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County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District
YVONNE BRATHWAITE BURKE
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

April 20, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR APPROPRIATION ADJUSTMENTS TO VARIOUS BUDGET UNITS
(ALL DISTRICTS AFFECTED) (4-VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the attached appropriation adjustments necessary to align, refine and adjust the FY 2003-04 Budget based on changing financial needs for various County budget units.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In our County Budget Accountability memo to the Board dated December 16, 2003, we committed to improve the process of monitoring and reporting the budget status of each budget unit, which included making mid-year adjustments as necessary. Therefore, we are submitting the mid-year budget adjustments to properly align and adjust the current year budget based on financial projections provided by the departments and concurred by this office. As the fiscal year progresses, additional adjustments may be necessary to further refine the budget and reflect the changing financial needs of the departments.

The following explains the budget adjustments submitted for consideration based on information available at this time:

GENERAL FUND

Department of Children and Family Services:

- Realign spending authority of \$6,000,000 to more appropriately reflect the budgetary needs of the department.

Department of Mental Health:

- Realign appropriation of \$1,546,000 to provide spending authority for temporary clerical services and psychiatric personnel contract agencies (\$1,205,000), to purchase an automated file tracking system for various mental health centers (\$100,000), to purchase a trailer/office for the Training, Intervention, Education and Services (TIES) for Adoption Program at Harbor-UCLA Medical Center (\$176,000), and purchase three vehicles for the Assertive Community Treatment (ACT) Program (\$65,000).
- Increase appropriation by \$16,556,000 for the over utilization of inpatient beds for the Fee For Service Program (\$8,718,000), occupancy costs at Martin Luther King (MLK)/Drew Medical Center for the Augustus Hawkins Outpatient Program (\$666,000), final payment to the Community Development Commission (CDC) for the oversight of the Bell Shelter Project (\$83,000), over utilization of State Hospital beds (\$4,689,000), and Title IVe revenues that will not be received from the Department of Children and Family Services (\$2,400,000). The appropriation increase is fully funded with \$4,433,000 in Federal Financial Participation (FFP) Medi-Cal revenue and \$12,123,000 in unexpended funds from the Sales Tax Realignment trust account.

Department of Parks and Recreation:

- Increased appropriation of \$1,485,000 to fund the continued operation of Castaic Lake through January 31, 2004 offset by the decrease of Appropriation for Contingencies (\$753,000) and increased revenues (\$732,000).

Probation Department:

- Reallocate spending authority of \$8,620,000 to fund salaries and benefits for temporary staff in the halls and camps to address post position vacancies and State Board of Corrections' staffing levels. The realignment of funding will also provide for unanticipated judgments and damages costs and equipment purchases for the Central and Los Padrinos Juvenile Halls facility projects.

Sheriff's Department:

- Reallocate and realign funding of \$6,060,000 between budget units and various appropriation accounts within the Sheriff's Department.

Capital Projects/Refurbishments:

- Realign appropriation of \$438,000 within the Capital Projects budget among the seismic retrofit projects required under Senate Bill 1953 at Olive View, Harbor-UCLA, and MLK/Drew Medical Centers to reflect actual design phase costs on each project.
- Increase appropriation to reflect a reallocation of Third District Capital Project funds and the receipt of revenue in the aggregate amount of \$200,000 for the refurbishment of space at the Van Nuys Court for a Child Waiting Room.

Project and Facility Development:

- Transfer appropriation of \$150,000 from the Capital Projects budget to Project and Facility Development to reimburse the Descanso Gardens Guild for costs related to the replacement of the Boddy Mansion roof as approved by your Board on February 18, 2000.
- Transfer appropriation of \$7,000,000 in First District Capital Project funds to Project and Facility Development to award a grant to the Plaza de Cultura y Artes Foundation for the design and construction of the proposed Plaza de Cultura y Artes Project.
- Transfer appropriation of \$3,400,000 in Fourth District Capital Project funds to Project and Facility Development to award a grant to the City of Lakewood to design and construct a new vehicle maintenance garage and to fund a portion of the construction costs related to the expansion of the Lakewood Sheriff Station.
- Transfer appropriation and grant revenue of \$435,000 from the Capital Projects budget to Project and Facility Development to properly account for the transfer of funds to the City of Manhattan Beach which will be responsible for completing access improvements to Manhattan Beach.
- Transfer appropriation of \$100,000 in Third District Capital Project funds to Project and Facility Development to award a grant to the Mountains Recreation Conservancy Authority for development of the Mission Canyon Trail.

