



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

November 09, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF A PARK MOWING AND TURF SERVICES CONTRACT
WITH MARIPOSA LANDSCAPES, INC.
FOR THE LOS ANGELES AREA PARKS FACILITIES
(SUPERVISORIAL DISTRICT 1) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Department of Parks and Recreation to award a Park Mowing and Turf Services Contract to Mariposa Landscapes, Inc. for the Los Angeles Area Parks Facilities.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of the Park Mowing and Turf Services Contract with Mariposa Landscapes, Inc. is categorically exempt from the California Environmental Quality Act for the reasons cited herein and the reasons reflected in the record of the Contract.
2. Find that the recommended Park Mowing and Turf Services Contract can be more economically performed by an independent Contractor than by County of Los Angeles employees for the Los Angeles Area Parks Facilities.
3. Approve and instruct the Chair to sign the contract with Mariposa Landscapes, Inc., for mowing and turf services at Franklin Roosevelt Park and Walnut Nature Park, collectively known as the Los Angeles Area Parks Facilities, for a total maximum cost of \$44,929 for the first year, increasing annually for five years upon Board approval, and increasing annually during the three one-year renewal options, for a maximum contract term of eight years.

4. Authorize the Director of the Department of Parks and Recreation to exercise the Contract renewal options annually if, in the opinion of the Director, the Contractor has successfully performed the services during the previous Contract period and the services are still required and cost effective, and which may include a cost-of-living adjustment per option year, as determined by the Chief Executive Office.

5. Authorize the Director of the Department of Parks and Recreation to annually expend up to 10 percent, as needed, with a minimum of \$4,493 the first year and a maximum of \$5,988 during the last option year as a contingency amount, for unforeseen services/emergencies and additional work within the scope of the contract, which could increase the total annual contract cost to a maximum of \$65,863.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended Park Mowing and Turf Services Contract (Contract) with Mariposa Landscapes, Inc. (Contractor) is for mowing and turf services for the Franklin Roosevelt Park and Walnut Nature Park, collectively known as the Los Angeles Area Parks Facilities, and will commence February 1, 2017.

On December 4, 2012, the Board of Supervisors (Board) approved a Facilities Mowing Services Contract for the Los Angeles Area Parks for a two year term ending January 31, 2015, with three one-year options. The Director of the Department of Parks and Recreation (Director) exercised the second one-year options to extend the contract through January 31, 2017.

The Department of Parks and Recreation's (Department) cost analysis shows that services can be performed more economically by an independent Contractor. The proposed contracted services will enable the Department to continue to provide mowing and turf services at the present service level, which will ensure park patrons' enjoyment of the Los Angeles Area Parks Facilities, upon expiration of the current term extension, resulting in continued savings to Los Angeles County (County).

Implementation of Strategic Plan Goals

The recommended Contract will further the County's Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1), by maximizing the effectiveness of park mowing and turf services, structure and operations to support timely delivery of customer-oriented and efficient public services. In addition, it will provide Community Support and Responsiveness (Goal 2), by strengthening and enhancing the County's capacity to sustain essential County services through proactive and prudent fiscal policies and stewardship.

FISCAL IMPACT/FINANCING

In accordance with County policy, the Contract contains a Cost of Living Adjustment (COLA) provision, based on an annual rate, as determined by the Chief Executive Office (CEO), whereby the Director, at his sole discretion, may increase the Contractor's compensation during the option years. The COLA adjustment rate is capped at the lesser of the most recently published percentage change in the Bureau of Labor Statistics, Los Angeles-Riverside-Orange County, Consumer Price Index for Urban Consumers for the 12-month period preceding the Contract anniversary date, or the general salary movement percentage for County employees for the 12-month period preceding the prior July 1st.

The decision to include the COLA is based on the Department's experience, that the Contractor may incur an increase in costs, such as insurance premiums, fuel, etc. during the option years, which could impact their performance. As a result, this provision allows the Director to review cost information, during the option years, to determine if the COLA is justified, subject to approval by the CEO. The Department will comply with the adopted Board policy to exclude the cost of labor from the base upon which a COLA is calculated, unless the Contractor can show that their labor cost will actually increase.

The Proposition A cost analysis indicates that the recommended Contract for park maintenance services can be performed more economically by the private sector (Attachments I, II, III). The total County cost to provide park mowing and turf services at the Los Angeles Area Parks Facilities, by County staff would be \$207,301 annually. The recommended Contractor's direct cost to perform similar services is \$44,929 annually. This reflects an annual savings of \$162,372.

The following are the recommended potential maximum Contract costs for:

- Initial term of five years: \$244,507
- Initial term of five years, plus the three options years: \$417,270
- Initial term of five years, plus the three option years, plus the annual 10 percent contingency: \$458,997

The Department will not request that the Contractor perform services that will exceed the approved maximum Contract amount, which may include the 10 percent contingency fee or COLA increase, without the prior approval of the Board.

OPERATING BUDGET IMPACT

The recommended Contract will increase the current annual base Contract cost by \$22,461, from \$22,468 to \$44,929 during the first year term. Sufficient funding is included in the Department's Operating Budget for this increase. In subsequent years, the contract costs increase, in part, as a result of the Living Wage Rate increases and expanded scope of work. The cost proposed, by the contractor, for each year are:

| | Base Contract | Contingency | Total |
|-------|---------------|-------------|--------------|
| 2017 | \$44,929.00 | \$4,492.90 | \$49,421.90 |
| 2018 | \$46,725.00 | \$4,672.50 | \$51,397.50 |
| 2019 | \$48,692.00 | \$4,869.20 | \$53,561.20 |
| 2020 | \$50,917.00 | \$5,091.70 | \$56,008.70 |
| 2021 | \$53,244.00 | \$5,324.40 | \$58,568.40 |
| 2022 | \$55,340.00 | \$5,534.00 | \$60,874.00 |
| 2023 | \$57,548.00 | \$5,754.80 | \$63,302.80 |
| 2024 | \$59,875.00 | \$5,987.50 | \$65,862.50 |
| Total | \$417,270.00 | \$41,727.00 | \$458,997.00 |

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Proposition A cost analysis was performed internally, using the guidelines and methodologies consistent with Auditor-Controller procedures. As a result, the cost analysis indicates that the recommended park mowing and turf services can be performed more economically by the private sector (Attachments I, II, and III).

The County's Proposition A and the Living Wage Ordinance (LWO) provisions, apply to this proposed Contract, as County employees can perform these contracted services. In addition, the Contract includes the revised Living Wage ordinance rates adopted by the Board of Supervisors, December 8, 2015.

The Contractor agreed to comply with the County's Living Wage Program and Proposition A requirements. The Contract complies with all of the requirements of the County Code Section 2.121 and 2.201.

In compliance with the provisions of the County Code Sections 2.121.250 through 2.121.420, the Department solicited proposals from private Contractors for mowing and turf services for the Los Angeles Area Parks Facilities.

The mandatory requirements for contracting, as identified in Section 2.121.380 of the County Code have been met.

The award of this Contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The Contract contains terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code Chapter 2.202; Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for Contract termination or renegotiation.

The California State Department of Industrial Relations, Division of Labor Standards Enforcement was contacted and reported no negative information on the Contractor.

The County maintains databases that track and monitor Contractor's performance history. Information entered into such databases may be used for a variety of purposes, including determining whether the County will exercise a Contract term extension option. No negative information was found for this Contractor.

The Contractor has executed the attached Contract and will provide the required insurance policies prior to the start of this Contract naming the County as an additional insured.

County Counsel has approved the Contract as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed approval of the Park Mowing and Turf Services Contract with Mariposa Landscapes, Inc. is categorically exempt from the California Environmental Quality Act (CEQA). The Contract, which consists of park mowing services for the Los Angeles Area Parks Facilities, is within certain classes of projects that have been determined not to have a significant effect on the environment in

that it meets the criteria set forth in Section 15301 (h) of the State CEQA Guidelines and Class 1(j) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Contract provides for the maintenance of existing landscaping.

CONTRACTING PROCESS

On April 19, 2016, the Department posted the solicitation for park mowing and turf services with a notice for a Request for Proposal (RFP) on the County's "Doing Business with Us" website and included a link to download the solicitation package and bilingual instructions on how to contact the Department regarding this RFP. Attachment IV is a listing of Contractors who are registered for park mowing and turf services on the County's website and whom received notification of this project. Prospective Contractors were additionally solicited by placing a legal ad in the Our Weekly LA, a newspaper of general circulation on May 5, 2016.

On May 10, 2016, three companies attended the Proposer's Conference. On June 1, 2016, the Department received one proposal.

The proposal was reviewed to ensure compliance with mandatory minimum requirements outlined in the Request for Proposal (RFP) and cost-effectiveness. The proposal was reviewed internally for business experience and qualifications, staffing, compliance with the Living Wage Program, quality control and the ability to accomplish the required mowing and turf services.

Based on the evaluation of the proposal, it is recommended that this Contract be awarded to the incumbent, Mariposa Landscapes, Inc. which was determined to be a responsible contractor and to have submitted a cost-effective proposal.

Attachment V reflects the Proposer's minority participation. It should be noted that upon final analysis and award, the Contractor was selected without regard to gender, race, creed, or color.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this Contract will not infringe on the role of the County in its relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County as a result of awarding this Contract. Additionally, this Contract will not result in the displacement of any County personnel as these services are currently being performed by the private sector. It is anticipated that this Contract will commence after Board approval. Therefore, there will be no impact to existing staff or service levels.

CONCLUSION

It is requested that two adopted copies of the action taken by the Board and two fully executed copies of the attached agreement be forwarded to the Department of Parks and Recreation.

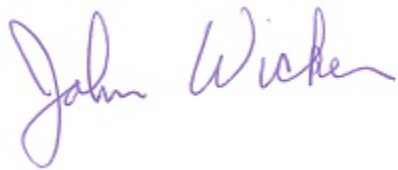
Should you have any questions please contact Jim Norwood at (626) 821-4671 or jjnorwood@parks.lacounty.gov, Christopher W. Kinney at (626) 821-4834 or ckinney@parks.lacounty.gov, Rita Robinson at (626) 821-4600 or rrobinson@parks.lacounty.gov, Aram Pirjanian at (213) 738-2844 or apirjanian@parks.lacounty.gov, or Kaye Michelson at (213) 738-2955 or kmichelson@parks.lacounty.gov.

The Honorable Board of Supervisors

11/9/2016

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Respectfully submitted,



JOHN WICKER

Director

JW:NEG:RRCK:JN

:rc

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**County's Estimated Avoidable Costs Compared to Contractor's
for Park Maintenance at LA Facilities Area Parks**

COUNTY COSTDIRECT

Salaries

| Position | Salaries & Employee Benefits ⁽¹⁾ | No. of Positions ⁽²⁾ | No. of Months | Total |
|------------------------------------|---|---------------------------------|---------------|----------------------|
| Grounds Maintenance Supervisor | 6,958.60 | 1.18 | 12 | \$ 98,629.59 |
| Senior Grounds Maintenance Worker | 6,212.60 | 0.00 | 12 | \$ - |
| Ground Maintenance Worker II | 5,634.25 | 0.24 | 12 | \$ 15,971.71 |
| Grounds Maintenance Worker I | 5,037.62 | 0.24 | 12 | \$ 14,280.40 |
| Irrigation & Lawn Sprinkler Fitter | 7,462.53 | 0.00 | 12 | \$ - |
| Agriculture Chemical Sprayer | 7,511.24 | 0.01 | 12 | \$ 614.21 |
| Custodian | 4,198.08 | 0.00 | 12 | \$ - |
| Light Tractor Operator | 6,091.85 | 0.47 | 12 | \$ 34,537.78 |
| | | 2.13 | | \$ 164,033.69 |

1. 5th Step Variance @ 94.1221%

2. Positions reflect annual Hours @ 1760

| Vehicle Usage/Fixed Assets ⁽³⁾ | No. of Units | No. of Miles/Hrs | Cost Per Mile/Hour | Total |
|---|--------------|------------------|--------------------|----------------------|
| <u>Vehicle/Equipment Usage</u> | | | | |
| 1 Ton Dual Crew Cab Truck (___miles/week) | 1 | 1,747.20 | 0.6891 | \$ 1,204.00 |
| 3/4 ton crew cab (___ miles/week) | 1 | 1,747.20 | 0.6433 | \$ 1,123.97 |
| 1/2 ton truck (___ miles/week) | 1 | 1,206.40 | 0.5029 | \$ 606.70 |
| Landscape trailer | 1 | - | 0 | \$ - |
| | | | | \$ 2,934.67 |
| <u>Fixed Assets (Annualized 8 years)</u> | | | | |
| 1 Ton Dual Crew Cab Pick-up Truck | 1 | | | \$ 6,344.38 |
| 3/4 ton crew cab | 1 | | | \$ 6,213.75 |
| 1/2 ton truck | 1 | | | \$ 3,128.13 |
| Landscape Equipment Trailer | 2 | | | \$ 1,500.00 |
| Toro 5900 Diesel Mower | 1 | | | \$ 11,005.63 |
| Toro 3280D (72") Diesel Mower | 1 | | | \$ 2,790.50 |
| Gator Vehicle (for chemical sprayer) | 1 | | | \$ 731.13 |
| | | | | \$ 31,713.50 |
| <u>Services & Supplies</u> | | | | |
| Equipment Supplies | | | | \$ 397.25 |
| Grounds Maintenance | | | | \$ 6,515.78 |
| Mowing Supplies | | | | \$ 1,706.26 |
| | | | | \$ 8,619.29 |
| Total Services and Supplies/Equipment | | | | \$ 43,267.46 |
| <u>Indirect Costs</u> | | | | |
| Avoidable Overhead Contract Admin. | | | | \$ - |
| Avoidable Overhead Agency Admin. | | | | \$ - |
| | | | | \$ - |
| TOTAL ESTIMATED COUNTY AVOIDABLE COSTS⁽⁴⁾ | | | | \$ 207,301.15 |

3. Equipment costs includes the use of a (2) 1/2-ton & (2) 3/4-ton Pick Ups with at rates of \$0.5029 & \$0.6433 per mile.

4. County's cost to provide the level of service proposed in the RFP

CONTRACTING COSTSCONTRACTOR'S DIRECT COST

| | |
|--|---------------------|
| Employee Salaries and Benefits | \$ 26,957.50 |
| Services & Supplies and Equipment | \$ 8,880.00 |
| Overhead | \$ 6,876.00 |
| Profit | \$ 2,215.50 |
| TOTAL CONTRACTOR'S COST⁽⁵⁾ | \$ 44,929.00 |

COUNTY INDIRECT COST⁽⁶⁾

| | | |
|--------------------------------------|---------------|-------------|
| Unavoidable Overhead Contract Admin. | \$8,825 x 1= | \$ - |
| Unavoidable Overhead Agency Admin. | \$41,506 x 1= | \$ - |
| TOTAL COUNTY INDIRECT COST | | \$ - |

TOTAL CONTRACTING COST (direct cost +indirect cost)

\$44,929.00

**ESTIMATED SAVINGS FROM CONTRACTING (TOTAL
ESTIMATED COUNTY AVOIDABLE COSTS LESS TOTAL**

\$162,372.15

5. Contractor's bid on the RFP.

6. Indirect cost includes monitoring by County field staff.

**Mariposa Landscape Inc. Proposed Costs by Category
for Park Maintenance at LA Facilities Area Parks**

Employee Salaries and Benefits

| <u>Position</u> | <u>Full-Time Equivalent</u> | <u>Annual Hours</u> | <u>Hourly Rate</u> | <u>TOTAL</u> |
|------------------------------------|---------------------------------|---------------------|--------------------|--------------|
| Grounds Maintenance Supervisor | 0.20 | 416 | \$15.75 | \$6,546.96 |
| Senior Grounds Maintenance Worker | 0.37 | 769 | \$14.48 | \$11,134.54 |
| Ground Maintenance Worker II | | | | |
| Grounds Maintenance Worker I | | | | |
| Irrigation & Lawn Sprinkler Fitter | | | | |
| Agriculture Chemical Sprayer | | | | |
| Custodian | | | | |
| Light Tractor Operator | | | | |
| Total | 0.20 | 416 | | \$17,681.50 |
| Employee Benefits | | | | \$3,180.00 |

Total Employee Salaries and Benefits

\$20,861.50

Services, Supplies, and Equipment

| | |
|---|------------|
| Equipment: (1) 3/4 Ton truck, (1) 12" John Deere mower, (1) 50" mower, (1) trailer, | \$7,200.00 |
| Supplies (trash bags, ect) | \$1,080.00 |
| Services (trash pick up, ect) | \$600.00 |

Total Services, Supplies and Equipment

\$8,880.00

Overhead

| | |
|---|------------|
| Insurance, (General Liability, Worker's Comp, Auto, Umbrella) | \$3,372.00 |
| Employee Taxes (Social Security, Medicare, State Disability) | \$2,724.00 |
| Total Insurance/Employee Taxes | \$6,096.00 |

| | |
|--|------------|
| Administrative: (Accounting, Bookkeeping, Management, Office Equipment, Utilities, Telephone) | \$6,876.00 |
|--|------------|

Total Overhead

\$12,972.00

Total Profit

\$2,215.50

TOTAL CONTRACTOR'S COSTS

\$44,929.00

**Schedule of Difference Between County and Azteca Landscape
Costs by Category for Park Maintenance at LA Facilities Area Parks**

| Costs by Category | County | Contractor | Difference | Remarks |
|---|---------------------|--------------------|---------------------|----------------|
| Staffing | | | | |
| Grounds Maintenance Supervisor | 1.18 | 0.20 | 0.98 | {A} |
| Senior Grounds Maintenance Worker | 0.00 | 0.37 | -0.37 | |
| Ground Maintenance Worker II | 0.24 | | 0.24 | |
| Grounds Maintenance Worker I | 0.24 | | 0.24 | |
| Irrigation & Lawn Sprinkler Fitter | 0.00 | | 0.00 | |
| Agriculture Chemical Sprayer | 0.01 | | 0.01 | |
| Custodian | 0.00 | | 0.00 | |
| Light Tractor Operator | 0.47 | | 0.47 | |
| | 2.13 | 0.57 | 1.56 | |
| Salary Costs | \$ 164,033.69 | \$17,681.50 | \$146,352.19 | {B} |
| County Salaries include 5th Step Variance of 94.6214% | | | | |
| Employee Benefits | \$0.00 | \$3,180.00 | (\$3,180.00) | {C} |
| Included with Salary Costs | | | | |
| Equipment, Services & Supplies | \$ 43,267.46 | \$8,880.00 | \$34,387.46 | {D} |
| Taxes & Insurance | \$0.00 | \$6,096.00 | (\$6,096.00) | |
| Indirect Costs | \$0.00 | \$6,876.00 | (\$6,876.00) | {E} |
| TOTAL Costs (Less Profit) | \$207,301.15 | \$42,713.50 | \$164,587.65 | |
| Contractor Profit | \$0.00 | \$2,215.50 | (\$2,215.50) | |
| TOTAL Costs | \$207,301.15 | \$44,929.00 | \$162,372.15 | |
| Unavoidable Contracting Costs | \$0.00 | \$0.00 | \$0.00 | |
| TOTAL County vs. Contracting Costs | \$207,301.15 | \$44,929.00 | \$162,372.15 | |

{A} The contractor has indicated that they can perform the services with less full-time equivalent staff since they are performing similar services in the area. The number of County positions is based on the total number of hours divided by the annual County productive hours of 1,761.

{B} The County's and contractor's salary costs are based on full-time staff as well as a percentage of staff's time. In addition, the contractor's employees are paid more than \$5 less per hour than the County items. The contractor's salary costs are approximately 39% of the contract costs.

{C} Contractor will not be providing health benefits to those hourly employees providing services under this contract. Therefore, as required by the Living Wage Ordinance, contractor will pay its hourly employees providing services under this contract no less than \$14.25 per hour.

{D} As indicated on Attachment II, the total costs for services, supplies, and equipment are approximately 19.76% of the contract costs.

{E} Contractor's indirect costs (overhead) are approximately 15.3% of the contract costs and are associated with the cost of insurance premiums, employee taxes, management, telephone, utilities, office equipment and bookkeeping. For this contract, County's indirect costs are unavoidable and are associated with contract administration and monitoring.

GROUNDS MAINTENANCE BID LIST AS OF APRIL 2016

| Sub-Class # | Description |
|-------------|--|
| 988-36 | GROUNDS MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMING, ETC. |

| Company Name |
|---|
| A1 SERVICE SOLUTIONS INC CUSTOM AGRONOMIC SOLUTIONS, 2787 DEL MONTE ST., WEST SACRAMENTO, CA, 95691 |
| ABRAHAM CASTELLON 732 NORTH ELSPETH WAY, , COVINA, CA, 91722-3244 |
| AC HORTICULTURE MANAGEMENT P.O. BOX 33311, , GRANADA HILLS, CA, 91394 |
| ACCENT LANDSCAPE, INC. 15808 S BROADWAY, , GARDENA, CA, 90248 |
| ACCESS PACIFIC, INC. 755 E. WASHINGTON BLVD.,, , PASADENA, CA, 91104 |
| ALD LANDSCAPE & MAINTENANCE 1350 W. 228TH ST. #6, , TORRANCE, CA, 90501 |
| ALPHA SCAPES, INC. ALPHA LANDSCAPE, 42529 8TH STREET EAST, LANCASTER, CA, 93535-5237 |
| AMERICAN CAPITAL ACQUISITIONS 15937 FREMONT AVE, , ADELANTO, CA, 92301 |
| AMERICAN FAMILY HOUSING PINE HILL LANDSCAPING 7162 KERMORE LANE, , STANTON, CA, 90680 |
| AMERICAN GOLF CORPORATION DIAMOND BAR GOLF COURSE, 22751 GOLDEN SPRINGS DR., DIAMOND BAR, CA, 91765-2218 |
| AMERICAN GOLF CORPORATION 6080 CENTER DRIVE SUITE 500, , LOS ANGELES, CA, 90045-9205 |
| AMERICAN GOLF CORPORATION 8640 RUSH ST, , ROSEMEAD, CA, 91770 |
| AMERICAN GOLF CORPORATION 1818 CHARLIE SIFFORD DRIVE, , LOS ANGELES, CA, 90047 |
| AMERICAN GOLF CORPORATION MAGGIE HATHAWAY GOLF COURSE, 9637 S. WESTERN AVENUE, LOS ANGELES, CA, 90047 |
| AMERICAN GOLF CORPORATION KNOLLWOOD COUNTRY CLUB, 12040 BALBOA BLVD., GRANADA HILLS, CA, 91344 |
| AMERICAN GOLF CORPORATION LA MIRADA GOLF COURSE, 15501 E. ALICANTE ROAD, LA MIRADA, CA, 90638 |
| AMERICAN GOLF CORPORATION LAKEWOOD COUNTRY CLUB, 3101 CARSON STREET, LAKEWOOD, CA, 90712 |
| AMERICAN GOLF CORPORATION LOS VERDES GOLF COURSE, 7000 W. LOS VERDES DRIVE, RANCHO PALOS VERDES, CA, 90275 |
| AMERICAN GOLF CORPORATION MOUNTAIN MEADOWS GOLF COURSE, 1875 FAIRPLEX DRIVE, POMONA, CA, 91768 |
| AMERICAN GOLF CORPORATION BROOKSIDE GOLF CLUB, 1133 N ROSEMONT AVE, PASADENA, CA, 91103 |
| AMERICAN HERITAGE LANDSCAPE LP 7013 OWENSMOUTH AVENUE, , CANOGA PARK, CA, 91303 |
| AMERICAN HERITAGE LANDSCAPE LP AMERICAN HERITAGE GROWERS, 7013 OWENSMOUTH AVE, CANOGA PARK, CA, 91303 |
| AMERICAN LANDSCAPE, INC. 7013 OWENSMOUTH AVENUE, , CANOGA PARK, CA, 91303 |

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| AMERICAN LANDSCAPE, INC. 7013 OWENSMOUTH AVE. , CANOGA PARK, CA, 91303 |
| AZTEC LANDSCAPING, INC. 7980 LEMON GROVE WAY, , LEMON GROVE, CA, 91945 |
| AZTECA LANDSCAPE 1180 OLYMPIC DR STE 207, , CORONA, CA, 92881-7228 |
| BAG SNAGGERS, INC. 101 74TH STREET, SUITE 4, NORTH BERGEN, NJ, 07047-5894 |
| BARRON LAND COMPANY 42055 50TH STREET WEST #10, , QUARTZ HILL, CA, 93536 |
| BARRON LAND COMPANY 42055 50TH STREET WEST #11, , QUARTZ HILL, CA, 93536 |
| BECHTEL PROPERTY SERVICES, INC. 20724 PALOMAR ST., , WILDOMAR, CA, 92595-9274 |
| BENNETT ENTERPRISES INC BENNETT LANDSCAPE, 25889 BELLE PORTE AVENUE, HARBOR CITY, CA, 90710 |
| BENNETT ENTERPRISES INC 25889 BELLE PORTE AVE., , HARBOR CITY, CA, 90710-3393 |
| BIG STAR MAINTENANCE 301 S. NEW AVE., , MONTEREY PARK, CA, 91755 |
| BLACKSTONE CONSULTING, INC. 11726 SAN VICENTE BLVD., SUITE 550, , LOS ANGELES, CA, 90049 |
| BLSD INC BEST LANDSCAPING, 2101 W MONTEREY AVE, BURBANK, CA, 91506 |
| BMC LANDSCAPE MANAGEMENT INC 11261 BLIX STREET, , N. HOLLYWOOD, CA, 91602 |
| BRANDON'S LANDSCAPES INC 24 W MIRA MONTE AVE UNIT C, , SIERRA MADRE, CA, 91024 |
| BRIGADIER CORP. 915 W. FOOTHILL BL. #C-403, , CLAREMONT, CA, 91711 |
| CACHO LANDSCAPE 711 TRUMAN ST., , SAN FERNANDO, CA, 91340 |
| CAL ARBORIST COMPLETE TREE CA RE INC 14068 LAMBERT RD, , WHITTIER, CA, 90605 |
| CALIFORNIA CONSERVATION CORPS 11401 BLOOMFIELD AVE., BOX 9, NORWALK, CA, 90650-2015 |
| CALIFORNIA CONSERVATION CORPS 1719 24TH ST., , SACRAMENTO, CA, 95816-7114 |
| CAM SERVICES 5664 SELMARINE DR., , CULVER CITY, CA, 90230-6120 |
| CAMPESINOLANDSCAPEINC. 13023 THICKET PL, , CORONA, CA, 92883 |
| CASA VERDE LANDSCAPE MAINTENANCE CORPORATION 7090 ARCHIBALD AVE., , ALTA LOMA, CA, 91701 |
| CASTANEDA'S TREE TRIMMING 8955 GREENWOD AVE, , SAN GABRIEL, CA, 91775 |
| CBJ BUILDING MAINTENANCE P.O. BOX 1778, , DANVILLE, CA, 94526 |
| CHARLES T ANDREWS CTAI PACIFIC GREENSCAPE, 23520 KETTLE RD, MURRIETA, CA, 92562-4707 |
| CONEJO CREST LANDSCAPE 16435 HART ST., , VAN NUYS, CA, 91406 |
| CONTRACTORS ALLIANCE, INC. 5942 EDINGER AVE, STE 113-239, HUNTINGTON BEACH, CA, 92649 |
| CREATIVE CONCEPTS LANDSCAPE MANAGEMENT INC 2523 FOOTHILL BLVD., , LA CRESCENTA, CA, 91214-3808 |

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| CUT N EDGE INC. PO BOX 4457, , VALLEY VILLAGE, CA, 91617-0457 |
| DAN WISHARD 14971 FOOTHILL BLVD., , SYLMAR, CA, 91342 |
| DANA HASSON 13124 MAGNOLIA AVE, , CHINO, CA, 91710 |
| DANIEL B BROWN 5116 W. AVE. L-8, , LANCASTER, CA, 93534 |
| DANIEL DELGADILLO PO BOX 787, , POMONA, CA, 91769-0787 |
| DANIEL W WISHARD 14971 FOOTHILL BLVD, , SYLMAR, CA, 91342 |
| DIVERSIFIED LANDSCAPE 33801 WASHINGTON STREET, , WINCHESTER, CA, 92596 |
| DIVERSIFIED MAINTENANCE SERVICES INC DMS FACILITY SERVICES INC, 1040 ARROYO DRIVE, SOUTH PASADENA, CA, 91030 |
| DOUGLAS L RICHAN 23870 PINE STREET, , NEWHALL, CA, 91321 |
| ECOLOGICAL LLC 7223 #B CANOGA AVE, , CANOGA PARK, CA, 91303 |
| ECONOMY TREE CARE 4201 LONG BEACH BLVD, STE. 222, , LONG BEACH, CA, 90807-0124 |
| EDGAR N ROBLEDO P.O. BOX 1862, , GLENDORA, CA, 91740 |
| ELITE LANDSCAPING, INC. 2972 LARKIN AVE, , CLOVIS, CA, 93612 |
| ENVIRONMENTAL MAINTENANCE CO 10950 SOUTH CENTRAL AVENUE, , LOS ANGELES, CA, 90059 |
| EQUERY INC ECCONO TREE CARE, 15332 ANTIOCH ST. #115, PACIFIC PALISADES, CA, 90272 |
| ERIC W PIVOVAROFF 16202 ALPINE PLACE, , LA MIRADA, CA, 90638 |
| ERIC WHIPP 144 W. ALLEN AVE, , SAN DIMAS, CA, 91773 |
| EXCELAND CARE 15431VINTAGE STREET, , MISSION HILLS, CA, 91345 |
| FACILITY PRO, INC 1480 VINE ST, UNIT 1104, LOS ANGELES, CA, 90028 |
| FAIRWAY LANDSCAPE & IRRIGATION INC. 4223 ALAMO STREET, , RIVERSIDE, CA, 92501 |
| FAR-EAST LANDSCAPE & MAINTENANCE INC 27118 COLEBROOK PL, , VALENCIA, CA, 91354 |
| FAR-EAST LANDSCAPE & MAINTENANCE INC 146 RAILROAD AVE., , MONROVIA, CA, 91016-4642 |
| FAR-EAST LANDSCAPE & MAINTENANCE INC PO BOX 950351, , MISSION HILLS, CA, 91395-0351 |
| FELIX MIRAMONTEZ 24885 SAN FERNANDO RD., UNIT. B, , NEWHALL, CA, 91321-1513 |
| FIRST CHOICE LANDSCAPE CORP. 1123 WEHNER LN., , SAN DIMAS, CA, 91773 |
| FLORAL PALACE LANDSCAPE 4830 SOUTH CRENSHAW BLVD, , LOS ANGELES, CA, 90043 |
| FRANK MANQUEROS PO BOX 3598, , BIG BEAR LAKE, CA, 92315-3598 |
| FRANK MATTISON 43759 15TH ST. W., STE. 217, , LANCASTER, CA, 93534-4754 |

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| FYR LANDSCAPING, INC. DBA 612 SOUTH MYRTLE AVENUE. SUITE 100, , MONROVIA, CA, 91016 |
| GARY RIPLING 24071 REGENTS PARK CIRCLE, , VALENCIA, CA, 91355 |
| GENERAL SECURITY SERVICE INC 633 N MARINE AVENUE, , WILMINGTON, CA, 90744-5419 |
| GEORGE I HAVAI 7013 OWENSMOUTH AVE, , CANOGA PARK, CA, 91303 |
| GHARMONY, INC. PO BOX 3333, , SAN DIMAS, CA, 91773 |
| GLOBAL ENGINEERING SERVICES INC. 4858 BANCROFT STREET, , SAN DIEGO, CA, 92116 |
| GOLDEN WEST ARBOR SERVICES INC. 1568 E. GRAND AVENUE, , POMONA, CA, 91766 |
| GOMEZ LANDSCAPE DESIGN 23932 CLARINGTON DR., , WEST HILLS, CA, 91304 |
| GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA 342 N SAN FERNANDO RD, , LOS ANGELES, CA, 90031-1730 |
| GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA 14565 LANARK ST., , PANORAMA CITY, CA, 91402-4903 |
| GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA 342 N SAN FERNANDO RD, , LOS ANGELES, CA, 91307 |
| GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA 342 SAN FERNANDO RD, WCD DEPARTMENT, LOS ANGELES, CA, 90031-1730 |
| GRANDVIEW TREE SURGERY CO 819 S. MAGNOLIA AVE., STE. D, , MONROVIA, CA, 91016-6831 |
| GREEN LEAF GTH 5632 VAN NUYS BLVD SUITE 485, , VAN NUYS, CA, 91401 |
| GREENTECH LANDSCAPE INC 13560 E TELEGRAPH RD, , WHITTIER, CA, 90605 |
| GROUNDWORKS LANDSCAPE INC 111 EAST 220TH ST, , CARSON, CA, 90745 |
| GUS MARQUEZ 13128 TELEGRAPH RD., STE. G1, , SANTA FE SPRINGS, CA, 90670-6638 |
| HARMIN SERVICES NO 1 INC HART EMPLOYMENT SERVICES, 220 SO KENWOOD ST STE 320, GLENDALE, CA, 91205 |
| HB DIAMOND SERVICES, INC. 29773 GIFHORN ROAD, , MENIFEE, CA, 92584-8615 |
| HUNT IRRIGATION INC 2600 WEST L STREET, , LINCOLN, NE, 68522 |
| IGI'S LANDSCAPE SERVICES 313 S ANDRES PLACE, , SANTA ANA, CA, 92704 |
| ISS GROUNDS CONTROL INC 23236 LYONS AVE STE. 209, , NEWHALL, CA, 91321 |
| J & B LANDSCAPING 13741 FOOTHILL BLVD STE#210, , SYLMAR, CA, 91342 |
| J. OROZCO ENTERPRISES, INC. 1419 EAST END AVENUE, , POMONA, CA, 91766 |
| J. OROZCO ENTERPRISES, INC. 11194 PIPELINE AVE., , POMONA, CA, 91766-4056 |
| JACQUES POWERS P. O. BOX 163, , RIMFOREST, CA, 92378-0163 |
| JAIME SANCHEZ 17112 LANARK ST, , LAKE BALBOA, CA, 91406 |
| JESSE LANTER LANTER LANDSCAPES, 1070 N TOWNE, CLAREMONT, CA, 91711 |

