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Water & Wastewater Service

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Director, Division 3

Secretary

Charles P. Caspary
Director, Division 1

Treasurer

Jay Lewitt
Director, Division 5

Leonard E. Polan

Director, Division 4

David W. Pedersen, P.E.

General Manager

Wayne K. Lemieux

Counsel

HEADQUARTERS

4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
Fax (818) 251-2109

WESTLAKE

FILTRATION PLANT
(818) 251-2370
Fax (818) 251-2379

TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
Fax (818) 251-2309

RANCHO LAS VIRGENES
COMPOSTING FACILITY
(818) 251-2340
Fax (818) 251-2349

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MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

May 11, 2016

59 May 31, 2016

Board of Supervisors
County of Los Angeles
Attn: Executive Office
Kenneth Hahn Hall of Administration
500 West Temple Street, Suite 383
Los Angeles, CA 90012

LORI GLASGOW
EXECUTIVE OFFICER

The following information in original format has been submitted to the Los Angeles County Registrar-Recorder/County Clerk – Elections Coordination Unit; and per Elections Code 10403 a duplicate original of this information is provided for the Board of Supervisors.

At its Regular Meeting of May 10, 2016, the Board of Directors of Las Virgenes Municipal Water District adopted Resolution No. 2492 pertaining to a General District Election to be held within the precincts on Tuesday, November 8, 2016. A certified copy of the Resolution is enclosed.

The completed Roster of Officeholders for Local Jurisdictions is also enclosed along with a copy of the District boundaries and divisions map.

If you have any questions or require further information, please contact me at (818) 251-2123 or email jguzman@lvmwd.com.

Sincerely,

Josie Guzman, CMC
Executive Assistant/Clerk of the Board

c: Elections Coordination Unit
File

RESOLUTION NO. 2492

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR AN ELECTION OF SAID DISTRICT TO BE HELD ON NOVEMBER 8, 2016

WHEREAS, the California Elections Code permits special districts electing governing board members to call an election;

WHEREAS, an election in the Las Virgenes Municipal Water District is to be held on Tuesday, November 8, 2016, for the purpose of electing two members of the Board of Directors of said District; and

WHEREAS, the Board of Directors believes that it is desirable that said election be conducted with the General District Elections to be held on the same date and that within said Las Virgenes Municipal Water District the precincts, polling places and election officers of the election be the same, and that the Registrar-Recorder/County Clerk of the County of Los Angeles canvass the returns of the election and that said Las Virgenes Municipal Water District election, be held in all respects as if there were only one election.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT HEREBY RESOLVED, DETERMINES, AND ORDERS AS FOLLOWS:

1. That an election is hereby called by the Board of Directors of the Las Virgenes Municipal Water District to be held on November 8, 2016 for the purpose of electing two members to the Board of Directors.

2. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to conduct the Las Virgenes Municipal Water District election with the Tuesday, November 8, 2016, Consolidated Elections for the purpose of electing members to the Board of Directors of said district.

3. Said Registrar-Recorder/County Clerk is hereby authorized to canvass the returns of the Las Virgenes Municipal Water District election.

4. Said Board of Supervisors is hereby requested to issue instructions to the Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of said election.

5. Las Virgenes Municipal Water District shall pay in full its pro rata share of the expenses for the conduct of the election.

6. Las Virgenes Municipal Water District shall require each candidate to pay in advance his or her pro rata share of the printing, handling, and mailing costs of his/her candidate statement as a condition to having it included in the voter's sample ballot pamphlet.

7. The word limit for candidate's statements shall be 200 words.

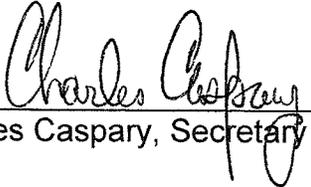
8. That the Board Secretary is directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

PASSED, APPROVED AND ADOPTED this 10th day of May, 2016.