Designations:

- Decrease the Long-Term Loan Receivable Reserve - Disney Hall (established by the Board on July 9, 2002) by \$3,297,000 for the actual year-to-date loan repayments received to replenish the Designation for Budgetary Uncertainties.

SPECIAL DISTRICTS

Fire Department:

- Recognize \$18,000,000 received from the State as a result of the settlement for the Educational Revenue Augmentation Fund (ERAF) lawsuit to fund salaries and employee benefit and services and supply cost increases due primarily to the Fire Storms of 2003 and to purchase wildland fire shelters to comply with Federal Standards.
- Transfer \$1,248,000 from Appropriation for Contingencies to supplement the Vehicle Replacement Program.

Implementation of Strategic Plan Goals

These appropriation adjustments support the Board-approved County Strategic Plan goal of Fiscal Responsibility. The adjustments will allow proper alignment of the budget to the department's changing operational needs.

FISCAL IMPACT/FINANCING

No net County cost impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Not Applicable.

Honorable Board of Supervisors
April 20, 2004
Page 5

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the attached budget adjustments would allow your Board to:

- Realign and appropriate funding to more accurately reflect the spending needs of departments based on the analysis by departments and this office using the most recent information available at this time.
- Provide sufficient appropriation to continue necessary programs for public safety and the well-being and improvement of the County's community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David E. Janssen", with a long horizontal flourish extending to the right.

DAVID E. JANSSEN
Chief Administrative Officer

DEJ:DIL
JW:JT:vyg

Attachments

c: Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Department Heads

① ②

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. 060
No. April 20, 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04

3 - Vote

SOURCES:

Children & Family Services
Decrease Other Charges
A01-CH-26200-5500
\$3,287,000

Children & Family Services
Decrease Operating Transfers Out
A01-CH-26200-6100
\$2,713,000

Total
\$6,000,000

USES:

Children & Family Services
Increase S&EB
A01-CH-26200-1000
\$3,500,000

Children & Family Services
Increase S&S
A01-CH-26200-2000
\$2,500,000

Total
\$6,000,000

JUSTIFICATION:

The appropriation adjustment will align spending authority with the expenditure object in which the costs will be incurred. There is no impact to net County cost.

Helel J. Fung

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

✓

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

4/15/04

Helel J. Fung
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

Helel J. Fung

APRIL 15, 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

BY

DEPUTY COUNTY CLERK

No. 253

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPT'S. No. 060
April 20, 2004
DEPARTMENT OF

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04

4 - Vote

DEPARTMENT OF MENTAL HEALTH (SEE ATTACHED FOR DETAILS)

JUSTIFICATION:

Realign appropriation of \$1,546,000 to provide spending authority for temporary clerical services and psychiatric personnel contract agencies (\$1,205,000), to purchase an automated file tracking system for various mental health centers (\$100,000), to purchase a trailer/office for the Training, Intervention, Education, and Services (TIES) for Adoption Program at Harbor-UCLA Medical Center (\$176,000), and purchase of 3 vehicles for the Assertive Community Treatment (ACT) Program (\$65,000).

Increase appropriation and revenue of \$16,556,000 for the over utilization of inpatient beds for the Fee For Service Program (\$8,718,000), occupancy costs at Martin Luther King/Drew Medical Center for the Augustus Hawkins Outpatient Program (\$666,000), final payment to the Community Development Commission (CDC) for the oversight of the Bell Shelter Project (\$83,000), over utilization of State Hospital beds (\$4,689,000), and Title IVe revenues that will not be received from the Department of Children & Family Services (\$2,400,000).

Kathy House

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

✓

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

4/15/04

Deb J...
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

AUDITOR-CONTROLLER BY

Melan...