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| JIMMIE'S TREE SERVICE 6773 OLIVE AVE, , LONG BEACH, CA, 90805 |
| JMJ INTNL. GREENFIELDLANDSCAPING & MAINT 3129 S. HACIENDA BLVD. SUITE # 384, , HACIENDA HEIGHTS, CA, 91745 |
| JN LANDSCAPING & MAINTENANCE 419 HYDEPARK BLVD, , INGLEWOOD, CA, 90025 |
| JOHN GARDNER 10552 CHESTNUT AVE., , STANTON, CA, 90680-2441 |
| JOHNSON CONTROLS INC 7315 N. ATLANTIC AVE., , CAPE CANAVERAL, FL, 32920-3721 |
| JOSE L ESPINOZA 8626 LAUREL AVE., , WHITTIER, CA, 90605-2235 |
| JOSE TORIBIO 1638 SUNFLOWER AVE, , GLENDORA, CA, 91740 |
| JOSUA D POWERS 6026 VIA MONTANEZ, , CAMARILLO, CA, 93012 |
| JUAN MUNOZ JM LANDSCAPING, P.O. BOX 2073, BURBANK, CA, 91507 |
| JUST GO GREEN INCORPORATED 42601 8TH ST WEST, #108, LANCASTER, CA, 93534 |
| KARRY R WENDEL CLEAN CUT LANDSCAPE, 8406 N. ARMSTRONG, CLOVIS, CA, 93619 |
| KATRINA MOSS PO BOX 5795, , BEVERLY HILLS, CA, 90209-5795 |
| KEITH B YORK 8255 JOHNSON LANE, , GRANITE BAY, CA, 95746 |
| KINGDOM CAUSES BELLFLOWER 16429 BELLFLOWER BOULEVARD, , BELLFLOWER, CA, 90706 |
| L. BARRIOS & ASSOCIATES, INC. PO BOX 3948, , SAN DIMAS, CA, 91773 |
| LA LOMA DEVELOPMENT COMPANY 556 S. FAIR OAKS AVE, SUITE 101 #323, PASADENA, CA, 91105 |
| LA LOMA DEVELOPMENT COMPANY 1355 LINCOLN AVENUE, , PASADENA, CA, 91103 |
| LAND CREATIONS 15267 COBALT ST, , SYLMAR, CA, 91342 |
| LAND MECHANICS, INC. PO BOX 17521, , ANAHEIM, CA, 92817-7521 |
| LANDCARE HOLDINGS INC LANDCARE, 4134 TEMPLE CITY BLVD, ROSEMEAD, CA, 91770 |
| LANDCARE HOLDINGS INC 1315 W 130TH ST, , GARDENA, CA, 90247-1503 |
| LANDCARE HOLDINGS INC DBA TRUGREEN LANDCARE 1323 W. 130TH ST., , GARDENA, CA, 90247-1503 |
| LANDCARE HOLDINGS INC DBA TRUGREEN LANDCARE 7755 DEERING AVE., , CANOGA PARK, CA, 91304-5653 |
| LANDCARE HOLDINGS INC DBA TRUGREEN LANDCARE 1150 W. TRENTON AVENUE, , ORANGE, CA, 92867 |
| LANDCARE HOLDINGS INC DBA TRUGREEN LANDCARE MIRAMAR WHOLESALE NURSERIES, 5400 GOVERNOR DRIVE, SAN DIEGO, CA, 92122-2851 |
| LANDCARE HOLDINGS INC DBA TRUGREEN LANDCARE DEPT 34680, PO BOX 39000, SAN FRANCISCO, CA, 94139 |
| LANDCARE HOLDINGS INC DBA TRUGREEN LANDCARE 1315 WEST 130TH STREET, , GARDENA, CA, 90247 |
| LANDSCAPE SUPPORT SERVICES 14300 DAVENPORT ROAD, , SANTA CLARITA, CA, 91390 |

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| LANDSCAPE SUPPORT SERVICES 15260 VENTURA BLVD STE 1150, , SHERMAN OAKS, CA, 91403 |
| LANDSCAPE ASSOCIATES INC 16251 N. FILBERT STREET, , SYLMAR, CA, 91342 |
| LANDSCAPE CONSERVATION SOLUTIONS INC, PO BOX 12700, WESTMINISTER, CA, 92685 |
| LANDSCAPE WEST MANAGEMENT SERVICES, INC 3628 COUNTY ROAD, , CHINO, CA, 91710 |
| LARON CUE 15651 THREE PALM STREET, , HACIENDA HEIGHTS, CA, 91745 |
| LEANNE DAVID 2821 E. WHITE STAR AVE., UNIT A, ANAHEIM, CA, 92806 |
| LIMCO 412 DE LA VINA ST., , SANTA BARBARA, CA, 93101-3418 |
| LNL CORPORATION 2183 FAIRVIEW ROAD STE 216, , COSTA MESA, CA, 92627 |
| LOS ANGELES INFRASTRUCTURE ACADEMY 700 N. ALAMEDA ST. FL 4 #570, , LOS ANGELES, CA, 90012 |
| LOS GATOS INC. 3026 HALLADAY ST., , SANTA ANA, CA, 92705 |
| LOS RIOS LANDSCAPING 5532 N ASPAN AVE., , AZUSA, CA, 91702 |
| LUPE PEREZ GREEN SPLENDOR LANDSCAPING, INC., 1963 SANTA ROSA AVE., PASADENA, CA, 91104 |
| MANUEL G GONZALEZ 1436 ORCHARD ST. #A, , SANTA PAULA, CA, 93060 |
| MARCELLO R MOSCOZO 19685 E GOLDEN BOUGH DR., , COVINA, CA, 91724 |
| MARIA MUNOZ 15735 MAPLEGROVE ST, , LA PUENTE, CA, 91744 |
| MARINA LANDSCAPE MAINTENANCE, INC. 1900 SOUTH LEWIS STREET, , ANAHEIM, CA, 92805 |
| MARINA LANDSCAPE MAINTENANCE, INC. MARINA LANDSCAPE MAINTENANCE, INC., 3707 W. GARDEN GROVE BLVD., ORANGE, CA, 92868 |
| MARINA LANDSCAPE, INC. 1900 S. LEWIS STREET, , ANAHEIM, CA, 92805 |
| MARIPOSA LANDSCAPES, INC. 15529 ARROW HWY., , IRWINDALE, CA, 91706-2002 |
| MARK L PELLETIER 25401 PARKWOOD LN, , SANTA CLARITA, CA, 91350 |
| MARK L PELLETIER PELLETIER BRUSH CLEARANCE & TREE SERVICE, 25401 PARKWOOD LN, SANTA CLARITA, CA, 91350 |
| MARTINEZ LANDSCAPE CO. INC 12357 SAN FERNANDO ROAD, , SYLMAR, CA, 91342-3958 |
| MARTINEZ LANDSCAPE CO. INC 14862 RYAN ST., , SYLMAR, CA, 91342-3958 |
| MEN AT WORK LA 928 WEST HILLCREST BLVD, , INGLEWOOD, CA, 90301 |
| MERCHANTS LANDSCAPE 11220 1/2 PEORIA ST, , SUN VALLEY, CA, 91352 |
| MERIAM DJELIDI PO BOX 1803, , AVALON, CA, 90704 |
| MICHAEL L TYNING – FRANK E TYNING DIAL GENERAL ENGINEERING, 2226 ALTA VISTA, BAKERFIELD, CA, 93305 |

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| MIDORI GARDENS 3231 S. MAIN STREET, , SANTA ANA, CA, 92707 |
| MIHYUN NO I CARPET & UPHOLSTERY CLEANING, 3921 WILSHIRE BLVD., LOS ANGELES, CA, 90010 |
| MILLENNIUM MAINTENANCE SYSTEMS 26007 HUNTINGTON LANE STE 11, , VALENCIA, CA, 91355 |
| MUNOZ LANDSCAPE INC MONICA'S NURSERY, 266 CLOVERLEAF DR, BALDWIN PARK, CA, 91706-6505 |
| NATURES IMAGE, INC. 20361 HERMANA CIRCLE, , LAKE FOREST, CA, 92630 |
| NEW GENERATION 16042 BASSETT ST., , VAN NUYS, CA, 91406-4805 |
| NEW IMAGE LANDSCAPING INC. 554 PRESCOTT ST., , PASADENA, CA, 91104 |
| NICK ANDERSON 1003 SPRINGOAK WAY, , STOCKTON, CA, 95209 |
| NMS MANAGEMENT, INC. 155 WEST 35TH STREET, SUITE A, , NATIONAL CITY, CA, 91950 |
| NOON PRODUCTIONS, LLC P. O. BOX 802874, , SANTA CLARITA, CA, 91380 |
| OAK SPRINGS NURSERY INC P.O. BOX 922906, , SYLMAR, CA, 91342 |
| OAKRIDGE LANDSCAPE INC 28064 AVENUE STANFORD UNIT K, , VALENCIA, CA, 91355 |
| OC SEVEN INC PRUNIN ARBORICULTURE & MAINTENANCE, 23052 ALICIA PKWY H-218, MISSION VIEJO, CA, 92692 |
| ORBITAL MAINTENANCE AND CONSTRUCTION, INC. P.O. BOX 2342, CULVER CITY, CA 90231, 7417 W. 82ND ST., WESTCHESTER, CA, 90045-2307 |
| PALOS VERDES PENINSULA LAND CONSERVANCY 916 SILVER SPUR, SUITE 207, , ROLLING HILLS ESTATES, CA, 90274 |
| PANAMERICAN LANDSCAPING 11261 BLIX STREET, , NORTH HOLLYWOOD, CA, 91602 |
| PANTERA ENTERPRISES INC 28007 ALTA VISTA AVE, , VALENCIA, CA, 91355 |
| PARKWOOD LANDSCAPE MAINT., INC 16443 HART ST, , VAN NUYS, CA, 91406-4608 |
| PBMS INC PREMIER BUILDING MAINT SERV., 1909 WILSHIRE BLVD., LOS ANGELES, CA, 90057 |
| PERFECT PLANTS LANDSCAPE MANAGEMENT INC., 20700 VENTURA BLVD., SUITE 234, WOODLAND HILLS, CA, 91364 |
| PESTMASTER SERVICES, INC. 137 E. SOUTH ST., , BISHOP, CA, 93514-3545 |
| PESTMASTER SERVICES, INC. 42717-6TH STREET EAST, , LANCASTER, CA, 93535 |
| PESTMASTER SERVICES, INC. 137 E SOUTH ST, , BISHOP, CA, 93514 |
| PINNACLE HOLDINGS GROUP DBA PINNACLE LANDSCAPE COMPANY 2200 S. FAIRVIEW ST., , SANTA ANA, CA, 92704 |
| PLANT TERRA LANDSCAPE INC 13913 LA CASCADA CT., , BAKERSFIELD, CA, 93314-8354 |
| POIEMA LANDSCAPE INC. 732 N. DIAMOND BAR BLVD., SUITE 110, , DIAMOND BAR, CA, 91765 |
| POWERLAND EQUIPMENT, INC. 27943 VALLEY CENTER RD., , VALLEY CENTER, CA, 92082-6547 |
| PREMIER BUILDING MAINTENANCE 1909 WILSHIRE BLVD, , LOS ANGELES, CA, 90057 |

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| PRIDE INDUSTRIES 10030 FOOTHILLS BLVD., , ROSEVILLE, CA, 95747-7102 |
| QQUEST ASSET MANAGEMENT LLC 9350 SOUTH 150EAST SUITE 130, , SANDY, UT, 84070 |
| R&C TREE COMPANY 8335 WINNETKA AVE #457, , WINNETKA, CA, 91306 |
| RALPH MOSLEY JR 2422 W 6TH STREET, , SAN BERNARDINO, CA, 92410 |
| RAMOS LANDSCAPING, INC. 18761 CHASE STREET, , NORTHRIDGE, CA, 91324 |
| RAYMOND EALY PO BOX 6024, , ALTADENA, CA, 91003-6024 |
| REAL ESTATE CONSULTING & SERVICES, INC., 635 E. 1ST ST., # 418, TUSTIN, CA, 92780-3417 |
| REGENTS OF UC UCLA REMITTANCE CENTER, 10920 WILSHIRE BLVD, STE 107, LOS ANGELES, CA, 90024-6503 |
| REGENTS OF UC 10990 WILSHIRE BLVD, SUITE 1450, LOS ANGELES, CA, 90024 |
| REGENTS OF UC UCLA - DFH PARAMEDIC EDUCATION, 333 N. PRAIRIE AVE., INGLEWOOD, CA, 90301 |
| REGENTS OF UC UCLA CPHD, 1145 GAYLEY AVE STE 304, LOS ANGELES, CA, 90024 |
| REGENTS OF UC UCLA CAREER CENTER, 501 WESTWOOD PLAZA, LOS ANGELES, CA, 90095-1573 |
| REGENTS OF UC UCLA ANDERSON FORECAST, 110 WESTWOOD PLAZA STE B302 - BOX 951481, LOS ANGELES, CA, 90095-1481 |
| REGENTS OF UC PHOTOGRAPHIC SERVICES, 10833 LE CONTE DRIVE, 62-073 CHS, LOS ANGELES, CA, 90095 |
| REGENTS OF UC LIBRARY, 405 HILGARD AVENUE, LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA SCHOOL OF DENTISTRY, 10833 LE CONTE AVE CHS 53-042F BOX 951668, LOS ANGELES, CA, 90095-1668 |
| REGENTS OF UC SEMEL INSTITUTE DEPT. OF FINANCE, 760 WESTWOOD PLZ., RM. B7-357, LOS ANGELES, CA, 90024-1759 |
| REGENTS OF UC UCLA-LOSH, 10945 LE CONTE AVE. UEERROTH BLDG., STE 2107, LOS ANGELES, CA, 90095 |
| REGENTS OF UC 601 S. WOODS AVE., , LOS ANGELES, CA, 90022-3221 |
| REGENTS OF UC UCLA ISAP, 1640 S SEPULVEDA BLVD STE 320, LOS ANGELES, CA, 90025-7535 |
| REGENTS OF UC SCHOOL OF THEATER, FILM & TV, 1449 MELNITZ HALL BOX 951622, LOS ANGELES, CA, 90095-1622 |
| REGENTS OF UC 10920 WILSHIRE BLVD., STE. 500, CONTRACTS & GRANTS ADMIN., LOS ANGELES, CA, 90024-6502 |
| REGENTS OF UC UCLA CENTER FOR COMMUNITY LEARNING, A265 MURPHY HALL, LOS ANGELES, CA, 90095-1571 |
| REGENTS OF UC SCHOOL OF LAW, PO BOX 951476, LOS ANGELES, CA, 90095-1476 |

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| REGENTS OF UC 10945 LE CONTE AVE., STE. 2339, , LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA DEPT OF SURGERY DIV OF CARDIOTHORACIC, 72-131 CTR FOR THE HEALTH SCIENCE BOX 951749, LOS ANGELES, CA, 90095-6902 |
| REGENTS OF UC UCLA MEDICAL CENTER, FILE 2009, LOS ANGELES, CA, 90074-2009 |
| REGENTS OF UC JULES STEIN INST-UCLA RM 2-142, 100 STEIN PLAZA, LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA CHILDRENS DENTAL CLINIC, 10833 LE CONTE AVENUE, 20-137, LOS ANGELES, CA, 90095-3075 |
| REGENTS OF UC UCLA MEDICAL CTR-PERINTAL UNIT, BOX 951701 14176 CHS, LOS ANGELES, CA, 90095 |
| REGENTS OF UC REGENTS OF UC, TIES FOR FAMILIES, 10833 LE CONTE AVE, 22-412 MDCC, LOS ANGELES, CA, 90024 |
| REGENTS OF UC C/O UCLA EMERGENCY MEDICINE, 924 WESTWOOD BLVD SUITE 300, LOS ANGELES, CA, 90024-1777 |
| REGENTS OF UC DEPT OF INFOMATION STUDIES-UCLA GSEIS, BOX 951520, LOS ANGELES, CA, 90095 |
| REGENTS OF UC DEPARTMENT K, PO BOX 24901, LOS ANGELES, CA, 90024-0901 |
| REGENTS OF UC HUMANITIES SCIENCE & SOCIAL, 10995 LE CONTE AVENUE ROOM 731, LOS ANGELES, CA, 90024 |
| REGENTS OF UC UCLA IMMUNOGENETICS CENTER, 1000 VETERAN AVE., ROOM 1-520, LOS ANGELES, CA, 90095-1652 |
| REGENTS OF UC UCLA-DIV OF EMERGENCY MEDICINE, BOX 951778, LOS ANGELES, CA, 90095-1778 |
| REGENTS OF UC 110 WESTWOOD PLAZA D304A, , LOS ANGELES, CA, 90095-1481 |
| REGENTS OF UC UCLA PROSTHO/MAX FAC, 10833 LE CONTE AVE A0-156B CHS, LOS ANGELES, CA, 90095 |
| REGENTS OF UC CA CTR FOR COMMUNITY SCHOOL PARTNERSHIP, 2020 ACADEMIC SURGE BLGD, DAVIS, CA, 95616-8729 |
| REGENTS OF UC UCLA TRAVEL STUDY PROGRAM, 1332 MURPHY HALL BOX 951418, LOS ANGELES, CA, 90095-1418 |
| REGENTS OF UC UCLA MEDICAL CENTER, 10833 LE CONTE AVENUE, LOS ANGELES, CA, 90095-1749 |
| REGENTS OF UC UCLA EDUCATION AND RESEARCH CTR, 650 CHARLES YOUNG DR CHS56-071, LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA LABOR CENTER, 675 SOUTH PARK VIEW STREET 1ST FLOOR, LOS ANGELES, CA, 90057-3306 |
| REGENTS OF UC UCLA ORTHODONTIC CLINIC, PO BOX 951668, CHS 20-140, LOS ANGELES, CA, 90095-1668 |
| REGENTS OF UC UCLA/OIT, ATTN ISA BILLING, 5308 MATH SCIENCES, LOS ANGELES, CA, 90095-1557 |
| REGENTS OF UC HOUSING ACCTS RECEIVABLE OFFICE, 360 DE NEVE DRIVE, BOX 951383, LOS ANGELES, CA, 90095 |

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| REGENTS OF UC UCLA CENTER FOR HEALTH POLICY RESEARCH, 10960 WILSHIRE BOULEVARD, SUITE 1550, LOS ANGELES, CA, 90024 |
| REGENTS OF UC CASHIER OFFICE, UC DAVIS, PO BOX 989062, WEST SACRAMENTO, CA, 95798-9062 |
| REGENTS OF UC UC DAVIS CENTER FOR HUMAN SERVICES, 1632 DAVINCI COURT, DAVIS, CA, 95616 |
| REGENTS OF UC LIBRARY BUSINESS SERVICES PAYMENT PROC UNIT, BOX 951575, LOS ANGELES, CA, 90095-1575 |
| REGENTS OF UC DEPARTMENT OF MEDICINE, 11301 WILSHIRE BLVD ROOM 3206, LOS ANGELES, CA, 90073 |
| REGENTS OF UC UCLA FOUNDATION, 3250 PUBLIC AFFAIRS BUILDING, LOS ANGELES, CA, 90095-1656 |
| REGENTS OF UC UCLA FAMILY MED/P.DOWLINGMD, 10833 LE CONTE AV 50-074 CHS, LOS ANGELES, CA, 90095-1683 |
| REGENTS OF UC UCLA OFFICE OF CONTRACT & GRANT ADMIN, 11000 KINROSS AVE., SUITE 102, LOS ANGELES, CA, 90095-1406 |
| REGENTS OF UC UCLA PEDIATRIC DENTISTRY, PO BOX 951668 CHS 20-137, LOS ANGELES, CA, 90095 |
| REGENTS OF UC HOUSING OFFICE, 3200 S. SAWTELLE BLVD, LOS ANGELES, CA, 90066 |
| REGENTS OF UC RONALD REAGAN UCLA MEDICAL CENTER, Box 951432, 1125 Murphy Hall, 405 Hilgard Avenue, LOS ANGELES, CA, 90095-9000 |
| REGENTS OF UC 1111 FRANKLIN STREET 11TH FLOOR, , OAKLAND, CA, 94607 |
| REGENTS OF UC 10833 LECONTE AVE., ROOM 72-125 CHS CHS, LOS ANGELES, CA, 90095-1749 |
| REGENTS OF UC UCLA POLICE DEPARTMENT, 11000 KINROSS AVE SUITE 104, LOS ANGELES, CA, 90024 |
| REGENTS OF UC UCLA INSTITUTE OF ENVIRONMENT, 619 CHARLES E YOUNG LA KRETZ HALL STE 300, LOS ANGELES, CA, 90095-1496 |
| REGENTS OF UC UCLA STUDENT ACCOUNTS, 1121 MURPHY HALL, LOS ANGELES, CA, 90095 |
| REGENTS OF UC SCHOOL OF PUBLIC AFFAIRS, 337 CHARLES E YOUNG DR. EAST, LOS ANGELES, CA, 90095-4656 |
| REGENTS OF UC 760 WESTWOOD AVE, (ROOM C8-887), LOS ANGELES, CA, 90024 |
| REGENTS OF UC UCLA INTEGRATED SUBSTANCE ABUSE PROGRAMS, 1640 S. SEPULVEDA #200, LOS ANGELES, CA, 90025 |
| REGENTS OF UC 10920 WILSHIRE BOULEVARD, SUITE 300, , LOS ANGELES, CA, 90024-6502 |
| REGENTS OF UC UCLA REMITTANCE CNTR BOX 951432, 1125 MURPHY HALL 405 HILGARD AVENUE, LOS ANGELES, CA, 90095-9000 |
| REGENTS OF UC 10945 LE CONTE AVENUE, SUITE 3119, , LOS ANGELES, CA, 90095-6980 |
| REGENTS OF UC UCLA POLICE DEPARTMENT, 601 WESTWOOD PLAZA, LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA CENTRAL TICKET OFFICE, P.O. BOX 24607, LOS ANGELES, CA, 90024-0607 |

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| REGENTS OF UC CARDIOLOGY, 10833 LE CONTE AVE 17-178 CHS / MC 690418, LOS ANGELES, CA, 90095 |
| REGENTS OF UC RONALD REAGAN UCLA MEDICAL CENTER, 10920 WILSHIRE BLVD STE 1700, LOS ANGELES, CA, 90024-6502 |
| REGENTS OF UC LOS ANGELES SCHOOL OF PUBLIC HEALTH, 650 CHARLEES YOUNG DRIVE, LOS ANGELES, CA, 90095-6900 |
| REGENTS OF UC DEPT OF ORTHOPAEDIC SURGERY, 10833 LECONTE AVE 76-119 CHS, LOS ANGELES, CA, 90095-6902 |
| REGENTS OF UC UCLA FACILITIES MANAGEMENT, 731 CHARLES E. YOUNG DRIVE SOUTH, SUITE 3102, LOS ANGELES, CA, 90095-1526 |
| REGENTS OF UC INTEGRATED SUBSTANCE HOUSE, 11075 SANTA MONICA BLVD STE 100, LOS ANGELES, CA, 90025 |
| REGENTS OF UC UC REGENTS - UCLA CAREER PLAZA, 501 WESTWOOD PLAZA - BOX 951573, LOS ANGELES, CA, 90095-1573 |
| REGENTS OF UC UCLA VENICE DENTAL CENTER, , VENICE, CA, 90291-2843 |
| REGENTS OF UC UNIVERSITY OF CALIF AT DAVIS - CASHIER OFFICE, 1200 DUTTON HALL, DAVIS, CA, 95616 |
| REGENTS OF UC CONTINUING EDUCATION OF THE BAR, 2100 FRANKLIN STREET SUITE 500, OAKLAND, CA, 94612-3098 |
| REGENTS OF UC RONALD REAGAN UCLA MEDICAL CENTER, 757 WESTWOOD PLAZA STE B790A, LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA ADMIN., 11000 KINROSS AVENUE, SUITE 300, LOS ANGELES, CA, 90095 |
| REGENTS OF UC PAYMENT SOLUTIONS AND COMPLIANCE, BOX 951432, 1125 MURPHY HALL, 405 HILGARD AVE., LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA INTEGRATED SUBSTANCE ABUSE PROGRAMS, 11075 SANTA MONICA BLVD., SUITE 200, LOS ANGELES, CA, 90025-7563 |
| REGENTS OF UC UNIVERSITY OF CA AT LA UCLA, 10920 WILSHIRE BLVD 6TH FLOOR, LOS ANGELES, CA, 90024-6502 |
| REGENTS OF UC 11075 SANTA MONICA BLVD, SUITE 200, LOS ANGELES, CA, 90025 |
| REGENTS OF UC MURPHY HALL B303, BOX 951501, , LOS ANGELES, CA, 90095-1501 |
| REGENTS OF UC CARDIOLOGY DAVID GEFFEN SCHOOL OF MEDICINE, BOX 951679, A2-237 CHS, LOS ANGELES, CA, 90095 |
| REGENTS OF UC UCLA RESNICK NEUROPSYCHIATRIC HOSPITAL, PATIENT BUSINESS SER. 10920 WILSHIRE BLVD #1600, LOS ANGELES, CA, 90024-6502 |
| REGENTS OF UC DAVID GEFFEN SCHOOL OF MEDICINE AT UCLA, 10920 WILSHIRE BLVD STE 1060, LOS ANGELES, CA, 90024-6512 |
| REGENTS OF UC DIVISION OF CLINICAL NUTRITION, 900 VETERAN AVE 14-187 WARREN HALL, LOS ANGELES, CA, 90095 |
| RICHARD C JEWETT 36200 PARADISE RANCH SUITE 105, , CASTAIC, CA, 91384 |

| |
|--|
| RICHARD D MERAZ 1940 N. HIGHLAND AVE, , LOS ANGELES, CA, 90068 |
| RMT GOLF & SPORT 26517 CALLE LORENZO, , SAN JUAN CAPO, CA, 92675-1672 |
| ROCK BOTTOM, INC. 2724 LANDCO DRIVE, , BAKERSFIELD, CA, 93308 |
| ROLANDO RODRIGUEZ 641 HOWARD AV. #212, , MONTEBELLO, CA, 90640 |
| ROLEY ASSOCIATES, INC. 1405 BARNHART LANE, , NORCO, CA, 92860 |
| RON WILKES PO BOX 2387, , NORTH HILLS, CA, 91393 |
| ROSE TERRONES 511 S FIRST STE 304, , ARCADIA, CA, 91006 |
| S.C. YAMAMOTO, INC. 2031 EMERY AVENUE, , LA HABRA, CA, 90631 |
| SAFETY ZONE WEED AND BRUSH CONTROL, 23843 BESSEMER STREET, WOODLAND HILLS, CA, 91367 |
| SALINAS LANDSCAPING AND TREE PRESERVATION, INC., 2001 PREUSS ROAD, LOS ANGELES, CA, 90034-1205 |
| SEPSCO EARTHSCAPE INC 120 WEST 127TH STREET, , LOS ANGELES, CA, 90061 |
| SIAPIN HORTICULTURE 9103 PERKINS ST., , PICO RIVERA, CA, 90660-4512 |
| SIGMA SERVICES INC 2140 EASTMAN AVE STE 200, , VENTURA, CA, 93003 |
| SIMON'S POWER EQUIPMENT, INC. 12117 VANOWEN ST., , NORTH HOLLYWOOD, CA, 91605-5652 |
| SOUTHERN CALIFORNIA TREE & LANSOUTHERN CALIFORNIA GARDEN SOUTHERN CALIFORNIA GARDEN, PO BOX 3395, TORRANCE, CA, 90510 |
| SPRAGUE CONSULTANTS, INC. 30251 GOLDEN LANTERN, SUITE E##90, , LAGUNA NIGUEL, CA, 92677-5993 |
| STACY L KONIER 3628 COUNTY ROAD, , CHINO, CA, 91710 |
| STAY-GREEN, INC. 26415 SUMMIT CIRCLE, , SANTA CLARITA, CA, 91350 |
| STEVENS TREE EXPERTS 2570 E. WALNUT ST., STE. A, , PASADENA, CA, 91107-3722 |
| STRATEGIC FACILITY SOLUTIONS, INC. 28 SALT SPRAY DRIVE, , LAGUNA NIGUEL, CA, 92677 |
| SUMAK, INC. P.O. BOX 1534, , AGOURA HILLS, CA, 91376 |
| SWAYZER'S INC. 1663 E. DEL AMO, , CARSON, CA, 90746 |
| SYSTEMS MANAGEMENT, INC. 1635 N. LAKE AVE., , PASADENA, CA, 91104-2321 |
| T.G. DESIGNSCAPES 594 CEDAR CREST AVE, , CLAREMONT, CA, 91711 |
| TANIA GYBELSEENVIRONMENTAL CONCEPT 16140 SATICOY, , VAN NUYS, CA, 91406 |
| THE CHRYSALIS CENTER 1853 LINCOLN BLVD, , SANTA MONICA, CA, 90404 |
| THE CHRYSALIS CENTER 522 S. MAIN ST., , LOS ANGELES, CA, 90013 |
| THE ORIGINAL MOWBRAYS 171 S WATERMAN AVE, , SAN BERNARDINO, CA, 92408 |

| |
|---|
| THE PAR 3 GROUP 101 ATLANTIC AVE., STE. 104, LONG BEACH, CA, 90802 |
| TOTAL RESOURCES INC. DBA TOTAL CONSTRUCTION RESOURCES 13507 TELEGRAPH ROAD, UNIT C, WHITTIER, CA, 90605 |
| TRANSFORMED CONSTRUCTION INC 14301 VENTURA BLVD, , SHERMAN OAKS, CA, 91423 |
| TREE PRESERVATION COMPANY 430 N. CHESTER AVE., STE. 106, , PASADENA, CA, 91106 |
| TREE PRESERVATION, INC. 9722 MARCUS AVE, , TUJUNGA, CA, 91042 |
| TRI VALLEY LANDSCAPE 7 DUESENBERG DRIVE, , WESTLAKE VILLAGE, CA, 91362 |
| TROPICAL CREATIONS, INC. 14560 CALVERT STREET, , VAN NUYS, CA, 91411 |
| UNITED PACIFIC SERVICES 5529 LEEDS STREET, , SOUTH GATE, CA, 90280-7421 |
| UNITED PACIFIC SERVICES 120 EAST LA HABRA BOULEVARD, SUITE 107, LA HABRA, CA, 90631-2310 |
| UNIVERSO CLEANING INC. 111 S. GARFIELD BLVD., STE 101-A, , MONTEBELLO, CA, 90640 |
| URBAN HABITAT ENVIRONMENTAL LANDSCAPES PO BOX 803036, , SANTA CLARITA, CA, 91380 |
| VALLEY LIGHT INDUSTRIES INC 5358 IRWINDALE AVE, UNIT B, BALDWIN PARK, CA, 91706 |
| VENCO WESTERN 2400 EASTMAN AVE, , OXNARD, CA, 93030 |
| VERONICA MEJIA 1240 E ONTARIO AVE #102, , CORONA, CA, 92881 |
| VILLA ESPERANZA SERVICES 2116 E. VILLA ST., , PASADENA, CA, 91107-2435 |
| WALTON FACILITIES MANAGEMENT 6860 CANBY AVENUE, #102, RESEDA, CA, 91335 |
| WCD ENTERPRISES, LLC 28150 N. ALMA SCHOOL PKWY #103-452, , SCOTTSDALE, AZ, 85262-8133 |
| WD ENTERPRISE, INC PO BOX 8804, , WICHITA, KS, 67208-0804 |
| WE SERVICE AMERICA, INC. 10311 S. LA CIENEGA BLVD., , LOS ANGELES, CA, 90045 |
| WIEDMANN BROS. DISTRIBUTING CO., LLC 3940 LAUREL CANYON BLVD., STE. 1457, STUDIO CITY, CA, 91604 |
| WILLOWBROOK LANDSCAPE INC. 14930 FARMINGTON ST., , HESPERIA, CA, 92345 |
| WOODS MAINTENANCE SERVICES INC HYDRO PRESSURE SYST & GRAFFITI CONTROL SYST, 7260 ATOLL AVE, NORTH HOLLYWOOD, CA, 91605-4104 |
| WOODS MAINTENANCE SERVICES INC HYDRO PRESSURE SYST & GRAFFITI CONTROL SYST, 7260 ATOLL AVENUE, NORTH HOLLYWOOD, CA, 91605-4104 |
| Z&T VENTURES, INC. SERVICE-SCAPE, 9716 COTTONWOOD WAY, ALTA LOMA, CA, 91737 |

EXHIBIT 7

County of Los Angeles - Community Business Enterprise (CBE) Program

**Request for Local SBE Preference Program Consideration and
CBE Firm/Organization Information Form**

INSTRUCTIONS: All proposers/bidders responding to this solicitation must complete and return this form for proper consideration of the proposal/bid.

