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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

October 21, 2016

60 November 15, 2016

Ms. Sachi A. Hamai, Executive Officer
County of Los Angeles Board of Supervisors
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 383
Los Angeles, CA 90012

LORI GLASGOW
EXECUTIVE OFFICER

RE: CITY OF SAN GABRIEL – MARCH 7, 2017 GENERAL MUNICIPAL ELECTION

Dear Ms. Hamai,

The City Council of the City of San Gabriel adopted the following resolution at their regular City Council meeting on October 18, 2016.

“RESOLUTION NO. 16-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE AND OVERSEE THE CITY OF SAN GABRIEL’S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH ANY COUNTYWIDE ELECTION HELD ON MARCH 7, 2017”

We are enclosing two certified copies of Resolution 16-11. If you should have any questions, please contact me at (626) 308-2816.

Sincerely,

Eleanor K. Andrews
City Clerk

Enclosures

RESOLUTION NO. 16-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE AND OVERSEE THE CITY OF SAN GABRIEL'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH ANY COUNTYWIDE ELECTION HELD ON MARCH 7, 2017

WHEREAS, the City Council of the City of San Gabriel called a General Municipal Election to be held on Tuesday, March 7, 2017, for the purpose of the election of three Members of the City Council, one City Treasurer, and one City Clerk for the full term of four years; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with a potential Special Countywide Election to be held on the same date and that within the City the precincts, polling places, and election officers of the two elections be the same, and that the County Elections Official canvass the returns of the General Municipal Election, and that the election be held in all respects as if there were only one election;

WHEREAS, Elections Code section 10002 authorizes the City to request by resolution that the Board of Supervisors authorize the County Elections Official to conduct specified election services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of State of California relating to General Law cities, there is called and ordered to be held in the City of San Gabriel, California, on Tuesday March 7, 2017, a General Municipal Election for the purpose of the election of three (3) Members of the City Council, one (1) City Treasurer, and one (1) City Clerk.

SECTION 2. That the City Council requests the Board of Supervisors to direct the Registrar-Recorder/County Clerk to administer, manage and oversee all facets of the City of San Gabriel's March 7, 2017 General Municipal Election and further direct the Registrar-Recorder/County Clerk to perform all necessary functions, services and tasks related to: the complete and successful conduct of the election; the provision of all election materials and equipment; the hiring, training and supervision of poll workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying of votes; canvassing and the certification of election results.

SECTION 3. That the City Council further requests the Board of Supervisors to consent and agree to the consolidation of the City of San Gabriel's General Municipal Election with a Special Countywide Election that may be held on March 7, 2017, and that the County of Los Angeles take all necessary steps to hold a consolidated election.

SECTION 4. That the City Council understands that, should a Special Countywide Election not be held on March 7, 2017, the Board of Supervisors will direct the Registrar-Recorder/County Clerk to administer the General Municipal Election for the City of San Gabriel and to apply the same cost estimate provided to the City of San Gabriel on September 23, 2016. This provision is pursuant to action taken by the Board of Supervisors of the County of Los Angeles on September 13, 2016.

SECTION 5. That the City of San Gabriel recognizes that all necessary expenses incurred by the County in performing these services shall be paid by the City of San Gabriel, in accordance with the cost estimate provided by the Registrar-Recorder/County Clerk on September 23, 2016, as described in Section 4. Should the County not conduct a Special Countywide Election on March 7, 2017, the County will conduct the city's election and has agreed to pay the difference between the total cost of the election without a Countywide measure less the estimated amount provided on September 23, 2016 to ensure a cost neutral effect for the City.

SECTION 6. That in all particulars not otherwise specifically provided in this Resolution, the Election shall be held and conducted as provided by law.

SECTION 7. That the City Clerk is directed to file an original certified copy of this Resolution with the Board of Supervisors and a copy with the County Elections Official.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED ON this 18th day of October, 2016.



Chin Ho Liao, Mayor
City of San Gabriel, California

ATTEST:

Eleanor K. Andrews
Eleanor K. Andrews, City Clerk
City of San Gabriel, California

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF SAN GABRIEL)

I, Eleanor K. Andrews, City Clerk of the City of San Gabriel DO HEREBY CERTIFY that foregoing Resolution No. 16-11 was duly passed and adopted by the City Council of the City of San Gabriel at their regular meeting held on October 18, 2016 by the following roll call vote, to wit:

AYES: COUNCIL MEMBER PU, VICE MAYOR SAWKINS, MAYOR LIAO
NOES: COUNCIL MEMBERS COSTANZO, HARRINGTON
ABSENT: NONE

Eleanor K. Andrews
Eleanor K. Andrews, City Clerk

(SEAL)

The foregoing is the original of Resolution No. 16-11 duly passed and adopted by the San Gabriel City Council at their regular meeting held on October 18, 2016.

Eleanor K. Andrews
Eleanor K. Andrews, City Clerk

(SEAL)

I hereby certify that the foregoing document is a full true and correct copy of

Resolution No. 16-11

on file in the office of the City Clerk of the City of San Gabriel, California.

Claudia Y. Hill 10/29/2016
Office of the City Clerk Date
City of San Gabriel

RESOLUTION NO. 16-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017

WHEREAS, § 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statements;

NOW, THEREFORE, THE CITY COUNCIL OF CITY OF SAN GABRIEL, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That, pursuant to § 13307 of the Election Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of San Gabriel on March 7, 2017, may prepare a candidate's statement on an appropriate form provided by the City Clerk or designee. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the City Clerk Department at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, the city is required to translate candidates' statements into the following languages: Spanish, Chinese, Vietnamese.

