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Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

COUNTY OF LOS ANGELES WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES

3175 West Sixth Street • Los Angeles, CA 90020

Tel: 213-738-2600 • Fax 213-487-0379

To enrich lives through effective and caring service



wdacs.lacounty.gov

Cynthia D. Banks
Director

Otto Solórzano
Chief Deputy

June 13, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

RECOMMENDATION TO EXECUTE AND EXTEND SUBAWARDS WITH AMERICA'S JOB CENTERS OF CALIFORNIA (AJCC) FOR FISCAL YEARS (FY) 2017- 2020 TO OPERATE AS ONE STOP OPERATORS AND PROVIDE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT, DISLOCATED WORKER, YOUTH, VETERANS, RAPID RESPONSE AND OLDER AMERICANS ACT (OAA) SENIOR COMMUNITY SERVICES EMPLOYMENT PROGRAM SERVICES

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Workforce Development, Aging and Community Services ("WDACS") administers the Workforce Innovation and Opportunity Act ("WIOA"), which provides eligible participants access to employment, education, training, and support services, while matching employers with the skilled workers they need to compete in the global economy. The America's Job Centers of California ("AJCC") function as an all-inclusive access point to employment, education and training programs, which provide demand-driven skills attainment, especially for individuals with barriers to employment. WDACS seeks delegated authority to 1) execute contracts ("subawards") for an estimated \$3 million annually with Southeast Area Social Services Funding Authority, and \$1 million annually with Jewish Vocational Services as a result of a competitive solicitation process, through a Request for Proposals ("RFP"), to begin establishing Los Angeles County's ("County") newly redesigned AJCC system to operate as One-Stop Operators for the WIOA Adult and Dislocated Worker, and Youth@Work programs; 2) enter into a sole-source subaward with College of the Canyons for the Santa Clarita AJCC; 3) extend existing subawards with several current subrecipients on a month-to-month basis, not to exceed six months, at the funding levels listed on Attachment A while WDACS completes the resolution of the solicitation process for several workforce regions; 4) extend the existing Youth and Adult Services Master Agreements with subrecipients for an additional twelve (12) months and extend the existing Intermediary Agreements through June 30, 2020; 5) delegate authority to the

WDACS Director, or designee, to execute subaward amendments, and to increase or decrease subaward amounts based on contractor ("subrecipient") performance and availability of funding; and 6) extend and expand existing authority to enable WDACS to award subawards of up to \$250,000, to expedite program innovations and professional administrative services related to workforce development and strategic training initiatives.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the WDACS Director, or designee, to execute subawards with Southeast Social Services Funding Authority for the Rio Hondo Comprehensive AJCC, and Jewish Vocational Service for the Westside AJCC for an estimated annual amount of \$3 million and \$1 million, respectively, for the provision of WIOA Adult, Dislocated Worker, and Youth@Work Program services, after County Counsel approval as to form, effective July 1, 2017 through June 30, 2020, with the option to extend the term for two additional one-year periods through June 30, 2022, and for one additional six-month period on a month-to-month basis, through December 31, 2022; WDACS shall provide written confirmation to your Board and the Chief Executive Office (CEO) within thirty (30) working days of completing these actions.
2. Authorize the WDACS Director, or designee, to enter into a sole-source subaward with College of the Canyons, for the Santa Clarita AJCC for an estimated annual amount of \$1 million, for the provision of WIOA Adult, Dislocated Worker, and Youth@Work Program services, in accordance with federal regulations governing federal grants, in 2 CFR 200 et seq., and 29 CFR 97.4(a)(1) and applicable State provisions, which allow for execution of a non-competitive subaward with State and local institutions of higher learning, and when the awarding agency (WDACS/County) allows for such actions, after County Counsel approval as to form, effective July 1, 2017 through June 30, 2020, with the option to extend the term for two additional one-year periods through June 30, 2022, and for one additional six-month period on a month-to-month basis, through December 31, 2022; WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing this action.
3. Authorize the WDACS Director, or designee, to extend existing subawards for six (6) months on a month-to-month basis, with subrecipients at the funding levels listed on Attachment A, while WDACS completes the resolution of the solicitation process in the following Workforce Subregions: Antelope Valley, East Los Angeles/West San Gabriel Valley, East San Gabriel Valley, Pomona Valley, Southeast (formerly Gateway Cities), Rancho Dominguez, and South Los Angeles; and for Rapid Response and Senior Community Service Employment Program ("SCSEP") services in the following Workforce Regions: Antelope Valley, San Gabriel Valley and Southeast Workforce Regions; WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.
4. Authorize the WDACS Director, or designee, to extend the Youth and Adult Services Master Agreements originally approved by your Board on September 18, 2012, with the pre-qualified subrecipients listed on Attachments B-1 and B-2, for an additional twelve (12) month period, effective July 1, 2017 through June 30, 2018, after County Counsel approval as to form, and the existing Intermediary Agreements listed on Attachment B-3 with the six Workforce Development Boards that provide services to County residents effective July 1, 2017 through June 30, 2020; WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.
5. Authorize the WDACS Director, or designee, to execute amendments with the AJCC subrecipients as follows: 1) add new, relevant or updated Federal, State and/or County subaward terms; and 2)

