



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

August 01, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

46 August 1, 2017

LORI GLASGOW
EXECUTIVE OFFICER

**ADOPT AND ADVERTISE CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ALTADENA MONUMENT SIGNS
INSTALLATION OF SIGNS
IN THE UNINCORPORATED COMMUNITY OF ALTADENA
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

This action is to approve and advertise the Altadena Monument Signs project in the unincorporated community of Altadena; find this project categorically exempt from the provisions of the California Environmental Quality Act; adopt the plans and specifications; and delegate authority to the Director of Public Works or his designee to carry out this project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find this project categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file in Construction Division of the Department of Public Works for Project ID No. RDC0016115, Altadena Monument Signs, at an estimated construction contract cost between \$225,000 and \$265,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement, which are to be received before 11 a.m. on August 29, 2017, in accordance with the Notice Inviting Bids.

BIDS: August 29, 2017 at 11:00 a.m.

4. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (1) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (2) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (3) approve and execute change orders within the same monetary limits delegated to the Director of Public Works under Section 2.18.050 of the Los Angeles County Code relative to the construction of County buildings; (4) accept the project upon its final completion; and (5) release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will approve and advertise the project, adopt the plans and specifications, and delegate authority to the Director of Public Works or his designee to carry out this project.

Project ID No. RDC0016115, Altadena Monument Signs, will install monument and pole signs; construct river rock paving, curb, and gutter; electrical service connections; and the performance of other appurtenant work in the unincorporated community of Altadena.

This project includes the installation of 3 monument signs at the intersections of Oak Grove Drive and Windsor Avenue, New York Drive and Altadena Drive, and Altadena Drive and Lake Avenue and 11 pole signs at various locations along Lake Avenue, Altadena Drive, Washington Boulevard, Fair Oaks Avenue, and New York Drive.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provision of Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets. The recommended action supports ongoing efforts to manage and improve public infrastructure assets.

FISCAL IMPACT/FINANCING

The estimated construction contract cost to complete this project is in the range of \$225,000 to \$265,000. The total project cost is estimated to be \$700,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, survey, environmental clearance, right-of-way and utility clearances, inspection, contract administration, change order contingency, and other County services.

Funding for this project is included in the Fifth Supervisorial District's Transportation Improvement Program in the Road Fund Fiscal Year 2017-18 Budget. The Road Fund will be reimbursed with Fifth Supervisorial District General Funds in the Public Works General Fund Fiscal Year 2017-18 Budget.

The annual cost of graffiti removal is estimated to be \$19,400. Commencing in Fiscal Year 2018-19, sufficient appropriation will be included in the Fifth Supervisorial District's annual Transportation Improvement Program in the Road Fund Budget to finance this ongoing maintenance cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project will be advertised in accordance with Section 20392 of the State Public Contract Code.

This project is to be completed in 30 working days. It is anticipated the work will start in February 2018 and be completed in April 2018.

A standard construction contract will be used that contains terms and conditions supporting the Board's ordinances and policies, including but not limited to, the County of Los Angeles' Greater Avenues for Independence and General Relief Opportunities for Work Programs, Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015).

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

ENVIRONMENTAL DOCUMENTATION

The project is categorically exempt pursuant to Sections 15301(b) and (c) and 15303(d) and (f) of the California Environmental Quality Act Guidelines and Class 1 Subsections (e), (x)(10), (x)(14), and (x)(22) and Class 3 Subsection (b) of the revised County Environmental Document Reporting Procedures and Guidelines adopted by the Board. These exemptions provide for existing facilities of both investor and publicly owned utilities used to provide public services; median beautification; reconstruction of existing roadway pavement, curbs, gutters, sidewalks, drive aprons, and drainage structures in place; maintenance of existing roadway facilities; and construction of new structures.

CONTRACTING PROCESS

This project will be contracted on an open-competitive bid basis.

A recommendation for award by the Board to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code will be made upon review of the bids.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, the project will include a best efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents. The "Targeted Worker" component will not be included as part of the project.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with the County" and "Public Works' Business Opportunities" websites for open bids:

<http://www.lacounty.gov/business/doing-business-with-the-county>

<http://dpw.lacounty.gov/general/contracts/opportunities>

Also, Public Works will leverage its social media platform by advertising the solicitation through Twitter.

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach, as well as offering preferences to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by enhancing the aesthetics of the access in the Altadena area, thereby improving the quality of life for community residents.

CONCLUSION

Please return an adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,



MARK PESTRELLA
Director

MP:SRB:vr

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Countywide
Contract Compliance)