No. 254

APRIL 15, 2004

BY

DEPUTY COUNTY CLERK

FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
DEPARTMENT OF MENTAL HEALTH

FINANCIAL SOURCES

Department of Mental Health
Decrease S&EB
A01-MH-20500-1000
\$1,205,000

Department of Mental Health
Increase Fed Aid Mental Health-FFP Medi-Cal
A01-MH-20500-9025
\$4,433,000

Department of Mental Health
Increase Sales Tax Realignment
A01-MH-20500-8899
\$12,123,000

TOTAL
\$17,761,000

FINANCIAL USES

Department of Mental Health
Increase S&S
A01-MH-20500-2000
\$10,331,000

Department of Mental Health
Increase Other Charges
A01-MH-20500-5500
\$4,689,000

Department of Mental Health
Increase Fixed Assets
A01-MH-20500-6030
\$341,000

Department of Mental Health
Decrease IFT-DCFS
A01-MH-20500-6800
\$2,400,000

TOTAL
\$17,761,000

3

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COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

060
DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
4 - Vote

PARKS & RECREATION - CASTAIC (SEE ATTACHED FOR DETAILS)

JUSTIFICATION:

Reflects an increase in appropriation, revenue, and funding to Parks and Recreation for costs associated with the continued operation of Castaic through January 31, 2004.

Rochelle Doff

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR



ACTION

RECOMMENDATION

APPROVED AS REQUESTED

4/15/04

AS REVISED

[Signature]
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

Helen Fung

No. 255

APRIL 15, 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

BY
DEPUTY COUNTY CLERK

FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
PARKS & RECREATION - CASTAIC

FINANCIAL SOURCES

Financing Elements
Decrease Approp for Contingencies
A01-3303
\$753,000

Parks & Recreation
Increase Boat Permits Revenue
A01-PK-27640-9561
\$169,000

Parks & Recreation
Increase Vehicle Entrance Revenue
A01-PK-27640-9564
\$442,000

Parks & Recreation
Increase RV Camping Revenue
A01-PK-27640-9370
\$40,000

Parks & Recreation
Increase Misc Concessions Revenue
A01-PK-27640-9457
\$30,000

Parks & Recreation
Increase Film Permits Revenue
A01-PK-27640-8123
\$15,000

Parks & Recreation
Increase Camping Revenue
A01-PK-27640-9455
\$6,000

Parks & Recreation
Increase Group Picnic Revenue
A01-PK-27640-9504
\$5,000

Parks & Recreation
Increase Outdoor Revenue
A01-PK-27640-9559
\$25,000

TOTAL
\$1,485,000

FINANCIAL USES

Parks & Recreation
Increase S&EB
A01-PK-27640-1000
\$673,000

Parks & Recreation
Increase S&S
A01-PK-27640-2000
\$812,000

TOTAL
\$1,485,000

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. No. 060
April 20, 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

PROBATION - SEE ATTACHED FOR DETAILS

JUSTIFICATION:

Provides for the reallocation of funds to offset primarily anticipated salaries and employee benefits overexpenditures in the halls and camps due to the utilization of temporary staff necessary to address post position vacancies and State Board of Corrections' staffing levels. Also provides funding for greater than anticipated judgments and damages costs and the purchase of equipment related to the Central and Los Padrinos Juvenile Halls facility projects.

John S. ... 04/14/04

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR—
ACTION
RECOMMENDATION

APPROVED AS REQUESTED AS REVISED
4/15/04
Neil ...
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY *Helen ...*
No. 256 APRIL 15, 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS
BY
DEPUTY COUNTY CLERK

**FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
PROBATION**

FINANCIAL SOURCES

Probation-Care of Juv Ct Wards
Decrease Other Charges
A01-PB-17070-5500
\$4,720,000

Probation-Main
Decrease Services and Supplies
A01-PB-17390-2000
\$3,900,000

**TOTAL
\$8,620,000**

FINANCIAL USES

Probation-Detention Bureau
Increase S&EB
A01-PB-17150-1000
\$5,300,000

Probation-Residential Treatment
Increase S&EB
A01-PB-17890-1000
\$2,400,000

Probation-Main
Increase Other Charges
A01-PB-17390-5500
\$800,000

Probation-Detention Bureau
Increase Fixed Assets-Equipment
A01-PB-17150-6030
\$120,000

**TOTAL
\$8,620,000**

BA # 256

APRIL 15, 2004

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF _____

060
DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER. THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

SHERIFF - SEE ATTACHED FOR DETAILS

JUSTIFICATION:

To allocate funding from Other Charges (savings due to reduced capital lease, liability, and judgments and damages costs) to Services and Supplies (to address greater than anticipated contract, equipment, and miscellaneous supplies needs) between budget units to align appropriation with organizational expenditures.