B. Pursuant to state law, the candidate's statement must be translated and printed in the voters pamphlet in any language at the candidate's request.

C. The Chief City Clerk shall:

(1) Translations

[a] Have all candidates statements translated into the languages specified in "A" above.

[b] Have translated those statements into any additional languages as requested by the candidate in "B" above.

(2) Printing: All translations of all candidates' statements shall be printed in the main voter pamphlet.

The main voter pamphlet will be in English, Spanish, Chinese and Vietnamese.

SECTION 3. PAYMENT.

A. Translations

(1) The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in "A" and/or "B" of Section 2 above, pursuant to Federal and/or State law.

(2) The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as

specified in "A" and/or "B" of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing

- (1) The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
- (2) The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
- (3) The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per "B" of Section 2 above, in the main voter pamphlet.

The Chief City Clerk shall estimate the total cost of printing, handling, translating and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965, (as amended), and require each candidate filing a statement to pay the local agency, in advance, his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Chief City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense(s) or refund any excess paid depending on the final actual cost. In the event of underpayment, the Chief City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Chief City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

- (A) All translations shall be provided by professionally-certified translators selected by the City. In order to ensure sample ballots are mailed to voters in a timely manner, candidates shall have a maximum of three (3) working days to review the proofs of their translated candidates statement or ballot proof. If there has been no communication received by the Chief City Clerk from the candidate after three (3) working days, the candidates statement will be deemed to have been approved. All proposed changes made by the candidate must be reviewed and approved by a professionally-certified translator, whose determination will be final.
- (B) The Chief City Clerk shall allow bold type, underlining, capitalization, indentations, bullets, leading hyphens to the same extent and manner as allowed in previous City elections.
- (C) The Chief City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

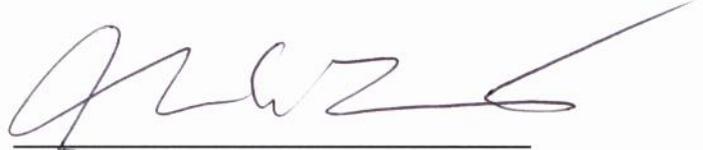
SECTION 6. That the Chief City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing City policy on payment for candidates' statements are hereby repealed.

SECTION 8. That this resolution shall apply at the next ensuing municipal election and at each municipal election after that time.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED by the City Council of the City of San Gabriel this 18th day of October, 2016.



Chin Ho Liao, Mayor
City of San Gabriel, California

ATTEST:



Eleanor K. Andrews, City Clerk
City of San Gabriel, California

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF SAN GABRIEL)

I, Eleanor K. Andrews, City Clerk of the City of San Gabriel DO HEREBY CERTIFY that foregoing Resolution No. 16-12 was duly passed and adopted by the City Council of the City of San Gabriel at their regular meeting held on October 18, 2016 by the following roll call vote, to wit:

AYES: COUNCIL MEMBER PU, VICE MAYOR SAWKINS, MAYOR LIAO

NOES: COUNCIL MEMBERS COSTANZO, HARRINGTON

ABSENT: NONE


Eleanor K. Andrews
Eleanor K. Andrews, City Clerk

(SEAL)

The foregoing is the original of Resolution No. 16-12 duly passed and adopted by the San Gabriel City Council at their regular meeting held on October 18, 2016.


Eleanor K. Andrews
Eleanor K. Andrews, City Clerk

(SEAL)

RESOLUTION NO. 16-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017.

WHEREAS, a General Municipal Election is to be held in the City of San Gabriel, California, on March 7, 2017; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of San Gabriel;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

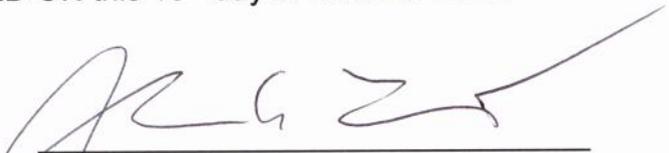
1. A listing of county precincts with number of registered voters in each, so city may consolidate election precincts into city voting precincts, and maps of the voting precincts;
2. A list of polling places and poll workers the county uses for their elections;
3. The computer record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
 - a. Produce labels for vote-by-mail voters;
 - b. Produce labels for sample ballot pamphlets;
 - c. Print Rosters of Voters and Street Indexes;
4. Voter signature verification services as needed;
5. Make available to the City election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

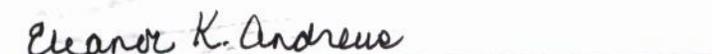
SECTION 3. That the Chief City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED ON this 18th day of October 2016.


Chin Ho Liao, Mayor
City of San Gabriel, California

ATTEST:


Eleanor K. Andrews, City Clerk
City of San Gabriel, California

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF SAN GABRIEL)

I, Eleanor K. Andrews, City Clerk of the City of San Gabriel DO HEREBY CERTIFY that foregoing Resolution No. 16-13 was duly passed and adopted by the City Council of the City of San Gabriel at their regular meeting held on October 18, 2016 by the following roll call vote, to wit:

AYES: COUNCIL MEMBER PU, VICE MAYOR SAWKINS, MAYOR LIAO
NOES: COUNCIL MEMBERS COSTANZO, HARRINGTON
ABSENT: NONE

Eleanor K. Andrews
Eleanor K. Andrews, City Clerk

(SEAL)

The foregoing is the original of Resolution No. 16-13 duly passed and adopted by the San Gabriel City Council at their regular meeting held on October 18, 2016.

Eleanor K. Andrews
Eleanor K. Andrews, City Clerk

(SEAL)