increase or decrease the subaward amounts that may exceed 10% based on the availability of funding and/or based on subrecipient's performance provided that: (a) total allocation does not exceed available funding; and (b) WDACS obtains County Counsel approval as to form of the amendment prior to any such amendment. These actions would ensure full expenditure of workforce funds and is consistent with your Board's policy requiring review of each service provider's performance; WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.

6. Extend the existing authority approved by your Board on June 9, 2015 delegated to the WDACS Director, or designee, which expires June 30, 2017, to award and execute subawards of up to \$250,000, approved as to form by County Counsel for strategic training initiatives for in-demand occupations in high-growth industry sectors and expand the authority to include subawards for workforce program innovations and professional administrative services up to \$250,000 related to workforce development, through June 30, 2022, provided that WDACS notifies your Board and the CEO, in writing, within ten (10) working days of award.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County, through WDACS, has been designated by the State as a Local Workforce Development Area for the purpose of administering the WIOA Adult, Dislocated Worker, Youth@Work, Rapid Response and Veterans programs.

On September 30, 2016, WDACS released a competitive procurement for the redesign of the workforce development system, and to solicit agencies to operate the AJCCs. Although WDACS has completed its review of all proposals, several agencies have filed protests under the County's Protest Policy. As a result, WDACS is continuing the resolution of the solicitation process with these proposers. WDACS anticipates the resolution of the protest process to take approximately three to six months. The areas not affected by the various proposers' request for additional review that are being recommended for award are the Rio Hondo Comprehensive AJCC and the Westside AJCC. Once the protest/review process concludes, WDACS will present the additional results of the competitive procurement to your Board and seek authority to negotiate and enter into subawards with the highest rated proposers in the remaining areas to fully establish the AJCC system. The completed AJCC system will serve as an all-inclusive access point to education and training programs that provide demand-driven skills attainment, especially for individuals with barriers to employment.

The Santa Clarita AJCC was the only area that did not receive any proposals; therefore, WDACS is seeking approval to execute a sole-source contract with College of the Canyons to provide workforce development services for the Santa Clarita area. The sole-source justification is attached.

To further expand and enhance Adult, Dislocated Worker and Youth program services, WDACS utilizes Master Agreements with over forty (40) agencies and holds Intermediary Agreements with the six (6) Workforce Development Boards in the County to provide WIOA and non-WIOA Adult and Youth employment program services. This process affords the County an efficient approach to implement innovative and strategic workforce programs to residents of Los Angeles County. WDACS is requesting an extension of the existing Master Agreements through June 30, 2018, and to extend the Intermediary Agreements with the Workforce Development Boards through June 30, 2020.

For administrative purposes, WDACS is requesting delegated authority to issue and execute

amendments to update current subawards with any new regulatory Federal, State and/or County laws or provisions, and increase or decrease subaward amounts in the event additional funding becomes available, and/or upon subrecipient performance.

WDACS administers other non-WIOA programs, workforce development programs and County Special Initiatives, such as the Jail-Based Job Center, the Older Americans Act (“OAA”) SCSEP, Proposition 47 Initiative, Local and Targeted Worker Hire and the Homelessness Initiative. As part of the overall WDACS mandate to expand workforce development, workforce services will be provided to businesses, employers, adult and youth job seekers, dislocated workers, veterans, low-income/public assistance recipients, homeless, Native Americans, foster youth, probation youth, disconnected youth, mature workers, the disabled community, re-entry individuals, limited English proficient and other underrepresented groups throughout the County.

