500
Total number of JIVCS interviews	23,848	27,210	26,646	-- (2)
Average daily number of JIVCS interview	98	112	110	-- (2)

Explanatory Note(s):

(1) Indicates FY 2003-04 Quarters 1 and 2 statistics (July - December 2003). Due to inconsistent patterns of inmate criminal activity occurring throughout the year, at separate and unique jail facilities, it is highly difficult to project trends. Therefore, only current statistical data is provided.
(2) Unable to project due to budget constraints.
(3) JIVCS allow face-to-face interviews of inmates in the County jail system
(4) Indicates FY 2003-04 first quarter statistics (July - September 2003). Due to budget constraints, the Department is trying to keep the average daily inmate population near 17,500.

PROGRAM NAME: Narcotics

Program Description: The Narcotics Bureau, within the Detective Division, investigates and/or files every adult narcotics arrest, made within the Sheriff's jurisdiction, with the District Attorney's Office. These arrests routinely reach 18,000 per year. The Narcotics Bureau's structure consists of a number of programs as categories or groupings of investigative and support tasks. Some of these programs are labeled as Canine, Station Level Investigations, Narcotics Critical Issues Team, Major Violators and Marijuana Eradication Team. In addition to handling narcotics arrest issues, the Bureau initiates its own investigations through surveillances, wiretaps, cultivation of informants and investigating "We Tip" information. The purpose of these programs is to take a proactive stance in the communities the Department serves.

Program Result: The community has a reduced risk of the negative impact of narcotics through prevention, detection, and arrests.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of arrests made (Patrol Operations)	17,566	17,948	16,769	16,769
Number of arrests made (Narcotics Bureau crews)	1,302	1,260	1,324	1,324
Amount of narcotics seized: (1)				
Cocaine	181	94	147	147
Heroin	4	5	7	7
Marijuana	909	1,503	1,818	1,818
Methamphetamine	96	85	69	69
Number of Marijuana plants seized	20,283	24,484	20,000	21,589
Number of Methamphetamine laboratories discovered	69	50	43	41
Value of assets seized	$3,262,919	$1,671,802	$1,628,810	$1,628,810

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Number of cases assigned to Canine Program	2,052	1,867	1,792	1,904
Number of cases assigned to Narcotics Bureau Station Crews Program	18,947	19,609	19,225	19,225
Number of cases activated by Narcotics Critical Issues Team Program	236	358	240	240
Number of cases assigned to Major Violators Program	93	107	104	104
Number of cases assigned to Marijuana Enforcement Team Program	8	9	8	8

Explanatory Note(s):
(1) Narcotics seized is measured in grams/kilograms. A kilogram equals 2.2 pounds.

PROGRAM NAME: Field Operations - General Law Enforcement

Program Description: Provides excellence in law enforcement services to all residents, businesses and visitors, within the policing area of the unincorporated County area, the contract cities and specialized service areas served by the Department.

Program Result: The general public experiences improved quality of life by providing a safe environment for the community with the expectation that crime statistics will show a decreasing trend. The general public experiences improved customer satisfaction.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Part I [1] Crime rate total: [2]	326.08	315.98	313.00	312.00
Criminal homicide	1.00	1.24	1.08	1.10
Forcible rape	2.65	2.33	2.16	2.10
Robbery	21.19	19.87	18.80	18.00
Aggravated assault	50.82	48.56	43.90	43.00
Burglary	58.55	55.49	52.02	52.00
Larceny-theft	127.95	125.31	125.58	125.00
Motor vehicle theft	59.55	59.54	64.96	62.00
Arson	4.38	3.64	4.24	4.50
Part I Clearance rate (Average in percent):	24%	25%	25%	26%
Criminal homicide	41%	30%	51%	48%
Forcible rape	68%	71%	71%	70%
Robbery	26%	28%	29%	28%
Aggravated assault	65%	68%	68%	67%
Burglary	15%	15%	15%	15%
Larceny-theft	18%	19%	19%	19%
Motor vehicle theft	9%	10%	10%	10%
Arson	11%	11%	11%	11%
Total complaints per 100 contacts	0.11	0.10	0.10	0.09
Total commendations per 100 contacts	0.19	0.16	0.17	0.17

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Operational Measures				
Ratio of Sworn personnel assigned to service area population [3]	1:728	1:733	1:765	1:771
Ratio of Sworn personnel assigned to number of total incidents	1:635	1:645	1:669	1:675

Explanatory Note(s):
(1) Part I refers to most serious crimes.
(2) Represents number of offenses per 10,000 residents.
(3) Area population includes contract cities and unincorporated areas.

PROGRAM NAME: Risk Management

Program Description: The Risk Management Bureau, within the Leadership and Training Division, minimizes liability and maximizes cost savings against the Department in the areas of claims, lawsuits, and workers' compensation. This is accomplished by taking a proactive stance in identifying and mitigating risk exposure, appropriate early claims settlement, corrective action, and generation of revenue through subrogation.

Program Result: The Department minimizes financial liability while recouping losses.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Reduction in total monies paid due to claims and lawsuits settlements and defense verdicts	$10,586,949	$10,703,294	$9,632,964	$9,151,317
Revenue generated from subrogation claims	$240,580	$403,251	$443,577	$465,756
Operational Measures				
Yearly total of monies paid by Department for lawsuit settlements, defense verdicts, and attorney fees	$10,210,456	$10,376,394	$9,338,754	$8,871,816
Number of workers' compensation claims per 100 employees	27.22	26.33	26.00	25.75
Yearly total of lawsuits filed against the Department	270	326	293	278
Yearly total of claims filed against the Department	1,052	1,016	914	868
Percentage of Department claims responses completed within legal time constraints [1]	4%	7%	17%	22%
Yearly revenue generated from subrogation	$240,580	$403,251	$443,577	$465,756

Explanatory Note(s):
(1) "Legal time constraints" refers to the 20-day unit response requirement.

PROGRAM NAME: Airborne Law Enforcement Patrol Support (Helicopters)

Program Description: The Aero Bureau, within the Office of Homeland Security Division, provides airborne support to law enforcement officers in the County of Los Angeles, including all Sheriff's contract cities/agencies, 34 independent city law enforcement agencies, and all unincorporated County areas. The Bureau also supports other agencies in the Southern California area on a mutual aid basis.

Program Result: The residents of Los Angeles County will experience a more efficient, effective and rapid law enforcement response to any crime problem.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Total low light (infrared) searches	3,039	1,966	3,200	3,200
Canine supported searches	375	292	400	400
Response to vehicular pursuits	273	143	275	275
Response to foot pursuits	287	203	290	290
Response time to all calls - average (minutes)	6.48	5.83	5.25	5.00
Operational Measures				
Calls for airborne support	6,678	7,029	7,399	7,788
Activity time to all clients (hours)	3,112.1	2,903.1	2,708.0	3,000.0
Patrol time (hours)	4,070.9	4,010.2	3,950.5	2,300.0

PROGRAM NAME: Terrorist Early Warning (TEW) Group

Program Description: The TEW Group of the Office of Homeland Security is a "task force style" multi-agency program that shares information with other public safety entities across all levels of government, including law enforcement, fire department, emergency management, emergency medical and public health services. Team members gather, assess, investigate and disseminate information dealing with potential acts of terror in the United States and abroad. The TEW Group has formed partnerships with the Federal Bureau of Investigation, United States (U.S.) Secret Service, Defense Intelligence Agency, Bureau of Alcohol, Tobacco, and Firearms, the U.S. Coast Guard and all branches of the Defense Department.

Program Result: Residents of Los Angeles County experience increased safety and security through well-coordinated, comprehensive response and recovery plans for terrorist incidents.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Number of simulated training scenarios	n/a	3	1	6
Number of training hours spent	n/a	184	1,200	384
Percentage of success rate in simulated training	n/a	100%	100%	100%
Operational Measures				
Number of man-hours in simulated events	2,256	184	-- (1)	-- (1)
Cost per simulated event	$0	$0	-- (2)	-- (2)

Explanatory Note(s):
(1) To be determined based upon type of training needed.
(2) Unknown
n/a = not available

PROGRAM NAME: Mission Critical Information Technology and Communications Program Support

Program Description: The effective operations of the Department are dependent on information technology and communications. The department-wide information technology and communications support program provides, maintains, and continually improves the data infrastructure, the communications infrastructure, and applications required for both mission critical operations and support operations.

Program Result: The Sheriff's Department and the applicable law enforcement and public safety agencies within Los Angeles County are provided with the modern mission critical information technology applications, communications, and supporting infrastructure required for both critical and ongoing operations.