Roberta Goff

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR _____	ACTION	APPROVED AS REQUESTED	AS REVISED
	RECOMMENDATION	<i>4/15/04</i>	<i>[Signature]</i> CHIEF ADMINISTRATIVE OFFICER
AUDITOR-CONTROLLER BY <i>[Signature]</i>	APPROVED (AS REVISED): BOARD OF SUPERVISORS	BY _____	
No. <i>257</i>	APRIL 15, 2004	DEPUTY COUNTY CLERK	

**FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
SHERIFF**

FINANCIAL SOURCES

Sheriff - General Support
Decrease Other Charges
A01-SH-15687-5500
\$6,060,000

FINANCIAL USES

Sheriff - General Support
Increase S&S
A01-SH-15687-2000
\$4,060,000

Sheriff - Patrol
Increase S&S
A01-SH-15682-2000
\$1,000,000

Sheriff - Detective
Increase S&S
A01-SH-15683-2000
\$1,000,000

**TOTAL
\$6,060,000**

**TOTAL
\$6,060,000**

060

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER. THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04

3 - Vote

CAPITAL PROJECTS - SEISMIC RETROFIT (SEE ATTACHED FOR DETAILS)

JUSTIFICATION:

This appropriation adjustment is necessary to realign current appropriation with design phase progress at Harbor-UCLA, MLK/Drew, and Olive View-UCLA Medical Centers Seismic Retrofit Projects required by Senate Bill 1953.

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CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION
RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

4/15/04

[Handwritten Signature]
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

[Handwritten Signature]
APRIL 15, 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

BY
DEPUTY COUNTY CLERK

No. 258

**FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
CAPITAL PROJECTS - SEISMIC RETROFIT (SB 1953)**

FINANCIAL SOURCES

Capital Projects/Refurbishments
Olive View-UCLA Medical Center
Rfurb-SB 1953 NPC3
Building & Improvements
Decrease Fixed Assets
A01-CP-86537-6014
\$438,000

**TOTAL
\$438,000**

FINANCIAL USES

Capital Projects/Refurbishments
Harbor-UCLA Medical Center
Rfurb-SB 1953 SPC2/NPC3
Building & Improvements
Increase Fixed Assets
A01-CP-86534-6014
\$160,000

Capital Projects/Refurbishments
MLK/Drew Medical Center
Rfurb-SB 1953 SPC2/NPC3
Building & Improvements
Increase Fixed Assets
A01-CP-86536-6014
\$278,000

**TOTAL
\$438,000**

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF
060
DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER. THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
4 - Vote

CAPITAL PROJECTS - VAN NUYS COURT FOR CHILD WAITING ROOM (SEE ATTACHED FOR DETAILS)

JUSTIFICATION:

This appropriation adjustment is necessary to allocate funding toward the refurbishment of space at the Van Nuys Court for a Child Waiting Room.

Jan Sakato

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

✓ RECOMMENDATION

4/15/04

Alba Pagan
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS

AUDITOR-CONTROLLER BY *Helen Jung*
No. 259 APRIL 15, 2004

BY _____
DEPUTY COUNTY CLERK

**FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
CAPITAL PROJECTS - VAN NUYS COURT (CHILD WAITING ROOM)**

FINANCIAL SOURCES

Capital Projects/Refurbishments
Trial Court Project
San Fernando Juvenile Hearing Rm
Building & Improvements
Decrease Fixed Assets
A01-CP-77372-6014
\$145,000

Capital Projects/Refurbishments
Various Capital Projects
Rfurb-Van Nuys Court Child Waiting Rm
Other Miscellaneous/CP
Increase Revenue
A01-CP-86707-9923
\$55,000

**TOTAL
\$200,000**

FINANCIAL USES

Capital Projects/Refurbishments
Various Capital Projects
Rfurb-Van Nuys Court Child Waiting Rm
Building & Improvements
Increase Fixed Assets
A01-CP-86707-6014
\$200,000

**TOTAL
\$200,000**

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. No. 060
April 20, 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04

3 - Vote

SOURCES:

Capital Projects/Refurbishments
Descanso Gardens
Rfurb-Roof Refurbishments
Building & Improvements
Decrease Fixed Assets
A01-PK-86278-6014
\$150,000

USES:

Project and Facility Development
Increase Other Charges
A01-PF-10190-5500
\$150,000

Total
\$150,000

Total
\$150,000

JUSTIFICATION:

This appropriation adjustment is necessary to realign current year appropriation to reimburse the Descanso Gardens Guild for the replacement of the Boddy Mansion roof in accordance with Board approval on February 18, 2000.

Jan Jalente

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

✓

RECOMMENDATION

4/15/04

Web J...
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

John Jung

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

No. 260

APRIL 15, 2004

BY

DEPUTY COUNTY CLERK

9

4
BOARD OF SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. **060**
No. **April 20, 2004**

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

SOURCES:

Capital Projects/Refurbishments
Various 1st Districts Imprvts
Building & Improvements
Decrease Fixed Assets
A01-CP-77043-6014
\$7,000,000

USES:

Project and Facility Development
Increase Other Charges
A01-PF-10190-5500
\$7,000,000

Total
\$7,000,000

Total
\$7,000,000

JUSTIFICATION:

This appropriation adjustment is necessary to award a grant to non-profit organization to design and construct improvements for El Pueblo.

Jan Jakobs

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

Melan Jung

No. **261**

APRIL 15, 2004

BY

DEPUTY COUNTY CLERK

10

5

BOARD OF SUPERVISORS OFFICIAL COPY

060

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE

DEPT'S. No. April 20, 2004

DEPARTMENT OF

AUDITOR-CONTROLLER. THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

SOURCES:

Capital Projects/Refurbishments
Various 4th Districts Imprvts
Building & Improvements
Decrease Fixed Assets
A01-CP-77046-6014
\$3,400,000

USES:

Project and Facility Development
Increase Other Charges
A01-PF-10190-5500
\$3,400,000

Total
\$3,400,000

Total
\$3,400,000

JUSTIFICATION:

This appropriation adjustment is necessary to award a grant to the City of Lakewood to design and construct a new vehicle maintenance garage and to fund a portion of design phase activities to construct the proposed Station expansion for the Lakewood Sheriff Station

[Handwritten Signature]

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION
RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

4/15/04

[Handwritten Signature]
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY
No. 262

[Handwritten Signature]
APRIL 15, 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

BY
DEPUTY COUNTY CLERK

(11) 6

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. No. 060
April 20, 2004

AUDITOR-CONTROLLER. THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

SOURCES:

Capital Projects/Refurbishments
Manhattan Beach
Rfurb-MB Access Improvements
Building & Improvements
Decrease Fixed Assets
A01-CP-86579-6014
\$435,000

Project and Facility Development
Increase Federal-Other Revenue
A01-PF-10190-9001
\$435,000

Total
\$870,000

USES:

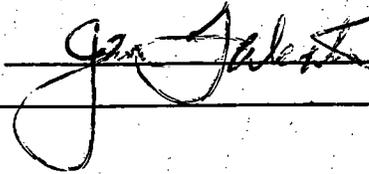
Capital Projects/Refurbishments
Manhattan Beach
Rfurb-MB Access Improvements
Federal-Other/CP
Decrease Revenue
A01-CP-86579-8938
\$435,000

Project and Facility Development
Increase Other Charges
A01-PF-10190-5500
\$435,000

Total
\$870,000

JUSTIFICATION:

This appropriation adjustment will transfer \$435,000 from the Capital Projects Budget to the Project and Facility Development Budget to properly account for the transfer of funds to the City of Manhattan Beach.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

4/15/04

Handwritten signature of Chief Administrative Officer

AUDITOR-CONTROLLER BY

Handwritten signature of Auditor-Controller

APPROVED (AS REVISED): BOARD OF SUPERVISORS

No. 263

APRIL 15, 2004

BY

DEPUTY COUNTY CLERK

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

060
DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

SOURCES:

Capital Projects/Refurbishments
Mission Canyon Trails
Building & Improvements
Decrease Fixed Assets
A01-PK-77389-6014
\$100,000

USES:

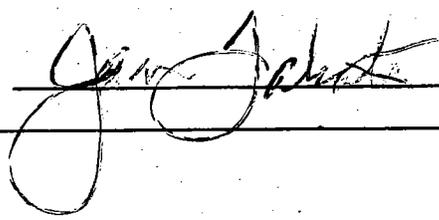
Project and Facility Development
Increase Other Charges
A01-PF-10190-5500
\$100,000

Total
\$100,000

Total
\$100,000

JUSTIFICATION:

This appropriation adjustment is necessary to award a grant to non-profit organization for Mission Canyon Trails improvements.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR ACTION RECOMMENDATION	<input checked="" type="checkbox"/>	APPROVED AS REQUESTED 4/15/04	<input checked="" type="checkbox"/>	AS REVISED [Signature]
	<input checked="" type="checkbox"/>	APPROVED (AS REVISED): BOARD OF SUPERVISORS	<input type="checkbox"/>	CHIEF ADMINISTRATIVE OFFICER
AUDITOR-CONTROLLER BY [Signature] No. 264	APRIL 15, 2004	BY	<input type="checkbox"/>	DEPUTY COUNTY CLERK

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

060
DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04

4 - Vote

SOURCES:

Decrease Reserve for Disney Hall
A01-3031
\$3,297,000

USES:

Increase Designation for
Budgetary Uncertainties
A01-3047
\$3,297,000

Total
\$3,297,000

Total
\$3,297,000

JUSTIFICATION:

To decrease the General Fund Long-Term Loan Receivable Reserve - Disney Hall (established by Board approval on July 9, 2002) for the actual year-to-date loan repayments received and replenish the Designation for Budgetary Uncertainties.

S. Kikkawa

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

✓
RECOMMENDATION

APPROVED AS REQUESTED ✓

AS REVISED

4/15/04

Neil Frapp
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

AUDITOR-CONTROLLER BY

Neil Frapp
APRIL 15, 2004

No. 265

BY
DEPUTY COUNTY CLERK

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. No. 060
April 20, 2004

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
4 - Vote

FIRE DEPARTMENT - SEE ATTACHED FOR DETAILS

JUSTIFICATION:

Appropriation Adjustment is to recognize an additional \$18,000,000 received from the State as a result of the settlement for the ERAF Lawsuit. This adjustment is necessary to fund cost increases in salaries and employee benefits, primarily the overtime budget due to the Fire Storms of 2003. In addition, an \$800,000 increase in S&S is needed to purchase wildland fire shelters to comply with Federal Standards and \$500,000 is needed in the Operations Budget for S&S increases due to the Fire Storms.

Robbie Goff

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR ACTION RECOMMENDATION	APPROVED AS REQUESTED ✓ 4/15/04	AS REVISED <i>[Signature]</i> CHIEF ADMINISTRATIVE OFFICER
	APPROVED (AS REVISED): BOARD OF SUPERVISORS	BY DEPUTY COUNTY CLERK
AUDITOR-CONTROLLER BY <i>[Signature]</i> No. 266 APRIL 15, 2004		

**FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
FIRE DEPARTMENT**

FINANCIAL SOURCES

Fire Department - Financing Elements
Increase Revenue
DA1-FR-40109-8054
\$18,000,000

**TOTAL
\$18,000,000**

FINANCIAL USES

Fire Department - Operations
Increase S & EB
DA1-FR-40215-1000
\$14,500,000

Fire Department - Operations
Increase S & S
DA1-FR-40215-2000
\$500,000

Fire Department - Support Services
Increase S & EB
DA1-FR-40191-1000
\$1,500,000

Fire Department - Special Operations
Increase S & EB
DA1-FR-40041-1000
\$700,000

Fire Department - Special Operations
Increase S & S
DA1-FR-40041-2000
\$800,000

**TOTAL
\$18,000,000**

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

060
DEPT'S. No. April 20, 2004

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
4 - Vote

SOURCES:

Fire Department - Financing Elements
Decrease Approp for Contingencies
DA1-FR-40109-3303
\$1,248,000

USES:

Fire Department - Support Services
Increase Fixed Assets
DA1-FR-40191-6030
\$1,248,000

Total
\$1,248,000

Total
\$1,248,000

JUSTIFICATION:

Appropriation Adjustment is to transfer \$1,248,000 from Appropriation for Contingencies to the Support Services Budget Unit to supplement the Department's Vehicle Replacement Program.

Rochelle Goff

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

✓
RECOMMENDATION

4/15/04

Rochelle Goff
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

Heidi Jung
APRIL 15, 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

BY
DEPUTY COUNTY CLERK

No. 267

EASE OFFICE



County of Los Angeles CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

April 26, 2004

Board of Supervisors
GLORIA MOLINA
First District
YVONNE BRATHWAITE BURKE
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

To: Budget Deputies, Board of Supervisors
From: Debbie Lizzari *Lizzari*
Assistant Administrative Officer
Budget and Operations Management Branch

FY 2003-04 PROBATION DEPARTMENT APPROPRIATION BUDGET ADJUSTMENT (ITEM NO. 35, AGENDA OF APRIL 27, 2004)

This is in response to your inquiries related to the attached Probation Department appropriation adjustment, an excerpt from item No. 35 on the April 27, 2004 Board agenda.

