OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES
HALL OF JUSTICE

JIM MCDONNELL, SHERIFF

July 19, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
QUARTERLY REPORT BACK ON THE STATUS OF RECOMMENDATIONS
MADE BY THE CITIZENS' COMMISSION ON JAIL VIOLENCE

On October 16, 2012, the Board requested the Los Angeles County (County) Sheriff's Department (Department) report back on the status of recommendations made by the Citizens' Commission on Jail Violence (CCJV). For a historical account of all the recommendations, please refer to the Department's October 8, 2013, response. Beginning with the November 12, 2013, response, the Department will limit the status updates to only those recommendations that are being funded or are still in the process of being implemented.

Should you have any questions or require additional information, please contact me or Assistant Sheriff Kelly L. Harrington, Custody Services Division, at (213) 893-5001.

Sincerely,

JIM McDONNELL
SHERIFF

STATUS OF RECOMMENDATIONS REGARDING THE JAIL SYSTEM

On October 8, 2013, the Board approved the first phase of funding for many of the remaining CCJV recommendations. The Department is currently in the process of implementing the Phase I actions approved by the Board. Below is the current status of each of the remaining recommendations still in progress.

Recommendation 3.8 - PPI and FAST should be replaced with a single, reliable, and comprehensive data tracking system.

The Performance Recording and Monitoring System (PRMS) continues to be developed and is on-schedule to be completed by December 2016. Developers have finished the design of the AD-HOC reporting feature and are currently implementing their design as well as fine tuning its features.

Recommendation 3.12 –The Board of Supervisors should provide funding so that the Department can purchase additional body scanners.

The Department's Custody Services Division (CSD) anticipates the installation of the second scanner at the Department's Century Regional Detention Facility (CRDF) by the end of April 2016. CSD anticipates installing two additional scanners at the Department's Inmate Reception Center (IRC) Old Side Court Line and IRC Booking Front by the end of December 2016. CSD anticipates adding two scanners at the Department's North County Correctional Facility (NCCF) by April 2017; and also two scanners added at the Department's Pitchess Detention Center (PDC) North Facility by March 2018. CSD is currently working with a private consulting firm to consider ancillary locations for additional body scanners.

The PDC South Facility's two scanners have scanned 6,557 inmates from September 28, 2015, to January 31, 2016.

The IRC Booking Front body scanner has scanned 7,442 of 29,591 new inmates booked from November 1, 2015, through February 29, 2016. This body scanner operates Monday through Friday, during the Day and PM shifts as inmates are being processed. During this time, no contraband was recovered.

The IRC Old Side Court Line scanner has scanned 19,064 of 78,097 court returnee inmates from November 1, 2015, through February 29, 2016. This body scanner operates Monday through Friday, several hours during the Day and PM shifts as inmates return from court. During this time, no contraband was recovered.

The CRDF body scanner has scanned 9,773 inmates from November 1, 2015, through January 31, 2016. During this same time period, CRDF received 9,485 new bookings and court returnees. The total number of scanned inmates is larger due to CRDF also

scanning inmate workers after their daily duties. This equates to approximately 103 percent. This body scanner operates on all three shifts, seven days a week. In December 2015, the body scanners located four items of contraband.

Recommendation 4.11 - Management staff should be assigned and allocated based on the unique size and needs of each facility.

The hiring of administrative support staff for the Department's CSD is ongoing. The Department's CSD has currently filled 16 of the 19 professional staff positions. Of the three remaining vacant positions (2 intermediate typist clerks and 1 operations assistant I) the units are in the interviewing process for the two intermediate typist clerks. The operations assistant I applicant at NCCF is in the background phase of the hiring process. The Department anticipates the remaining three Phase II positions to be hired by the end of June 2016.

As these are normal hiring and retention issues, it is recommended this item be considered implemented. Unless otherwise directed, LASD will discontinue reporting on this item.

Recommendation 4.12 - LASD should create an internal Audit and Inspections Division.

The Department's Audit and Accountability Bureau (AAB) has a total of 42 assigned personnel. The written examination and oral interview process for the law enforcement auditors has been completed. Six law enforcement auditors have been selected and started the background check process. AAB anticipates the background process to be completed by Fiscal Year 2016. Additionally, the remainder of AAB's 13 Phase III personnel positions are currently deferred until CSD federal mandates are completed.

AAB has completed 14 audits and has 13 audits in progress for a total of 27 audits. AAB has completed 35 shooting reviews and is currently reviewing 6 others for a total of 41 shooting reviews. AAB has completed 41 special projects and has 3 others in progress (the number of special projects has been adjusted because shooting reviews are now a separate category at AAB).

Recommendation 6.3 - Deputies and supervisors should receive significantly more custody specific training overseen by the Department's Leadership and Training Division.