I. LOCAL SMALL BUSINESS ENTERPRISE PREFERENCE PROGRAM:

FIRM NAME: Mariposa Landscapes, Inc.
COUNTY VENDOR NUMBER: 50312901

- As a Local SBE, certified by the County of Los Angeles, Internal Services Department, I request this proposal/bid be considered for the Local SBE Preference.
- Attached is my Local SBE Certification letter issued by the County

II. FIRM/ORGANIZATION INFORMATION: The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation or disability.

| Business Structure: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit <input type="checkbox"/> Franchise <input type="checkbox"/> Other (Please Specify) _____ | | | | | | |
|--|--|--------|----------|--------|-------|--------|
| Total Number of Employees (including owners): 500+ | | | | | | |
| Race/Ethnic Composition of Firm. Please distribute the above total number of individuals into the following categories: | | | | | | |
| Race/Ethnic Composition | Owners/Partners/ Associate Partners | | Managers | | Staff | |
| | Male | Female | Male | Female | Male | Female |
| Black/African American | | | | | 1 | |
| Hispanic/Latino | 1 | | 20 | 1 | 359 | 4 |
| Asian or Pacific Islander | | | 1 | 3 | 20 | |
| American Indian | | | | | | |
| Filipino | | | | | | |
| White | | | 6 | | | |

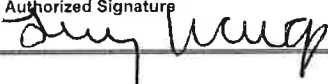
III. PERCENTAGE OF OWNERSHIP IN FIRM: Please indicate by percentage (%) how ownership of the firm is distributed.

| | Black/African American | Hispanic/Latino | Asian or Pacific Islander | American Indian | Filipino | White |
|-------|------------------------|-----------------|---------------------------|-----------------|----------|-------|
| Men | % | 100 % | % | % | % | % |
| Women | % | % | % | % | % | % |

IV. CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES: If your firm is currently certified as a minority, women, disadvantaged or disabled veteran owned business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form, if necessary.)

| Agency Name | Minority | Women | Dis-advantaged | Disabled Veteran | Expiration Date |
|-----------------------|----------|-------|----------------|------------------|-----------------|
| City of Los Angeles | X | | | | |
| County of Los Angeles | X | | | | |

V. DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.

| | | | |
|--|---|--------------------|--------------------|
| Print Authorized Name Terry Noriega | Authorized Signature  | Title President | Date 06/01/2016 |
|--|---|--------------------|--------------------|



CONTRACT

BY AND BETWEEN

COUNTY OF LOS ANGELES

AND

MARIPOSA LANDSCAPES INC.

FOR

**PARK MOWING AND TURF SERVICES AT
LOS ANGELES AREA PARKS FACILITIES**

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STANDARD EXHIBITS

- A STATEMENT OF WORK
- B PRICING and BILLING SCHEDULE and PERFORMANCE FREQUENCIES
- C CONTRACTOR'S QUALITY CONTROL PLAN
- D CONTRACTOR'S EEO CERTIFICATION
- E COUNTY'S ADMINISTRATION
- F CONTRACTOR'S ADMINISTRATION
- G CONTRACTOR ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT
- H PREVAILING WAGE DETERMINATIONS
- I PUBLIC WORKS PAYROLL REPORTING FORM
- J INTERNAL REVENUE SERVICE NOTICE NO. 1015
- K JURY SERVICE ORDINANCE
- L SAFELY SURRENDERED BABY LAW
- M LIVING WAGE ORDINANCE
- M1 LIVING WAGE ANNUAL ADJUSTMENTS
- N PAYROLL STATEMENT OF COMPLIANCE
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- P COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM
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- R COUNTY'S SMOKING BAN ORDINANCE
- S LOCAL SMALL BUSINESS ENTERPRISE PROGRAM
- T TRANSITIONAL JOB OPPORTUNITIES PREFERENCE FORM
- U DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE PROGRAM

**CONTRACT BETWEEN
COUNTY OF LOS ANGELES
AND
MARIPOSA LANDSCAPES INC.
FOR
PARK MOWING AND TURF SERVICES AT
LOS ANGELES AREA PARKS FACILITIES**

This Contract ("Contract") made and entered into this ____ day of _____, 2016, by and between the County of Los Angeles, hereinafter referred to as County and Mariposa Landscapes Inc., hereinafter referred to as "Contractor".

RECITALS

WHEREAS, pursuant to Section 44.7 of the Los Angeles County Charter as implemented by Los Angeles County Code Section Title 2, Chapter 2.121.250, et seq., the County is permitted to contract with private businesses to perform services when it is more economical or feasible to do so; and

WHEREAS, the Contractor is duly licensed and certified to engage in the business of park mowing and turf services; and warrants that it possesses the competence, expertise, equipment, resources and personnel necessary to provide such services; and

WHEREAS, the Contractor has submitted a proposal to the County for provision of such services and based upon an evaluation of the proposals under Los Angeles County Code Section 2.121.320 the Contractor has been selected for recommendation for award of such contract; and

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree to the following:

1.0 APPLICABLE DOCUMENTS

Exhibits A, B, C, D, E, F, G, H, I, J, K L, M, M1, N, O, P, Q, R, S, T, and U are attached to and form a part of this Contract. In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility,

schedule, or the contents or description of any task, deliverable, goods, service, or other work, or otherwise between the base Contract and the Exhibits, or between Exhibits, such conflict or inconsistency shall be resolved by giving precedence first to the terms and conditions of the Contract and then to the Exhibits according to the following priority:

- 1.1 EXHIBIT A - Pricing and Billing Schedule and Performance Frequencies
- 1.2 EXHIBIT B - Statement of Work
- 1.3 EXHIBIT C - Contractor's Quality Control Plan
- 1.4 EXHIBIT D - Contractor's EEO Certification
- 1.5 EXHIBIT E - County's Administration
- 1.6 EXHIBIT F - Contractor's Administration
- 1.7 EXHIBIT G - Contractor Acknowledgement and Confidentiality Agreement
- 1.8 EXHIBIT H - Prevailing Wage Determinations
- 1.9 EXHIBIT I - Public Works Payroll Reporting Form
- 1.10 EXHIBIT J - Internal Revenue Service Notice No. 1015
- 1.11 EXHIBIT K - Jury Service Ordinance
- 1.12 EXHIBIT L - Safely Surrendered Baby Law
- 1.13 EXHIBIT M - Living Wage Ordinance
- 1.14 EXHIBIT M1-Annual Living Wage Rate Adjustments
- 1.15 EXHIBIT N - Payroll Statement of Compliance
- 1.16 EXHIBIT O - Employee Notice of Living Wage Handout (Eng/Spain)
- 1.17 EXHIBIT P - County's Defaulted Property Tax Reduction Program
- 1.18 EXHIBIT Q - Certification of Compliance with Green Initiatives
- 1.19 EXHIBIT R - County's Smoking Ban Ordinance

This Contract constitutes the complete and exclusive statement of understanding between the parties, and supersedes all previous contracts, written and oral, and all communications between the parties relating to the subject matter of this Contract. No change to this Contract shall be valid unless prepared pursuant to Subsection 8.1, Change Notices and Amendments, and signed by both parties.

2.0 DEFINITIONS

The headings herein contained are for convenience and reference only and are not intended to define the scope of any provision thereof. The following words as used herein shall be construed to have the following meaning, unless otherwise apparent from the context in which they are used.

- 2.1 **Board of Supervisors:** The Board of Supervisors of the County of Los Angeles acting as governing body or their designee.
- 2.2 **Contract:** this agreement executed between County and Contractor. It sets forth the terms and conditions for the issuance and performance of all tasks, deliverables, services and other work including the Statement of Work, Exhibit A.
- 2.3 **Contractor:** The sole proprietor, partnership, corporation or other person or entity that has entered into this Contract with the County to perform or execute the work covered by this Contract.
- 2.4 **Contractor Project Manager:** The individual designated by the Contractor to administer the Contract operations after the Contract award.
- 2.5 **County Contract Project Monitor:** Person with responsibility to oversee the day to day activities of this Contract. Responsibility for inspections of any and all tasks, deliverables, goods, services and other work provided by the Contractor.
- 2.6 **County Project Manager:** Person designated by the Director with authority to manage the operations under this Contract, or his/her authorized representative.
- 2.7 **Department:** The County of Los Angeles Department of Parks and Recreation acting on behalf of the County for matters relating to this Contract.
- 2.8 **Director:** The Director of the Department of Parks and Recreation, County of Los Angeles, acting on behalf of the County on contractual or administrative matters relating to the enforcement of this Contract, or his authorized representative(s).
- 2.9 **Monthly Contract Sum:** The amount of one-twelfth (1/12) of the total annual amount of compensation, or a prorated monthly amount, to be paid by the County for services rendered by the Contractor under the terms and conditions of this Contract.
- 2.10 **Statement of Work:** The directions, provisions, and requirements provided herein and special provisions pertaining to the method, frequency, manner and place of performing the contract services.
- 2.11 **Day(s):** Calendar day(s) unless otherwise specified.
- 2.12 **Fiscal Year:** The twelve (12) month period beginning July 1st and ending the following June 30th.

3.0 CONTRACTOR SERVICES

- 3.1 Pursuant to the provisions of this Contract, the Contractor shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as set forth in in the Statement of Work, Exhibit A.
- 3.2 If the Contractor provides any tasks, deliverables, goods, services, or other work, other than as specified in this Contract, the same shall be deemed to be a gratuitous effort on the part of the Contractor, and the Contractor shall have no claim whatsoever against the County.

4.0 TERM OF CONTRACT

- 4.1 The term of this Contract shall be for five (5) years commencing the first day of the month following the Board of Supervisors' approval, unless terminated sooner or extended, in whole or in part, as provided in this Contract.
- 4.2 The County shall have the sole option to extend this Contract term for up to three (3) additional one-year periods. Each such option year shall be exercised at the sole discretion of the Director, which may include a cost of living adjustment (COLA) per option year as provided for in Paragraph 5.6, hereinafter.

The County maintains databases that track/monitor contractor performance history. Information entered into such databases may be used for a variety of purposes, including determining whether the County will exercise a contract term extension option.

- 4.3 The Contractor shall notify the Department when this Contract is within six (6) months of the expiration of the term as provided for hereinabove. Upon occurrence of this event, the Contractor shall send written notification to the Department at the address herein provided in Subsection 8.34, Notices, of this Contract.

5.0 CONTRACT SUM

- 5.1 The contract sum under the terms of this Contract shall be the total monetary amount payable by the County to the Contractor for provision of park mowing and turf services. Said sum shall comply with Exhibit B, Pricing and Billing Schedule and Performance Frequencies.
- 5.2 The Contractor shall not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Assumption or takeover of any of the Contractor's duties, responsibilities, or obligations, or performance of same by any person or entity other than the Contractor, whether through

assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever, shall not occur except with the County's express prior written approval.

5.3 The Contractor shall maintain a system of record keeping that will allow the Contractor to determine when it has incurred seventy-five percent (75%) of the total contract sum under this Contract. Upon occurrence of this event, the Contractor shall send written notification to the Department at the address herein provided in Subsection 8.34, Notices, of this Contract.

5.4 **No Payment for Services Provided Following Expiration/ Termination of Contract**

The Contractor shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by the Contractor after the expiration or other termination of this Contract. Should the Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/termination of this Contract shall not constitute a waiver of County's right to recover such payment from the Contractor. This provision shall survive the expiration or other termination of this Contract.

5.5 **Invoices and Payments**

5.5.1 The Contractor shall invoice the County only for providing the tasks, deliverables, goods, services, and other work specified in Exhibit A, Statement of Work and elsewhere hereunder. The Contractor shall prepare invoices, which shall include the charges owed to the Contractor by the County under the terms of this Contract. The Contractor's payments shall be as provided in Exhibit B, Pricing and Billing Schedule and Performance Frequencies, and the Contractor shall be paid only for the tasks, deliverables, goods, services, and other work approved in writing by the County. If the County does not approve work in writing no payment shall be due to the Contractor for that work.

5.5.2 The Contractor's invoices shall be priced in accordance with Exhibit B, Pricing and Billing Schedule and Performance Frequencies.

5.5.3 The Contractor's invoices shall contain the information set forth in Exhibit A, Statement of Work, describing the tasks, deliverables, goods, services, work hours, and facility and/or other work for which payment is claimed.

5.5.4 The Contractor shall submit the monthly invoices to the County by the 15th calendar day of the month following the month of service.

Said invoices shall include all required certifications and reports as provided for in this Contract, including but not limited to:

- **Prop A - Living Wage Program as identified in Paragraph 9.1, Compliance with the County's Living Wage Program, Exhibit M**
- **Exhibit N - Payroll Statement of Compliance**
- **Exhibit A, Statement of Work, Section 3, Certifications / Reports**

No invoice will be approved for payment unless all required certifications and reports are included along with the invoices.

- 5.5.5 All invoices under this Contract shall be submitted in two (2) copies to each of the following two addresses:

**For Roosevelt Park:
Attention: Miguel Vazquez
County of Los Angeles, Parks and Recreation
360 W. El Segundo Blvd.
Los Angeles, CA 90061-1130**

**For Walnut Nature Center:
Attention: Bill Hottran
County of Los Angeles, Parks and Recreation
265 Cloverleaf Drive
Baldwin Park, CA 91706**

- 5.5.6 **County Approval of Invoices**

All invoices submitted by the Contractor for payment must have the written approval of the County's Project Manager prior to any payment thereof. In no event shall the County be liable or responsible for any payment prior to such written approval. Approval for payment will not be unreasonably withheld.

No invoice will be approved for payment unless the required subject documents identified hereinabove are included with the invoice.

- 5.5.7 **Local Small Business Enterprises – Prompt Payment Program**

Certified Local Small Business Enterprises (LSBEs) will receive prompt payment for services they provide to County departments.

Prompt payment is defined as 15 calendar days after receipt of an undisputed invoice.

5.6 Cost of Living Adjustments (COLA's)

If requested by the Contractor, the contract (hourly, daily, monthly, etc.) amount may at the sole discretion of the County, be increased annually based on the most recent published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County Area for the 12-month period preceding the contract anniversary date, which shall be the effective date for any Cost of Living Adjustment (COLA). However, any increase shall not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Where the County decides to grant a COLA pursuant to this paragraph for living wage contracts, it may, in its sole discretion exclude the cost of labor (including the cost of wages and benefits paid to employees providing services under this Contract) from the base upon which a COLA is calculated, unless the Contractor can show that his/her labor cost will actually increase. Further, before any COLA increase shall take effect and become part of this Contract, it shall require a written amendment to this Contract first, that has been formally approved and executed by the parties

6.0 ADMINISTRATION OF CONTRACT - COUNTY

COUNTY ADMINISTRATION

A listing of all County Administration referenced in the following subparagraphs are designated in Exhibit E, County's Administration. The County will notify the Contractor in writing of any change in the names or addresses shown.

6.1 COUNTY'S PROJECT MANAGER

The role of the County's Project Manager is authorized to include:

- meeting with the Contractor's Project Manager on a regular basis; and
- inspecting any and all tasks, deliverables, goods, services, or other work provided by or on behalf of the Contractor; however, in no event shall Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby.

The County's Project Manager is not authorized to make any changes in any of the terms and conditions of this Contract and is not authorized to further obligate County in any respect whatsoever.

6.2 COUNTY'S CONTRACT PROJECT MONITOR

The role of the County's Contract Project Monitor is to oversee the day-to-day administration of this Contract; however, in no event shall Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby. The County's Contract Project Monitor reports to the County's Project Manager.

7.0 ADMINISTRATION OF CONTRACT – CONTRACTOR

A listing of all of Contractor's Administration referenced in the following subparagraphs are designated in Exhibit F, Contractor's Administration. The Contractor will notify the County in writing of any change in the names or addresses shown.

7.1 CONTRACTOR'S PROJECT MANAGER

7.1.1 The Contractor's Project Manager is designated in Exhibit F, Contractor's Administration. The Contractor shall notify the County in writing of any change in the name or address of the Contractor's Project Manager.

7.1.2 The Contractor's Project Manager shall be responsible for the Contractor's day-to-day activities as related to this Contract and shall meet and coordinate with County's Project Manager and County's Contract Project Monitor on a regular basis.

7.2 APPROVAL OF CONTRACTOR'S STAFF

County has the absolute right to approve or disapprove all of the Contractor's staff performing work hereunder and any proposed changes in the Contractor's staff, including, but not limited to, the Contractor's Project Manager.

7.3 CONTRACTOR'S STAFF IDENTIFICATION

Contractor shall provide, at Contractor's expense, all staff providing services under this Contract with a photo identification badge.

7.4 BACKGROUND AND SECURITY INVESTIGATIONS

7.4.1 Each of Contractor's staff performing services under this Contract who is in a designated sensitive position, as determined by County in County's sole discretion, shall undergo and pass a background investigation to the satisfaction of County as a condition of beginning and continuing to perform services under this Contract. Such

background investigation must be obtained through fingerprints submitted to the California Department of Justice to include State, local, and federal-level review, which may include, but shall not be limited to, criminal conviction information. The fees associated with the background investigation shall be at the expense of the Contractor, regardless of whether the member of Contractor's staff passes or fails the background investigation.

- 7.4.2 If a member of Contractor's staff does not pass the background investigation, County may request that the member of Contractor's staff be removed immediately from performing services under the Contract. Contractor shall comply with County's request at any time during the term of the Contract. County will not provide to Contractor or to Contractor's staff any information obtained through the County's background investigation
- 7.4.3 County, in its sole discretion, may immediately deny or terminate facility access to any member of Contractor's staff that does not pass such investigation to the satisfaction of the County or whose background or conduct is incompatible with County facility access.
- 7.4.4 Disqualification of any member of Contractor's staff pursuant to this Subsection 7.4 shall not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

7.5 CONFIDENTIALITY

- 7.5.1 Contractor shall maintain the confidentiality of all records and information in accordance with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures relating to confidentiality, including, without limitation, County policies concerning information technology security and the protection of confidential records and information.
- 7.5.2 Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting, or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or subcontractors, to comply with this Subsection 7.5, as determined by County in its sole judgment. Any legal defense pursuant to Contractor's indemnification obligations under this Subsection 7.5, shall be conducted by Contractor and performed by counsel selected by Contractor and approved by

County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred by County in doing so. Contractor shall not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of County without County's prior written approval.

7.5.3 Contractor shall inform all of its officers, employees, agents and subcontractors providing services hereunder of the confidentiality provisions of this Contract.

7.5.4 Contractor shall sign and adhere to the provisions of the Contractor Acknowledgement and Confidentiality Agreement, Exhibit G.

8.0 STANDARD TERMS AND CONDITIONS

8.1 CHANGE NOTICES AND AMENDMENTS

The County reserves the right to change any portion of the work required under this Contract, or amend such other terms and conditions that may be necessary. All such revisions shall be accomplished in the following manner:

8.1.1 A Change Notice shall be prepared, and executed by the Contractor and the Director for any changes, deemed by the Director as necessary for the proper park mowing and turf services of the area, and which affect the Contractor's service requirements set forth in Exhibit A, Statement of Work, and any corresponding changes in the Contract Sum, not to exceed the annual contract amount plus ten percent (10%).

8.1.2 For any change which affects any other term or condition included in his Contract, or any changes in the Contractor's service requirements as set forth in Exhibit A, Statement of Work, that exceeds the annual contract amount plus ten percent (10%), excluding the provisions of Paragraph 5.6 (COLA) hereinabove, an Amendment shall be prepared therefore, executed by the Contractor, and thereafter by the County's Board of Supervisors.

8.1.3 The County's Board of Supervisors or Chief Executive Officer or designee may require the addition and/or change of certain terms and conditions in the Contract during the term of this Contract. The County reserves the right to add and/or change such provisions as required by the County's Board of Supervisors or Chief Executive Officer. To implement such changes, an Amendment to the Contract

shall be prepared and executed by the Contractor and by the Director.

8.2 ASSIGNMENT AND DELEGATION

- 8.2.1 The Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this sub-paragraph, County consent shall require a written Amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole discretion, against the claims, which the Contractor may have against the County.
- 8.2.2 Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Contract, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Contract.
- 8.2.3 Any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any person or entity other than the Contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

8.3 AUTHORIZATION WARRANTY

The Contractor represents and warrants that the person executing this Contract for the Contractor is an authorized agent who has actual authority to bind the Contractor to each and every term, condition, and obligation of this Contract and that all requirements of the Contractor have been fulfilled to provide such actual authority.

8.4 BUDGET REDUCTIONS

In the event that the County's Board of Supervisors adopts, in any fiscal year, a County Budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County contracts, the County reserves the right to reduce its payment obligation under this Contract correspondingly for that fiscal year and any subsequent fiscal year during the term of this Contract (including any extensions), and the services to be provided by the Contractor under this Contract shall also be reduced correspondingly. The County's notice to the Contractor regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such actions. Except as set forth in the preceding sentence, the Contractor shall continue to provide all of the services set forth in this Contract.

8.5 COMPLAINTS

The Contractor shall develop, maintain and operate procedures for receiving, investigating and responding to complaints.

- 8.5.1 Within ten (10) business days after the Contract effective date, the Contractor shall provide the County with the Contractor's policy for receiving, investigating and responding to user complaints.
- 8.5.2 The County will review the Contractor's policy and provide the Contractor with approval of said plan or with requested changes.
- 8.5.3 If the County requests changes in the Contractor's policy, the Contractor shall make such changes and resubmit the plan within five (5) business days for County approval.
- 8.5.4 If, at any time, the Contractor wishes to change the Contractor's policy, the Contractor shall submit proposed changes to the County for approval before implementation.
- 8.5.5 The Contractor shall preliminarily investigate all complaints and notify the County's Project Manager of the status of the investigation within five (5) business days of receiving the complaint.
- 8.5.6 When complaints cannot be resolved informally, a system of follow-through shall be instituted which adheres to formal plans for specific actions and strict time deadlines.
- 8.5.7 Copies of all written responses shall be sent to the County's Project Manager within five (5) business days of mailing to the complainant.

8.6 COMPLIANCE WITH APPLICABLE LAW

8.6.1 In the performance of this Contract, Contractor shall comply with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures, and all provisions required thereby to be included in this Contract are hereby incorporated herein by reference.

8.6.2 Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs, and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or subcontractors, to comply with any such laws, rules, regulations, ordinances, directives, guidelines, policies, or procedures, as determined by County in its sole judgment. Any legal defense pursuant to Contractor's indemnification obligations under this Subsection 8.6 shall be conducted by Contractor and performed by counsel selected by Contractor and approved by County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred by County in doing so. Contractor shall not have the right to enter into any settlement, agree to any injunction or other equitable relief, or make any admission, in each case, on behalf of County without County's prior written approval.

8.7 COMPLIANCE WITH CIVIL RIGHTS LAWS

The Contractor hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964, 42 USC Sections 2000 (e) (1) through 2000 (e) (17), to the end that no person shall, on the grounds of race, creed, color, sex, religion, ancestry, age, condition of physical handicap, marital status, political affiliation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract. The Contractor shall comply with Exhibit D, Contractor's EEO Certification.

8.8 COMPLIANCE WITH THE COUNTY'S JURY SERVICE PROGRAM

8.8.1 Jury Service Program:

This Contract is subject to the provisions of the County's ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code, a copy of which is attached as Exhibit K and incorporated by reference into and made a part of this Contract.

8.8.2 **Written Employee Jury Service Policy.**

1. Unless the Contractor has demonstrated to the County's satisfaction either that the Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that the Contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), the Contractor shall have and adhere to a written policy that provides that its Employees shall receive from the Contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Contractor or that the Contractor deduct from the Employee's regular pay the fees received for jury service.
2. For purposes of this sub-paragraph, "Contractor" means a person, partnership, corporation or other entity which has a contract with the County or a subcontract with a County Contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts. "Employee" means any California resident who is a full-time employee of the Contractor. "Full-time" means 40 hours or more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by the County, or 2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If the Contractor uses any Subcontractor to perform services for the County under the Contract, the Subcontractor shall also be subject to the provisions of this sub-paragraph. The provisions of this sub-paragraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.
3. If the Contractor is not required to comply with the Jury Service Program when the Contract commences, the Contractor shall have a continuing obligation to review the applicability of its

“exception status” from the Jury Service Program, and the Contractor shall immediately notify the County if the Contractor at any time either comes within the Jury Service Program’s definition of “Contractor” or if the Contractor no longer qualifies for an exception to the Jury Service Program. In either event, the Contractor shall immediately implement a written policy consistent with the Jury Service Program. The County may also require, at any time during the Contract and at its sole discretion, that the Contractor demonstrate, to the County’s satisfaction that the Contractor either continues to remain outside of the Jury Service Program’s definition of “Contractor” and/or that the Contractor continues to qualify for an exception to the Program.

4. Contractor’s violation of this sub-paragraph of the Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract and/or bar the Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach.

8.9 CONFLICT OF INTEREST

- 8.9.1 No County employee whose position with the County enables such employee to influence the award of this Contract or any competing Contract, and no spouse or economic dependent of such employee, shall be employed in any capacity by the Contractor or have any other direct or indirect financial interest in this Contract. No officer or employee of the Contractor who may financially benefit from the performance of work hereunder shall in any way participate in the County’s approval, or ongoing evaluation, of such work, or in any way attempt to unlawfully influence the County’s approval or ongoing evaluation of such work.
- 8.9.2 The Contractor shall comply with all conflict of interest laws, ordinances, and regulations now in effect or hereafter to be enacted during the term of this Contract. The Contractor warrants that it is not now aware of any facts that create a conflict of interest. If the Contractor hereafter becomes aware of any facts that might reasonably be expected to create a conflict of interest, it shall immediately make full written disclosure of such facts to the County. Full written disclosure shall include, but is not limited to, identification of all persons implicated and a complete description of all relevant circumstances. Failure to comply with the provisions of this sub-paragraph shall be a material breach of this Contract.

8.10 CONSIDERATION OF HIRING COUNTY EMPLOYEES TARGETED FOR LAYOFF/OR RE-EMPLOYMENT LIST

Should the Contractor require additional or replacement personnel after the effective date of this Contract to perform the services set forth herein, the Contractor shall give first consideration for such employment openings to qualified, permanent County employees who are targeted for layoff or qualified, former County employees who are on a re-employment list during the life of this Contract.

8.11 CONSIDERATION OF HIRING GAIN/GROW PARTICIPANTS

8.11.1 Should the Contractor require additional or replacement personnel after the effective date of this Contract, the Contractor shall give consideration for any such employment openings to participants in the County's Department of Public Social Services Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet the Contractor's minimum qualifications for the open position. For this purpose, consideration shall mean that the Contractor will interview qualified candidates. The County will refer GAIN/GROW participants by job category to the Contractor. Contractors shall report all job openings with job requirements to: GAINGROW@dpss.lacounty.gov to obtain a list of qualified GAIN/GROW job candidates.

8.11.2 In the event that both laid-off County employees and GAIN/GROW participants are available for hiring, County employees shall be given first priority.

8.12 CONTRACTOR RESPONSIBILITY AND DEBARMENT

8.12.1 Responsible Contractor

A responsible Contractor is a Contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the contract. It is the County's policy to conduct business only with responsible Contractors.

8.12.2 Chapter 2.202 of the County Code

The Contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if the County acquires information concerning the performance of the Contractor on this or other contracts which indicates that the Contractor is not responsible, the County may, in addition to other remedies provided in the Contract, debar the Contractor from bidding or proposing on, or being

awarded, and/or performing work on County contracts for a specified period of time, which generally will not exceed five years but may exceed five years or be permanent if warranted by the circumstances, and terminate any or all existing contracts the Contractor may have with the County.

8.12.3 Non-responsible Contractor

The County may debar a Contractor if the Board of Supervisors finds, in its discretion, that the Contractor has done any of the following: (1) violated a term of a contract with the County or a nonprofit corporation created by the County, (2) committed an act or omission which negatively reflects on the Contractor's quality, fitness or capacity to perform a contract with the County, any other public entity, or a nonprofit corporation created by the County, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or submitted a false claim against the County or any other public entity.

8.12.4 Contractor Hearing Board

1. If there is evidence that the Contractor may be subject to debarment, the Department will notify the Contractor in writing of the evidence which is the basis for the proposed debarment and will advise the Contractor of the scheduled date for a debarment hearing before the Contractor Hearing Board.
2. The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The Contractor and/or the Contractor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a tentative proposed decision, which shall contain a recommendation regarding whether the Contractor should be debarred, and, if so, the appropriate length of time of the debarment. The Contractor and the Department shall be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board of Supervisors.
3. After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

4. If a Contractor has been debarred for a period longer than five (5) years, that Contractor may after the debarment has been in effect for at least five (5) years, submit a written request for review of the debarment determination to reduce the period of debarment or terminate the debarment. The County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that the Contractor has adequately demonstrated one or more of the following: (1) elimination of the grounds for which the debarment was imposed; (2) a bona fide change in ownership or management; (3) material evidence discovered after debarment was imposed; or (4) any other reason that is in the best interests of the County.
5. The Contractor Hearing Board will consider a request for review of a debarment determination only where (1) the Contractor has been debarred for a period longer than five (5) years; (2) the debarment has been in effect for at least five (5) years; and (3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, the Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, the Contractor Hearing Board shall conduct a hearing where evidence on the proposed reduction of debarment period or termination of debarment is presented. This hearing shall be conducted and the request for review decided by the Contractor Hearing Board pursuant to the same procedures as for a debarment hearing.
6. The Contractor Hearing Board's proposed decision shall contain a recommendation on the request to reduce the period of debarment or terminate the debarment. The Contractor Hearing Board shall present its proposed decision and recommendation to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

8.12.5 Subcontractors of Contractor

These terms shall also apply to Subcontractors of County Contractors.

8.13 CONTRACTOR'S ACKNOWLEDGEMENT OF COUNTY'S COMMITMENT TO THE SAFELY SURRENDERED BABY LAW

The Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The Contractor understands that it is the County's policy to encourage all County Contractors

to voluntarily post the County's "Safely Surrendered Baby Law" poster in a prominent position at the Contractor's place of business. The Contractor will also encourage its Subcontractors, if any, to post this poster in a prominent position in the Subcontractor's place of business. The County's Department of Children and Family Services will supply the Contractor with the poster to be used. Information on how to receive the poster can be found on the Internet at www.babysafela.org.

8.14 CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

8.14.1 The Contractor acknowledges that the County has established a goal of ensuring that all individuals who benefit financially from the County through contracts are in compliance with their court-ordered child, family and spousal support obligations in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.

8.14.2 As required by the County's Child Support Compliance Program (County Code Chapter 2.200) and without limiting the Contractor's duty under this Contract to comply with all applicable provisions of law, the Contractor warrants that it is now in compliance and shall during the term of this Contract maintain in compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code Section 1088.5, and shall implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child, Family or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).

8.15 COUNTY'S QUALITY ASSURANCE PLAN

The County or its agent will evaluate the Contractor's performance under this Contract on not less than an annual basis. Such evaluation will include assessing the Contractor's compliance with all Contract terms and conditions and performance standards. Contractor deficiencies which the County determines are severe or continuing and that may place performance of the Contract in jeopardy if not corrected will be reported to the Board of Supervisors.