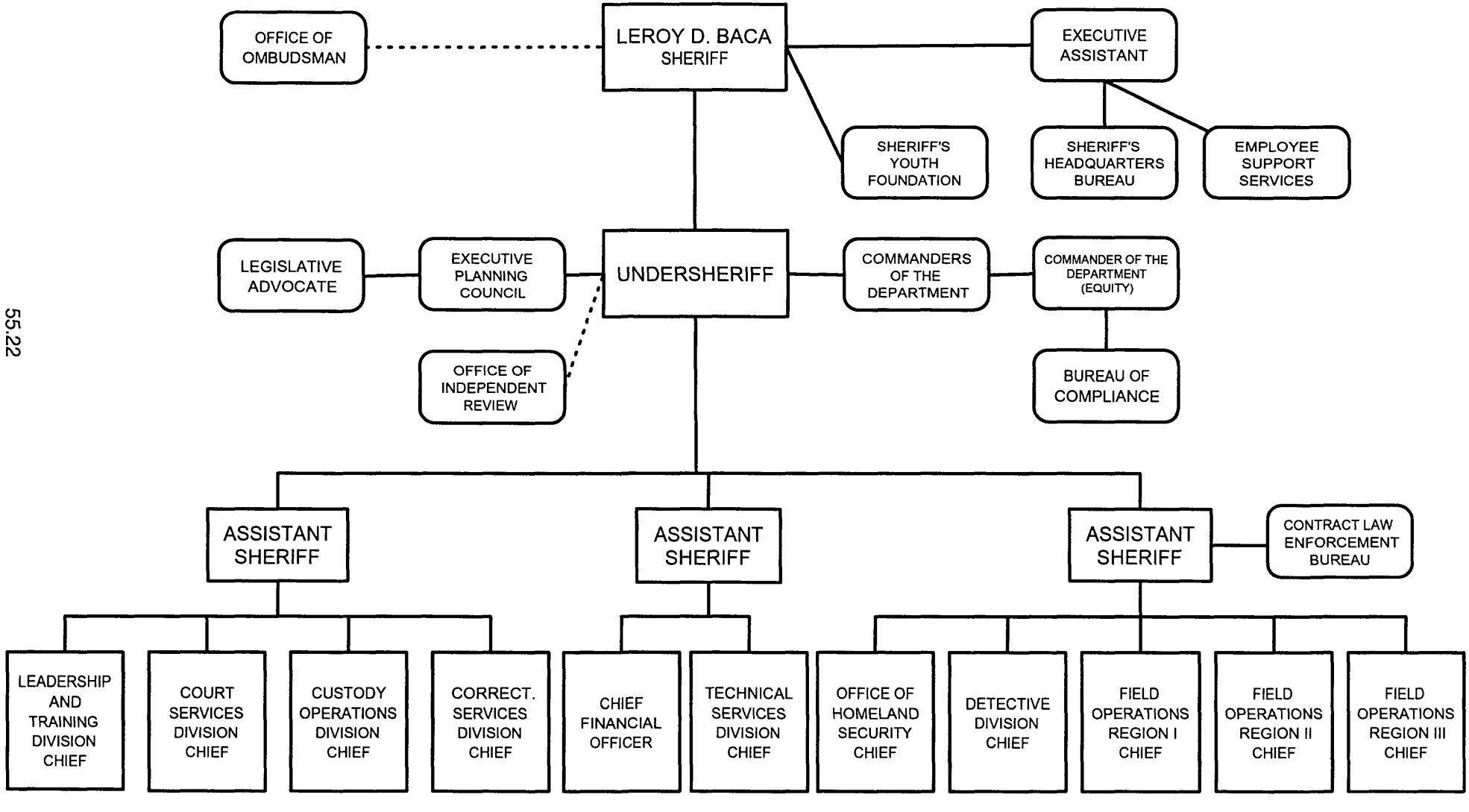
Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Sheriff's data information infrastructure (Network and Data Centers) available seven-days a week, 24-hours a day with no outages or failures that last over four consecutive hours which impact mission critical applications (1)	2	3	2	1
Sheriff's Mission Critical Applications available seven-days a week, 24-hours a day with no application failures that last over four consecutive hours which impact mission critical operations (1)	5	2	2	0
Sheriff's Radio Communications to the Patrol Vehicles available seven days a week, 24-hours a day with no system-wide outages (1)	0	0	0	0
Sheriff's Mobile Digital Communication System (MDCS - Patrol dispatch system) available seven-days a week, 24-hours a day with no outages or failures that last over two consecutive hours that impact critical operations (1)	0	0	0	0
Operational Measures				
Number of employees maintaining the Sheriff's data information infrastructure (Network and Data Centers)	31	29	31	34
Number of Sheriff's data information infrastructure (Network and Data Centers) outages or failures that last under four consecutive hours that impact critical applications (2)	4	6	4	2
Number of employees maintaining the Sheriff's Mission Critical Applications	73	73	69	72
Number of Sheriff's Mission Critical Applications software outages or failures that last under four consecutive hours that impact critical operations (2)	20	15	12	12
Number of employees maintaining the Sheriff's Radio Communications to the Patrol vehicles and Sheriff's MDCS - Patrol dispatch system	42	42	42	42
Number of Sheriff's MDCS - Patrol dispatch system outages or failures that last under two consecutive hours that impact critical operations	1	1	2	1

Explanatory Note(s):

(1) The figures indicate the number of incidences a year longer than minimum criteria. Mission Critical Applications include: JHIS; Automated Justice Information System (AJIS); Defendant Inmate Movement Management System (DIMMS); Los Angeles County Regional Automated Fingerprint Identification System; and Los Angeles Regional Crime Information System (LARCIS).

(2) Measured in number of incidences a year. Does not include scheduled maintenance time when the systems are unavailable. Outages under one hour are not counted.

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
TOTAL 2004-05 PROPOSED BUDGETED POSITIONS = 15,530.0



TELEPHONE UTILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 67,503,627	$ 70,834,000	$ 74,160,000	$ 72,898,000	$ 72,898,000	$ -1,262,000
LESS EXPENDITURE DIST	70,136,346	69,902,000	73,229,000	71,966,000	71,966,000	-1,263,000
TOT S & S	-2,632,719	932,000	931,000	932,000	932,000	1,000
OTHER CHARGES	3,621,958	6,255,000	8,391,000	8,642,000	8,642,000	251,000
LESS EXPENDITURE DIST		6,255,000	8,391,000	8,642,000	8,642,000	251,000
TOT OTH CHRG	3,621,958					
GROSS TOTAL	$ 989,239	$ 932,000	$ 931,000	$ 932,000	$ 932,000	$ 1,000
REVENUE	1,109,512	932,000	931,000	932,000	932,000	1,000
NET COUNTY COST	$ -120,273	$	$	$	$	$
REVENUE DETAIL						
RENTS AND CONCESSIONS	$ 37,674	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$
COMMUNICATION SVCS	1,069,977	432,000	431,000	432,000	432,000	1,000
CHRGS FOR SVCS-OTHER	-1,044					
OTHER SALES	2,905					
TOTAL	$ 1,109,512	$ 932,000	$ 931,000	$ 932,000	$ 932,000	$ 1,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	COMMUNICATION

Mission Statement

This budget funds telephone utilities carrier costs and equipment, Enterprise Network and other County departments' networks, and Telephone Utilities administration through a centralized appropriation administered by the Internal Services Department (ISD).

2004-05 Budget Message

The 2004-05 Proposed Budget reflects: 1) a $2.3 million decrease in utilities and voice mail expenditures from carrier services agreement savings; 2) a $0.8 million net increase related to the full year incorporation of the Department of Health Services sites into the Enterprise Network and increased Internet Services costs; 3) a $0.3 million net increase for lease payments for equipment; and 4) a $0.2 million net increase for Criminal Justice Information System (CJIS) projects.

Changes From 2003-04 Budget

	Gross Appropriation	Expenditure Distribution Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -2,304,000	$ -2,304,000	$ --	--
	Telephone Utilities: Reflects a decrease in utilities and voice mail expenditures resulting from carrier services agreement savings for the second straight year. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ 808,000	$ 808,000	$ --	--
	Enterprise Network: Reflects a net increase primarily related to the full year incorporation of the Department of Health Services sites into the Enterprise Network and increased Internet Services costs. *Supports Countywide Strategic Plan Goals 3 and 4.*			
3.	$ 267,000	$ 267,000	$ --	--
	Direct Leases: Reflects a net increase in total lease payments for equipment primarily for the Department of Public Social Services, Department of Health Services, and Superior Courts. *Supports Countywide Strategic Plan Goals 3 and 4.*			
4.	$ 218,000	$ 218,000	$ --	--
	Criminal Justice Information System (CJIS) Infrastructure: Reflects a net increase in appropriation attributable to CJIS projects which is partially offset by reduced costs from existing leases being paid off. *Supports Countywide Strategic Plan Goals 3 and 4.*			
Total	**$ -1,011,000**	**$ -1,011,000**	**$ 0**	**0.0**

TELEPHONE UTILITIES

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Total Salaries and Employee Benefits	0	0	0	0
Services and Supplies				
Professional and Specialized Services	28,055,000	29,258,000	30,300,000	1,042,000
Utilities	42,779,000	44,902,000	42,598,000	-2,304,000
Less: Expenditure Distribution	69,902,000	73,229,000	71,966,000	-1,263,000
Total Services and Supplies	932,000	931,000	932,000	1,000
Other Charges				
Retirement of Other Long-Term Debt	6,255,000	8,391,000	8,642,000	251,000
Less: Expenditure Distribution	6,255,000	8,391,000	8,642,000	251,000
Total Other Charges	0	0	0	0
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**932,000**	**931,000**	**932,000**	**1,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	932,000	931,000	932,000	1,000
REVENUES:				
Revenue from Use of Money and Property	500,000	500,000	500,000	0
Charges for Services	432,000	431,000	432,000	1,000
Miscellaneous Revenues	0	0	0	0
TOTAL REVENUES	932,000	931,000	932,000	1,000
NET COUNTY COST	**0**	**0**	**0**	**0**

TREASURER AND TAX COLLECTOR
MARK J. SALADINO, TREASURER AND TAX COLLECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 32,059,429	$ 33,800,000	$ 35,616,000	$ 38,597,000	$ 36,722,000	$ 1,106,000
SERVICES & SUPPLIES	21,437,729	20,188,000	21,411,000	21,216,000	21,216,000	-195,000
OTHER CHARGES	368,697	375,000	375,000	375,000	360,000	-15,000
FIXED ASSETS-EQUIP	479,817	200,000	200,000	200,000	200,000	
OTHER FINANCING USES	25,000			25,000	25,000	25,000
GROSS TOTAL	$ 54,370,672	$ 54,563,000	$ 57,602,000	$ 60,413,000	$ 58,523,000	$ 921,000
LESS INTRAFD TRANSFER	9,271,064	7,084,000	8,944,000	9,837,000	9,121,000	177,000
NET TOTAL	$ 45,099,608	$ 47,479,000	$ 48,658,000	$ 50,576,000	$ 49,402,000	$ 744,000
REVENUE	28,192,033	28,175,000	28,787,000	29,297,000	29,297,000	510,000
NET COUNTY COST	$ 16,907,575	$ 19,304,000	$ 19,871,000	$ 21,279,000	$ 20,105,000	$ 234,000
BUDGETED POSITIONS	570.0	539.0	539.0	589.0	539.0	
REVENUE DETAIL						
PEN & COSTS-DEL TAXES	$ 6,596	$ 8,000	$	$	$	$
BUSINESS LICENSES	1,571,223	1,600,000	1,500,000	1,600,000	1,600,000	100,000
FORFEIT & PENALTIES	26					
PEN/INT/COSTS-DEL TAX	3,355,281	3,409,000	3,400,000	3,400,000	3,400,000	
STATE-OTHER	9,000	5,001,000	5,611,000	10,000	10,000	-5,601,000
ASSESS/TAX COLL FEES	8,873,494	3,874,000	2,547,000	8,728,000	8,728,000	6,181,000
ELECTION SERVICES			33,000			-33,000
INHERITANCE TAX FEES	173,344	207,000	219,000	219,000	219,000	
LEGAL SERVICES	404		1,000	1,000	1,000	
CIVIL PROCESS SERVICE	16,013	8,000	2,000	2,000	2,000	
COURT FEES & COSTS	4,846	2,000	1,000	2,000	2,000	1,000
ESTATE FEES	2,281,264	2,743,000	1,800,000	2,230,000	2,230,000	430,000
RECORDING FEES	9,174	10,000	10,000	10,000	10,000	
CHRGS FOR SVCS-OTHER	6,818,642	7,331,000	8,745,000	9,258,000	9,258,000	513,000
OTHER SALES	193,252	192,000	200,000	200,000	200,000	
MISCELLANEOUS	4,879,474	3,790,000	4,718,000	3,637,000	3,637,000	-1,081,000
TOTAL	$ 28,192,033	$ 28,175,000	$ 28,787,000	$ 29,297,000	$ 29,297,000	$ 510,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	FINANCE

Mission Statement

The Department's mission is to bill, collect, disburse, invest, borrow, and safeguard monies and properties on behalf of the County, other governmental agencies and entities, and private individuals as specified by law. In addition, the Department provides enforcement, auditing, consulting, education, estate administration, trust accounting, property management, and public information services.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost increase of $234,000 primarily for Board-approved increases in salaries and employee benefits.

Strategic Planning

The 2004-05 Proposed Budget supports the Department's goal of replacing obsolete equipment and systems, developing and expanding banking and financing methodologies, and enhancing public service. Specifically, the Department is working toward the following:

-- Replacing the Department's Los Angeles Public Administrator Information System for decedent and conservatee case management.
-- Enhancing productivity and improving organizational effectiveness through the upgrade of existing mailroom equipment.
-- Implementing the new document imaging system within the Department.

Critical Needs

Included in the Department's Official Request is $1.2 million for a capital project to refurbish and reconfigure existing office space on the first floor of the Kenneth Hahn Hall of Administration for the Department's Tax Collection Operations. The Department also requested $1,550,000 to restore 31.0 positions that were curtailed in their 2003-04 budget.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes				
1.	$ 588,000	$ 385,000	$ 203,000	--
	Salaries and Employee Benefits: Reflects the funding of Board-approved increases in salaries and employee benefits.			
2.	$ 134,000	$ 88,000	$ 46,000	--
	Retirement Debt Service: Reflects the Department's proportional share of scheduled annual increase in debt services costs associated with the issuance of 1986 Certificates of Participation and 1994 Pension Obligation Bonds to eliminate the unfunded liability in the retirement system.			
3.	$ -15,000	$ --	$ -15,000	--
	Countywide Cost Allocation Adjustment (A-87): Reflects an adjustment in rent charges to comply with Federal Office of Management and Budget claiming guidelines.			
4.	$ --	$ --	$ --	--
	Other Financing Uses: Reflects the establishment of a $25,000 appropriation in Other Financing Uses to contribute funding to the County's Motor Vehicle Accumulated Capital Outlay Fund for the replacement of vehicles offset by a corresponding reduction in appropriation for services and supplies.			
5.	$ 214,000	$ 214,000	$ --	--
	Miscellaneous: Reflects $384,000 in increased costs for fixed employee benefits financed with revenue ($165,000), intrafund transfers ($49,000) and a reduction in services and supplies (-$170,000).			
Total	**$ 921,000**	**$ 687,000**	**$ 234,000**	**0.0**

DEPARTMENTAL PROGRAM SUMMARY

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
1. Treasury Management						
$14,585,000	$ 3,133,000	$ 8,045,000	$ 3,407,000	$ 4,479,000	$ -1,072,000	105.0

Authority: Mandated program per California Government Code Sections 27000-27121, and Los Angeles County Code Section 2.52.

The Treasury program administers and manages the County Treasury; provides for the collection, custody, borrowing, investment and disbursement of County funds, including general, trust, school and special district funds; and provides cash management services to 19 cities/agencies and 30 accounts and 111 school districts, which includes administering and monitoring 266 bank accounts for County departments and special districts and 43 bank accounts for various school districts.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
2. Tax Collection						
$23,301,000	$ 3,582,000	$ 15,174,000	$ 4,545,000	$ 1,537,000	$ 3,008,000	241.2

Authority: Mandated program per California Government Code Sections 27400-27401, California Revenue and Taxation Code Sections 2602, 2903, and 7280, and Los Angeles County Code Section 2.52.

This program bills and collects approximately three million accounts annually for current and delinquent real property taxes and personal (unsecured) property taxes.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
3. Public Administrator						
$ 9,140,000	$ 2,141,000	$ 3,788,000	$ 3,211,000	$ 330,000	$ 2,881,000	102.0

Authority: Mandated program per California Government Code Sections 27440-27443.5, California Probate Code Section 7600, and Los Angeles County Code Section 2.52.015.

The Public Administrator program annually processes approximately 3,000 estates for decedents who resided or had property in Los Angeles where no executor, legatee, or heir has sought to administer the estate; administers the estates and provides trust accounting and property management services for approximately 5,600 Public Guardian conservatees.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
4. Administration						
$10,281,000	$ 265,000	$ 674,000	$ 9,342,000	$ 694,000	$ 8,648,000	78.0

Authority: Non-mandated, discretionary program.

Provides general administrative direction and support to the Department, including the executive management of program budget development and control, cost accounting, contracting, coordination of facilities services, accounts payable, systems development and support, procurement, personnel, training, and payroll services.

Gross Appropriation	IFT	Revenue	Net County Cost	Unavoidable Fixed Costs (NCC)	Net County Cost Savings	Budgeted Positions
5. Unincorporated Area Services Program						
$ 1,216,000	$ --	$ 1,616,000	$ -400,000	$ 75,000	$ -475,000	12.8

Authority: Non-mandated, discretionary program under California Revenue and Taxation Code Sections 7280, 7284 and 7284.2, and Los Angeles County Code Section 2.52, Title 7 and Title 8.

Three major functions are provided for the Unincorporated Area Services program which are as follows: issuance and collection of approximately 9,000 business licenses; parking meter collection services; and the collection of transient occupancy, utility, and business taxes.