On June 9, 2015, WDACS received delegated authority from your Board to enter into contracts of up to \$250,000 for strategic training initiatives for in-demand occupations in high-growth industry sectors. This authority expires June 30, 2017. WDACS is seeking an extension of this authority to also include workforce program innovations and professional administrative services related to workforce development, in addition to strategic training initiatives.

In order to successfully implement WIOA and Board approved initiatives, WDACS needs to partner with a wide range of entities, including community colleges, adult schools, social enterprises, labor organizations, and economic development organizations. Establishing partnerships enables WDACS to harness the specialized expertise of our region’s collective network of workforce stakeholders in order to deliver tailored workforce services that meet the needs of jobseekers, including populations with barriers to employment, such as individuals exiting the criminal justice system, disconnected youth and low-income individuals. This delegated authority will support implementation of workforce development initiatives that target populations with the greatest barriers to employment in the County and will allow WDACS to continually adapt its business-driven workforce services in response to a constantly changing economic and business climate.

The actions outlined above will ensure the County is not only compliant, but also competitive in comprehensively meeting WIOA’s mandate to provide expanded, more prescriptive and innovative services that prepare and train the County’s hardest-to-place residents to meet the real-time employment needs of the region’s businesses and industries.

Implementation of Strategic Plan Goals

The recommended actions support Countywide Strategic Plan Goal 1: Make Investments that Transform Lives by supporting job readiness and increasing employment opportunities; and Strategic Plan Goal 2: Foster Vibrant and Resilient Communities by aligning workforce development programs to provide career pathways for high-needs, priority populations and to support the labor needs of the County’s high-growth industry sectors.

FISCAL IMPACT/FINANCING

The America’s Job Centers of California are funded through Federal WIOA funds, which includes the Adult, Dislocated Worker, Rapid Response and Veterans programs. The Youth@Work portion of the program is financed through a combination of WIOA funding for Out-of-School Youth (ages 16-24), and for In-School Youth (ages 14-24) through Net County Cost funds, Los Angeles County Department of Public Social Services Temporary Assistance for Needy Families (TANF) funds and Probation funds.

The Senior Community Employment Service Program provides workforce employment and training services to mature workers and is fully funded by Federal OAA Title V funding. Funding for the first year of the Subaward term (FY 2017-18) is estimated at \$5 million, as outlined in recommendations one and two. The requested Board authority will allow WDACS to allocate these funds annually for an estimated total three (3) year amount of \$15 million. For the existing subrecipients being extended, please refer to Attachment A. These funds are included in the WDACS FY 2017-18 proposed budget.

Federal funding for WIOA and OAA has been assigned a Catalog of Federal Domestic Assistance ("CFDA") program number as follows:

- WIOA Adult funds (includes Veterans): 17.258; Federal grantor is Department of Labor (DOL)
- WIOA Dislocated Worker funds (includes Veterans and Rapid Response): 17.278; Federal grantor is DOL
- WIOA Youth funds: 17.259; Federal grantor is DOL
- TANF funds: 93.558; Federal grantor is Health and Human Services
- Title V SCSEP funds: 17.235; Federal grantor is DOL

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 22, 2014, WIOA (Public Law 113-128) was signed into law - the first legislative reform of the public workforce system in 15 years that amended and reauthorized the Workforce Investment Act of 1998. WIOA strives to improve State and local workforce development systems to ensure they prepare a skilled workforce for the 21st century economy. WIOA includes new mandates that impact the County's workforce development system. The most notable changes in the legislation are greater alignment of the workforce development system with economic development and education entities; a new paradigm for an employer-centric system that mandates greater employer engagement and enhanced business services; and an emphasis on training and subsidized work experience for adults and out-of-school, disconnected youth in in-demand occupations with career pathways in high-growth industry sectors.

Additional changes under WIOA task the Los Angeles County Workforce Development Board, which is responsible for policy and oversight of the workforce system, WDACS and its contracted AJCC system with several new requirements that must be met to ensure the effective delivery of services including: measuring effectiveness in serving employers; prioritizing services to disconnected youth, those on public assistance, those with disabilities, and the formerly incarcerated; establishing partnerships and business-responsive skills development trainings with local educational institutions; aligning services, funding, program tracking, and outcome measurement with fourteen (14) mandated WIOA partners; co-locating, resource sharing, and establishing functional operations among WIOA-mandated partners from different agency cultures in a single AJCC facility; and establishing concrete, stepped career pathways within high-growth industry sectors to impact the local economy. This year, WDACS, in its AJCC procurement, included the OAA (Public Law 114-144) SCSEP, which focuses on providing subsidized job training to mature workers, in a continued effort to streamline workforce services and have all workforce development programs provided under one comprehensive system.