The Department continues to schedule and hold mandatory training classes for use of force, ethics, and supervising mentally ill inmates. The Department's stated goals are listed in the following table:

Training Class	**Feb 2016 Actual**	**June 2016 Goal**
Identifying and Interacting with Mentally Ill Inmates	94%	95%
Force Concepts/Ethics	94%	85%
Jail Specific Restraining Techniques	100%	95%
Use of Force Investigations for Supervisors (For new Supervisors only)	98%	98%
Inmate Extraction Training	98%	95%

The Department will continue these mandatory classes until all line personnel have participated. The current class action litigation will delay the implementation of the Annual Training Plan as originally envisioned. However, the class action litigation will result in the implementation of a training plan that the Department's CSD has agreed to fulfill. Pursuant to the Rosas and Department of Justice (DOJ) litigation on August 3, 2015, CSD training began the implementation of a 32-hour "De-Escalation and Verbal Resolution" (DeVRT) course, which will become mandated training for all existing and newly hired Deputy Sheriff Generalists within CSD. This highly interactive course is designed for law enforcement personnel working with an incarcerated population in the County's jail system. The course examines core concepts that emphasize effectively working with inmates with mental illnesses, disabilities, and/or in situations within the correctional environment that warrant the use of de-escalation techniques and communication strategies.

On March 7, 2016, the applicant who had been hired to fill the statistical analyst position, Phase II, notified the Department that she was declining the position and pursuing a job offer outside the Department. As a result, the hiring process for this position, which is now assigned to the Department's Custody Support Services Unit, was reinitiated on March 10, 2016. It is unknown at this time when the hiring process will be completed. The following Phase III items have been hired and assigned to the unit: one lieutenant, two bonus deputies, and one operations assistant II. An applicant has been identified to fill the law enforcement technician position and is currently engaged in the polygraph portion of the background process. We anticipate an update on this portion of the process by the end of March 2016.

The CCJV training should be considered "Implemented" and future reporting on training should be related to the Rosas and DOJ agreements. Unless otherwise directed, the Department will discontinue reporting on this item.

Recommendation 7.1 - The investigative and disciplinary system should be revamped.

The Department's Internal Affairs Bureau (IAB) personnel's caseload increased from approximately 11 cases per investigator to approximately 14 cases. The average case completion time also increased from 8 to 9 months per case to approximately 11 months. The IAB has had an increase in investigation requests and a decrease in personnel, which has required investigators to spend more time vetting and prioritizing their caseload, as well as carry an increased volume.

The Department's Internal Criminal Investigations Bureau (ICIB) had a decrease in the average caseload per investigator from 4.8 cases to 3.7 cases. The average case completion time also decreased from 4.5 months to 4.2 months. It is expected the case completion time will continue to vacillate due to the complexities of some cases, and the continued need for additional support staff to assist in the case closure process.

Additionally, the remainder of IAB and ICIB's Phase III personnel positions are currently deferred until CSD federal mandates are completed.

Recommendation 7.14 - The inmate grievance process should be improved and include added checks and oversight.

The Department's Custody Automated Reporting and Tracking System (CARTS) application continues operating in maintenance mode, with no reported application issues, bugs, or flaws. The functionality was defined according to business requirements for the current grievance/request process and was consistent with the CCJV 7.14 recommendations.

During this reporting period, the scoping, functional, and technical design of two new enhancements were completed. As part of these enhancements, functionality was deployed within the appeals processing module to audit the staff's processing of inmate appeals. In addition, an extension module was created to allow for better tracking and auditing of workflow deadlines. Both modules have been deployed and added to the routine maintenance schedule. Lastly, the development of a dashboard for expediting medical requests has been completed and is awaiting final acceptance by the Department's Medical Services Bureau.

Network configuration and fiber cable installation for the Inmate Data Network (IDN) project is moving forward. Work on pulling power and installing iPad enclosures has commenced at the Department's Men's Central Jail (MCJ) and CRDF with over 60 completed. 500 iPads have been configured with the current version of the inmate grievance application. MCJ and Twin Towers Correctional Facility (TTCF) are scheduled for activation of iPads for inmate grievances in August of 2016.

CRDF is scheduled to start in December 2016. A detailed scheduled for the installation of iPads at PDC facilities is being developed.

Between November 20, 2015, and March 22, 2016, the computer tablets currently in place processed 43,438 requests for information, 4,046 requests for service, and 754 grievances. There were a total of 43 personnel grievances.

Grievance policies were revised to maintain consistency with the Rosas Agreement and to improve the handling and processing of inmate grievances. The revised policy was returned to the Department by the court appointed monitors, which included recommendations for minor edits. The Department anticipates completing the recommended edits and resubmitting the proposed inmate grievance policy to the monitors by April 4, 2016.

The Department's CSD grievance teams comprising of sworn supervisors and custody assistants continue to work within the MCJ, TTCF, CRDF, NCCF, and the PDC's North and South Facilities. Grievance teams have been tasked with the responsibility of collecting and tracking inmate grievances, and ensuring they are addressed appropriately.

Due to the concurrent and overriding objectives being addressed in the Rosas Agreement, which include improvements and revisions to the inmate grievance policy and procedures, future reporting of Recommendation 7.14 should defer to the implementation of the Rosas Agreement.

Recommendation 7.15 - The use of lapel cameras as an investigative tool should be broadened.

The Department's Data Systems Bureau (DSB) has received and installed over 500 closed circuit television cameras at CRDF. The Department is in the process of procuring the hardware which will become the infrastructure of the PDC CCTV system. Concurrently, we are working to construct/retrofit an existing room, which will become the main communications room for the CCTV infrastructure. NCCF will have an operational system by the middle of June 2016, with a complete system by July 2017. This timeline is well ahead of the proposed five-year plan.