Total Programs						
$58,523,000	**$ 9,121,000**	**$ 29,297,000**	**$ 20,105,000**	**$ 7,115,000**	**$ 12,990,000**	**539.0**

TREASURER AND TAX COLLECTOR

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	22,462,000	24,870,000	25,216,000	346,000
Employee Benefits	11,338,000	10,746,000	11,506,000	760,000
Total Salaries and Employee Benefits	33,800,000	35,616,000	36,722,000	1,106,000
Services and Supplies				
Communications	873,000	675,000	875,000	200,000
Insurance	12,000	12,000	12,000	0
Maintenance-Buildings and Improvements	597,000	515,000	615,000	100,000
Maintenance-Equipment	356,000	333,000	333,000	0
Memberships	3,000	3,000	3,000	0
Office Expense-Other	1,280,000	545,000	845,000	300,000
Office Expense-Postage	2,059,000	2,862,000	1,658,000	-1,204,000
Office Expense-Stat and Forms	438,000	400,000	400,000	0
Professional and Specialized Services	10,829,000	11,860,000	11,860,000	0
Publication and Legal Notices	604,000	1,184,000	1,184,000	0
Rents and Leases-Bldg and Improvemts	523,000	394,000	517,000	123,000
Rents and Leases-Equipment	189,000	141,000	141,000	0
Special Departmental Expense	373,000	721,000	721,000	0
Training	100,000	100,000	100,000	0
Transportation and Travel-Auto Mileage	26,000	25,000	25,000	0
Transportation and Travel-Auto Service	46,000	38,000	38,000	0
Transportation and Travel-Other	259,000	207,000	207,000	0
Transportation and Travel-Traveling	21,000	18,000	18,000	0
Utilities	1,600,000	1,378,000	1,664,000	286,000
Total Services and Supplies	20,188,000	21,411,000	21,216,000	-195,000
Other Charges				
Judgments and Damages	14,000	14,000	14,000	0
Retirement of Other Long-Term Debt	361,000	361,000	346,000	-15,000
Total Other Charges	375,000	375,000	360,000	-15,000
Fixed Assets				
Equipment:				
Computer Info and Data Processing Sys	155,000	155,000	155,000	0
Major Office Equipment	45,000	45,000	45,000	0
Total Equipment	200,000	200,000	200,000	0
Total Fixed Assets	200,000	200,000	200,000	0
Other Financing Uses				
Operating Transfers Out	0	0	25,000	25,000
Total Other Financing Uses	0	0	25,000	25,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**54,563,000**	**57,602,000**	**58,523,000**	**921,000**
Less: Intrafund Transfers	7,084,000	8,944,000	9,121,000	177,000
TOTAL NET REQUIREMENTS	47,479,000	48,658,000	49,402,000	744,000
REVENUES:				
Taxes	3,409,000	3,400,000	3,400,000	0
Licenses, Permits and Franchises	1,600,000	1,500,000	1,500,000	0
Intergovernmental Revenues-State	5,008,000	5,611,000	5,611,000	0
Charges for Services	14,182,000	13,358,000	13,868,000	510,000
Miscellaneous Revenues	3,976,000	4,918,000	4,918,000	0
TOTAL REVENUES	28,175,000	28,787,000	29,297,000	510,000
NET COUNTY COST	**19,304,000**	**19,871,000**	**20,105,000**	**234,000**

DEPARTMENTAL PERFORMANCE MEASURES

PROGRAM NAME: Treasury Management

Program Description: See Departmental Program Summary

Program Result: On behalf of the County, school districts and special districts, the County Treasury funds are appropriately safeguarded and efficiently collected, invested, borrowed, and disbursed in accordance with Government Codes.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Banking Operations				
Indicators				
Percentage of checks encoded accurately	99.99%	99.99%	99.99%	99.99%
Percentage of checks deposited within 24 hours of receipt	98.65%	96.67%	98.68%	98.68%
Operational Measures				
Number of checks received/encoded	6,715,560	7,569,274	7,787,811	7,787,811
Number of checks processed for deposit within 24 hours	6,625,488	7,317,499	7,685,436	7,685,436
Number of check encoding errors	168	323	314	314
Public Finance and Investment Operations				
Indicators				
Percentage of trades written in compliance with established codes and approved policies	99.95%	99.92%	99.89%	99.89%
Operational Measures				
Number of trades executed	3,946	5,243	4,675	4,675
Number of trades written in compliance with established codes and approved policies	3,944	5,239	4,670	4,670

PROGRAM NAME: Tax Collection

Program Description: See Departmental Program Summary

Program Result: The County, taxpayers, and other governmental agencies are provided with an efficient system to bill and collect current and delinquent secured and unsecured property taxes and licenses in a timely and legal manner.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Public Service				
Indicators				
Average caller wait time on property tax phone system during non-peak periods (in minutes)	6:40	8:40	7:59	7:59
Average caller wait time on property tax phone system during peak periods (in minutes)	16:29	15:23	11:28	11:28
Operational Measures				
Total number of callers that enter wait queue during non-peak periods	126,436	128,849	104,082	104,082
Total number of callers that enter wait queue during peak periods	118,021	98,313	80,906	80,906

PROGRAM NAME: Public Administrator

Program Description: See Departmental Program Summary

Program Result: Estates of decedents who resided or had property in Los Angeles County where no executor, legatee, or heir has sought to administer the estate, and trust accounting and property management services for Public Guardian conservatees are managed efficiently and in accordance with all applicable State codes.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Indicators				
Percentage of decedent cases completed within 12 months	99.00%	99.00%	99.00%	99.00%
Operational Measures				
Number of incoming cases annually	3,005	2,882	3,000	3,000
Number of new cases completed within 12 months	2,971	2,848	2,965	2,965

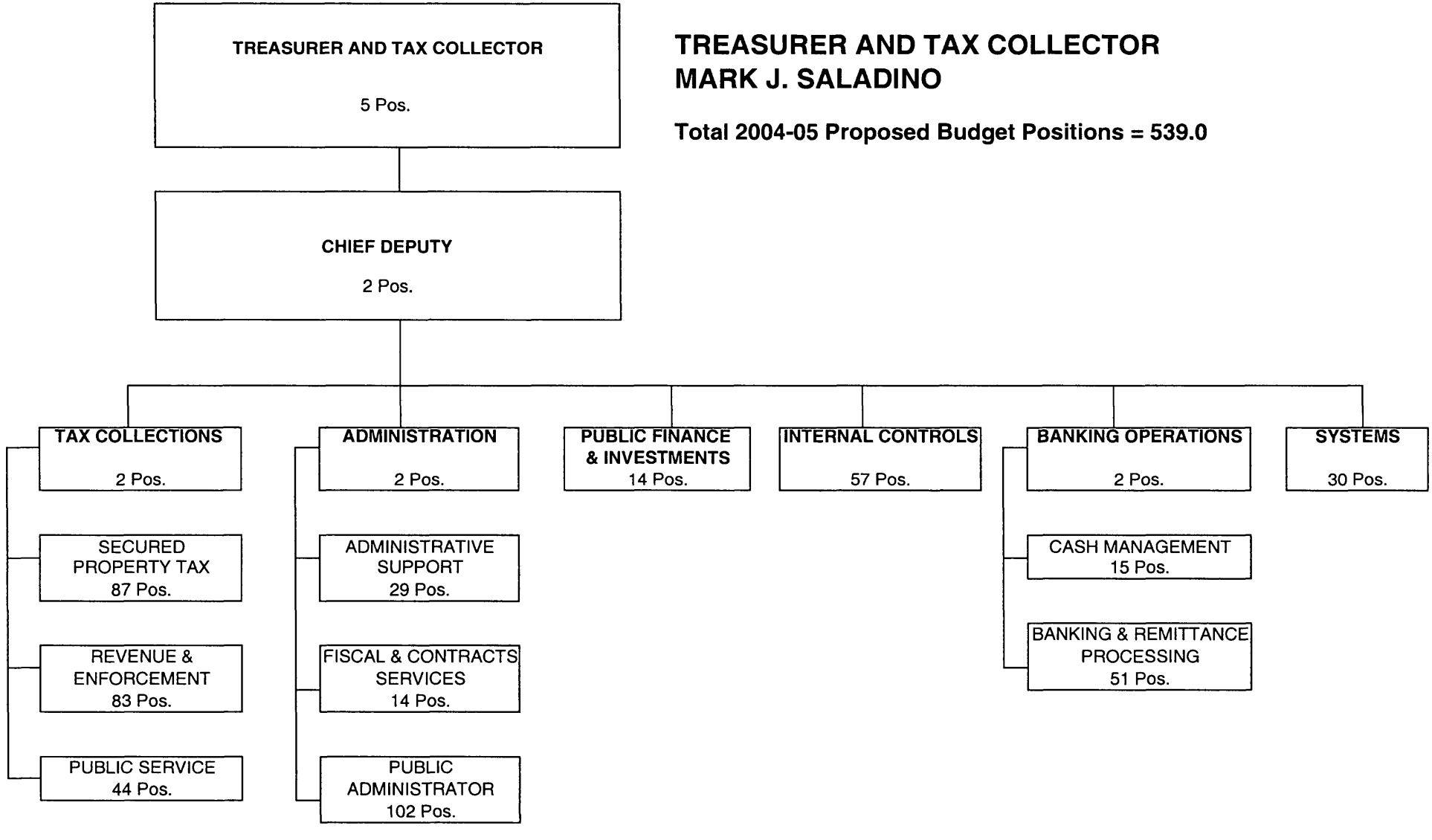
PROGRAM NAME: Administration

Program Description: See Departmental Program Summary

Program Result: The Administrative Branch provides administrative direction and staff support necessary for the efficient operation of the Department. These responsibilities include development of policies and procedures, facilities management, personnel/payroll, mailroom services, procurement, budget/fiscal services, contracts, and systems.

Performance Measures	Actual 2001-02	Actual 2002-03	Estimated 2003-04	Projected 2004-05
Mail Services				
Indicators				
Percent of the pieces mailed qualify for the United States Post Office reduced first class postage rates	n/a	52.20%	59.98%	64.87%
Operational Measures				
Number of pieces mailed	n/a	6,355,851	4,361,703	3,398,950
Total number of pieces that qualified for the reduced rates	n/a	3,508,532	2,615,968	2,204,911
Annual savings from using reduced postage rates	n/a	$229,640	$188,771	$157,713

Explanatory Note:
n/a=not available



TREASURER AND TAX COLLECTOR
MARK J. SALADINO

Total 2004-05 Proposed Budget Positions = 539.0

TRIAL COURT OPERATIONS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SALARIES & EMP BEN	$ 35,275,205	$ 40,753,000	$ 39,117,000	$ 40,247,000	$ 40,247,000	$ 1,130,000
SERVICES & SUPPLIES	61,370,058	60,795,000	59,023,000	58,557,000	58,557,000	-466,000
OTHER CHARGES	256,776,157	267,702,000	257,832,000	267,702,000	267,702,000	9,870,000
GROSS TOTAL	$ 353,421,420	$ 369,250,000	$ 355,972,000	$ 366,506,000	$ 366,506,000	$ 10,534,000
LESS INTRAFD TRANSFER	7,979					
NET TOTAL	$ 353,413,441	$ 369,250,000	$ 355,972,000	$ 366,506,000	$ 366,506,000	$ 10,534,000
REVENUE	168,832,249	163,199,000	160,685,000	166,519,000	166,519,000	5,834,000
NET COUNTY COST	$ 184,581,192	$ 206,051,000	$ 195,287,000	$ 199,987,000	$ 199,987,000	$ 4,700,000
BUDGETED POSITIONS	61.0	61.0	61.0	48.0	48.0	-13.0
REVENUE DETAIL						
BUSINESS LICENSES	$ 11,540	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$
OTHER LIC & PERMITS	173,710	150,000	150,000	150,000	150,000	
VEHICLE CODE FINES	7,713,935	7,214,000	7,590,000	7,260,000	7,260,000	-330,000
OTHER COURT FINES	115,606,076	116,150,000	120,310,000	118,734,000	118,734,000	-1,576,000
STATE-OTHER	80,356					
STATE-TRIAL COURTS	192					
FEDERAL-OTHER	30,000	77,000	35,000	15,000	15,000	-20,000
OTHER GOVT AGENCIES	19,243					
LEGAL SERVICES	2,902,157	2,800,000	2,800,000	2,800,000	2,800,000	
COURT FEES & COSTS	38,958,156	33,625,000	26,665,000	34,273,000	34,273,000	7,608,000
RECORDING FEES	118,907	118,000	70,000	118,000	118,000	48,000
CHRGS FOR SVCS-OTHER	8,249	5,000	5,000	5,000	5,000	
OTHER SALES	129,889	120,000	120,000	120,000	120,000	
MISCELLANEOUS	1,602,177	1,430,000	1,430,000	1,440,000	1,440,000	10,000
OPERATING TRANSFER IN	1,477,662	1,500,000	1,500,000	1,594,000	1,594,000	94,000
TOTAL	$ 168,832,249	$ 163,199,000	$ 160,685,000	$ 166,519,000	$ 166,519,000	$ 5,834,000

2004-05 Budget Message

The Trial Court Funding Act (TCFA) of 1997, Assembly Bill (AB) 233, Chapter 850, Statutes of 1997 requires counties to make an annual Maintenance of Effort (MOE) payment to the State for support of trial courts and to continue to fund certain court-related expenditures such as indigent defense, collections enhancement, local judicial benefits, court facilities building and grounds maintenance and alterations/improvements for judicial and court support positions created prior to July 1, 1996. Revenue from court fines and fees is used to partially finance the MOE obligation to the State and other court-related expenditures.

The 2004-05 Proposed Budget reflects funding for the County's $246.3 million MOE payment to the State, $98.8 million for court-related expenditures that are the County's responsibility, $11.5 million payment to the State which represents 50 percent of the AB 233 MOE fines and forfeitures revenue generated in excess of the MOE level, as required by the TCFA, and $9.9 million Undesignated Fee MOE payment to the State. The Proposed Budget reflects the deletion of 13.0 vacant positions and a realignment of Court Fees and Costs revenue and the Undesignated Fee MOE payment to more appropriately reflect the actual revenue trend and the shifting of such revenue to the State as required by AB 1759, Chapter 159, Statutes of 2003. The Proposed Budget also reflects a $1.3 million reduction in revenue due primarily to a reduction in the State restitution rebate.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -520,000	$ --	$ -520,000	-13.0

Collection Enhancement Program: Reflects the deletions of 13.0 vacant positions and an adjustment in staffing to meet the operational needs of the program. S*upports Countywide Strategic Plan Goal 4.*

2.	$ -100,000	$ --	$ -100,000	--

Collection Enhancement Program: Reflects a reduction in costs for contract services and supplies based on the actual expenditure pattern. *Supports Countywide Strategic Plan Goal 4*

3.	$ -20,000	$ -20,000	$ --	--

Drug Court: Reflects a decrease in contract drug treatment provider services and related grant revenue. *Supports Countywide Strategic Plan Goal 4.*

4.	$ -603,000	$ --	$ -603,000	--

Criminal Indigent Defense: Reflects anticipated savings in private panel attorney and other indigent defense-related costs due to the expansion of Public Defender and Alternate Public Defender at various courthouse locations in fiscal year 2003-04. *Supports Countywide Strategic Plan Goal 4.*

Other Changes				
1.	$ 1,700,000	$ --	$ 1,700,000	--

Salaries and Employee Benefits: Reflects funding for negotiated increases in local judicial benefits.

2.	$ 257,000	$ --	$ 257,000	--

Services and Supplies: Reflects funding for an anticipated increase in building and grounds maintenance costs and rent expense that is partially offset by reductions in alterations and improvements and parking.

3.	$ --	$ -1,500,000	$ 1,500,000	--

Assembly Bill (AB) 3000: Reflects reduction in reimbursement for services based on the new State legislation that mandates establishment of priorities for the distribution of court-ordered probationer payments.

4.	$ --	$ -796,000	$ 796,000	--

State Restitution Rebate: Reflects an anticipated reduction in rebate revenue in compliance with State audit requirements.

5.	$ 9,870,000	$ 10,000,000	$ -130,000	--

Undesignated Fee Transfer: Reflects a realignment of appropriation and revenue to reimburse the State as required by AB 1759.

Changes From 2003-04 Budget

	Gross Appropriation	Revenue/IFT	Net County Cost	Budgeted Positions
Other Changes (cont'd)				
6.	$ --	$ -2,000,000	$ 2,000,000	--
	Civil Juror Fees: Reflects a transfer of civil jury fees to the Court as required by the Judicial Council of California.			
7.	$ -50,000	$ 150,000	$ -200,000	--
	Accounting Adjustment: Reflects realignment of appropriation and revenue based on actual expenditure and revenue patterns.			
Total	**$ 10,534,000**	**$ 5,834,000**	**$ 4,700,000**	**-13.0**

