



GAIL FARBER, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

July 05, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

19 July 5, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**CONSTRUCTION-RELATED CONTRACT
PITCHESS LAUNDRY AND WATER TANKS REPLACEMENT PROJECT
APPROVE APPROPRIATION ADJUSTMENT AND
REVISED PROJECT BUDGET
ADOPT, ADVERTISE, AND AWARD
AUTHORIZE LOCAL WORKER HIRING PROGRAM
SPECS. 6703; CAPITAL PROJECT NO. 69718
(SUPERVISORIAL DISTRICT 5) (3 VOTES)**

SUBJECT

Approval of the recommended actions will approve an appropriation adjustment, approve the revised project budget, authorize a Local Worker Hiring program, adopt plans and specifications, allow advertising for construction bids, and authorize the Director of Public Works or her designee to award and execute a construction contract for the project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended actions are within the scope of the previously approved exemption for the Pitchess Laundry and Water Tanks Replacement project under the California Environmental Quality Act for the reasons stated in this letter and in the record of the project or the circumstances under which it will be implemented since approval.
2. Approve the revised total project budget of \$7,400,000 for the Pitchess Laundry and Water Tanks Replacement project, Capital Project No. 69718.

BIDS: August 2, 2016 at 10:30 a.m.

3. Approve an appropriation adjustment transferring \$400,000 in net County cost currently appropriated within the Fiscal Year 2016-17 Capital Projects/Refurbishments Budget under Capital Project No. 86950 to Capital Project No. 69718.

4. Adopt plans and specifications that are on file with the Department of Public Works for construction of the laundry portion of the Pitchess Laundry and Water Tanks Replacement project.

5. Instruct the Executive Officer of the Board to advertise the project for bids to be received and opened on August 2, 2016, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

6. Delegate authority to the Director of Public Works or her designee to make the determination that a bid is nonresponsive and to reject a bid on that basis, to award to the next apparent lowest responsive and responsible bidder, and to waive inconsequential and nonmaterial deficiencies in bid submittals.

7. Authorize the Director of Public Works or her designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule, schedule of values, and submittal list for a \$3,000 not-to-exceed fee funded by the existing project funds.

8. Contingent on the apparent lowest responsive and responsible bidder preparing a baseline construction schedule that is acceptable to the Director of Public Works or her designee, authorize the Director of Public Works or her designee to award and execute a construction contract to that bidder, in the form previously approved by County Counsel, so long as the bid amount does not exceed the estimated construction cost of \$1,700,000, or if the bid exceeds that estimate, the contract can be awarded within the remaining total project budget; to establish the effective date of the contract upon receipt by Public Works acceptable performance and payment bonds and evidence for required contractor insurance; and to take all other actions necessary and appropriate to fully deliver this project.

9. Authorize the implementation of a Local Worker Hiring program for the laundry portion of the Pitchess Laundry and Water Tanks Replacement project and find that the program furthers a legitimate governmental interest for the reasons stated in this letter and in the project files.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval will find that the recommended actions are within the scope of the previously approved categorical exemption under the California Environmental Quality Act and there have been no substantial changes to the project since approval; approve an appropriation adjustment and revised project budget; authorize a Local Worker Hiring program; adopt plans and specifications; advertise for construction bids; and authorize the Director of Public Works or her designee to award and execute a construction contract.

Background

The Pitchess Laundry and Water Tanks Replacement project is located within the Pitchess

Detention Center at 29350 The Old Road in Castaic. On April 8, 2014, the Board approved the project, Capital Project No. 69718, with a total project budget of \$7,000,000 and found that the Pitchess Laundry and Water Tanks Replacement project is exempt from the provisions of CEQA; adopted the plans and specifications; authorized the tanks replacement portion of the project to be bid and constructed; authorized the Internal Services Department to proceed with the acquisition of new laundry equipment for the Laundry and Water Tanks Replacement project; and authorized the Director or her designee to proceed with the design of the refurbishment of the laundry portion. On June 18, 2015, the water tank portion of the project was substantially completed.

Laundry Upgrade

The Pitchess Laundry facility serves various Sheriff Department's detention facilities and stations Countywide. Approximately 25 million pounds of laundry is processed annually at this facility. A majority of the laundry equipment dates back to the 1970's and are beyond their useful life.