The appropriation adjustment will primarily fund increased salaries and employee benefits in the Detention Services and Residential Services Budget units due to the utilization of temporary peace officer staff in the halls and camps. This funding is necessary to maintain post position staffing in compliance with State Board of Corrections mandates.

Historically, the juvenile halls and camps experience staff shortages due to vacancies resulting from short-term illnesses, long-term medical-leave, vacation, training, and disciplinary actions. In addition, positions may become vacant due to industrial accidents. As you may recall, in January 2000, AB 1387 (Flores) related to public employee disability benefits, extended benefits to certain probation personnel, which increased the percentage of salary paid to peace officers from 70 percent to 100 percent, and extended the 100 percent disability period to one year. If peace officers incur a job-related injury, they can and often do remain off the job for a full year at full pay.

The FY 2004-05 Proposed Budget funds 26.0 temporary staff positions to mitigate this problem. The anticipated \$7.7 million current-year overexpenditure in salaries and employee benefits will be funded by \$1.4 million in savings in the Department's Care of Juvenile Court Wards Budget attributed to a reduction in group home costs resulting from implementation of Permanently Residing Under the Color of Law (PRUCOL) procedures. PRUCOL enables certain undocumented minors to be Medi-Cal-eligible which translates into savings for the Probation Department. In addition, \$3.3 million in savings in California Youth Authority (CYA) fees are anticipated due to a reduction in Court-ordered juvenile commitments to the CYA. This reduction is primarily due to management of Probation

Budget Deputies
April 26, 2004
Page 2

Department CYA commitment recommendations to the Courts. An estimated \$3.0 million in services and supplies in the Department's Main Budget unit will offset the remaining salaries and employee benefits overexpenditure.

Although there is a reduction in CYA commitments, the juvenile halls and camps population is not increasing, as the Department is collaborating with the Courts to pursue alternatives to CYA sentencing in order to control the camps and halls population and expenditures. The requested appropriation adjustment will not increase net County cost.

Please call me if you have any questions at (213) 974-6872.

DIL:ES
AL:ljp

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Chief Probation Officer

approp adjust.bm

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
DEPARTMENT OF

DEPT'S. No. 060
April 20, 2004

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2003 - 04
3 - Vote

PROBATION - SEE ATTACHED FOR DETAILS

JUSTIFICATION:

Provides for the reallocation of funds to offset primarily anticipated salaries and employee benefits overexpenditures in the halls and camps due to the utilization of temporary staff necessary to address post position vacancies and State Board of Corrections' staffing levels. Also provides funding for greater than anticipated judgments and damages costs and the purchase of equipment related to the Central and Los Padrinos Juvenile Halls facility projects.

John Sait 04/14/04

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR	ACTION	APPROVED AS REQUESTED	AS REVISED
	RECOMMENDATION	4/15/04	<i>[Signature]</i>
AUDITOR-CONTROLLER	BY <i>[Signature]</i>	APPROVED (AS REVISED):	BOARD OF SUPERVISORS
No. 256	APRIL 15, 2004	BY	DEPUTY COUNTY CLERK

FY 2003-04 MID-YEAR BUDGET ADJUSTMENT (APRIL 20, 2004)
PROBATION

FINANCIAL SOURCES

Probation-Care of Juv Ct Wards
Decrease Other Charges
A01-PB-17070-5500
\$4,720,000

Probation-Main
Decrease Services and Supplies
A01-PB-17390-2000
\$3,900,000

TOTAL
\$8,620,000

FINANCIAL USES

Probation-Detention Bureau
Increase S&EB
A01-PB-17150-1000
\$5,300,000

Probation-Residential Treatment
Increase S&EB
A01-PB-17890-1000
\$2,400,000

Probation-Main
Increase Other Charges
A01-PB-17390-5500
\$800,000

Probation-Detention Bureau
Increase Fixed Assets-Equipment
A01-PB-17150-6030
\$120,000

TOTAL
\$8,620,000

BA # 256

APRIL 15, 2004