TRIAL COURT OPERATIONS

DEPARTMENTAL DETAIL SUMMARY

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REQUIREMENTS:				
Salaries and Employee Benefits				
Salaries/Wages	2,470,000	2,495,000	2,054,000	-441,000
Employee Benefits	38,283,000	36,622,000	38,193,000	1,571,000
Total Salaries and Employee Benefits	40,753,000	39,117,000	40,247,000	1,130,000
Services and Supplies				
Jury and Witness Expense	1,186,000	1,480,000	1,482,000	2,000
Maintenance-Bldgs and Improvements	13,417,000	13,417,000	13,620,000	203,000
Office Expense-Other	104,000	107,000	75,000	-32,000
Professional and Specialized Services	45,916,000	43,847,000	43,154,000	-693,000
Rents and Leases-Bldg and Improvemts	172,000	172,000	226,000	54,000
Total Services and Supplies	60,795,000	59,023,000	58,557,000	-466,000
Other Charges				
Other Charges	267,702,000	257,832,000	267,702,000	9,870,000
Total Other Charges	267,702,000	257,832,000	267,702,000	9,870,000
Fixed Assets				
Total Fixed Assets	0	0	0	0
Other Financing Uses				
Total Other Financing Uses	0	0	0	0
Residual Equity Transfers				
Total Residual Equity Transfers	0	0	0	0
Gross Total	**369,250,000**	**355,972,000**	**366,506,000**	**10,534,000**
Less: Intrafund Transfers	0	0	0	0
TOTAL NET REQUIREMENTS	369,250,000	355,972,000	366,506,000	10,534,000

Subaccount	Estimated Fiscal Year 2003-04	Budgeted Fiscal Year 2003-04	Proposed Fiscal Year 2004-05	Change From Budget
REVENUES:				
Licenses, Permits and Franchises	160,000	160,000	160,000	0
Fines, Forfeitures and Penalties	29,364,000	33,900,000	31,994,000	-1,906,000
AB 233 MOE Fines and Forfeitures	94,000,000	94,000,000	94,000,000	0
Intergovernmental Revenues-Federal	77,000	35,000	15,000	-20,000
Charges for Services	36,548,000	29,540,000	37,196,000	7,656,000
Miscellaneous Revenues	1,550,000	1,550,000	1,560,000	10,000
Other Financing Sources	1,500,000	1,500,000	1,594,000	94,000
TOTAL REVENUES	163,199,000	160,685,000	166,519,000	5,834,000
NET COUNTY COST	**206,051,000**	**195,287,000**	**199,987,000**	**4,700,000**

UTILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2002-03	ESTIMATED FISCAL YEAR 2003-04	BUDGET FISCAL YEAR 2003-04	REQUESTED FISCAL YEAR 2004-05	PROPOSED FISCAL YEAR 2004-05	CHANGE FROM BUDGET
SERVICES & SUPPLIES	$ 134,993,194	$ 137,461,000	$ 150,715,000	$ 150,278,000	$ 150,278,000	$ -437,000
LESS EXPENDITURE DIST	113,553,589	119,002,000	132,413,000	132,429,000	132,429,000	16,000
TOT S & S	21,439,605	18,459,000	18,302,000	17,849,000	17,849,000	-453,000
OTHER CHARGES	1,091,743	1,092,000	2,092,000	2,092,000	2,092,000	
OTHER FINANCING USES	844,900	807,000	807,000	797,000	797,000	-10,000
GROSS TOTAL	$ 23,376,248	$ 20,358,000	$ 21,201,000	$ 20,738,000	$ 20,738,000	$ -463,000
REVENUE	7,886,903	3,567,000	3,472,000	3,047,000	3,047,000	-425,000
NET COUNTY COST	$ 15,489,345	$ 16,791,000	$ 17,729,000	$ 17,691,000	$ 17,691,000	$ -38,000
REVENUE DETAIL						
INTEREST	$ 3,017	$	$	$	$	$
CHRGS FOR SVCS-OTHER	286,542	181,000	226,000	195,000	195,000	-31,000
MISCELLANEOUS	7,597,344	3,386,000	3,246,000	2,852,000	2,852,000	-394,000
TOTAL	$ 7,886,903	$ 3,567,000	$ 3,472,000	$ 3,047,000	$ 3,047,000	$ -425,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	GENERAL	PROPERTY MANAGEMENT

Mission Statement

Utilities is a centralized appropriation administered by the Internal Services Department to fund utility costs, including electricity, natural gas, water, industrial waste collection, energy management leadership programs and related regulatory and legal activities, and day-to-day operations of the County cogeneration and power plants.

2004-05 Budget Message

The 2004-05 Proposed Budget reflects a net County cost decrease of $38,000 primarily due to the projected overall lower utilities expenditures for various court facilities within the County of Los Angeles. In accordance with the Trial Court Funding Act of 1997, the County will continue to be responsible for the associated utilities costs in the operations of the courts.

Critical Needs

In Fiscal Year (FY) 2000-01, $6.7 million was allocated from the Extraordinary Maintenance Budget, and in FY 2001-02, $4.1 million was allocated from savings generated by lower natural gas prices, for energy retrofit projects. No funding has been allocated in Fiscal Years 2002-03 and 2003-04. Given the savings that could be accrued and a short payback period, funding for an energy retrofit program should be considered.

The Proposed Budget reflects a stabilization of electricity prices and an increase in natural gas prices based on the current market. However, there remains the possibility that market conditions or State regulatory decisions could result in costs that exceed the amounts incorporated in this budget.

Changes From 2003-04 Budget

	Gross Appropriation	Expenditure Distribution Revenue/IFT	Net County Cost	Budgeted Positions
Program Changes				
1.	$ -1,827,000	$ -1,934,000	$ 107,000	--
	Electricity: Reflects a reduction in funding for electricity based on current reduced rates charged by Southern California Edison and current rates charged by the Los Angeles Department of Water and Power. *Supports Countywide Strategic Plan Goal 4.*			
2.	$ 964,000	$ 1,524,000	$ -560,000	--
	Natural Gas: Reflects an increase in natural gas expenditures primarily attributable to a price increase related to the portion of the non-core natural gas agreement that will expire in July 2004, and projected increase in natural gas prices for the core gas accounts based on the California Border Price Index price trend. *Supports Countywide Strategic Plan Goal 4.*			
3.	$ 933,000	$ 585,000	$ 348,000	--
	Water and Other Utilities: Reflects an increase in water expenditures based on the planned increase in water rates by the Los Angeles Department of Water and Power. *Supports Countywide Strategic Plan Goal 4.*			
4.	$ --	$ -82,000	$ 82,000	--
	Cogeneration and Power Plants: Reflects a reduction in cogeneration revenue based on current experience, partially offset by an increase in non-County agencies revenue. *Supports Countywide Strategic Plan Goal 4.*			
5.	$ -517,000	$ -502,000	$ -15,000	--
	Energy Management Programs: Reflects the reduction of one-time grant funding that was available to partially offset County approved energy retrofit projects. *Supports Countywide Strategic Plan Goal 4.*			
Total	**$ -447,000**	**$ -409,000**	**$ -38,000**	**0.0**

Appendix/Index

STATISTICS

GEOGRAPHY: The County of Los Angeles has an area of 4,084.0 square miles with altitudes that vary from nine feet below to 10,080 feet above sea level.

WEATHER:

Annual mean temperature (for calendar year 2002)	64.4 degrees F.
Annual precipitation (for calendar year 2002)	7.35 inches

GOVERNMENT: On November 5, 1912, voters approved the Charter County form of government, which took effect June 2, 1913, with a five-member Board of Supervisors. Supervisors are elected by district to serve four-year alternating terms at elections held every two years. On March 5, 2002, the voters amended the Charter of the County of Los Angeles to include term limits.

COUNTY SEAT: The voter-approved County seat is in the City of Los Angeles.

ELECTED OFFICIALS:

County

5	Supervisors
1	Sheriff
1	District Attorney
1	Assessor

Federal

18	Members of the House of Representatives
2	Senators

State

14	Senators
26	Assembly Members
429	Superior Court Judges

REGISTERED VOTERS: 3,643,878 as of January 2, 2004

ASSESSED VALUATION: (2003-2004)

Local Assessed - Secured	$654,047,763,983
Local Assessed - Unsecured	41,885,875,440
State Assessed	13,678,618,486
Total	$709,612,257,909

CITIES: There are 88 cities within the County (see page 60.1).

