



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 June 20, 2017

LORI GLASGOW
EXECUTIVE OFFICER

June 20, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
WATER RESOURCES CORE SERVICE AREA
AS-NEEDED SANITARY SEWER ENGINEERING DESIGN,
PROJECT MANAGEMENT, AND OTHER SUPPORT SERVICES
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to authorize four consultant services agreements for an annual aggregate not-to-exceed program amount of \$5 million for as-needed sanitary sewer engineering design, project management, and other support services. The contracts will augment the Department of Public Works' ability to rapidly carry out various County projects and meet regulatory requirements. They are for a 2-year term with three 1-year extension options.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is not a project pursuant to the California Environmental Quality Act.
2. Award and authorize the Director of Public Works or his designee to execute consultant services agreements with the following one medium-sized firm: LEE & RO, Inc., Local Small Business Enterprise; and three large-sized firms: CH2M Hill Engineers, Inc.; HDR Engineering, Inc.; and MWH Americas, Inc., now part of Stantec, to provide specialized as-needed sanitary sewer engineering design, project management, and other support services for various County sewer projects for an aggregate maximum not-to-exceed annual program amount of \$5 million and \$25

million total aggregate program amount for the 2-year term with three 1-year extension options. The term of each consultant services agreement shall commence on the date of the full execution of the contract and shall extend for a period of 3 years from such commencement date. The expiration of each of the consultant services agreements is subject to the following condition: where services for a given project have been authorized in writing by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for the completion of such services.

3. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given project, and (3) are necessary for the completion of that given project.

4. Delegate authority to the Director of Public Works or his designee to execute the three 1-year extension options on the previously referenced four agreements at the discretion of the Director based upon workload demands and the level of satisfaction with the services provided.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Public Works administers the County of Los Angeles Consolidated Sewer Maintenance District and the Marina Sewer Maintenance District (Districts). The Districts serve about 2.5 million customers within the unincorporated areas of the County and 37 cities. Public Works also performs sewer maintenance services for various County Departments, including County-owned pump stations, and two contract cities. The sewer system maintained by Public Works includes over 4,600 miles of sanitary sewers, 155 pump stations, and 4 wastewater treatment plants.

Because most of this infrastructure is located underground, signs of its deterioration are not readily apparent or visible. While the Districts' forces conduct regularly scheduled inspection and maintenance programs of the sewer system, there are unforeseen and/or emergency situations that occur without warning that require the repair, rehabilitation, or replacement of different elements of the infrastructure. The condition assessment and design of many of these systems require special expertise and knowledge in electrical and mechanical engineering, chemistry, and biological processes. The recommended consultant services agreements will provide Public Works with the ability to rapidly respond to unforeseen or specialized problems associated with our sewer collection system, pump stations, and wastewater treatment plants.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, and Objective III.3.2, Manage and Maximize County Assets. The recommended actions support ongoing efforts to manage and improve public infrastructure.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Each individual agreement is structured for a not-to-exceed annual amount of \$5 million. The aggregate total of \$25 million represents the estimated cost to provide services over the 5-year

period. The 2-year term of each agreement shall commence upon the date of the full execution of that agreement.

Funds will be encumbered in various Public Works-administered funds at the time a consultant is directed to provide services. Total annual expenditures will not exceed the program amount approved by the Board. Sufficient funding exists in the Fiscal Year 2016-17 Budget of the primary funds to be used for these as-needed consultant services. Specifically, these funds are the Consolidated Sewer Maintenance District and the Marina Sewer Maintenance District Funds, the Accumulative Capital Outlay Fund, and the nine zones within the Districts. Funds to finance the optional years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The consultant services agreements will contain terms and conditions in compliance with the Chief Executive Office's and the Board's requirements. The consultant services agreements will contain terms and conditions in compliance with the Board's ordinances, policies, and programs. The agreement also includes a provision requiring the consultant firms to track subcontractor's utilization of Local Small Business Enterprise, Disabled Veterans Business Enterprise, and Social Enterprise businesses.

The consultants were selected upon final analysis and consideration without regard to race, creed, gender, or color.

ENVIRONMENTAL DOCUMENTATION

The proposed action is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action to award as-needed sanitary sewer engineering design, project management, and other support services is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA before the approval of any activities that constitute a project under CEQA.

CONTRACTING PROCESS

On September 19, 2016, Public Works issued a Request for Proposals (RFP) for as-needed sanitary sewer engineering design, project management, and other support services. The RFP was posted on both the "Doing Business with Us" and "Public Works Contract Opportunities" websites and on Los Angeles Daily Journal, Los Angeles Sentinel, and La Opinion newspapers. Public Works reached out to non-Local Small Business Enterprise (LSBE) and/or Small Business Enterprise (SBE) firms to inform them and their subconsultants of the benefits of being a certified LSBE/SBE and to encourage them to become an LSBE/SBE, if eligible. The enclosure reflects the selected consultants' utilization participation.

The RFP allowed firms to compete as primes in one of three categories: small-, medium-, or large-sized firms. Each firm was requested to certify its own size based on number of personnel for competition with other firms in the same size category. The RFP stated that a total of six firms would be awarded contracts as follows: three small-sized firms (with 25 or fewer personnel), two medium-

sized firms (with 26 to 75 personnel), and one large-sized firm (with over 75 personnel).

On October 17, 2016, four firms submitted proposals. An Evaluation Committee comprised of Public Works technical staff evaluated the proposals. The selected firms represent the best qualified firms from each size category to provide the required services based upon their technical expertise, proposed workplan, experience, personnel, qualifications, and understanding of the work requirements. The following firms were selected without regard to race, creed, color, or gender: medium-sized category - LEE & RO, Inc. (LSBE); and large-sized category - CH2M Hill Engineers, Inc.; HDR Engineering, Inc.; and MWH Americas, Inc., now part of Santec. In the small-sized business enterprise category, no firms submitted proposals.

Based on the Evaluation Committee's review, all four firms were selected for contracts. Public Works has determined that the firms' proposed rates for performing the services are reasonable.

The Community Business Enterprises participation data and 3-year contracting history for the four selected firms are on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These consultant services agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis. Public Works notified the Union on this solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services agreements. These consultant services agreements will provide necessary engineering expertise.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Sewer Maintenance Division.

The Honorable Board of Supervisors

6/20/2017

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is fluid and cursive, with the first name "Mark" written in a larger, more prominent script than the last name "Pestrella".

MARK PESTRELLA

Director

MP:WJW:lb

Enclosures

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office

**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS
CONSULTANT'S UTILIZATION PARTICIPATION FOR AS-NEEDED
SEWER MAINTENANCE ENGINEERING DESIGN,
PROJECT MANAGEMENT, INSPECTION, AND OTHER SUPPORT SERVICES**

SELECTED FIRMS

Medium-Sized Business Category Consultant Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local SBE	SBE	Minority	Women	Disadvantaged	DisabledVet
LEE & RO, Inc.	X		X			
Constructive Community Relations					X	
Paragon Partners				X		
Sylvia Hall Engineering		X			X	
The Prizm Group		X				
Traffic Control Engineering					X	
V&A Consulting Engineers, Inc.			X		X	

Large-Sized Business Category						
Consultant Name (Prime with subcontractors* listed below)	Local SBE	SBE	Minority	Women	Disadvantaged	DisabledVet
*only subcontractors with Utilization Participation are listed.						
CH2M Hill Engineers, Inc.						
ADVANTEC Consulting Engineers			X		X	
AIM Consulting Services			X			
BA, Inc.		X			X	
Coast Surveying, Inc.		X	X		X	
Diaz Yourman & Associates			X		X	
Gateway Science and Engineering, Inc.			X			
Lee & Ro, Inc.	X		X			
HDR Engineering, Inc.						
Blue Heron					X	
EEC Environmental, Inc.		X				
EHS		X	X	X		
KOA			X			
Lee & Ro, Inc.	X		X			
LogicMinds				X		
MARRS Services, Inc.			X	X	X	
Project X Corrosion			X		X	
SCST, Inc.		X				X
Superior Engineering				X		
V&A Consulting Engineers, Inc.			X		X	
Wagner Engineering and Survey	X				X	
Water System Consulting			X			
MWH Americas, Inc.						
California Watershed Engineering Corporation			X		X	
Civil Trans, Inc.			X		X	
D R Consultants & Designers Inc.			X	X		
Integrated Engineering Management				X		
JM Diaz, Inc.		X	X		X	
Lee & Ro, Inc.	X		X			
M2 Resource Consulting, Inc.				X	X	
MTGL, Inc		X	X	X	X	
Ninyo Moore			X			
UltraSystems Environmental				X	X	
V&A Consulting Engineers, Inc.			X		X	
VCA Engineers					X	