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**ADOPTED**
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

45 September 13, 2016

LORI GLASGOW
EXECUTIVE OFFICER

September 13, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT TO PURCHASE SIX INMATE TRANSPORTATION BUSES (ALL DISTRICTS) (3 VOTES)**

## SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) seeks Board approval to purchase six inmate transportation buses (Buses) and to authorize Internal Services Department (ISD) in its capacity as the County Purchasing Agent (CPA), to proceed with the solicitation and purchase of the Buses, not exceeding the total amount of $3,735,230.

## IT IS RECOMMENDED THAT THE BOARD:

Authorize ISD in its capacity as the CPA, to proceed with the acquisition of six Buses, not to exceed a total of $3,735,230.

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to purchase six Buses as part of an effort to replace its aging fleet and to authorize the CPA to proceed with the solicitation and acquisition of these capital assets with a cost of more than $250,000 each. The Department currently operates 82 prisoner transportation coach-style buses that together are driven more than 2.4 million miles per year. Based upon industry standards, these buses should be replaced after 12 years or 500,000 miles. The Department currently has eight buses that meet or exceed replacement criteria. The age and condition of these buses have resulted in untimely breakdowns.

**Implementation of Strategic Plan Goals**

The recommendations are consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness/Fiscal Sustainability by reducing fleet downtime for repairs and Goal 3, Integrated Services Delivery by reducing nitrous oxide and particulate emissions.

## FISCAL IMPACT/FINANCING

There will be no impact to net County cost. The total estimated cost for the replacement of six Buses will be funded from the Department's Processing Fee Fund, which is the Department's Special Funds. This funding has been included in the Department's Fiscal Year 2016-17 Supplemental Budget Request for Special Funds.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Upon Board approval, the implementation of this project will assist the Department in meeting state and local environmental objectives by reducing vehicle emissions. The Department's oldest diesel buses produce significant nitrogen oxide and toxic particulate matter emissions, which are associated with a wide variety of respiratory illnesses, heart disease, various cancers, and other health concerns. All the new Buses will produce less than half of the nitrous oxide and particulate emissions of one of the Department's old buses.

On October 16, 2001, the Board adopted a policy whereby departments will obtain Board approval to purchase or finance equipment with a unit cost of $250,000 or greater prior to submitting their requisition to the CPA.

This Board letter has been reviewed by County Counsel.

## CONTRACTING PROCESS

The procurement of these Buses is a commodity purchase under the statutory authority of the CPA. The purchase will be requisitioned through and accomplished by the CPA in accordance with the County's purchasing policies and procedures established by the County's ISD.

## IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will improve the operation of inmate transportation. The purchase of replacement Buses will greatly reduce the risk of bus breakdowns and disruptions when transporting inmates. This action will also significantly reduce the nitrogen oxide and particulate matter emissions associated with a wide variety of health concerns.

**CONCLUSION**

Upon Board approval, please return two copies of the adopted Board letter to the Department's Court Services Division.

Sincerely,

JIM McDONNELL
Sheriff

JM:JAT:jt