The report will include improvement/corrective action measures taken by the County and the Contractor. If improvement does not occur consistent with the corrective action measures, the County may terminate this Contract or impose other penalties as specified in this Contract.

8.16 DAMAGE TO COUNTY FACILITIES, BUILDINGS OR GROUNDS

- 8.16.1 The Contractor shall repair, or cause to be repaired, at its own cost, any and all damage to County facilities, buildings, or grounds caused by the Contractor or employees or agents of the Contractor. Such repairs shall be made immediately after the Contractor has become aware of such damage, but in no event later than thirty (30) days after the occurrence.
- 8.16.2 If the Contractor fails to make timely repairs, County may make any necessary repairs. All costs incurred by County, as determined by County, for such repairs shall be repaid by the Contractor by cash payment upon demand.

8.17 EMPLOYMENT ELIGIBILITY VERIFICATION

- 8.17.1 The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirements set forth in Federal and State statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, (P.L. 99-603), or as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by law.
- 8.17.2 The Contractor shall indemnify, defend, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

8.18 FACSIMILE REPRESENTATIONS

The County and the Contractor hereby agree to regard facsimile representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Change Notices and Amendments prepared pursuant to Subsection 8.1, and received via communications facilities, as legally sufficient evidence that such original signatures have been affixed to Change Notices and Amendments to this Contract, such that the parties need not follow up facsimile transmissions of such documents with subsequent (non-facsimile) transmission of

“original” versions of such documents.

8.19 FAIR LABOR STANDARDS

The Contractor shall comply with all applicable provisions of the Federal Fair Labor Standards Act and shall indemnify, defend, and hold harmless the County and its agents, officers, and employees from any and all liability, including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law, including, but not limited to, the Federal Fair Labor Standards Act, for work performed by the Contractor's employees for which the County may be found jointly or solely liable.

8.20 FORCE MAJEURE

8.20.1 Neither party shall be liable for such party's failure to perform its obligations under and in accordance with this Contract, if such failure arises out of fires, floods, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's subcontractors), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this sub-paragraph as "force majeure events").

8.20.2 Notwithstanding the foregoing, a default by a subcontractor of Contractor shall not constitute a force majeure event, unless such default arises out of causes beyond the control of both Contractor and such subcontractor, and without any fault or negligence of either of them. In such case, Contractor shall not be liable for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required performance schedule. As used in this sub-paragraph, the term “subcontractor” and “subcontractors” mean subcontractors at any tier.

8.20.3 In the event Contractor's failure to perform arises out of a force majeure event, Contractor agrees to use commercially reasonable best efforts to obtain goods or services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event.

8.21 GOVERNING LAW, JURISDICTION, AND VENUE

This Contract shall be governed by, and construed in accordance with, the laws of the State of California. The Contractor agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes

regarding this Contract and further agrees and consents that venue of any action brought hereunder shall be exclusively in the County of Los Angeles.

8.22 INDEPENDENT CONTRACTOR STATUS

- 8.22.1 This Contract is by and between the County and the Contractor and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between the County and the Contractor. The employees and agents of one party shall not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.
- 8.22.2 The Contractor shall be solely liable and responsible for providing to, or on behalf of, all persons performing work pursuant to this Contract all compensation and benefits. The County shall have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, disability benefits, Federal, State, or local taxes, or other compensation, benefits, or taxes for any personnel provided by or on behalf of the Contractor.
- 8.22.3 The Contractor understands and agrees that all persons performing work pursuant to this Contract are, for purposes of Workers' Compensation liability, solely employees of the Contractor and not employees of the County. The Contractor shall be solely liable and responsible for furnishing any and all Workers' Compensation benefits to any person as a result of any injuries arising from or connected with any work performed by or on behalf of the Contractor pursuant to this Contract.
- 8.22.4 The Contractor shall adhere to the provisions stated in Subsection 7.5, Confidentiality.

8.23 INDEMNIFICATION

The Contractor shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, agents and volunteers ("County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Contract, except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees.

8.24 GENERAL PROVISIONS FOR ALL INSURANCE COVERAGE

Without limiting Contractor's indemnification of County, and in the performance of this Contract and until all of its obligations pursuant to this Contract have been met, Contractor shall provide and maintain at its own

expense insurance coverage satisfying the requirements specified in Subsections 8.24 and 8.25 of this Contract. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Contractor pursuant to this Contract. The County in no way warrants that the Required Insurance is sufficient to protect the Contractor for liabilities which may arise from or relate to this Contract.

8.24.1 Evidence of Coverage and Notice to County

1. Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) has been given Insured status under the Contractor's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this Contract.
2. Renewal Certificates shall be provided to County not less than 10 days prior to Contractor's policy expiration dates. The County reserves the right to obtain complete, certified copies of any required Contractor and/or Sub-Contractor insurance policies at any time.
3. Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Contract by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of the Contractor identified as the contracting party in this Contract. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand (\$50,000.00) dollars, and list any County required endorsement forms.
4. Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the Contractor, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.

Certificates and copies of any required endorsements shall be sent to:

County of Los Angeles
Department of Parks and Recreation
Attention: Contracts and Golf Division

301 N. Baldwin Avenue
Arcadia, CA 91007-2697

Contractor also shall promptly report to County any injury or property damage accident or incident, including any injury to a Contractor employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Contractor. Contractor also shall promptly notify County of any third party claim or suit filed against Contractor or any of its Sub-Contractors which arises from or relates to this Contract, and could result in the filing of a claim or lawsuit against Contractor and/or County.

8.24.2 Additional Insured Status and Scope of Coverage

The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees and Volunteers (County Indemnitees) shall be provided additional insured status under Contractor's General Liability policy with respect to liability arising out of Contractor's ongoing and completed operations performed on behalf of the County. County Indemnitees additional insured status shall apply with respect to liability and defense of suits arising out of the Contractor's acts or omissions, whether such liability is attributable to the Contractor or to the County. The full policy limits and scope of protection also shall apply to the County Indemnitees as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

8.24.3 Cancellation of or Changes in Insurance

Contractor shall provide County with, or Contractor's insurance policies shall contain a provision that County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Contract, in the sole discretion of the County, upon which the County may suspend or terminate this Contract.

8.24.4 Failure to Maintain Insurance

Contractor's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material

breach of the Contract, upon which County immediately may withhold payments due to Contractor, and/or suspend or terminate this Contract. County, at its sole discretion, may obtain damages from Contractor resulting from said breach. Alternatively, the County may purchase the Required Insurance, and without further notice to Contractor, deduct the premium cost from sums due to Contractor or pursue Contractor reimbursement.

8.24.5 Insurer Financial Ratings

Coverage shall be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

8.24.6 Contractor's Insurance Shall Be Primary

Contractor's insurance policies, with respect to any claims related to this Contract, shall be primary with respect to all other sources of coverage available to Contractor. Any County maintained insurance or self-insurance coverage shall be in excess of and not contribute to any Contractor coverage.

8.24.7 Waivers of Subrogation

To the fullest extent permitted by law, the Contractor hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Contract. The Contractor shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

8.24.8 Sub-Contractor Insurance Coverage Requirements

Contractor shall include all Sub-Contractors as insureds under Contractor's own policies, or shall provide County with each Sub-Contractor's separate evidence of insurance coverage. Contractor shall be responsible for verifying each Sub-Contractor complies with the Required Insurance provisions herein, and shall require that each Sub-Contractor name the County and Contractor as additional insureds on the Sub-Contractor's General Liability policy. Contractor shall obtain County's prior review and approval of any Sub-Contractor request for modification of the Required Insurance.

8.24.9 Deductibles and Self-Insured Retentions (SIRs)

Contractor's policies shall not obligate the County to pay any portion of any Contractor deductible or SIR. The County retains

the right to require Contractor to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing Contractor's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

8.24.10 Claims Made Coverage

If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Contract. Contractor understands and agrees it shall maintain such coverage for a period of not less than three (3) years following Contract expiration, termination or cancellation.

8.24.11 Application of Excess Liability Coverage

Contractors may use a combination of primary, and excess insurance policies which provide coverage as broad as the underlying primary policies, to satisfy the Required Insurance provisions.

8.24.12 Separation of Insureds

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

8.24.13 Alternative Risk Financing Programs

The County reserves the right to review, and then approve, Contractor use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. The County Indemnities shall be designated as an Additional Covered Party under any approved program.

8.24.14 County Review and Approval of Insurance Requirements

The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

8.25 INSURANCE COVERAGE

8.25.1 Commercial General Liability insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming County Indemnities as an additional insured, with limits of not less than:

| | |
|--|-------------|
| General Aggregate: | \$2 million |
| Products/Completed Operations Aggregate: | \$1 million |
| Personal and Advertising Injury: | \$1 million |
| Each Occurrence: | \$1 million |

8.25.2 **Automobile Liability** insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Contractor's use of autos and the transport of mobile equipment pursuant to this Contract, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

8.25.3 **Workers Compensation and Employers' Liability** insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If Contractor will provide leased employees, or, is an employee leasing or temporary staffing firm or a professional employer organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer, and the endorsement form shall be modified to provide that County will receive not less than thirty (30) days advance written notice of cancellation of this coverage provision. If applicable to Contractor's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

8.25.4 Unique Insurance Coverage

- **Property Coverage**

Contractors given exclusive use of County owned or leased property shall carry property coverage at least as broad as that provided by the ISO special causes of loss (ISO policy form CP 10 30) form. The County and its Agents shall be named as an Additional Insured and Loss Payee on Contractor's insurance as its interests may appear. Automobiles and mobile equipment shall be insured for their actual cash value. Real property and all other personal property shall be insured for their full replacement value.

8.26 LIQUIDATED DAMAGES

8.26.1 If, in the judgment of the Director, or his/her designee, the Contractor is deemed to be non-compliant with the terms and obligations assumed hereby, the Director, or his/her designee, at

his/her option, in addition to, or in lieu of, other remedies provided herein, may withhold the entire monthly payment or deduct pro rata from the Contractor's invoice for work not performed. A description of the work not performed and the amount to be withheld or deducted from payments to the Contractor from the County, will be forwarded to the Contractor by the Director, or his/her designee, in a written notice describing the reasons for said action.

- 8.26.2 If the Director, or his/her designee, determines that there are deficiencies in the performance of this Contract that the Director, or his/her designee, deems are correctable by the Contractor over a certain time span, the Director, or his/her designee, will provide a written notice to the Contractor to correct the deficiency within specified time frames. Should the Contractor fail to correct deficiencies within said time frame, the Director, or his/her designee, may: (a) Deduct from the Contractor's payment, pro rata, those applicable portions of the Monthly Contract Sum; and/or (b) Deduct liquidated damages. The parties agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure of the Contractor to correct a deficiency within the specified time frame. The parties hereby agree that under the current circumstances a reasonable estimate of such damages is One Hundred Dollars (\$100) per day per infraction, or as specified in the Pricing and Billing Schedule and Performance Frequencies, Exhibit B, hereunder, and that the Contractor shall be liable to the County for liquidated damages in said amount. Said amount shall be deducted from the County's payment to the Contractor; and/or (c) Upon giving five (5) days' notice to the Contractor for failure to correct the deficiencies, the County may correct any and all deficiencies and the total costs incurred by the County for completion of the work by an alternate source, whether it be County forces or separate private contractor, will be deducted and forfeited from the payment to the Contractor from the County, as determined by the County.
- 8.26.3 The action noted in Subparagraph 8.26.2 shall not be construed as a penalty, but as adjustment of payment to the Contractor to recover the County cost due to the failure of the Contractor to complete or comply with the provisions of this Contract.
- 8.26.4 This sub-paragraph shall not, in any manner, restrict or limit the County's right to damages for any breach of this Contract provided by law or Subparagraph 8.26.2, and shall not, in any manner, restrict or limit the County's right to terminate this Contract as agreed to herein.

8.27 MOST FAVORED PUBLIC ENTITY

If the Contractor's prices decline, or should the Contractor at any time during the term of this Contract provide the same goods or services under similar quantity and delivery conditions to the State of California or any county, municipality, or district of the State at prices below those set forth in this Contract, then such lower prices shall be immediately extended to the County.

8.28 NONDISCRIMINATION AND AFFIRMATIVE ACTION

- 8.28.1 The Contractor certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and shall be treated equally without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations.
- 8.28.2 The Contractor shall certify to, and comply with, the provisions of Exhibit D, Contractor's EEO Certification.
- 8.28.3 The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations. Such action shall include, but is not limited to: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- 8.28.4 The Contractor certifies and agrees that it will deal with its subcontractors, bidders, or vendors without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation.
- 8.28.5 The Contractor certifies and agrees that it, its affiliates, subsidiaries, or holding companies shall comply with all applicable Federal and State laws and regulations to the end that no person shall, on the grounds of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract.

- 8.28.6 The Contractor shall allow County representatives access to the Contractor's employment records during regular business hours to verify compliance with the provisions of this sub-paragraph 8.28 when so requested by the County.
- 8.28.7 If the County finds that any provisions of this sub-paragraph 8.28 have been violated, such violation shall constitute a material breach of this Contract upon which the County may terminate or suspend this Contract. While the County reserves the right to determine independently that the anti-discrimination provisions of this Contract have been violated, in addition, a determination by the California Fair Employment and Housing Commission or the Federal Equal Employment Opportunity Commission that the Contractor has violated Federal or State anti-discrimination laws or regulations shall constitute a finding by the County that the Contractor has violated the anti-discrimination provisions of this Contract.
- 8.28.8 The parties agree that in the event the Contractor violates any of the anti-discrimination provisions of this Contract, the County shall, at its sole option, be entitled to the sum of Five Hundred Dollars (\$500) for each such violation pursuant to California Civil Code Section 1671 as liquidated damages in lieu of terminating or suspending this Contract.

8.29 NON EXCLUSIVITY

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with the Contractor. This Contract shall not restrict County from acquiring similar, equal or like goods and/or services from other entities or sources.

8.30 NOTICE OF DELAYS

Except as otherwise provided under this Contract, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Contract, that party shall, within one (1) business day, give notice thereof, including all relevant information with respect thereto, to the other party, as set forth in Subsection 8.34, Notices, and by facsimiles, electronic mail and telephone call as set forth herein:

Notice to the County

South Agency

Name: Miguel Vasquez
 Phone: (310) 965-8226

East Agency

Bill Hottran
 (626) 369-1910

Email: mvazquez@parks.lacounty.gov bhottran@parks.lacounty.gov

Notice to the Contractor

Name: Luis Valenzuela

Phone: 626-705-0622.

Email: Luis@mariposa-ca.com

8.31 NOTICE OF DISPUTES

The Contractor shall bring to the attention of the County's Project Manager any dispute between the County and the Contractor regarding the performance of services as stated in this Contract. If the County's Project Manager is not able to resolve the dispute, the Director, or designee shall resolve it.

8.32 NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED INCOME CREDIT

The Contractor shall notify its employees, and shall require each Subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice No. 1015.

8.33 NOTICE TO EMPLOYEES REGARDING THE SAFELY SURRENDERED BABY LAW

The Contractor shall notify and provide to its employees, and shall require each Subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Exhibit L of this Contract and is also available on the Internet at www.babysafela.org for printing purposes.

8.34 NOTICES

All notices or demands required or permitted to be given or made under this Contract shall be in writing and shall be hand delivered with signed receipt or mailed by first-class registered or certified mail, postage prepaid. The address to be used for any given notice served by mail upon the Contractor shall be the contact address as identified in Exhibit F Contractor's Administration. Any notice served by mail upon the County shall be addressed to the **County of Los Angeles Department of Parks and Recreation, Attention: Contracts and Golf Division, 301 North Baldwin**

Avenue, Arcadia, CA 91007-2697, or such other place as may hereinafter be designated in writing to the Contractor by the Director. Addresses may be changed by either party giving ten (10) days' prior written notice thereof to the other party. The Director, or his/her designee shall have the authority to issue all notices or demands required or permitted by the County under this Contract.

8.35 PROHIBITION AGAINST INDUCEMENT OR PERSUASION

Notwithstanding the above, the Contractor and the County agree that, during the term of this Contract and for a period of one year thereafter, neither party shall in any way intentionally induce or persuade any employee of one party to become an employee or agent of the other party. No bar exists against any hiring action initiated through a public announcement.

8.36 PUBLIC RECORDS ACT

8.36.1 Any documents submitted by the Contractor; all information obtained in connection with the County's right to audit and inspect the Contractor's documents, books, and accounting records pursuant to Subsection 8.38, Record Retention and Inspection/Audit Settlement of this Contract; as well as those documents which were required to be submitted in response to the Request for Proposals (RFP) used in the solicitation process for this Contract, become the exclusive property of the County. All such documents become a matter of public record and shall be regarded as public records. Exceptions will be those elements in the California Government Code Section 6250 et seq. (Public Records Act) and which are marked "trade secret", "confidential", or "proprietary". The County shall not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.

8.36.2 In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "trade secret", "confidential", or "proprietary", the Contractor agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act.

8.37 PUBLICITY

8.37.1 The Contractor shall not disclose any details in connection with this Contract to any person or entity except as may be otherwise provided hereunder or required by law. However, in recognizing the Contractor's need to identify its services and related clients to

sustain itself, the County shall not inhibit the Contractor from publishing its role under this Contract within the following conditions:

- The Contractor shall develop all publicity material in a professional manner; and
- During the term of this Contract, the Contractor shall not, and shall not authorize another to, publish or disseminate any commercial advertisements, press releases, feature articles, or other materials using the name of the County without the prior written consent of the Director. The County shall not unreasonably withhold written consent.

8.37.2 The Contractor may, without the prior written consent of County, indicate in its proposals and sales materials that it has been awarded this Contract with the County of Los Angeles, provided that the requirements of this Subsection 8.37 shall apply.

8.38 RECORD RETENTION AND INSPECTION/AUDIT SETTLEMENT

The Contractor shall maintain accurate and complete financial records of its activities and operations relating to this Contract in accordance with generally accepted accounting principles. The Contractor shall also maintain accurate and complete employment and other records relating to its performance of this Contract. The Contractor agrees that the County, or its authorized representatives, shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, activity, or record relating to this Contract. All such material, including, but not limited to, all financial records, bank statements, cancelled checks or other proof of payment, timecards, sign-in/sign-out sheets and other time and employment records, and proprietary data and information, shall be kept and maintained by the Contractor and shall be made available to the County during the term of this Contract and for a period of five (5) years thereafter unless the County's written permission is given to dispose of any such material prior to such time. All such material shall be maintained by the Contractor at a location in Los Angeles County, provided that if any such material is located outside Los Angeles County, then, at the County's option, the Contractor shall pay the County for travel, per diem, and other costs incurred by the County to examine, audit, excerpt, copy, or transcribe such material at such other location.

8.38.1 In the event that an audit of the Contractor is conducted specifically regarding this Contract by any Federal or State auditor, or by any auditor or accountant employed by the Contractor or otherwise, then the Contractor shall file a copy of such audit report with the County's Auditor-Controller within thirty (30) days of the Contractor's receipt thereof, unless otherwise provided by applicable Federal or State law or under this Contract. Subject to applicable law, the County

shall make a reasonable effort to maintain the confidentiality of such audit report(s).

- 8.38.2 Failure on the part of the Contractor to comply with any of the provisions of this sub-paragraph 8.38 shall constitute a material breach of this Contract upon which the County may terminate or suspend this Contract.
- 8.38.3 If, at any time during the term of this Contract or within five (5) years after the expiration or termination of this Contract, representatives of the County conduct an audit of the Contractor regarding the work performed under this Contract, and if such audit finds that the County's dollar liability for any such work is less than payments made by the County to the Contractor, then the difference shall be either: a) repaid by the Contractor to the County by cash payment upon demand or b) at the sole option of the County's Auditor-Controller, deducted from any amounts due to the Contractor from the County, whether under this Contract or otherwise. If such audit finds that the County's dollar liability for such work is more than the payments made by the County to the Contractor, then the difference shall be paid to the Contractor by the County by cash payment, provided that in no event shall the County's maximum obligation for this Contract exceed the funds appropriated by the County for the purpose of this Contract.
- 8.38.4 In addition to the above, the Contractor agrees, should the County or its authorized representatives determine, in the County's sole discretion, that it is necessary or appropriate to review a broader scope of the Contractor's records (including, certain records related to non-County contracts) to enable the County to evaluate the Contractor's compliance with the County's Living Wage Program, that the Contractor shall promptly and without delay provide to the County, upon the written request of the County or its authorized representatives, access to and the right to examine, audit, excerpt, copy, or transcribe any and all transactions, activities, or records relating to any of its employees who have provided services to the County under this Contract, including without limitation, records relating to work performed by said employees on the Contractor's non-County contracts. The Contractor further acknowledges that the foregoing requirement in this subparagraph relative to Contractor's employees who have provided services to the County under this Contract is for the purpose of enabling the County in its discretion to verify the Contractor's full compliance with and adherence to California labor laws and the County's Living Wage Program. All such materials and information, including, but not limited to, all financial records, bank statements, cancelled checks or other proof of payment, timecards, sign-in/sign-out sheets and

other time and employment records, and proprietary data and information, shall be kept and maintained by the Contractor and shall be made available to the County during the term of this Contract and for a period of five (5) years thereafter unless the County's written permission is given to dispose of any such materials and information prior to such time. All such materials and information shall be maintained by the Contractor at a location in Los Angeles County, provided that if any such materials and information is located outside Los Angeles County, then, at the County's option, the Contractor shall pay the County for travel, per diem, and other costs incurred by the County to examine, audit, excerpt, copy, or transcribe such materials and information at such other location.

8.39 RECYCLED BOND PAPER

Consistent with the Board of Supervisors' policy to reduce the amount of solid waste deposited at the County landfills, the Contractor agrees to use recycled-content paper to the maximum extent possible on this Contract.

8.40 SUBCONTRACTING

8.40.1 The requirements of this Contract may not be subcontracted by the Contractor **without the advance approval of the County**. Any attempt by the Contractor to subcontract without the prior consent of the County may be deemed a material breach of this Contract.

8.40.2 If the Contractor desires to subcontract, the Contractor shall provide the following information promptly at the County's request:

- A description of the work to be performed by the Subcontractor;
- A draft copy of the proposed subcontract; and
- Other pertinent information and/or certifications requested by the County.

8.40.3 The Contractor shall indemnify, defend, and hold the County harmless with respect to the activities of each and every Subcontractor in the same manner and to the same degree as if such Subcontractor(s) were the Contractor employees.

8.40.4 The Contractor shall remain fully responsible for all performances required of it under this Contract, including those that the Contractor has determined to subcontract, notwithstanding the County's approval of the Contractor's proposed subcontract.

8.40.5 The County's consent to subcontract shall not waive the County's right to prior and continuing approval of any and all personnel,

including Subcontractor employees, providing services under this Contract. The Contractor is responsible to notify its Subcontractors of this County right.

- 8.40.6 The Director is authorized to act for and on behalf of the County with respect to approval of any subcontract and Subcontractor employees. After approval of the subcontract by the County, Contractor shall forward a fully executed subcontract to the County for their files.
- 8.40.7 The Contractor shall be solely liable and responsible for all payments or other compensation to all Subcontractors and their officers, employees, agents, and successors in interest arising through services performed hereunder, notwithstanding the County's consent to subcontract.
- 8.40.8 The Contractor shall obtain certificates of insurance, which establish that the Subcontractor maintains all the programs of insurance required by the County from each approved Subcontractor. The Contractor shall ensure delivery of all such documents to:

County of Los Angeles
Department of Parks and Recreation
Attention: Contracts and Golf Division
301 N. Baldwin Avenue
Arcadia, CA 91007-2697

before any Subcontractor employee may perform any work hereunder.

8.41 TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

Failure of the Contractor to maintain compliance with the requirements set forth in Subsection 8.14, Contractor's Warranty of Adherence to County's Child Support Compliance Program, shall constitute default under this Contract. Without limiting the rights and remedies available to the County under any other provision of this Contract, failure of the Contractor to cure such default within ninety (90) calendar days of written notice shall be grounds upon which the County may terminate this Contract pursuant to Subsection 8.43, Termination for Default, and pursue debarment of the Contractor, pursuant to County Code Chapter 2.202.

8.42 TERMINATION FOR CONVENIENCE

- 8.42.1 This Contract may be terminated, in whole or in part, from time to time, when such action is deemed by the County, in its sole

discretion, to be in its best interest. Termination of work hereunder shall be effected by notice of termination to the Contractor specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective shall be no less than ten (10) days after the notice is sent.

8.42.2 After receipt of a notice of termination and except as otherwise directed by the County, the Contractor shall:

- Stop work under this Contract on the date and to the extent specified in such notice, and
- Complete performance of such part of the work as shall not have been terminated by such notice.

8.42.3 All material including books, records, documents, or other evidence bearing on the costs and expenses of the Contractor under this Contract shall be maintained by the Contractor in accordance with Subsection 8.38, Record Retention and Inspection/Audit Settlement.

8.43 TERMINATION FOR DEFAULT

8.43.1 The County may, by written notice to the Contractor, terminate the whole or any part of this Contract, if, in the judgment of the Director:

- Contractor has materially breached this Contract; or
- Contractor fails to timely provide and/or satisfactorily perform any task, deliverable, service, or other work required either under this Contract; or
- Contractor fails to demonstrate a high probability of timely fulfillment of performance requirements under this Contract, or of any obligations of this Contract and in either case, fails to demonstrate convincing progress toward a cure within five (5) working days (or such longer period as the County may authorize in writing) after receipt of written notice from the County specifying such failure.

8.43.2 In the event that the County terminates this Contract in whole or in part as provided in Subparagraph 8.43.1, the County may procure, upon such terms and in such manner as the County may deem appropriate, goods and services similar to those so terminated. The Contractor shall be liable to the County for any and all excess costs incurred by the County, as determined by the County, for such similar goods and services. The Contractor shall continue the

performance of this Contract to the extent not terminated under the provisions of this sub-paragraph.

- 8.43.3 Except with respect to defaults of any Subcontractor, the Contractor shall not be liable for any such excess costs of the type identified in Subparagraph 8.43.2 if its failure to perform this Contract arises out of causes beyond the control and without the fault or negligence of the Contractor. Such causes may include, but are not limited to: acts of God or of the public enemy, acts of the County in either its sovereign or contractual capacity, acts of Federal or State governments in their sovereign capacities, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case, the failure to perform must be beyond the control and without the fault or negligence of the Contractor. If the failure to perform is caused by the default of a Subcontractor, and if such default arises out of causes beyond the control of both the Contractor and Subcontractor, and without the fault or negligence of either of them, the Contractor shall not be liable for any such excess costs for failure to perform, unless the goods or services to be furnished by the Subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required performance schedule. As used in this sub-paragraph, the term "Subcontractor(s)" means Subcontractor(s) at any tier.
- 8.43.4 If, after the County has given notice of termination under the provisions of this Subsection 8.43, it is determined by the County that the Contractor was not in default under the provisions of this Subsection 8.43, or that the default was excusable under the provisions of Subparagraph 8.43.3, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Subsection 8.42, Termination for Convenience.
- 8.43.5 The rights and remedies of the County provided in this Subsection 8.43 shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

8.44 TERMINATION FOR IMPROPER CONSIDERATION

- 8.44.1 The County may, by written notice to the Contractor, immediately terminate the right of the Contractor to proceed under this Contract if it is found that consideration, in any form, was offered or given by the Contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing this Contract or securing favorable treatment with respect to the award, amendment, or extension of this Contract or the making of any determinations with respect to the Contractor's performance pursuant to this Contract. In the event of such termination, the County shall be entitled to pursue the same remedies against the

Contractor as it could pursue in the event of default by the Contractor.

8.44.2 The Contractor shall immediately report any attempt by a County officer or employee to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.

8.44.3 Among other items, such improper consideration may take the form of cash, discounts, services, the provision of travel or entertainment, or tangible gifts.

8.45 TERMINATION FOR INSOLVENCY

8.45.1 The County may terminate this Contract forthwith in the event of the occurrence of any of the following:

- Insolvency of the Contractor. The Contractor shall be deemed to be insolvent if it has ceased to pay its debts for at least sixty (60) days in the ordinary course of business or cannot pay its debts as they become due, whether or not a petition has been filed under the Federal Bankruptcy Code and whether or not the Contractor is insolvent within the meaning of the Federal Bankruptcy Code;
- The filing of a voluntary or involuntary petition regarding the Contractor under the Federal Bankruptcy Code;
- The appointment of a Receiver or Trustee for the Contractor; or
- The execution by the Contractor of a general assignment for the benefit of creditors.

8.45.2 The rights and remedies of the County provided in this Subsection 8.45 shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

8.46 TERMINATION FOR NON-ADHERENCE OF COUNTY LOBBYIST ORDINANCE

The Contractor, and each County Lobbyist or County Lobbying firm as defined in County Code Section 2.160.010 retained by the Contractor, shall fully comply with the County's Lobbyist Ordinance, County Code Chapter 2.160. Failure on the part of the Contractor or any County Lobbyist or County Lobbying firm retained by the Contractor to fully comply with the County's Lobbyist Ordinance shall constitute a material breach of this Contract, upon which the County may in its sole discretion, immediately terminate or suspend this Contract.

8.47 TERMINATION FOR NON-APPROPRIATION OF FUNDS

Notwithstanding any other provision of this Contract, the County shall not be obligated for the Contractor's performance hereunder or by any provision of this Contract during any of the County's future fiscal years unless and until the County's Board of Supervisors appropriates funds for this Contract in the County's Budget for each such future fiscal year. In the event that funds are not appropriated for this Contract, then this Contract shall terminate as of June 30 of the last fiscal year for which funds were appropriated. The County shall notify the Contractor in writing of any such non-allocation of funds at the earliest possible date.

8.48 VALIDITY

If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances shall not be affected thereby.

8.49 WAIVER

No waiver by the County of any breach of any provision of this Contract shall constitute a waiver of any other breach or of such provision. Failure of the County to enforce at any time, or from time to time, any provision of this Contract shall not be construed as a waiver thereof. The rights and remedies set forth in this sub-paragraph 8.49 shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

8.50 WARRANTY AGAINST CONTINGENT FEES

8.50.1 The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon any Contract or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business.

8.50.2 For breach of this warranty, the County shall have the right to terminate this Contract and, at its sole discretion, deduct from the Contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

8.51 WARRANTY OF COMPLIANCE WITH COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM

Contractor acknowledges that County has established a goal of ensuring that all individuals and businesses that benefit financially from County through contract are current in paying their property tax obligations (secured

and unsecured roll) in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

Unless Contractor qualifies for an exemption or exclusion, Contractor warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of this contract will maintain compliance, with Los Angeles County Code Chapter 2.206.

8.52 TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM

Failure of Contractor to maintain compliance with the requirements set forth in Subsection 8.51, Warranty of Compliance with County's Defaulted Property Tax Reduction Program, shall constitute default under this contract. Without limiting the rights and remedies available to County under any other provision of this contract, failure of Contractor to cure such default within 10 days of notice shall be grounds upon which County may terminate this contract and/or pursue debarment of Contractor, pursuant to County Code Chapter 2.206.

8.53 TIME OFF FOR VOTING

The Contractor shall notify its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the time off for voting law (Elections Code Section 14000). Not less than 10 days before every statewide election, every Contractor and subcontractors shall keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of Section 14000.

9.0 UNIQUE TERMS AND CONDITIONS

9.1 COMPLIANCE WITH THE COUNTY'S LIVING WAGE PROGRAM

9.1.1 Living Wage Program

This Contract is subject to the provisions of the County's ordinance entitled Living Wage Program as codified in Sections 2.201.010 through 2.201.100 of the Los Angeles County Code, a copy of which is attached as Exhibit M and incorporated by reference into and made a part of this Contract.