Glen D. Peterson, President

ATTEST:



Charles Caspary, Secretary

APPROVED AS TO FORM:



District Counsel

(SEAL)

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I, JOSIE GUZMAN, Deputy Secretary of the Board of Directors of Las Virgenes Municipal Water District, DO HEREBY CERTIFY the foregoing Resolution No. 2492 was duly adopted by the Board of Directors of said District at a regular meeting of said Board held on the 10th day of MAY, 2016, and it was so adopted by the following vote:

- YES: Directors: Caspary, Lewitt, Polan, Renger, and Peterson
- NOES: Directors: None
- ABSENT: Directors: None
- ABSTAIN: Directors: None



Deputy Secretary of Las Virgenes Municipal Water District and of the Board of Directors thereof

(SEAL)

BOARD OF DIRECTORS ELECTION
GENERAL ELECTION - NOVEMBER 8, 2016

**FUNCTIONS TO BE PERFORMED
BY DISTRICT AND RR/CC**

DISTRICT'S RESPONSIBILITIES

1. No later than **June 10 (E-151)**, deliver a notice to the Registrar-Recorder/County Clerk (RR/CC) which contains elective offices to be filled, and whether district or candidate is to pay for candidate statement. (CEC 10509)

NOTE: Legal date to provide data to this office is **July 6 (E-125)** but because of election requirements, such as preparing and disseminating an election manual and publication of the notice of election this office recommends the date of **June 7**.

2. No later than **June 10 (E-151)**, determine if district or candidate is to pay for candidate statement, whether word limit should be 200 or increased to 400, and whether candidate is to pay a deposit or be billed by the district after the election. Change in decision cannot be made after **July 12 (E-119)**. (CEC 13307)
3. No later than **July 6 (E-125)** deliver a map to this office showing the boundaries of the district, and the boundaries of divisions, if applicable. (CEC 10522) In lieu of delivering a map you may advise this office that no boundary changes have been made since the last scheduled election. (CEC 10522)
4. Post the Notice of Election (provided by this office) at the district's headquarters.
5. Receive Canvass Certificate and Statement of Votes Cast approximately 27 days after the election. (CEC 10551)

CEC – California Elections Code

REGISTRAR-RECORDER/COUNTY CLERK'S RESPONSIBILITIES

1. Prepare Candidate Handbook and Resource Guide which contains pertinent election events.
2. Publish all legal notices.
3. Issue and file all candidate nomination documents (including Campaign Reporting Statements).
4. Ensure copies of all ballot material, including candidates' names, ballot occupations and candidate statements, are available for public examination for recommended period designated in calendar of events.
5. Consolidate established precincts to form voting and declared Vote By Mail precincts.
6. Designate polling places and recruit pollworkers.
7. Print official ballots.
8. Print and mail Official Sample Ballot booklets.
9. Issue and receive Vote By Mail ballots.
10. Furnish precinct supplies to pollworkers.
11. Train pollworkers.
12. Staff check-in centers and central tally center.
13. Conduct election tally and release semi-official election results.
14. Canvass election returns.
15. Certify official election results to district.
16. Issue Certificates of Election to successful candidates.

ROSTER OF OFFICEHOLDERS FOR LOCAL JURISDICTIONS

Please print or type requested information and complete in its entirety.

DISTRICT NAME: Las Virgenes Municipal Water District		
District Secretary/Manager:	David W. Pedersen, General Manager	
Mailing Address:	4232 Las Virgenes Road	
City and Zip:	Calabasas, CA 91302	
Telephone No.	(818) 251-2100	Fax No. (818) 251-2149
Attorney For District:	Keith Lemieux, Lemieux & O'Neill	
Mailing Address:	4165 E. Thousand Oaks Blvd., Ste. 350	
City and Zip:	Thousand Oaks, CA 91362	
Telephone No.	(805) 495-4770	
Prepared by:	Josie Guzman, Executive Assistant/Clerk of the Board Name and Title	(818) 251-2123 Telephone No.
		05/11/2016 Date