The scope of the laundry portion of the project includes the purchase and installation of new laundry equipment, electrical and plumbing upgrades to the current laundry building, and installation of a water softening system to support the new equipment. Additionally, an on-site inmate restroom and employee break room will be refurbished as part of the project scope.

The new laundry equipment will be procured through the Internal Services Department and is within the original \$2,555,000 budget assigned for the equipment purchase. Approximately twelve pieces of equipment varying in function are proposed to replace existing deteriorated equipment with more efficiency and lower maintenance costs. The other existing pieces of equipment will remain in operation and be replaced as funding becomes available. During the design of the laundry upgrade, it was determined that the existing building structure required additional reinforcement to support the new laundry equipment and enhancements to the electrical and plumbing systems, which were not initially anticipated. This additional work necessitates an increase to the overall project budget in the amount of \$400,000.

Plans and specifications for the laundry component of the project have been completed, and we are recommending that the Board adopt and advertise these documents for construction bids as required under the Public Contract Code.

To expedite construction of the project, it is recommended that the Board authorize the Director or her designee to award and execute a construction contract with the apparent lowest responsive and responsible bidder if the low bid can be awarded within the total project budget approved by the Board.

The proposed consultant services agreement requires the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule that conforms to the County of Los Angeles' schedule specification.

It is anticipated that construction will begin in October 2016 and be completed in March 2017.

Local Worker Hiring Program

It is recommended that a Local Worker Hiring program with an aspirational goal of at least 30 percent of the total California craft worker hours be implemented for construction with the following key elements:

- Local residency is defined by zip codes in two preference areas within the County of Los Angeles; the Primary Residency Preference Area within a 5-mile radius of the project followed by a Secondary Residency Preference Area that includes zip codes having an unemployment rate in excess of 150 percent of the County average.
- The Local Worker Hiring program will not include a "Disadvantaged Local Worker" component.

Green Building/Sustainable Design Program

The project will support the Board's Green Building/Sustainable Design Program to optimize energy and water use efficiency by replacing existing equipment with new and more efficient equipment.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability, Community Support and Responsiveness, and Integrated Services Delivery. The project helps to achieve these goals by replacing the aging and inefficient laundry equipment with new more energy efficient machines, installing a water softening system, and by refurbishing an inmate restroom and employee break room.

FISCAL IMPACT/FINANCING

On April 8, 2014, the Board approved a total project budget of \$7,000,000. Originally, \$1,300,000 was allocated for construction of the laundry components, excluding change order contingency. Due to the increased reinforcements to the building structure and the required enhancements to the electrical and plumbing systems to support the new laundry equipment, which is beyond what was originally anticipated, an increase to the overall project budget in the amount of \$400,000 is required. This increases the total construction budget to \$1,700,000, excluding change order contingency of approximately \$192,000.

Approval of the enclosed appropriation adjustment will transfer prior year net County cost currently appropriated within the Fiscal Year 2016-17 Capital Projects/Refurbishments Budget under Sheriff Department Master Refunding, Capital Project No. 86950, in the amount of \$400,000, to Capital Project No. 69718, to satisfy the increased project budget.

Operating Budget Impact

The Sheriff's Department does not anticipate any one-time start-up or ongoing costs as the project replaces existing laundry equipment. Future maintenance requirements will be fulfilled with existing Sheriff's Department staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard construction contract will be used that contains terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to, the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Contractor Employee Jury Service Program, and the Los Angeles County's Child Support Compliance Program.

The plans and specifications include the contractual provisions and material requirements necessary for the project and are on file with Public Works Architectural Engineering Division.

In accordance with the Board's Civic Art Policy amended on August 11, 2015, this project is exempt from the Civic Art fee as it consists of improvements related to underground infrastructure.

ENVIRONMENTAL DOCUMENTATION

On April 8, 2014, the Board found the Pitchess Laundry and Water Tanks Replacement project to be categorically exempt from CEQA and a notice of exemption was filed with the Registrar-Recorder/County Clerk. The currently recommended actions are within the scope of the previous exemption. With the inclusion of additional scope, there have been no substantial changes to the approved project or the circumstances under which it will be implemented that would require additional findings under CEQA.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the enclosed County's standard Instruction Sheet for Publishing Legal Advertisements.

As requested by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with Us" website.

Participation by Community Business Enterprises in the project is encouraged through Public Works' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. By performing the work in phases, the existing laundry will remain operational during construction of the project.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division II.