9.1.2 Payment of Living Wage Rates

1. Unless the Contractor has demonstrated to the County's satisfaction either that the Contractor is not an "Employer" as defined under the Program (Section 2.201.020 of the County

Code) or that the Contractor qualifies for an exception to the Living Wage Program (Section 2.201.090 of the County Code), the Contractor shall pay its Employees no less than the applicable hourly living wage rate, as set forth in Exhibit M, for the Employees' services provided to the County, including, without limitation, "Travel Time" as defined below at subsection 5 of this subparagraph 9.1.2 under the Contract:

2. For purposes of this subparagraph, "Contractor" includes any Sub-Contractor engaged by the Contractor to perform services for the County under the Contract. If the Contractor uses any Sub-Contractor to perform services for the County under the Contract, the Sub-Contractor shall be subject to the provisions of this subparagraph. The provisions of this subparagraph shall be inserted into any such subcontract and a copy of the Living Wage Program shall be attached to the subcontract. "Employee" means any individual, who is an employee of the Contractor under the laws of California, and who is providing full-time or part-time services to the Contractor, which are provided to the County under the Contract. "Full-time" means a minimum of forty (40) hours worked per week, or a lesser number of hours, if the lesser number is a recognized industry standard and is approved as such by the County; however, fewer than thirty-five (35) hours worked per week will not, in any event, be considered full-time.
3. If the Contractor is required to pay a living wage when the Contract commences, the Contractor shall continue to pay a living wage for the entire term of the Contract, including any option period.
4. If the Contractor is not required to pay a living wage when the Contract commences, the Contractor shall have a continuing obligation to review the applicability of its "exemption status" from the living wage requirement. The Contractor shall immediately notify the County if the Contractor at any time either comes within the Living Wage Program's definition of "Employer" or if the Contractor no longer qualifies for the exception to the Living Wage Program. In either event, the Contractor shall immediately be required to commence paying the living wage and shall be obligated to pay the living wage for the remaining term of the Contract, including any option period. The County may also require, at any time during the Contract and at its sole discretion, that the Contractor demonstrate to the County's satisfaction that the Contractor either continues to remain outside of the Living Wage Program's definition of "Employer" and/or that the Contractor continues to qualify for

the exception to the Living Wage Program. Unless the Contractor satisfies this requirement within the time frame permitted by the County, the Contractor shall immediately be required to pay the living wage for the remaining term of the Contract, including any option period.

5. For purposes of the Contractor's obligation to pay its Employees the applicable hourly living wage rate under this Contract, "Travel Time" shall have the following two meanings, as applicable: 1) With respect to travel by an Employee that is undertaken in connection with this Contract, Travel Time shall mean any period during which an Employee physically travels to or from a County facility if the Contractor pays the Employee any amount for that time or if California law requires the Contractor to pay the Employee any amount for that time; and 2) With respect to travel by an Employee between County facilities that are subject to two different contracts between the Contractor and the County (of which both contracts are subject to the Living Wage Program), Travel Time shall mean any period during which an Employee physically travels to or from, or between such County facilities if the Contractor pays the Employee any amount for that time or if California law requires the Contractor to pay the Employee any amount for that time.

9.1.3 Contractor's Submittal of Certified Monitoring Reports

The Contractor shall submit to the County certified monitoring reports at a frequency instructed by the County. The certified monitoring reports shall list all of the Contractor's Employees during the reporting period. The certified monitoring reports shall also verify the number of hours worked and the hourly wage rate paid, for each of its Employees. All certified monitoring reports shall be submitted on forms provided by the County (Exhibit N), or other form approved by the County which contains the above information. The County reserves the right to request any additional information it may deem necessary. If the County requests additional information, the Contractor shall promptly provide such information. The Contractor, through one of its officers, shall certify under penalty of perjury that the information contained in each certified monitoring report is true and accurate.

9.1.4 Contractor's Ongoing Obligation to Report Labor Law-Payroll Violations and Claims

During the term of the Contract, if the Contractor becomes aware of any labor law-payroll violation or any complaint, investigation or proceeding ("claim") concerning any alleged labor law-payroll violation (including but not limited to any violation or claim

pertaining to wages, hours and working conditions such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination), the Contractor shall immediately inform the County of any pertinent facts known by the Contractor regarding same. This disclosure obligation is not limited to any labor law-payroll violation or claim arising out of the Contractor's contract with the County, but instead applies to any labor law-payroll violation or claim arising out of any of the Contractor's operations in California.

9.1.5 **County Auditing of Contractor Records**

Upon a minimum of twenty-four (24) hours' written notice, the County may audit, at the Contractor's place of business, any of the Contractor's records pertaining to the Contract, including all documents and information relating to the certified monitoring reports. The Contractor is required to maintain all such records in California until the expiration of four (4) years from the date of final payment under the Contract. Authorized agents of the County shall have access to all such records during normal business hours for the entire period that records are to be maintained.

9.1.6 **Notifications to Employees**

The Contractor shall place County-provided living wage posters at each of the Contractor's places of business and locations where the Contractor's Employees are working. The Contractor shall also distribute County-provided notices to each of its Employees at least once per year. The Contractor shall translate posters and handouts into Spanish and any other language spoken by a significant number of Employees.

9.1.7 **Enforcement and Remedies**

If the Contractor fails to comply with the requirements of this subparagraph, the County shall have the rights and remedies described in this subparagraph in addition to any rights and remedies provided by law or equity.

1. Remedies For Submission of Late or Incomplete Certified Monitoring Reports. If the Contractor submits a certified monitoring report to the County after the date it is due or if the report submitted does not contain all of the required information or is inaccurate or is not properly certified, any such deficiency shall constitute a breach of the Contract. In the event of any such breach, the County may, in its sole discretion, exercise any or all of the following rights/remedies:

- a. Withholding of Payment. If the Contractor fails to submit accurate, complete, timely and properly certified monitoring reports, the County may withhold from payment to the Contractor up to the full amount of any invoice that would otherwise be due, until the Contractor has satisfied the concerns of the County, which may include required submittal of revised certified monitoring reports or additional supporting documentation.
 - b. Liquidated Damages. It is mutually understood and agreed that the Contractor's failure to submit an accurate, complete, timely and properly certified monitoring report will result in damages being sustained by the County. It is also understood and agreed that the nature and amount of the damages will be extremely difficult and impractical to fix; that the liquidated damages set forth herein are the nearest and most exact measure of damages for such breach that can be fixed at this time; and that the liquidated damages are not intended as a penalty or forfeiture for the Contractor's breach. Therefore, in the event that a certified monitoring report is deficient, including but not limited to being late, inaccurate, incomplete or uncertified, it is agreed that the County may, in its sole discretion, assess against the Contractor liquidated damages in the amount of one hundred dollars (\$100) per monitoring report for each day until the County has been provided with a properly prepared, complete and certified monitoring report. The County may deduct any assessed liquidated damages from any payments otherwise due the Contractor.
 - c. Termination. The Contractor's continued failure to submit accurate, complete, timely and properly certified monitoring reports may constitute a material breach of the Contract. In the event of such material breach, the County may, in its sole discretion, terminate the Contract.
2. Remedies for Payment of Less Than the Required Living Wage. If the Contractor fails to pay any Employee at least the applicable hourly living wage rate, such deficiency shall constitute a breach of the Contract. In the event of any such breach, the County may, in its sole discretion, exercise any or all of the following rights/remedies:
 - a. Withholding Payment. If the Contractor fails to pay one or more of its Employees at least the applicable hourly living wage rate, the County may withhold from any payment otherwise due the Contractor the aggregate difference

between the living wage amounts the Contractor was required to pay its Employees for a given pay period and the amount actually paid to the employees for that pay period. The County may withhold said amount until the Contractor has satisfied the County that any underpayment has been cured, which may include required submittal of revised certified monitoring reports or additional supporting documentation.

- b. Liquidated Damages. It is mutually understood and agreed that the Contractor's failure to pay any of its Employees at least the applicable hourly living wage rate will result in damages being sustained by the County. It is also understood and agreed that the nature and amount of the damages will be extremely difficult and impractical to fix; that the liquidated damages set forth herein are the nearest and most exact measure of damages for such breach that can be fixed at this time; and that the liquidated damages are not intended as a penalty or forfeiture for the Contractor's breach. Therefore, it is agreed that the County may, in its sole discretion, assess against the Contractor liquidated damages of fifty dollars (\$50) per Employee per day for each and every instance of an underpayment to an Employee. The County may deduct any assessed liquidated damages from any payments otherwise due the Contractor.
 - c. Termination. The Contractor's continued failure to pay any of its Employees the applicable hourly living wage rate may constitute a material breach of the Contract. In the event of such material breach, the County may, in its sole discretion, terminate the Contract.
3. Debarment. In the event the Contractor breaches a requirement of this subparagraph, the County may, in its sole discretion, bar the Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach, in accordance with Los Angeles County Code, Chapter 2.202, Determinations of Contractor Non-Responsibility and Contractor Debarment.

9.1.8 **Use of Full-Time Employees**

The Contractor shall assign and use full-time Employees of the Contractor to provide services under the Contract unless the Contractor can demonstrate to the satisfaction of the County that it is necessary to use non-full-time Employees based on staffing efficiency or County requirements for the work to be performed under the Contract. It is understood and agreed that the Contractor

shall not, under any circumstance, use non-full-time Employees for services provided under the Contract unless and until the County has been provided written authorization for the use of same. The Contractor submitted with its proposal a full-time Employee staffing plan. If the Contractor changes its full-time Employee staffing plan, the Contractor shall immediately provide a copy of the new staffing plan to the County.

9.1.9 Contractor Retaliation Prohibited

The Contractor and/or its Employees shall not take any adverse action which would result in the loss of any benefit of employment, any contract benefit, or any statutory benefit for any Employee, person or entity who has reported a violation of the Living Wage Program to the County or to any other public or private agency, entity or person. A violation of the provisions of this subparagraph may constitute a material breach of the Contract. In the event of such material breach, the County may, in its sole discretion, terminate the Contract.

9.1.10 Contractor Standards

During the term of the Contract, the Contractor shall maintain business stability, integrity in employee relations and the financial ability to pay a living wage to its employees. If requested to do so by the County, the Contractor shall demonstrate to the satisfaction of the County that the Contractor is complying with this requirement.

9.1.11 Employee Retention Rights

1. The Contractor shall offer employment to all retention employees who are qualified for such jobs. A “retention employee” is an individual:
 - a. Who is not an exempt employee under the minimum wage and maximum hour exemptions defined in the federal Fair Labor Standards Act; and
 - b. Who has been employed by a Contractor under a predecessor Proposition A contract or a predecessor cafeteria services contract with the County for at least six (6) months prior to the date of this new Contract, which predecessor contract was terminated by the County prior to its expiration; and
 - c. Who is or will be terminated from his or her employment as a result of the County entering into this new contract.

2. The Contractor is not required to hire a retention employee who:
 - a. Has been convicted of a crime related to the job or his or her performance; or
 - b. Fails to meet any other County requirement for employees of a Contractor.
3. The Contractor shall not terminate a retention employee for the first ninety (90) days of employment under the contract, except for cause. Thereafter, the Contractor may retain a retention employee on the same terms and conditions as the Contractor's other employees.

9.1.12 **Neutrality in Labor Relations**

The Contractor shall not use any consideration received under the Contract to hinder, or to further, organization of, or collective bargaining activities by or on behalf of the Contractor's employees, except that this restriction shall not apply to any expenditure made in the course of good faith collective bargaining, or to any expenditure pursuant to obligations incurred under a bona fide collective bargaining Contract, or which would otherwise be permitted under the provisions of the National Labor Relations Act.

9.2 **LOCAL SMALL BUSINESS ENTERPRISE (SBE) PREFERENCE PROGRAM**

- 9.2.1 This Contract is subject to the provisions of the County's ordinance entitled Local Small Business Enterprise Preference Program, as codified in Chapter 2.204 of the Los Angeles County Code.
- 9.2.2 The Contractor shall not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a Local Small Business Enterprise.
- 9.2.3 The Contractor shall not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a Local Small Business Enterprise.
- 9.2.4 If the Contractor has obtained certification as a Local Small Business Enterprise by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request

for certification, and which by reason of such certification has been awarded this contract to which it would not otherwise have been entitled, shall:

- a. Pay to the County any difference between the contract amount and what the County's costs would have been if the contract had been properly awarded;
- b. In addition to the amount described in subdivision (1), be assessed a penalty in an amount of not more than 10 percent of the amount of the contract; and
- c. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Non-responsibility and Contractor Debarment).

The above penalties shall also apply to any business that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the state and the Department of Consumer and Business Affairs of this information prior to responding to a solicitation or accepting a contract award.

9.3 TRANSITIONAL JOB OPPORTUNITIES PREFERENCE PROGRAM

- 9.3.1 This Contract is subject to the provisions of the County's ordinance entitles Transitional Job Opportunities Preference Program, as codified in Chapter 2.205 of the Los Angeles County Code.
- 9.3.2 Contractor shall not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a Transitional Job Opportunity vendor.
- 9.3.3 Contractor shall not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a Transitional Job Opportunity vendor.
- 9.3.4 If Contractor has obtained County certification as a Transitional Job Opportunity vendor by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded this contract to which it would not otherwise have been entitled, shall:

1. Pay to the County any difference between the contract amount and what the County's costs would have been if the contract had been properly awarded;
2. In addition to the amount described in subdivision (1), be assessed a penalty in an amount of not more than 10 percent (10%) of the amount of the contract; and
3. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Non-responsibility and Contractor Debarment).

The above penalties shall also apply to any entity that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the certifying department of this information prior to responding to a solicitation or accepting a contract award.

9.4 DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE PROGRAM

- 9.4.1 This Contract is subject to the provisions of the County's ordinance entitled Disabled Veteran Business Enterprise Preference Program, as codified in Chapter 2.211 of the Los Angeles County Code.
- 9.4.2 Contractor shall not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a Disabled Veteran Business Enterprise.
- 9.4.3 Contractor shall not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a Disabled Veteran Business Enterprise.
- 9.4.4 If Contractor has obtained certification as a Disabled Veteran Business Enterprise by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded this contract to which it would not otherwise have been entitled, shall:

1. Pay to the County any difference between the contract amount and what the County's costs would have been if the contract had been properly awarded;
2. In addition to the amount described in subdivision (1), be assessed a penalty in an amount of not more than 10 percent of the amount of the contract; and
3. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Non-responsibility and Contractor Debarment).

The above penalties shall also apply to any business that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the state and ISD of this information prior to responding to a solicitation or accepting a contract award.

9.5 TERMINATION UPON TRANSFER OF TITLE, MAINTENANCE RESPONSIBILITY OR PARK CLOSURE

- 9.5.1 Notwithstanding any other provision of this Contract, the County reserves the right to transfer title, maintenance responsibility or close one or more of the facilities described in Section 2.0, "Facilities to be Maintained" of the Statement of Work, Exhibit A of this Contract (hereinafter, "Exhibit A, Section 2.0, Facilities to be Maintained").
- 9.5.2 In the event the County transfers title of the facilities described in Exhibit A, Section 2.0, Facilities to be Maintained, to a governmental agency (assignee), the County reserves the right to:
 1. Terminate this Contract or, provided there is consent by an assignee, assign the County's interest in this Contract to said assignee. The County shall provide the Contractor with notice of termination or assignment of this Contract pursuant to this provision; or
 2. Delete the transferred facility(ies) from the Contract or, provided there is consent by an assignee, assign the portion(s) of the Contract dealing with the transferred facility(ies) to said assignee and reduce the Contract sum pro tanto. The County shall provide the Contractor with notice of deletion or assignment of said facility(ies) pursuant to this provision from this Contract.
- 9.5.3 In the event the County transfer's maintenance responsibility for all or a portion (s) of the facility(ies) described in Exhibit A, Section 2.0 Facilities to be Maintain, the County reserved the right to:

1. Terminate this Contract or, provided there is consent by an assignee, assign the County's interest in this Contract to said assignee. The County shall provide the Contractor with notice of termination or assignment of this Contract pursuant to this provision; or
2. Delete the transferred facility(ies) from the Contract or, provided there is consent by assignee, assign those portion(s) of the Contract dealing with the transferred facility(ies) to said assignee and reduce the sum of the Contract pro tanto. The County shall provide the Contractor with notice of deletion or assignment of said facility(ies) pursuant to this provision from this Contract; or
3. Delete transferred portion(s) of the facility(ies) from the Contract or, provided there is consent by an assignee, assign the portion(s) of the Contract dealing with the transferred portion(s) of the facility(ies) to said assignee and reduce the Contract sum pro tanto. The County shall provide the Contractor with notice of deletion or assignment of said portion(s) of facility(ies) pursuant to this provision from this Contract.

9.5.4 In the event the County closes one or more of the facilities described in Exhibit A, Section 2.0, Facilities to be Maintained, the County reserves the right to:

1. Terminate this Contract upon the effective date of such closure(s). Upon the effective date of park closures(s), the Contractor shall immediately cease its operations, and within fifteen (15) days thereafter remove all items of its personal property, equipment and inventory. The County shall provide advance notice to the Contractor of such park closure(s); or
2. Delete the facility(ies) to be closed from the Contract and reduce the Contract sum pro tanto. Upon the effective date of park closure(s), the Contractor shall immediately cease its operations at said facility(ies), and within fifteen (15) days thereafter remove all items of its personal property, equipment and inventory. The County shall provide advance notice to the Contractor of such park closure(s).

9.6 EXTRAORDINARY INCIDENTS, ACTS OF GOD, THIRD PARTY NEGLIGENCE

9.6.1 Contractor shall notify the Director in writing as soon as reasonably possible on the same day of discovery of any damage due to extraordinary incidents such as Acts of God and suspected third party negligence.

9.6.2 By reasons or acts beyond the control of the County, this Contract may be terminated by the County without liability or damages

whenever the County is prevented by operation of laws, Acts of God, or by the official action of Local, State or Federal authorities from complying with the provisions of this Contract.

9.7 PREVAILING WAGES

In accordance with the provisions of Article 2, Chapter 1, Part 7, Division 2 of the Labor Code, the State Department of Industrial Relations has ascertained the prevailing rate of per diem wages in the locality wherein the work is to be performed to be paid each craft or type of worker or mechanic needed to properly perform and complete the contemplated work. The Prevailing Wage for Landscape Laborers is set forth in Exhibit H of this Contract and the prevailing wage determination rates issued by the State Department of Industrial Relations for other craft or type of worker or mechanic that may be utilized to perform the specified work is on file with the Los Angeles County Department of Parks and Recreation, Project Management Agency, and all of these rates will apply to any Contract entered into pursuant thereto. Under the terms of the aforementioned sections, it will be required that no less than the rates so ascertained and set forth shall be paid to all laborers, workers or mechanics employed or engaged in said work. For each person so employed or engaged whether by the Contractor or any subcontractor under him who is paid at a rate less than that specified for the particular work performed, the Contractor shall forfeit to the County as a penalty the sum of Twenty-Five Dollars (\$25) for each day or portion thereof for which said person was paid less than the specified prevailing wage. The provisions of Section 1775 of the Labor Code shall be complied with by the Contractor. Wages to be paid apprentices employed or engaged in the contemplated work shall be determined in the manner provided by Section 1777.5 of the Labor Code.

9.8 RIGHT OF ENTRY

In the event this Contract is suspended or terminated in whole or in part, by the Board of Supervisors, the Board of Supervisors may instruct the Director to assume the responsibility of said Contract, employ the necessary workers, purchase materials and supplies as may be necessary for the proper performance of the work contracted. For the purpose of satisfying and/or mitigating damages arising from a breach of this Contract, any excess costs as determined by the Director, arising therefrom over and above the compensation set forth within this Contract, may be charged against the Contractor.

In the event of such suspension or termination, all moneys due to Contractor or retained as security under the terms of this Contract shall be retained by

the County; but such retention will not release the Contractor from liability for failure to perform under the terms of this Contract.

If in the sole discretion or judgment of the Director, and in accordance with Subsection 8.26, Liquidated Damages, of this Contract, the Contractor and/or its employee(s) are not properly performing the services required under this Contract, then the Contractor and/or all of its employees may be temporarily replaced by County personnel and payment to be made by the County may be suspended while the matter is being investigated. In addition, the total cost as determined by the Director, incurred by County personnel shall be deducted and forfeited from the monthly payment to the Contractor from the County.

9.9 COMPLIANCE WITH THE COUNTY'S SMOKING BAN ORDINANCE

This Agreement is subject to the provisions of the County's ordinance entitled Los Angeles County Code Title 17, Parks, Beaches, and Other Public Places, prohibiting smoking at County Parks ("Smoking Ban Ordinance") as codified in Sections 17.04.185 through 17.04.650 of the Los Angeles County Code.

10.0 ENFORCEMENT OF CONTRACT

- 10.1 The Director shall be responsible for the enforcement of this Contract on behalf of the County and shall be assisted therein by those officers and employees of the County having duties in connection with the administration thereof. The Director hereby reserves the right to: (a) assign such personnel as are needed to serve as County's Contract Project Monitor(s) in order to inspect and review the Contractor's performance of, and compliance with, all contractual services, duties, obligations, responsibilities, administrative procedures and staffing as set forth in this Contract, and (b) require the Contractor to provide such written documentation and/or regular reports as the Director deems necessary to verify and review the Contractor's performance under this Contract.
- 10.2 The County reserves the right to perform inspections at any time for the purpose of maintaining the Contractor's compliance with all Contract terms and conditions and performance standards.
- 10.3 The Contractor hereby agrees to cooperate with the Director, County's Project Managers and County's Contract Project Monitors, and any appropriate Federal or State representative, in the review and monitoring of the Contractor's service program, records and procedures at any reasonable time, as requested by the County.
- 10.4 In the event the County commences legal proceedings for the enforcement of this Contract or recovery of the premises herein, the Contractor does

hereby agree to pay any sum which may be awarded to the County by the Court for attorney's fees and costs incurred in the action brought thereon.

11.0 ENTIRE CONTRACT

This document and the Exhibit(s) attached hereto constitute the entire contract between County and Contractor and its subcontractors, if any for the park mowing and turf services to be provided for the L.A. Area Parks Facilities. All other agreements, promises and representations with respect thereto, other than those contained herein, are expressly revoked, as it has been the intention of the parties to provide for a complete integration within the provisions of this document, and the Exhibit(s) attached hereto, the terms, conditions, promises and covenants relating to the park mowing and turf services of the L.A. Area Parks Facilities. The unenforceability, invalidity, or illegality of any provision of this Contract shall not render the other provisions thereof unenforceable, invalid or illegal. No change to this Contract shall be valid unless prepared pursuant to Subsection 8.1, Changes Notices and Amendments, and signed by both parties.

IN WITNESS WHEREOF, Contractor has executed this Contract, or caused it to be duly executed and the County of Los Angeles, by order of its Board of Supervisors has caused this Contract to be executed on its behalf by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, the day and year first above written.

CONTRACTOR
Mariposa Landscapes Inc.

By _____
Terry Noriega
President

COUNTY OF LOS ANGELES

By _____
Hilda L. Solis
Chair, Board of Supervisors

ATTEST: LORI GLASGOW
EXECUTIVE OFFICER
CLERK OF THE BOARD OF SUPERVISORS

By _____, Deputy

APPROVED AS TO FORM:
MARY C. WICKHAM
County Counsel

By _____
Christina A. Salseda
Principal Deputy County Counsel

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2017

FRANKLIN ROOSEVELT PARK

7600 Graham Avenue, Los Angeles

Turf Square Footage: Approximately 24.6 Acres

| | <u>Yearly Frequency</u> <u>Per Specifications</u> | <u>Cost Per</u> <u>Frequency</u> | <u>Annual</u> <u>Costs</u> |
|--|--|---|---|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 650.00 | \$ 33,800.00 |
| 2 Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | \$75.00 | \$ 1,950.00 |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 20.00 | \$ 1,040.00 |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 20.00 | \$ 1,040.00 |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 83.00 | \$ 4,316.00 |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | \$ 84.00 | \$ 168.00 |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 28.00 | \$ 336.00 |
| | TOTAL ANNUAL COSTS | | <u>\$ 42,650.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

| WALNUT NATURE PARK | | <u>Yearly Frequency</u> | <u>Cost Per</u> | <u>Annual</u> |
|---|--|---------------------------|------------------|--------------------|
| 2642 Olive Street, Walnut Park | | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately 4.4 Acres <i>4.4</i> | | | | |
| 1 | Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 8 Yearly Frequencies | 43 | \$ 49.00 | \$ 2,107.00 |
| 2 | Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 43 | \$ 2.00 | \$ 86.00 |
| 3 | Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 43 | \$ 2.00 | \$ 86.00 |
| TOTAL ANNUAL COSTS | | | | \$ 2,279.00 |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|---------------------|
| Franklin Roosevelt Park | \$ 42,650.00 |
| Walnut Nature Park | \$ 2,279.00 |
| TOTAL CONTRACT AMOUNTS | \$ 44,929.00 |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2018

FRANKLIN ROOSEVELT PARK
7600 Graham Avenue, Los Angeles

Turf Square Footage: Approximately 24.6 Acres

| | <u>Yearly Frequency Per Specifications</u> | <u>Cost Per Frequency</u> | <u>Annual Costs</u> |
|--|---|--------------------------------------|--------------------------------|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 676.00 | \$ 35,152.00 |
| 2 Mechanical Edging Turf Areas <small>Tasks performed once every 2 weeks</small> | 26 | \$78.00 | \$ 2,028.00 |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 21.00 | \$ 1,092.00 |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 21.00 | \$ 1,092.00 |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 86.00 | \$ 4,472.00 |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II, February or March and August or September. | 2 | \$ 88.00 | \$ 176.00 |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 29.00 | \$ 348.00 |
| | | TOTAL ANNUAL COSTS | <u>\$ 44,360.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

| WALNUT NATURE PARK | Yearly Frequency | Cost Per | Annual |
|--|----------------------------------|-------------------------|---------------------------|
| 2642 Olive Street, Walnut Park | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately 4.4 Acres | | | |
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 8 Yearly Frequencies | 43 | \$ 51.00 | \$ 2,193.00 |
| 2 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 43 | \$ 2.00 | \$ 86.00 |
| 3 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 43 | \$ 2.00 | \$ 86.00 |
| | | | TOTAL ANNUAL COSTS |
| | | | <u>\$ 2,365.00</u> |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|----------------------------|
| Franklin Roosevelt Park | \$ 44,360.00 |
| Walnut Nature Park | \$ 2,365.00 |
| TOTAL CONTRACT AMOUNTS | <u>\$ 46,725.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2019

| FRANKLIN ROOSEVELT PARK 7600 Graham Avenue, Los Angeles Turf Square Footage: Approximately 24.6 Acres | <u>Yearly Frequency</u> <u>Per Specifications</u> | <u>Cost Per</u> <u>Frequency</u> | <u>Annual</u> <u>Costs</u> |
|--|--|---|---|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | <u>\$ 703.00</u> | <u>\$ 36,556.00</u> |
| 2 Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | <u>\$81.00</u> | <u>\$ 2,106.00</u> |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | <u>\$ 22.00</u> | <u>\$ 1,144.00</u> |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | <u>\$ 22.00</u> | <u>\$ 1,144.00</u> |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | <u>\$ 90.00</u> | <u>\$ 4,680.00</u> |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | <u>\$ 98.00</u> | <u>\$ 196.00</u> |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | <u>\$ 31.00</u> | <u>\$ 372.00</u> |
| | | TOTAL ANNUAL COSTS | <u>\$ 46,198.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

| WALNUT NATURE PARK 2642 Olive Street, Walnut Park Turf Square Footage: Approximately 4.4 Acres | Yearly Frequency Per Specifications | Cost Per Frequency | Annual Costs |
|--|--|-------------------------------|-------------------------|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 8 Yearly Frequencies | 43 | \$ 54.00 | \$ 2,322.00 |
| 2 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 43 | \$ 2.00 | \$ 86.00 |
| 3 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 43 | \$ 2.00 | \$ 86.00 |
| TOTAL ANNUAL COSTS | | | \$ 2,494.00 |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|---------------------|
| Franklin Roosevelt Park | \$ 46,198.00 |
| Walnut Nature Park | \$ 2,494.00 |
| TOTAL CONTRACT AMOUNTS | \$ 48,692.00 |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2020

| FRANKLIN ROOSEVELT PARK | | <u>Yearly Frequency</u> | <u>Cost Per</u> | <u>Annual</u> |
|---|--|----------------------------------|-------------------------|----------------------------|
| 7600 Graham Avenue, Los Angeles | | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately 24.6 Acres | | | | |
| 1 | Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 735.00 | \$ 38,220.00 |
| 2 | Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | \$85.00 | \$ 2,210.00 |
| 3 | Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 23.00 | \$ 1,196.00 |
| 4 | Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 23.00 | \$ 1,196.00 |
| 5 | Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 94.00 | \$ 4,888.00 |
| 6 | Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | \$ 100.00 | \$ 200.00 |
| 7 | Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 32.00 | \$ 384.00 |
| TOTAL ANNUAL COSTS | | | | <u>\$ 48,294.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

| WALNUT NATURE PARK 2642 Olive Street, Walnut Park Turf Square Footage: Approximately 4.4 ^{1.1} Acres | <u>Yearly Frequency Per Specifications</u> | <u>Cost Per Frequency</u> | <u>Annual Costs</u> |
|--|--|-------------------------------|---------------------------|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 8 Yearly Frequencies | 43 | \$ <u>57.00</u> | \$ <u>2,451.00</u> |
| 2 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 43 | \$ <u>2.00</u> | \$ <u>86.00</u> |
| 3 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 43 | \$ <u>2.00</u> | \$ <u>86.00</u> |
| TOTAL ANNUAL COSTS | | | \$ <u><u>2,623.00</u></u> |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|----------------------------|
| Franklin Roosevelt Park | \$ <u>48,294.00</u> |
| Walnut Nature Park | \$ <u>2,623.00</u> |
| TOTAL CONTRACT AMOUNTS | \$ <u><u>50,917.00</u></u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2021

| FRANKLIN ROOSEVELT PARK 7600 Graham Avenue, Los Angeles Turf Square Footage: Approximately 24.6 Acres | <u>Yearly Frequency</u> <u>Per Specifications</u> | <u>Cost Per</u> <u>Frequency</u> | <u>Annual</u> <u>Costs</u> |
|--|--|---|---|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 769.00 | \$ 39,988.00 |
| 2 Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | \$89.00 | \$ 2,314.00 |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 24.00 | \$ 1,248.00 |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 24.00 | \$ 1,248.00 |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 98.00 | \$ 5,096.00 |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | \$ 101.00 | \$ 202.00 |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 33.00 | \$ 396.00 |
| | | TOTAL ANNUAL COSTS | <u>\$ 50,492.00</u> |

EXHIBIT 11
 Pricing and Billing Schedule and Performance Frequencies
 Los Angeles Area Facilities

| WALNUT NATURE PARK | Yearly Frequency | Cost Per | Annual |
|--|----------------------------------|---------------------------|---------------------|
| 2642 Olive Street, Walnut Park | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately 4.4 Acres | | | |
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 0 Yearly Frequencies | 43 | \$ 60.00 | \$ 2,580.00 |
| 2 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 43 | \$ 2.00 | \$ 86.00 |
| 3 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 43 | \$ 2.00 | \$ 86.00 |
| | | TOTAL ANNUAL COSTS | \$ 2,752.00 |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|---------------------|
| Franklin Roosevelt Park | \$ 50,492.00 |
| Walnut Nature Park | \$ 2,752.00 |
| TOTAL CONTRACT AMOUNTS | \$ 53,244.00 |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2022

FRANKLIN ROOSEVELT PARK
 7600 Graham Avenue, Los Angeles

Turf Square Footage: Approximately 24.6 Acres

| | <u>Yearly Frequency</u> <u>Per Specifications</u> | <u>Cost Per</u> <u>Frequency</u> | <u>Annual</u> <u>Costs</u> |
|--|--|---|---|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 799.00 | \$ 41,548.00 |
| 2 Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | \$93.00 | \$ 2,418.00 |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 25.00 | \$ 1,300.00 |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 25.00 | \$ 1,300.00 |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 100.00 | \$ 5,200.00 |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | \$ 115.00 | \$ 230.00 |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 35.00 | \$ 420.00 |
| | TOTAL ANNUAL COSTS | | \$ 52,416.00 |

EXHIBIT 11
 Pricing and Billing Schedule and Performance Frequencies
 Los Angeles Area Facilities

| WALNUT NATURE PARK | Yearly Frequency | Cost Per | Annual |
|--|----------------------------------|---------------------------|---------------------------|
| 2642 Olive Street, Walnut Park | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately 4.4 ^{4.7} Acres | | | |
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 0 Yearly Frequencies | 43 | \$ 64.00 | \$ 2,752.00 |
| 2 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 43 | \$ 2.00 | \$ 86.00 |
| 3 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 43 | \$ 2.00 | \$ 86.00 |
| | | TOTAL ANNUAL COSTS | <u>\$ 2,924.00</u> |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|----------------------------|
| Franklin Roosevelt Park | \$ 52,416.00 |
| Walnut Nature Park | \$ 2,924.00 |
| TOTAL CONTRACT AMOUNTS | <u>\$ 55,340.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

YEAR 2023

FRANKLIN ROOSEVELT PARK
7600 Graham Avenue, Los Angeles

Turf Square Footage: Approximately 24.6 Acres

| | <u>Yearly Frequency Per Specifications</u> | <u>Cost Per Frequency</u> | <u>Annual Costs</u> |
|--|---|--------------------------------------|--------------------------------|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 831.00 | \$ 43,212.00 |
| 2 Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | \$97.00 | \$ 2,522.00 |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 26.00 | \$ 1,352.00 |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 26.00 | \$ 1,352.00 |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 104.00 | \$ 5,408.00 |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | \$ 124.00 | \$ 248.00 |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 37.00 | \$ 444.00 |
| | TOTAL ANNUAL COSTS | | <u>\$ 54,538.00</u> |

EXHIBIT 11
Pricing and Billing Schedule and Performance Frequencies
Los Angeles Area Facilities

| WALNUT NATURE PARK | Yearly Frequency | Cost Per | Annual |
|--|----------------------------------|-------------------------|---------------------------|
| 2642 Olive Street, Walnut Park | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately 4.4 ^{1.1} Acres | | | |
| 1 Mowing Services | 43 | \$ 66.00 | \$ 2,838.00 |
| Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 8 Yearly Frequencies | | | |
| 2 Site Inspection & Reporting | 43 | \$ 2.00 | \$ 86.00 |
| Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | | | |
| 3 Management/Supervision | 43 | \$ 2.00 | \$ 86.00 |
| Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | | | |
| TOTAL ANNUAL COSTS | | | <u>\$ 3,010.00</u> |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|----------------------------|
| Franklin Roosevelt Park | \$ 54,538.00 |
| Walnut Nature Park | \$ 3,010.00 |
| TOTAL CONTRACT AMOUNTS | <u>\$ 57,548.00</u> |

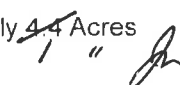
EXHIBIT 11
 Pricing and Billing Schedule and Performance Frequencies
 Los Angeles Area Facilities

YEAR 2024

FRANKLIN ROOSEVELT PARK
 7600 Graham Avenue, Los Angeles
 Turf Square Footage: Approximately 24.6 Acres

| | <u>Yearly Frequency</u> <u>Per Specifications</u> | <u>Cost Per</u> <u>Frequency</u> | <u>Annual</u> <u>Costs</u> |
|--|--|---|---|
| 1 Mowing Services Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12 | 52 | \$ 866.00 | \$ 45,032.00 |
| 2 Mechanical Edging Turf Areas Tasks performed once every 2 weeks | 26 | \$99.00 | \$ 2,574.00 |
| 3 Site Inspection & Reporting Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | 52 | \$ 27.00 | \$ 1,404.00 |
| 4 Management/Supervision Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | 52 | \$ 27.00 | \$ 1,404.00 |
| 5 Sports Field Services Per requirements specified in Exhibit B Statement of Work Group II | 52 | \$ 107.00 | \$ 5,564.00 |
| 6 Broadleaf Control Per requirements specified in Exhibit B Statement of Work Group II. February or March and August or September. | 2 | \$ 133.00 | \$ 266.00 |
| 7 Gopher Control Per requirements specified in Exhibit B Statement of Work Group II | 12 | \$ 41.00 | \$ 492.00 |
| | TOTAL ANNUAL COSTS | | \$ 56,736.00 |

EXHIBIT 11
 Pricing and Billing Schedule and Performance Frequencies
 Los Angeles Area Facilities

| WALNUT NATURE PARK | <u>Yearly Frequency</u> | <u>Cost Per</u> | <u>Annual</u> |
|--|---------------------------|---------------------------|--------------------|
| 2642 Olive Street, Walnut Park | <u>Per Specifications</u> | <u>Frequency</u> | <u>Costs</u> |
| Turf Square Footage: Approximately <i>4.4</i> Acres  | | | |
| 1 Mowing Services | 43 | \$ 69.00 | \$ 2,967.00 |
| Operations to be performed as specified in Exhibit B Statement of Work, PART II, ON-GOING MAINTENANCE TASKS Section 12, April thru November once weekly, 35 Yearly Frequencies, December thru March once every two weeks, 8 Yearly Frequencies | | | |
| 2 Site Inspection & Reporting | 43 | \$ 2.00 | \$ 86.00 |
| Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 13 | | | |
| 3 Management/Supervision | 43 | \$ 2.00 | \$ 86.00 |
| Per requirements specified in Exhibit B Statement of Work PART II ON-GOING MAINTENANCE TASKS Section 14 | | | |
| | | TOTAL ANNUAL COSTS | \$ 3,139.00 |

Costs Summary

| FACILITIES | ANNUAL COSTS |
|-------------------------------|---------------------|
| Franklin Roosevelt Park | \$ 56,736.00 |
| Walnut Nature Park | \$ 3,139.00 |
| TOTAL CONTRACT AMOUNTS | \$ 59,875.00 |

Los Angeles Area Facilities Parks

STATEMENT OF WORK

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I. ADMINISTRATIVE SPECIFICATIONS

1.0 GENERAL REQUIREMENTS

- 1.1 The Contractor shall thoroughly complete each task in a professional, workmanlike manner. To this end, the Contractor will use quality equipment and materials that comply with all current regulations. The safety of workers, passersby, and the public shall be paramount.
- 1.2 The Contractor shall provide the labor, materials, and equipment necessary for the provision of mowing maintenance services, except as otherwise specified hereinafter. Tasks shall be performed with nothing but the highest of standards at no less than the frequencies set forth herein.
- 1.3 The Contractor is hereby required to render and provide mowing services pursuant to specifications and frequencies established by the County of Los Angeles Department of Parks and Recreation, as set forth herein or revised by the County. The specific frequencies per site are identified in Exhibit A, Pricing and Billing Schedule and Performance Frequencies and govern the Contractor's completion of required operations.
- 1.4 The Contractor shall not work or perform any operations, particularly during periods of inclement weather, which may destroy or damage groundcover, athletic or turf areas.
- 1.5 The Contractor recognizes, that during the course of this Contract, other activities and operations may be conducted by County work forces and other contracted parties. These activities may include, but not be limited to, landscape refurbishment, irrigation system modification or repair, construction and/or storm related operations. The Contractor may be required to modify or curtail certain tasks and operations and shall promptly comply with any request therefor by the Director.
- 1.6 The Contractor shall, during the hours and days of maintenance service, as identified in Section 6.0, respond to all emergencies within two (2) hours of notification.
- 1.7 The Contractor shall be required to clearly identify and equip each vehicle used at said facilities with decals on the exterior right and left front door panels identifying the Contractor's name, and phone number.

2.0 FACILITIES TO BE MAINTAINED

- 2.1 The facilities to be maintained under the provisions of this Contract are as follows and are specifically located at the addresses identified below:

Franklin Roosevelt Park
7600 Graham Avenue, Los Angeles, CA 90001

Walnut Nature Park
2642 Olive Street, Walnut Park, CA 90255

These facilities are landscaped with turf, groundcover, shrubs, and are irrigated by manual and/or automatic irrigation systems.

- 2.2 The Contractor acknowledges personal inspection of the facilities and the surrounding areas and has evaluated the extent to which the physical condition thereof will affect the services to be provided. The Contractor accepts the premises in its present physical condition, and agrees to make no demands upon the County for any improvements or alterations thereof.

3.0 CERTIFICATIONS/REPORTS

3.1 Payroll and Prevailing Wage Report

The Contractor shall complete a Payroll and Prevailing Wage Certification Report which shall be made available to the Director concurrent with the monthly invoicing. The Contractor may use Exhibit E, Public Works Payroll Reporting and Certification Form, or provide the required information in a form acceptable to the Director. The monthly payment will not be made until such report is received and found acceptable by the Director.

3.2 Maintenance Task Report

The Contractor shall maintain and keep current a report that records when all maintenance tasks performed by the Contractor's personnel were completed. Said report shall be in a form and content acceptable to the Director and will be made available to the Director upon request. The monthly payment may not be made if such report is requested and is not made available or is in a form that is unacceptable to the Director.

3.3 Certified Monitoring Reports for Living Wage Program

The Contractor shall submit to the County, certified monitoring reports at a frequency instructed by the County. The certified monitoring reports shall list all of the Contractor's Employees during the reporting period. The certified monitoring reports shall also verify the number of hours worked, the hourly wage rate paid, and the amount paid by the Contractor for health benefits, if any, for each of its Employees. The certified monitoring reports shall also state the name and identification number of the Contractor's current health care benefits plan, and the Contractor's portion of the premiums paid as well as the portion paid by each Employee. All certified monitoring reports shall be submitted on forms provided by the County which contains the above information. The County reserves the right to request any additional information it may deem necessary. If the County requests additional information, the Contractor shall promptly provide such information. The Contractor, through one of its officers, shall certify under penalty of perjury that the information contained in each certified monitoring report is true and accurate.

4.0 ADDITIONAL WORK

- 4.1 As authorized in Section 8.0, Change Notices and Amendments, of the Contract, the Director may at his discretion, modify the Contractor's On-

Going Maintenance Task and Schedule when such work arises out of extraordinary incidents such as vandalism, Acts of God, and third party negligence; or services required due to new or the modification of existing facilities or recreation programs.

- 4.2 Prior to performing any additional work, the Contractor shall prepare and submit a written description of the work with an estimate of labor and materials. No work shall commence without a written authorization from the Director.
- 4.3 Notwithstanding the above authorization, when a condition exists wherein there is imminent danger of injury to the public or damage to property, the Director may verbally authorize the work to be performed upon receiving a verbal estimate from the Contractor. However, within twenty-four (24) hours after receiving a verbal authorization, the Contractor shall submit a written estimate to the Director for approval.

5.0 SAFETY

- 5.1 The Contractor agrees to perform all work outlined in this Contract in such a manner as to meet all accepted standards for safe practices during the maintenance operation and to safely maintain stored equipment, machines, and materials or other hazards consequential or related to the work; and agrees additionally to accept the sole responsibility for complying with all local, County, State or other legal requirements including but not limited to, full compliance with the terms of the applicable O.S.H.A. and CAL-O.S.H.A. Safety Orders at all times so as to protect all persons, including the Contractor's employees, agents of the County, vendors, members of the public or others from foreseeable injury, or damage to their property. The Contractor shall inspect all potential hazards at said facilities and keep a log indicating date inspected and action taken.
- 5.2 It shall be the Contractor's responsibility to inspect, and identify, any condition(s) that renders any portion of the premises unsafe, as well as any unsafe practices occurring thereon. The Director shall be notified immediately of any unsafe condition that requires major correction. The Contractor shall be responsible for making minor corrections including, but not limited to; filling holes in turf areas and paving, using barricades or traffic cones to alert patrons of the existence of hazards, replacing valve box covers, and securing play apparatus so as to protect members of the public or others from injury. During normal hours the Contractor shall obtain emergency medical care for any member of the public who is in need thereof, because of illness or injury occurring on the premises. The Contractor shall cooperate fully with the County in the investigation of any accidental injury or death occurring on the premises, including a complete written report thereof to the Director within five (5) days following the occurrence.

6.0 HOURS AND DAYS OF MAINTENANCE SERVICES

- 6.1 The basic daily hours of maintenance service shall be 7:00 a.m. to 3:30 p.m. throughout the calendar year.

- 6.2 The Contractor shall provide adequate staffing to perform the required mowing services during the prescribed hours five (5) days per week. Any changes in the days and hours of operation prescribed above shall be subject to approval by the Director.
- 6.3 Per the State of California Labor Code, the Contractor is directed to the following prescribed requirement with respect to the hours of employment. Eight (8) hours of labor under this Contract shall constitute a legal day's work and said Contractor shall not require or permit any laborer, worker or mechanic, or any subcontractor employed by him to perform any of the work described herein to labor more than eight (8) hours during any one day or more than forty (40) hours during any one calendar week, except as authorized by Labor Code Section 1815, under penalty of paying to the County the sum of Twenty-Five Dollars (\$25) for each laborer, worker or mechanic employed in the execution of said Contract by the Contractor, or any subcontractor under the Contractor, upon any of the work included in said Contract for each calendar day during which such laborer, worker, technician, specialist or mechanic is required or permitted to labor more than eight (8) hours in any one calendar day or forty (40) hours in any one calendar week, in violation of the provisions of Section 1811 to 1815, inclusive, of the Labor Code of the State of California.

7.0 MAINTENANCE SCHEDULES

- 7.1 The Contractor shall, within ten (10) days after the effective date of this Contract, submit a facility work schedule to the Director for review and approval. Said work schedule shall be set on an annual calendar identifying and delineating the time frames for the required functions by the day of the week, morning and afternoon.
- 7.2 The Contractor shall submit revised schedules when actual performance differs substantially from planned performance. Said revisions shall be submitted to the Director for his review, and, if appropriate, his approval, within five (5) working days prior to the scheduled time for the work.

8.0 SIGNS/IMPROVEMENTS

The Contractor shall not post signs or advertising matter upon the premises or improvements thereon, unless prior approval therefor is obtained from the Director.

9.0 UTILITIES

The County shall pay for all utilities with the exception of the telephone. However, water usage shall not exceed an amount required to comply with irrigation schedules established by the Director. The Contractor shall pay for all excessive utility usage due to the Contractor's failure to monitor irrigation system malfunctions or unauthorized increases in the frequency of irrigation. The excess cost will be determined by comparing current usage with historical usage for the same time period. The excess cost factor, to be deducted from payments to the Contractor from the County will be presented to the Contractor by the Director prior to actual deduction to allow for explanations.

10.0 NON-INTERFERENCE

The Contractor shall not interfere with the public use of the premises and shall conduct its operations as to offer the least possible obstruction and inconvenience to the public or disruption to the peace and quiet of the area within which the services are performed.

11.0 NOISE ORDINANCE

Contractor shall not prepare for or initiate any operations or use any equipment before 7:00 a.m. that would violate local noise ordinances or noise reduction needs.

II. ON-GOING MAINTENANCE TASKS

The specific frequencies per site are identified in Exhibit A, Pricing and Billing Schedule, and govern the Contractor's completion of required operations.

GROUP I

12.0 MOWING

- 12.1 Mowing operations shall be performed in a workmanlike manner that ensures a smooth surface appearance without scalping or allowing excessive cuttings to remain. This includes the safe operation of equipment as determined by the Director and within the manufacturer's guidelines.
- 12.2 Turf shall be mowed with a reel-type mower equipped with rollers or a rotary-type deck and shall be configured so that the outer edges of the blade shall extend 18" to 24" beyond the outer edge of the wheel.
- 12.3 All equipment shall be adjusted to the proper cutting heights and shall be adequately sharpened.
- 12.4 Mower blades shall be sharpened weekly.
- 12.5 Mowing height shall be no less than $\frac{3}{4}$ inch and may be set as high as 2 $\frac{1}{2}$ inches with normalcy based upon turf species and site conditions. Mowing heights may vary for special events and conditions. Heights shall be determined by the Director.
- 12.6 Mowing operation shall be on a schedule that is acceptable to the Director.
- 12.7 Walkways shall be cleaned immediately following each mowing so that no clippings create a hazardous condition.
- 12.8 Mowing of turf shall be completed in one operation.

13.0 MECHANICAL EDGING

- 13.1 All, turf edges, including designed edges in flowerbeds, shall be kept neatly edged and all grass invasions must be eliminated.

- 13.2 All turf edges, including but not limited to; sidewalks, patios, drives, curbs, shrub beds, flower beds, groundcover beds, around tree bases, and along lakes and streams shall be edged to a neat and uniform line.
- 13.3 Mechanical edging of turf shall be completed as one operation in a manner that results in a well-defined, V-shape edge that extends into the soil. Such edging shall be done with a power edger with a rigid blade.
- 13.4 All turf edges shall be trimmed or limited around: sprinklers to provide optimum water coverage, valve boxes, meter boxes, backflow devices, park equipment and other obstacles.
- 13.5 All groundcover and flower bed areas where maintained next to turf areas shall be kept neatly edged and all grass invasions eliminated.
- 13.6 Walkways shall be cleaned immediately following each mechanical edging to remove accumulated debris and limit hazardous conditions.

14.0 GROUP I SITE INSPECTION AND REPORTING - Mowing

- 14.1 Prior to initiating a mowing operation, the site is to be inspected by a knowledgeable and responsible employee, who will determine the practicality of initiating the operation. Litter is not to be shredded by mowers, glass bottles are not to be driven over and broken, and excessively wet turf areas are not to be driven across. Damaged sprinkler heads and valve box covers are to be immediately responded to.
- 14.2 If a mowing operation cannot be thoroughly completed within the designated time frame, the County Contract Monitor shall be immediately notified through the Contractor's communication network.

15.0 GROUP I MANAGEMENT/SUPERVISION - Mowing

- 15.1 The Contractor has the responsibility of providing fully trained and qualified personnel as well as mowing and transport equipment that is properly maintained.
- 15.2 This staff's activity is to be closely monitored to detect operational irregularities and non-compliance with contractual requirements. It is the Contractor's executive, management, and supervisory staff's responsibility to see that the organization daily oversees the activities of its staff, throughout the range of its activities, and does not delay, ignore, or otherwise limit contractual obligations to a task, site, or operational request from the Director or his agents.
- 15.3 The Contractor's crew leader and operational staff, as well as their supervisory and management staff, shall be fully versed in the operational mandates and time lines. An outline of the task requirements, schedule, and time lines shall be kept with each operating crew.

16.0 GREEN INITIATIVES

Contractor shall use reasonable efforts to initiate "green" practices for environmental and energy conservation benefits. Contractor shall purchase, store, and use environmentally and human friendly products that are compatible with

products used by County. County shall determine and approve Contractor's products prior to their use.

GROUP II

17.0 SPORTS FIELD MAINTENANCE - Mowing

All ball field areas within the premises shall be maintained at a level that insures a safe playing condition. All ball fields shall be mowed only with a reel mower with groomer. No rotary mower is to be used except along the outskirts.

18.0 BROADLEAF CONTROL

- 18.1 The product to be used for broadleaf control is Trimec. This product must be used with precaution and the manufacturer's label must be strictly adhered to.
- 18.2 For optimum results, the application for broadleaf control or eradication shall be accomplished as specified in the Pricing and Billing Schedule and Performance Frequencies.

19.0 RODENT CONTROL

- 19.1 All areas shall be maintained free of rodents including but not limited to gophers and ground squirrels causing damage to turf, shrubs, groundcover, trees and irrigation system. Fumitoxin (Aluminum Phosphide) will be used for this control.
- 19.2 Effects of rodent activity: holes, mounds, etc., shall be backfilled, removed or raked level before mowing the facilities.
- 19.3 Infestation eradication means the elimination of all rodents present at the time of treatment. If the kill is not complete within forty-eight (48) hours, the area shall be retreated, at the Contractor's expense, until eradication is complete.

Exhibits to the Statement of Work

Technical Exhibits

Contract Discrepancy Report

**TECHNICAL EXHIBIT 1
CONTRACT DISCREPANCY REPORT**

TO: _____

FROM: _____

DATES: **Prepared:** _____

Returned by Contractor: _____

Action Completed: _____

DISCREPANCY PROBLEMS: _____

Signature of County Representative

Date

CONTRACTOR RESPONSE (Cause and Corrective Action): _____

Signature of Contractor Representative

Date

COUNTY EVALUATION OF CONTRACTOR RESPONSE: _____

Signature of County Representative

Date

COUNTY ACTIONS: _____

CONTRACTOR NOTIFIED OF ACTION:

County Representative's Signature and Date _____

Contractor Representative's Signature and Date _____

Quality Assurance

1) Project Startup and Quality Control Coordination Meeting

The Project Estimator and the Account Manager review the project specifications and visit the project site(s) to develop a work plan for the completion of the project per specifications. A meeting including the Account Manager with key personnel responsible for carrying out the work, is held to discuss and coordinate how the project work will be performed.

Prior to commencement of contract work we will thoroughly inspect and document every deficiency. After this is completed for each location, we will provide a detailed list of every deficiency discovered. We will also include a detailed proposal for restoring the area to its original condition if applicable. This will be the quickest and most cost effective way to bring the areas up to the specified standards.

During the meeting, the Account Manger communicates the work task quality requirements and reinforces heightened awareness for critical requirements. Topics for the meeting include:

- Project requirements per specifications.
- Record keeping documents and availability of necessary forms
- Review methods, sequence of work tasks and timeline.

2) Preparatory Site Inspection

The Account Manager performs a quality inspection of the work area and:

- Assesses the required work to be done per specifications.
- Verifies field measurements.
- Assures availability of required equipment and materials to complete the project.
- Identifies potential problems and develops an action plan to resolve them.

3) Scheduling

Mariposa Landscapes, Inc. will submit a detailed schedule that includes all the routine activities. After submission and approval of this schedule, we will be ready to start work.

4) Labor

Our proposal is calculated to provide full time employees on a year round basis. It is our goal to provide professional results. Therefore, we will assign the appropriate and trained crew force necessary to complete the specified activities in a professional and timely manner. To achieve the desired results, the appropriate labor will be assigned for every aspect of the work. Mariposa has in its employment a licensed arborists that handles all tree work, inspections and quality control for the company.





5) Equipment

Mariposa Landscapes, Inc. owns the latest model fleet equipment available as well as all small tools necessary to complete the work.

- | | |
|----------------------------------|---------------------------------|
| a) ¾ ton pick-up truck | i) Hedge trimmers |
| b) Small pick-up truck | j) Rototillers |
| c) Trailers | k) Spray tanks |
| d) 12' John Deere ride-on mowers | l) Chainsaws |
| e) 72" x-mark ride-on mowers | m) Kubota tractor w/attachments |
| f) 36" x-mark walk behind mowers | n) Walk behind aerators |
| g) String trimmers | o) Walk behind dethatchers |
| h) Backpack blowers | p) Misc hand tools |

6) Communication and Yard Location

All communications will be routed through our main office and dispatch center in Irwindale. A 24-hour "800" number will be provided. Mariposa Landscapes will use all of the current communication methods such as two-way radios and cellular phones. Emergency calls can be made to our 800 number during non-working hours and a Mariposa representative will return the call within thirty minutes. During normal working hours our response time is one hour, during not working hours our response time is 2 hours.

Our office is open for communications from 6:00am to 4:00pm, Monday-Friday and we are available 24 hours a day through the answering service to address emergency call outs. We have a full support staff of mechanics that can respond to emergencies immediately and a depth of replacement equipment that will allow us to stay consistent with our schedules.

7) Work in Process Quality Inspection

For each work task, the Account Manager performs an initial work in process inspection when the first portion of the work activity is completed. The Account Manager performs ongoing work in process quality inspections to ensure that the work tasks continue to conform to the project quality requirements.

8) Work Task Completion Inspection

Completion inspections are performed for each work task before starting other work activities. Any outstanding punch items remaining after the work task completion inspection is deemed a nonconformance.

9) Control of Punch Items and Nonconformance

Should a problem occur in the quality of work, we systematically contain the issue and quickly make corrections. We expedite a corrective action that brings the workmanship of material issue into conformance by repair, replacement, or rework. Previously completed work is re-inspected for similar non-conformances. In the event that we cannot meet contract specifications, the customer will be notified and customer approval of corrective action is required before proceeding.

Mariposa Landscapes, Inc. systematically prevents recurrences to improve quality. First, management monitoring is put into place to assure work proceeds without incident. Then a structured problem solving process identifies the root of the causes and initiates solutions. Solutions may involve a combination of enhanced process controls, training, upgrading of personnel qualifications, and/or higher grade materials.



Follow up ensures that a problem is completely resolved. Non-conformance and their resolutions are recorded on a Non-Conformance Report.

10) Employee Recruitment and Retention

Mariposa recruits new employees through advertisements in the newspaper and through job fairs at the University of Cal-Poly Pomona. They are evaluated according to their degree of experience in the field of horticulture and training is tailored accordingly. Mariposa uses the ADP background check service on all employees before hiring. This service provides background checks such as social security verification and previous employment. Before working in the field, they are required to watch safety videos on lifting heavy objects and the use of equipment on the job. Following, they are trained on the use of the five most common types of small equipment and subsequently released to their work crews and foremen for a probationary period of ninety days. Every effort is made to retain employees through periodic performance reviews and safety incentives. Mariposa's employee turnover rate is 6 percent.

11) Supervisor/Employee Ratio

Each Account Manager supervises a group of approximately twenty-five workers that breaks down into several work crews, each managed by a Foreman/Field Supervisor. The Account Manager covers a geographical area that will include several contracts for servicing. Each work crew is assigned to service one or more landscape maintenance contracts and is easily accessible to the supervisor through radio, telephone and pager communications, and, through the supervisor's daily inspections of the work locations.

The Account Manager is in daily communication with the Foreman/Field Supervisor personally or by cellular phone or radio to ensure that the schedule of work operations is followed in strict accordance to the guidelines of the contract. The Foreman/Field Supervisor routinely inspects the job site by walking it with his crew lead, identifying areas of concern and keeping the Account Manager in charge of landscape maintenance operations informed as to the condition of the sites in question. All work not in compliance in the opinion of the Account Manager will be addressed immediately through specific instructions to the foreman and crew to perform the corrective work.

12) Employee Training and Supervision

For the first ninety days, training is ongoing with all new employees in the use of small equipment and mowers, application of herbicides and pesticides and in safety awareness. Every facet of the use of tools and equipment in landscape maintenance work is covered from the use of simple hand tools such as hand pruners to driving the company truck. The foreman on the job provides training in a progressive manner as the worker demonstrates skill and the ability to handle other types of equipment. Training in the use of chemicals is carefully done by showing the employee how to read container labels regarding the use of the chemical, its safety precautions, and, its mixing and application rates. A demonstration on the use of the mixing and application equipment and safety gear is covered in detail before the employee is allowed to prepare and apply the chemical.

13) Weekly Safety Meetings

Training the employee to work safely is repeatedly emphasized through on the job training in the correct use of equipment, being aware of what co-workers are doing around them and how to identify and eliminate hazards on the job site. Each employee is required to attend weekly safety briefings covering all aspects of safety issues that relate to their work including having the right safety attitude.



14) Employee Deployment

New contracts require a lead-time of around one to four weeks or more to hire or reassign the necessary personnel, purchase equipment and become acquainted with the contract specifications and locations. Since vacation days are preplanned, a work crew is able to schedule its workload to compensate for the absence of the employee on vacation, or it may borrow an employee from another crew with a lighter workload. Rescheduling workload activities or using a crewmember from another route handles unscheduled absences that might create a problem in performing the work. The company does not have a group of employees that fill in on a temporary basis.

15) Transportation

All personnel assigned to landscape maintenance contracts travel in the company truck from one job site to another. They are not allowed to use their personal vehicle for transportation between job sites.

16) Employee Uniform

A uniform and a neat appearance project confidence and a professional attitude. The uniform provided is also intended to represent the organization, reflect a consistent corporate image, and enable you to employees to work safely on the job site. Upon hiring, all employees get safety gear comprised of safety glasses, hardhat, safety vest, uniform shirts and gloves, and, they are required to have a pair of work boots. Uniforms must be clean and presentable, a professional look is mandatory at all times. Uniforms cannot be used off-duty. They can only be worn while on the jobsite or commuting to and from work.

- **Head Coverings** – only company approved caps, hard hats, and beanies may be worn with bill and logo forward.





- **Safety Vest** – yellow with reflector stripes over the shoulders and across midsection must be worn over shirt.
- **Shirt** – solid tan/orange combination company shirts are the only shirts allowed and they must be tucked in at all times. Employees wearing shirts that are not tucked in will be given a day off without pay.
- **Pants** – must be clean when reporting to work, not torn, and not excessively baggy. Tan, blue or black must be solid colors, clean and wrinkle free. Jeans are acceptable.



- **Shoes** – leather work boots are required for foot wear. Steel toe work boots are optional. All non-leather or leather/fabric combination boots are not acceptable.

17) Employee Identification Badge



MAINT. CREW
Ph. 626.988.0196
2013-2014



Emp #



18) Forms

- a) New Employee Orientation**
- b) Equipment Training Form**
- c) Crew Checklist Safety Form**
- d) Personal Protective Equipment Requirements**
- e) Foeman Task List**
- f) Weekly Inspection Report**
- g) Non Conformance Report**
- h) Monthly Pesticide Use Report**
- i) Corrective Disciplinary Warning**

M A R I P O S A

NEW EMPLOYEE ORIENTATION

Equipment Training

Employee Name:

Employee Number:

Date:

| | Edger | Blower | Hedge Trimmer | 21" Mower | Weedeater | Other |
|---|-------|--------|------------------|--------------|-----------|-------|
| 1 Air Filter | X | X | X | X | X | |
| 2 Belts | X | | | | | |
| 3 Blades | X | | X | X | | |
| 4 Bolts, Screws, Clamps | X | X | X | X | X | |
| 5 Cables | X | X | X | X | X | |
| 6 Carburetor | X | X | X | X | X | |
| 7 Zirk Fittings | X | X | X | X | X | |
| 8 Catcher | | | | X | | |
| 9 Clutch or Flywheel | X | | X | X | | |
| 10 Engine - 2 cycle/4 cycle | | X | X | | X | |
| 11 Gas Can Identification | X | X | X | X | | |
| 12 Gas Cap Identification | X | X | X | X | X | |
| 13 Gasoline | X | X | X | X | X | |
| 14 Gasoline - Identify by Color | X | X | X | X | X | |
| 15 Holding the Equipment | X | X | X | X | X | |
| 16 Oil - 2 Cycle | | X | X | | X | |
| 17 Oil - Motor | X | | | X | | |
| 18 Oil and Gas - Mixing | | X | X | | X | |
| 19 Safety - Uniform Worn | X | X | X | X | X | |
| 20 Safety Gear: Chaps | | | | | | |
| 21 Safety Gear: Ear Protection | X | X | X | X | X | |
| 22 Safety Gear: Leather Gloves | X | | X | X | X | |
| 23 Safety Gear: Safety Glasses | X | X | X | X | X | |
| 24 Safety Locks | X | X | X | X | X | |
| 25 Safety Shields | X | X | X | X | X | |
| 26 Safety Switches | X | X | X | X | X | |
| 27 Shims | X | X | X | X | X | |
| 28 Spark Plug | X | X | X | X | X | |
| 29 Starting/Stopping the Equipment | X | X | X | X | X | |
| 30 Storage and Transportation | X | X | X | X | X | |
| 31 Visual Inspection of equipment | X | X | X | X | X | |
| 32 Visual Inspection - Mechanical Integrity | X | X | X | X | X | |
| 33 Weedeater Lines | | | | | X | |
| 34 Wiring | X | X | X | X | X | |
| | | | | | | |
| | | | | | | |

Training Start Time: **End Time:**

Training By:

I have understood everything that has been explained to me concerning the above equipment.

Employee Signature

| Office Use Only | |
|-----------------------|--------------------------|
| Original to EE's File | <input type="checkbox"/> |
| Copy to Employee | <input type="checkbox"/> |
| Copy to Mechanic | <input type="checkbox"/> |

Mariposa Landscapes, Inc.

New Employee Equipment Training

Location

Trainer Name

Date and Time

VP Of Operations

Alpha Updates

Safety Coordinator

- Chainsaw
- Power Hedge Trimmer
- Weed eater
- Power Edger
- 21" Mower
- Ride-on Mower
- Cone Placement
- Trailer Hitch & Un-hitch
- Drivers Trailer Backing

| No. | EE No. | LAST NAME | FIRST NAME | SUPER | INITIALS BELOW | | | | | | | | | | New Employee Signature | Date | | |
|-----|--------|-----------|------------|-------|----------------|--|--|--|--|--|--|--|--|--|------------------------|------|--|--|
| | | | | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | | | | | |
| 9 | | | | | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | | | | | |
| 11 | | | | | | | | | | | | | | | | | | |
| 12 | | | | | | | | | | | | | | | | | | |
| 13 | | | | | | | | | | | | | | | | | | |
| 14 | | | | | | | | | | | | | | | | | | |
| 15 | | | | | | | | | | | | | | | | | | |
| 16 | | | | | | | | | | | | | | | | | | |
| 17 | | | | | | | | | | | | | | | | | | |

DATE: _____

TRUCK# _____

MILEAGE _____

CREW: _____

MARIPOSA LANDSCAPES, INC.
CREW CHECKLIST SAFETY FORM

APPEARANCE

- Truck washed
- Bed clean
- Overall cab clean/wiped down
- Clean behind seat
- Complete set, jack, etc.
- Clean under seat
- Glove compartment clean
- Storage/tool boxes clean
- Tool box locks with key
- Overall appearance clean
- Dents/scratches/damage
- Visually check under hood
- List: _____

Is the crew clean in appearance with the following: Shirts tucked in, No ripped or stained clothing, Mariposa hats in good condition, Boots and other safety gear? YES NO

SAFETY

- Windshield not broken
- Tail lights not broken L R
- Head lights not broken L R
- Running lights not broken L R
- Brake lights work O.K. L R
- Head lights work O.K. L R
- Turn signals work O.K. L R
- Front tires O.K. L R
- Rear tires O.K. L R
- Mirrors O.K. L R
- List other truck/trailer problems: _____

In your opinion is the truck/trailer in a safe operating condition? YES NO

EQUIPMENT CHECK

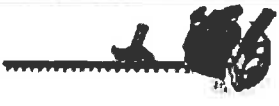






















































The following equipment is maintained and in good working order

- | | | |
|--|---------------------------------------|--------------------------|
| Mowers 21" <input type="checkbox"/> | Hand loppers <input type="checkbox"/> | <input type="checkbox"/> |
| Edgers <input type="checkbox"/> | Leaf Rakes <input type="checkbox"/> | <input type="checkbox"/> |
| Weedeaters <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Blowers <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hedgetrimmers <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Backpack sprayers <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Pole loppers <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

NOTES:

MARIPOSA LANDSCAPES INC.

MAINTENANCE DIVISION - PPE (PERSONAL PROTECTIVE EQUIPMENT) REQUIREMENTS








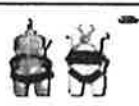






















































| | | | | | | | | |
|---|---|---|---|---|---|--|---|---|
|  | = |  |  |  |  |  | | |
| | | Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | | |
|  | = |  |  |  |  |  | | |
| | | Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves * | | |
|  | = |  |  |  |  |  | | |
| | | Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves * | | |
|  | = |  |  |  |  |  | | |
| | | Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves * | | |
|  | = |  |  |  |  |  | | |
| | | Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves * | | |
|  | = |  |  |  |  |  |  |  |
| | | Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | Hard Hat | Chaps |
|  | = |  |  |  | |  | | |
| | | Safety Glasses | Work Boots | Safety Vest | | Work Gloves | | |
|  | = |  |  |  | |  | |  |
| | | Safety Glasses | Work Boots | Safety Vest | | Work Gloves * | | Back Support* |
|  | = |  |  |  | |  |  | |
| | | Safety Glasses | Work Boots | Safety Vest | | Work Gloves * | Hard Hat | |

Note: The PPE illustrated here is for your safety. Failure to follow these requirements could lead to injury and/or disciplinary action, up to and including termination.

* Optional Equipment

MARIPOSA LANDSCAPES INC.

TREE DIVISION - PPE (PERSONAL PROTECTIVE EQUIPMENT) REQUIREMENTS





| | | | | | | | | |
|---|------------|---|---|---|---|--|---|---|
|  | = |  |  |  |  |  |  |  |
| Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | Hard Hat | Full Body Safety harness | | |
|  | = |  |  |  |  |  |  | |
| Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | Hard Hat | | | |
|  | = |  |  |  |  |  | | |
| Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | | | | |
|  | = |  |  |  |  |  |  | |
| Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | Hard Hat | | | |
|  | = |  |  |  |  |  |  | |
| Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | Hard Hat | | | |
|  | = |  |  |  | |  |  | |
| Safety Glasses | Work Boots | Safety Vest | | Work Gloves* | Hard Hat | | | |
|  | = |  |  |  | |  |  | |
| Safety Glasses | Work Boots | Safety Vest | | Work Gloves* | Hard Hat | | | |
|  | = |  |  |  | |  |  |  |
| Safety Glasses | Work Boots | Safety Vest | | Work Gloves | Hard Hat | Climbing Belt | | |
|  | = |  |  |  |  |  |  |  |
| Safety Glasses | Work Boots | Safety Vest | Hearing Protection | Work Gloves | Hard Hat | Chaps | | |

Note: The PPE illustrated here is for your safety. Failure to follow these requirements could lead to injury and/or disciplinary action, up to and including termination.

* Optional Equipment

MARIPOSA LANDSCAPES INC.

LANDSCAPE DIVISION - PPE (PERSONAL PROTECTIVE EQUIPMENT) REQUIREMENTS

| | | | | | | | | | |
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|  | = |  |  |  | |  |  | | |

Note: The PPE illustrated here is for your safety. Failure to follow these requirements could lead to injury and/or disciplinary action, up to and including termination.

* Optional Equipment

M A R I P O S A L A N D S C A P E S I N C

Foreman Task List

| ITEM | TASK | YES | NO | DATE | REASON NOT DONE |
|------|------|-----|----|------|-----------------|
| | | | | | |
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M A R I P O S A

L A N D S C A P E S I N C

Weekly Inspection Report

Job Name: _____

Location: _____ Date, Time: _____

| Rating: | A - Acceptable | N - Needs Improvement | U - Unsatisfactory | | |
|---------|-----------------------|-----------------------|--------------------|-----|---------------------------|
| ___ | Annual Color | ___ | Irrigation | ___ | Stamped Concrete/Parking |
| ___ | C/G Weeds & Debris | ___ | Lighting | ___ | Trash Cans |
| ___ | Detention Basins | ___ | Lots | ___ | Trash/Debris |
| ___ | Drinking & Ornamental | ___ | Other | ___ | Tree Staking |
| ___ | Fountains | ___ | Pet Stations | ___ | Tree Care |
| ___ | Enclosures | ___ | Private Trimmings | ___ | Turf |
| ___ | Fence Line Clearing | ___ | Rodents | ___ | Unimproved Land |
| ___ | Fertilizer | ___ | Security | ___ | "V" Ditches |
| ___ | Groundcover | ___ | Shrubs/Vines | ___ | Vision/Trips/Slip Hazards |
| ___ | Hardscape | ___ | Silt Run-Off | ___ | Weeds |
| ___ | Insects/Diseases | | | | |

Notes: _____

Location: _____ Date, Time: _____

| Rating: | A - Acceptable | N - Needs Improvement | U - Unsatisfactory | | |
|---------|-----------------------|-----------------------|--------------------|-----|---------------------------|
| ___ | Annual Color | ___ | Irrigation | ___ | Stamped Concrete/Parking |
| ___ | C/G Weeds & Debris | ___ | Lighting | ___ | Trash Cans |
| ___ | Detention Basins | ___ | Lots | ___ | Trash/Debris |
| ___ | Drinking & Ornamental | ___ | Other | ___ | Tree Staking |
| ___ | Fountains | ___ | Pet Stations | ___ | Tree Care |
| ___ | Enclosures | ___ | Private Trimmings | ___ | Turf |
| ___ | Fence Line Clearing | ___ | Rodents | ___ | Unimproved Land |
| ___ | Fertilizer | ___ | Security | ___ | "V" Ditches |
| ___ | Groundcover | ___ | Shrubs/Vines | ___ | Vision/Trips/Slip Hazards |
| ___ | Hardscape | ___ | Silt Run-Off | ___ | Weeds |
| ___ | Insects/Diseases | | | | |

Notes: _____

M A R I P O S A
L A N D S C A P E S I N C

Non-Conformance Report

Job Name: _____

Date: _____

Location: _____

Time: _____

Description of the requirement or specification:

Description of nonconformance, location, affected area, and marking:

Disposition: Replace Repair Rework As Is

Customer Approval of Disposition: Name _____ Date: _____

Corrective Actions:

Corrective Action Completed: Name _____ Date _____

Preventative Actions:

Preventative Action Completed: Name _____ Date: _____

M A R I P O S A

M O N T H L Y P E S T I C I D E U S E R E P O R T

COUNTY

MONTH

SUPERVISOR

EQUIVALENTS

- 128 OZ. = 1 GAL.
- 32 OZ. = 1 Qt.
- 16 OZ. = 1 PT.
- 4 QT. = 1 GAL.
- 8 PT. = 1 GAL.
- 16 CUPS. = 1 GAL.
- 4 CUPS. = 1 QT.
- 6 TSP. = 1 OZ.
- 2 tbsp. = 1 oz.
- 3 TSP. = 1 TBLSP.
- 768 TSP. = 1 GAL.
- 256 TBLSP. = 1 GAL.
- 2 CUPS. = 1 PT.
- 1 CUP = 8 OZ.

| DATE | LOCATION SPRAYED | CHEMICAL USED | QUANTITY OF CHEMICAL USED | | | COMMODITY OR AREA TREATED | RATIO USED | NAME OF APPLICATOR |
|------|------------------|---------------|---------------------------|-----|-----|---------------------------|------------|--------------------|
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |
| | | | Lb. | Oz. | Pt. | Qt. | Gal. | |

M A R I P O S A L A N D S C A P E S I N C

Corrective Disciplinary Warning

Employee Name: _____

Supervisor Name: _____

Current Position: _____

Date of Occurrence: _____

Place of Occurrence: _____

| Nature of Misconduct | |
|----------------------|----------------------------|
| Attendance | Personnel Policy Violation |
| Unable to Perform | Safety Policy Violation |
| Other | |

Detailed explanation of facts pertaining to warning: _____

Specific changes in behavior or performance that must occur: _____

Employee comments: _____

| Prior Disciplinary Actions Taken | | |
|----------------------------------|--------|------------|
| Date | Reason | Supervisor |
| | | |
| | | |
| | | |

Corrective Disciplinary Action Taken: _____

Acknowledgement: Immediate and sustained improvement is necessary for continued employment. Failure to correct the issues mentioned may result in further corrective action up to and including termination. Signature of employee indicates understanding, and receipt of the above correction action form.

Employee Signature: _____ Date: _____ DM Initials: _____

Supervisor Signature: _____ Date: _____ VP Initials: _____

Witness Signature: _____ Date: _____ HR Initials: _____

EXHIBIT 8

PROPOSER'S EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

Mariposa Landscapes, Inc.
 Proposer's Name

15529 Arrow Highway, Irwindale, CA 91706
 Business Address

95-4245898
 Internal Revenue Service Employer Identification Number

GENERAL

In accordance with *Subchapter VI of the Civil Rights Act of 1964, 42 USC Sections 2000e through 2000e-17, Section 504 of the Rehabilitation Act of 1975, the Food Stamp Act of 1977, the Welfare and Institutions Code Section 1000, Americans with Disability Act of 1990, California Department of Social Services Manual of Policies and Procedures Division 21, the Contractor, supplier, or vendor certifies and agrees that all persons employed by such firm, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, creed, color, national origin, political affiliation, marital status, age, disability, or sex and in compliance with all anti-discrimination laws of the United States of America and the State of California.*

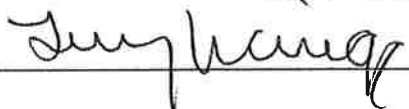
PROPOSER'S CERTIFICATION

Check One

- 1. The Proposer has a written policy statement prohibiting discrimination in all phases of employment. Yes [] No
- 2. The Proposer periodically conducts a self analysis or utilization analysis of its work force. Yes [] No
- 3. The Proposer has a system for determining if its employment practices are discriminatory against protected groups. Yes [] No
- 4. Where problem areas are identified in employment practices, the Proposer has a system for taking reasonable corrective action which includes the establishment of goals and timetables. Yes [] No

Name (please print or type) Mariposa Landscapes, Inc.

Title of Signer (please print or type) Terry Noriega, President

Signature  Date 06/01/2016

COUNTY ADMINISTRATION

EAST AGENCY

| | |
|----------------------|--|
| Facility: | Walnut Nature Park |
| Contact Name: | Bill Hottran |
| Title: | Regional Grounds Maintenance Supervisor |
| Phone Number: | (626) 369-1910 |
| Address: | 265 Cloverleaf Drive Baldwin Park, CA 91706 |

SOUTH AGENCY

| | |
|----------------------|---|
| Facility: | Franklin Roosevelt Park |
| Contact Name: | Miguel Vazquez |
| Title: | Regional Grounds Maintenance Supervisor |
| Phone Number: | (310) 965-8226 |
| Address: | 360 W. El Segundo Blvd Los Angeles, CA 90061 |

CONTRACTOR ADMINISTRATION

CONTRACTOR'S NAME: Mariposa Landscapes Inc.

CONTRACTOR'S PROJECT MANAGER

| | |
|------------------------|--|
| Name: | Juan Montenegro |
| Title: | Account Manager |
| Phone Number: | 626-960-0196 |
| Address: | 15529 Arrow Highway Irwindale, CA 91706 |
| E-mail Address: | juan@mariposa-ca.com |

CONTRACTOR'S AUTHORIZED OFFICIAL(S)

| | |
|------------------------|--|
| Name: | Terry Noriega |
| Title: | President |
| Phone Number: | 626-960-0196 |
| Address: | 15529 Arrow Highway Irwindale, CA 91706 |
| E-mail Address: | terry@mariposa-ca.com |

| | |
|------------------------|--|
| Name: | Antonio Valenzuela |
| Title: | Secretary |
| Phone Number: | 626-960-0196 |
| Address: | 15529 Arrow Highway Irwindale, CA 91706 |
| E-mail Address: | antonio@mariposa-ca.com |

Notices to Contractor shall be sent to the following:

| | |
|------------------------|--|
| Name: | Luis Valenzuela |
| Title: | Landscape Maintenance Division Manager |
| Phone Number: | 626-960-0196 |
| Address: | 15529 Arrow Highway Irwindale, CA 91706 |
| E-mail Address: | luis@mariposa-ca.com |

CONTRACTOR CONFIDENTIALITY CERTIFICATION

CONTRACTOR NAME MARIPOSA LANDSCAPE INC

Contract No. _____

GENERAL INFORMATION:

The Contractor referenced above has entered into a contract with the County of Los Angeles to provide certain services to the County. The County requires the Corporation to sign this Contractor Acknowledgement and Confidentiality Agreement.

CONTRACTOR ACKNOWLEDGEMENT:

Contractor understands and agrees that the Contractor employees, consultants, Outsourced Vendors and independent contractors (Contractor's Staff) that will provide services in the above referenced agreement are Contractor's sole responsibility. Contractor understands and agrees that Contractor's Staff must rely exclusively upon Contractor for payment of salary and any and all other benefits payable by virtue of Contractor's Staff's performance of work under the above-referenced contract.

Contractor understands and agrees that Contractor's Staff are not employees of the County of Los Angeles for any purpose whatsoever and that Contractor's Staff do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles by virtue of my performance of work under the above-referenced contract. Contractor understands and agrees that Contractor's Staff will not acquire any rights or benefits from the County of Los Angeles pursuant to any agreement between any person or entity and the County of Los Angeles.

CONFIDENTIALITY AGREEMENT:

Contractor and Contractor's Staff may be involved with work pertaining to services provided by the County of Los Angeles and, if so, Contractor and Contractor's Staff may have access to confidential data and information pertaining to persons and/or entities receiving services from the County. In addition, Contractor and Contractor's Staff may also have access to proprietary information supplied by other vendors doing business with the County of Los Angeles. The County has a legal obligation to protect all such confidential data and information in its possession, especially data and information concerning health, criminal, and welfare recipient records. Contractor and Contractor's Staff understand that if they are involved in County work, the County must ensure that Contractor and Contractor's Staff, will protect the confidentiality of such data and information. Consequently, Contractor must sign this Confidentiality Agreement as a condition of work to be provided by Contractor's Staff for the County.

Contractor and Contractor's Staff hereby agrees that they will not divulge to any unauthorized person any data or information obtained while performing work pursuant to the above-referenced contract between Contractor and the County of Los Angeles. Contractor and Contractor's Staff agree to forward all requests for the release of any data or information received to County's Project Manager.

Contractor and Contractor's Staff agree to keep confidential all health, criminal, and welfare recipient records and all data and information pertaining to persons and/or entities receiving services from the County, design concepts, algorithms, programs, formats, documentation, Contractor proprietary information and all other original materials produced, created, or provided to Contractor and Contractor's Staff under the above-referenced contract. Contractor and Contractor's Staff agree to protect these confidential materials against disclosure to other than Contractor or County employees who have a need to know the information. Contractor and Contractor's Staff agree that if proprietary information supplied by other County vendors is provided to me during this employment, Contractor and Contractor's Staff shall keep such information confidential.

Contractor and Contractor's Staff agree to report any and all violations of this agreement by Contractor and Contractor's Staff and/or by any other person of whom Contractor and Contractor's Staff become aware.

Contractor and Contractor's Staff acknowledge that violation of this agreement may subject Contractor and Contractor's Staff to civil and/or criminal action and that the County of Los Angeles may seek all possible legal redress.

SIGNATURE:  DATE: 09/08/2016

PRINTED NAME: TERRY NORIEGA

POSITION: PRESIDENT

(Note: This certification is to be executed and returned to County with Contractor's executed Contract. Work cannot begin on the Contract until County receives this executed document.)

DEPARTMENT OF INDUSTRIAL RELATIONS

Office of the Director – Research Unit

455 Golden Gate Avenue, 9th Floor

San Francisco, CA 94102

MAILING ADDRESS:

P. O. Box 420603

San Francisco, CA 94142-0603



March 4, 2014

**IMPORTANT NOTICE
TO AWARDING BODIES AND INTERESTED PARTIES
REGARDING
THE PREVAILING WAGE RATES BELOW THE CALIFORNIA MINIMUM WAGE**

In accordance with Labor Code Sections 1770, 1773, and 1773.1, the Director of the Department of Industrial Relations is responsible for determining the prevailing wage rates for each worker employed on public works projects of more than \$1,000.

Effective July 1, 2014, the minimum wage in California is nine dollars (\$9.00) per hour. Effective January 1, 2016, the minimum wage in California is ten dollars (\$10.00) per hour. The Director's prevailing wage determinations shall not be below the California minimum wage. Each employer is required to pay at least the California minimum wage for the basic hourly rate in all cases where the published prevailing wage rate is below the California minimum wage. Any and all employer payments required by these determinations must also be paid.

If the California minimum wage is increased in the future to an amount above that shown in a prevailing wage determination, the basic hourly rate in that determination automatically increases to the new minimum wage.

GENERAL PREVAILING WAGE DETERMINATION MADE BY THE DIRECTOR OF INDUSTRIAL RELATIONS
PURSUANT TO CALIFORNIA LABOR CODE PART 7, CHAPTER 1, ARTICLE 2, SECTIONS 1770, 1773 AND 1773.1

CRAFT: ## LANDSCAPE MAINTENANCE LABORER

(APPLIES ONLY TO ROUTINE LANDSCAPE MAINTENANCE WORK NOT NEW LANDSCAPE CONSTRUCTION)¹

DETERMINATION: SC-LML-2016-1

ISSUE DATE: February 22, 2016

EXPIRATION DATE OF DETERMINATION: March 31, 2016* Effective until superseded by a new determination issued by the Director of Industrial Relations. Contact the Office of the Director – Research Unit at (415) 703-4774 for the new rates after 10 days from the expiration date, if no subsequent determination is issued.

| LOCALITY: | Employer Payments | | | | | | Straight-Time Hours | Total Hourly Rate | Overtime 1 1/2X |
|-------------------------------|-------------------------|--------------------------|---------|--------------------|---------|----------|------------------------|-------------------------|---------------------|
| | Basic Hourly Rate | Health and Welfare | Pension | Vacation | Holiday | Training | | | |
| Imperial | \$10.00 | - | - | ^a 0.115 | 0.17 | - | 8 | ^b 10.285 | ^b 15.285 |
| Inyo, Mono and San Bernardino | 10.00 | - | - | 0.30 | 0.17 | - | 8 | 10.47 | 15.47 |
| Kern | 10.00 | - | - | ^c 0.16 | 0.17 | - | 8 | ^b 10.33 | ^b 15.33 |
| | 10.00 | - | - | ^d 0.27 | 0.46 | - | 8 | ^b 10.73 | ^b 15.73 |
| Los Angeles | 10.00 | 0.89 | - | ^e 0.115 | 0.14 | - | 8 | ^b 11.145 | ^b 16.145 |
| Orange | 10.00 | - | - | ^f 0.11 | 0.11 | - | 8 | ^b 10.22 | ^b 15.22 |
| Riverside | 10.00 | - | - | ^g 0.20 | 0.16 | - | 8 | ^b 10.36 | ^b 15.36 |
| San Diego | 10.00 | - | - | 0.22 | 0.115 | - | 8 | 10.335 | 15.335 |
| | 10.00 | - | - | 0.24 | 0.12 | - | 8 | 10.36 | 15.36 |
| San Luis Obispo | 10.00 | - | - | ^k 0.15 | 0.15 | - | 8 | 10.30 | 15.30 |
| | 10.00 | - | - | ^l 0.16 | 0.16 | - | 8 | 10.32 | 15.32 |
| Santa Barbara | 10.00 | - | - | ^h 0.12 | 0.12 | - | 8 | ^b 10.24 | ^b 15.24 |
| | 10.00 | - | - | ⁱ 0.13 | 0.13 | - | 8 | ^b 10.26 | ^b 15.26 |
| Ventura | 10.00 | - | - | 0.115 | 0.16 | - | 8 | 10.275 | 15.275 |
| | 10.00 | 2.97 | - | ^j 0.19 | 0.26 | - | 8 | ^b 13.42 | ^b 18.42 |

Craft is not apprenticeable.

NOTE: If there are two rates, the first rate is for routine work, the second rate is for complex work.

^a \$0.22 after 3 years of service.

^f \$0.22 after 4 years of service.

^b Computation is based on the first years of employment. This rate should be increased by any applicable vacation increase as stated in other footnotes.

^g \$0.40 after 3 years of service.

^h \$0.23 after 2 years of service.

ⁱ \$0.27 after 2 years of service.

^c \$0.31 after 2 years of service.

^j \$0.38 after 3 years of service.

^d \$0.54 after 2 years of service; \$0.81 after 3 years of service.

^k \$0.29 after 2 years of service.

^e \$0.24 after 3 years of service; \$0.37 after 7 years of service.

^l \$0.31 after 2 years of service.

¹ This determination does not apply to work of a landscape laborer employed on landscape construction (work incidental to construction or post-construction maintenance during the plant installation and establishment period). The following is a description of the landscape work cover under this determination:

ROUTINE – mowing, watering, pruning, trimming, weeding, spraying, occasional planting and replacement of plants and janitorial work incidental to such landscape maintenance.

COMPLEX – servicing of irrigation and sprinkler systems, repairing of equipment use in such landscape maintenance.

RECOGNIZED HOLIDAYS: Holidays upon which the general prevailing hourly wage rate for Holiday work shall be paid, shall be all holidays in the collective bargaining agreement, applicable to the particular craft, classification, or type of worker employed on the project, which is on file with the Director of Industrial Relations. If the prevailing rate is not based on a collectively bargained rate, the holidays upon which the prevailing rate shall be paid shall be as provided in Section 6700 of the Government Code. You may obtain the holiday provisions for the current determinations on the Internet at <http://www.dir.ca.gov/OPRL/PWD>. Holiday provisions for current or superseded determinations may be obtained by contacting the Office of the Director – Research Unit at (415) 703-4774.

TRAVEL AND/OR SUBSISTENCE PAYMENT: In accordance with Labor Code Sections 1773.1 and 1773.9, contractors shall make travel and/or subsistence payments to each worker to execute the work. You may obtain the travel and/or subsistence provisions for the current determinations on the Internet at <http://www.dir.ca.gov/OPRL/PWD>. Travel and/or subsistence requirements for current or superseded determinations may be obtained by contacting the Office of the Director – Research Unit at (415) 703-4774.



PUBLIC WORKS PAYROLL REPORTING FORM

| | | |
|--|---------------------------|----------|
| NAME OF CONTRACTOR: OR SUBCONTRACTOR: | CONTRACTOR'S LICENSE NO.: | ADDRESS: |
| | SPECIALITY LICENSE NO.: | |

| | | | |
|--------------|------------------|-----------------------------------|--------------------------|
| PAYROLL NO.: | FOR WEEK ENDING: | SELF-INSURED CERTIFICATE NO.: | PROJECT OR CONTRACT NO.: |
| | | WORKERS' COMPENSATION POLICY NO.: | PROJECT AND LOCATION: |

| (1) NAME, ADDRESS AND SOCIAL SECURITY NUMBER OF EMPLOYEE | (2) NO. OF WITH- HOLDING EXEMPTIONS | (3) WORK CLASSIFICATION | (4) DAY | | | | | | | (5) TOTAL HOURS | (6) HOURLY RATE OF PAY | (7) GROSS AMOUNT EARNED | | (8) DEDUCTIONS, CONTRIBUTIONS AND PAYMENTS | | | | | | | (9) NET WGS PAID FOR WEEK | | CHECK NO. | | |
|---|--|-------------------------------|-----------------------|---|---|----|---|---|---|-----------------------|---------------------------------|-------------------------------|---------------|---|-----------------|-------------|---------------------|--------------|-----|-----------------|------------------------------------|---------|--------------|------|----------------|
| | | | M | T | W | TH | F | S | S | | | DATE | | THIS PROJECT | ALL PROJECTS | FED. TAX | FICA (SOC. SEC.) | STATE TAX | SDI | VAC/ HOLIDAY | HEALTH & WELF. | PENSION | | | |
| | | | HOURS WORKED EACH DAY | | | | | | | | | TRAING. | FUND ADMIN | | | | | | | | | | | DUES | TRAV/ SUBS. |
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S = STRAIGHT TIME
O = OVERTIME
SDI = STATE DISABILITY INSURANCE

*OTHER - Any other deductions, contributions and/or payments whether or not included or required by prevailing wage determinations must be separately listed. Use extra sheet(s) if necessary

NOTICE TO PUBLIC ENTITY

For Privacy Considerations

Fold back along dotted line prior to copying for release to general public (private persons).

(Paper Size then 8-1/2 x 11 inches)

I, _____, the undersigned, am the
(Name – print)

_____ with the authority to act for and on behalf of
(Position in business)

_____, certify under penalty of perjury
(Name of business and/or contractor)

that the records or copies thereof submitted and consisting of _____
(Description, number of pages)

are the originals or true, full, and correct copies of the originals which depict the payroll record(s)
of the actual disbursements by way of cash, check, or whatever form to the individual or
individuals named.

Date: _____

Signature: _____

A public entity may require a stricter and/or more extensive form of certification.



Notice 1015

(Rev. December 2015)

Have You Told Your Employees About the Earned Income Credit (EIC)?

What is the EIC?

The EIC is a refundable tax credit for certain workers.

Which Employees Must I Notify About the EIC?

You must notify each employee who worked for you at any time during the year and from whose wages you did not withhold income tax. However, you do not have to notify any employee who claimed exemption from withholding on Form W-4, Employee's Withholding Allowance Certificate.

Note: You are encouraged to notify each employee whose wages for 2015 are less than \$53,267 that he or she may be eligible for the EIC.

How and When Must I Notify My Employees?

You must give the employee one of the following:

- The IRS Form W-2, Wage and Tax Statement, which has the required information about the EIC on the back of Copy B.
- A substitute Form W-2 with the same EIC information on the back of the employee's copy that is on Copy B of the IRS Form W-2.
- Notice 797, Possible Federal Tax Refund Due to the Earned Income Credit (EIC).
- Your written statement with the same wording as Notice 797.

If you give an employee a Form W-2 on time, no further notice is necessary if the Form W-2 has the required information about the EIC on the back of the employee's copy. If you give an employee a substitute Form W-2, but it does not have the required information, you must notify

the employee within 1 week of the date the substitute Form W-2 is given. If Form W-2 is required but is not given on time, you must give the employee Notice 797 or your written statement by the date Form W-2 is required to be given. If Form W-2 is not required, you must notify the employee by February 8, 2016.

You must hand the notice directly to the employee or send it by first-class mail to the employee's last known address. You will not meet the notification requirements by posting Notice 797 on an employee bulletin board or sending it through office mail. However, you may want to post the notice to help inform all employees of the EIC. You can download copies of the notice at www.irs.gov/formspubs. Or you can go to www.irs.gov/orderforms to order it.

How Will My Employees Know If They Can Claim the EIC?

The basic requirements are covered in Notice 797. For more detailed information, the employee needs to see Pub. 596, Earned Income Credit (EIC), or the instructions for Form 1040, 1040A, or 1040EZ.

How Do My Employees Claim the EIC?

An eligible employee claims the EIC on his or her 2015 tax return. Even an employee who has no tax withheld from wages and owes no tax may claim the EIC and ask for a refund, but he or she must file a tax return to do so. For example, if an employee has no tax withheld in 2015 and owes no tax but is eligible for a credit of \$800, he or she must file a 2015 tax return to get the \$800 refund.

Title 2 Administration
Chapter 2.203 Contractor Employee Jury Service

2.203.010 Findings.

The board of supervisors makes the following findings. The county of Los Angeles allows its permanent, full-time employees unlimited jury service at their regular pay. Unfortunately, many businesses do not offer or are reducing or even eliminating compensation to employees who serve on juries. This creates a potential financial hardship for employees who do not receive their pay when called to jury service, and those employees often seek to be excused from having to serve. Although changes in the court rules make it more difficult to excuse a potential juror on grounds of financial hardship, potential jurors continue to be excused on this basis, especially from longer trials. This reduces the number of potential jurors and increases the burden on those employers, such as the county of Los Angeles, who pay their permanent, full-time employees while on juror duty. For these reasons, the county of Los Angeles has determined that it is appropriate to require that the businesses with which the county contracts possess reasonable jury service policies. (Ord. 2002-0015 § 1 (part), 2002)

2.203.020 Definitions.

The following definitions shall be applicable to this chapter:

A. "Contractor" means a person, partnership, corporation or other entity which has a contract with the county or a subcontract with a county contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more such contracts or subcontracts.

B. "Employee" means any California resident who is a full-time employee of a contractor under the laws of California.

C. "Contract" means any agreement to provide goods to, or perform services for or on behalf of, the county but does not include:

1. A contract where the board finds that special circumstances exist that justify a waiver of the requirements of this chapter; or
2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor; or
3. A purchase made through a state or federal contract; or
4. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, or reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section P-3700 or a successor provision; or
5. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, Section 4.4.0 or a successor provision; or
6. A purchase card purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section P-2810 or a successor provision; or
7. A non-agreement purchase with a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section A-0300 or a successor provision; or

Title 2 Administration**Chapter 2.203 Contractor Employee Jury Service**

8. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section PP-1100 or a successor provision.

D. "Full time" means 40 hours or more worked per week, or a lesser number of hours if:

1. The lesser number is a recognized industry standard as determined by the chief administrative officer, or

2. The contractor has a long-standing practice that defines the lesser number of hours as full time.

E. "County" means the county of Los Angeles or any public entities for which the board of supervisors is the governing body. (Ord. 2002-0040 § 1, 2002: Ord. 2002-0015 § 1 (part), 2002)

2.203.030 Applicability.

This chapter shall apply to contractors who enter into contracts that commence after July 11, 2002. This chapter shall also apply to contractors with existing contracts which are extended into option years that commence after July 11, 2002. Contracts that commence after May 28, 2002, but before July 11, 2002, shall be subject to the provisions of this chapter only if the solicitations for such contracts stated that the chapter would be applicable. (Ord. 2002-0040 § 2, 2002: Ord. 2002-0015 § 1 (part), 2002)

2.203.040 Contractor Jury Service Policy.

A contractor shall have and adhere to a written policy that provides that its employees shall receive from the contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that employees deposit any fees received for such jury service with the contractor or that the contractor deduct from the employees' regular pay the fees received for jury service. (Ord. 2002-0015 § 1 (part), 2002)

2.203.050 Other Provisions.

A. Administration. The chief administrative officer shall be responsible for the administration of this chapter. The chief administrative officer may, with the advice of county counsel, issue interpretations of the provisions of this chapter and shall issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other county departments.

B. Compliance Certification. At the time of seeking a contract, a contractor shall certify to the county that it has and adheres to a policy consistent with this chapter or will have and adhere to such a policy prior to award of the contract. (Ord. 2002-0015 § 1 (part), 2002)

2.203.060 Enforcement and Remedies.

Title 2 Administration**Chapter 2.203 Contractor Employee Jury Service**

For a contractor's violation of any provision of this chapter, the county department head responsible for administering the contract may do one or more of the following:

1. Recommend to the board of supervisors the termination of the contract; and/or,

2. Pursuant to chapter 2.202, seek the debarment of the contractor. (Ord. 2002-0015 § 1 (part), 2002)

2.203.070 Exceptions.

A. Other Laws. This chapter shall not be interpreted or applied to any contractor or to any employee in a manner inconsistent with the laws of the United States or California.

B. Collective Bargaining Agreements. This chapter shall be superseded by a collective bargaining agreement that expressly so provides.

C. Small Business. This chapter shall not be applied to any contractor that meets all of the following:

1. Has ten or fewer employees during the contract period; and,
2. Has annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, are less than \$500,000; and,
3. Is not an affiliate or subsidiary of a business dominant in its field of operation.

"Dominant in its field of operation" means having more than ten employees and annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation. (Ord. 2002-0015 § 1 (part), 2002)

2.203.090 Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. 2002-0015 § 1 (part), 2002)

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Title 2 Administration**Chapter 2.203 Contractor Employee Jury Service**

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If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. 2002-0015 § 1 (part), 2002)

Safely Surrendered



No shame. No blame. No names.

In Los Angeles County: 1-877-BABY SAFE • 1-877-222-9723

www.babysafela.org



Safely Surrendered Baby Law

What is the Safely Surrendered Baby Law?

California's Safely Surrendered Baby Law allows parents or other persons, with lawful custody, which means anyone to whom the parent has given permission to confidentially surrender a baby. As long as the baby is three days (72 hours) of age or younger and has not been abused or neglected, the baby may be surrendered without fear of arrest or prosecution.

In Los Angeles County: 1 877 BABY SAFE 1 877 222 9723

www.babysafela.org

How does it work?

A distressed parent who is unable or unwilling to care for a baby can legally, confidentially, and safely surrender a baby within three days (72 hours) of birth. The baby must be handed to an employee at a hospital or fire station in Los Angeles County. As long as the baby shows no sign of abuse or neglect, no name or other information is required. In case the parent changes his or her mind at a later date and wants the baby back, staff will use bracelets to help connect them to each other. One bracelet will be placed on the baby, and a matching bracelet will be given to the parent or other surrendering adult.

What if a parent wants the baby back?

Parents who change their minds can begin the process of reclaiming their baby within 14 days. These parents should call the Los Angeles County Department of Children and Family Services at 1-800-540-4000.

Can only a parent bring in the baby?

No. While in most cases a parent will bring in the baby, the Law allows other people to bring in the baby if they have lawful custody.

Does the parent or surrendering adult have to call before bringing in the baby?

No. A parent or surrendering adult can bring in a baby anytime, 24 hours a day, 7 days a week, as long as the parent or surrendering adult surrenders the baby to someone who works at the hospital or fire station.

Does the parent or surrendering adult have to tell anything to the people taking the baby?

No. However, hospital or fire station personnel will ask the surrendering party to fill out a questionnaire designed to gather important medical history information, which is very useful in caring for the baby. The questionnaire includes a stamped return envelope and can be sent in at a later time.

What happens to the baby?

The baby will be examined and given medical treatment. Upon release from the hospital, social workers immediately place the baby in a safe and loving home and begin the adoption process.

What happens to the parent or surrendering adult?

Once the parent or surrendering adult surrenders the baby to hospital or fire station personnel, they may leave at any time.

Why is California doing this?

The purpose of the Safely Surrendered Baby Law is to protect babies from being abandoned, hurt or killed by their parents. You may have heard tragic stories of babies left in dumpsters or public bathrooms. Their parents may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had no one or nowhere to turn for help, they abandoned their babies. Abandoning a baby is illegal and places the baby in extreme danger. Too often, it results in the baby's death. The Safely Surrendered Baby Law prevents this tragedy from ever happening again in California.

A baby's story

Early in the morning on April 9, 2005, a healthy baby boy was safely surrendered to nurses at Harbor-UCLA Medical Center. The woman who brought the baby to the hospital identified herself as the baby's aunt and stated the baby's mother had asked her to bring the baby to the hospital on her behalf. The aunt was given a bracelet with a number matching the anklet placed on the baby; this would provide some identification in the event the mother changed her mind about surrendering the baby and wished to reclaim the baby in the 14-day period allowed by the Law. The aunt was also provided with a medical questionnaire and said she would have the mother complete and mail back in the stamped return envelope provided. The baby was examined by medical staff and pronounced healthy and full-term. He was placed with a loving family that had been approved to adopt him by the Department of Children and Family Services.



Ley de Entrega de Bebés *Sin Peligro*



Los recién nacidos pueden ser entregados en forma segura al personal de cualquier hospital o cuartel de bomberos del Condado de Los Ángeles

Sin pena. Sin culpa. Sin nombres.

En el Condado de Los Ángeles: 1-877-BABY SAFE • 1-877-222-9723

www.babysafela.org



Ley de Entrega de Bebés Sin Peligro

¿Qué es la Ley de Entrega de Bebés sin Peligro?

La Ley de Entrega de Bebés sin Peligro de California permite la entrega confidencial de un recién nacido por parte de sus padres u otras personas con custodia legal, es decir cualquier persona a quien los padres le hayan dado permiso. Siempre que el bebé tenga tres días (72 horas) de vida o menos, y no haya sufrido abuso ni negligencia, pueden entregar al recién nacido sin temor de ser arrestados o procesados.

Cada recién nacido se merece la oportunidad de tener una vida saludable. Si alguien que usted conoce está pensando en abandonar a un recién nacido, infórmele que tiene otras opciones. Hasta tres días (72 horas) después del nacimiento, se puede entregar un recién nacido al personal de cualquier hospital o cuartel de bomberos del condado de Los Angeles.

En el Condado de Los Ángeles: 1-877-BABY SAFE • 1-877-222-9723

www.babysafela.org

¿Cómo funciona?

El padre/madre con dificultades que no pueda o no quiera cuidar de su recién nacido puede entregarlo en forma legal, confidencial y segura dentro de los tres días (72 horas) del nacimiento. El bebé debe ser entregado a un empleado de cualquier hospital o cuartel de bomberos del Condado de Los Ángeles. Siempre que el bebé no presente signos de abuso o negligencia, no será necesario suministrar nombres ni información alguna. Si el padre/madre cambia de opinión posteriormente y desea recuperar a su bebé, los trabajadores utilizarán brazaletes para poder vincularlos. El bebé llevará un brazaletes y el padre/madre o el adulto que lo entregue recibirá un brazaletes igual.

¿Qué pasa si el padre/madre desea recuperar a su bebé?

Los padres que cambien de opinión pueden comenzar el proceso de reclamar a su recién nacido dentro de los 14 días. Estos padres deberán llamar al Departamento de Servicios para Niños y Familias (Department of Children and Family Services) del Condado de Los Angeles al 1-800-540-4000.

¿Sólo los padres podrán llevar al recién nacido?

No. Si bien en la mayoría de los casos son los padres los que llevan al bebé, la ley permite que otras personas lo hagan si tienen custodia legal.

¿Los padres o el adulto que entrega al bebé deben llamar antes de llevar al bebé?

No. El padre/madre o adulto puede llevar al bebé en cualquier momento, las 24 horas del día, los 7 días de la semana, siempre y cuando entreguen a su bebé a un empleado del hospital o cuartel de bomberos.

¿Es necesario que el padre/madre o adulto diga algo a las personas que reciben al bebé?

No. Sin embargo, el personal del hospital o cuartel de bomberos le pedirá a la persona que entregue al bebé que llene un cuestionario con la finalidad de recabar antecedentes médicos importantes, que resultan de gran utilidad para cuidar bien del bebé. El cuestionario incluye un sobre con el sello postal pagado para enviarlo en otro momento.

¿Qué pasará con el bebé?

El bebé será examinado y le brindarán atención médica. Cuando le den el alta del hospital, los trabajadores sociales inmediatamente ubicarán al bebé en un hogar seguro donde estará bien atendido, y se comenzará el proceso de adopción.

¿Qué pasará con el padre/madre o adulto que entregue al bebé?

Una vez que los padres o adulto hayan entregado al bebé al personal del hospital o cuartel de bomberos, pueden irse en cualquier momento.

¿Por qué se está haciendo esto en California? ?

La finalidad de la Ley de Entrega de Bebés sin Peligro es proteger a los bebés para que no sean abandonados, lastimados o muertos por sus padres. Usted probablemente haya escuchado historias trágicas sobre bebés abandonados en basureros o en baños públicos. Los padres de esos bebés probablemente hayan estado pasando por dificultades emocionales graves. Las madres pueden haber ocultado su embarazo, por temor a lo que pasaría si sus familias se enteraran. Abandonaron a sus bebés porque tenían miedo y no tenían nadie a quien pedir ayuda. El abandono de un recién nacido es ilegal y pone al bebé en una situación de peligro extremo. Muy a menudo el abandono provoca la muerte del bebé. La Ley de Entrega de Bebés sin Peligro impide que vuelva a suceder esta tragedia en California.

Historia de un bebé

A la mañana temprano del día 9 de abril de 2005, se entregó un recién nacido saludable a las enfermeras del Harbor-UCLA Medical Center. La mujer que llevó el recién nacido al hospital se dio a conocer como la tía del bebé, y dijo que la madre le había pedido que llevara al bebé al hospital en su nombre. Le entregaron a la tía un brazaletes con un número que coincidía con la pulsera del bebé; esto serviría como identificación en caso de que la madre cambiara de opinión con respecto a la entrega del bebé y decidiera recuperarlo dentro del período de 14 días que permite esta ley. También le dieron a la tía un cuestionario médico, y ella dijo que la madre lo llenaría y lo enviaría de vuelta dentro del sobre con franqueo pagado que le habían dado. El personal médico examinó al bebé y se determinó que estaba saludable y a término. El bebé fue ubicado con una buena familia que ya había sido aprobada para adoptarlo por el Departamento de Servicios para Niños y Familias.



Chapter 2.201 - LIVING WAGE PROGRAM

- 2.201.010 - Findings.
- 2.201.020 - Definitions.
- 2.201.030 - Prospective effect.
- 2.201.040 - Payment of living wage.
- 2.201.050 - Other provisions.
- 2.201.060 - Employer retaliation prohibited.
- 2.201.070 - Employee retention rights.
- 2.201.080 - Enforcement and remedies.
- 2.201.090 - Exceptions.
- 2.201.100 - Severability.

Sections:

2.201.010 - Findings.

The board of supervisors finds that the county of Los Angeles is the principal provider of social and health services within the county, especially to persons who are compelled to turn to the county for such services. Employers' failure to pay a living wage to their employees causes them to use such services thereby placing an additional burden on the county of Los Angeles.

(Ord. 2007-0011 § 1, 2007: Ord. 99-0048 § 1 (part), 1999.)

2.201.020 - Definitions.

The general definitions contained in Chapter 2.02 shall be applicable to this Chapter unless inconsistent with the following definitions:

- A. "County" includes the County of Los Angeles, any County officer or body, any County department head, and any County employee authorized to enter into a Proposition A contract or a cafeteria services contract with an employer.
- B. "Employee" means any individual who is an employee of an employer under the laws of California, and who is providing full- or part-time services to an employer, some or all of which are provided to the County of Los Angeles under a Proposition A contract, or under a cafeteria services contract at a County of Los Angeles owned or leased facility.
- C. "Employer" means:
 - 1. An individual or entity who has a contract with the County:
 - a. For services which is required to be more economical or feasible under Section 44.7 of the Charter of the County of Los Angeles, and is not listed as

an excluded contract in Section 2.121.250 B of the Los Angeles County Code, referred to in this Chapter as a "Proposition A contract," or

- b. For cafeteria services, referred to in this Chapter as a "cafeteria services contract," and
- c. Who has received or will receive an aggregate sum of \$25,000.00 or more in any 12 month period under one or more Proposition A contracts and/or one or more cafeteria services contracts; or

2. An individual or entity that enters into a subcontract with an employer, as defined in subsection C1 and who employs employees to provide services under the employer's contract with the County.

- D. "Full time" means a minimum 40 hours worked per week, or a lesser number of hours, if the lesser number is a recognized industry standard and is approved as such by the Chief Executive Officer, but in no event less than 35 hours worked per week.
- E. "Part time" means less than 40 hours worked per week, unless a lesser number is a recognized industry standard and is approved as such by the Chief Executive Officer.
- F. "Proposition A contract" means a contract governed by Title 2, Section 2.121.250 et seq., of this code, entitled Contracting with Private Business.

(Ord. 2015-0061 § 1, 2015: Ord. 2007-0011 § 2, 2007: Ord. 99-0048 § 1 (part), 1999.)

2.201.030 - Prospective effect.

This chapter shall be applicable to Proposition A contracts and cafeteria services contracts and their amendments the terms of which commence three months or more after the effective date of this chapter. [16](#) It shall not be applicable to Proposition A contracts or cafeteria services contracts or their amendments in effect before this chapter becomes applicable.

(Ord. 99-0048 § 1 (part), 1999.)

2.201.040 - Payment of living wage.

- A. Employers shall pay employees a living wage for their services provided to the County of no less than the hourly rate set under this Chapter or in Title 8—Consumer Protection, Business and Wage Regulations, commencing with Section 8.100.010, whichever is higher. The rate shall be as follows:
 - 1. On March 1, 2016, and thereafter the rate shall be \$13.25 per hour;
 - 2. On January 1, 2017, and thereafter the rate shall be \$14.25 per hour;

16) --- **Editor's note**—Ordinance 99-0048, which enacted Ch. 2.201, is effective on July 22, 1999.

3. On January 1, 2018, and thereafter the rate shall be \$15.00 per hour;
 4. On January 1, 2019, and thereafter the rate shall be \$ 15.79 per hour;
 5. Beginning January 1, 2020, and thereafter the living wage rate shall increase annually based on the average Consumer Price Index for Urban Wage Earners and Clerical Works (CPI-W) for the Los Angeles metropolitan area (Los Angeles-Riverside-Orange County, CA), which is published by the Bureau of Labor Statistics of the United States Department of Labor.
- B. The Board of Supervisors may, from time to time, adjust the amounts specified in subsection A of this Section, above for future contracts. Any adjustments to the living wage rate specified in subsection A that are adopted by the Board of Supervisors shall be applicable to Proposition A contracts and cafeteria services contracts and their amendments.

(Ord. 2015-0061 § 2, 2015: Ord. 2007-0011 § 3, 2007: Ord. 99-0048 § 1 (part), 1999.)

2.201.050 - Other provisions.

- A. Full Time Employees. An employer shall assign and use full time employees to provide services under a Proposition A contract or a cafeteria services contract, unless the employer can demonstrate to the County the necessity to use non-full time employees based on staffing efficiency or the County requirements of an individual job.
- B. Neutrality in Labor Relations. An employer shall not use any consideration received under a Proposition A contract or a cafeteria services contract to hinder, or to further, organization of, or collective bargaining activities by or on behalf of an employer's employees, except that this restriction shall not apply to any expenditure made in the course of good faith collective bargaining, or to any expenditure pursuant to obligations incurred under a bona fide collective bargaining agreement, or which would otherwise be permitted under the provisions of the National Labor Relations Act.
- C. Administration. The Chief Executive Officer and the Internal Services Department shall be responsible for the administration of this chapter. The Chief Executive Officer and the Internal Services Department may, with the advice of County Counsel, issue interpretations of the provisions of this chapter. The Chief Executive Officer in conjunction with the Internal Services Department shall issue written instructions on the implementation and ongoing administration of this Chapter. Such instructions may provide for the delegation of functions to other County departments.
- D. Compliance Certification. An employer shall, during the term of a Proposition A contract, or a cafeteria services contract, report for each employee and certify the hours worked, wages paid, and provide other information deemed relevant to the

enforcement of this Chapter by the County. Such reports shall be made at the times and in the manner set forth in instructions issued by the Chief Executive Officer in conjunction with the Internal Services Department. The Internal Services Department in conjunction with the Chief Executive Officer shall report annually to the Board of Supervisors on contractor compliance with the provisions of this Chapter.

- E. Contractor Standards. An employer shall demonstrate during the procurement process and for the duration of a Proposition A contract or a cafeteria services contract a history of business stability, integrity in employee relations, and the financial ability to pay a living wage.

(Ord. 2015-0061 § 3, 2015: Ord. 2011-0066 § 3, 2011: Ord. 99-0048 § 1 (part), 1999.)

2.201.060 - Employer retaliation prohibited.

No employer shall take an adverse action causing a loss of any benefit of employment, of any contract benefit, or any statutory benefit to any employee, person, or other entity, who has reported a violation of this chapter to the board of supervisors or to one or more of their offices, to the county chief administrative officer, or to the county auditor controller, or to the county department administering the Proposition A contract or cafeteria services contract.

(Ord. 99-0048 § 1 (part), 1999.)

2.201.070 - Employee retention rights.

In the event that any Proposition A contract or cafeteria service contract is terminated by the county prior to its expiration, any new contract with a subsequent employer for such services shall provide for the employment of the predecessor employer's employees as provided in this section.

- A. A "retention employee" is an employee of a predecessor employer:
 - 1. Who is not an exempt employee under the minimum wage and maximum hour exemptions defined in the federal Fair Labor Standards Act;
 - 2. Who has been employed by an employer under a predecessor Proposition A contract or a predecessor cafeteria services contract for at least six months prior to the date of a new contract; and
 - 3. Who is or will be terminated from his or her employment as a result of the county entering into a new contract.
- B. Subsequent employers shall offer employment to all retention employees who are qualified for such jobs.

- C. A subsequent employer is not required to hire a retention employee who:
 - 1. Has been convicted of a crime related to the job or his or her job performance; or
 - 2. Fails to meet any other county requirement for employees of a contractor.
- D. A subsequent employer may not terminate a retention employee for the first 90 days of employment under a new contract, except for cause. Thereafter a subsequent employer may retain a retention employee on the same terms and conditions as the subsequent employer's other employees.

(Ord. 99-0048 § 1 (part), 1999.)

2.201.080 - Enforcement and remedies.

For violation of any of the provisions of this chapter:

- A. An employee may bring an action in the courts of the state of California for damages caused by an employer's violation of this chapter.
- B. The county department head responsible for administering a Proposition A contract or a cafeteria services contract may do one or more of the following in accordance with such instructions as may be issued by the chief administrative officer:
 - 1. Assess liquidated damages as provided in the contract; and/or
 - 2. Recommend to the board of supervisors the termination of the contract; and/or
 - 3. Recommend to the board of supervisors that an employer be barred from award of future county contracts for a period of time consistent with the seriousness of the employer's violation of this chapter, in accordance with Section 2.202.040 of this code.

(Ord. 2007-0011 § 4, 2007; Ord. 99-0048 § 1 (part), 1999.)

2.201.090 - Exceptions.

- A. Other Laws. This Chapter shall not be interpreted or applied to any employer or to any employee in a manner inconsistent with United States or California laws.
- B. Collective Bargaining Agreements. Any provision of this Chapter shall be superseded by a collective bargaining agreement that expressly so provides.

(Ord. 2015-0061 § 4, 2015; Ord. 99-0055 § 1, 1999; Ord. 99-0048 § 1 (part), 1999.)

2.201.100 - Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

(Ord. 99-0048 § 1 (part), 1999.)

Living Wage Rates Annual Adjustments

The Living Wage Ordinance is applicable to Proposition A and cafeteria services contracts. Employers shall pay employees a Living Wage for their services provided to the county of no less than the hourly rates and effective dates as follows:

| Effective Date | Hourly Rate |
|-----------------------|--------------------|
| March 1, 2016 | \$13.25 |
| January 1, 2017 | \$14.25 |
| January 1, 2018 | \$15.00 |
| January 1, 2019 | \$15.79 |

Effective January 1, 2020, the Living Wage rate will be adjusted based on the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County Area for the 12-month period preceding July 1 of each year.

The Chief Executive Office (CEO) will issue a memo advising departments of the CPI to be used when determining the Living Wage rate effective January 1, 2020, and every year thereafter.

**COUNTY OF LOS ANGELES
LIVING WAGE PROGRAM
PAYROLL STATEMENT OF COMPLIANCE**

I, _____, _____
 (Name of Owner or Company Representative) (Title)

Do hereby state:

1. That I pay or supervise the payment of the persons employed by:

_____ on the _____;
 (Company or subcontractor Name) (Service, Building or Work Site)

that during the payroll period commencing on the _____ day of _____, and
 (Calendar day of Month) (Month and Year)

ending the _____ day of _____ all persons employed on said work site
 (Calendar day of Month) (Month and Year)

have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of _____

(Company Name)

from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 357; 40 U.S.C. 276c), and described below:

| |
|--|
| |
| |
| |

2. That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for employees contained therein are not less than the applicable County of Los Angeles Living Wage rates contained in the contract.

3. That:

A. WHERE FRINGE (Health) BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

In addition to the basic hourly wage rates paid to each employee listed in the above referenced payroll, payments of health benefits as required in the contract have been or will be paid to appropriate programs for the benefit of such employees.

B. WHERE FRINGE (Health) BENEFITS ARE PAID IN CASH

Each employee listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the applicable amount of the required County of Los Angeles Living Wage hourly rate as listed in the contract.

I have reviewed the information in this report and as company owner or authorized agent for this company, I sign under penalty of perjury certifying that all information herein is complete and correct.

| | |
|----------------------|--|
| Print Name and Title | Owner or Company Representative Signature: |
|----------------------|--|

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. IN ADDITION, THE CONTRACTOR OR SUBCONTRACTOR MAY BE SUSPENDED AND PRECLUDED FROM BIDDING ON OR PARTICIPATING IN ANY COUNTY CONTRACT OR PROJECT FOR A PERIOD OF THREE (3) YEARS.



Exhibit O

**COUNTY OF LOS ANGELES
NOTICE TO EMPLOYEES
COUNTY OF LOS ANGELES LIVING WAGE ORDINANCE**

This employer is a contractor with the County of Los Angeles. This contract is subject to the Living Wage Ordinance (LWO) established by the Board of Supervisors (Los Angeles County Code Chapter 2.201). If you are a full-time employee and perform any service to the County under this contract, you must be paid a "living wage" for the hours you work on the County contract.

THESE ARE YOUR RIGHTS. . .

Living Wage

If you are a full-time employee, you must be paid no less than either of the two Living Wage rates listed below:

1. You must be paid not less than the living wage rate of \$9.64 per hour and your employer must pay at least \$2.20 per hour toward health benefits for you and your dependents, **OR**
2. You must be paid not less than the living wage rate of \$11.84 per hour:
 - a. The \$11.84 per hour rate must be paid to you if your employer does not provide you with health benefits, **or** if your employer pays less than \$2.20 per hour towards your health benefits.
 - b. The \$11.84 per hour rate includes \$2.20 per hour to enable you to purchase health benefits on your own, if you so choose. If you need help finding a health plan, your employer may be able to assist you.

Retaliation

You cannot be transferred, demoted or terminated because you reported violations of the Living Wage Program. All acts of retaliation can be reported to Internal Services Department by calling the Living Wage Hotline.

Worker Retention

If the County of Los Angeles terminates its contract with your current employer before the contract's expiration date and enters into a new contract with another contractor for the same service, you may be eligible to continue working as an employee of the new contractor for a period not less than 90 days following the start of the new contract.

Federal Earned Income Tax Credit

You may be eligible to apply for the Federal Earned Income Tax Credit and receive an annual monetary amount established by the IRS if you qualify. Application forms are available from your employer or by contacting the Internal Revenue Service at (800) 829-3676.

If you believe your rights have been violated, you should immediately contact the following:

PARKS AND RECREATION, JIM NORWOOD
County Department Administering this Contract

(626) 821-4671
County Department Phone Number

OR

Internal Services Department
Countywide Contract Compliance Section
Living Wage Hotline
(888) 550-WAGE OR (888) 550-9243



CONDADO DE LOS ANGELES

AVISO A LOS EMPLEADOS SOBRE LA ORDENANZA DE SALARIO DIGNO DEL CONDADO DE LOS ANGELES

Este empleador es un contratista del Condado de Los Angeles. Este contrato está sujeto a la Ordenanza de Salario Digno (LWO) establecido por la Junta de Supervisores (Código del Condado de Los Angeles, Capítulo 2.201). Si usted es un empleado de jornada completa y presta algún servicio para el Condado conforme a este contrato, se le debe pagar el "salario digno", por las horas que trabaja bajo contrato con el Condado.

ESTOS SON SUS DERECHOS...

El Salario Digno

Si usted es un empleado de jornada completa, se le debe pagar no menos de cualquiera de los dos Salarios Dignos identificados:

1. Se le debe pagar no menos del salario digno de \$9.64 por hora, y su empleador debe pagar al menos \$2.20 por hora en beneficios médicos para usted y sus dependientes, o
2. Se le debe pagar no menos del salario digno de \$11.84 por hora:
 - a. Se le debe pagar un salario digno de \$11.84 por hora si su empleador no provee beneficios médicos, o si su empleador paga menos de \$2.20 por hora por sus beneficios médicos.
 - b. El salario digno de \$11.84 por hora incluye los \$2.20 por hora que le permite a usted adquirir beneficios médicos por su cuenta, si así lo dispone. Si necesita ayuda para encontrar un plan de salud, su empleador podría asistirle.

Represalias

Es prohibido que se le transfiera, se le asigne a un puesto inferior o se le despidan por denunciar infracciones con la Ordenanza de Salario Digno. Todo acto de represalia se puede reportar al Internal Services Department a la línea telefónica designada para asuntos del salario digno.

Continuidad en el Empleo

Si el Condado de Los Angeles termina el contrato con su actual empleador antes de la fecha de caducidad del mismo y contrata a otra empresa para el mismo servicio, usted posiblemente tendrá el derecho a trabajar con el nuevo contratista, como mínimo durante los primeros 90 días del nuevo contrato.

Crédito Federal Impositivo sobre Ingresos Salariales

Usted puede solicitar el Crédito Federal Impositivo sobre Ingresos Salariales y recibir una compensación monetaria establecida por el Servicio de Impuestos Internos (IRS) al año si reúne los requisitos para calificar. Para recibir el formulario, comuníquese con su empleador o al IRS al número gratuito (800) 829-3676.

Si usted cree que sus derechos sobre la Ordenanza de Salario Digno han sido violados, favor de llamar a los siguientes teléfonos de inmediato:

PARKS AND RECREATION, JIM NORWOOD

Nombre del Departamento del Condado que administra este contrato

(626) 821-4671

Número de teléfono de dicho departamento

O

Internal Services Department
Countywide Contracta Compílanse Sección
Línea Directa para Quejas sobre el Salario Digno:
(888) 550-WAGE o (888) 550-9243

Revised: January 2012

Title 2 ADMINISTRATION
Chapter 2.206 DEFAULTED PROPERTY TAX REDUCTION PROGRAM

2.206.010 Findings and Declarations.

The Board of Supervisors finds that significant revenues are lost each year as a result of taxpayers who fail to pay their tax obligations on time. The delinquencies impose an economic burden upon the County and its taxpayers. Therefore, the Board of Supervisors establishes the goal of ensuring that individuals and businesses that benefit financially from contracts with the County fulfill their property tax obligation. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.020 Definitions.

The following definitions shall be applicable to this chapter:

- A. "Contractor" shall mean any person, firm, corporation, partnership, or combination thereof, which submits a bid or proposal or enters into a contract or agreement with the County.
- B. "County" shall mean the county of Los Angeles or any public entities for which the Board of Supervisors is the governing body.
- C. "County Property Taxes" shall mean any property tax obligation on the County's secured or unsecured roll; except for tax obligations on the secured roll with respect to property held by a Contractor in a trust or fiduciary capacity or otherwise not beneficially owned by the Contractor.
- D. "Department" shall mean the County department, entity, or organization responsible for the solicitation and/or administration of the contract.
- E. "Default" shall mean any property tax obligation on the secured roll that has been deemed defaulted by operation of law pursuant to California Revenue and Taxation Code section 3436; or any property tax obligation on the unsecured roll that remains unpaid on the applicable delinquency date pursuant to California Revenue and Taxation Code section 2922; except for any property tax obligation dispute pending before the Assessment Appeals Board.
- F. "Solicitation" shall mean the County's process to obtain bids or proposals for goods and services.
- G. "Treasurer-Tax Collector" shall mean the Treasurer and Tax Collector of the County of Los Angeles. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.030 Applicability.

Title 2 ADMINISTRATION
Chapter 2.206 DEFAULTED PROPERTY TAX REDUCTION PROGRAM

This chapter shall apply to all solicitations issued 60 days after the effective date of the ordinance codified in this chapter. This chapter shall also apply to all new, renewed, extended, and/or amended contracts entered into 60 days after the effective date of the ordinance codified in this chapter. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.040 Required Solicitation and Contract Language.

All solicitations and all new, renewed, extended, and/or amended contracts shall contain language which:

- A. Requires any Contractor to keep County Property Taxes out of Default status at all times during the term of an awarded contract;
- B. Provides that the failure of the Contractor to comply with the provisions in this chapter may prevent the Contractor from being awarded a new contract; and
- C. Provides that the failure of the Contractor to comply with the provisions in this chapter may constitute a material breach of an existing contract, and failure to cure the breach within 10 days of notice by the County by paying the outstanding County Property Tax or making payments in a manner agreed to and approved by the Treasurer-Tax Collector, may subject the contract to suspension and/or termination. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.050 Administration and compliance certification.

- A. The Treasurer-Tax Collector shall be responsible for the administration of this chapter. The Treasurer-Tax Collector shall, with the assistance of the Chief Executive Officer, Director of Internal Services, and County Counsel, issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other departments.
- B. Contractor shall be required to certify, at the time of submitting any bid or proposal to the County, or entering into any new contract, or renewal, extension or amendment of an existing contract with the County, that it is in compliance with this chapter is not in Default on any County Property Taxes or is current in payments due under any approved payment arrangement. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.060 Exclusions/Exemptions.

Title 2 ADMINISTRATION
Chapter 2.206 DEFAULTED PROPERTY TAX REDUCTION PROGRAM

- A. This chapter shall not apply to the following contracts:
1. Chief Executive Office delegated authority agreements under \$50,000;
 2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor;
 3. A purchase made through a state or federal contract;
 4. A contract where state or federal monies are used to fund service related programs, including but not limited to voucher programs, foster care, or other social programs that provide immediate direct assistance;
 5. Purchase orders under a master agreement, where the Contractor was certified at the time the master agreement was entered into and at any subsequent renewal, extension and/or amendment to the master agreement.
 6. Purchase orders issued by Internal Services Department under \$100,000 that is not the result of a competitive bidding process.
 7. Program agreements that utilize Board of Supervisors' discretionary funds;
 8. National contracts established for the purchase of equipment and supplies for and by the National Association of Counties, U.S. Communities Government Purchasing Alliance, or any similar related group purchasing organization;
 9. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles Purchasing Policy and Procedures Manual, section P-3700 or a successor provision;
 10. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, section 4.6.0 or a successor provision;
 11. A purchase card purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-2810 or a successor provision;
 12. A non-agreement purchase worth a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section A-0300 or a successor provision; or

Title 2 ADMINISTRATION

Chapter 2.206 DEFAULTED PROPERTY TAX REDUCTION PROGRAM

13. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual section P-0900 or a successor provision;
 14. Other contracts for mission critical goods and/or services where the Board of Supervisors determines that an exemption is justified.
- B. Other laws. This chapter shall not be interpreted or applied to any Contractor in a manner inconsistent with the laws of the United States or California. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.070 Enforcement and Remedies.

- A. The information furnished by each Contractor certifying that it is in compliance with this chapter shall be under penalty of perjury.
- B. No Contractor shall willfully and knowingly make a false statement certifying compliance with this chapter for the purpose of obtaining or retaining a County contract.
- C. For Contractor's violation of any provision of this chapter, the County department head responsible for administering the contract may do one or more of the following:
 1. Recommend to the Board of Supervisors the termination of the contract; and/or,
 2. Pursuant to chapter 2.202, seek the debarment of the contractor; and/or,
 3. Recommend to the Board of Supervisors that an exemption is justified pursuant to Section 2.206.060.A.14 of this chapter or payment deferral as provided pursuant to the California Revenue and Taxation Code. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.080 Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. No. 2009-0026 § 1 (part), 2009.)



EXHIBIT 21

COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

CERTIFICATION OF COMPLIANCE

GREEN INITIATIVES

I, Terry Noriega, as the President
Name (please print or type) Title
of Mariposa Landscapes, Inc. providing services at
Name of company
Los Angeles, Orange, Riverside
County facility (ies)

I, hereby certify that our Company shall use reasonable efforts to initiate "green" practices for environmental and energy conservation benefits. Our Company shall purchase, store, and use environmentally and human friendly products that are compatible with products used by the County of Los Angeles.

Terry Noriega 06/01/2016
Signed Dated

ORDINANCE NO. 2009-0044

An ordinance amending Title – 17 Parks, Beaches and Other Public Places, to prohibit smoking in parks.

The Board of Supervisors of the County of Los Angeles ordains as follows.

SECTION 1. Section 17.04.035 is hereby added to read as follows:

17.04.035 Contract-operated facilities.

"Contract-operated facilities" means parks, which are operated, controlled, or maintained, in whole or in part, pursuant to an agreement with a lessee, concessionaire, operator, contractor, or vendor, for the purpose of providing recreational services to the public.

SECTION 2. Section 17.04.185 is hereby added to read as follows:

17.04.185 Smoking.

"Smoke" or "smoking" shall have the meaning as set forth in Section 11.64.020(13) of this code.

SECTION 3. Section 17.04.645 is hereby added to read as follows:

17.04.645 Smoking Prohibited,

Smoking shall be prohibited at all parks, except:

1. Smoking shall be permitted by actors who are acting during a permitted production or by models during a permitted photography session, unless otherwise determined by the Director, in consultation with the applicable Fire Official: and
2. Smoking shall be permitted within contract-operated facilities, in designated areas, at the discretion of the Director, in consultation with the operators of said facilities.

[1704035CSCC]