PLEASE RETURN COMPLETED QUESTIONNAIRE NO LATER THAN JUNE 10 TO:

Registrar-Recorder/County Clerk
12400 Imperial Highway
Norwalk, California 90650

Attention: Election Coordination Unit
2nd Floor Room 2013A
Fax No: (562) 406-2149 or Email: ecu@rrcc.lacounty.gov

POLITICAL REFORM ACT:	
Officeholders who receive a salary and/or compensation from the district (excluding contributions to insurance plans and other fringe benefits) averaging \$200 or more per month, are required to file semi-annual campaign statements. This applies whether or not they had any campaign activity. To assist this office in notifying your officeholders of their filing obligations, please indicate below if the monthly threshold is met.	
Threshold is: <input type="checkbox"/> Less than \$200 or <input checked="" type="checkbox"/> \$200 or more	
Please provide the name and election date for any officeholder who, to your knowledge was/is a candidate for any election held between January 1 and June 30.	
N/A	N/A
Name	Election Date
Name	Election Date

CANDIDATE STATEMENTS:

The governing body of the district has adopted the following policy regarding candidate statements for district elections:

(Check One)

- Maximum word limitation is 200.
- Maximum word limitation is 400.

(Check One)

- Payment of the estimated cost must be made by the candidate at time of filing.
- District will bill candidate after the election.
- District will bear the cost for all statements.

Other _____

A copy of the resolution/board minutes is:

- Attached Forthcoming

ELECTION PROCESS:

Please indicate how directors are nominated or elected.

NOMINATED:

- By Division (1,2,3,4,5)
- At Large

ELECTED:

- By Division (1,2,3,4,5)
- At Large

PUBLICATION PURPOSES:

This office is responsible for publishing certain legal election notices. To assist in properly serving the district, this office will select the Newspaper Publication based on the best cost effective and relative circulation for the district. If the district MUST have a specific Newspaper Publication, please state below:

The Acorn Newspapers - Los Angeles County Edition, Attn: Legal Advertising, 30423

Canwood Street #108, Agoura Hills, CA 91301. Phone (818) 706-0266; Fax (818) 889-8662.

Email: legalads@theacorn.com

DISTRICT MAP:

- Map enclosed: YES NO
- Any changes in boundaries since last election? YES NO
- Do you anticipate any changes in district or division boundaries before next election? YES NO

OFFICEHOLDERS:

Please complete a separate section for each officer whether or not office is scheduled for election. NOTE: Officers up for election should be listed first.

NAME	DATE	DATE TERM EXPIRES	DIVISION NO. (if any)
Caspary Charles P. Last First MI	Appointed Provisionally 11/06/2012 Appointed in Lieu Elected	12/02/2016 Month/ Day/ Year <input type="checkbox"/> Unexpired Term	1

Mailing Address 5537 Round Meadow Road
 City and Zip Hidden Hills 91302
 Telephone (818) 347-2530 N/A
 (Name of previous officeholder if current officeholder was recently appointed)

NAME	DATE	DATE TERM EXPIRES	DIVISION NO. (if any)
Polan Leonard E. Last First MI	Appointed Provisionally Appointed in Lieu 11/06/2012 Elected	12/02/2016 Month/ Day/ Year <input type="checkbox"/> Unexpired Term	4

Mailing Address 31755 Bedfordhurst Court
 City and Zip Westlake Village 91361
 Telephone (818) 889-4668 N/A
 (Name of previous officeholder if current officeholder was recently appointed)

NAME	DATE	DATE TERM EXPIRES	DIVISION NO. (if any)
Lewitt Jay M. Last First MI	Appointed Provisionally Appointed in Lieu 11/04/2014 Elected	12/07/2018 Month/Day/Year <input type="checkbox"/> Unexpired Term	5

Mailing Address 29514 Bertrand Drive
 City and Zip Agoura Hills 91301
 Telephone (818) 516-2826 N/A
 (Name of previous officeholder if current officeholder was recently appointed)

NAME	DATE	DATE TERM EXPIRES	DIVISION NO. (if any)
Peterson Glen D. Last First MI	Appointed Provisionally Appointed in Lieu 11/04/2014 Elected	12/07/2018 Month/Day/Year <input type="checkbox"/> Unexpired Term	2

Mailing Address 2936 Triunfo Canyon Road
 City and Zip Agoura 91301
 Telephone (818) 991-2833 N/A
 (Name of previous officeholder if current officeholder was recently appointed)

OFFICEHOLDERS:

Please complete a separate section for each officer whether or not office is scheduled for election. NOTE: Officers up for election should be listed first.

<p>NAME</p> <p>Renger Herman Lee</p> <p>_____ Last First MI</p>	<p>DATE</p> <p>Appointed Provisionally</p> <p>_____ Appointed in Lieu</p> <p>11/04/2014</p> <p>_____ Elected</p>	<p>DATE TERM EXPIRES</p> <p>12/07/2018</p> <p>_____ Month/Day/Year</p> <p><input type="checkbox"/> Unexpired Term</p>	<p>DIVISION NO. (if any)</p> <p>3</p>
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Mailing Address 2790 Stokes Canyon Road
 City and Zip Calabasas 91302
 Telephone (818) 880-4029 N/A
 (Name of previous officeholder if current officeholder was recently appointed)

<p>NAME</p> <p>N/A</p> <p>_____ Last First MI</p>	<p>DATE</p> <p>Appointed Provisionally</p> <p>_____ Appointed in Lieu</p> <p>_____ Elected</p>	<p>DATE TERM EXPIRES</p> <p>_____ Month/Day/Year</p> <p><input type="checkbox"/> Unexpired Term</p>	<p>DIVISION NO. (if any)</p>
---	--	---	------------------------------

Mailing Address _____
 City and Zip _____
 Telephone () _____
 (Name of previous officeholder if current officeholder was recently appointed)

<p>NAME</p> <p>N/A</p> <p>_____ Last First MI</p>	<p>DATE</p> <p>Appointed Provisionally</p> <p>_____ Appointed in Lieu</p> <p>_____ Elected</p>	<p>DATE TERM EXPIRES</p> <p>_____ Month/Day/Year</p> <p><input type="checkbox"/> Unexpired Term</p>	<p>DIVISION NO. (if any)</p>
---	--	---	------------------------------

Mailing Address _____
 City and Zip _____
 Telephone () _____
 (Name of previous officeholder if current officeholder was recently appointed)

<p>NAME</p> <p>N/A</p> <p>_____ Last First MI</p>	<p>DATE</p> <p>Appointed Provisionally</p> <p>_____ Appointed in Lieu</p> <p>_____ Elected</p>	<p>DATE TERM EXPIRES</p> <p>_____ Month/Day/Year</p> <p><input type="checkbox"/> Unexpired Term</p>	<p>DIVISION NO. (if any)</p>
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Mailing Address _____
 City and Zip _____
 Telephone () _____
 (Name of previous officeholder if current officeholder was recently appointed)