POPULATION: (Estimate as of 1/1/04)

Incorporated areas	9,073,000
Unincorporated areas	1,070,000
Total	10,143,000

ESTIMATED POPULATION OF THE 88 CITIES OF THE COUNTY OF LOS ANGELES

INCORPORATED CITIES	POPULATION*	INCORPORATED CITIES	POPULATION*
Agoura Hills	22,400	Lancaster	128,800
Alhambra	90,000	Lawndale	33,300
Arcadia	56,400	Lomita	21,100
Artesia	17,200	Long Beach	488,000
Avalon	3,400	Los Angeles	3,924,900
Azusa	48,000	Lynwood	73,600
Baldwin Park	80,900	Malibu	13,600
Bell	38,800	Manhattan Beach	37,100
Bell Gardens	46,400	Maywood	29,500
Bellflower	77,700	Monrovia	39,000
Beverly Hills	35,900	Montebello	65,800
Bradbury	900	Monterey Park	64,600
Burbank	106,000	Norwalk	110,600
Calabasas	21,500	Palmdale	130,900
Carson	96,600	Palos Verdes Estates	14,200
Cerritos	55,300	Paramount	58,000
Claremont	36,900	Pasadena	145,100
Commerce	13,400	Pico Rivera	66,800
Compton	98,300	Pomona	159,000
Covina	49,400	Rancho Palos Verdes	43,400
Cudahy	25,900	Redondo Beach	67,600
Culver City	40,700	Rolling Hills	2,000
Diamond Bar	59,900	Rolling Hills Estates	8,200
Downey	113,300	Rosemead	57,000
Duarte	22,700	San Dimas	37,000
El Monte	124,100	San Fernando	24,800
El Segundo	16,900	San Gabriel	42,200
Gardena	60,900	San Marino	13,600
Glendale	205,400	Santa Clarita	167,100
Glendora	52,200	Santa Fe Springs	17,000
Hawaiian Gardens	15,900	Santa Monica	91,100
Hawthorne	88,600	Sierra Madre	11,100
Hermosa Beach	19,600	Signal Hill	10,600
Hidden Hills	2,000	South El Monte	22,200
Huntington Park	64,900	South Gate	101,700
Industry	800	South Pasadena	25,600
Inglewood	118,600	Temple City	35,200
Irwindale	1,500	Torrance	146,600
La Cañada Flintridge	21,500	Vernon	100
La Habra Heights	6,200	Walnut	31,900
La Mirada	49,600	West Covina	112,400
La Puente	43,200	West Hollywood	37,900
La Verne	33,300	Westlake Village	8,900
Lakewood	83,400	Whittier	87,400

* Source: County of Los Angeles Chief Administrative Office, Urban Research Division, as of January 1, 2004

CULTURAL AND RECREATIONAL OPPORTUNITIES

Los Angeles County offers a wealth of cultural and recreational opportunities rivaled by few other places in the world. Its geographic and ever-expanding economic diversities have aided in the development of a rich heritage of educational, artistic, and athletic organizations and sites, of which only a few are shown below (as of March 2004). Additional information on many of the cultural and recreational opportunities, located throughout the County, can be obtained via the County's website at: http://lacounty.info/arts_culture.htm. Underlined items are operated by the County of Los Angeles.

CULTURAL/RECREATIONAL ATTRACTIONS

Angeles National Forest
Aquarium of the Pacific
Cabrillo Marine Aquarium
Descanso Gardens
El Pueblo de Los Angeles
Greek Theatre (closed for renovation, reopens Spring 2004)
Griffith Observatory (closed for renovation, reopens 2005)
Hollywood Bowl
Huntington Library, Art Collections, and Botanical Gardens
John Anson Ford Amphitheatre
Kodak Theatre
Los Angeles County Arboretum and Botanic Garden
Los Angeles County Fairplex
Los Angeles Philharmonic
Los Angeles Zoo
Mount Wilson Observatory
Music Center
- Ahmanson Theatre
- Walt Disney Concert Hall
- Dorothy Chandler Pavilion
- Mark Taper Forum

Pantages Theatre
Queen Mary
Raging Waters
Santa Monica Mountains National Recreation Area
Shrine Auditorium
Six Flags Magic Mountain/Hurricane Harbor
South Coast Botanic Garden
Staples Center
Universal Amphitheater/Citywalk/Studios
Virginia Robinson Gardens

MOTION PICTURE STUDIOS

Walt Disney
DreamWorks SKG
Paramount
Sony
Twentieth Century Fox
Universal
Warner Brothers

SPORTS

Los Angeles Avengers
Los Angeles Clippers
Los Angeles Dodgers
Los Angeles Galaxy
Los Angeles Kings
Los Angeles Lakers
Los Angeles Sparks

MUSEUMS

Museum of the American West
California African American Museum
California Science Center
Page Museum at the La Brea Tar Pits
Japanese American National Museum
J. Paul Getty Museum
Los Angeles County Museum of Art
Natural History Museum of Los Angeles County
Los Angeles Maritime Museum
Museum of Contemporary Art
Museum of Tolerance
Norton Simon Museum of Art
Pacific Asia Museum
Petersen Automotive Museum
Southwest Museum
UCLA Hammer Museum
Western Museum of Flight
William S. Hart Ranch and Museum

UNIVERSITIES AND COLLEGES

Art Center College of Design
California Institute of Technology
California Institute of the Arts
California State Polytechnic University at Pomona
California State Universities at:
- Dominguez Hills
- Long Beach
- Los Angeles
- Northridge

Claremont Colleges
- Claremont Graduate University
- Claremont McKenna College
- Harvey Mudd College
- Keck Graduate Institute of Applied Life Sciences
- Pitzer College
- Pomona College
- Scripps College

Loyola Marymount University
Mount Saint Mary's College
Occidental College
Otis College of Art and Design
Pepperdine University
University of California at Los Angeles
University of La Verne
University of Southern California
Whittier College

* Not listed are more than 100 parks, 19 golf courses, 21 beaches covering 31 miles of coastline, Marina del Rey Harbor, 84 public libraries, and 4 bookmobiles owned and/or operated by the County of Los Angeles.

GLOSSARY

ACTIVITY: A major work effort performed to meet a program objective.

ACTUAL FISCAL YEAR: Amounts represent actual expenditures and available financing services for two fiscal years prior to the proposed budget fiscal year.

APPROPRIATION: A legal authorization to make expenditures and incur obligations for specific purposes.

APPROPRIATION FOR CONTINGENCIES: A budgetary provision representing that portion of the financing requirements set aside to meet unforeseen expenditure requirements. Abbreviation: APPR FOR CONTINGENCY

AUDITOR-CONTROLLER SCHEDULES: Provide summary and detailed countywide financing and use information necessary to meet mandated State Controller requirements.

AVAILABLE FINANCING: Reflects the total resources (e.g., revenue, taxes, and unreserved/undesignated fund balance) utilized to finance expenditure needs. Primarily used in the displays for Special Districts and Special Funds. Abbreviations: AVAIL FINANCING, AVAIL FINANCE, AVAIL FIN

AVAILABLE FUND BALANCE: That portion of the fund balance that is not reserved or designated and therefore is available for financing the budgetary requirements.

BOND ANTICIPATION NOTES (BANs): An interim financing instrument issued in anticipation of permanent long-term financing. BANs are issued by Joint Powers Authorities (JPAs) and Nonprofit Corporations (NPCs) as authorized by the Government and Corporations Codes, respectively.

BUDGET FISCAL YEAR: Provides the current year's budgeted amounts as a yardstick for measuring the recommendations for next year's proposed budget. Reflects the Board-adopted budget, and does not incorporate any budget adjustments or changes that may occur during the year.

BUDGET MESSAGE: A general discussion of the proposed budget as presented in writing to the legislative body. The budget message contains an explanation of the principal budget items and its financial status at the time of the message.

BUDGET SUMMARY SCHEDULES: Provides summary and detailed information on financing requirements/uses, available financing, and budgeted positions.

BUDGETED POSITIONS: A unit of measure used to standardize positions with different bases (e.g., hours, months). All items are converted to full-time equivalent positions, which are represented as budgeted positions in departmental operations. A full-time equivalent represents one item working full time for one year; this facilitates analytical comparisons.

CANCEL RESERVES/DESIGNATION: An accounting transaction to release reserved or designated balances to finance appropriations. Abbreviation: CANCEL RES/DES

CAPITAL PROJECT: Capital improvements to buildings that result in an increase of square footage; construction of new facilities or the acquisition of land. Abbreviation: CAP PROJ

CAPITAL PROJECTS/REFURBISHMENTS ADDENDUM: Publication which provides a summary of the County's Capital Program and detailed information on each capital improvement and refurbishment project. Funds for these projects are appropriated in the Capital Projects/Refurbishments budget as fixed assets-land and fixed assets-buildings and improvements.

CHANGE FROM BUDGET: The resulting variance when the Proposed Budget is compared to the current Budget.

CHILDREN AND FAMILIES BUDGET ADDENDUM: Publication which provides budget and performance measurement data for County programs serving children and families. This budget will be evolving over the next three years to provide a comprehensive program performance budget to support an evaluation of the efficiency, effectiveness, and results of individual programs, as well as review the collective, cross-agency contributions being made toward improving outcomes for children and families in the County.

CRITICAL NEEDS: Department's critical requirements not currently addressed in the budget.

DEBT SERVICE FUND: A fund used to account for the accumulation of resources to make payments of principal and interest on general obligation bonds and other long-term debt.

DESIGNATIONS: Portions of fund balance set aside to indicate tentative plans for future spending.

ENTERPRISE FUNDS: Those operations that are financed and run like commercial entities, where the intent is to recover the cost of providing ongoing services, primarily by user charges.

ESTIMATED DELINQUENCIES: The amount of estimated property taxes which will remain uncollected at the end of the fiscal year. Abbreviation: EST DELINQUENCY

ESTIMATED FISCAL YEAR: Reflects estimated expenditures and available financing sources for the entire current fiscal year.

EXPENDITURE: The spending or disbursement of financial resources.

