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"To enrich lives through effective and caring service"

August 9, 2016

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

16 August 9, 2016

LORI GLASGOW
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF ANIMAL CARE AND CONTROL
LANCASTER ANIMAL CARE AND CONTROL PEN REPLACEMENT
CATEGORICAL EXEMPTION ESTABLISH CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET CAPITAL PROJECT NO. 87316
(FIFTH DISTRICT - 3 VOTES)

SUBJECT

Approval of the recommended actions will establish the Lancaster Animal Care Center Pen Replacement Project; approve the Project scope and budget; find that the Project is exempt from the California Environmental Quality Act; and authorize the Chief Deputy Director of Internal Services Department, or his designee, to deliver the Project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the Project categorically exempt from the California Environmental Quality Act for reasons stated herein and reasons reflected on record of the Project.

2. Establish the Lancaster Animal Care Center Pen Replacement Project, Capital Project No.87316 and approve the total project cost estimate of $209,000.

3. Authorize the Chief Deputy Director of the Internal Services Department (ISD), or his designee, to deliver the Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will establish the Lancaster Animal Care Center Pen Replacement Project (Project); approve the project scope and total project cost estimate; find that the Project is exempt from the California Environmental Quality Act (CEQA); and authorize ISD to deliver the Project using a Board-approved Job Order Contract. The Lancaster Animal Care Center is located at 5210 W Avenue I, Lancaster, CA 93536.

The existing chicken coop pen, small livestock pen, hog pen, and horse corral have exceeded their useful life. The existing pens and corrals no longer provide adequate protection against the elements, cannot adequately house animals, and pose safety risks for the animals they house and the staff that provides their care.

The Project will consist of the replacement of the existing chicken coop pen with a pre-fabricated enclosure with a swing gate, roof sheeting, and wall siding. The chicken coop enclosure will have double built-up pipe columns that will be anchored to a pier and onto the existing concrete foundation. The existing small livestock pen will be replaced with a two stall, pre-fabricated enclosure, roof sheeting and siding, which will be anchored to the existing footing. The hog pen and horse stall will be replaced with a three stall, pre-fabricated enclosure consisting of one horse stall and two hog pens with metal roof sheeting and wall siding. The hog pen and horse enclosure will be mounted to a portion of the existing footing.

The construction documents for the pre-fabricated pens were completed March 2016. Jurisdictional approvals were obtained April 2016. The Project will be completed using a Board approved job order contract with substantial completion anticipated a six months following approval of this Board letter.

Implementation of Strategic Plan Goals

The Projects will support the Countywide Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Service Delivery (Goal 3), by investing in public infrastructure that will provide improved animal care and control services for County of Los Angeles residents.

FISCAL IMPACT/FINANCING

The total project budget is currently estimated at $209,000, which includes design, construction, equipment and a change order allowance.

Sufficient appropriation is available in the Fiscal Year 2016-17 Capital Projects/Refurbishments Budget under Capital Project No. 87316 to fully fund the Project. The Project is funded with prior year net County cost.

Operating Budget Impact

There are no anticipated impacts to the Department of Animal Care and Control's Operating Budget as a result of the Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the Project is exempt from Civic Art Fees as eligible project costs do not exceed $500,000.

ENVIRONMENTAL DOCUMENTATION

This proposed general improvement Project is categorically exempt from CEQA. The Project to replace the animal pens is within a class of projects that has been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301 (a) and (f) and 15302(c) of the State of CEQA Guidelines and Classes 1(d) and (i) and 2(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project consists of minor alterations and repairs to an existing public facility and replacement of existing structures at the same site as the structures replaced. The activities involve negligible or no expansion of an existing use. In addition, the Project is not in a sensitive area and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make use of the exemption inapplicable based on the Project records.

Upon the Board's approval of the Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State of CEQA.

CONTRACTING PROCESS

This Project will be delivered using an ISD Board-approved Job Order Contract.

IMPACT ON CURRENT SERVICES

Approval of recommended actions will have no impact on current services or projects. The existing Lancaster Animal Care Center will remain operational during construction of the Project.

CONCLUSION

Please return one adopted copy of this Board letter to ISD's Facilities Operations Services, one adopted copy to the Chief Executive Office, Capital Programs Division and one adopted copy to Animal Care and Control.

Respectfully submitted,

Dave Chittenden
Chief Deputy Director

DC:PE:JA:EU:jl

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Animal Care and Control