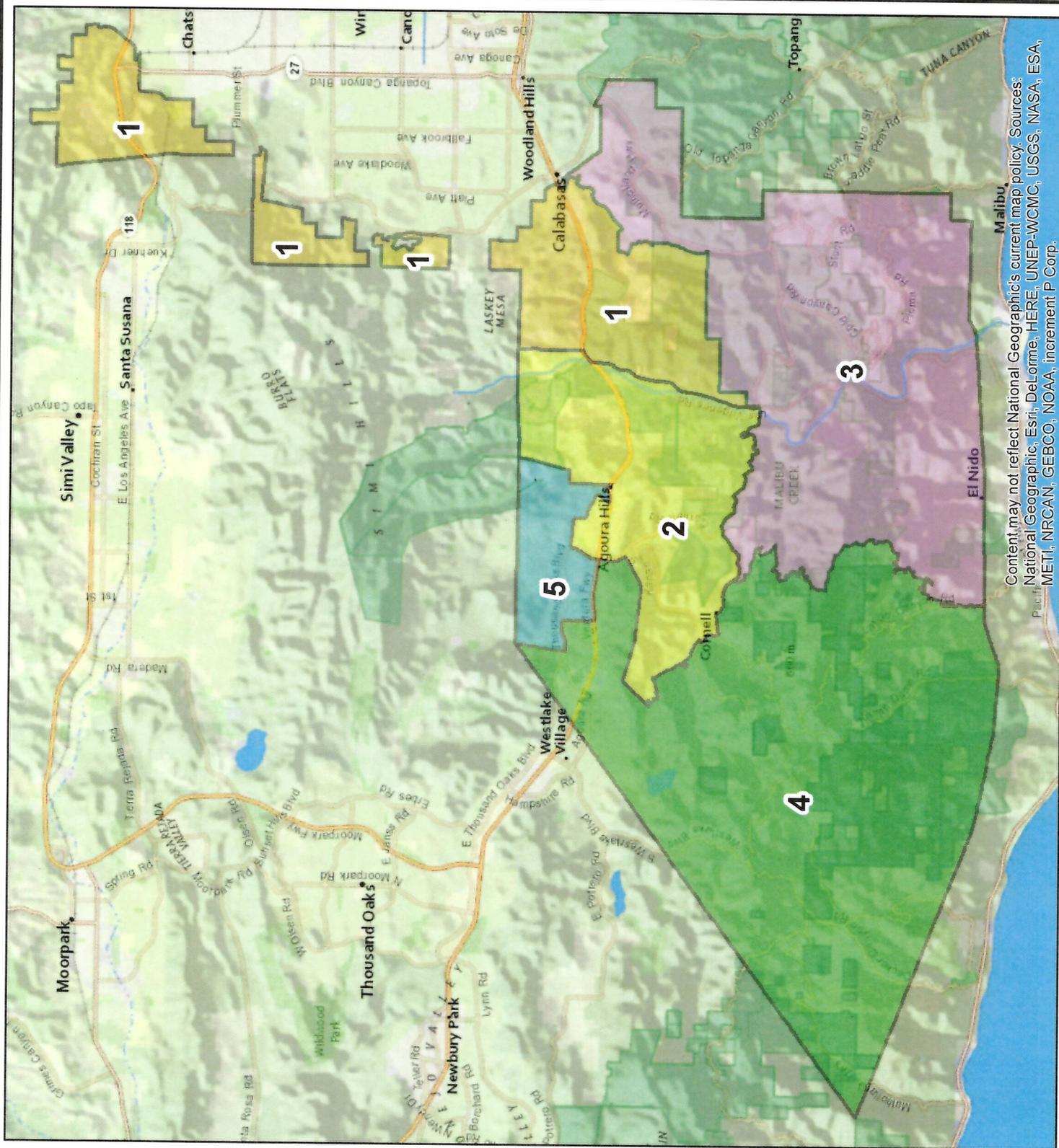


**Official
Directors' Division
Boundary Map**

**Las Virgenes MWD
January 2015**

Legend

- | Division | Color |
|--------------|-------------|
| 1 - Caspary | Yellow |
| 2 - Peterson | Light Green |
| 3 - Renger | Pink |
| 4 - Polan | Dark Green |
| 5 - Lewitt | Blue |



Content may not reflect National Geographic's current map policy. Sources: National Geographic, Esri, DeLorme, HERE, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, increment P Corp.

Division boundaries based on population distribution. Each division is approximately equal in population.