EXPENDITURE DISTRIBUTION: Transactions that constitute reimbursement for expenditures or expenses initially made from a fund or organization, which are properly charged to another fund or organization. Abbreviation: EXPENDITURE DIST

FINANCING REQUIREMENTS: Total needs requiring financing for the fiscal year. Abbreviation: FINANCE REQMTS

FISCAL YEAR: The 12-month period, beginning on July 1 and lasting through June 30 of the next year, to which the annual operating budget applies. Abbreviation: FY

FIXED ASSETS-BUILDINGS AND IMPROVEMENTS: Expenditures for the acquisition of buildings and improvements. Abbreviation: FIXED ASSETS - B & I

FIXED ASSETS-EQUIPMENT: Expenditures for the acquisition of physical property of a permanent nature, other than land, buildings, and improvements. Abbreviation: FIXED ASSETS - EQUIP

FIXED ASSETS-LAND: Expenditures for the acquisition of land.

FUNCTION: A group of related activities aimed at accomplishing a major service or regulatory program.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording financing sources, requirements, assets and liabilities.

FUND BALANCE: The amount remaining at year-end representing the difference between current assets and liabilities.

GENERAL COUNTY: Term referencing all General Fund operations, general obligation bond and other long-term debt service requirements and Hospital Enterprise Fund operations.

GENERAL FUND: The fund used to account for all countywide operations except those required to be accounted for in another fund.

GENERAL PURPOSE (DISCRETIONARY) REVENUE: Monies that are not legally earmarked by the State or Federal government for a specified program or use. Included in this category are a part of motor vehicle license fees, sales and use taxes, business license and utility user taxes, and property taxes.

GENERAL RESERVES: A fund equity restriction to provide for legally declared emergency expenditures. Board authorization is required to expend these monies.

GOAL: A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

INTRAFUND TRANSFER (IFT): An accounting mechanism used to reflect expenditure transfers between operations within the same fund, thereby identifying the true location of actual cost. For example, the cost of some data processing services is budgeted in the Internal Services Department. To the extent those services are rendered to other General Fund departments, the related costs are also transferred to the appropriate departmental budget units to more accurately reflect total operating expenditures. Abbreviation: INTRAFD TRANSFER

JOINT POWERS AUTHORITY (JPA): A separate legal entity, authorized by the Government Code, which is empowered to act on behalf of a governmental entity to acquire capital assets, utilizing long-term financing.

MISSION STATEMENT: A statement of organizational purpose.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: The County's basis of accounting in which revenues are recognized when they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

NET COUNTY COST (NCC): The amount of the operation financed by general purpose revenues, such as property taxes.

NONOPERATING EXPENSES: Expenses that are not directly related to the fund's primary activities.

NONOPERATING REVENUES: Revenues that are not directly related to the fund's primary activities.

NONPROFIT CORPORATION (NPC): A separate legal entity, authorized by the Corporations Code, which is empowered to act on behalf of a governmental entity to acquire or construct capital assets, utilizing long-term financing.

OBJECTIVE: A measurable target that must be met on the way to implementing a strategy and attaining a goal.

OPERATING BUDGET: Reflects plans for expenditures and the means of financing them. The operating budget is the primary means by which most financing of acquisitions, spending, and service delivery activities of the County is controlled.

OPERATING TRANSFERS: All interfund transfers, other than residual equity transfers, legally authorized from a fund receiving revenue to the fund through which the resources are to be expended.

OPERATIONAL MEASURE: A component of the *Performance Counts*! performance measurement reporting framework. A measure of how well a program, agency or service is working from a cost, resource, efficiency or customer perspective.

OTHER CHANGES: Reflects changes such as: across-the-board salaries and employee benefit changes; accounting adjustments; ministerial appropriation, intrafund transfer, and revenue changes; and other changes that do not directly affect programs and service levels.

OTHER CHARGES: An object of expense which reflects costs not directly associated with the daily expenses of running an operation. Includes payments for CalWORKs, In-Home Supportive Services, General Relief, Foster Care, interest and principal charges, capital lease payments, payments to other governmental agencies, and judgments and/or settlements.

OTHER FINANCING USES: Operating transfers out from one governmental fund to another.

OTHER FUNDS: Includes the Community Development Commission and the Housing Authority, which are under the control of the Board of Supervisors.

OTHER PROPRIETARY FUNDS: Funds to account for those governmental activities which are similar to those found in the private sector (includes enterprise funds, other than hospital enterprise and internal service funds).

PERFORMANCE COUNTS!: *Performance Counts!* is the County of Los Angeles' common framework for reporting performance measures which identifies: 1) the *program result* intended from the specific services/intervention provided; 2) *program indicators* that reflect/quantify achievement of the intended result; and 3) *operational measures* that quantify how well the service/intervention was provided. These terms are defined elsewhere in this Glossary.

PROGRAM: A combination of resources, personnel, materials and facilities that are combined to provide a service for an identifiable group or target population to achieve a specified result.

PROGRAM CHANGES: Includes operational changes, curtailments, and other changes that directly impact programs and services.

PROGRAM INDICATOR: A component of the *Performance Counts!* performance measurement reporting framework. A measure, for which data is available, that reflects/quantifies the achievement of a program result. It answers the questions: "What did we achieve? How do we know that the desired change occurred?"

PROGRAM PRIORITIZATION: The process of evaluating and ranking programs based upon program objectives, required resources, and effectiveness. The intent is to identify low-priority programs for possible reduction or elimination if funding is not available and use the resulting savings to maintain or enhance high-priority programs.

PROGRAM REALIGNMENT: Transfer of program funding between the State and the counties to more accurately reflect responsibilities. Realigned programs include Mental Health, Indigent Health, Foster Care, Child Welfare Services, California Work Opportunity and Responsibility to Kids (CalWORKs), In-Home Supportive Services, certain juvenile justice programs, and other miscellaneous programs. Revenue from increased vehicle license fees and sales taxes finances the increased County program responsibilities.

PROGRAM RESULT: A component of the *Performance Counts!* performance measurement reporting framework. A statement of the intended result from the services or interventions provided. The program result defines the change that should occur in the clients served from the services/intervention provided.

PROPOSED BUDGET: Upon approval by the Board of Supervisors, the recommendations of the Chief Administrative Officer become the official Board proposals for appropriation and revenue for the next fiscal year. The Board of Supervisors normally approves the Proposed Budget in April. It may be amended following public budget hearings and Board deliberations anticipated in May and June, respectively.

QUALITY: The degree to which customers are satisfied with a program and/or compliance with accepted standards.

REFURBISHMENT: A renovation of existing space that costs in excess of $100,000. Refurbishments are characterized by an overall enhancement in space decor, functional design, configuration, etc., for the purpose of improving aesthetic image, operational efficiency, or staff productivity.

REGULAR (EQUALIZED) ASSESSMENT ROLL: The listing of the assessed values of all properties within the County as of January 1 of each year. The regular roll contains values for both secured (real) and unsecured (personal) properties.

REQUESTED FISCAL YEAR: Respective operation's official request for appropriation and available financing sources to implement its stated objectives for the next fiscal year.

RESERVES: Portions of fund balance set aside due to legal or contractual restrictions and not available for appropriation.

RESIDUAL EQUITY TRANSFERS: Nonrecurring or nonroutine transfers of equity between funds (e.g., contributions of enterprise or internal service fund capital by the General Fund), subsequent return of all or part of such contributions to the General Fund, and transfers of residual balances of discontinued funds to the General Fund or a debt service fund. Abbreviation: RESIDUAL EQUITY TRANS

REVENUE: Source of income to an operation.

SALARIES AND EMPLOYEE BENEFITS: An object of expense reflecting the County's costs for employee compensation. Includes salaries and wages, insurance (health, dental, life, and unemployment), workers' compensation, retirement, bonuses, overtime, flexible benefit plans, and deferred compensation plans. Abbreviation: SALARIES & EMP BEN

SERVICES AND SUPPLIES: An object of expense reflecting purchase of goods and services within the year.

SPECIAL ASSESSMENTS: Fees that are charged to property owners in certain geographical areas for public improvements. A fee is levied only to those property owners that receive a direct benefit.

SPECIAL DISTRICTS: An independent unit of local government established to perform a single specified service. The special districts listed in this document are governed by the Board of Supervisors.

SPECIAL FUNDS: Funds used to account for the proceeds of specific revenue sources that are restricted in the way they may be spent.

STRATEGIC PLAN: The framework which outlines how the County will move in the direction defined by the County's Mission and Vision. The plan describes the desired goals, strategies to accomplish the goals, and measurable objectives to accomplish each strategy.

STRATEGY: The means by which the County intends to accomplish a goal as it moves to achieve outcomes or results. A strategy captures a defined intent across policies, programs, projects, actions, decisions and resource allocations to achieve an outcome. A coherent collection of actions that have a reasonable expectation of improving outcomes.

SUBVENTION: A grant (usually from the State or federal government).

SUPPLEMENTAL ROLL: Property taxes generated pursuant to Senate Bill 813 (Chapter 498, Statutes of 1983), whereby changes to property taxes are made effective the date the property ownership title is transferred.

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