

County of Los Angeles Public Library
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November 15, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

32 November 15, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**APPROVAL OF AMENDMENT NUMBER ONE TO EXTEND THE TERM OF
AGREEMENT NUMBER ILS-0602 WITH SIRSI CORPORATION DBA SIRSIDYNIX FOR AN
INTEGRATED LIBRARY SYSTEM UPGRADE
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

The Public Library is requesting delegated authority to execute an amendment to extend the term of Agreement Number ILS-0602 with Sirsi Corporation dba SirsiDynix for the Public Library's Integrated Library System for up to four three-month periods, for a maximum period of one year, to be exercised by the County Librarian, or designee.

IT IS RECOMMENDED THAT THE BOARD:

Find that Amendment Number One (Amendment) to the County of Los Angeles (County) Agreement Number ILS-0602 (Agreement) with Sirsi Corporation dba SirsiDynix (SirsiDynix) for the Public Library's Integrated Library System (ILS) Upgrade is not subject to the California Environmental Quality Act (CEQA) because it does not constitute a project according to Section 15378 of CEQA.

2. Approve and delegate authority to the County Librarian to finalize and execute the Amendment to extend the term of the Agreement for up to four three-month periods, for a maximum extended term of one year, and to update and/or add the most current County required and other applicable provisions for the continued maintenance and support of the ILS with no increase in the County's maximum obligation.

3. Approve and delegate authority to the County Librarian, or designee, to exercise the extension options if it is in the best interest of the County, with a thirty-day advance written notice to SirsiDynix.
4. Approve and delegate authority to the County Librarian, or designee, to effect the termination of the Agreement, if so elected by County, with a thirty-day advance written notice.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The ILS is the Public Library's core business system that supports a number of essential functions, including the Public Library's catalog and online reference services, processing of customer requests for library materials, check-out/check-in of library materials, customer service management, acquisition of library materials and customer notifications.

Unless extended, the Agreement will expire on December 19, 2016. Approval of the Amendment will allow the Public Library to utilize the ILS for provision of these key library services for up to an additional year, while negotiating a new sole source agreement with SirsiDynix for ILS software maintenance and support and completing migration of the ILS to a cloud-based environment.

On June 9, 2016, pursuant to Board's Sole Source Policy 5.100, the Public Library provided a six month notification of its intent to extend the term of the Agreement for up to one year beyond the expiration date of December 19, 2016 and to enter into sole source negotiations for a new agreement with SirsiDynix for maintenance and support of the ILS software.

The ILS solution provided by SirsiDynix is a proprietary Commercial Off-The-Shelf Software customized to meet the specific needs of the Public Library. The solution continues to meet the Department's specifications and requirements. SirsiDynix offers and creates industry-leading tools for libraries. Today more than 23,000 library facilities in more than 70 countries use SirsiDynix products and services. Software updates and enhancements provided as part of the ILS maintenance and support have kept the solution a leader in the industry. As a proprietary product of SirsiDynix, the ILS software can only be maintained and supported by SirsiDynix. SirsiDynix does not license, certify or otherwise endorse any third party to provide maintenance or support services to its proprietary technology.

Implementation of Strategic Plan Goals

The recommended action is consistent with Goal 1, Operational Effectiveness/Fiscal Sustainability, of the County's Strategic Plan in the areas of service excellence and organizational effectiveness.

FISCAL IMPACT/FINANCING

The maximum County obligation for the term of the Agreement will remain at \$7,771,694, as the proposed Amendment will result in no increase to the total contract sum allocated for the term of the Agreement. Maintenance and support services provided during the extended period will be paid out of available remaining funds under the Agreement for optional work estimated at \$1,700,000. Funding for the outstanding balance is included in the Public Library's Fiscal Year 2016-17 Operating Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 20, 2006, the Board approved Agreement Number ILS-0602 with SirsiDynix for an upgrade and maintenance of a “turn-key” ILS, including all hardware, software and professional services required for the implementation as well as maintenance and support of the ILS, for a maximum Agreement term of ten years and a maximum County obligation of \$7,771,694. Included in the contract sum are also contingency funds in the form of pool dollars for engaging SirsiDynix to provide optional work upon the County's election. The ILS is vital to the success and support of the Public Library's technology infrastructure and is a mission-critical application customized to meet the specific needs of the Department, with an annual usage of 12.7 million checkouts, 2.1 million holds with a database of 7 million volumes and 3 million patrons.

The Agreement for the ILS upgrade is in its final extension year and will expire on December 19, 2016, unless extended. The extension options will allow the Public Library to negotiate a new sole source agreement with SirsiDynix for maintenance and support of the ILS software and for completing migration of the ILS to a system environment hosted by ISD. Advance notification of the Public Library's intent to negotiate the sole source extension Amendment and a new sole source agreement for ILS software maintenance and support was sent on June 9, 2016.

The recommended actions also include delegated authority to the County Librarian for effecting early termination of the current Agreement with SirsiDynix with a thirty day advance written notice.

The Chief Information Office (CIO) reviewed and recommends approval of the proposed Amendment. The CIO determined that because this recommended action does not include any new technology-related matters, no formal CIO analysis is required. The Amendment has also been approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they do not constitute a project according to Section 15378 of CEQA.

CONTRACTING PROCESS

On December 20, 2006, the Board approved the sole source Agreement with SirsiDynix to upgrade the existing legacy ILS to the most current version of the application software and to provide maintenance and support for the upgraded ILS. SirsiDynix continues to be the industry leader in library technologies.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the proposed Amendment will ensure the continuation of the Public Library's ILS with minimal interruption.

CONCLUSION

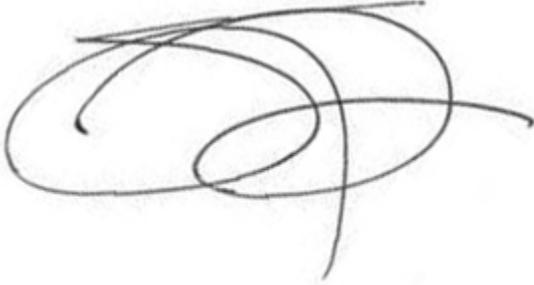
Please return to the Public Library two fully conformed copies of this Board Letter with original signatures.

If there are any questions or there is a need for additional information, please contact Yolanda De

The Honorable Board of Supervisors
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Ramus, Chief Deputy, at (562) 940-8412.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "SKYE PATRICK". The signature is written in a cursive, somewhat stylized font with several loops and a long tail.

Reviewed by:

A handwritten signature in black ink, appearing to be "PETER LOO". The signature is written in a cursive, somewhat stylized font with a large initial "P" and a long tail.

PETER LOO
Acting Chief Information Officer

SKYE PATRICK
County Librarian

SP

c: Executive Officer, Board of Supervisors
Chief Executive Office
County Counsel
Auditor-Controller