CONTRACTING PROCESS

WDACS released a Request for Proposals (RFP) on September 30, 2016, and notification of this

release was advertised in the Los Angeles Times, Los Angeles Daily News, San Gabriel Valley Tribune, Hoy, Long Beach Press Telegram, Antelope Valley Press, Torrance Daily Breeze and the Los Angeles Sentinel. The RFP was also posted on the Internal Services Department Office of Small Business website, and information on the RFP release was sent to approximately 500 vendors on the WDACS Solicitation database.

The solicitation was consistent with federal competitive procurement regulations for WIOA and County contracting policies. The solicitation was open to private non-profit organizations, for-profit organizations, public agencies, social enterprise agencies, public or private institutions of higher education and collaboratives/consortia of these organizations to operate as a One Stop Operator (OSO) for the America's Job Centers of California (AJCCs). Workforce Development Boards were precluded from applying. The AJCCs will implement the WIOA Adult/Dislocated Worker (ADW) and Youth@Work programs (WIOA funded and non-WIOA funded such as the Los Angeles County Youth Jobs Program). Three "Comprehensive AJCCs" will be awarded additional funding for the Rapid Response Program services and the Title V Senior Community Service Employment Program.

The RFP was open for a period of ninety (90) days to allow ample time for potential proposers to prepare thorough responses that would result in WDACS obtaining the most qualified subrecipients. WDACS also held a Mandatory Proposer's Conference on October 19, 2016, and provided multiple opportunities to ask questions about the RFP.

The proposals were due on December 19, 2016, and WDACS received proposals from 14 agencies for multiple programs. The scoring of the program aspect of the proposals was conducted by a panel of subject matter experts that were identical in composition for all OSO for AJCC proposals. The panels were made up of workforce professionals, EDD, Department of Rehabilitation, Adult Education and County Department of Public Social Service managers. A separate evaluation panel was convened for the Veterans' AJCC proposals, which included Veteran experts from EDD, Adult Education, workforce professionals, and two individuals from the County Department of Military and Veterans Affairs.

Currently, all workforce services to youth are being provided under the Youth Services Master Agreement. WIOA Adult, Dislocated Worker and Rapid Response program services are being provided under separate subawards. The extension of the existing Adult and Youth Services Master Agreements with subrecipients listed on Attachments B-1 and B-2, and subawards with subrecipients listed in Attachment A, will allow WDACS time to complete the County's solicitation process for those proposals seeking protest-review currently underway in the workforce subregions noted in recommendation number five (5), above, without a break in service.

Upon your Board's approval, WDACS will enter into subawards with the three agencies listed in recommendation numbers one (1) and two (2).

The Los Angeles County Workforce Development Board, created pursuant to WIOA, played an active role in the development of the new AJCC system, and after extensive discussion, approved on April 28, 2017, moving forward to your Board the recommendations to award subawards to the highest ranked one-stop operators based on the results of the RFP evaluation process.

MONITORING REQUIREMENT

Administrative, programmatic and fiscal monitoring of WIOA, OAA and Youth@Work program subrecipients will be conducted on an annual basis to ensure subaward compliance. Administrative and programmatic monitoring are completed by WDACS' Contract Compliance Division. Fiscal

monitoring is conducted annually by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement.

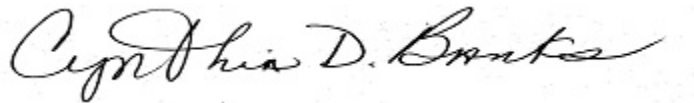
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow for the continued provision of workforce development and employment services to residents and businesses within Los Angeles County.

CONCLUSION

Should you have questions, please contact me directly, or your staff may contact Ms. Carol Domingo, Program Manager, at (213) 215-2564 or cdomingo@wdacs.lacounty.gov

Respectfully submitted,

A handwritten signature in black ink that reads "Cynthia D. Banks". The signature is fluid and cursive, with the first name "Cynthia" being the most prominent part.

CYNTHIA D. BANKS

Director

CDB:OS:PGCD:JD

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



County of Los Angeles
Workforce Development, Aging and Community Services
FY 2017-18 WIOA Adult, DW, Rapid Response, and Out of School Youth Programs
Contract Extension Allocation

Agencies	Supervisory District	Monthly Allocation
Arbor E&T LLC - East Los Angeles	1st	92,000
Arbor E&T LLC - Florence Firestone	2nd	31,000
Asian Youth Center	5th	33,000
AYE Catholic Charities	2nd	93,000
City of LA HACLA	2nd	47,000
City of Los Angeles -NE San Fernando	3rd	25,000
City of Palmdale	5th	52,000
City of Palmdale- Countywide Veterans	1st, 2nd, 3rd, 4th and 5th	54,000
Community Career Development	2nd	42,000
Community Career Development - South Los Angeles	2nd and 4th	68,000
Goodwill - Central San Gabriel Valley	1st and 5th	102,000
Goodwill - Pomona	1st	48,000
Hub Cities Consortium	1st and 2nd	210,000
JVS - Antelope Valley*	5th	65,000
JVS West LA**	2nd, 3rd, 4th and 5th	21,000
Managed Career Solutions - API Center	5th	72,000
Managed Career Solutions - West San Gabriel Valley & East San Gabriel Valley	1st, 2nd and 5th	173,000
Southeast Area Social Services Funding Authority/Rio Hondo**	1st and 4th	21,000
Sub-Total		1,249,000
Training and Wages		754,000
GRAND TOTAL		2,003,000

* Funding was formerly allocated to Antelope Valley Workforce Development Consortium

** Funding is for Rapid Response only

FISCAL YEAR 2017-18 YOUTH EMPLOYMENT PROGRAM SERVICES MASTER AGREEMENTS

Agency	SUP District*	Agency	SUP District*
AltaMed Health Services	1	Coalition of Mental Health Professionals	2
Archdiocese Youth Employment - Catholic Charities	1	Children's Institute	2
Central City Neighborhood Partners	1	Community Career Development	2
Community Development Department	1	Comprehensive Community Services	2
Door of Hope	1	Managed Career Solutions, Inc.	2
El Centro del Pueblo	1	Soledad Enrichment Action Agency	2
Goodwill Industries of Southern California	1	Watts Labor Community Action Committee	2
Hub Cities Consortium	1	Community Based Learning (UCLA)	3
Los Angeles Unified School District	1	Communities in Schools	3
Maravilla Foundation	1	El Proyecto del Barrio	3
Marriot Foundation (Bridges to Work)	1	Jewish Vocational Services	3
Mexican American Opportunity Foundation	1	Los Angeles Gay and Lesbian Center	3
Para Los Ninos	1	Los Angeles Mission College	3
Pomona Valley Youth Employment	1	Gang Alternative Program	4
Arbor E&T, LLC dba ResCare Workforce Services	1	Los Angeles County Office of Education	4
San Gabriel Valley Conservation Corp	1	Toberman Neighborhood Center	4
Special Services for Groups	1	KRA Corporation	4
Youth Policy Institute	1	Southeast Social Services Funding Auth.	4
Asian American Drug Abuse Program	2	YWCA of Pasadena	5
Children's Collective	2	Asian Youth Center	5
City of Hawthorne - South Bay WDB	2	Glendale Youth Alliance	5
City of LA Housing Authority	2		

*Based on agency headquarters address

FISCAL YEAR 2017-18 ADULT EMPLOYMENT PROGRAM SERVICES MASTER AGREEMENTS

Agency	SUP District*	Agency	SUP District*
Chinatown Service Center	1	Comprehensive Community Services of South Bay, Inc.	2
Pacific Asian Consortium in Employment	1	Volunteers of America of Los Angeles	2
City of Los Angeles - Community Development Department	1	Managed Career Solutions, Inc.	2
Maravilla Foundation	1	Community Career Development	2
Door of Hope Community Center	1	Housing Authority of the City of Los Angeles	2
Goodwill Industries of Southern California	1	Didi Hirsch Psychiatric Service dba Didi Hirsch Mental Health Services	2
Hub Cities Consortium	1	Los Angeles Mission College	3
Mexican American Opportunity Foundation	1	Jewish Vocational Service	3
Southeast Area Social Services Funding Authority	1	Build Rehab Industries	3
San Gabriel Valley Conservation & Service Corps.	1	UAW - Labor Employment and Training Corporation	4
Youth Policy Institute	1	Harbor Area Gang Alternatives Program	4
Archdiocese Youth Employment - Catholic Charities	1	Substance Abuse Foundation of Long Beach, Inc.	4
East San Gabriel Valley Regional Occupational Program / Technical Center	1	Centro CHA, Inc.	4
Arbor E&T, LLC dba ResCare Workforce Services	2	KRA Corporation	4
Asian American Drug Abuse Program	2	City of Santa Clarita	5
Watts Labor Community Action Committee	2	City of Palmdale	5
Testimonial Community Love Center	2	Armenian Relief Society of Western U.S.A., Inc.	5
South Bay Workforce Development Board	2		

*Based on agency headquarters address


**FY 2017-2020 INTERMEDIARY AGREEMENTS
WORKFORCE DEVELOPMENT BOARDS**

ATTACHMENT B-3

Workforce Development Boards (WDB)
City of Los Angeles WDB - Economic & Workforce Development Department
Pacific Gateway (Long Beach) WDB
Foothill WDB
Southeast Los Angeles County WDB
South Bay WDB
Verdugo WDB

SOLE SOURCE CHECKLIST

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. Monopoly is an <i>"Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
✓	➤ Compliance with applicable statutory and/or regulatory provisions.
✓	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.



Chief Executive Office

5/30/17

Date

Attachment C

Justification for Sole-Source Subaward – Santa Clarita America’s Job Center of California

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Workforce Development, Aging and Community Services (“WDACS”) receives Workforce Innovation and Opportunity Act (“WIOA”) funds from the California Employment Development Department (“EDD”) to administer WIOA Services throughout the Los Angeles County Local Workforce Development Area designated to WDACS by EDD. WDACS administers WIOA through contracts (“subawards”) with various contractors (“subrecipients”) to provide WIOA services through America’s Job Centers of California (“AJCCs”). The AJCC system serves as the WIOA-mandated all-inclusive access point to education and training programs that provide demand-driven skills attainment, especially for individuals with barriers to employment.

On September 30, 2016 WDACS issued a Request for Proposals (RFP) to solicit proposers from private non-profit organizations, for-profit organizations, public agencies, social enterprise agencies, public or private institutions of higher education, and collaboratives/consortia of these organizations, to operate AJCCs, implementing the WIOA Adult/Dislocated Worker (ADW) and Youth@Work programs (ADW and Youth@Work includes both WIOA and non-WIOA programs, such as the Jail Based Job Center and the Los Angeles County Youth Jobs Program). WDACS received proposals for all geographic regions/sub-regions except for Santa Clarita. The Santa Clarita sub-region is a region within the 5th Supervisorial District of Los Angeles County that falls under the sole responsibility of the Local Workforce Development Area assigned to WDACS by EDD; per *2008-2012 American Community Survey 5-Year Estimates*, it is an area that is home to over 272,000 County constituents. The Santa Clarita Valley is also home to a diverse set of industries and varied jobs; more than 6,000 businesses are based in Santa Clarita in industries that include international trade, tourism, entertainment production, aerospace and manufacturing. Due to these factors, it is essential that workforce services provided under WIOA programs continues to be offered and provided to the Santa Clarita region.

To address the gap of service delivery coverage to the Santa Clarita region, WDACS is proposing to offer a sole-source subaward to College of the Canyons (Community College) located in the region. Under WIOA, in 2 CFR 200 et seq., and 29 CFR 97.4(a)(1) and applicable State provisions, which allow for execution of a non-competitive subaward with State and local institutions of higher learning and where certain criteria are met, a one-stop operator may be selected by non-competitive proposals (2 CFR 200.320(f)). The criteria are as follows: in accordance with federal regulations governing grants,

(1) The item is available only from a single source;

Attachment C

Justification for Sole-Source Subaward – Santa Clarita America's Job Center of California

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(2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;

(3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or

(4) After solicitation of a number of sources, competition is determined inadequate.

Since our competitive procurement resulted in no bid for the Santa Clarita region, we are requesting a sole source under criteria #4.

Therefore, upon Board authorization, WDACS will enter into a sole-source subaward with College of the Canyons.

In accordance with the Board's Policy Manual, Chapter 5.100 (Sole Source Contracts), WDACS has prepared a notice to the Board about WDACS' intent to enter into this sole-source subaward.