The Honorable Board of Supervisors

7/5/2016

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Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER

Director

GF:ME:ec

Enclosures

c: Arts Commission
Chief Executive Office (Capital Programs
Division)
County Counsel
Executive Office
Internal Services Department
Department of Public Social Services
(GAIN/GROW)
Sheriff's Department

COUNTY OF LOS ANGELES

July 05, 2016
DEPT NO: 060

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

**FY 2016-17
3 - VOTES**

SOURCES

USES

SHERIFF DEPARTMENT
2006 MASTER REFUNDING-SH PROJECTS
A01-CP-6014-65046-86950
CAPITAL ASSETS - B & I
DECREASE APPROPRIATION

400,000

SHERIFF DEPARTMENT
SH- PITCHESS LAUNDRY AND WATER TANKS REPLACEMENT PROJECT
A01-CP-6014-65046-69718
CAPITAL ASSETS - B & I
INCREASE APPROPRIATION

400,000

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#19: JUL 05 2016

Lori Glasgow
LORI GLASGOW
EXECUTIVE OFFICER

SOURCES TOTAL

400,000

USES TOTAL

400,000

JUSTIFICATION

Appropriation adjustment transferring \$400,000 in net County cost currently appropriated within the Fiscal Year 2016-17 Capital Projects/Refurbishments budget under Capital Project No. 86950, Sheriff Department 2006 Master Refunding, to Capital Project No. 69718, Pitches Laundry and Water Tanks Replacement Project, to increase the Project budget due to higher than anticipated construction costs.

Frank Cheng
AUTHORIZED SIGNATURE

Frank Cheng, Manger, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY *Jan Fern*

CHIEF EXECUTIVE OFFICER

BY *Chia-Chun Yen*

B.A. NO. 001

DATE *July 5, 2016*

DATE *July 5 2016*

SEND 3 COPIES TO THE AUDITOR-CONTROLLER

July 5, 2016

**CONSTRUCTION-RELATED CONTRACT
PITCHESS LAUNDRY AND WATER TANKS REPLACEMENT PROJECT
ADOPT, ADVERTISE, AND AWARD
AUTHORIZE LOCAL WORKER HIRING PROGRAM
SPECS. 6703; CAPITAL PROJECT NO. 69718
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following project:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u>	<u>DATE OF BID</u>
5	6703	Pitchess Laundry and Water Tanks Replacement Project 29350 The Old Road Castaic, CA 91384	<u>FEE</u> \$75	<u>OPENING</u> August 2, 2016

Copies of the project manual and drawings for the project may be downloaded for free from the Public Works website http://dpw.lacounty.gov/go/construction_contracts or for \$75, a copy may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call Ms. Erayna Chang at (626) 300-2325. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:30 a.m. on August 2, 2016. Bids for the project will be publicly opened, examined, and declared by Public Works at 11:00 a.m. on this date in one of the Main Conference Rooms, 900 South Fremont Avenue, Alhambra, California 91803.

July 5, 2016
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Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor firm to possess an active (B) license classification at the time of bid.

The contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the executive of the work of improvement in accordance with Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file at the Department of Public Works' Architectural Engineering Division, which shall be made available to any interested party upon request.

PREBID CONFERENCE

The Public Works' Project Management Team will hold a mandatory prebid conference/site visit on July 19, 2016, at 10:00 a.m., at the Pitchess Detention Center, located at 29350 The Old Road, Castaic, CA 91384, to provide information on the project, bidding process, and answer any questions that the potential bidders may have.

For further directions, please contact Ms. Erayna Chang with the Public Works Architectural Engineering Division at (626) 300-2325, or egchang@dpw.lacounty.gov.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Americans with Disabilities Act (ADA) Information



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5:00 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference **[PM-3]**.

Información sobre la Ley de Estadounidenses con Discapacidades (ADA)



Individuos que requieran acomodamiento razonable pueden solicitar materiales escritos en formatos alternativos, acomodamiento físico, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental de la Ley de Estadounidenses con Discapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., lunes a jueves (excluyendo días festivos). Personas con problemas auditivos pueden comunicarse primero marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuándo se haga una petición razonable para acomodo, por favor mencione **[PM-3]**.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated July 5, 2016.

Specs. 6703

LORI GLASGOW, EXECUTIVE OFFICER OF
THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES